



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

July 8, 2015

Wednesday, July 08, 2015

Start time 10:00 AM

AGENDA

1. **Call to Order**
2. **Minutes**
 - 2.1 **June 9, 2015 (2015/06/09)**
3. **Bank Reconciliation**
4. **Additions to Agenda and Acceptance of Agenda**
5. **In Camera**
 - 5.1. **In Camera Items**
6. **Business Arising from Minutes**
7. **Delegation**
 - 7.1. **11:00 a.m. - Gilles & Eileen Boulianne**
 - 7.2. **11:30 a.m. - Public Hearing - Bylaw No. 2015-10 - Amend LUB - Rezone NE 31-57-8-W4 and Lot 1, Block 1, Plan 1120947**
 - 7.3. **11:40 a.m. - Public Hearing Bylaw No. 2015-11 - Amend LUB - Rezone PSW 7-58-8-W4**
 - 7.4. **11:50 a.m. - Public Hearing - Bylaw No. 2015-12 - Amend LUB - Rezone NW 7-56-7-W4**
 - 7.5. **1:15 p.m. - Staff Sgt. Lee Brachmann**
 - 7.6. **1:45 p.m. - Josh Prowse**
8. **New Business**
 - 8.1. **Request for Sponsorship for Rodeo Mile - Northeast Alberta Track & Field Club**
 - 8.2. **Request for Grant- Mann Lakes Golf Course**
 - 8.3. **Write off Tax Arrears on Hangar - Lot M**
 - 8.4. **2015 Strategic Plan - 2nd Quarter**
 - 8.5. **Request for Order in Council Exemption - Foreign Ownership of Land Regulations**
 - 8.6. **Assessment Review Board**
 - 8.7. **Drought Meeting**
 - 8.8. **Elk Point Airport Authority**

- 8.9. **Joint FCSS with Town of Elk Point**
- 8.10. **Bylaw No. 2015-17 - Amend LUB - Rezone PNW 33-55-3-W4**
- 8.11. **Bylaw No. 2015-18 - Amend LUB - Rezone PSE 16-58-9-W4**
- 8.12. **Request to install gate across Road Allowance to provide Public Access**
- 8.13. **Moosehills Road**
- 8.14. **Outhouse on MR**
- 9. **Correspondence**
- 10. **Reports**
 - 10.1. **CAO Report**
- 11. **Upcoming Meetings**
 - 11.1. **July 14-17 - ASB Tour - Grande Prairie**
 - 11.2. **July 17 @ 3:00 p.m. - Grand Opening of Wellness Centre**
 - 11.3. **July 28 @ 10:00 a.m. - Public Works**
- 12. **Financial**
 - 12.1. **Budget to Actual**
 - 12.2. **Listing of Accounts Payable**
 - 12.3. **Council Fees**
- 13. **Adjournment**



June 9, 2015

Start time : 10:00 AM

Minutes

Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:00 a.m., Tuesday, June 9, 2015 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Laurent Amyotte Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Ken Warholik Asst. PW Superintendent

Kyle Attanasio Dir. Leg. & Comm Services

Janice Huser St. Paul Journal

Meredith Gillis 97.7 The Spur

Minutes

Resolution #CM20150609.1001

Moved By: Councillor Maxine Fodness

Motion to approve minutes of the May 12, 2015 Council Meeting with a typo correction on page 7 under MD Foundation Report - "reitred" should read "retired".

Carried

**Bank
Reconciliation**

Resolution #CM20150609.1002

Moved By: Councillor Dwight Dach

Motion to adopt the Bank Reconciliation for the month ending May, 2015.

Carried

**Additions to
Agenda and
Acceptance of
Agenda**

The following additions were made to the agenda:

8.28 Request for Cold Mix - Elk Point Golf Club

8.29 Request to Close off Main Street - Ashmont

8.30 St. Lina Dew Drop Inn Centre

Delegation

1:45 MLA Dave Hanson

Reports

10.2 Dwight Dach

In Camera

Resolution #CM20150609.1003

Moved By: Councillor Laurent Amyotte

Motion to go in camera to discuss items as per Sections 17 and 29 of the FOIP Act. Time: 10:15 a.m.

Carried

Resolution #CM20150609.1004

Moved By: Councillor Laurent Amyotte
Motion to revert to an open meeting. Time: 11:05 a.m.

Carried

**11:00 a.m. -
Carole Andrews
& Eddie Turton**

Carole Andrews, Eddie Turton, John Dixon and Michael Glynn, residents from Crestivew Beach, were admitted to the Council Room at 11:07 a.m. to discuss issues in their subdivision which include:

- Trees being cut down on environmental reserve on lakefront properties
- Buildings on the municipal reserve
- Outhouse on municipal reserve
- ATVs being driven on municipal reserve - children riding with no helmets

Delegation left the Council Room at 11:18 p.m.

Resolution #CM20150609.1005

Moved By: Councillor Maxine Fodness
Motion that administration work on a bylaw to address enforcement on Municipal Reserve and Environmental Reserve, working in collaboration with Alberta Environment.

Carried

**Bylaw No.
2015-15 - Road
Closure Bylaw
between SE
6-60-11-W4 and
NE 31-59-11-W4**

Resolution #CM20150609.1006

Moved By: Councillor Frank Sloan
Motion to give first reading to Bylaw No. 2015-15, which is a bylaw to cancel the road allowance located between NE 31-59-11-W4 and SE 6-60-11-W4 from Range Road 115 west 420 metres.

Carried

**Request to
Purchase Road
Allowance**

Resolution #CM20150609.1007

Moved By: Councillor Maxine Fodness
Motion to uphold Policy Dev-103 and deny the request to purchase the road allowance between NE 8-59-9-W4 and SE 17-59-9-W4.

Carried

**Bylaw No.
2013-39 - Road
Closure Bylaw -
West of SW
22-58-11-W4**

Resolution #CM20150609.1008

Moved By: Councillor Cliff Martin
Motion to table second and third reading on Bylaw No. 2013-39, for more information.

Carried

**Road
Cancellation -
Rocky Bay Road**

Resolution #CM20150609.1009

Moved By: Councillor Glen Ockerman
Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an amended/alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

Firstly, closure all that portion of Road Plan 7722086 in NE 14-60-11-W4 containing 3.64 acres more or less;

Secondly, closure all that portion of Road Plan 7722086 in NW 14-60-11-W4 containing 1.27 acres more or less;

Third, closure all the portion of Road Plan 7722086 in SW 14-60-11-W4 containing 1.98 Hectares (4.88 acres) more or less;

Fourth and final, consolidation of Lot 1, Plan 8021877 and a portion of Road Plan 7722086 within SE 14-60-11-W4 (see attached area), excepting thereout all mines and minerals.

Carried

**Request to
Temporarily
Reside on
County Road
Allowance**

Resolution #CM20150609.1010

Moved By: Councillor Glen Ockerman

Motion to provide Mr. & Mrs. Wadsworth notice that they must remove their belongings from the road allowance along Range Road 113 north of Township Road 602, within 60 days.

Carried

**11:30 a.m. -
Lakelander's
Trailer Club**

Councillor F. Sloan left the Council Room at 11:40 a.m. as he owns the property adjacent to the property being discussed in this item.

Brad Shapka representing the Lakelander's Trailer Club was admitted to the Council Room at 11:40 a.m. to discuss their application to Alberta Environment and Sustainable Resource Development for permits they require to construct the road. They are hoping to get approval this summer, as it has been 19 months since they submitted their application to Alberta Environment. Mr. Shapka then requested permission to renew their access agreement for the 2015 camping season.

Mr. Shapka left the Council Room at 11:48 a.m.

Resolution #CM20150609.1011

Moved By: Councillor Cliff Martin

Motion to enter into a Short Term Access Agreement with the Lakelander's Trailer Club for access through Floatingstone Municipal Park to MLL Lease No. 2202 located in NW 29-60-11-W4, for the 2015 camping season.

Carried

Councillor Sloan entered the Council Room at 11:50 a.m.

**Request to
Remove Trees
from
Environmental
Reserve**

Resolution #CM20150609.1012

Moved By: Councillor Frank Sloan

Motion to deny the request from the owners of Lot 10, Block 1, Plan 8021377 to clear the the trees on the Environmental Reserve in front of their property, as per policy Dev-93, Section C-2.

Carried

**Date for July
Council Meeting**

Resolution #CM20150609.1013

Moved By: Councillor Maxine Fodness

Motion to reschedule the July Council Meeting to Wednesday, July 8, 2015 at 10:00 a.m., as per section 193(3) of the M.G.A.

Carried

**St. Paul &
District Chamber
of Commerce -
Request for
Funding**

Resolution #CM20150609.1014

Moved By: Councillor Glen Ockerman

Motion to approve a \$5,000 donation for the St. Paul and Elk Point Chambers of Commerce and \$1,500 for the Mallaig Chamber of Commerce.

Carried

**Request for
Sponsorship for
Skills Alberta
Canada
Competition**

Resolution #CM20150609.1015

Moved By: Councillor Glen Ockerman

Motion to approve a \$200 grant for Mallaig School for a student who qualified to compete in Culinary Arts at the Skills Alberta Canada Competition in Edmonton May 13 & 14, 2015.

Carried

**Request for
Sponsorship -
Provincial
Softball**

Resolution #CM20150609.1016

Moved By: Councillor Dwight Dach

Motion to approve \$500 per team for Softball teams who will be attending Provincial tournaments in July, 2015.

Defeated

Reeve Upham recessed the meeting at 12:00 and reconvened the meeting at 1:06 p.m. with all members of Council present.

**Request for
Grant - St. Paul
Municipal Seed
Cleaning Assn.**

Resolution #CM20150609.1017

Moved By: Councillor Frank Sloan
Motion to approve a \$5,000 grant for the St. Paul Municipal Seed Cleaning Association to help offset increased operating costs.

Carried

**Request for
Funding - Camp
Whitney**

Resolution #CM20150609.1018

Moved By: Councillor Glen Ockerman
Motion to approve a \$10,000 grant for Camp Whitney to be used to assist with the completion of their dormitories.

Carried

**Request for
Funding -
Heritage Lodge
Auxiliary**

Resolution #CM20150609.1019

Moved By: Councillor Frank Sloan
Motion to table the request for funding for the Elk Point Heritage Lodge Auxiliary until after the joint meeting with the Town of Elk Point and the County.

Carried

**Request to
Cancel Property
Taxes on Lot 6,
Block 3, Plan
0021847**

Resolution #CM20150609.1020

Moved By: Councillor Glen Ockerman
Motion to refund the municipal property taxes in the amount of \$748.43 for the 2015 taxation year on Lot 6, Block 3, Plan 0021847, as per section 347 of the M.G.A., as the property is only being used for a dugout and a small shed that houses equipment to pump water to 3 lots in the subdivision.

Carried

**Request for
Gravel Invoice -
Stoney Lake
Stampede
Association**

Resolution #CM20150609.1021

Moved By: Councillor Dwight Dach
Motion to cancel the gravel invoice in the amount of \$5,565 for the Stoney Lake Stampede Association.

Carried

**1:15 p.m. - Public
Hearing - Bylaw
No. 2015-14 -
Amend LUB -
Notwithstanding
Clause**

Resolution #CM20150609.1022

Moved By: Councillor Maxine Fodness
Motion to adjourn the meeting and proceed to Public Hearing scheduled for 1:15 p.m. to discuss Bylaw No. 2015-14, which is an amendment to Land Use Bylaw No. 2013-50 for a notwithstanding clause under Section 7.30 to allow the installation of an onsite sewage treatment system on Lot 10, Block 1, Plan 8122184.

Carried

Reeve Upham declared the Public Hearing open at 1:15 p.m.

Krystle Fedoretz, Planning and Development, informed Council that the Public Hearing has been advertised in accordance with Section 203 of the M.G.A. and they have not received any responses to the advertisement.

She then informed Council that the purpose of the Public Hearing is to discuss Bylaw No. 2015-14, as it relates to amending Land Use Bylaw No. 2013-50 to include a notwithstanding clause under Section 7.30 Sewage Holding Tanks.

There were no written submissions either for or against the proposed bylaw and there was no one present to speak for or against the proposed bylaw.

Reeve Upham declared the Public Hearing closed at 1:17 p.m.

Resolution #CM20150609.1023

Moved By: Councillor Maxine Fodness
Motion to give second reading to Bylaw No. 2015-14, which is a Bylaw to

include a notwithstanding clause under Section 7.30 of Land Use Bylaw No. 2013-50.

Carried

Resolution #CM20150609.1024

Moved By: Councillor Cliff Martin

Motion to give third and final reading to Bylaw No. 2015-14.

Carried

**Request - Mallaig
Ag Society**

Resolution #CM20150609.1025

Moved By: Councillor Laurent Amyotte

Motion that the County lend the Mallaig Ag Society \$83,000 if they do not receive the grant funding that was verbally approved prior to the Provincial election, so they can purchase the playground in 2015 and maintain the \$20,000 discount they negotiated. A re-payment schedule will be set up with the Ag Society if the grant funding does not come through.

Carried

**Overtime Policy -
HR 21**

Resolution #CM20150609.1026

Moved By: Councillor Cliff Martin

Motion to approve Policy HR-21 as it relates to the implementation of overtime procedures, as per the recommendations of the Policy Committee.

Carried

**Alternative
Retirement
Contribution
Policy - ADM-94**

Resolution #CM20150609.1027

Moved By: Councillor Dwight Dach

Motion to approve Policy ADM-94 as amended, as it relates to altering the practice where the County provides employees who have reached thirty-five (35) years of service and are no longer eligible to contribute to the Local Authorities Pension Plan, with an alternative monthly retirement contribution payment.

Carried

**Retirement
Policy - ADM 105**

Resolution #CM20150609.1028

Moved By: Councillor Laurent Amyotte

Motion to approve Policy ADM-105, as amended, to establish a process through which employees may return to work for the County following their termination from the Local Authorities Pension Plan and are receiving a monthly pension or have withdrawn the commuted value of their pension prior to age 55.

Carried

**Request for
Letter of Support**

Resolution #CM20150609.1029

Moved By: Councillor Frank Sloan

Motion to provide the Dewberry & District Ag Society with a letter of support in principle to accompany their grant application under the Canada 150 Program for funding to assist with the construction of a new Hockey Arena.

Carried

Resolution #CM20150609.1030

Moved By: Councillor Maxine Fodness

Motion to provide the Mallaig Ag Society with a letter of support in principle to accompany their grant application under the Canada 150 Program for funding to upgrade their camping area and ball diamonds.

Carried

**Request to use
Floatingstone
Campground for
ID VIP Team
Group**

Resolution #CM20150609.1031

Moved By: Councillor Cliff Martin

Motion to charge ID VIP Team \$1,000 to use the Floatingstone Municipal Campground the weekend of September 11, 2015 to cover the County's costs and that they enter into an agreement to use the park for the weekend.

Carried

**2014 WCB
Surplus**

Resolution #CM20150609.1032

Moved By: Councillor Maxine Fodness

Distribution	Motion to file the letter from the Worker's Compensation Board which states that the County received \$27,236.09 as their portion of the WCB - Alberta's Surplus Distribution.	Carried
Sale of Old Front Load Garbage Truck	Resolution #CM20150609.1033 Moved By: Councillor Cliff Martin Motion to rescind Resolution No. CM20150414.1016 to authorize administration to sell the 2004 Autocar WX64 at an auction sale as determined by Public Works.	Carried
	Resolution #CM20150609.1034 Moved By: Councillor Frank Sloan Motion to sell the 2004 Autocar WX64, Serial Number 5VCD6LF94H200526 to Martin Joly for \$10,000 as is where is (it is not in running condition).	Carried
Joint Purchase of Truck for Regional Director of Emergency Management	Resolution #CM20150609.1035 Moved By: Councillor Maxine Fodness Motion to ratify the joint purchase of a half ton truck with the Town of St. Paul to be used by the Regional Director of Emergency Management.	Carried
Request to Name Rge Rd 71 North of Hwy 29 - Piliszko Road	Resolution #CM20150609.1036 Moved By: Councillor Dwight Dach Motion to approve the request from Don Pilisko to name Range Road 71, north of Highway 29 as Piliszko Road and that the sign will be erected on Range Road 71 at no cost to the County.	Carried
1:30 p.m. - Lease Municipal Reserve	Resolution #CM20150609.1037 Moved By: Councillor Cliff Martin Motion to adjourn the meeting and proceed to Public Hearing scheduled for 1:30 p.m. to discuss the request to lease Lot 19MR, Block 2, Plan 8020988.	Carried
<p>Reeve Upham declared the public hearing open at 1:31 p.m</p> <p>Krystle Fedoretz, Planning and Development, informed Council that the Public Hearing was advertised in accordance with section 203 of the M.G.A. and notice was posted on the property.</p> <p>She then informed Council that the purpose of the Public Hearing is to consider leasing Lot 19MR, Block 2, Plan 8020988 as per section 674(1) of the M.G.A.</p> <p>There were no written submissions either for or against the proposed lease.</p> <p>Barb Striethorst, Bev Smith and Cliff Magnuson were present to speak about the proposed lease. They were not speaking in opposition, however they would like to see the garden area and walking trails preserved and do not want horses wintered on the site.</p> <p>Reeve Upham declared the public hearing closed at 1:45 p.m. and the delegation left the Council Room.</p>		
	Resolution #CM20150609.1038 Moved By: Councillor Cliff Martin Motion that the County enter into a two-year lease agreement with Mr. Rodney Botting for Lot 19MR, Block 2, Plan 8020988 at Laurier Lake for \$150 per year, with the following conditions: <ul style="list-style-type: none"> - Horses will not be wintered on the site - The garden and walking trails are not included in the leased area. - The lessee will build and maintain a fence around the perimeter of the 	

property which will not include the garden area and the walking trails.

Carried

Resolution #CM20150609.1039

Moved By: Councillor Dwight Dach

Motion to amend Policy Dev-93 to include a notwithstanding clause under section L, which reads "5) Notwithstanding the provision under H-1 of this policy, the County of St. Paul will lease the following parcel of MR land: Lot 19MR, Block 2, Plan 9020988."

Carried

2:00 p.m. - David Hanson

David Hanson entered the meeting at 1:52 pm to introduce himself to Council and discuss his new role as MLA and the new developments at the Provincial level. The delegation left the Council Room at 1:58 p.m.

Road Easements

Resolution #CM20150609.1040

Moved By: Councillor Maxine Fodness

Motion to approve the following easements for road construction purposes:

NW 34-55-7-W4	Trevor & Lynn King
SW 3-56-7-W4	Terry & Susan Porcina
SE 21-60-10-W4	Perry & Betty Guinup
NW 24-60-10-W4	Richard & Georgette Michaud

Carried

Request to use Whitney Lake Ball Diamonds

Resolution #CM20150609.1041

Moved By: Councillor Glen Ockerman

Motion that the County enter into an agreement with Rhonda LaBoucane to use the Whitney Lake Ball Diamonds on the August long weekend.

Carried

Land Exchange Agreement for Ashmont Lagoon Expansion

Resolution #CM20150609.1042

Moved By: Councillor Laurent Amyotte

Motion that the County enter into a Land Exchange Agreement with Allan and Shirley Tkachyk of Ashmont, to acquire the lands required for the Ashmont Lagoon expansion.

Carried

Request for Cold Mix - Elk Point Golf Club

Resolution #CM20150609.1043

Moved By: Councillor Cliff Martin

Motion to table the request from the Elk Point Golf Club for 85 yards of cold mix to repair and upgrade their cart paths.

Carried

Request to Close Main Street in Ashmont

Resolution #CM20150609.1044

Moved By: Councillor Frank Sloan

Motion to close main street in Ashmont for a Fundraiser hosted by Porky's Bar and Grill on July 26, 2015 starting at 11:00 a.m., with the proceeds to protect families and children.

Carried

St. Lina Dew Drop Inn

Resolution #CM20150609.1045

Moved By: Councillor Maxine Fodness

Motion to provide a letter of support for the St. Lina Dew Drop Inn Club for their grant application for funding to do repairs and maintenance on their building.

Carried

Resolution #CM20150609.1046

Moved By: Councillor Glen Ockerman

Motion to table request for financial assistance from the St. Lina Dew Drop Inn Centre.

Carried

CAO Report

Resolution #CM20150609.1047

Moved By: Councillor Dwight Dach

Motion to authorize the summer programs in Mallaig and Ashmont,

operating under the FCSS department, to use the gazebo and the spray park at Westcove free of charge starting mid-July.

Carried

Resolution #CM20150609.1048
Moved By: Councillor Maxine Fodness
Motion that the County submit a grant application under the Makadiff Community Support Challenge for Broomball equipment.

Carried

Resolution #CM20150609.1049
Moved By: Councillor Cliff Martin
Motion to submit a grant application under the Canada 150 Grant for funding for an expansion to the Lac Bellevue Municipal Recreation Area and that the County will contribute the matching funds if the application is successful.

Carried

Resolution #CM20150609.1050
Moved By: Councillor Frank Sloan
Motion that the County submit a grant application under the Blue Cross Healthy Communities Grant Program for disc golf project at the Westcove Municipal Recreation Area.

Carried

Resolution #CM20150609.1051
Moved By: Councillor Laurent Amyotte
Motion to accept CAO report.

Carried

Councillor D Dach Councillor D. Dach gave a brief report on the Alberta Fire Chief's Association Conference and the FCM Conference.

Listing of Accounts Payable	Resolution #CM20150609.1052			
	Moved By: Councillor Cliff Martin			
	Motion to file the listing of Accounts Payable as circulated:			
	<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
	18506	May 5, 2015	22216	\$ 54,603.00
	18530	May 11, 2015	22217-22230	\$3,005,403.05
	18552	May 20, 2015	22331-22395	\$ 784,035.04
	18555	May 20, 2015	22396	\$ 127,953.00
	18576	May 29, 2015	22397-22451	\$ 222,640.45
Carried				

Budget to Actual **Resolution #CM20150609.1053**
Moved By: Councillor Laurent Amyotte
Motion to approve the budget to actual as of May 31, 2015.

Carried

Council Fees **Resolution #CM20150609.1054**
Moved By: Councillor Frank Sloan
Motion to approve the Council Fees for the Month of May, 2015 as circulated.

Carried

Adjournment Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 2:48 p.m.

These minutes approved this 9th day of July, 2015.

_____ Reeve	_____ Chief Administrative Officer
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County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.1. In Camera Items

#20150702001

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

In camera items to be presented at the meeting.

Recommendation

Motion to go in camera as per section 16 and 17(1) of the FOIP Act.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.1. 11:00 a.m. - Gilles & Eileen Boulianne

#20150701001

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

Gilles & Eileen Boulianne will be in to speak with Council about Bylaw No. 2013-39, which is a bylaw to close a statutory road allowance adjoining the west boundary of SW 22-58-11-W4.

At the June meeting, Council tabled second and third reading of Bylaw No. 2013-39 pending confirmation that the landowner still wants to purchase the road allowance and that they will be proceeding with the subdivision.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.1.: Letter - Boulianne

June 29, 2015

County of St. Paul No. 19
5015-49 Avenue
St. Paul, Alberta T0A 3A4

To: County Council

Re: Road Closure between of SW 22-58-11-W4M and SE 21-58-11-W4M

This letter is to request to be a delegation at the next County Council meeting to discuss our intentions with the road closure file and subdivision that will allow us to develop the North-West triangular piece of land on the Lot 1, Block 1, Plan _____ on the SW 22-58-11-W4M.

As per attached letter and invoice from Explore Surveys Inc., you will find that we have been working diligently on this road closure file with our surveyor and Alberta Transportation since 2013. We would appreciate if Council would consider third and final readings of the Bylaw 2013-39 (attached) as soon as possible as we would like to proceed with filing our subdivision application.

Thank you for your time and consideration of our request.

Respectfully submitted,

Gilles and Eileen Boulianne
Aline Brousseau

EXPLORE SURVEYS INC.

www.exploresurveys.com

St. Paul office: 5117 - 50 Avenue, St. Paul, Alberta T0A 3A0

Telephone: 1-855-945-3399; Fax: 1-780-645-3260

Edmonton office: 18941 – 111 Avenue, Edmonton, Alberta T5S 2X4

Telephone: 1-866-936-1805; Fax: 1-780-800-1927

June 19, 2015

County Council
County of St. Paul
5015 – 49 Avenue
St. Paul, Alberta
T0A 3A4

Honourable Members of Council:

RE: Bylaw 2013-39; Road Closure of Undeveloped Road Allowance adjoining West Boundary of SW 22-58-11-W4M – BOULIANNE, Gilles and Eileen; Landowners

My name is Cheryl Pasay, Municipal/Subdivision Advisor for Explore Surveys Inc. for the St. Paul and Edmonton offices. I have been asked by Mr. & Mrs. Boulianne to provide a chronology of events since Bylaw 2013-39 inception in October, 2013.

Mr. & Mrs. Boulianne made a request to Council to have the undeveloped road allowance be closed. Council has given first reading to Bylaw 2013-39 that included a Public Hearing on Tuesday, November 19, 2013 with “no one present to speak in favor of or in opposition to the proposed road closure and there were no written submissions.” (quote from Minutes of November 19, 2013 Council meeting).

Mr. & Mrs. Boulianne approached Rachnyski Surveys to do the necessary work for the completion of the road closure bylaw and continue with the subdivision application in 2013. In 2014, Rachnyski Surveys was acquired by Explore Surveys Inc. and 2014 was the transition year for personnel and file management. During the transition, files were managed as efficiently as possible. Mr. & Mrs. Boulianne has allowed Explore Surveys to continue with their file.

In August 2014, I was hired with Explore Surveys and I have been working on their file since then. I was in contact with County of St. Paul staff to obtain the necessary documentation (public hearing advertising, minutes) so as to continue with the road closure process with Alberta Transportation approval and then to have second and third reading for Bylaw 2013-39. Third reading of this Bylaw needs to be completed before the two (2) year expiry date (October 8, 2015) as set out in the Municipal Government Act, Section 188.

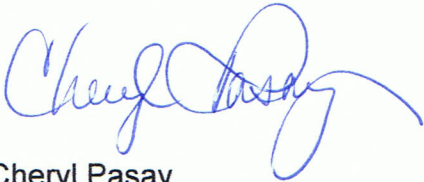
Appendix 1 for 7.1.: Letter - Boulianne

Alberta Transportation approval was given April 23, 2015 and received at the St. Paul office approximately May 8, 2015. A request was submitted that Bylaw 2013-39 to be placed on the next Council Agenda for second and third reading. County staff confirmed the Bylaw 2013-39 was placed on the June 9, 2015 Council Agenda as requested. It is my understanding from County staff that Bylaw 2013-39 was tabled until July 8, 2015 for further Council discussion and for Mr. & Mrs. Boulianne to be in attendance.

I would be pleased to answer any questions or concerns. I will keep my schedule open on July 8, 2015 for a teleconference call, if necessary.

Thank you for the opportunity to provide the chronology of events on Bylaw 2013-39.

Sincerely,



Cheryl Pasay
Municipal/Subdivision Advisor
Explore Surveys Inc.
Cell: 780-717-2769

Cc: Gilles Boulianne & Eileen Boulianne, Landowners

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-39

A By-law of the County of St. Paul No. 19 in the Province of Alberta for the purpose of closing to public travel and creating title to and disposing of portions of a public highway in accordance with Section 22 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS the lands hereafter described are no longer required for public travel, and

WHEREAS application has been made to Council to have the highway closed, and

WHEREAS the Council of the County of St. Paul No. 19 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same, and

WHEREAS notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, by advertising in the St. Paul Journal the weeks of October 29 and November 5, 2013,

WHEREAS Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw,

NOW THEREFORE BE IT RESOLVED that the Council of County of St. Paul No. 19 in the Province of Alberta does hereby close to public travel for the purpose of **creating title to and disposing of** the following described road, subject to rights of access granted by other legislation:

All that portion of Original Government Road Allowance adjoining the West boundary of the S.W. 22-58-11-4 lying within the limits of Lot 1 Block 1 Plan 132-_____

EXCEPTING THEREOUT ALL MINES AND MINERALS

Read a first time in Council this 8th day of October, A.D. 2013.

Reeve

Chief Administrative Official

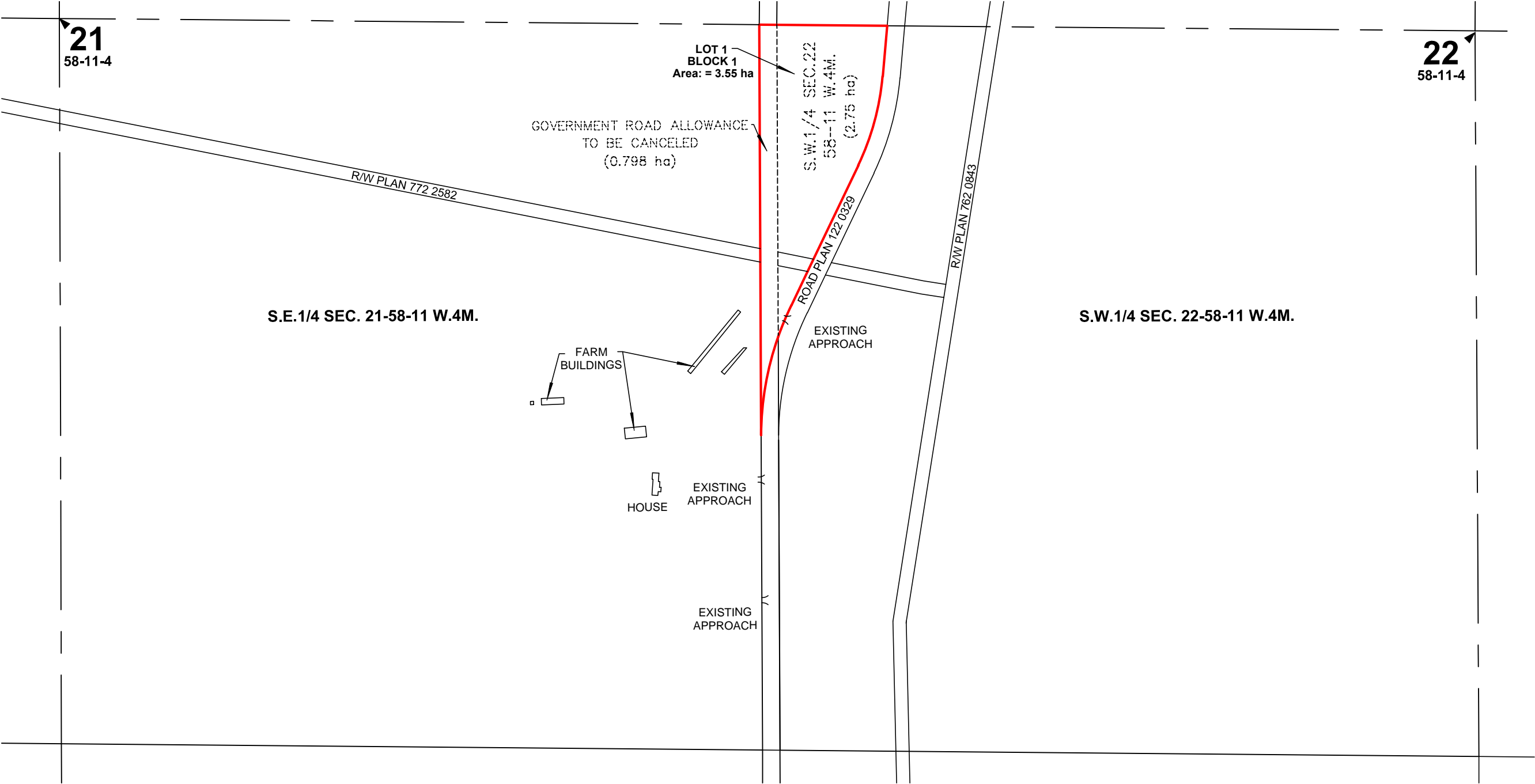
Approved this 23 day of April, A.D. 20 15.

Minister of Transportation

Read a second time in Council this ____ day of _____, A.D. 20__.

Read a third time in Council this ____ day of _____, A.D. 20__.

TENTATIVE PLAN
SHOWING PROPOSED CONSOLIDATION OF
OF A PORTION OF
S.W.1/4 Sec.22 Twp.58 Rge.11 W.4M. AND
GOVERNMENT ROAD ALLOWANCE (TO BE CANCELLED)
COUNTY OF ST. PAUL NO. 19



Distances are in metres and decimals thereof.

LEGEND:
Portions referred to shown as: ———

Plan Prepared by:
Explore Surveys Inc.
Edmonton, Alberta
Toll Free 1-866-936-1805
Fax No. 780-800-1927

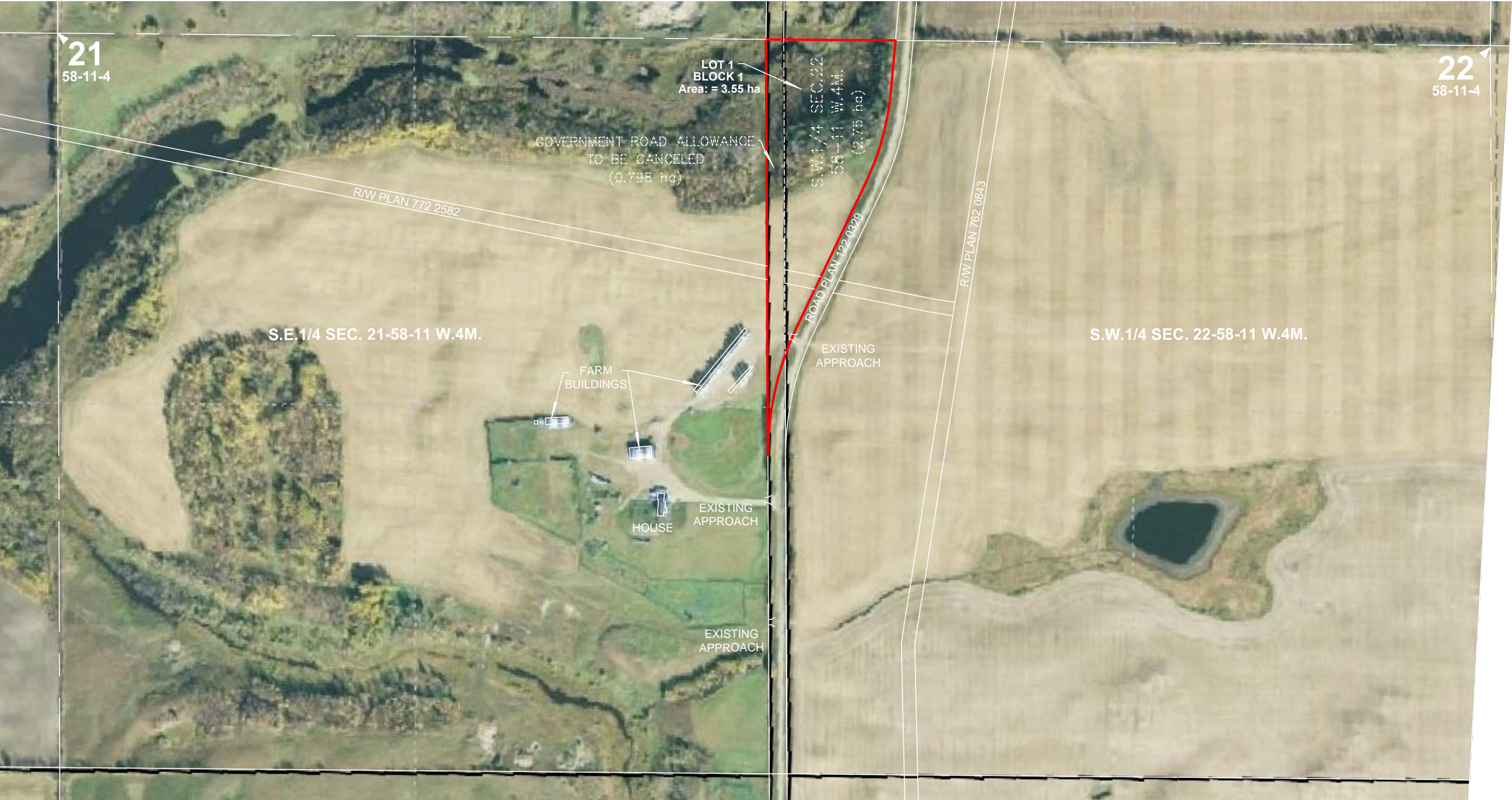
SCALE 1:5,000

REV. NO.	DESCRIPTION	DATE
0	PLAN ISSUED	JUNE 12, 2014

Job X0060814 Rev. 0

SURVEYED BY: M.K. CALC'D BY: X.X. DRAWN BY: J.O.

TENTATIVE PLAN
SHOWING PROPOSED CONSOLIDATION OF
OF A PORTION OF
S.W.1/4 Sec.22 Twp.58 Rge.11 W.4M. AND
GOVERNMENT ROAD ALLOWANCE (TO BE CANCELLED)
COUNTY OF ST. PAUL NO. 19



Imagery: © 2014 Abacus Datagraphics Ltd., all rights reserved.
Date of Photography: JUNE 12, 2014
Distances are in metres and decimals thereof.

LEGEND:
Portions referred to shown as:

Plan Prepared by:
Explore Surveys Inc.
Edmonton, Alberta
Toll Free 1-866-936-1805
Fax No. 780-800-1927

SCALE 1:5,000

REV. NO.	DESCRIPTION	DATE
0	PLAN ISSUED	JUNE 12, 2014

Job X060814	Rev. 0	SURVEYED BY: M.K.	CALC'D BY: X.X.	DRAWN BY: J.O.
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County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

**7.2. 11:30 a.m. - Public Hearing - Bylaw No. 2015-10 - Amend LUB -
Rezone NE 31-57-8-W4 and Lot 1, Block 1, Plan 1120947** **#20150701004**

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

At the April Meeting, Council gave first reading to Bylaw No. 2015-10, which is a bylaw to amend Bylaw No. 2013-50 as it relates to rezoning 10 acres in PNE 31-57-8-W4 and all of Lot 2, Block 1, Plan 1120947 from Agricultural to Country Residential One (CR1).

Bylaw No. 2015-10 was advertised in the St. Paul Journal the weeks of June 23rd and June 30th and the adjacent landowners were notified via letter post.

RSVPs were sent out for a public consultation to be held on June 11th. There were no replies so there was no need for the public consultation.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 11:30 a.m. to discuss Bylaw No. 2015-10, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 10 acres in PNE 31-57-8-W4 and all of Lot 2, Block 1, Plan 1120947 from Agricultural to Country Residential One (1).

Additional Information

Originated By : pcorbiere

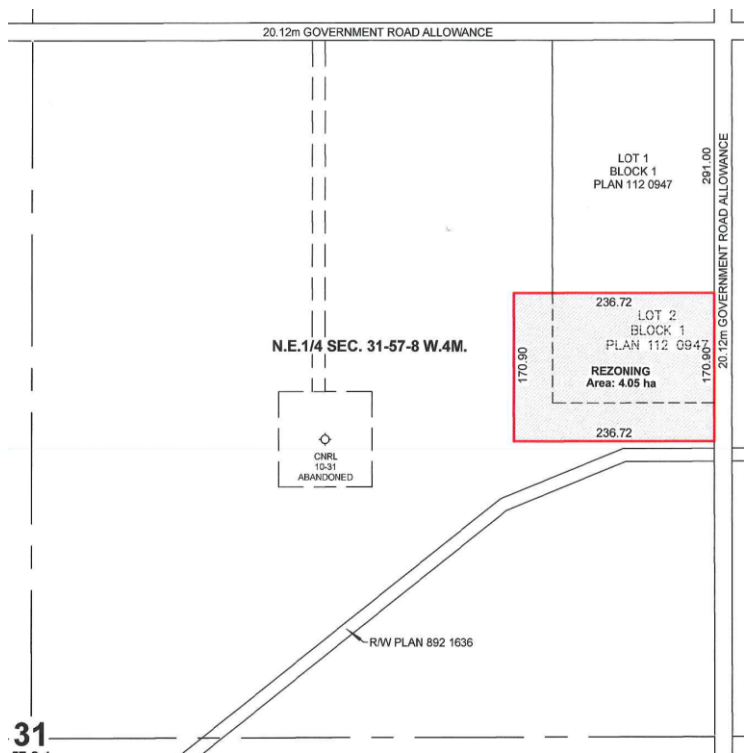
COUNTY OF ST. PAUL NO. 19
BY-LAW NO. 2015-10

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:
- FROM: Agricultural to Country Residential One (CR1)
- FOR: 10 acres in PNE 31-57-8-W4 and Lot 2, Block 1, Plan 1120947



Read a first time in Council this 14th day of April, A.D. 2015.

Advertised the 23rd day of June, A.D. 2015, and the 30th day of June, A.D. 2015 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2015.

Read a third time and duly passed in Council this day of , A.D. 2015.

Reeve

Chief Administrative Officer

COUNTY OF ST. PAUL REZONING APPLICATION

Name of Applicant: Explore Surveys Inc. Email: mikek@exploresurveys.com

Mailing Address: Box 1987, St Paul, Ab, T0A 3A0

Telephone (Home): 780-614-5653 (Business): 780-645-3399 (Fax): 780-645-3260

Registered Owner (if not applicant): 1370088 Alberta Ltd / Box 639, St Paul, AB, T0A 3A0
1370146 Alberta Ltd / Box 1666, St Paul, AB, T0A 3A0

Mailing Address: See above

Telephone (Home): 780-645-2434 (Business): (Cell): 780-210-2434 (Fax): _____

1. LEGAL DESCRIPTION OF LAND TO BE REZONED:

- a) ~~All~~ part of the **N.E. ¼ Sec. 31 Twp. 57 Rge. 8 W4M**
All of Lot 2 Block 1 Plan 112 0947
- b) Being all / parts of Lot _____ Block _____ Registered Plan _____
- c) Total area of the above parcel of land to be rezoned is 10.00 acres 4.05 (hectares)

2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw 2013-50: Agricultural
- b) Desired Zoning as per the Land Use Bylaw 2013-50: Country Residential One (CR1)
- c) Proposed use as per the Land Use Bylaw 2013-50: Country Residential One (CR1)
- d) Is the proposed use a permitted or discretionary use: Permitted
- e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? No
- f) Information in support of the rezoning:
To increase parcel size to 10ac

Appendix 2 for 7.2.: Rezoning Application

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes _____ No X

If "yes", the adjoining municipality is _____ N/A

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes _____ No X

If "yes" the highway is No. _____ N/A

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch?

Yes X No _____

If "yes", state its name Deschamps Lake (Lake has since relicted/accreted out of the parcel, however it is still shown on title for the remainder of the ¼ section)

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes _____ X _____ No _____

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes _____ No X

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes X No _____

***For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes _____ No X

ii) Does the proposed parcel contain a slope greater than 15% Yes _____ No X

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) Flat

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

Tree stands and cultivated field

5. WATER SERVICES:

a) Existing Source of Water: None

b) Proposed water source (if not rezoning parcel in its entirety).

☐ Proposed water supply to new lots by a licensed (surface) water distribution system;

☒ Proposed water supply to new lots by cistern and hauling;

☐ Proposed water supply to new lots by individual water wells.

Appendix 2 for 7.2.: Rezoning Application

6. SEWER SERVICES:

- a) Existing sewage disposal: None
- b) Proposed sewage disposal: As per building permit

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

The personal information provided will be used to process the Rezoning Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If

Appendix 2 for 7.2.: Rezoning Application

you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.


REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, Explore Surveys Inc. hereby certify that (check one):

☐ I am the registered owner; or

X I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.



Agent Signature

MARCH 5, 2015

Date

Owner Signature

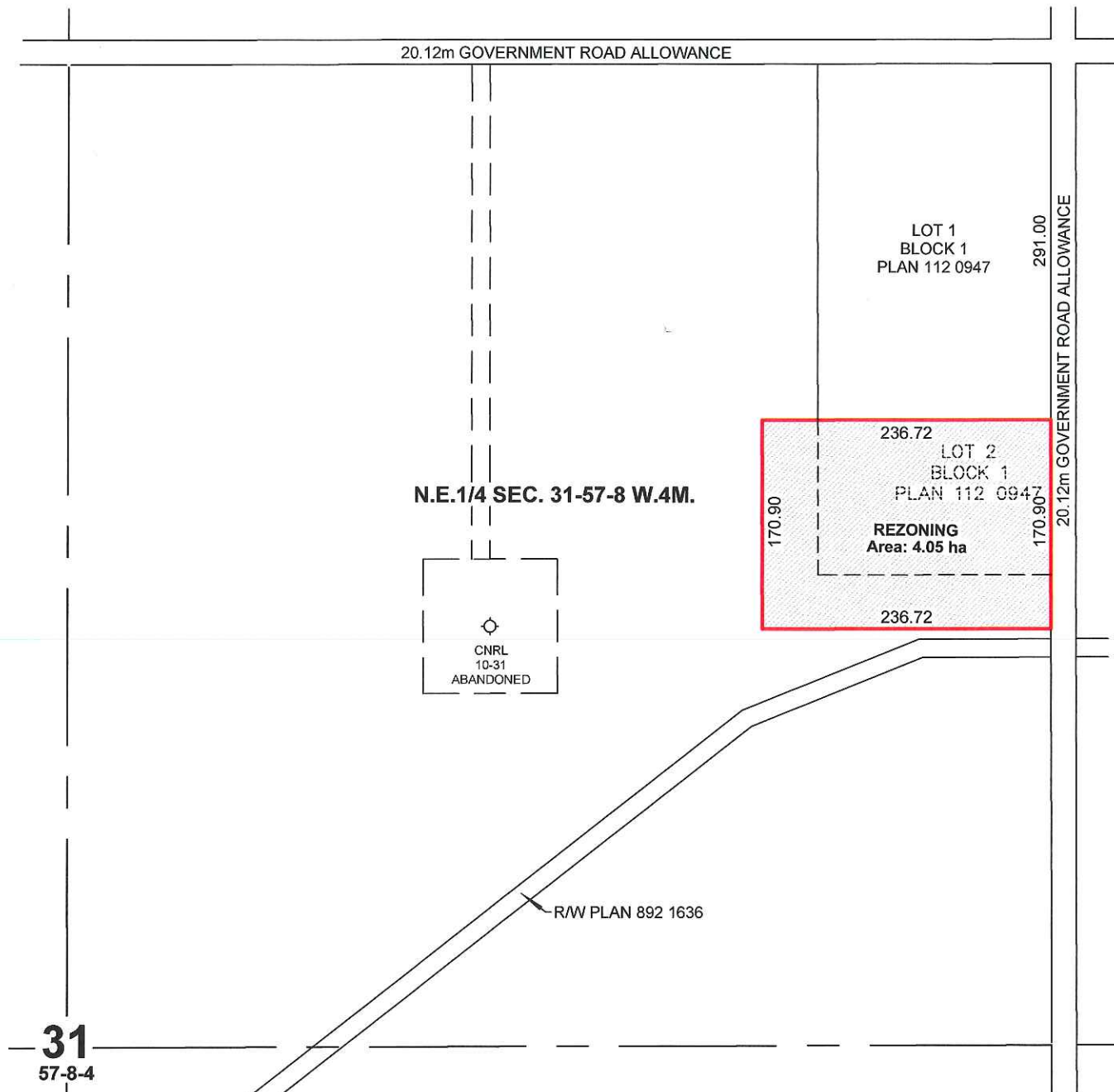
Date

Owner Signature

Date

REZONING PLAN

SHOWING PROPOSED REZONING WITHIN
N.E.1/4 Sec.31 Twp.57 Rge.8 W.4M.
COUNTY OF ST. PAUL NO. 19

**LEGEND:**

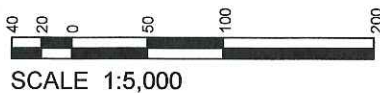
Portions referred to shown as: —

Possible Pumpout Location: —

Distances are in metres and decimals thereof.

EXPLORE
SURVEYS INC.

Plan Prepared by:
Explore Surveys Inc.
Edmonton, Alberta
Toll Free 1-866-936-1805
Fax No. 780-800-1927



REV. NO.	DESCRIPTION	DATE
0	PLAN ISSUED	JAN. 6, 2014

Job X000615

Rev. 0

SURVEYED BY: --

CALC'D BY: J.O.

DRAWN BY: J.O.

REZONING PLAN

SHOWING PROPOSED REZONING WITHIN
N.E.1/4 Sec.31 Twp.57 Rge.8 W.4M.
COUNTY OF ST. PAUL NO. 19



Imagery: © 2014 Abacus Datagraphics Ltd., all rights reserved.
OCTOBER 6, 2012

Distances are in metres and decimals thereof.

LEGEND:

Portions referred to shown as:
Possible Pumpout Location:

EXPLORE
SURVEYS INC.

Plan Prepared by:
Explore Surveys Inc.
Edmonton, Alberta
Toll Free 1-866-936-1805
Fax No. 780-800-1927



SCALE 1:5,000

Job X000614

Rev. **0**

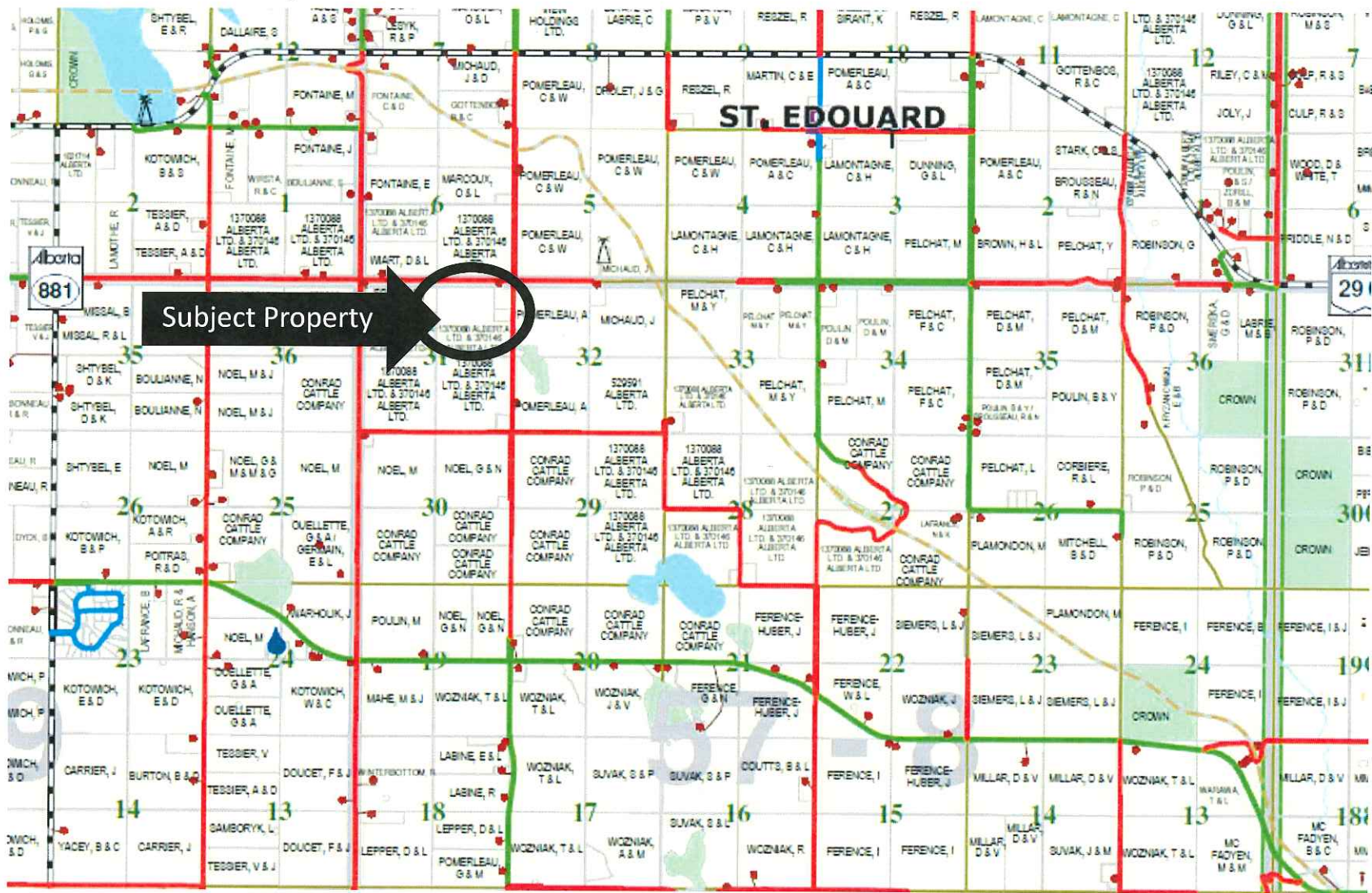
SURVEYED BY: --

CALC'D BY: J.O.

DRAWN BY: J.O.

REV. NO.	DESCRIPTION	DATE
0	PLAN ISSUED	JAN. 6, 2014

General Location Map





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.3. 11:40 a.m. - Public Hearing Bylaw No. 2015-11 - Amend LUB - Rezone PSW 7-58-8-W4

#20150701005

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

At the April Meeting, Council gave first reading to Bylaw No. 2015-11, which is a bylaw to amend LUB No. 2013-50 as it relates to rezoning 6.55 acres in PSW 7-58-8-W4 from Agricultural to Country Residential 1 (CR1). The owner wishes to sell the acreage for residential use.

Bylaw No. 2015-11 was advertised in the St. Paul Journal the weeks of June 23rd and June 30th and the adjacent landowners were notified via letter post.

RSVPs were sent out for a public consultation to be held on June 11th. There were no replies, so there was no need for the public consultation.

Krystle Fedoretz will attend this Public Hearing.

Additional Information

Originated By : pcorbiere

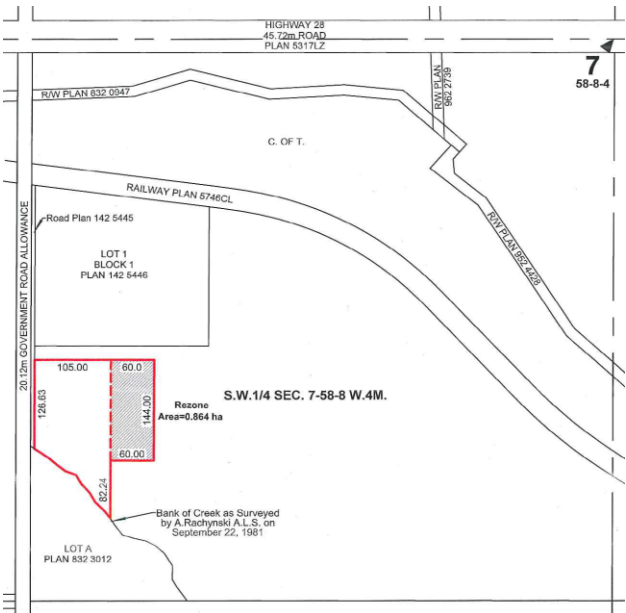
COUNTY OF ST. PAUL NO. 19
BY-LAW NO. 2015-11

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:
- FROM: Agricultural to Country Residential One (CR1)
- FOR: 2.14 acres in PSW 7-58-8-W4



Read a first time in Council this 12th day of May, A.D. 2015.

Advertised the 23rd day of June, A.D. 2015, and the 30th day of June, A.D. 2015 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2015.

Read a third time and duly passed in Council this day of , A.D. 2015.

Reeve

Chief Administrative Officer

COUNTY OF ST. PAUL REZONING APPLICATIONName of Applicant: Explore Surveys Inc. Email: _____Mailing Address: Box 1987, St. Paul, Alta. T0A 3A0Telephone (Home): _____ (Business): 780-645-3399 (Fax): _____Registered Owner (if not applicant): Clement & Diane FontaineMailing Address: Box 639, St. Paul, Alta. T0A 3A0Telephone (Home): _____ (Business): 780-210-2434 (Fax): _____**1. LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED:**

- a) All / part of the S.W. ¼ section 7 township 58 range 8 W4M
- b) Being all / parts of Lot _____ Block _____ Registered Plan _____
- c) Total area of the above parcel of land to be rezoned is 54.54 acres 2.65 (hectares)
22.08
NEW PARCEL SIZE = 2.65 ha

2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw
 2013-~~10~~⁹: Agricultural
- b) Desired Zoning as per the Land Use Bylaw 2013-~~10~~⁹: Country Residential (CR1)
- c) Proposed use as per the Land Use Bylaw 2013-~~10~~⁹: Country Residential (CR1)
- d) Is the proposed use a permitted or discretionary use:
Permitted
- e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? No
- f) Information in support of the rezoning:
Land owner wishes to sell the acreage for residential use.

Appendix 2 for 7.3.: Rezoning Application

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes _____ No X

If "yes", the adjoining municipality is _____

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes _____ No _____

If "yes" the highway is No. 29

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch?

Yes X No _____

If "yes", state its name Unnamed

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes _____ No X

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes _____ No X

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes _____ No X

***For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes _____ No X

ii) Does the proposed parcel contain a slope greater than 15% Yes _____ No X

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) Mixed

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

Tree Stands

5. WATER SERVICES:

- a) Existing Source of Water: None
- b) Proposed water source (if not rezoning parcel in its entirety).
- ☐ Proposed water supply to new lots by a licensed (surface)water distribution system;
 - ☐ Proposed water supply to new lots by cistern and hauling;
 - ☒ Proposed water supply to new lots by individual water wells.

6. SEWER SERVICES:

- a) Existing sewage disposal: None
- b) Proposed sewage disposal: As per building permit

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

Appendix 2 for 7.3.: Rezoning Application

you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, Explore Surveys Inc. hereby certify that (check one):

☐ I am the registered owner; or

X I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.



Agent Signature

MARCH 5 / 2015

Date

Owner Signature

Date

Owner Signature

Date

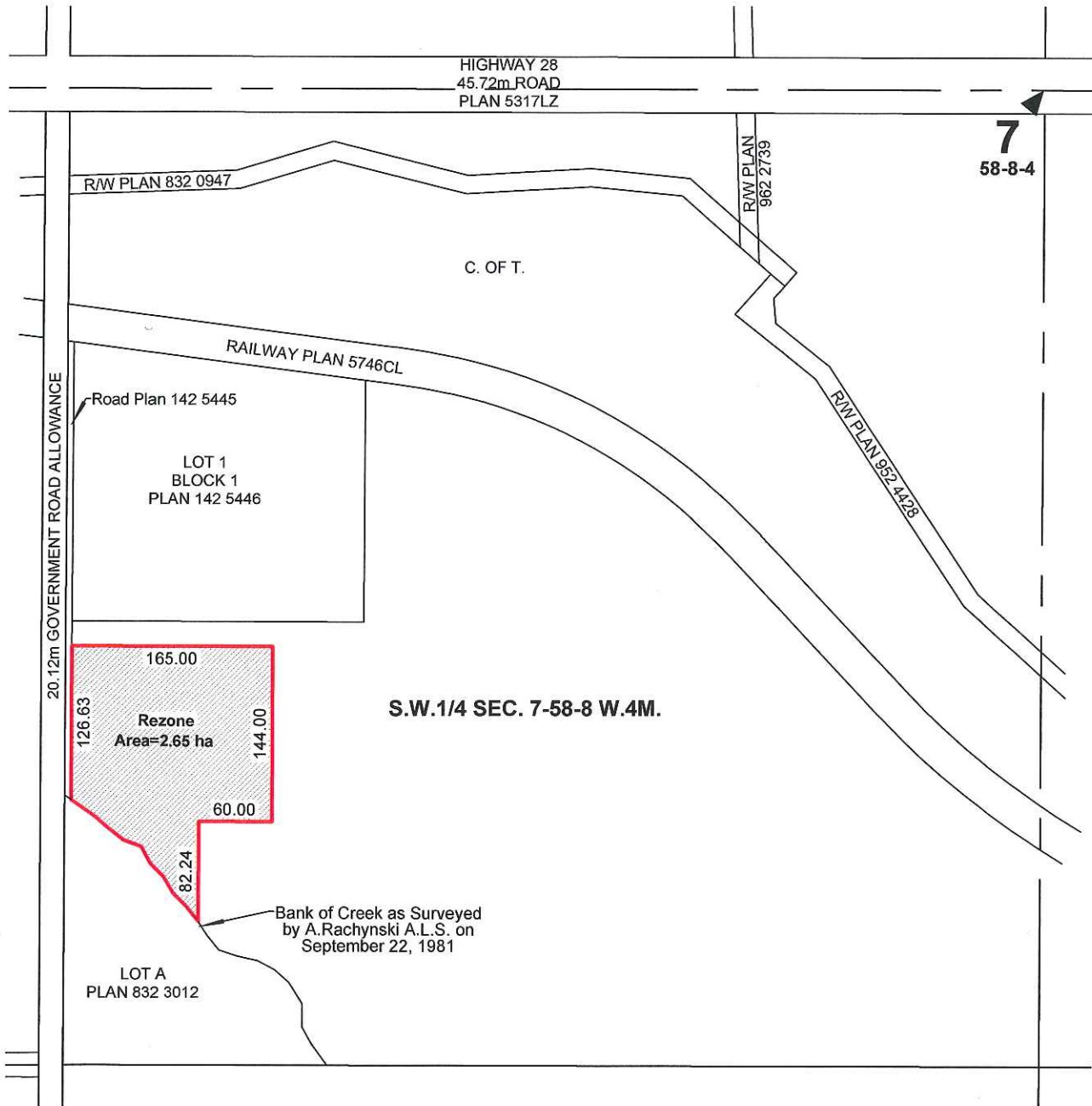
PAGE 1 OF 2

TENTATIVE PLAN

SHOWING PROPOSED SUBDIVISION WITHIN

S.W.1/4 Sec.7 Twp.58 Rge.8 W.4M.

COUNTY OF ST. PAUL NO. 19

**LEGEND:**

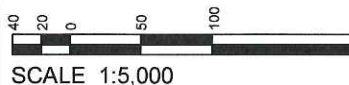
Portions referred to shown as:

Rezone location shown as:

Distances are in metres and decimals thereof.

EXPLORE
SURVEYS INC.

Plan Prepared by:
Explore Surveys Inc.
Edmonton, Alberta
Toll Free 1-866-936-1805
Fax No. 780-800-1927



REV. NO.	DESCRIPTION	DATE
	PLAN ISSUED	JUNE 12, 2014
	LOT SIZE	FEB. 26, 2015

Job X059614

Rev. 1

SURVEYED BY: X.X.

CALC'D BY: X.X.

DRAWN BY: J.O.

PAGE 2 OF 2

TENTATIVE PLAN

SHOWING PROPOSED SUBDIVISION WITHIN S.W.1/4 Sec.7 Twp.58 Rge.8 W.4M. COUNTY OF ST. PAUL NO. 19



Imagery: © 2014 Abacus Datagraphics Ltd., all rights reserved.

Date of Photography: JUNE 12, 2014

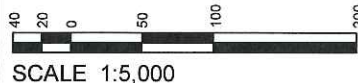
Distances are in metres and decimals thereof.

LEGEND:

Portions referred to shown as: ————

Rezone location shown as: Ⓢ

EXPLORE
SURVEYS INC.

 Plan Prepared by:
Explore Surveys Inc.
Edmonton, Alberta
Toll Free 1-866-936-1805
Fax No. 780-800-1927


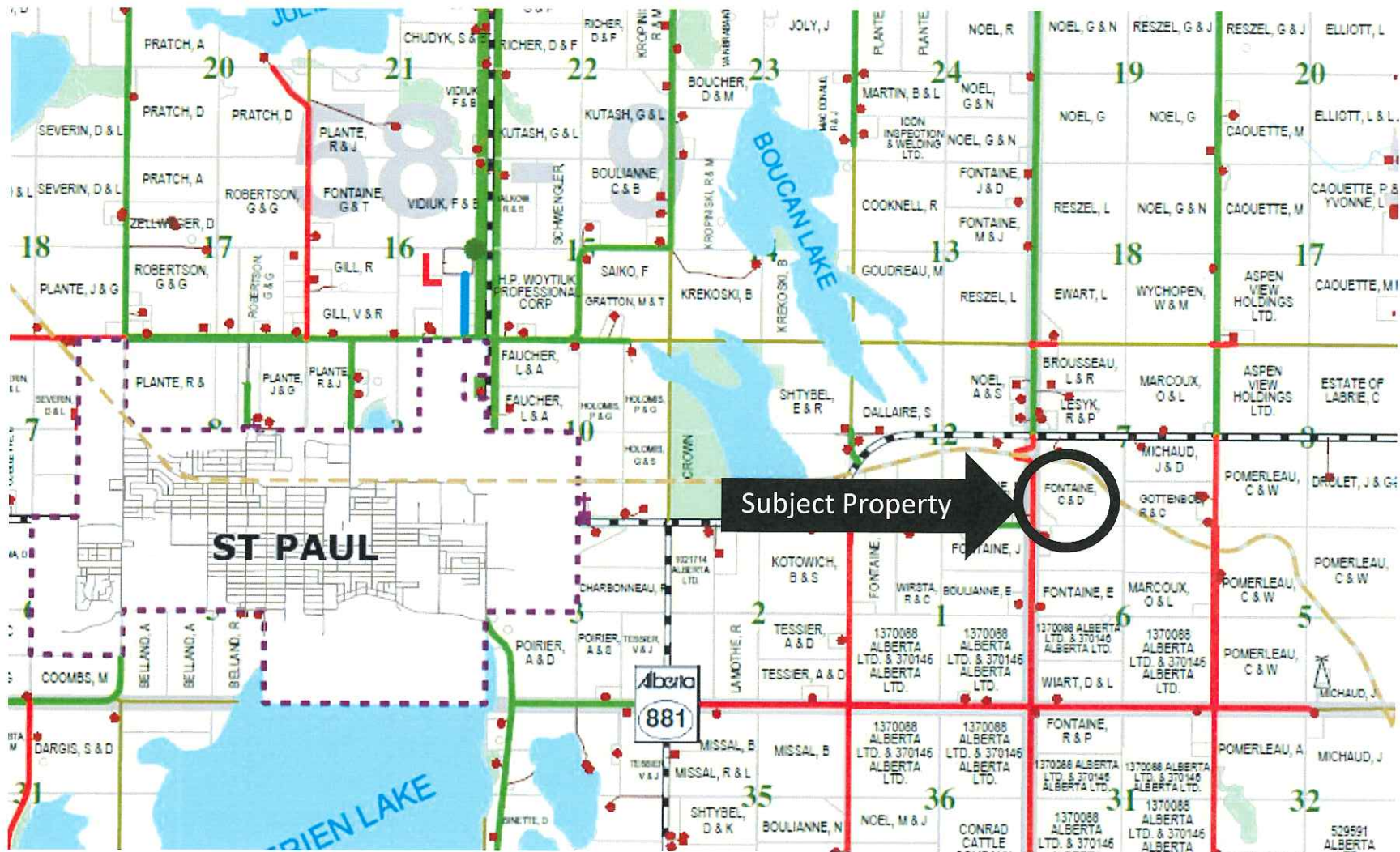
REV. NO.	DESCRIPTION	DATE
0	PLAN ISSUED	JUNE 12, 2014
1	LOT SIZE	FEB. 26, 2015

Job X059614

Rev. 1

SURVEYED BY: X.X. CALC'D BY: X.X. DRAWN BY: J.O.

General Location Map





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.4. 11:50 a.m. - Public Hearing - Bylaw No. 2015-12 - Amend LUB - Rezone NW 7-56-7-W4 #20150701006

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

At the May meeting, Council gave first reading to Bylaw No. 2015-12, which is a bylaw to amend Bylaw No. 2013-50 as it relates to rezoning 10 acres in PNW 7-56-7-W4 from Agricultural to Country Residential 1 (CR1). The owner wishes to create an acreage as it is poor farm land.

Bylaw No. 2015-12 was advertised in the St. Paul Journal and Elk Point Review the weeks of June 23rd and June 30th and the adjacent landowners were notified via letter post.

RSVPs were sent out for a public consultation to be held on June 10th. There were no replies so there was no need for the public consultation.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 11:50 a.m. to discuss Bylaw No. 2015-12, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 10 acres in PNW 7-56-7-W4 from Agricultural to Country Residential 1 (CR1).

Additional Information

Originated By : pcorbieri

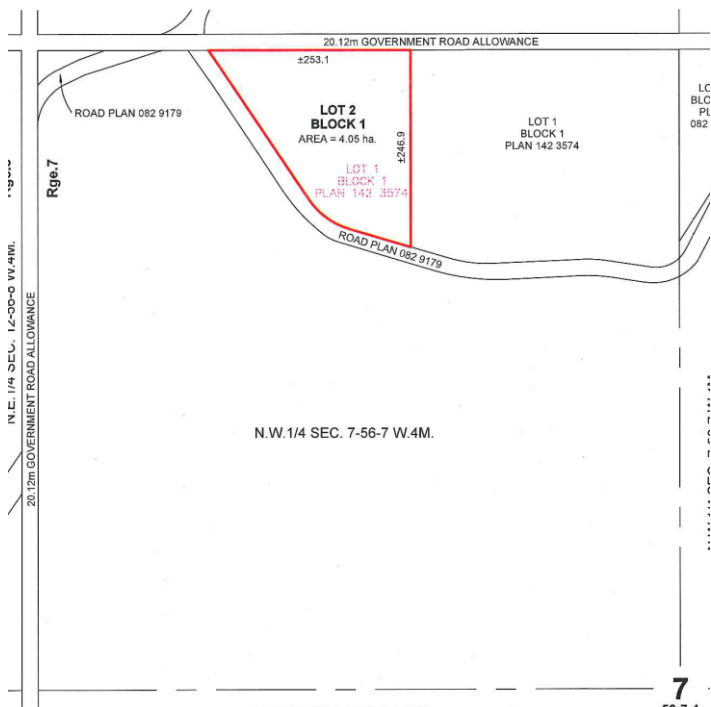
COUNTY OF ST. PAUL NO. 19
BY-LAW NO. 2015-12

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:
- FROM: Agricultural to Country Residential One (CR1)
- FOR: 10 acres in PNW 7-56-7-W4



Read a first time in Council this 12th day of May, A.D. 2015.

Advertised the 23rd day of June, A.D. 2015, and the 30th day of June, A.D. 2015 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2015.

Read a third time and duly passed in Council this day of , A.D. 2015.

Reeve

Chief Administrative Officer

COUNTY OF ST. PAUL REZONING APPLICATIONName of Applicant: KEVIN WIRSTA Email: kcow@tekus.netMailing Address: Box 1450Telephone (Home): 780-724-2789 (Business): 780-614-5959 (Fax): _____

Registered Owner (if not applicant): _____

Mailing Address: ELK POINT AB.Telephone (Home): 780-724-2789 (Business): 780-614-5959 (Fax): _____**1. LEGAL DESCRIPTION OF LAND TO BE REZONED:**

- a) All / part of the NW $\frac{1}{4}$ 7 section 56 township 7 range W4M
- b) Being all / parts of Lot 1 Block 1 Registered Plan 142 3574
- c) Total area of the above parcel of land to be rezoned is _____ acres 4.05 (hectares)

2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw 2013-50: AG.
- b) Desired Zoning as per the Land Use Bylaw 2013-50: CR1
- c) Proposed use as per the Land Use Bylaw 2013-50: CR1
- d) Is the proposed use a permitted or discretionary use: permitted
- e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? NO
- f) Information in support of the rezoning:

It is more productive to subdivide this parcel
of land. It is very poor agriculture or pasture land.
that would be best suited for acreage.

Appendix 2 for 7.4.: Rezoning Application

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes _____ No X

If "yes", the adjoining municipality is _____

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes _____ No X

If "yes" the highway is No. _____

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch? Yes X No _____

If "yes", state its name SILVER CREEK

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes _____ No X

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes _____ No X

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes _____ No X

***For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes _____ No X

ii) Does the proposed parcel contain a slope greater than 15% Yes X No _____

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) ROLLING

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

5. WATER SERVICES:

a) Existing Source of Water: N/A

b) Proposed water source (if not rezoning parcel in its entirety).

☐ Proposed water supply to new lots by a licensed (surface) water distribution system;

☐ Proposed water supply to new lots by cistern and hauling;

☐ Proposed water supply to new lots by individual water wells.

Appendix 2 for 7.4.: Rezoning Application

6. SEWER SERVICES:

- a) Existing sewage disposal: N/A
- b) Proposed sewage disposal: N/A

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

The personal information provided will be used to process the Rezoning Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

Appendix 2 for 7.4.: Rezoning Application

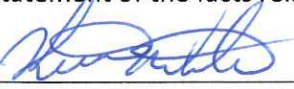
REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, KEVIN WIRSTA hereby certify that (check one):

☒ I am the registered owner; or

☒ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.


Agent Signature

April 21/15
Date


Owner Signature

April 21/15
Date

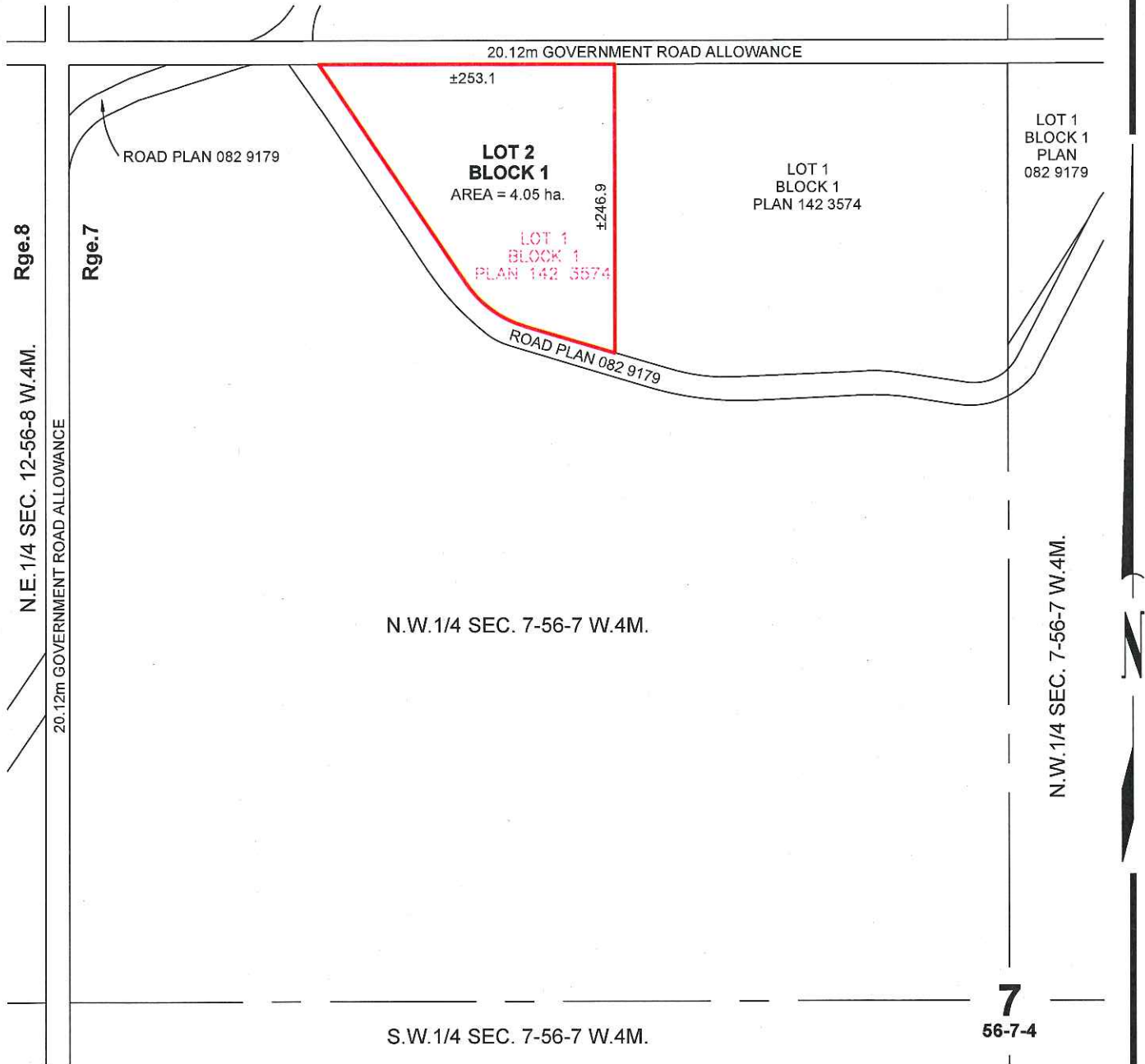
Owner Signature

Date

PAGE 1 OF 2

TENTATIVE PLAN

SHOWING PROPOSED SUBDIVISION WITHIN LOT 1, BLOCK 1, PLAN 142 3574 COUNTY OF ST. PAUL NO.19



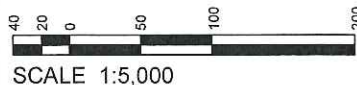
LEGEND:

Proposed Parcel shown as: _____

Distances are in metres and decimals thereof.

EXPLORE
SURVEYS INC.

Plan Prepared by:
Explore Surveys Inc.
Edmonton, Alberta
Toll Free 1-866-936-1805
Fax No. 780-800-1927



REV. NO.	DESCRIPTION	DATE
0	PLAN ISSUED	MAY 1, 2015

Job X038215

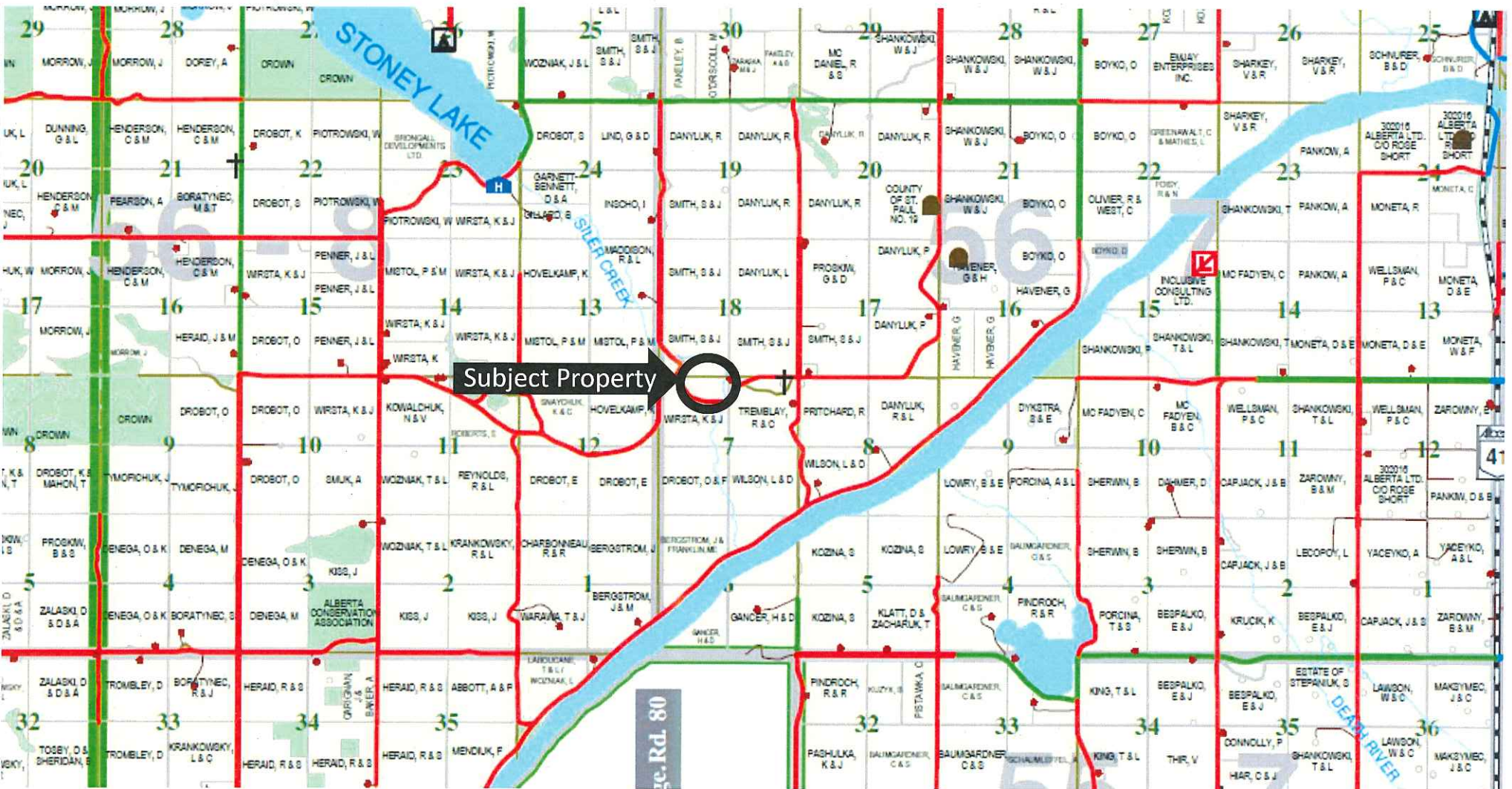
Rev. 0

SURVEYED BY: N/A

CALC'D BY: M.R.

DRAWN BY: T.F.

General Location Map





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.5. 1:15 p.m. - Staff Sgt. Lee Brachmann

#20150701008

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

S/Sgt. Lee Brachmann will be in to provide a Statistical Update.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
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Issue Summary Report

7.6. 1:45 p.m. - Josh Prowse

#20150701007

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

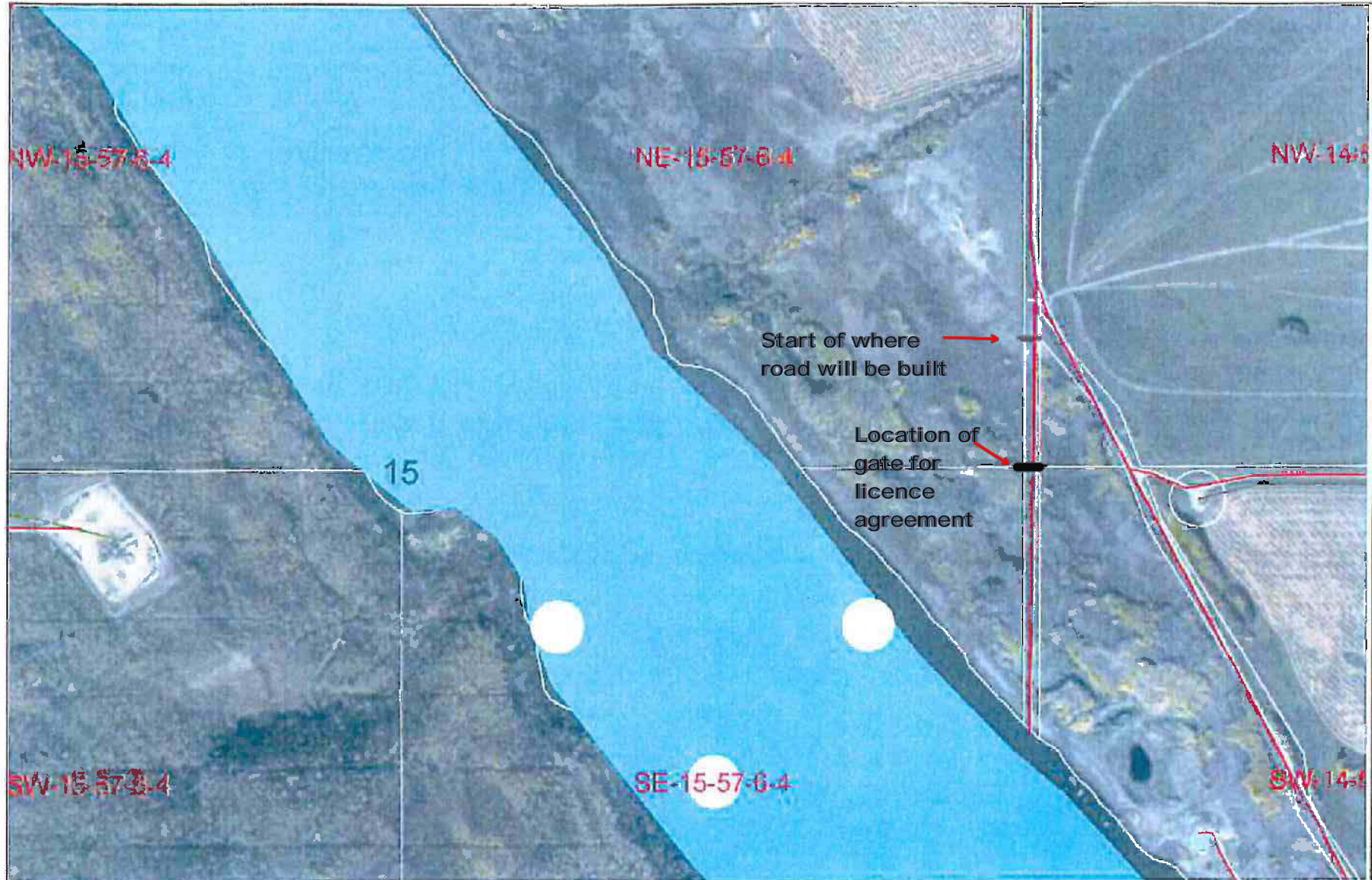
Josh Prowse will be in to speak with Council about purchasing the County Road Allowance between SE 15-57-6-W4 and SW 14-57-6-W4.

In May, Council gave first reading to Bylaw No. 2015-13, to licence that road allowance.

Additional Information

Originated By : pcorbiere

5/



LEGEND

Roads

Mun

Priv

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Map

Hydn

Grazi

P

India

Road

Municip

Car

Rec

Section

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Home

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Mul

Dwellin

Res

Sen

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Can

Cur

100 yd
100 m



Current Scale 1: 8659



The County of St Paul No. 19 makes no representation or warranties regarding the information contained in this document, including without limitation, whether said information is complete. Persons using this document do so solely at their own risk, and the County of St Paul shall have no liability to such persons for any loss or damage. Page 48 of 109







Appendix 3 for 7.6.: Licence Agreement

Schedule A - Adjacent Landowner Consent to License an Undeveloped Road Allowance

(Each adjacent landowner must complete a copy of this form)

I/We Josh Prouse am (are) applying to obtain a license to
Full name(s) of applicant(s)

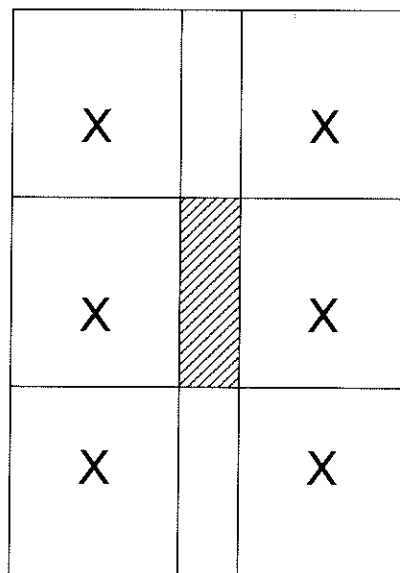
occupy the undeveloped road allowance situated Box 149, Dewberry AB T0B 1G0 (280)-871-8620 cell
provide legal location S.E. 15-57-6-4

for the sole purpose of Improving Access for 300 meters and limit
Describe in detail the intended use access to surrounding neighbours Also plan to have
livestock on the property eventually.

In order to undertake the above stated activity, I/We intend to make the following
improvements to the undeveloped road allowance described herein: Develop access
Detail the improvements and gravel road to county specs. To allow access
to my neighbours and I's property

The application for a license to occupy an undeveloped road allowance requires that I obtain consent from all adjacent landowners abutting the proposed license area.

"Abutting" means any property (indicated by "X") touching the road allowance which is to be occupied, unless it is separated by another road allowance.



Appendix 3 for 7.6.: Licence Agreement

CONSENT:

Having been informed of the proposed license application, I Fred Myshaniuk
Name of landowner

Owner of SW-15-57-6 with have no objection to Josh Prouse
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

[Signature] May 6/15
Signed Date
[Signature] MAY 6/15
Witness Date

CONSENT:

Having been informed of the proposed license application, I Michael Orr
Name of landowner

Owner of SE 22-57-6-44 have no objection to Josh Prouse
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Michael Orr May 6/15
Signed Date

Witness Date

CONSENT:

Having been informed of the proposed license application, I Aaron Arbo
Name of landowner

Owner of N 1/2 14-57-6 with have no objection to Josh Prouse
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Aaron Arbo May 6/15
Signed Date
[Signature] MAY 6/15
Witness Date



Issue Summary Report

8.1. Request for Sponsorship for Rodeo Mile - Northeast Alberta Track & Field Club

#20150701009

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

The Northeast Alberta Track & Field Club (NEAT) is organizing the 14th Annual St. Paul Rodeo Road Race to take place on September 5, 2015 before the parade. They are requesting for sponsorship for their race. Gold and silver sponsors will be acknowledged on the race t-shirt and will also be announced at the race finish line. They levels of sponsorship are as follows:

- \$1,000 - Gold Sponsor
- \$500 - Silver Sponsor
- \$100 - Bronze Sponsor

Previously Council has denied this request.

Alternatives

Deny the request for sponsorship.

Approve a donation for the NEAT Club, at a level as determined by Council, as it would be considered advertising.

Recommendation

Administration is recommending to be a Bronze Sponsor at \$100.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.1.: NEAT Request

June 28, 2015

Dear County Council,

The Northeast Alberta Track & Field Club (NEAT) was founded in 1988 and is headquartered in St. Paul, AB. The club members consist of athletes living all over North Eastern Alberta - from Fort McMurray, Lac la Biche, Cold Lake, Elk Point, Wainwright and throughout the Lakeland area. Our club has numerous volunteer coaches and boasts close to 50 athletes of all ages that compete at regional, provincial, national and even at international meets. We train and compete in an outdoor and indoor season from October to August. We are very proud of our achievements and the hard work of our athletes that has led to on-field success. Our club was presented with the "Club of the Year" award for 2011 and again in 2012 by Alberta Athletics. The club's new website is in the final stages of completion and should be ready very soon.

We are currently in the process of planning the 14th annual St Paul Rodeo Road Race to be held on September 5, 2015. This event brings awareness of our club, promotes active lifestyles, and is our main club fundraiser. All funds raised assist in paying for uniforms, equipment, meet registration fees, and ensures our continued success. Several thousand spectators line the streets of St. Paul and witness this exciting race that takes place immediately prior to the annual rodeo parade.

The St Paul Rodeo Mile Road Race is an Athletics Alberta sanctioned race and is advertised on their website which draws competitors from across the province and even some world class athletes. Although it is an official race we also encourage people to register as a fun run. In the past we've had participants from the local TOPS (Take Off Pounds Sensibly) club, mothers with strollers, and even the pleasure of local dignitaries to participate in the run. This year we hope to attract more than 100 race participants.

We need your help and support for our club's continued success.

We are looking for gold sponsors of \$1000+, silver sponsors of \$500+, and bronze sponsors of \$100+. All gold and silver sponsors will be acknowledged on the official race t-shirt worn by all race participants as well as announced at the race finish line and in various media outlets.

For further information or questions please contact any of the NEAT Executive Members.

Your support in this community effort would be greatly appreciated.

Sincerely,

NEAT Executive Committee

Contact: Crystal St. Arnault

780-614-0567

Email: cstarnault@yahoo.ca



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.2. Request for Grant- Mann Lakes Golf Course

#20150701002

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

The owner of the Mann Lakes Golf Course is requesting an operating grant of \$3,833.72 to help offset the 2015 property taxes.

Since 2009, Council approved a grant to offset the property taxes and Mr. McDonald was advised that his request would be reviewed on an annual basis.

Recommendation

Administration is recommending to approve a \$3,833.72 grant for the Mann Lakes Golf Course.

Additional Information

Originated By : pcorbiere

June 22, 2015


Dear Reeve and Council:

I am the owner of the Upper Mann Lake Golf Course and am probably the only recreational facility within the County that is not owned/operated by a Municipality. I keep the fees as low as I can for adults and allow kids to use the facility for free.

I noticed that in the past you provided grants to both the Town of St. Paul and Town of Elk Point Golf Courses. Though we don't operate at the level of these other two golf courses, we do offer a much needed recreational opportunity to County residents and do so at little or no profit.

I am asking Council for an operating grant of \$3,833.72 to help offset operating costs. This will allow me to continue to keep the fees as low as possible and to allow kids under 10 to golf with their parents or an adult for free.

I thank you for your consideration and look forward to a positive response.

Yours truly, 

Ron McDonald



County of St Paul No 19
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www.county.stpaul.ab.ca

Issue Summary Report

8.3. Write off Tax Arrears on Hangar - Lot M

#20150701003

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

The County has representation on the St. Paul Airport Committee and shares the net cost of the Airport 50/50 with the Town of St. Paul (per the St. Paul Airport Operating Agreement). Each year the County provides the municipal tax revenue from the Airport Hangars for the St. Paul Airport Committee to use for activities they are responsible for at the Airport.

The owner of Lot M, Block 1, Plan 5633RS has not paid the property taxes since 2010. The Airport committee is now requesting that the County write-off the tax arrears as the property has been sold and the new owner will be paying taxes from now on. The amount of tax arrears to write-off is \$1,739.97, with the municipal portion of those taxes equaling \$392.35.

Alternatives

Should Council write off the Taxes owing on this property all taxes relating to School and Seniors foundation will be an expense to the County however in regards to the municipal portion of the taxes, the County could decide to:

1. Absorb the costs of the write-off and expense it on the County's operations statement
2. Invoice the Airport Committee for the amount of the write-off (municipal portion only) so that the expense can be shared 50/50 as per the St. Paul Airport Operating Agreement (clause 1).

Recommendation

Administration is recommending that Council write off the taxes for the following parcel SE 11-58-10-W4, Lot M, Block 1, Plan 5633RS, additionally that the St. Paul Airport Committee be invoiced \$392.35 equaling the municipal portion of the tax write-off so that the expense can be shared equally by the two municipalities as per clause 1 the St. Paul Airport Operating Agreement.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.4. 2015 Strategic Plan - 2nd Quarter

#20150701013

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

The 2015 Strategic Plan which has been updated for the 2nd quarter will be forwarded to Council at the beginning of next week.

Recommendation

Administration is recommending that Council accept the 2nd Quarter of the 2015 Strategic Plan as information.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
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www.county.stpaul.ab.ca

Issue Summary Report

8.5. Request for Order in Council Exemption - Foreign Ownership of Land Regulations #20150702005

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

As discussed at the June Public Works Meeting, we have received a letter from Service Alberta, Foreign Ownership of Land Administration advising that they are in receipt of an application for an Order in Council exemption from Hokuetsu Kishu Paper Co. Ltd. Hokuetsu intends to take over the operations of Alpac. Because it is a foreign company, not affiliated with Alpac, it must obtain its own exemption from the Foreign Ownership of Land Regulations in order to have the titled land transferred into its own name, and also to carry on with the leases Alpac has entered into with private landowners. Nothing will change as far as the land goes.

Service Alberta is requesting if there is any reason from the County's perspective why a recommendation for Order in Council should not move forward.

Recommendation

Motion to ratify Council's decision to notify Service Alberta, Foreign Ownership of Land Administration, that the County of St. Paul has no objection to the Order in Council to allow Hokuetsu Kishu Paper Co. Ltd. to take over the land from Alpac.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.5.: Order in Council

Leo Demoissac

From: Sheila Kitz
Sent: June-12-15 4:36 PM
To: Leo Demoissac
Subject: Fwd: Request for Order in Council Exemption - Foreign Ownership of Land Regulations

Can you add this to the pw agenda?

Sent from my iPhone

Begin forwarded message:

From: Janice Ryan <janice.ryan@gov.ab.ca>
Date: June 12, 2015 at 1:07:42 PM MDT
To: "skitz@county.stpaul.ab.ca" <skitz@county.stpaul.ab.ca>
Cc: "supham@county.stpaul.ab.ca" <supham@county.stpaul.ab.ca>
Subject: Request for Order in Council Exemption - Foreign Ownership of Land Regulations

Ms. Kitz:

Service Alberta, Foreign Ownership of Land Administration is in receipt of an application for an Order in Council exemption from Japanese owned Hokuetsu Kishu Paper Co. Ltd. (Hokuetsu). Following are the details for the proposed transaction:

- On May 6, 1988, OC 181/98 was approved by Cabinet. This OC allowed foreign owned Alberta Pacific-Forest Industries Inc. (Alpac) to acquire 5,449.86 acres of controlled land for the purpose of constructing and operating a bleached kraft pulp and paper mill, and other facilities ancillary to the operation of the mill.
- On February 26, 2003, OC 59/2003 was approved by Cabinet. This OC allowed Alpac to lease up to 61,776 acres (25,000 ha) of controlled land for two 30 year terms, for the purpose of establishing and maintaining a poplar tree plantation. Alpac currently leases approximately 22,864 acres (9,100 ha) of land from landowners in the vicinity of the mill. In the County of St. Paul, there are currently 16 titles showing Alpac leasehold caveats registered against them.
- On November 14, 2007, OC 59/2003 was amended by OC 504/2007 to delete the 80 acre limit placed on higher quality rated land. This meant that landowners could now lease to Alpac any amount of land no matter what the rating, up to the total limit.
- Pursuant to a March 31, 2015 share purchase agreement, Hokuetsu has agreed to acquire all of the issued and outstanding shares of Alpac for the consideration of \$75 million.
- Hokuetsu is a paper manufacturer, founded in 1907. Its operations consist of four segments: printing paper, white paperboard, specialty paper and paper processing. Currently Hokuetsu purchases 4,000 metric tonnes of bleached hardwood kraft pulp, 8,000 metric tonnes of bleached chemi-thermo mechanical pulp and 10,000 metric tonnes of sodium chlorate from Alpac.

Appendix 1 for 8.5.: Order in Council

- Hokuetsu intends on continuing the operations of Alpac, which consist of the mill near Boyle, Alberta, with capacity for 65,000 metric tonnes. Historically, 85% of Alpac's production has been northern bleached hardwood kraft pulp, with the balance being northern bleached softwood kraft pulp. Alpac has access to a secure fire supply via a long term forest management agreement with the GoA for 6.4 million hectares of forest land in northern Alberta.

Because Hokuetsu is a foreign company, not affiliated with Alpac, it must obtain its own exemption from the Foreign Ownership of Land Regulations in order to have the titled land transferred into its own name, and also to carry on with the leases Alpac has entered into with private landowners. Nothing will really change as far as the land goes because it will continue to be foreign owned/leased. The OC will carry similar conditions to those placed on Alpac.

Please advise if, from the County of St. Paul's perspective, there is any reason why a recommendation for Order in Council should not move forward for Cabinet's consideration to allow Hokuetsu to acquire the land. Your response by July 3, 2015 would be appreciated.

If you have any questions or require further information, please do not hesitate to let me know.

Thank you,

Janice Ryan, Policy Advisor
Foreign Ownership of Land Administration
Policy and Governance
Service Alberta
Telephone: 780-427-6100
Fax: 780-427-0938
Email: Janice.Ryan@gov.ab.ca

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Issue Summary Report

8.6. Assessment Review Board

#20150702007

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

The MD of Bonnyville was looking for another board member who could be called upon when required to sit on their LARB. The MD will pay all expenses. Councillor Martin has agreed to let his name stand.

Recommendation

Motion to file as information.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.7. Drought Meeting

#20150701014

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

A meeting of the NE AAFF Representatives was held in Vegreville on June 26, 2015 to discuss the drought conditions that are prevalent in the region. The representatives at the meeting felt that it was important to form a drought committee to advocate to the Province for assistance for agriculture producers as they deal with the affects of hot dry weather that has affected crops, hay production, and pastures. Advocacy to the Province with include topics such as tax deferral and crop insurance coverage for the land affected.

The representatives at the meeting put forward the following names to form the committee:

Darwin Ullery (Minburn County staff)

Aimee (Beavery County staff)

Danny Warawa

Bill Lawson

Pat Gordeyko

Frank Sloan

Recommendation

That Council appoint Frank Sloan to be a member of the Drought Committee as presented at the NE AAFF Meeting on June 26, 2015.

Additional Information

Originated By : pcorbiere



Issue Summary Report

8.8. Elk Point Airport Authority

#20150701012

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

The Elk Point Airport Committee has been informed that there are a number of deficiencies at the Elk Point Airport - the electrical system which provides lighting for aircraft at night, the beacon tower, the runway, apron directional lighting, trees, and fence. The lights and beacon tower have been "No Tam" for 3 months.

Integrated Airport Systems (IASL) Ltd. has offered to conduct a Technical Inspection and evaluation of the Airside Electrical System and clearance requirements at no costs, however should funding become available from the province, then IASL would be compensated.

More recently, both the Town of Elk Point and the County have received letters from Alberta Transportation advising the municipalities that the Province would like to sell the Elk Point Airport to the Town and County for the price of \$1.

The Airport Authority passed a resolution to approve the Engineering Services for the Elk Point Airport from IASL at a cost of \$7,000 subject to grant funding being approved from Alberta Transportation for the \$7,000 plus all and any other improvements required by the Airport. However, should Alberta Transportation not accept the final report from IASL, the Airport Committee, comprised of the County and the Town, will not be held responsible for the required fees.

At the Joint municipal meeting held on June 24, 2015 between the Town of Elk Point and the County of St. Paul, the issue regarding the joint purchase of the Elk Point Airport was discussed. Both Councils felt that it was important that any deficiencies as discovered by the Engineering report discussed above be funded by Alberta Transportation as correcting the deficiencies may require significant resources. The Councils were also concerned regarding the liability associated with the deficiencies if ownership was transferred to the municipalities. Consequently the two Councils discussed presenting the following motion from each municipality forward:

That the County of St. Paul approve the joint purchase of the Elk Point Airport with the Town of Elk Point subject to the Province providing funding for a Technical Inspection and evaluation of the Airside Electrical System and clearance requirements by IASL for \$7,000 and additionally that the Province provide funding for any required repairs to fix identified deficiencies within 3-5 years; furthermore that the liability for the airport rest with the Province until such time that the deficiencies identified can be funded and repaired.

Recommendation

That the County of St. Paul approve the joint purchase of the Elk Point Airport with the Town of Elk Point subject to the Province providing funding for a Technical Inspection and evaluation of the Airside Electrical System and clearance requirements by Integrated Airport Systems Ltd. (IASL) for \$7,000 and additionally that the Province provide funding for any required repairs to fix identified deficiencies within 3-5 years; furthermore that the liability for the airport rest with the Province until such time that the deficiencies identified can be funded and repaired.

Additional Information

Originated By : pcorbiere

RECEIVED JUN 26 2015

Regional Services Division
North Central Region
Box 4596, 4513 - 62 Avenue
Barrhead, Alberta T7N 1A5
Canada
Telephone 780-674-8221
Fax 780-674-8383
Toll Free Dial 310-0000
www.transportation.alberta.ca

File: 1410-ELK

June 23, 2015

Ken Gwozdz
CAO
Town of Elk Point
PO Box 448
Elk Point, AB T0A 1A0

Dear Mr. Gwozdz:

RE: Offer to Sell – Registered Plan 832 0524
Elk Point Airport - Part of SE-2-57-6-W4 and SW-1-57-6-W4

Enclosed for your review and signing, are four copies of a land agreement addressing Transportation's sale of the Elk Point Airport facility lands to the Town of Elk Point/County of St. Paul Airport Authority (\$1 consideration, receipt of which is hereby acknowledged). Please execute the agreements by signing and sealing (Town's corporate seal). If you are not affixing your seal, then please complete the Affidavit of Witness attached to each of the land agreements.

The signed land agreements (triplicate) should be returned to this office, so that Alberta Transportation can execute the document. Once that is completed, you will be provided with a registerable Transfer document, which you will need to provide to Land Titles Office, to create new certificate of title, in the name of the Town of Elk Point/County of St. Paul Airport Authority.

Yours truly,



Dean Litke
Acting Property Manager
North Central Region

/pd

Encl.

cc. County of St. Paul No. 19

File No. 15-76

MAILED & FAXED

June 16, 2015

County of St. Paul No. 19
5015 – 49 Avenue
St. Paul, AB
T0A 3A4

Attention: Reeve Upham & Council

Dear Reeve Upham:

**Re: Elk Point & District Airport
Engineering Proposal – Integrated Airport Systems Ltd.
Airport Authority**

It has become apparent there are a number of deficiencies at the Airport which are emergent in nature. Such as the lighting system and Beacon Tower. Both are illegal and do not function properly.

The existing lighting at the Airport is not operating properly and a safety hazard. There is less than 50 amps of current provided by the regulator. Requirement is 1000 to 1500 amps. A no TAM has been registered for 3 months with NAV Canada so pilots are aware the Airport can only be used during daylight hours. Alberta Health has also been notified.

Integrated Airport Systems (IALS) Ltd has offered to conduct a Technical Inspection and evaluation of the Airside Electrical System and clearance requirements at no cost to the Town or the County as well as the Airport Authority. Should funding be available from the Province, then IASL would be compensated.

On Wednesday, June 10, 2015 the Airport Authority discussed this proposal at their Regular meeting. After a thorough review of the matter and the safety concern of the Airport a resolution was passed as follows:

*REQUEST FOR
DECISION –
PROPOSAL
ENGINEERING
SERVICES*

Moved by Councillor Dach that the Airport Authority recommend to St. Paul County and Town of Elk Point to approve of the proposal for the Engineering Services of the Elk Point Airport (CE J6) from Integrated Airport System Ltd as submitted at a cost of \$7,000.00 subject to grant funding being approved from Alberta Transportation for the \$7,000.00 fee plus all and any improvements

PAGE 2, Letter to County of St. Paul, June 16, 2015

required to the Airport. Further should Alberta Transportation not accept the final report from Integrated Airport Systems Ltd, the Airport Authority is not held responsible for the required fees or either Municipality being the County of St. Paul and Town of Elk Point.

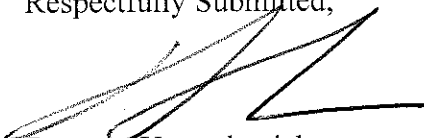
Carried

We request your assistance to place this resolution with the attached proposal from IASL and Request for Decision from the Town of Elk Point on the next County Council Agenda for their review and hopefully support.

Should you require any additional information, please feel free to contact myself or Ken Gwozdz the Administrator of the Airport Authority.

Thank-you for considering our request.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Dwayne Yaremkevich', with a stylized flourish at the end.

Dwayne Yaremkevich
Chairman Airport Committee

C.c Airport Committee
C.c Town of Elk Point Council



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.9. Joint FCSS with Town of Elk Point

#20150702006

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

Based on the discussions at the meeting with the Town of Elk Point to discuss a Joint FCSS board, administration has prepared an agreement and a Bylaw to establish the terms and conditions of the County of St. Paul and Town of Elk Point FCSS Board. The documents will be presented to Council at the meeting.

Recommendation

Motion to approve the FCSS Agreement between the County of St. Paul and the Town of Elk Point.

Motion to give all three readings to Bylaw No. 2015-16.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.10. Bylaw No. 2015-17 - Amend LUB - Rezone PNW 33-55-3-W4

#20150702002

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

Bylaw No. 2015-17 is being presented to Council to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 2 acres in PNW 33-55-3-W4 from Agricultural to Industrial Commercial. The applicant wants to build a cardlock at this location.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to section 230 of the M.G.A. The adjacent landowners will be notified of the proposed rezoning.

The applicant will also be required to hold a public consultation prior to the public hearing being held.

Recommendation

Motion to give first reading to Bylaw No. 2015-17, as it relates to rezoning 2 acres in PNW 7-33-55-3-W4 from Agricultural to Industrial Commercial.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2015-17

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

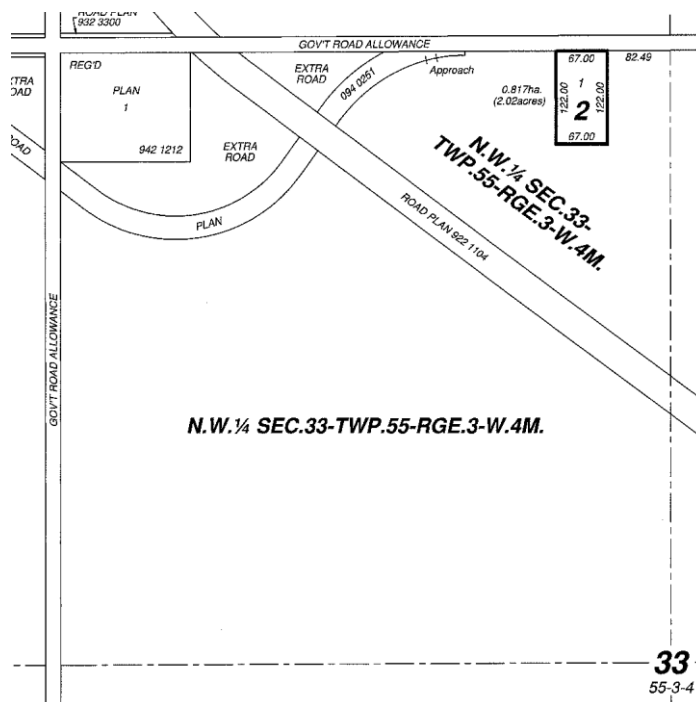
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:

FROM: Agricultural to Industrial Commercial

FOR: 2 acres in PNW 33-55-3-W4



Read a first time in Council this 9th day of July, A.D. 2015.

Advertised the day of , A.D. 2015, and the day of ,
A.D. 2015 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2015.

Read a third time and duly passed in Council this day of , A.D. 2015.

Reeve

Chief Administrative Officer

COUNTY OF ST. PAUL REZONING APPLICATION

Name of Applicant: Harris Jerrett Email: Harris@Kingsenergygroup.com

Mailing Address: Box 11159 Lloydminster AB T9V 3B5

Telephone (Home): 780-871-8162 (Business): 780-875-2266 (Fax): 780-875-1135

Registered Owner (if not applicant): Raylene Gunderson

Mailing Address: 5404 30 street Lloydminster, AB T9V 1N3

Telephone (Home): 780-872-9038 (Business): _____ (Fax): _____

1. LEGAL DESCRIPTION OF LAND TO BE REZONED:

- All / part of the NW $\frac{1}{4}$ 33 section 55 township 3 range W4M
- Being all / parts of Lot _____ Block _____ Registered Plan _____
- Total area of the above parcel of land to be rezoned is 2 acres _____ (hectares)

2. ZONING INFORMATION:

- Current Zoning as per the Land Use Bylaw 2013-50: Agriculture
- Desired Zoning as per the Land Use Bylaw 2013-50: Industrial / Commercial
- Proposed use as per the Land Use Bylaw 2013-50: Fuel Distribution Cardlock
- Is the proposed use a permitted or discretionary use: Discretionary
- Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? No
- Information in support of the rezoning:
Kings Energy Group is seeking to construct a cardlock location at this
site in order to better serve our clients in the area.

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes _____ No No

If "yes", the adjoining municipality is _____

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes Yes No _____

If "yes" the highway is No. 897

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch? Yes _____ No No

If "yes", state its name _____

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes _____ No No

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes _____ No No

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes _____ No No

***For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes _____ No No

ii) Does the proposed parcel contain a slope greater than 15% Yes _____ No No

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) Mixed

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

Grassy

5. WATER SERVICES:

a) Existing Source of Water: NA

b) Proposed water source (if not rezoning parcel in its entirety).

- ☐ Proposed water supply to new lots by a licensed (surface) water distribution system;
- ☐ Proposed water supply to new lots by cistern and hauling;
- ☐ Proposed water supply to new lots by individual water wells.

Appendix 2 for 8.10.: Rezoning Application

6. SEWER SERVICES:

a) Existing sewage disposal: NA

b) Proposed sewage disposal: NA

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

The personal information provided will be used to process the Rezoning Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

Appendix 2 for 8.10.: Rezoning Application

REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, Harris Jerrett hereby certify that (check one):

☐ I am the registered owner; or

☒ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.


Agent Signature

June 2 2015
Date


Owner Signature

June 2 2015
Date

Owner Signature

Date

Appendix 2 for 8.10.: Rezoning Application


Lot _____ Block _____ Plan _____ and/or Part of NW $\frac{1}{4}$ Sec 33 Twp 55 Rge 3 W4M

Proposed Sketch – please indicate/include:

- The use, location and dimensions of buildings on the land and specify which buildings may be demolished or moved from property.
- Location of any water bodies on subject property.
- All developed and undeveloped road allowances.
- Indicate the North direction.
- Location of all right-of-way and easements within or abutting the subject property.
- Location of existing wells/ septic systems and distances from property lines to any permanent structures.
- Indicate the location, dimensions and boundaries of the land to be rezoned.
- Location of all right-of-way and easements within or abutting the subject property.
- Existing and proposed accesses on property.

SEE NEXT PAGE.

Date: June 2 2015

Signature of Applicant: 

PLAN OF PROPOSED SUBDIVISION

OF PART OF

N.W.¼ SEC.33-TWP.55-RGE.3-W.4M.

COUNTY OF ST. PAUL No. 19

2015

SCALE 1:5000

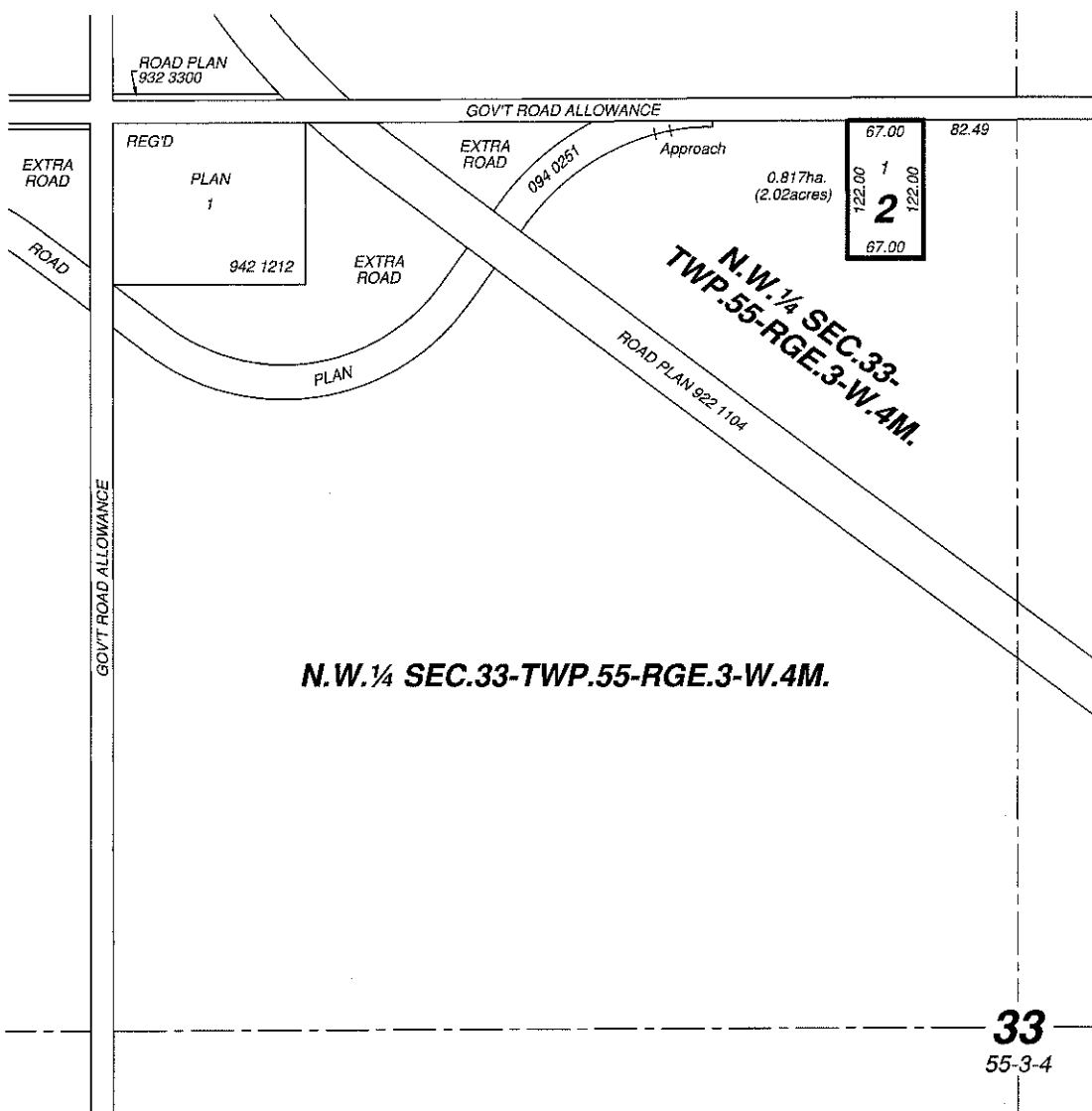
NOTE:

PORTION TO BE SURVEYED IS OUTLINED IN A HEAVY SOLID LINE, AND CONTAINS

0.817ha.(2.02acres)

MEASUREMENTS ARE IN METRES AND DECIMALS THEREOF.

STANDARD ROAD ALLOWANCE SHOWN ARE 20.117m IN WIDTH.



June 10, 2015
FILE No. LA150287

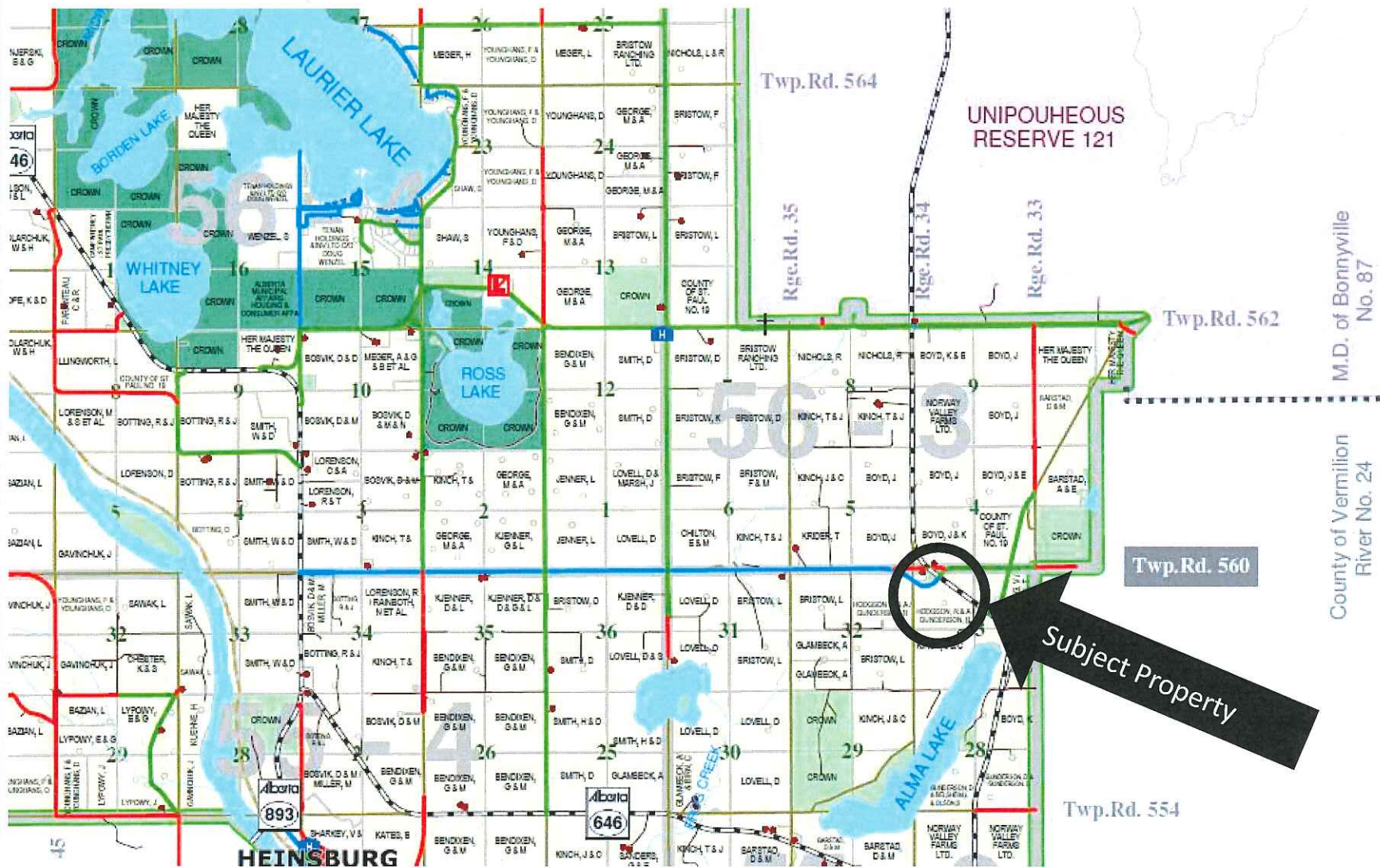


Meridian

Surveys (Alta.) Ltd.

BOX 10219, LLOYDMINSTER, ALBERTA, T9V 3A4
P:(780)875-1440 F:(780)875-4813

General Location Map





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.11. Bylaw No. 2015-18 - Amend LUB - Rezone PSE 16-58-9-W4

#20150702003

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

Bylaw No. 2015-18 is being presented to Council to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 25.09 acres in PSE 16-58-9-W4 from Agricultural to Industrial Commercial. MCSNet will be using the property to store infrastructure equipment etc.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to section 230 of the M.G.A. The adjacent landowners will be notified of the proposed rezoning.

The applicant will also be required to hold a public consultation prior to the public hearing being held.

Recommendation

Motion to give first reading to Bylaw No. 2015-18, as it relates to rezoning 25.09 acres in SE 16-58-9-W4 from Agricultural to Industrial Commercial.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19
BY-LAW NO. 2015-18

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

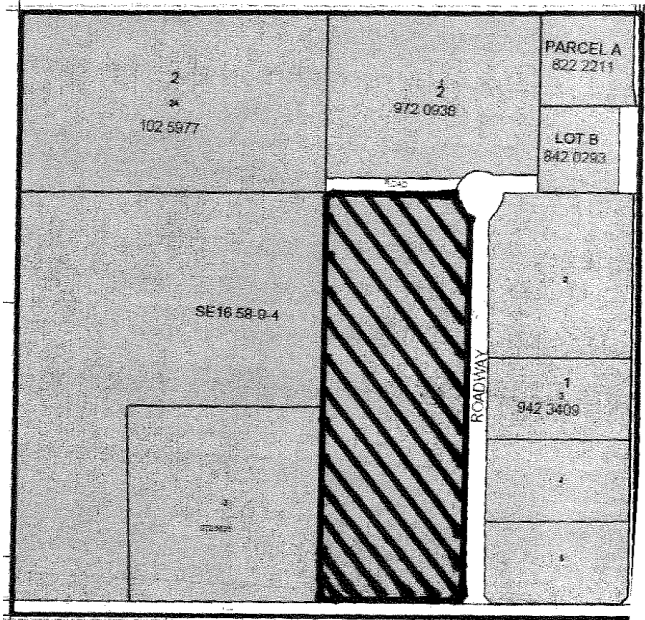
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:

FROM: Agricultural to Industrial Commercial

FOR: 25.09 acres in PSE 16-58-9-W4



Read a first time in Council this 9th day of July, A.D. 2015.

Advertised the day of , A.D. 2015, and the day of ,
A.D. 2015 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2015.

Read a third time and duly passed in Council this day of , A.D. 2015.

Reeve

Chief Administrative Officer

COUNTY OF ST. PAUL REZONING APPLICATION

Name of Applicant: Lemalu Holdings Ltd. Email: leo@mcsnet.ca

Mailing Address: Box 98, St. Paul, AB T0A 3A0

Telephone (Home): _____ (Business): 780-645-4417 ext. 240 (Fax): 780-645-5745

Registered Owner (if not applicant): _____

Mailing Address: _____

Telephone (Home): _____ (Business): _____ (Fax): _____

1. LEGAL DESCRIPTION OF LAND TO BE REZONED:

- a) All / part of the SE $\frac{1}{4}$ 16 section 58 township 9 range W4M
- b) Being all / parts of Lot _____ Block _____ Registered Plan _____
- c) Total area of the above parcel of land to be rezoned is 25.09 acres _____ (hectares)

2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw 2013-50: agricultural
- b) Desired Zoning as per the Land Use Bylaw 2013-50: commercial/industrial
- c) Proposed use as per the Land Use Bylaw 2013-50: agricultural/commercial
- d) Is the proposed use a permitted or discretionary use: discretionary
- e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? yes

- f) Information in support of the rezoning:

MCSNet Div. of LEMALU HOLDINGS Ltd. is continually growing and expanding its services in Alberta and Western Saskatchewan. Due to continued growth, MCSNet has acquired this property in order to consolidate its storage of infrastructure equipment etc. This property provides storage capacity that was previously spread out between 4 different locations as MCSNet has very limited storage space at its main shop location in the town of St. Paul.

Appendix 2 for 8.11.: Rezoning Applilcation

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes _____ No ☒

If "yes", the adjoining municipality is _____

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes ☒ No _____

If "yes" the highway is No. 881

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch? Yes _____ No ☒

If "yes", state its name _____

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes _____ No ☒

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes _____ No ☒

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes ☒ No _____

***For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes _____ No ☒

ii) Does the proposed parcel contain a slope greater than 15% Yes _____ No ☒

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) flat

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

hayfield, dugouts

5. WATER SERVICES:

a) Existing Source of Water: dugouts

b) Proposed water source (if not rezoning parcel in its entirety).

- ☐ Proposed water supply to new lots by a licensed (surface)water distribution system;
- ☐ Proposed water supply to new lots by cistern and hauling;
- ☐ Proposed water supply to new lots by individual water wells.

Appendix 2 for 8.11.: Rezoning Applilcation

6. SEWER SERVICES:

a) Existing sewage disposal: none

b) Proposed sewage disposal: not applicable

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

The personal information provided will be used to process the Rezoning Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

Appendix 2 for 8.11.: Rezoning Applilcation

REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, Leo VanBrabant hereby certify that (check one):

- ☒ I am the registered owner; or
- ☒ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.

Agent Signature

Date


Owner Signature

June 12/15
Date

Owner Signature

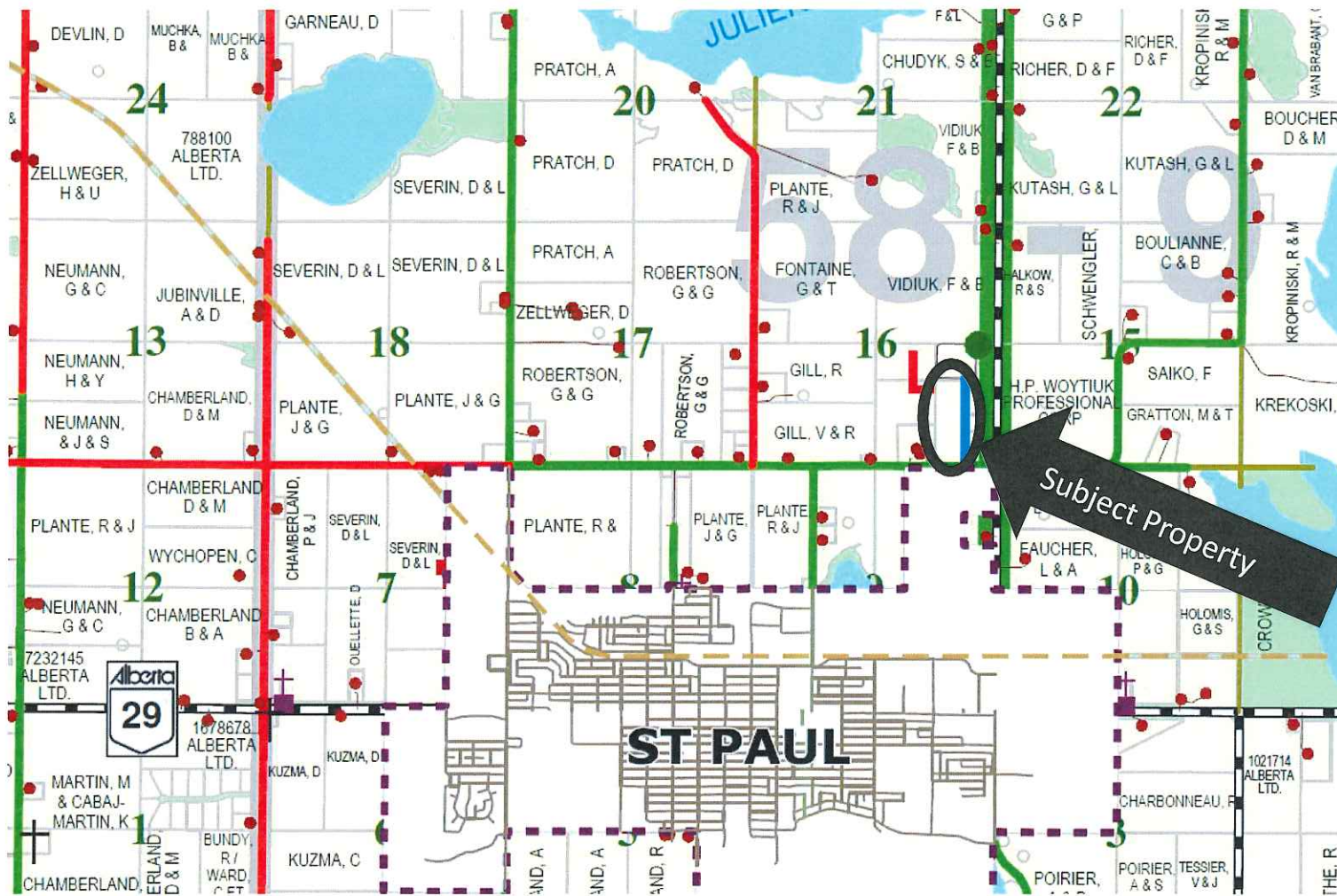
Date

Appendix 2 for 8.11.: Rezoning Application



Appendix 2 for 8.11.: Rezoning Applilcation

General Location Map





Issue Summary Report

8.12. Request to install gate across Road Allowance to provide Public Access #20150701011

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

Attached is a letter from Mr. Karpyshyn advising that there is a fence across the road allowance on Township Road 600, along Range Road 120 which is restricting access. He is requesting that a gate be installed along Range Road 120, to serve as a public access.

Our policy prohibits fences across road allowances unless licensed and if licensed, there cannot be a locked gate across the road allowance.

Administration wants to go out to look at the property as it appears to be a highly treed area according to the GIS map. Also, the map does not show the location of the fence.

Alternatives

Advise the landowner to move the fence on to his own property.

The landowner apply to licence the road allowance and leave the fence across the road allowance, but provide access via a gate.

Approve the fence across the road allowance.

Table the request for more information.

Recommendation

Administration is recommending to table the request until Planning and Development is able to go out to look at the location of the fence and the topography of the land.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.12.: Reqeust to Install Gate Across Road Allowance

June 11, 2015

To whom it may concern,

Due to a fence across road allowance on Township Road 600 and Range Road 120, there is no access going east.

I would like a gate installed for public access.

Thank you

Eddie Ernie Karpysyn

A handwritten signature in black ink, appearing to read "E. Karpysyn", written in a cursive style.

Appendix 2 for 8.12.: Map



100 yd
100 m



Current Scale 1: 2598



The County of St Paul No. 19 makes no representation or warranties re:
contained in this document, including without limitation whether said i
complete. Persons using this document do so solely at their own risk. n



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.13. Moosehills Road

#20150702004

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

At the June Public Works Meeting, AMEC provided Council with an updated engineering evaluation of the site conditions and the cause of the road grade failures as well as a preliminary assessment of remediation alternatives to repair the road. Their recent observations indicate that the affected area is larger than was documented in 2012 and that it is a deep-seated sliding mechanism. AMEC is estimating it will cost \$98,100 for a revised assessment to evaluate the landslide mechanism, depth and extent and to develop alternative remedial measures based on a more thorough understanding of the site conditions. Based on the new information received by Council it is apparent that continued monitoring of the slide area will provide better information for decision making regarding the correct approach to take to deal with the slide. The installation of the equipment will provide for data to be collected annually as this is certainly an issue that may persist over the years. The data that will be collected will be useful in maintaining the road into the future.

Additionally Council had requested that PW obtain a proposal from Shamrock Valley to determine cost and approach to deal with removal of surface water near Moosehills Road that may be adversely affecting the slide. Leo deMoissac and Steven Jeffrey have met with Shamrock Valley and have not received a proposal from them at the time of the sending of the Council agenda. If they have information ready for the meeting on July 8, it will be presented at that time.

Recommendation

Administration is recommending to hire AMEC to do an engineering study on the Moosehills slide at an estimated cost of \$98,100.

Additional Information

Originated By : pcorbiere



17 June 2015
ET120054

County of St. Paul
ldemoissac@county.stpaul.ab.ca

Attention: Mr. Leo deMoissac

Dear Sir,

Re: Moosehills Road Grade Failure - Scope and Cost Estimate for Engineering Services

Further to our instrumentation readings on 24 April 2015 and the subsequent visit to the site on 21 May 2015, AMEC Foster Wheeler Environment and Infrastructure ("Amec Foster Wheeler") is pleased to submit this proposal to provide an updated engineering evaluation of the site conditions and cause of the road grade failure, and preliminary assessment of remediation alternatives for repair of the subject road. Presented below are relevant project background information, recent findings, a proposed scope of work, and a cost estimate and proposed schedule.

1.0 BACKGROUND

The site is located in SE 28-75-6-W4M and is about 6 km northeast of the Town of Elk Point, Alberta. The roadway (Twp. Road 574A) is along a hill side and the failed section of the roadway is situated along a portion of the road near the north end of Moosehills Lake. The road was upgraded from a gravel road to an asphalt covered road in 2000. The upgrade included raising the vertical grade up to 4 m and construction of an embankment. The embankment height of the current road in the failure area is in the range of 4 to 6 m.

The grade failure was first reported to AMEC in August 2011, when it was indicated that a crack with an approximately 150 mm drop in surface grade had developed within the roadway over a weekend. After re-paving the road in the failed section, a further drop in road grade by

5681 – 70th Street
Edmonton, AB
Canada T6B 3P6
Tel +1 (780) 436-2152
Fax +1 (780) 435-8425
www.amecfw.com

Amec Foster Wheeler Environment & Infrastructure
Registered office: 2020 Winston Park Drive, Suite 700, Oakville, Ontario L6H 6X7
Registered in Canada No. 773289-9; GST: 899879050 RT0008; DUNS: 25-362-6642

Continued...

Amec Foster Wheeler
Environment & Infrastructure

approximately 100 mm developed within 1 week of the initial reported failure along the same section.

1.1 SUMMARY OF 2012 ASSESSMENT

A preliminary assessment was performed by Amec Foster Wheeler (formerly AMEC Earth and Environmental) in 2011/2012. The assessment included two site visits between August 2011 and May 2012, a drilling and instrument program in October 2011, and instrumentation readings in late 2011 and April 2012. A draft Geotechnical Evaluation was submitted to the County of St. Paul on 18 May 2012 that summarized observations and instrument measurements at that time and provided some remedial options for consideration. A brief summary of the work conducted, key findings, and recommendations from the 2012 assessment are provided below.

- Additional propagation of the cracking in the roadway surface and drop in grade was observed in the months following the initial observation by the County. The road cracking and drop in grade in the main slide area measured approximately 130 m in length.
- A total of 5 boreholes were advanced in the immediate vicinity of the main slide area, within the upslope ditch and on the downslope embankment. The main slide area is shown in Figure 1. Three pneumatic piezometers and three slotted piezometers were installed to measure groundwater levels. Two slope inclinometers were also installed (shown in Figure 1).
- At the time of the assessment in 2012, instrument readings had been obtained on two occasions - 9 November 2011 and 24 April 2012. There were no obvious movement zones noted during this time. Piezometers indicated generally low groundwater conditions, ranging from 2-3 below ground surface (b.g.s.) on the upslope side of the road, and 7 to 10 m b.g.s. on the downslope side beneath the embankment.
- It was postulated that the cracking and drop of grade was related to movement occurring within the roadway embankment and through the weaker fill and a buried organic layer at depth. The overall valley was identified as landslide terrain from historical air photos, and while not confirmed, it was noted that there was also the possibility that the overall slope is marginally stable, and creep-like movement may be occurring at a greater depth, within clay shale or at the surface of the clay shale and clay till interface.
- Stabilization alternatives were presented to the County for review and were based on postulation of a local movement mechanism within the failed embankment and through the buried organic layer, and included the following:
 - Lowering the grade of the existing road by 1.3 m, including some flattening of the embankment slope
 - Replacing soils at the toe of the embankment and installing a shear key with a small toe berm
 - Placement of a toe berm/buttness over the existing embankment
- It was also recommended that additional assessment be conducted prior to finalizing a preferred design, including: additional sub-surface investigation, additional instrument measurements, and a detailed topographic survey.

Continued...

Amec Foster Wheeler
Environment & Infrastructure

- Feedback was not received from the County following the preliminary assessment.

1.2 RECENT OBSERVATIONS

In spring 2015, Amec Foster Wheeler was contacted by the County to perform additional instrument readings at the site. Readings at piezometers and slope inclinometers were obtained on 21 April 2015. Key findings from the instrument readings are summarized below:

- Groundwater levels at the main slide area were significantly higher than previous readings in 2012. On the upslope side of the road, levels were 1 to 2 m higher. On the down slope side of the road, levels were up to 7 m higher in the foundation below the embankment and approximately 1-2 m higher within the embankment fills.
- The downslope inclinometer was found to be pinched at a depth of 8.5 m, within clay till, approximately 4 m below the base of the embankment fills. The inclinometer probe could not be lowered below this depth and a total deformation could not be calculated. Readings at the upslope inclinometer indicated no significant movement to the 14.1 m installation depth.

At the request of the County an additional site visit was performed on 21 May 2015 to observe new road deformation and discuss a path forward. It was reported that the road had dropped an additional 150 mm in the weeks following the instrument reading and that the area had been re-paved shortly after. Observations during the site visit indicated that an additional 50-100 mm of grade drop had occurred since re-paving.

The extent of cracking on the road was mapped with a hand-held GPS during the site visit and is shown in Figure 1. The extent of the main slide area was found to be similar to that reported in 2012, however additional cracking not reported in 2012 was identified on the road up to 170 m south-east from the main slide. Based on these observations, the total length of affected roadway is estimated at approximately 350 m. Some of the cracks extended downslope on the embankment. There were no obvious signs of toe bulging at the toe of the embankment.

The ground conditions in the forested slopes below the embankment were observed during the site visit. It was noted that the topography was benched with steep rounded slopes between benches, which is suggestive of landslide topography. However there were no obvious signs of recent slope distress (i.e. leaning trees, bare earth, cracks, seepage, etc.).

Following the site visit, aerial survey data (LIDAR) was obtained with approval from the County. A brief review of the data indicated that the site is located on the periphery of large historical landslide along the east slope of the valley. Several headscarps were noted passing above the site, and several possible toe bulges were noted downslope and parallel to the road. Based on the updated preliminary assessment, the roadway distress is likely associated with one or more of the relict landslide features identified in the LIDAR data. Detailed findings will be included in the engineering report for the proposed work, discussed below.

Continued...

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2.0 PROJECT RATIONALE AND PROPOSED SCOPE OF WORK

The recent instrument readings (discussed above) along with the detailed topographic survey of the area provided by LiDAR suggest that the slide mechanism at the site is deep-seated, rather than a local embankment instability as assumed in the 2012 assessment which was based on limited information. Recent observations also indicate the affected area is larger than documented in 2012 and further supports a deep-seated sliding mechanism. These new findings suggest that the ongoing road grade failures may be associated with shear planes that developed during historical landslide activity along the east slopes of the valley.

The depth of movement below the embankment has been partially confirmed by the single down-slope inclinometer, however the characteristics (depth, extent and rate) of the sub-surface deformation further downslope from the main slide area, and below the cracking further SE along the road, have not been confirmed.

With the exception of the road grade lowering, it is reasoned that the remedial measures proposed in the 2012 assessment may not be appropriate as they were developed based on a local slide mechanism within the embankment. A revised assessment is proposed to evaluate the landslide mechanism, depth, and extent, and to develop alternative remedial measures based on a more thorough understanding of the site conditions.

The scope of work proposed for the revised assessment is summarized below:

- **Drilling Program:** A total of six (6) boreholes are proposed at this time to investigate the soil, bedrock, and groundwater conditions in a broader area of the site. The borehole locations will be selected to supplement information collected near the main slide area as well as to collect data in the extended area of cracking SE of the main slide. Holes will be positioned primarily on the downslope side of the embankment. Six (6) slope inclinometers will be installed with 1 to 2 piezometers in each hole. The drilling program includes a site visit by a 2-man survey crew to survey borehole locations once drilling is complete.
- **Asphalt Coring:** It is recommended that the County confirm the depth of asphalt at select areas along the road that have a history of subsidence and have been resurfaced. This information can be used to supplement instrumentation data by providing an estimate of the rate of subsidence at the roadway. This item has not been included in the scope of work but can be included at the request of the County.
- **Laboratory Investigation:** Following the completion of the drilling program, a laboratory testing program will be undertaken for the classification and evaluation of the engineering properties of the encountered soil/bedrock. A key part of the laboratory program will include detailed logging of the recovered core. Testing will generally consist of moisture contents and Atterberg Limits. More extensive strength testing such as direct shear tests are not planned or budgeted at this time.
- **Instrument Monitoring and Site Reconnaissance:** Instruments will require initialization approximately 1 week after installation. In order to characterize the depth and extent of

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sliding below the road, instrumentation reading events are proposed for 1 to 2 months after installation, and a set of follow up readings in late spring 2016. The spring reading is proposed in order to evaluate the influence of the spring snow melt, and is expected to provide the most value as it allows for more time to observe rates of movement and corresponds to the time of year when most of the cracking has been reported. A site reconnaissance by senior geotechnical personnel is proposed coincident with the spring 2016 instrument readings.

- **Engineering Assessment and Reporting:** Assessment of the sub-surface conditions, instrumentation results, analyses and cause of roadway grade failure will be evaluated. Based on the updated information and findings, preliminary design options will be developed for consideration by the County. The assessment will also incorporate input from transportation engineers to evaluate alternatives involving road alignment, and review from senior hydrotechnical personnel to evaluate surface water drainage conditions and remedial options involving surface water management in the project area. A brief environmental review will be performed to identify regulatory requirements and potential constraints to be considered for each alternative. A report will be prepared summarizing the findings of the assessment and will outline the potential remedial measures, relative risks, and approximate costs for implementation.
- **Design Review Meeting:** To discuss design options and receive feedback from the County and establish next steps (i.e. design drawings and specifications, tendering, and construction) if requested by the County.

Continued...

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A cost estimate to perform the scope of work discussed above has been prepared and a detailed task and cost breakdown is provided in Table 1, attached. A detailed breakdown of drilling and laboratory costs is provided in Table 2. A summary of costs for the key tasks is provided below.

TASK	ESTIMATED COST (excluding GST)
Drilling Contractor • <i>Includes contractor disbursements</i>	\$27,000
Drilling Program Field Supervision, Instrumentation, and Survey • <i>Includes program planning (utilities, safety, etc.)</i> • <i>Includes instrument supplies</i> • <i>2-man survey crew</i>	\$29,200
Laboratory and Logging • <i>Testing, detailed logging, borehole log preparation and lab data synthesis</i>	\$9,700
Instrument Readings and Site Visits	\$8,300
Engineering Assessment and Reporting	\$23,900
TOTAL	\$98,100

The following assumptions have been made to prepare the above cost estimate:

- The County of St. Paul will prepare access for the drilling contractor at the locations specified during the planning stages of the drilling program. It is assumed that drilling locations will be accessible by a track-mounted auger rig.
- The County of St. Paul will provide all required traffic safety accommodation and the temporary removal of roadway guardrails for drilling on the downslope side of the road
- Drilling program is based on 6 holes to depths of 15 to 20 m and a total drilling time of approximately 40 hrs (4 days).
- Instrumentation to be installed includes approximately 100 m of slope inclinometer casing and 10 vibrating wire piezometers. Allowance has been made for separate site visits for instrument initializing and two subsequent readings.
- Allowance has been made for 1 site visit by a senior geotechnical engineer. Additional site visits requested by the County will require a scope change.

Continued...

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4.0 SCHEDULE

At the time of writing, drilling rigs are available for mobilization within 1 week of notice. Authorization and clearance of underground utilities must be completed in advance and typically requires about 2 weeks. Once initiated, the drilling program would be completed by Amec Foster Wheeler's field personnel within 4 days. The soils laboratory testing program and detailed examination of the bedrock core will be completed within about 3 weeks following the field investigation.

It is understood that repair of the road is a high priority for The County. Amec Foster Wheeler requests that the County allow for instrument initialization and at least 2 sets of readings prior to completing an updated assessment of the mechanism and options available for stabilization. This timeline is proposed in order to obtain the minimum amount of field data to characterize the slide mechanism, including depth of movement zones, such that the remedial options can be calibrated to site conditions. A minimum of 1 to 2 months is recommended between instrument initialization and first readings, in order to allow for an accumulation of sufficient deformation that can be detected by our instruments. Engineering assessment, analyses, and report preparation is estimated to be completed 4 to 5 weeks following initialization and two sets of instrumentation readings.

Based on previous experience at the site and reported dates of previous cracking, it is likely that the majority of ground deformation occurs in the spring following the snow melt and in the wetter summer months. Readings obtained in summer/fall 2015 may not be adequate to characterize the slide and develop suitable remedial repair options. Amec Foster Wheeler invites the County to consider a project schedule that allows for incorporation of the spring 2016 readings into the final assessment. In the interim period (summer 2015) it may be possible to develop interim remedial repairs based on data collected in 2015, such as surface water control measures, to be implemented in late summer/fall 2015. We look forward to discussing project constraints and timelines further to develop a preferred schedule that meets the needs of the County.

Continued...

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5.0 CLOSURE

If you have any questions, or wish to discuss this proposal in more detail, please do not hesitate to contact the undersigned.

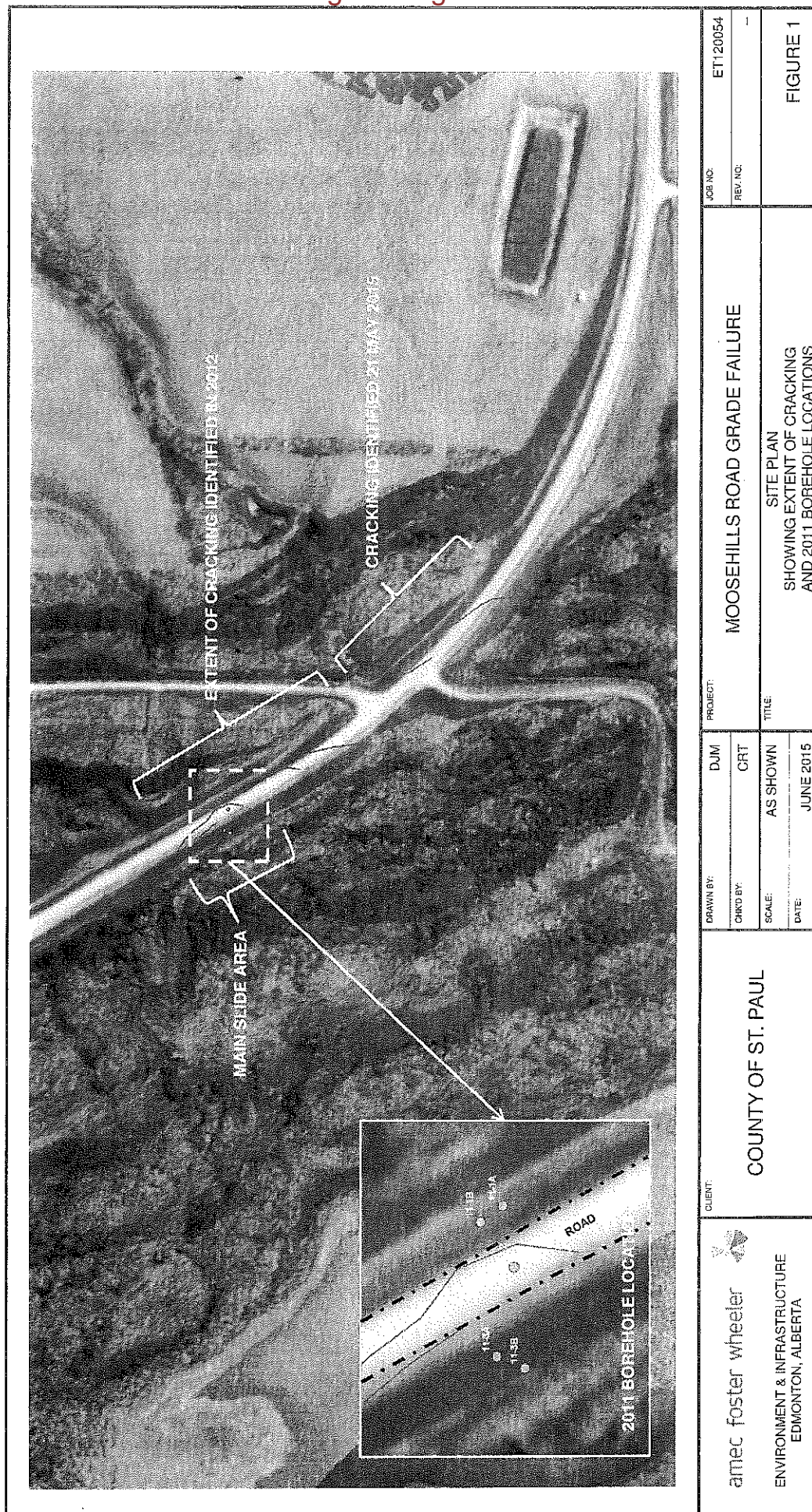
Respectfully submitted,

***Amec Foster Wheeler Environment & Infrastructure
a Division of Amec Foster Wheeler Americas Limited***



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Reviewed by:
Curtis Treen, M.Eng. P.Eng
Sr. Associate Geotechnical Engineer




amec foster wheeler				CLIENT:		COUNTY OF ST. PAUL		DRAWN BY: DJM		PROJECT: MOOSEHILLS ROAD GRADE FAILURE		JOB NO: ET120054	
ENVIRONMENT & INFRASTRUCTURE		EDMONTON, ALBERTA						CHECK'D BY: CRT				REV. NO: 1	
								SCALE: AS SHOWN		TITLE: SITE PLAN			
								DATE: JUNE 2015		SHOWING EXTENT OF CRACKING AND 2011 BOREHOLE LOCATIONS			
												FIGURE 1	

TABLE 1 - TASK BREAKDOWN AND COST ESTIMATE																					
STAGE / Task	Position/Name	TOTALS PER TASK/STAGE																			
		Senior Geotechnical Review - Curtis Treen	Sr. Geotechnical Engineer - Dustin McLachlan	Geotechnical Engineer - Junwen Yang	Geotechnical Support	Senior Field Program Coordinator - Martin Gautier	Geotechnical Technician	GIS/Drafting	Transportation Lead - Gabe Rohr	Transportation Support	Senior Hydrotechnical Engineer - Marcel Chichak	Junior Hydrotechnical Engineer - Paul Kalashnikoff	Environmental Biologist - Ryan Wonnacott	2-man Survey Crew	Clerical	Total Hours Per Task	Total Fees per Stage/Task (includes 6% for incidental disbursements)	Travel, Field Supplies, Laboratory, and Misc Expenses	Disbursements (Subcontractor)		
																					Classification
DRILLING PROGRAM - CONTRACTOR		630	619	617	613	529	518	521	533	612	628	613	625	619	809						
		\$225	\$165	\$145	\$115	\$160	\$115	\$125	\$160	\$110	\$220	\$115	\$205	\$165	\$80						
			hrs	hrs	hrs	hrs	hrs	hrs	hrs	hrs	hrs	hrs	hrs	hrs	hrs						
Drilling Subcontractor																					
Drilling Program 10% contingency																					
Sub-total																					
DRILLING PROGRAM - AMEC Foster Wheeler																					
Drilling Program Planning		0.5	0.5		2	8	8	2	0.5												
(Technical, permits, ground disturbance, safety)							67														
Field Supervision (mob/demob, drilling time, daily travel)																					
Instrumentation																					
Borehole Survey																					
Drilling Program 10% contingency																					
Sub-total		0.5	0.5		2	8	75	2	0.5	1				10							
LABORATORY AND LOGGING																					
Laboratory Testing																					
Detailed Core Logging		0.5	3	1	30																
Borehole Log Preparation and Data Synthesis				1	6																
Sub-total		0.5	3	2	36																
INSTRUMENT READINGS AND SITE VISITS																					
Instrument Initialization			1				10														
2015 Instrument Readings (x2)			2			20															
2016 Site Reconnaissance and Instrument Reading (x1)			10			10															
Sub-total			13			40															
PRELIMINARY DESIGN																					
Project Management and Project Meetings		1	6	4	1				3												
Assessment and Analysis of Design Options		2	14	32	4	1	6	4		6	6	8	0.5	4							
Design Report and Cost Estimate		2	6	20	4		12														
Design Review Meetings			2																		



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Issue Summary Report

8.14. Outhouse on MR

#20150703001

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Background

Following a presentation by Crestview residents at the June 9, 2015 Council meeting, Administration has reviewed their complaints pertaining to issues in the Crestview subdivision. Letters have been sent out where residents have contravened county regulations and will be followed up in July. It was also noted by staff that there is an Outhouse that was built by the County located by the boat launch in the subdivision. At the Public Works Meeting, Council discussed that this outhouse should be removed as Administration has indicated that County staff do not upkeep the outhouse.

Recommendation

That Council move to have the outhouse that is located at the boat launch area of the Crestview subdivision removed.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

10.1. CAO Report

#20150604017

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Additional Information

Originated By : skitz



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Issue Summary Report

11.1. July 14-17 - ASB Tour - Grande Prairie

#20150703002

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Additional Information

Originated By : pcorbiere



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Issue Summary Report

11.2. July 17 @ 3:00 p.m. - Grand Opening of Wellness Centre

#20150703004

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Additional Information

Originated By : pcorbiere



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Issue Summary Report

11.3. July 28 @ 10:00 a.m. - Public Works

#20150703003

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Additional Information

Originated By : pcorbiere



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Issue Summary Report

12.1. Budget to Actual

#20150604018

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Recommendation

Motion to approve the budget to actual as of June 30, 2015.

Additional Information

Originated By : skitz



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Issue Summary Report

12.2. Listing of Accounts Payable

#20150604016

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
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Additional Information

Originated By : pcorbiere



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Issue Summary Report

12.3. Council Fees

#20150604019

Meeting : July 8, 2015

Meeting Date : 2015/07/08 10:00

Recommendation

Motion to approve the Council Fees for the Month of June, 2015 as circulated.

Additional Information

Originated By : tmahdiuk