



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

May 12, 2015

Tuesday, May 12, 2015

Start time 10:00 AM

AGENDA

1. **Call to Order**
2. **Minutes**
 - 2.1 **April 14, 2015 (2015/04/14)**
3. **Bank Reconciliation**
4. **Additions to Agenda and Acceptance of Agenda**
5. **In Camera**
 - 5.1. **In Camera**
6. **Business Arising from Minutes**
 - 6.1. **St. Paul Legion - Request for Garbage Bin**
7. **Delegation**
 - 7.1. **10:30 a.m. - Public Auction of Lands - Set Reserve Bids - In Camera**
 - 7.2. **11:00 a.m. - Public Auction of Lands**
 - 7.3. **11:30 a.m. - Kelven & Andrea Hall**
 - 7.4. **1:00 p.m. - Jessie Williams**
 - 7.5. **1:30 p.m. - Tom Starosielski**
8. **New Business**
 - 8.1. **Continuing Care Conference**
 - 8.2. **EOEP Course - Spend Widely, Lead Strong: Municipal Finance**
 - 8.3. **EDAC Annual Conference - Sept. 19-20**
 - 8.4. **Partners in Injury Reduction Refund (PIR)**
 - 8.5. **Request for Donation - Annual Special Olympics Slo-Pitch Tournament**
 - 8.6. **Request for Donation - Derwent Ag Society**
 - 8.7. **Request for Donation for Camera and Telephoto Lens**
 - 8.8. **Request to Waive Fees - Lakeland Road Riders**

- 8.9. **Request for Support - FCM Women in Municipal Government Fund**
- 8.10. **Request for Gravel - Royal Canadian Legion**
- 8.11. **Appoint Deputy Director of Regional Emergency Management**
- 8.12. **Purchase Mallaig Well Pumps**
- 8.13. **Bylaw No. 2015-11 - Amend LUB - Rezone PSW 7-58-8-W4**
- 8.14. **Bylaw No. 2015-12 - Amend LUB - Rezone PNW 7-56-7-W4**
- 8.15. **Request to Rent Lot 19MR, Block 1, Plan 8020988**
- 8.16. **Request to Licence Road Allowance and Build Road**
- 8.17. **St. Paul Grazing Reserve Fire Expenses**
- 8.18. **Road Construction Easements**
- 8.19. **Sand and Gravel Agreements**
- 8.20. **Request for Brushing - Boyne Lake Church**
- 8.21. **Cold Mix**
- 8.22. **Atco Electric - Northern Valley Road**
- 8.23. **Intersection of Hwy 28 and Horseshoe Bay Road**
- 8.24. **Resignation of Library Board Member**
- 8.25. **-**
- 8.26. **-**
- 9. **Correspondence**
- 10. **Reports**
 - 10.1. **CAO Report**
 - 10.2. **MD Foundation**
 - 10.3. **Continuing Care Conference**
- 11. **Financial**
 - 11.1. **Listing of Accounts Payable**
 - 11.2. **Council Fees**
 - 11.3. **Budget to Actual**
- 12. **Upcoming Meetings**
- 13. **Adjournment**



April 14, 2015

Start time : 10:00 AM

Minutes

Call to Order

The regular meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:08 a.m., Tuesday, April 14, 2015 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Laurent Amyotte Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Leo deMoissac Public Works Superintendent

Kyle Attanasio Dir. Legislative & Communication Ser.

Janice Huser St. Paul Journal

Minutes

Resolution #CM20150414.1001

Moved By: Councillor Cliff Martin

Motion to approve minutes of the March 24, 2015 Special Council Meeting as presented.

Carried

Resolution #CM20150414.1002

Moved By: Councillor Maxine Fodness

Motion to approve minutes of the March 10, 2015 Council Meeting as presented.

Carried

Councillor G. Ockerman entered the Council Room at 10:09 a.m.

Bank Reconciliation

Resolution #CM20150414.1003

Moved By: Councillor Dwight Dach

Motion to adopt the Bank Reconciliation for the month ending March, 2015.

Carried

Additions to Agenda and Acceptance of Agenda

The following additions were made to the agenda:

7.1 In Camera

7.21 Appreciation Supper - Town of Elk Point

7.22 Mallaig Legion

9.2 EDA - Councillor D. Dach

9.3 St. Paul Library Board - Councillor M. Fodness

Resolution #CM20150414.1004

Moved By: Councillor Dwight Dach

Motion to adopt the agenda for the Regular Meeting of Council for April 14, 2015 with the above noted additions.

Carried

**11:00 a.m. - Sgt.
Darrel
McPherson**

Staff Sergeant Darrel McPherson was admitted to the Council Room at 10:12 a.m. to present the Crime Data Statistical Report for the months of January to March, 2015. He advised Council that the RCMP are planning to be more visible in the County over the May long weekend. Following a brief discussion Staff Sergeant Darrel McPherson left the Council Room. Time: 10:15 a.m.

**Open Bids for
Sale of Used
Equipment**

Sealed bids for the purchase of used equipment were opened in the presence of Council.

Resolution #CM20150414.1005

Moved By: Councillor Frank Sloan

Motion to table this item until later during the meeting so public works staff can verify the information in the bids.

Carried

In Camera Item

Resolution #CM20150414.1006

Moved By: Councillor Dwight Dach

Motion to go in camera as per sections 17 and 27 of the FOIP Act. Time: 10:32 a.m.

Carried

Resolution #CM20150414.1007

Moved By: Councillor Glen Ockerman

Motion to revert to an open meeting. Time: 10:42 a.m.

Carried

Resolution #CM20150414.1008

Moved By: Councillor Glen Ockerman

Motion that administration set up a joint meeting with the Town of Elk Point.

Carried

**2015 Strategic
Plan - 1st Quarter**

Resolution #CM20150414.1009

Moved By: Councillor Cliff Martin

Motion to accept the first quarter of the 2015 Strategic Plan as presented.

Carried

**Donations as per
Policy PER-14**

Resolution #CM20150414.1010

Moved By: Councillor Maxine Fodness

Motion to file the list of promotional items that were donated to various organizations during the first quarter of 2015, as per Policy PER-14.

Carried

**Senior
Transportation
Grant**

Resolution #CM20150414.1011

Moved By: Councillor Laurent Amyotte

Motion to approve a \$1,000 Transportation grant for the Elk Point Heritage Lodge Auxiliary, Mallaig and District Seniors and the St. Lina Senior Dew Drop Inn Club.

Carried

**Funding Request
- Elk Point
Canada Day
Celebration**

Originated By: pcorbiere

Resolution #CM20150414.1012

Moved By: Councillor Dwight Dach

Motion to approve a \$400 grant for the Elk Point Canada Celebrations.

Carried

**Ashmont
Secondary
School - Request
to Advertise in
Year Book**

Resolution #CM20150414.1013

Moved By: Councillor Glen Ockerman

Motion to deny the request from the Ashmont Secondary School to advertise in their Yearbook.

Carried

**Spring 2015
Wetland Course -
From**

Resolution #CM20150414.1014

Moved By: Councillor Frank Sloan

Motion to approve Bryan Bepalko to attend the Alberta Wetlands: From

Classification to Policy - April 21-22	Classification to Policy Course on April 21 and 22, 2015 in Edmonton.	Carried												
Disaster Services Forum - May 11-14	Resolution #CM20150414.1015 Moved By: Councillor Dwight Dach Motion to approve Dennis Bergheim, Deputy Director of Emergency Services, to attend the 2015 Disaster Service Forum from May 11-14, 2015 in Banff.	Carried												
Sale of Front Load Waste Truck	Resolution #CM20150414.1016 Moved By: Councillor Cliff Martin Motion to authorize administration to sell the 2004 Autocar WX64, Serial Number 5VCD6LF94H200526 at an auction sale as determined by Public Works.	Carried												
St. Paul Legion - Request for Garbage Bin	Resolution #CM20150414.1017 Moved By: Councillor Cliff Martin Motion to table the request from the St. Paul Legion for a garbage bin at no cost, and suggest that they contact the Town of St. Paul about sharing the cost of the bin.	Carried												
Sewage Disposal Contract - Langan Site Services Ltd.	Resolution #CM20150414.1018 Moved By: Councillor Maxine Fodness Motion to ratify the Sewage Disposal Contract with Langan Site Services Ltd. for disposal at the Whitney Lake Lagoon for the three week period starting March 25, 2015.	Carried												
Mutual Fire Aid Agreement - Smoky Lake County	Resolution #CM20150414.1019 Moved By: Councillor Cliff Martin Motion to approve the Mutual Fire Aid Agreement with Smoky Lake County effective April 14, 2015.	Carried												
2015 Municipal Operating and Capital Budget	Resolution #CM20150414.1020 Moved By: Councillor Laurent Amyotte Motion to approve the 2015 Municipal Operation and Capital Budget as per Section 242 & 245 of the M.G.A.: <table><tr><td>Operating and Capital Revenues</td><td>\$37,046,252</td></tr><tr><td>Debenture and Funding from Restricted Surplus</td><td>\$ 3,335,508</td></tr><tr><td>Operating Expenses</td><td>\$24,044,679</td></tr><tr><td>Debenture Repayment</td><td>\$ 3,754,257</td></tr><tr><td>Capital Expenditures</td><td>\$12,473,734</td></tr><tr><td>Surplus</td><td>\$ 109,090</td></tr></table>	Operating and Capital Revenues	\$37,046,252	Debenture and Funding from Restricted Surplus	\$ 3,335,508	Operating Expenses	\$24,044,679	Debenture Repayment	\$ 3,754,257	Capital Expenditures	\$12,473,734	Surplus	\$ 109,090	Carried
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Capital Expenditures	\$12,473,734													
Surplus	\$ 109,090													
Mill Rate Bylaw No. 2015-09	Resolution #CM20150414.1021 Moved By: Councillor Cliff Martin Motion to give first reading to Bylaw No. 2015-09, Mill Rate Bylaw for the 2015 Taxation year.	Carried												
	Resolution #CM20150414.1022 Moved By: Councillor Dwight Dach Motion to give second reading to Bylaw No. 2015-09.	Carried												
	Resolution #CM20150414.1023 Moved By: Councillor Maxine Fodness Motion to present Bylaw No. 2015-09 at this meeting for third and final reading.	Carried Unanimously												

	<p>Resolution #CM20150414.1024 Moved By: Councillor Maxine Fodness Motion to give third reading to Bylaw No. 2015-09.</p> <p style="text-align: right;">Carried</p>
Funding Requests	<p>Councillor Frank Sloan left the Council Room at 11:04 a.m. as his sister is involved with the group who is requesting funding in the next item.</p> <p>Resolution #CM20150414.1025 Moved By: Councillor Cliff Martin Motion to approve a \$5,000 grant for the St. Paul & District Arts Foundation to be paid from the Grants to Other Boards/Organizations account, as per budget discussions.</p> <p style="text-align: right;">Carried</p> <p>Councillor Frank Sloan entered the Council Room at 11:05 a.m.</p> <p>Resolution #CM20150414.1026 Moved By: Councillor Dwight Dach Motion to approve a \$12,000 grant for the Heinsburg Community Club for Electrical at the Water Tower site to be paid from the Grants to Other Boards/Organizations account, as per budget discussions.</p> <p style="text-align: right;">Carried</p> <p>Resolution #CM20150414.1027 Moved By: Councillor Laurent Amyotte Motion to approve \$3084 for the North Saskatchewan Watershed Alliance (NSWA), based on \$0.50 per capita to be paid from the Grants to Other Boards/Organizations account, as per budget discussions.</p> <p style="text-align: right;">Carried</p> <p>Resolution #CM20150414.1028 Moved By: Councillor Frank Sloan Motion to deny the request for funding from the St. Paul Skatepark, as per the 2015 budget.</p> <p style="text-align: right;">Carried</p> <p>Resolution #CM20150414.1029 Moved By: Councillor Cliff Martin Motion to deny the request from the St. Paul Golf Course for an annual cash donation, as per the 2015 budget.</p> <p style="text-align: right;">Carried</p>
Bylaw No. 2015-10 - Amend LUB - Rezone PNE 31-57-8-W4 and all of Lot 2, Block 1, Plan 1120947	<p>Councillor G. Ockerman left the Council Room at 11:08 a.m.</p> <p>Resolution #CM20150414.1030 Moved By: Councillor Maxine Fodness Motion to give first reading to Bylaw No. 2015-10, as it relates to rezoning 10 acres in PNE 31-57-8-W4 and all of Lot 2, Block 1, Plan 1120947 from Agricultural to Country Residential One (CR1).</p> <p style="text-align: right;">Carried</p> <p>Councillor G. Ockerman entered the Council Room at 11:12 a.m.</p>
Request for Permission to install Sewage Disposal Field System	<p>Resolution #CM20150414.1031 Moved By: Councillor Glen Ockerman Motion to uphold Land Use Bylaw No. 2013-50 and deny the request from the owners of Lot 10, Block 1, Plan 8122184 to be exempt from Section 30 of the Land Use Bylaw, which states that only self contained sewage systems will be permitted to be installed or replaced on all parcels fronting onto the lake.</p> <p style="text-align: right;">Carried</p>
Crime Reduction Strategy Committee	<p>Resolution #CM20150414.1032 Moved By: Councillor Maxine Fodness Motion to appoint the Reeve S. Upham, the CAO S. Kitz, and the FCSS Director Janice Fodchuk to attend the Crime Reduction Strategy Committee meeting on April 23, 2015.</p> <p style="text-align: right;">Carried</p>
Feasibility study	<p>Resolution #CM20150414.1033</p>

for waste disposal

Moved By: Councillor Cliff Martin
Motion that County Council support the Town of St. Paul in bringing forward a proposal to the Evergreen Regional Waste Management Services Commission for a feasibility study to look at waste disposal costs and costs of a value added facility.

Carried

Appreciation Supper - Town of Elk Point - May 27

Resolution #CM20150414.1034
Moved By: Councillor Dwight Dach
Motion that the County cost share an appreciation BBQ on May 27 with the Town of Elk Point for the hospital staff.

Carried

Mallaig Legion Request to Waive Permit Fees

Resolution #CM20150414.1035
Moved By: Councillor Frank Sloan
Motion to waive the development and building permit fees in the amount of \$2,124 for the Mallaig Legion for Phase 4 of the construction project on their Legion Hall.

Carried

Resolution #CM20150414.1036
Moved By: Councillor Cliff Martin
Motion to permit the the Mallaig Legion to haul the clay from Phase 4 of their construction project to the Mallaig Transfer station.

Carried

Reeve Upham recessed the meeting at 11:27 a.m. and reconvened the meeting at 11:38 a.m. with all members of Council present.

Open Bids for Sale of Used Equipment

Resolution #CM20150414.1037
Moved By: Councillor Dwight Dach
Motion to accept the highest bid for each item as indicated below (does not includes GST):

<u>Equipment/Serial No.</u>	<u>Bid</u>
1982 GMC 1 Ton with Hoist (1GDHC34M9CV588749)	\$ 2,525.00
2006 Kenworth T800 (3BKDL40X56986171)	\$25,500.00
2007 Western Star 49645A (5KKHALAV37PY88769)	\$28,281.00
2009 Degleman 1530 Rotary Mower (1383)	\$17,100.00
JD LT160 Riding Lawn Mower-Parts (M0160D015863)	\$ 250.00
1993 Honda Riding Lawn Mower (MZAS-2001954)	\$ 150.00
1990 JD 855 Tractor (M00855D0631021)	\$ 4,156.78
2001 JD Mid Mount Mower Deck (MO7234X180140)	\$ 376.78
2008 JD 620i XUV Gator (M0XUVGX025023)	\$ 2,500.75

Carried

11:30 a.m. - Public Hearing - Bylaw No. 2015-05 - Amend Land Use Bylaw - Wording Changes

Resolution #CM20150414.1038
Moved By: Councillor Maxine Fodness
Motion to adjourn the meeting and proceed to Public Hearing scheduled for 11:30 a.m. to discuss Bylaw No. 2015-05, which is a bylaw to amend Parts 1, 2, 5, 7 and 8 of Land Use Bylaw No. 2013-50.

Carried

Originated By: pcorbiere

Reeve Upham declared the public hearing open at 11:42 a.m.

Sheila Kitz, CAO, informed Council that the purpose of the public hearing has been advertised in accordance with Section 203 of the M.G.A.

She then informed Council that the purpose of the public hearing is to discuss Bylaw No. 2015-05, as it relates to amending Parts 1, 2, 5, 7 and 8 of Land Use Bylaw No. 2013-50.

Administration received one written submission from Scott Squire advising that he supports the bylaw amendment.

There was no one present to speak in favor or in opposition to the proposed amendment,

Reeve Upham declared the Public hearing closed at 11:44 a.m.

Resolution #CM20150414.1039

Moved By: Councillor Maxine Fodness

Motion to give second reading to Bylaw No. 2015-05.

Carried

Resolution #CM20150414.1040

Moved By: Councillor Dwight Dach

Motion to give third reading to Bylaw No. 2014-32.

Carried

CAO Report

CAO Sheila Kitz presented her report to Council

Reeve Upham recessed the meeting at 12:04 p.m. and reconvened the meeting at 1:08 p.m. with all members present.

CAO Sheila Kitz continued with her report.

Resolution #CM20150414.1041

Moved By: Councillor Laurent Amyotte

Motion to accept the CAO Report.

Carried

Resolution #CM20150414.1042

Moved By: Councillor Glen Ockerman

Motion that the County enter two teams in the AAMD&C Golf Tournament which will be held in St. Paul on June 11, 2015 and that the County also be a sponsor for one hole jointly with the Town of St. Paul.

Carried

Resolution #CM20150414.1043

Moved By: Councillor Maxine Fodness

Motion that CAO Sheila Kitz begin the negotiation process to acquire land for Ashmont lagoon expansion.

Carried

**1:15 p.m. - Public
Hearing - Bylaw
No. 2015-06 -
Amend MDP -
Wording
Changes**

Originated By: pcorbiere

Resolution #CM20150414.1044

Moved By: Councillor Laurent Amyotte

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 1:15 p.m. to discuss Bylaw No. 2015-06, which is a bylaw to amend Municipal Development Plan No. 2013-51.

Carried

Reeve Upham declared the Public Hearing open at 1:28 p.m.

CAO Sheila Kitz, informed Council that the bylaw has been advertised in accordance with Section 203 of the M.G.A.

She then informed Council that the purpose of the public hearing is to discuss Bylaw No. 2015-06, at it relates to amending Part 2 of Municipal Development Plan No. 2013-51.

There were no written submissions either for or against the proposed bylaw and there was no one present to speak for or against.

Reeve Upham declared the Public Hearing closed at 1:29 p.m.

Resolution #CM20150414.1045

Moved By: Councillor Maxine Fodness

Motion to give second reading to Bylaw No. 2015-06.

Carried

Resolution #CM20150414.1046

Moved By: Councillor Dwight Dach

Motion to give third reading to Bylaw No. 2015-06.

Carried

1:30 p.m. - Public Hearing - Bylaw No. 2015-07 - Amend Land Use Bylaw - Wording Changes
Originated By: pcorbiere

Resolution #CM20150414.1047
Moved By: Councillor Maxine Fodness
Motion to adjourn the meeting and proceed to Public Hearing scheduled for 1:30 p.m. to discuss Bylaw No. 2015-07, which is a bylaw to insert a notwithstanding clause under Part 8.3 General Urban (U) District of Land Use Bylaw No. 2013-50.

Carried

Reeve Upham declared the Public Hearing open at 1:30 p.m.

CAO Sheila Kitz, informed Council that the Public Hearing has been advertised in accordance with Section 203 of the M.G.A.

She then informed Council that the purpose of the Public Hearing is to discuss Bylaw No. 2015-07, as it relates to amending Land Use Bylaw No. 2013-50 to include a notwithstanding clause under Part 8.3 General Urban (U) district of Land use Bylaw No. 2013-50.

There were no written submissions either for or against the proposed bylaw and there was no one present to speak for or against the proposed bylaw.

Reeve Upham declared the Public Hearing closed at 1:32 p.m.

Resolution #CM20150414.1048
Moved By: Councillor Laurent Amyotte
Motion to give second reading to Bylaw No. 2015-07.

Carried

Resolution #CM20150414.1049
Moved By: Councillor Maxine Fodness
Motion to give third reading to Bylaw No. 2015-07.

Carried

EDA Conference Councillor D. Dach gave a report on the EDA Conference he attended from April 7 to 10 in Kananaskis.

St. Paul Library Board Councillor Fodness informed Council that the St. Paul Library Board has started a program with Champions for Change for resume writing and career planning.

Resolution #CM20150414.1050
Moved By: Councillor Cliff Martin
Motion to accept reports as presented.

Carried

Listing of Accounts Payable	Resolution #CM20150414.1051			
	Moved By: Councillor Dwight Dach			
	Motion to file the listing of Accounts Payable as circulated:			
	<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
	18404	March 16, 2015	21839-21878	\$143,181.30
	18408	March 18, 2015	21879-21995	\$981,934.42
	18427	March 30, 2015	21996-22061	\$284,575.12

Carried

Council Fees **Resolution #CM20150414.1052**
Moved By: Councillor Cliff Martin
Motion to approve the Council Fees for the Month of March, 2015 as circulated.

Carried

Budget to Actual **Resolution #CM20150414.1053**
Moved By: Councillor Maxine Fodness
Motion to file the budget to actual as of March 31, 2015.

Carried

2:00 p.m. -
Presentation of
Audited Financial
Statements
Originated By: pcorbiere

Shawn Warrington, Auditor with Synergy Chartered Accountants, was admitted to the Council Room at 1:56 p.m. to present the Audited Financial Statements for the County of St. Paul for the period ending December 31, 2014.

Resolution #CM20150414.1054
Moved By: Councillor Frank Sloan
Motion to approve the 2014 Audited Financial Statements for the County of St. Paul.

Carried

2:30 p.m. -
Marcel
Berlinguette

Marcel Berlinguette and Amy Schamehorn were admitted to the Council Room at 2:25 p.m. to discuss concerns with County Bylaws. He asked why the amendments were made to the Land Use Bylaw. He felt that they were directed at his operations within the County.

Mr. Berlinguette requested that he be allowed to have mobile homes on his property. His property was purchased as a trailer court and asking that he be allowed to put the mobile homes back on his property. He claims that he was not aware that if he removed the trailers from his property he would not be allowed to replace them with different trailers. He suggested that if he had known, he would have renovated the existing trailer to make them habitable.

He then requested clarification on his stockpile of gravel that is currently on his property. Mr. Berlinguette was advised that if he removes all of the aggregate and no longer had a pile on the property, he would be required to apply for a development permit to put aggregate back there. However, if a pile of aggregate remains on the property, or he will not require a development permit.

Adjournment

Following a discussion on the use of his property, the delegation left the Council Room at 2:58 p.m.

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 2:59 p.m.

These minutes approved this 12th day of May, 2015.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.1. In Camera

#20150508005

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

6.1. St. Paul Legion - Request for Garbage Bin

#20150508003

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

At the April meeting, Council was presented with a request from the St. Paul Legion for a 3 yard garbage bin with bi-weekly pick up service, free of charge. Dennis Bergheim recommended that Council consider a 4 yard bin with monthly pick up which would amount to an annual cost of \$907.20 (\$75.60 monthly rate). Council made a motion to table the request and suggest that the Legion approach the Town of St. Paul about cost sharing the bin.

Dennis Bergheim contacted the Legion and they have indicated that they could pay 1/2 of the monthly bin rental fee. The total cost to the County would be \$453.60.

Recommendation

Administration is recommending that the County provide St. Paul Legion with a 4 yard lockable bin on a monthly pick up schedule, at the reduced rate of \$37.80 per month.

Additional Information

Originated By : dbergheim



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Issue Summary Report

7.1. 10:30 a.m. - Public Auction of Lands - Set Reserve Bids - In Camera

#20150421001

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

The Public Auction of Land is scheduled for 11:00 a.m. today.

Prior to the Public Auction, we require a motion from Council to go in camera to discuss land issues related to the public auction.

Following discussions on reserve bids, we will require a motion from Council to set the reserve bids and to appoint an auctioneer for the Public Auction.

Recommendation

Motion that the meeting go in camera to discuss land issues related to the Public Auction of Lands, as per section 29 of the FOIP Act.

Motion that the meeting revert to an open meeting.

Motion to set the reserve bids for the properties being offered for sale at the Public Auction of Lands, as advertised in the Alberta Gazette dated March 14, 2015 and the St. Paul Journal issue dated April 28, 2015, for which tax arrears have not been paid.

Motion to appoint the auctioneer for the Public Auction of Lands scheduled for 11:00 p.m. today, May 12, 2015.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.2. 11:00 a.m. - Public Auction of Lands

#20150421002

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

Section 418 of the M.G.A. requires Council to offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.3. 11:30 a.m. - Kelven & Andrea Hall

#20150506001

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

Kelven & Andrea Hall will be in to request that Council reconsider their decision from the April Council Meeting. At the April meeting Council made a motion to uphold the Land use Bylaw and deny Mr. & Mrs. Hall's request to be exempt from Section 30 of the Land Use Bylaw, which states that only self contained sewage systems will be permitted to be installed or replaced on all parcels fronting onto the lake.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.3.: Letter - Kelven Hall

Kelven & Andrea Hall
Box 1908, St. Paul, AB T0A 3A0
Tel (780) 210-8675
Email khall75@hotmail.com

May 1, 2015

County of St. Paul Council
Attn: Phyllis Corbiere
5015 49 Avenue, St. Paul, AB T0A 3A4

Dear County Council:

Re: Proposed Treatment Mound Installation – Lot 10, Block 1, Plan 8122184
SW 25-57-10-W4, Lower Therrien Lake (Poirier Subdivision)
Acres: 1.17

We are writing to respectfully request your consideration and permission to install a Treatment Mound Disposal System for Residential use on our property as shown on the attached drawing.

We purchased the property in 2010 with the intention of building our dream home and put off the actual building in 2013/2014 to ensure our financial situation was secure. The land was purchased prior to the implementation of the new regulations indicating all parcels fronting onto lakes, only self-contained sewage systems will be permitted to be installed.

We had originally requested consideration for installation of a disposal field system; however, after doing further research and speaking directly with the Government of Alberta, Field Technical Services department, we would like to amend our request to that of a Treatment Mound Disposal Field.

We would like your consideration to approve a Treatment Mound Disposal System based in part on the following rationale:

1. Based on the proposed placement of the mound system and the shape of the lot, there would be no concerns with effluent going into the lake or on adjacent properties.
2. As shown on the attached diagram we have a minimal "lakefront" property portion of 12 meters.
3. The slope of our land is such that it creates almost a "bowl" effect. The property does not slope towards the lake.
4. The environmental reserve area is exceptionally large, resulting in our property line starting approximately 100 meters from the waters' edge. The proposed Treatment Mound would be approximately an additional 85 meters from the lake front property line. This would be a total of approximately 185 meters from the lake front.

...2

5. Our request meets the requirements the Alberta Private Sewage Systems Standard of Practice 2009, which indicates that a soil-based treatment system shall be located not less than 90 meters from the shore of a lake (see attached). Please note that we have also spoken with the Government of Alberta, Field Technical Services to ensure that our interpretation of the requirements is correct. The installation of the system would also be completed by a certified installer and all required permit applications will be completed.
6. It may be pertinent to note that many other community land use provisions reference a distance from the lake restriction as opposed to "parcels fronting" onto named lakes. The current wording of the regulation would allow other properties in our area to put in sewage disposal fields closer to the lake than what we are proposing simply because they are not considered lake front property.

We have obtained quotes for pump out costs of a regular residential home. The expense is staggering, at approximately \$10,000 per year, which is almost double our estimate for annual county property tax. The initial holding tank installation fee is of course also higher (estimated at \$40,000).

We have spoken with some of our neighbors in the area to confirm that they have existing field and mound systems, many of which are closer to the lake than our proposed development. We hope that you will find the proposed location of treatment mound acceptable.

We understand the need for protection of our lakes and regulations for sewage disposal sites. We are certainly wanting to do our part in ensuring the lake is safe for enjoyment by our community now and in years to come. We strongly believe that our proposed request will not affect the lake and all setback requirements would be met.

We look forward to meeting with you on May 12, 2015 to discuss any further questions you may have.

Sincerely,

Kelven & Andrea Hall



Appendix 1 for 7.3.: Letter - Kelven Hall

Question: What are the clearance requirements for disposal fields, treatment mounds, open discharge systems, lagoons, septic tanks, holding tanks and privies for private sewage disposal?

Answer: The minimum clearance requirements are as follows: (from current 2009 Standard of Practice (SOP))

Distance From/To	Property Line	Water Source	Water Course * Article 2.1.2.4	Building with Basement, Cellar or Crawl Space	Building without Basement, Cellar or Crawl Space	Building with permanent foundation without basement, cellar or crawl space	Building without permanent foundation	** Building	Septic Tanks
Holding Tanks	1 m (3.25 ft)	10 m (33 ft)	10 m (33 ft)	-	-	-	-	1 m (3.25 ft)	-
Septic Tanks	1 m (3.25 ft)	10 m (33 ft)	10 m (33 ft)	-	-	-	-	1 m (3.25 ft)	-
Effluent Tanks	1 m (3.25 ft)	10 m (33 ft)	10 m (33 ft)	-	-	-	-	1 m (3.25 ft)	-
Settling Tanks	Refer to 2009 SOP 6.2.2	-	-	-	-	-	-	-	-
Disposal Fields	1.5 m (5 ft)	15 m (50 ft)	* 15 m (50 ft)	10 m (33 ft)	-	5 m (17 ft)	1 m (3.25 ft)	-	5 m (17 ft)
Treatment Mounds	3 m (10 ft)	15 m (50 ft)	* 15 m (50 ft)	10 m (33 ft)	10 m (33 ft)	-	-	-	3 m (10 ft)
Drip Dispersal and Irrigation	Refer to 2009 SOP 8.5.2	-	-	-	-	-	-	-	-
Open Discharge Systems	90 m (300 ft)	50 m (165 ft)	* 45 m (150 ft)	-	-	-	-	45 m (150 ft)	-
Lagoon serving a single family dwelling or duplex	30 m (100 ft)	100 m (330 ft)	90 m (300 ft)	-	-	-	-	45 m (150 ft)	-
Lagoon serving other than a single family dwelling or duplex	30 m (100 ft) 90 m (300 ft) from a numbered primary or secondary road	100 m (330 ft)	90 m (300 ft)	-	-	-	-	90 m (300 ft)	-
Privies-Earthen	5 m (17 ft)	15 m (50 ft)	15 m (50 ft)	-	-	-	-	6 m (20 ft) (food prep)	-
Privies-Tank	5 m (17 ft)	10 m (33 ft)	10 m (33 ft)	-	-	-	-	6 m (20 ft) (food prep)	-

<i>Distance From/To</i>	<i>Property Line</i>	<i>Water Source</i>	<i>Water Course * Article 2.1.2.4</i>	<i>Building with Basement, Cellar or Crawl Space</i>	<i>Building without Basement, Cellar or Crawl Space</i>	<i>Building with permanent foundation without basement, cellar or crawl space</i>	<i>Building without permanent foundation</i>	<i>** Building</i>	<i>Septic Tanks</i>
Packaged Sewage Treatment Plants	Refer to 2009 SOP 5.2.2	-	-	-	-	-	-	-	-
Sand Filters	1 m (3.25 ft)	10 m (33 ft)	10 m (33 ft)	-	-	-	-	1 m (3.25 ft)	-
Gravel Filters	Refer to 2009 SOP 5.4.2	-	-	-	-	-	-	-	-

Please reference the Alberta Private Sewage Systems Standard of Practice 2009 for complete design, installation, and material requirements.

*** Article 2.1.2.4 Separation from Specific Surface Waters**

1) The soil-based treatment component of an on-site wastewater treatment system shall be located not less than 90 m (300 ft.) from the shore of a lake, river, stream, or creek.

2) Notwithstanding the requirements of Sentence (1), where a principal building or other development feature is situated between the soil-based treatment component and a lake, river, stream, or creek, such that a failure of the system causing effluent on the ground surface will be obvious and create an undesirable impact on the owner, the distance may be reduced to the minimum distance requirements set out in this Standard for the particular type of treatment system being used.

**** Building** means any structure used or intended for supporting or sheltering any use or occupancy.

References:

- Private Sewage Disposal Systems Regulation AR 229/97 Consolidated up to 264/2009
- Alberta Private Sewage Systems Standard of Practice 2009

**Government
of Alberta** 

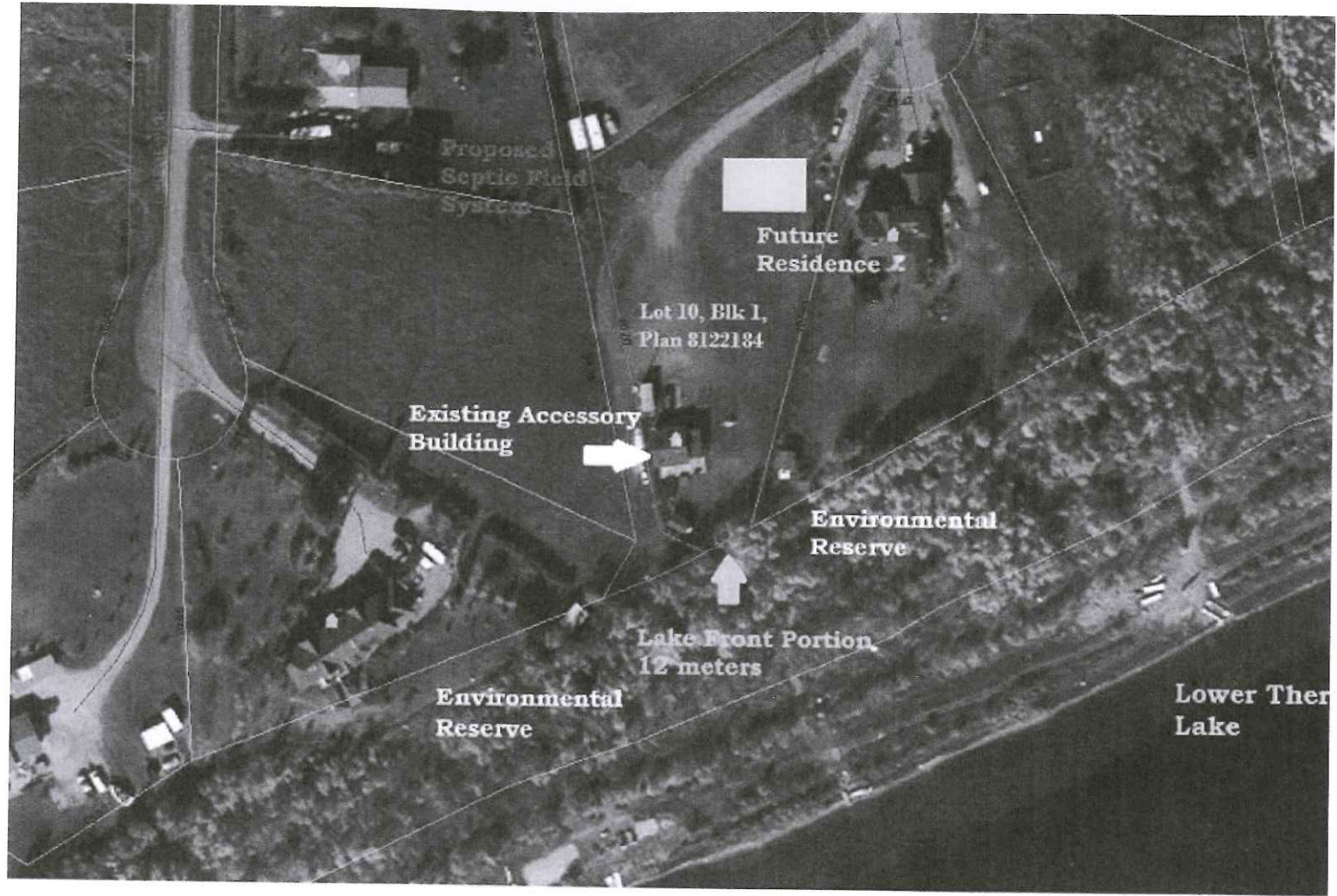
March 25, 2009
Field Technical Services
Telephone 1-866-421-6929
E-mail: safety.services@gov.ab.ca

Appendix 1 for 7.3.: Letter - Kelven Hall

Word Online

Outlook.com

Kelven Hall Sign out
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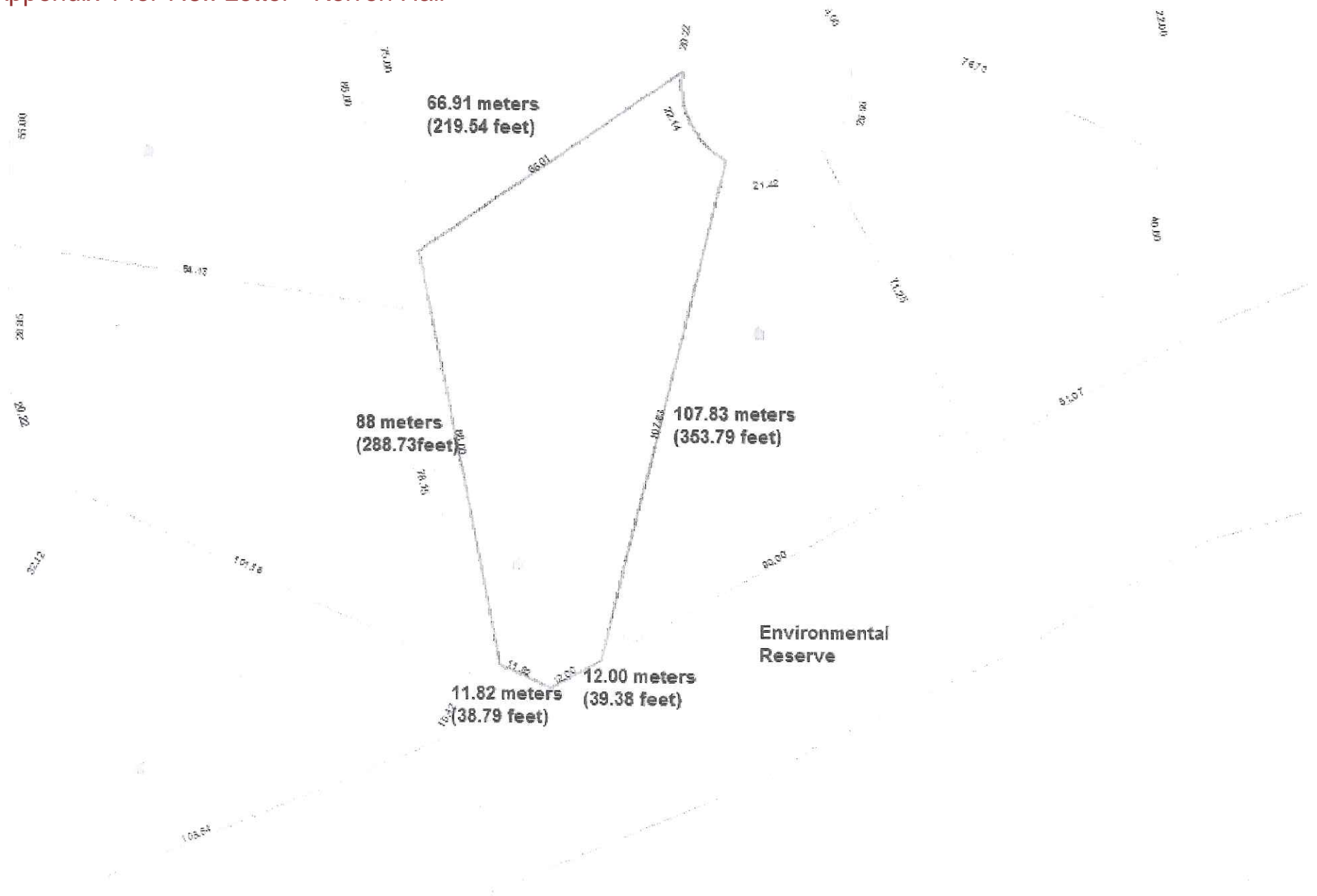


PAGE 1 OF 2

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Appendix 1 for 7.3.: Letter - Kelven Hall





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.4. 1:00 p.m. - Jessie Williams

#20150506002

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

Jessie Williams, resident at NW 22-56-10-W4, will be in to speak to Council about the damage that she is claiming occurred on her property as a result of the fire at the grazing reserve on April 22, 2015. She will be requesting compensation or assistance.

Section 4.10 of the Fire Protection Bylaw states that the District Fire Chief, is empowered to pass through or over buildings or property adjacent to an incident and to cause members of the District Fire Department and the apparatus and equipment of the District Fire Department to enter or pass through or over the building or property, where he deems it necessary to gain access to the incident or to protect any person or property,

Additional Information

Originated By : pcorbiere

May 5/2015

To County Council

I would like to advise council
regarding damage incurred to my
property at NW 22-56-10-4 as a
result of firefighting at the grazing
ranch on April 22/2015

Jessie L. Williams







COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 1401

A Bylaw of the County of St. Paul No. 19, hereafter referred to as the "Fire Protection Bylaw", to provide for the establishment and operation of a Fire Department, and for the regulating and controlling of forest and prairie fires, fire hazards and open air fires.

WHEREAS Section 7 of the *Municipal Government Act*, R.S.A., provides that the Council of a Municipality may pass bylaws respecting the safety, health and welfare of people and the protection of people and property, and

AND WHEREAS Section 5 of the *Municipal Government Act* provides that a municipality has the powers, duties and functions given to it under the *Municipal Government Act* and other enactments;

AND WHEREAS Section 203 of the *Municipal Government Act* provides that Council may by bylaw delegate any of its powers, duties or functions to a Chief Administrative Officer, and whereas Section 209 of the *Municipal Government Act*, provides that a Chief Administrative Officer may delegate any of his powers, duties or functions to a designated officer or an employee of the municipality;

AND WHEREAS Section 551 of the *Municipal Government Act* provides that a municipality may take whatever actions or measures are necessary to eliminate an emergency, and the expenses and costs of the actions or measures, including the remuneration to any person providing labour, services, equipment or materials are an amount owing to the municipality by the person who caused the emergency;

AND WHEREAS Section 553 of the *Municipal Government Act* provides that Council may add unpaid expenses, costs and remuneration necessary to eliminate the emergency which are owing to the municipality to the tax roll of a parcel of land if the parcel's owner caused the emergency and the cause of the emergency was located on all or a part of the parcel;

AND WHEREAS Section 553(1)(g) of the *Municipal Government Act* provides that a municipality may make the owner of a parcel of land liable for the cost and expenses related to the municipality for extinguishing fires on a parcel of land, unpaid costs and expenses for extinguishing fires on the parcel of land and those costs may be added to the tax roll of the parcel of land;

WHEREAS the Forest and Prairie Protection Act, R.S.A., 1980, c. F-10.1, as amended, provides certain discretionary and mandatory powers to enable a municipality to carry out and enforce the provisions of the Forest and Prairie Protection Act within its boundaries as applicable; and

WHEREAS the Council for County of St. Paul No. 19 considers it necessary to establish a Fire Department for the prevention of and the extinguishing of fires, fire hazards and other related matters, and

WHEREAS the Council for County of St. Paul No. 19 considers it necessary to establish regulations, controls, and processes for preventing controlling and fighting forest and prairie fires and fire hazards.

AND WHEREAS the County of St. Paul No. 19 deems it necessary and expedient to provide a fee for service for the provision of certain services and to provide for fair and just recovery of those costs and expenses;

NOW THEREFORE, the Council for County of St. Paul No. 19, in the Province of Alberta, duly assembled, does hereby enact as follows:

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3. Jurisdiction
4. Responsibility and Authority
5. Prohibitions
6. Recovery of Costs

Part D. Forest and Prairie Protection

7. Application of Bylaw
8. Procedural Guidelines (see Schedule "A")
9. Delegation of Powers
10. Controlling of Fires and Fire Hazards
11. Fire Fighting
12. Outdoor Fires
13. Prohibitions
14. Fire Permits
15. Suspension or Cancellation of Fire Permit
16. Open Air Fires & Fire Control Orders
17. Entry on Lands and Premises
18. Investigation of Cause, etc., of Fire

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19. Forest & Prairie Incidents

Part F. General Matters

- 20. Offences and Penalties
- 21. Liabilities of County Representatives
- 22. Fire Control Agreements
- 23. Severability
 - Form 1
 - Schedule "A"

This Bylaw may be cited and referred to as the **"Fire Protection Bylaw"**.

PART A. GEOGRAPHICAL APPLICATION OF BYLAW

This Bylaw applies within the geographical boundaries of the County of St. Paul No. 19 to such extent as a Bylaw respecting fires may be passed in accordance with s. 75 of the Municipal Government Act, or its successor. For greater certainty, but not so as to restrict the generality of the foregoing, this Bylaw applies to any part of a Hamlet within a forest protection area in County of St. Paul No. 19.

PART B. DEFINITIONS

In this Bylaw, words and phrases shall be construed as specified hereunder:

"Apparatus" - means any vehicle provided with machinery: or devices, equipment or materials for fire fighting as well as vehicles used to transport fire fighters or supplies.

"Council" - means the Council for County of St. Paul No. 19.

"County" - means the Municipality of the County of St. Paul No. 19, in the Province of Alberta.

"County Administration" – means the Chief Administrative Officer, any designated officer, the Fire Coordinator and any other County employee(s) so delegated by the Chief Administrative Officer or by a designated officer.

"District Fire Department" – means the Fire Chief and Volunteer Fire Department members within a Fire Protection District.

"Emergency" - means a fire, fire hazard or any other situation or circumstances that presents imminent or immediate danger to persons or property.

"Equipment" - means any tools, contrivances, devices or materials used to combat an incident or other emergency.

"False Alarm" – means any fire alarm that is sent out needlessly, through willful human or mechanical error, and to which a District Fire Department responds.

"Fire Chief or District Fire Chief" - means an individual appointed as head of a Fire Protection District.

“Fire Department” - means the combined District Fire Departments.

“Fire Guardian” - means the Reeve, Chief Administrative Officer, or Fire Coordinator or such other persons as Council shall appoint to perform such functions as are set forth in this Bylaw, which are consistent with the Forest and Prairie Protection Act.

“Fire Hazard” - means a situation which threatens the preservation of life and property from injury and/or destruction by fire, including all fire aspects, but not limited to heat, smoke, health issues, ignition sources and dangerous situations and or the potential thereof to the public.

“Fire Permit” - means a Fire Permit issued pursuant to this Bylaw.

"Fire Protection" - means all aspects of fire safety including but not limited to fire prevention, fire fighting or suppression, pre-fire planning, fire investigation, public education and information, training or other staff development.

“Fire Protection District” - means area of fire protection as set by Council from time to time.

"FPPA" - means the Forest and Prairie Protection Act, as amended from time to time.

"Incident" - means a fire, a situation where a fire or explosion is imminent, a motor vehicle accident or any other situation presenting a danger or possible danger to life or property and to which one of the District Fire Departments has responded.

"Member" - means any person that is a duly appointed volunteer member of the Fire Department District.

“Open Air Fire” means an outdoor fire within the geographic boundaries of the county where the flames of the fire are exposed to the air or the atmosphere and includes a camp fire, fire contained in a pit, grass fire, brush fire, a fire for the burning of coal, wood or other burnable substance, a fire which burns any burnable materials such as straw, stubble, leaves, brush, wood, shavings, saw dust, wood, gas and oil and a fire which burns any combustible substance, but does not include a barbeque.

“Person” includes an individual, a partnership and a corporation.

“Violation Tag” - means a tag or similar document issued by County of St. Paul No. 19 pursuant to the *Municipal Government Act*.

“Violation Ticket” - means a ticket issued pursuant to Part II of the Provincial Offences Procedure Act, R.S.A. 2000, c. P-34, as amended, and regulations thereunder.

PART C. FIRE DEPARTMENT

1. Establishment of Fire Department District

The Council hereby establishes a Fire Department District in County of St. Paul No. 19 consisting of two District Fire Departments, Mallaig, Ashmont and such other District Fire Departments as may be created from time to time by Council.

2. Appointment of Officers

- 2.1 Council shall appoint a Fire Chief for Mallaig and Ashmont by resolution, from time to time.
- 2.2 Other officers and members may be appointed to a District Fire Department by the Fire Chief of that Fire Protection District.
- 2.3 The Fire Chief may delegate other members of the District Fire Department of which he is Chief, to act as Fire Chief on his behalf.

3. Jurisdiction

- 3.1 The Council may establish additional Fire Protection Districts, from time to time.
- 3.2 The limits of the jurisdiction of the Fire Chief, and the officers and members of each District Fire Department will extend to the area and boundaries of the Fire Protection District to which they are appointed.
- 3.3 No part of the fire apparatus shall be used beyond the limits of the County without the express authorization of a written contract or agreement providing for the supply of fire fighting services outside the County boundaries.
- 3.4 Each District Fire Department shall respond to all incidents and/or emergencies within its Fire Protection District insofar as it is possible and shall further respond to incidents in other Fire Protection Districts in the absence of, unavailability of, or in assistance to another District Fire Department of the County.

4. Responsibility & Authority

- 4.1 Each Fire Chief has complete responsibility and authority over the District Fire Department to which he is appointed, subject to the direction and control of the Fire Coordinator to whom he shall report and be responsible, and in particular he shall be responsible to carry out all fire protection activities and such other activities as the Fire Coordinator, or in his absence, the C.A.O. directs.

Appendix 3 for 7.4.: Bylaw No. 1401

- 4.2 Fire services shall be provided by the District Fire Departments for the purposes of, but not limited to:
- i. preventing and extinguishing fires or limiting fires to a non-threatening state;
 - ii. preserving life and property and protecting persons and property from injury or destruction by fire;
 - iii. providing rescue services;
 - iv. preventing, combating and controlling incidents;
 - v. carrying out preventable patrols, pre-fire planning and fire inspections;
 - vi. investigating the cause of fires;
 - vii. services pursuant to agreements between County of St. Paul No. 19 and other municipalities or persons for the joint use, control and management of fire extinguishing apparatus and equipment;
 - viii. operating apparatus and equipment for extinguishing fires or preserving life and property.
- 4.3 Each Fire Chief, subject to the ratification by the Council, shall establish rules, regulations, policies and committees necessary for the proper organization and administration of his District Fire Department, including:
- (a) Use, care and protection of Fire Department property;
 - (b) The conduct and discipline of officers and members of the District Fire Department; and
 - (c) The efficient operation of the District Fire Department.
- 4.4 The Fire Chief of a District Fire Department, or in his absence, the individual delegated to act as Fire Chief and in the absence of such delegate, the senior ranking District Fire Department member present, shall have control, direction and management of any Fire Department apparatus, equipment or manpower assigned to an incident within the Fire Protection District of that Fire Chief and, where a member is in charge, he shall continue to act until relieved by the District Fire Chief.
- 4.5 Officers and members of each District Fire Department shall carry out duties and responsibilities assigned to the District Fire Department, and the District Fire Chief shall report to the Public Services Manager or designate on the operations of the District Fire Department or on any other matter in the manner designated by the C.A.O.
- 4.6 The District Fire Chief, or any other member in charge at a fire is empowered to cause a building, structure or thing to be pulled down, demolished or otherwise removed if he/she deems it necessary to prevent the spread of fire to other buildings, structures or things.
- 4.7 The District Fire Chief, or any other member in charge at an incident, is empowered to enter premises or property where the incident occurred and to cause any member, apparatus or equipment of the District Fire Department to enter as he deems necessary, in order to combat, control or deal with the incident.

- 4.8 The District Fire Chief, or the member in charge at an incident may, at his discretion, establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized to enter by him.
- 4.9 The District Fire Chief, or the member in charge at an incident may request Peace Officers to enforce restrictions on persons entering within the boundaries or limits outlined in Section 5.8.
- 4.10 The District Fire Chief, or the member in charge at an incident is empowered to enter, pass through or over buildings or property adjacent to an incident and to cause members of the District Fire Department and the apparatus and equipment of the District Fire Department to enter or pass through or over the building or property, where he deems it necessary to gain access to the incident or to protect any person or property.
- 4.11 The District Fire Chief may obtain assistance from employees of the County, as he deems necessary, in order to discharge his duties and responsibilities under this Bylaw.
- 4.12 The District Fire Chief, or the Fire Coordinator or the member in charge of an incident may:
 - 3) Require persons who are not members to assist in extinguishing a fire, removing items from any building on fire or in danger thereof and in guarding and securing same and in demolishing a building or structure at or near the fire or other incident.
 - b) Commandeer privately owned equipment, which he considers necessary to deal with an incident.
 - c) Enter private property for the purpose of accessing water sources and/or other resources he considers necessary to deal with an incident.
 - d) Hire privately owned equipment which he/she considers necessary to deal with an incident.

5. Prohibitions

- 5.1 No person at an incident shall impede, obstruct or hinder a member of the District Fire Department or other person assisting or acting under the direction of the District Fire Chief or the member in charge.
- 5.2 No person shall enter the boundaries or limits of an area prescribed in accordance with Section 5.8, unless he has been authorized to enter by the District Fire Chief or the member in charge.
- 5.3 No person shall damage or destroy District Fire Department apparatus or equipment.
- 5.4 No person at an incident shall drive a vehicle over any equipment without permission of the District Fire Chief or the member in charge.

- 5.5 No person shall obstruct a member from carrying out duties imposed by this Bylaw.
- 5.6 No person shall falsely represent themselves as a District Fire Department member or wear or display any District Fire Department badge, cap, button, insignia or other paraphernalia for the purpose of such false representation.
- 5.7 No person shall obstruct or otherwise interfere with access roads, streets or other approaches to any fire alarm, fire hydrant, cistern or body of water or any connections provided to a fire main, pipe, standpipe, sprinkler system, cistern or other body of water.

6. Recovery of Costs

- 6.1 Costs may be incurred by County of St. Paul No. 19 for extinguishing fires or providing fire services within County of St. Paul No. 19 including costs of apparatus, equipment and consumables. Council may charge all costs incurred by the County of St. Paul No. 19 for the purposes of extinguishing fires or providing fire services to the person who caused the fire, the owner of the land on which the fire occurred, the occupier of the land on which the fire occurred, or the owner of a Vehicle in which a fire occurred;
- 6.2 Where the County has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call or incident in or outside the County or for the purpose of preserving life or property from injury or destruction by fire or other incident on land within or outside the County, including any action taken by the Department on a false alarm, the County may, in respect of any costs incurred by the County in taking such action, charge any costs so incurred to the owner or occupant of the land in respect of which the action was taken or charge a minimum fee of three hundred (\$300.00) dollars.
- 6.3 The following fee schedule may apply when a District Fire Department responds to an incident and fire protection Apparatus or other equipment or resources are used in responding to incidents, the extinguishing of fires or the preserving of life or property from injury or destruction by fire:
 - a) the sum of two hundred and fifty (\$250.00) dollars for each hour or fraction thereof for each firefighting vehicle owned by the Supplying Party (excluding command cars or other similar support vehicles) to include two (2) firefighters per unit;
 - b) each additional firefighter (excluding the two (2) firefighters per unit) at twenty (\$20.00) dollars per hour or portion thereof;
 - c) County resources - at the applicable County rates
 - d) Any private equipment commandeered or otherwise required by the District Fire Chief or member in charge B at such rates as are established by the Alberta Road Builders and Heavy Construction Association Equipment Rental Rates Guide as amended from time to time or in the absence of such rates, at rates which are set by Council.

Appendix 3 for 7.4.: Bylaw No. 1401

- 6.4 If the owner or occupant of the land on which a District Fire Department has provided or performed the services refuses or fails to pay an account issued pursuant to Part 6.1 , or if the account is in arrears for sixty (60) days or more, the County may recover the costs as a debt due to the County, or, at the County's option, may add the amount to the tax roll, charging the land therefore and collect it in the same manner as taxes due.
- 6.5 When a District Fire Department responds to a call out and it is a false alarm and does not require a response, the person responsible for initiating the call out may be billed at the discretion of the County Administration.
- 6.6 In the event that the owner or occupant of any land within the County disputes the amount of an account issued under Part 6.1 , such owner or occupant shall have a period of thirty (30) days from the date of mailing of the account to appeal the amount of the account and to Council and the decision of Council on any such appeal shall be final and binding upon the owner or occupant of the land and shall not be subject to any further appeal.

PART D. FOREST AND PRAIRIE PROTECTION

7. Application of Bylaw

- 7.1 This Part applies to all land within County of St. Paul No. 19, in the Province of Alberta in so far as it does not contravene the provisions of the FPPA, except
 - (1) land within the boundaries of a village, town or city
 - (a) lands controlled by Alberta Sustainable Resources as indicated as the Forest Protection Area. (For Wildland Fire Protection only).
- 7.2 Fire Season - The entire calendar year in each year is the fire season for the purposes of this Part. Fire Permits are required for burning year around.

8. Procedural Guidelines

The Council may, by resolution adopt and/or amend procedural guidelines, from time to time, with respect to the Administration of this bylaw, the most recent copy of which shall be attached to and be identified as Schedule "A" of this bylaw.

9. Delegation of Powers

- 9.1 A fire coordinator may, delegate all or part of his authority under this bylaw or under the FPPA, from time to time, to any County employee, approved by the CAO and Council, either in relief or due to emergency, to efficiently and effectively carry out the work.

10. Controlling of Fires and Fire Hazards

- 10.1 The owner or the person in control of any property on which there is a fire or fire hazard which is not an emergency shall report it forthwith to the County Administration or a fire guardian. Upon being informed or otherwise discovering the circumstances noted, a fire guardian shall forthwith report the matter to the County Administration. An emergency situation shall be reported to the Fire Department through E-9-1-1.
- 10.2 When a Fire Hazard or Emergency exists, or it is necessary to fight, extinguish or control a fire, the Chief Administrative Officer or fire coordinator may take whatever actions or measures are necessary to rectify or eliminate the Fire Hazard, Emergency or to fight, extinguish or control the fire, including, but not limited to:
- (a) Providing County services, equipment, labour and materials to eliminate the Fire Hazard, Emergency or to fight, extinguish or control the fire;
 - (b) Retaining persons to provide labour, services, equipment or materials to the County for the purpose of taking steps to eliminate the Fire Hazard, Emergency or to fight, extinguish or control the fire;
 - (c) Temporarily closing a road which the County has the direction, control and management of until the Fire Hazard, Emergency or fire is eliminated;
 - (d) Erecting signage or taking any other action to warn people about the Fire Hazard, Emergency or fire;
 - (e) Entering land or a structure at any reasonable hour, and carrying out inspection, enforcement or action required to eliminate the Fire Hazard, Emergency or to fight, extinguish or control the fire, or to take immediate steps to eliminate the situation;
 - (f) Requesting an owner or occupant of land or a structure to produce documents or do anything that will assist the Chief Administrative Officer in the inspection, enforcement or action required to eliminate the Fire Hazard, Emergency or to fight, extinguish or control the fire, or to take immediate steps to eliminate the Fire Hazard, Emergency or to fight, extinguish or control the fire, and the Chief Administrative Officer may make copies of any documents produced;
 - (g) Ordering an owner or occupant of land to take necessary steps to eliminate the Fire Hazard, Emergency or to fight, extinguish or control the fire in a manner and within a time specified by the Chief Administrative Officer (see Form 1, attached hereto);
 - (h) Ordering the necessary steps to be taken to eliminate the Fire Hazard, Emergency or to fight, extinguish or control the fire caused on land or a structure if the owner or occupant of the land or structure fails to abide by the Order of the Chief Administrative Officer.

Appendix 3 for 7.4.: Bylaw No. 1401

- 10.3 The owner or the person in control of the land on which work was performed pursuant to section 10.2(h) shall on demand reimburse the County for the cost of the work performed and in default of payment, the County has a lien for the amount against the land and improvements on it.

11. Fire Fighting

- 11.1 The County Administration may, of their own accord or in co-operation with a District Fire Department or other emergency services, subject to the provisions of section 23 herein:

- (a) require any able-bodied adult person not exempted by regulations to assist in fighting a fire.
- (b) commandeer and authorize payment for the possession or use of any equipment for the purpose of fighting a fire.

12. Outdoor fires

- 12.1 No person shall light or cause to be lit an outdoor fire during the fire permit season on land in a permit area unless that person is the holder of a subsisting fire permit.
- 12.2 No person shall during a fire permit season allow any outdoor fire that is not authorized by a permit issued to him on land that is
- (a) in a permit area, and
 - (b) owned or occupied by him or under his control.
- 12.3 A person who during a fire season knows or has reason to believe that there is an outdoor fire, not authorized by a permit issued to him, on land that is within a permit area and is owned or occupied by him or under his control, shall
- (a) extinguish the fire, or
 - (b) if he is unable to extinguish the fire, immediately report the fire to the County Administration, a fire guardian, a member of the Royal Canadian Mounted Police or to the E-9-1-1 Service.
- 12.4 This section does not apply to an attended outdoor camp fire which has been lit for cooking or warming purposes.

13. Prohibitions

No person shall

- (a) light an outdoor fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times,
- (b) light an outdoor fire when weather conditions are conducive to a fire readily escaping out of control,

- (c) fail to take reasonable steps to control a fire for the purpose of preventing it from spreading onto land other than his own,
- (d) deposit, discard or leave any burning matter or substance in a place where it might ignite other matter and result in a fire,
- (e) conduct any activity that involves the use of fire or that might reasonably be expected to cause a fire, unless he/she exercises reasonable care to prevent a fire from occurring,
- (f) light or cause to be lit a fire on lands owned or controlled by the County except with the County's express written consent or in specifically designated or approved areas.

14. Fire Permits

- 14.1 A fire guardian may, at his discretion, issue to an applicant a fire permit in respect of any land to which this bylaw applies within the boundaries of the area for which he was appointed. In issuing a permit, a fire guardian shall give due consideration to the "procedural guidelines" noted herein Schedule AA@, which may be amended from time to time by Resolution of Council.
- 14.2 A fire permit is valid only for the period for which it is issued.
- 14.3 A fire guardian issuing a fire permit may endorse on the permit any special fire control conditions with which the applicant must comply in addition to those standard conditions noted thereon.

15. Suspension or Cancellation of Fire Permit

- 15.1 A fire permit may be suspended or cancelled at any time by a fire guardian, who shall immediately communicate the suspension or cancellation to the person to whom the permit was issued, and the County Administration. On receiving notice of the suspension or cancellation the person concerned shall immediately extinguish any fire set pursuant to his permit.
- 15.2 Should a fire guardian be unsatisfied with the efforts observed in complying with a permit cancellation or meet with opposition from the owner and/or the person in control of the land, a fire coordinator shall forthwith notify the County Administration who will initiate whatever actions are necessary to enforce the provisions of this bylaw.

16. Open Air Fires and Fire Control Orders

- 16.1 No person shall permit an Open Air Fire upon land owned, occupied, or which is under his or her control within the County, unless such Open Air Fire is permitted under the *Forest and Prairie Protection Act*, R.S.A. 1980, c. F-14, as amended (hereafter "*Forest and Prairie Protection Act*"), and the fire does not cause a Fire Hazard or Emergency.
- 16.2 Every person who causes or is responsible for an Open Air Fire shall ensure, as far as it is reasonably practicable for him or her to do so, that:
- (a) The Open Air Fire is controlled at all times;
 - (b) Sufficient precautions are taken keep the Open Air Fire under control at all times;
 - (c) The Open Air Fire does not become out of control at anytime;
 - (d) The Open Air Fire does not directly or indirectly cause unsafe or unhealthy conditions;
 - (e) The Open Air Fire does not cause a Fire Hazard;
 - (f) The Open Air Fire does not create an Emergency.
- 16.3 For the purpose of fire control, the County Administrator and/or his designate may:
- (a) suspend or cancel within any part or all of the County all fire permits, or
 - (b) prohibit the lighting or require the extinguishing of an outdoor fire set other than under the authority of a fire permit, or
 - (c) provide special conditions for outdoor fires set due to weather conditions.
- 16.4 The order made pursuant to subsection (1) may be immediately published by the ration station considered by the County most likely to bring the matter to the attention of the public, and in the next edition of the local newspaper, at the discretion of the County Administrator.
- 16.5 In an area affected by an order made pursuant to subsection (1), every person shall immediately proceed to extinguish every open outdoor fire lit by him or under his authority and every fire located on land occupied or owned by him.

17. Entry on Lands and Premises

- 17.1 The County Administration or fire personnel may without a warrant enter on any land and premises for the purpose of discharging its duties under this bylaw or the FPPA, or the regulations.

18. Investigation of Cause, etc., of Fire

- 18.1 The County Administration or designate may investigate the cause, origin and circumstances of any forest or prairie fire, hazard or incident under the Forest and Prairie Protection Plan.
- 18.2 Without limiting subsection (1), a person making an investigation under subsection (1) may, without a warrant, for the purposes of the investigation,
- (a) enter on any land or premises at any reasonable time, accompanied by any person or bringing with him any thing that he considers would be of assistance in making the investigation,
 - (b) perform or have performed any tests he considers necessary on the land or premises or anything on them, and
 - (c) remove anything from the land or premises
 - (i) that is reasonably pertinent to the matter under investigation, or
 - (ii) that the investigator considers, on reasonable and probable grounds, is or may be evidence of the commission of an offence against this bylaw and/or the FPPA..
- 18.3 The investigator shall, on or before the completion of the investigation, return to the person entitled to it anything removed under subsection (2)(c) unless
- (a) it is required as evidence in a prosecution arising out of the investigation, or
 - (b) for any other reason it is impossible or impractical to return it.
- 18.4 The investigator shall, if so requested, produce to the person owning or in charge of the land or premises or of anything being tested or removed under subsection (2) evidence of his authority or authorization under subsection (1).
- 18.5 If entry by the investigator or any other person referred to in subsection (2)(a) on the land or premises is refused, the investigator may make an application to a justice, and if it appears to the justice, on information laid before him on oath, that there are reasonable and probable grounds for believing that entry is needed for the purposes of ensuring a proper investigation under this section, the justice may issue a warrant authorizing the investigator and any such other person, by force if necessary, to
- (a) enter the land or premises, and
 - (b) perform any other activity referred to in subsection (2).

- 18.6 Before exercising any powers under subsection (2)(b) or (c), an investigator shall make reasonable efforts to obtain the co-operation of the owner or person in charge of the land or premises.
- 18.7 In this section, "land or premises" includes vehicles and buildings, whether affixed to the land or not, but does not include a private dwelling.

PART E. CO-ORDINATED ACTIVITIES

19. Forest & Prairie Incidents

- 19.1 When a forest and prairie emergency occurs, and both a fire coordinator and a District Fire Chief, or their delegates have responded, they shall work together in co-ordinating resolution of the emergency. The District Fire Chief shall assume charge unless it is mutually agreed otherwise. The other person shall provide whatever degree of advice, support, information and assistance that is at his disposal.

PART F. GENERAL MATTERS

20. Offences and Penalties

- 20.1 Any person who violates any of the provisions of this Bylaw, or who suffers or permits any act or thing to be done in contravention or in violation of any of the provisions of this Bylaw, or who neglects to do or refrains from doing anything required to be done by any of the provisions of this Bylaw, or who does any act or thing or omits any act or thing thus violating any of the provisions of this Bylaw is guilty of an offence.
- 20.2 Nothing in this Bylaw shall be deemed to authorize any fire, burning or other act which is in contravention of the *Environmental Protection and Enhancement Act*, R.S.A. 2000 c. E-12, as well as the *Alberta Safety Codes Act*, R.S.A. 2000 c. S-1 and the *Forest and Prairie Protection Act* and amendments thereto, or any regulation made thereunder, and in the event of any conflict between the provisions of this Bylaw and the said Act(s) or Regulation(s), the provisions of the said Act(s) or Regulation(s) shall govern.
- 20.3 A peace officer, including a bylaw enforcement officer, is hereby authorized and empowered to issue a Violation Tag to any person whom the peace officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw. A Violation Tag may be issued to such person:
- (a) either personally; or
 - (b) by mailing a copy to such person at his last known post office address;

- 20.4 The Violation Tag shall be in a form approved by County of St. Paul No. 19 and shall state:
- (a) the name of the person;
 - (b) the offence;
 - (c) the appropriate penalty for the offence as specified in this Bylaw;
 - (d) that the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag;
 - (e) any other information as may be required by County of St. Paul No. 19;
- 20.5 Any person who contravenes or fails to comply with this Bylaw, any Permit, any condition on a Permit, or with any Order or request directed to him pursuant to this Bylaw, is guilty of an offence and liable, upon the issuance of a Violation Tag, to pay:
- a) a fine of \$300.00 for a first offence;
 - b) a fine of \$500.00 for a second offence within any one year period;
 - c) a fine of \$1,000.00 for a third, or subsequent, offence within any one year period;
- 20.6 Where a contravention of this Bylaw is of a continuing nature, further Violation Tags may be issued by peace officer, provided that no more than one Violation tag shall be issued for each day that the contravention continues;
- 20.7 Where a Violation Tag is issued pursuant to this Bylaw, the person to whom the Violation tag is issued may, in lieu of being prosecuted for the offence, pay to County of St. Paul No. 19 the penalty specified on the Violation Tag;
- 20.8 Nothing in this Bylaw shall prevent a peace officer from immediately issuing a Violation Ticket for mandatory Court appearance of any person who contravenes any provision of this Bylaw.
- 20.9 A peace officer is hereby authorized and empowered to issue a Violation Ticket in respect to any contravention or failure to comply with any Permit or condition of a Permit, pursuant to the *Provincial Offences Procedure Act*, R.S.A. 2000, c. P-34, as amended;
- 20.10 If the penalty specified on a Violation Tag is not paid within the prescribed time period, a peace officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act*;
- 20.11 Any person who contravenes or fails to comply with this Bylaw, any Permit, any condition on a Permit, or with any Order or request directed to him pursuant to this Bylaw, is guilty of an offence and liable, upon the issuance of a Violation Ticket, to pay a fine of not less than \$300.00 and not more than \$10,000.00.

20.12 In addition to any fine imposed under Part 28, the Court may order the convicted person to reimburse the County for the costs involved as a debt to the County.

21. Liability of County Representatives

21.1 The Fire Chief, a member of the Fire Department, a fire guardian or delegated person or a County official and/or employee charged with the administration and/or enforcement of this Bylaw, acting in good faith and without malice for the County in the discharge of his duties, shall not hereby render himself liable personally, and he is hereby relieved from all personal liability for any damage that may accrue to persons or property as a result of any act required or by reason of any act or omission in the discharge of his duties, unless the person was dishonest, grossly negligent, or guilty of wilful misconduct.

22. Fire Control Agreements

22.1 The Council may enter into a fire control agreement

- (d) With any person.
- (2) With any other municipality.
- (3) With the Province of Alberta in respect of Crown land in or adjacent to the County.

23. Severability

23.1 All sections of this Bylaw are separate and severable. Should any section or part of this Bylaw be deemed invalid or inoperative by any court or administrative body for any reason, the remaining sections shall remain valid and in full force and effect.

Bylaw No. 1140 dated October 13, 1987, Bylaw No. 1276 dated March 15, 1995, and Bylaw No. 1360 dated May 15, 2001 are hereby rescinded

Read a first time in Council this 10th day of June, A.D. 2003.

Read a second time in Council this 16th day of September, A.D. 2003.

Read a third time in Council this 16th day of September, A.D. 2003.

(Original Signed by Reeve Bouchard)

Reeve

(Original Signed by CAO K. Heyman)

Chief Administrative Officer

Form 1 - Order Pursuant to Bylaw #

County of St. Paul No. 19

Order to Rectify Hazard

(Date)

(Name & Address)

(Legal Description of Subject Property)

Take notice that conditions dangerous to life, property or forest from fire or fire hazard have been found on the above land owned by you or under your control.

You are hereby ordered, pursuant to the Forest and Prairie Protection Act, and Regulations thereto and/or County of St. Paul No. 19's Fire Protection Bylaw, to take such action as is necessary to rectify the hazard forthwith and in particular to:

(Describe details of work required):

(Date/Time by which Work is to be done):

Should you fail to rectify the hazard as specified herein, or fail to rectify the hazard expeditiously, the County may enter on the lands with any equipment and men it considers necessary and may perform the required work. Upon demand, you shall be required to reimburse the County for the cost of the work performed and in default of payment, the County has a lien for the amount against the land and improvements on it, and may add the said costs to the tax roll for collection in the same manner as taxes.

COUNTY OF ST. PAUL NO. 19

Signature of Authority

Schedule "A"
COUNTY OF ST. PAUL NO. 19
FIRE PERMIT ISSUANCE
PROCEDURAL GUIDELINES

Permit Boundaries

- County appointed Fire Guardians are authorized to issue permits within the boundaries of County of St. Paul No. 19.

Permit Period

- Fire permits are required for burning from April 1 to October 31, unless fire conditions prevail.
- All outdoor fires during the year require a permit either in person or via fax from the County Office, advising of the date the fire will be set, type of fire, and land location. The County will issue a written permit indicating the conditions that the individual shall adhere to. Each permit will expire 30 days after issuance.

Site Inspection

Prior to issuing a fire permit, the Fire Guardian shall conduct a site inspection, so they are fully aware of the circumstances on site. If the Fire Guardian determines the site to be unsafe or material being burned contravenes any regulations, the Fire Guardian shall not issue a permit.

Safety Hazards

If it is suspected that a fire may cause smoke that could result in a traffic hazard on:

- Alberta Provincial Highways, the permit holder must contact the nearest Highway Maintenance office and advise personnel accordingly.
- Local Roads, the permit holder must advise the County's Public Works Department and pick up road signage, and place accordingly on the roads affected prior to setting the fire. In the event that a Landowner fails to pick up signs and place, or sets a fire without proper signage, and the Public Works Department becomes aware of the situation and the Public Works Department may set up the necessary signs on roads affected due to a Fire Hazard and all costs of such actions will be borne by the Landowner and collected in accordance with the provisions of the Municipal Government Act (MGA), RSA as amended from time to time.
- If it is suspected that a fire may cause smoke that could result in an air traffic hazard at or about the St. Paul or Elk Point Airports, the permit holder must advise and/or obtain approval from the St. Paul or Elk Point Airport Commissions.

Cancellations

Fire Coordinators and/or the Administration or designate can cancel any one or all permits at any time when they judge conditions to be unsafe for burning.

Points for Consideration in Issuing a Fire Permit:

- Be informed on current and future weather conditions.
- Be familiar with the Forest & Prairie Protection Act, related Regulations, the County's Fire Protection Bylaw and generally accepted burning practices for burnable materials.
- Be aware of conditions where it would be unwise to permit the burning of straw and stubble.
- Be aware of the circumstances that could result in unnecessarily exposing residents of the burn area to excessive amounts of smoke and odor.
- Be aware of the circumstances that could severely restrict visibility on public roadways, railroad crossings and near airports.
- Attach conditions to the Fire permit(s) that clearly define the conditions under which the burn is to take place.
- Be informed of pending or imminent permit restrictions and bans.

Spring Grass, Yard and Meadow Burning:

Issue permits only under the following conditions:

- Ignition time: After 1800 hours DST
- Low to moderate fire hazard
- Low to moderate wind factor
- Adequate water source on site
- Adult supervision of fire sets

Conditions of Permit:

- Suggest not issuing for more than thirty (30) days. This is advisable so as to eliminate drastic changes in weather and fire hazards, which can occur in Spring.
- When snow adjacent to forest cover is gone; the field, meadow, etc. on burn site must have natural man-made fuel breaks (such as plowed fields, roads) or construction of fireguard must be considered.
- Fire must be extinguished prior to permit expiring.

Range Improvement in Standing Forest Cover by Burning:

- A Fire permit **may** be issued for improving range with the use of fire, providing an adequate burn plan is provided. The Fire Guardian will consider weather factor, ground cover, and standing forest cover to be burnt in all such applications.

Permits for Piles, Re-burn Piles and Windrows:

Permits for piles and windrows may not be issued until after spring green-up. Issue permits under the following conditions:

Ignition after 1800 hours DST
Low to moderate fire hazard
Acceptable fire guard
Wind less than 15 km/hour
Adequate water source on site
Adult supervision of fire sets

Additional Conditions to consider:

- Windrows and brush piles must have been piled according to Forest and Prairie Regulations, on distance and spacing (see "Windrow Construction Directions", following).
- Permits may not be issued if the burn site has coniferous standing forest cover on the borders, and adequate separation distance is a concern.
- An adequate drying time should be allowed before brush is burned. Two years is recommended.
- A permit may not be issued and piles/windrows, etc. should not be burned when conditions are such that ground fires will occur.
- A permit may not be issued for burning of any type of fuel on peat type soil. (High in organic matter).
- General weather conditions and seasonal weather conditions must be taken into consideration when a permit is being considered for issuance. Particular attention must be given to potential for weather inversions occurring and trapping smoke near the ground in the spring or fall. Consider limiting the number of piles and/or windrows that may be burned at any one time. Co-ordination and scheduling of burning among property owners in a general area is recommended as well. Should conditions dictate, it may be necessary that no permits be issued for a period of time.

- Ignition patterns on windrow should be outlined, indicated number of rows or piles to be burned at one time and which ones to light first.
- Fire must be extinguished prior to permit expiring.
- It is recommended that all persons requesting a fire permit have adequate insurance coverage or add a fire fighting insurance endorsement to their homeowner=s policy.

Windrow Construction Directions

- Not only is it important that windrows be constructed to meet provincial debris disposal regulations, properly constructed they will burn easier and cleaner.
- Try to eliminate as much dirt from the roots and pack windrows as tight as possible.
- It is suggested that where practical, windrows should run across the direction of the prevailing wind and each section should not be more than 200 feet in length.
- It is recommended that there should be a 50-foot fireguard break between the ends of rows and when they are running parallel to each other there should be a 50-foot fireguard spacing between each windrow. A 75-foot fireguard break between windrows and any uncleared land is also required.

Reviewed on _____, _____
Date Year



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.5. 1:30 p.m. - Tom Starosielski

#20150507007

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

Tom Starosielski will be in to request that Council consider selling a portion of the road allowance on the north side of NE 31-59-11-W4.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.5.: Letter - Tom Starosielski

Tom D. Starosielski
PO Box 307
Ashmont, AB, T0A 0C0
May 7, 2015

County of St. Paul No. 19

ATT: County of St. Paul No. 19:

I am writing to request consideration that a portion or the entire road allowance on the north side of NE-31-59-11-W4 be made available for purchase by myself. I'm the adjacent landowner on both sides of the above road allowance.

This road allowance has never been developed and due to its proximity to Crown land I doubt that it would ever be considered for development. Furthermore one of my dug outs that is part of my farm watering system resides on the road allowance. Permission was granted in 1989 by the County of St. Paul to Alberta Environment to permit us to establish a water system/weir construction upon part of the road allowance. The road allowance has been a part of my family's farming operation since 1939 when the original homestead was partly built on the allowance. There is also a shelterbelt established in the 1950s that still resides on this road allowance today. Besides the shelterbelt there is a waterline and a power line that crosses the road allowance.

If my request is granted it would protect my current water system as well as my farming operation as it presently exists. By the land coming into my ownership it would also reduce possible liability on the county due to the existing water dugout.

There is crown land in the center of the section which is more accessible from the west via range road 120. There is an approach at this access point.

I would appreciate the opportunity to discuss this matter in further detail at your May 12, 2015 meeting.

Thank you for considering my request.

Sincerely,

Tom D. Starosielski



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.1. Continuing Care Conference

#20150507001

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

As per the discussions at the April 28 Public works meeting, Councillor Fodness requested permission to attend the Continuing Care Conference on May 6 in Bonnyville. The conference was put on by the Institute for Continuing Care Education and Research, the Alberta Centre for Sustainable Rural Communities and Alberta Health Services to discuss the realities, issues and opportunities related to continuing care in our region. This one-day conference is related to the MD Foundation committee she sits on.

Recommendation

Motion to ratify Councillor M. Fodness' attendance at the Continuing Care Conference on May 6, 2015 in Bonnyville.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.2. EOEP Course - Spend Widely, Lead Strong: Municipal Finance #20150506008

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

The Elected Officials Education Program - Spend Widely, Lead Strongly: Municipal Finance will be held May 14 & 15, 2015 at the AAMD&C Office in Nisku. At the Public Works meeting Councillor D. Dach expressed interest in taking the course. As per Policy HR-8, because Councillor Dach has already received his EOEP certificate, we require a motion authorizing him to take the course.

Policy HR-8 reads as follows:

Elected Officials Education Program - courses can only be taken once and approval will cease upon completion of the certificate.

Recommendation

Motion to approve Councillor D. Dach to attend the EOEP Spend Widely, Lead Strongly: Municipal Finance on May 14 & 15, 2015 in Nisku.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.3. EDAC Annual Conference - Sept. 19-20

#20150507008

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

The Economic Developers Association of Canada's 47th Annual Conference will be held September 19-22, 2015 in Whitehorse. Registration for the Conference is \$664.59 prior to July 19, 2015. Councillors' Dach and Ockerman have expressed interest in attending the conference as it relates to Alberta's Lakeland DMO and Muni Corr committees they are on.

Recommendation

As this conference is outside of policy, it is being brought forward to Council approval.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.4. Partners in Injury Reduction Refund (PIR)

#20150506007

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

We have received a rebate of \$3,227.62 from WCB for our successful participation in the Partners in Injury Reduction Program during 2014. The refund is based on the surplus in the WCB account at the end of the year. It is divided amongst the organizations that have the Certificate of Recognition and it is based on the number of employees in the organization.

Recommendation

Motion to file as information.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.5. Request for Donation - Annual Special Olympics Slo-Pitch Tournament

#20150506013

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

The St. Paul Special Olympics is hosting their Annual Slo Pitch Tournament on August 22 & 23, 2015 with athletes coming from all over Alberta and Saskatchewan. They are anticipating close to 400 athletes, coaches and volunteers for their tournament.

They are requesting financial assistance to help offset some of the costs of hosting this tournament.

For the past five years, the County provided a \$500 grant for the tournament.

Recommendation

That Council approve a \$500 donation for the St. Paul Special Olympics to help offset the costs of hosting the Annual Conrad Jean Slo Pitch Tournament.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.5.: Letter - Special Olympics



Box 586
St. Paul, Alberta
T0A 3A0

April 7/15

County of St. Paul
5015-49 Ave
St. Paul, Alberta
T0A 3A4

Attention: Sheila Kitz,

RE: Special Olympics St. Paul 28th Annual Conrad Jean So-Pitch Tournament

We are pleased to be hosting the 28th Annual Special Olympics Slo-Pitch Tournament on August 22nd and 23rd, 2015. We will see athletes come to Town of St. Paul from Saskatchewan and all over Alberta and we anticipate over 400 athletes, coaches and volunteers.

Funds to host this event come from direct fund raising in Special Olympics. The event is a wonderful celebration of sportsmanship, teamwork and learning for very special athletes.

Please come join our dinner and banquet as our guest. 6:00 pm Saturday evening.

We sincerely thank you for your support. Should you wish any further information with regards to the tournament, please do not hesitate in contacting me, Donna Goddard at 780-646-3224 email dalegodd@yahoo.ca or Kirby Pitman 780-646-2307. It is truly a weekend of fun, teamwork, and camaraderie and we sincerely hope that you can be a part of it. I look forward to hearing from you.

Yours very truly,

Special Olympics St. Paul

Donna Goddard, Chair

RSVP



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.6. Request for Donation - Derwent Ag Society

#20150507005

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

The Derwent Ag Society is holding their Annual Farmers Day Fundraiser Perogy Supper including a Silent and Live Auction on Saturday, June 13th. They are requesting a donation for their silent auction.

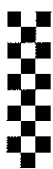
Proceeds from the fundraiser will be used for the upkeep of the Recreation Centre and Arena.

Recommendation

Administration is recommending to approve a donation for the Derwent Ag Society for their Annual Fundraiser on June 13, 2015.

Additional Information

Originated By : pcorbiere



Derwent Ag Society
Box 201
Derwent AB T0B1C0

REQUEST FOR DONATION

It is our Derwent Ag. Society Annual Farmers Day Fundraiser of a Perogy Supper including a Silent & Live Auction for the upkeep of the Rec. Center & Arena.

We are looking for your support towards our silent and live auction, on Saturday, June 13th, 2015.

Feel free to join us at our event...

For pick up call: Debbie Gulayec at 780-741-2134

The Donor's name will be on the silent auction sheet in the hall and a Thank You will be published in the local newspaper.

Your Support is Greatly Appreciated...

Signature of person picking up donation:



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.7. Request for Donation for Camera and Telephoto Lens

#20150506018

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

The St. Paul Legion and the Greater Lakeland Rural Crime Watch Society have agreed to purchase a digital SLR camera and Telephoto Lens for use by the Fish and Wildlife Enforcement Branch and Search and Rescue. The camera will be utilized by Fish and Wildlife for surveillance purposes and Search and Rescue will use the spotting scope during their searches.

The total cost of the camera and lens is \$3900. Fish and Wildlife, on behalf of the Greater Lakeland Rural Crime Watch Society is requesting if the County would provide a donation to assist with the cost of the camera and lens, as a majority of the time it will be used within the County of St. Paul.

Alternatives

Approve a donation to help cover the cost of the Telephoto Lens.

Deny the request for a donation.

Recommendation

Administration is recommending that Council deny the request from Fish and Wildlife for a donation towards the purchase of a camera and lens.

Additional Information

Originated By : pcorbiere

May 6, 2015

To: County of St. Paul

Re: Camera and Telephoto Lens Donation for Compliance Surveillance

Dear Sir:

In order to monitor compliance and to conduct surveillance of suspects the Fish and Wildlife Enforcement Division uses a number of techniques including the use of cameras with telephoto lenses.

The use of video and photographs, in a lot of cases, by itself can lead to a guilty plea or verdict. It gives the court a clear picture (excuse the pun) of the offence and leaves very little wiggle room for the defendant to try and explain away his actions. The new cameras can be monitored and adjusted remotely which saves the officer from having to constantly be looking through a viewfinder.

In the evolution of cameras the new digital SLR cameras are not compatible with older 35mm lenses. The Camera / Lens items are a vast improvement over our existing spotting scope that does not have camera capability and has the major setback of eye fatigue from continual viewing.

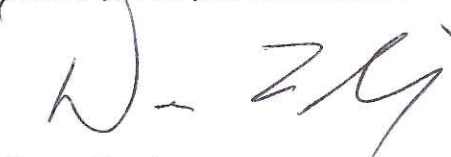
The St. Paul Legion in partnership with The Greater Lakeland Rural Crime Watch Society has agreed to the purchase of the digital SLR camera and Telephoto Lens.

The Greater Lakeland Rural Crime Watch Society has also asked, as part of the donation process, that I approach the County of St. Paul for a donation towards this purchase. The majority of the time and effort using this item will be in the County of St. Paul.

The camera is a Cannon EOS D70 (retailing with accessories at \$ 2,500), the telephoto lens is a Sigma AF 150-600mm lens (retailing at \$ 1,400). These items are the right balance of picture quality, operational features and budget. The St. Paul Legion would be purchasing these items so we should be able to save the GST (not included in these prices).

Any donation amount would be appreciated and would help these two non-profit groups as well as Fish and Wildlife..

Thanks you for your consideration.



Duane Fleming

District Fish and Wildlife Officer

Edmonton, St. Albert, Sherwood Park, Red Deer & Lethbridge, Alberta, Canada

Phone: 780-420-0404

Toll Free: 1-800-661-6980

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Digital SLR



Canon EOS 70D DSLR with 18-135mm IS STM Lens

May is Canon Month

Free Accessory Kit!

Purchase the Canon 70D, 7D Mark II, 6D or 5D Mark III DSLR and receive the **Canon EOS Accessory Kit FREE!** (includes bag, battery & wide strap)

Reg. \$1649.95

SALE \$1399.95

✓ Currently in stock

Item will ship in 1 - 2 business days



Canon LP-E6 Battery Pack

Reg. \$115.00

VIEW ITEM

ADD TO CART



SanDisk Compact Flash 32GB Extreme Pro

Reg. \$199.95

VIEW ITEM

ADD TO CART



Promaster SDHC 32GB Class 10 Memory Card

Reg. \$59.95

VIEW ITEM

ADD TO CART



Canon BG-E14 Battery Grip

Reg. \$299.95

VIEW ITEM

ADD TO CART

Changing the way users capture still images and video with a DSLR camera, Canon proudly introduces the EOS 70D - a trailblazing powerhouse featuring a revolutionary autofocus technology that unlocks the potential of Live View: Dual Pixel CMOS AF. This game-changing technology allows the EOS 70D to capture video in Live View with smooth and precise autofocus similar to that of a camcorder, complete with the superb image quality that is a hallmark of EOS cameras. Additionally, Dual Pixel CMOS AF provides fast and accurate autofocus during Live View still image capture, enabling you to fully benefit from the freedom of angle allowed by the Vari-angle Touch Screen 3.0-inch Clear View LCD monitor II. Compositional options are now nearly limitless with the two real-world choices of Live View and viewfinder shooting. To further empower the photographer, Canon engineers spent months ensuring that the cutting-edge Dual Pixel CMOS AF on the EOS 70D is compatible with 103+ Canon EF lenses, greatly expanding creative possibilities. Built-in wireless technology and the EOS Remote app* further enhance shooting versatility, as well as enable easy sharing. Brilliant image quality is provided by the EOS 70D's 20.2 Megapixel CMOS (APS-C) sensor, a first for an EOS camera with an APS-C sized sensor. A powerful DIGIC 5+ Image Processor supports continuous shooting up to 7.0 frames per second, as well as an extended ISO range of 100-12800 (H: 25600) that allows shooting in a wide variety of lighting conditions. Stunning photos can be accomplished using the remarkable 19-point all cross-type AF system with a high precision

- Compatibility with SD/SDHC/SDXC memory cards, including Ultra High Speed (UHS-I) cards

What's in the box?

- EOS 70D (W) Body
- Eyecup Eb
- Battery Pack LP-E6
- Battery Charger LC-E6
- Wide Strap EW-EOS 70D
- USB Interface Cable IFC-130U
- EOS Digital Solution Disk & Software Instruction Manual CD
- Camera Instruction Manual

For more information, visit <http://canon.ca/>



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Lenses



Reg. \$1349.95

Low Quantities
Please [contact us](#) to verify



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VIEW CART>

CLICK HERE TO ADD A
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Only \$120.00 for this item! [Learn More >](#)



**Promaster 95mm Digital
HGX Circular Polarizer Filter**

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**Promaster 95mm Digital
HGX Ultraviolet (UV) Filter**

Reg. \$239.95

[VIEW ITEM](#)

Sigma AF 150-600mm DG OS HSM Contemporary L (Canon)

The Sigma 150-600mm 5-6.3 DG Contemporary was created around the idea that maximum portability meets ultimate quality in a variable aperture hyper-telephoto zoom lens. Light weight and compact zoom can handle any long-reach situation one may encounter. This Contemporary boasts updated Sigma technology such as a quiet and compact Hyper Sonic Motor (HSM) and a new Optical Stabilizer (OS) with an accelerometer for improved panning photography both vertically and horizontally, essential for bird and motor photography. The Sigma Contemporary also touts a new zoom lock switch that can be locked at any focal length and a new manual override (MO) switch incorporated for improved focus. Working with the Sigma USB dock, the Contemporary allows for maximum customization with firmware updates and adjustment of focus limiter, AF speed and OS vibration mode.

Features:

- First hyper-telephoto zoom from the Contemporary line
- Lightweight and compact in comparison to other lenses of higher useability
- Water and oil repellent coating on the front glass element makes maintenance of the lens surface easier
- Dust proof and splash proof mount
- Lens Construction: 20 Elements in 12 Groups
- Angle of View: 16.4°-4.1°

Edmonton, St. Albert, Sherwood Park, Red Deer & Lethbridge, Alberta, Canada

Phone: 780-420-0404

Toll Free: 1-800-661-6980

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Reg. \$169.95

✓ Currently in stock

Item will ship in 1 - 2 business days



Store stock changes daily, please call to verify availability

Lowepro Flipside 400AW Backpack

Flipside 400 AW is a high-performance camera backpack designed with a large capacity, premium security, all-day comfort, plus protection from the elements. Its unique back-entry compartment provides easy access to camera gear when setting up (keeping the harness off the ground and clean of debris), plus extra security when on the move. Adjustable dividers allow custom organization inside the roomy main compartment. Other features include: a mesh-covered, padded waistbelt, back pad and contoured straps for added comfort and wicking away moisture; a hideaway tripod holder to secure a tripod or monopod to backpack; built-in memory card pockets on inside panel; front storage panels and mesh pockets for storing additional gear; Hypalon® SlipLock™ attachment loops for SlipLock™ compatible products; a built-in All Weather Cover™; and silent zipper pulls. Perfect for the traveling photographer or enthusiast who needs to keep expensive gear securely tucked away, yet close at hand to capture the shot in a moment.

Features:

- Capacity: 1 pro DSLR with lens attached (300mm f/2.8) plus an additional body, 4-6 additional lenses, chargers and cords, filters, flash unit and 3 memory cards
- Size(Interior): 10.6W X 5.9D X 16.7H in. (27 X 15 X 42.5 cm)
- Size(Exterior): 11.9W X 10D X 18.1H in. (30.3 X 25.3 X 46 cm)
- Outer fabric: 600D Polyester, 600D Polyester Ripstop, and High Flow Mesh Nylon
- Interior Fabric: Vexel, 210D Nylon, Tricot
- Weight: 3.5lbs/1.6kg

For more information, visit
<http://www.lowepro.com>



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.8. Request to Waive Fees - Lakeland Road Riders

#20150507003

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

The Lakeland Road Riders will be holding a ride and Bar-B-Que on June 6, 2015 and all proceeds from the ride will be donated to Haying in the 30's. At the end of their ride, they are holding a steak dinner at Stoney lake campground. They are requesting that council waive the \$100 rental fee for the Stoney Lake Gazebo.

Recommendation

Administration is recommending to waive the \$100 rental fee for Stoney Lake gazebo for the Lakeland Road Riders, as the proceeds from the event will be donated to a non-profit organization.

Additional Information

Originated By : tmahdiuk

Lakeland Road Riders

Ride & Bar-B-Q

June 6th 2015



Weather Permitting

**Meet in St. Paul at Tim Horton's, at 10:00 am then ride the country side heading south on 881 with a stop in Vermillion at A&W, for a break, then continue on a leisurely ride back to the Beautiful Stoney Lake provincial camp ground, where there will be a awesome Steak dinner cooked to perfection, for only \$15 a plate
This will be a great opportunity to join our club**

**All proceeds over and above costs will be
Donated to
Hayin' in the 30's**

Please come out and support this great cause

**For Tickets or Info Please Contact
Roy 780-645-8590
Ron 780-210-2208**



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.9. Request for Support - FCM Women in Municipal Government Fund

#20150506012

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

The FCM supports increased participation of women in local government through education and programs that support and encourage women to get involved in local politics and leadership. FCM offers three scholarships that encourage this philosophy. Each Regional Caucus takes it upon themselves to fundraise for this program when the annual conference is in their region. As the conference is being held in Edmonton, the Prairie and Territories Caucus has been challenged to meet or beat the funds raised by the Ontario Caucus, which is where the FCM conference was held in 2014. Lac St. Anne County is challenging all municipalities across Alberta to assist with the challenge by donating \$100 towards the program. Funds donated by Alberta municipalities will be added to the fundraising campaign and the grand total will be announced on June 7th at the FCM Conference AGM.

Recommendation

Administration is recommending to make a \$100 donation to the FCM in support of the scholarship programs for increased participation of women in local government.

Additional Information

Originated By : pcorbiere

Lac Ste. Anne County

4928 Langston Street
Box 219, Sangudo, AB T0E 2A0
www.lzac.ca



April 13th, 2015

RECEIVED APR 15 2015

County of St. Paul No. 19
5015 - 49 Avenue
St. Paul, AB T0A 3A4
Attention: Council

Re: FCM Women in Municipal Government Fund – Request for Support

The Federation of Canadian Municipalities (FCM) supports increased participation of women in local government. This is accomplished through education and programs that support and encourage women to get involved in local politics and leadership. FCM offers three scholarship programs that encourage this philosophy as follows:

- 1) Canadian Women in Municipal Government Scholarship: open to women students enrolled in any year of study in secondary school and who are contributing to their school's leadership team or student council,
- 2) Mayor Andree Boucher Memorial Scholarship: Rewarding student research on women in politics,
- 3) Ann McLean Award: recognizes retired women municipal politicians who have shown exemplary service to their community and constituents and to mentoring women who want to run for elected office.

The annual FCM Conference is a great opportunity to raise awareness and funds to support these initiatives and each FCM Regional Caucus takes it upon themselves to fundraise for this program when the annual conferences takes place in their region. This year the conference is being held in Alberta (Edmonton) and the Prairie and Territories Caucus has been challenged to meet or beat the funds raised by the Ontario Caucus.

Our Caucus would like to challenge all municipalities across Alberta to assist us with this challenge by donating \$100.00 towards this worthwhile program. All funds donated by Alberta municipalities will be added to the fundraising campaign completed during the conference and the grand total will be announced at the conference Annual General Meeting on June 7th, 2015.

Appendix 1 for 8.9.: Letter - Lac Ste. Anne County

Lac Ste. Anne County will be collecting all donated funds on behalf of this FCM program and will be submitting a final overall cheque of all funds collected to the FCM at the completion of the conference fundraising campaign. If your municipality is willing to contribute to this fundraising campaign, please make your cheque payable to Lac Ste. Anne County, indicate on stub that it is for the "Women in Government" fundraiser and mail to the following address prior to May 20th, 2015:

Lac Ste. Anne County
Box 219
Sangudo, AB T0E 2A0
Attention: Teresa Olsen

On behalf of our Caucus, I encourage your municipality to assist us in showing how Alberta supports and champions Women in Municipal Government!

Should you have any questions regarding this request, please feel free to contact myself at lolsvik@lsac.ca, or Executive Secretary Teresa Olsen at tolsen@lsac.ca or Toll Free 1-866-880-5722.

Sincerely,



Lorne Olsvik
Chair of the FCM Prairies and Territories Regional Caucus
Councillor, Lac Ste. Anne County

c.c. FCM



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.10. Request for Gravel - Royal Canadian Legion

#20150506011

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

A request from the Royal Canadian Legion for a donation of gravel to make a base for the parking lot and sidewalk was discussed by Council at the April 20, 2015 ASB meeting. At that time Council agreed to provide 40 yards of gravel.

Recommendation

Motion to ratify the donation of 40 yards of gravel for the Royal Canadian Legion Branch #100.

Additional Information

Originated By : pcorbiere



The Royal Canadian Legion Branch #100

Box 1056 St. Paul, Alberta T0A3A0



April 17, 2015

To Whom it May Concern,

The Royal Canadian Legion is on the final stages of the Memorial Park and addition.

At this point The Legion will be in need of gravel to make a base for the parking lot and sidewalk.

We are asking if The County of St. Paul would be able to help us out with this matter.

Sincerely,
Vice President

John Gregory

*Reify 40 yards
@ Council mtg.
- Discussion at ASB.*

40 yards -



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.11. Appoint Deputy Director of Regional Emergency Management #20150507002

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

Section 7a of the Regional Emergency Management Agency Bylaw states that the Director shall act as Director of Emergency operations, or ensure that someone is designated as Deputy Director under the Regional Emergency Plan to so act, on behalf of the St. Paul Region.

Dennis Bergheim was appointed as the Deputy Director at the October Council meeting, however he has decided that he would like to step down from the position. Administration is recommending that Bryan Bespalko be appointed to replace Dennis as the new Deputy Director.

Recommendation

Motion to appointment Bryan Bespalko as Deputy Director of the Regional Emergency Management Agency.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.12. Purchase Mallaig Well Pumps

#20150507004

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

In April the well pumps for the Mallaig wells and water supply went down and needed to be replaced. This caused disruption to the water supply and as a result water had to be trucked into the community for a period of three days and a cost of approximately \$2100. This capital expense was not included in the 2015 Capital budget. However due to the need to have water supplied in Mallaig, we went ahead with the replacement of both pumps. The pumps that were there were from 1992 and 1993. The cost for the work from Hill Drilling was \$26,121 + GST.

Recommendation

That Council approve the capital expenditure for two pumps and installation for the Mallaig water wells that supply the Hamlet of Mallaig with water to be funded from Unrestricted Surplus.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.13. Bylaw No. 2015-11 - Amend LUB - Rezone PSW 7-58-8-W4

#20150408015

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

Bylaw No. 2015-11 is being presented to Council to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 2.14 acres in PSW 7-58-8-W4 from Agricultural to Country Residential 1 (CR1). The owner wishes to sell the acreage for residential use.

In August, 2014 the owner rezoned the portion adjacent to the road allowance but has now decided to increase the size of the lot.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to section 230 of the M.G.A. The adjacent landowners will be notified of the proposed rezoning.

The applicant will also be required to hold a public consultation prior to the public hearing being held.

Recommendation

Motion to give first reading to Bylaw No. 2015-11, as it relates to rezoning 2.14 acres in PSW 7-58-8-W4 from Agricultural to Country Residential One (CR1).

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL REZONING APPLICATION

Name of Applicant: Explore Surveys Inc. Email: _____

Mailing Address: Box 1987, St. Paul, Alta. T0A 3A0

Telephone (Home): _____ (Business): 780-645-3399 (Fax): _____

Registered Owner (if not applicant): Clement & Diane Fontaine

Mailing Address: Box 639, St. Paul, Alta. T0A 3A0

Telephone (Home): _____ (Business): 780-210-2434 (Fax): _____

1. LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED:

- a) All / part of the S.W. ¼ section 7 township 58 range 8 W4M
- b) Being all / parts of Lot _____ Block _____ Registered Plan _____
- c) Total area of the above parcel of land to be rezoned is _____ acres 0.864 (hectares)

2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw
2013-~~10~~³: Agricultural
- b) Desired Zoning as per the Land Use Bylaw 2013-~~10~~³: Country Residential (CR1)
- c) Proposed use as per the Land Use Bylaw 2013-~~10~~³: Country Residential (CR1)
- d) Is the proposed use a permitted or discretionary use:
Permitted
- e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? No
- f) Information in support of the rezoning:
Land owner wishes to sell the acreage for residential use.

Appendix 1 for 8.13.: Rezoning Application

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes _____ No X

If "yes", the adjoining municipality is _____

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes X No _____

If "yes" the highway is No. 29

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch?

Yes X No _____

If "yes", state its name Unnamed

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes _____ No X

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes _____ No X

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes _____ No X

***For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes _____ No X

ii) Does the proposed parcel contain a slope greater than 15% Yes _____ No X

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) Mixed

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

Tree Stands

5. WATER SERVICES:

- a) Existing Source of Water: None
- b) Proposed water source (if not rezoning parcel in its entirety).
- ☐ Proposed water supply to new lots by a licensed (surface) water distribution system;
 - ☐ Proposed water supply to new lots by cistern and hauling;
 - ☒ Proposed water supply to new lots by individual water wells.

6. SEWER SERVICES:

- a) Existing sewage disposal: None
- b) Proposed sewage disposal: As per building permit

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

Appendix 1 for 8.13.: Rezoning Application

you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, Explore Surveys Inc. hereby certify that (check one):

☐ I am the registered owner; or

☒ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.



Agent Signature

MARCH 5 / 2015
Date

Owner Signature

Date

Owner Signature

Date

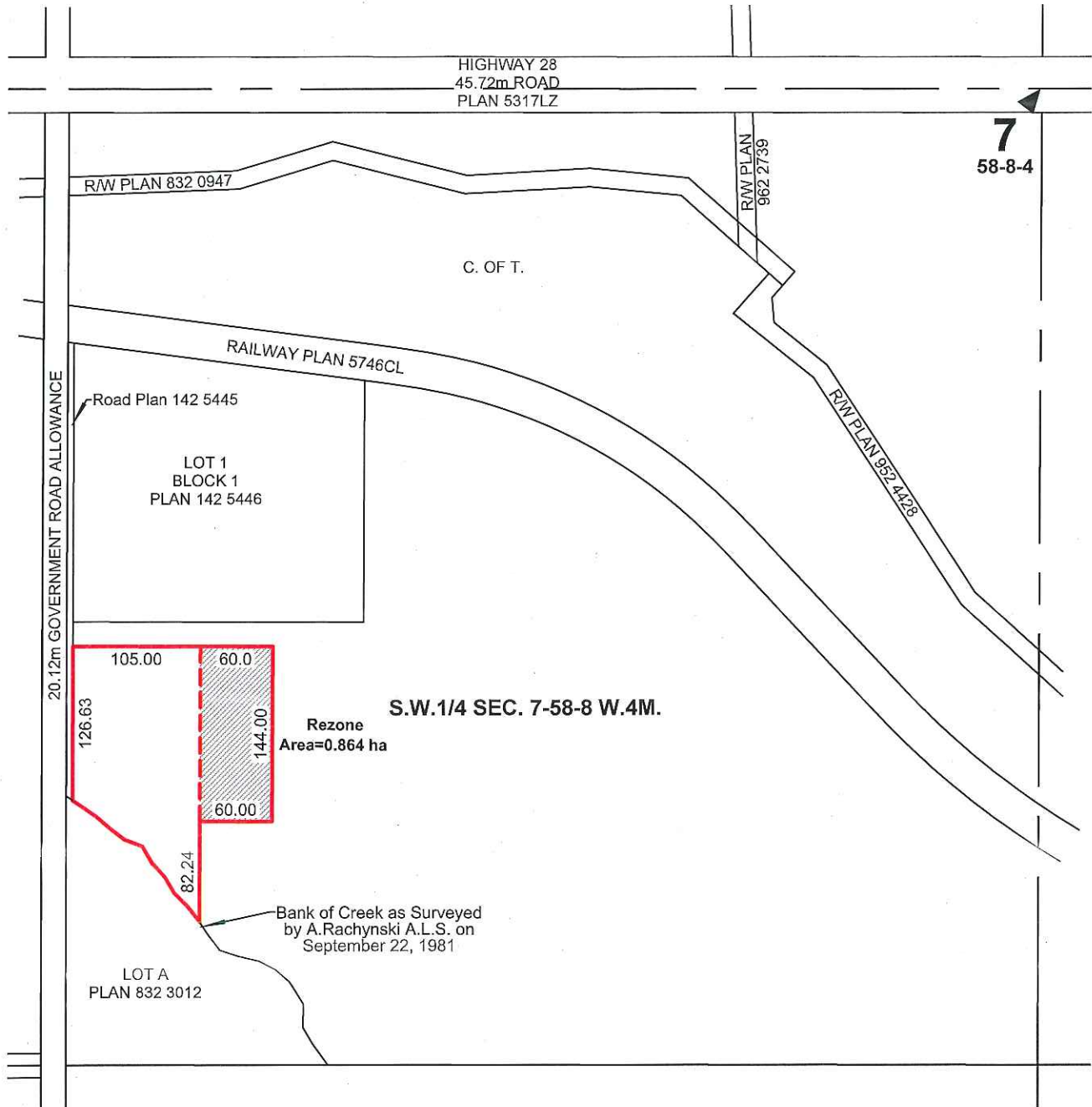
PAGE 1 OF 2

TENTATIVE PLAN

SHOWING ADDITIONAL AREA TO BE REZONED WITHIN

S.W.1/4 Sec.7 Twp.58 Rge.8 W.4M.

COUNTY OF ST. PAUL NO. 19

**LEGEND:**

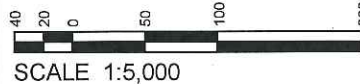
Portions referred to shown as: —

Rezone location shown as: ⬢

Distances are in metres and decimals thereof.

EXPLORE
SURVEYS INC.

Plan Prepared by:
Explore Surveys Inc.
Edmonton, Alberta
Toll Free 1-866-936-1805
Fax No. 780-800-1927



REV. NO.	DESCRIPTION	DATE
0	Plan Issued	JUNE 12, 2014
1	Lot Size	FEB. 26, 2015
2	Amended Area To Be Rezoned	APR. 22, 2015

Job X059614

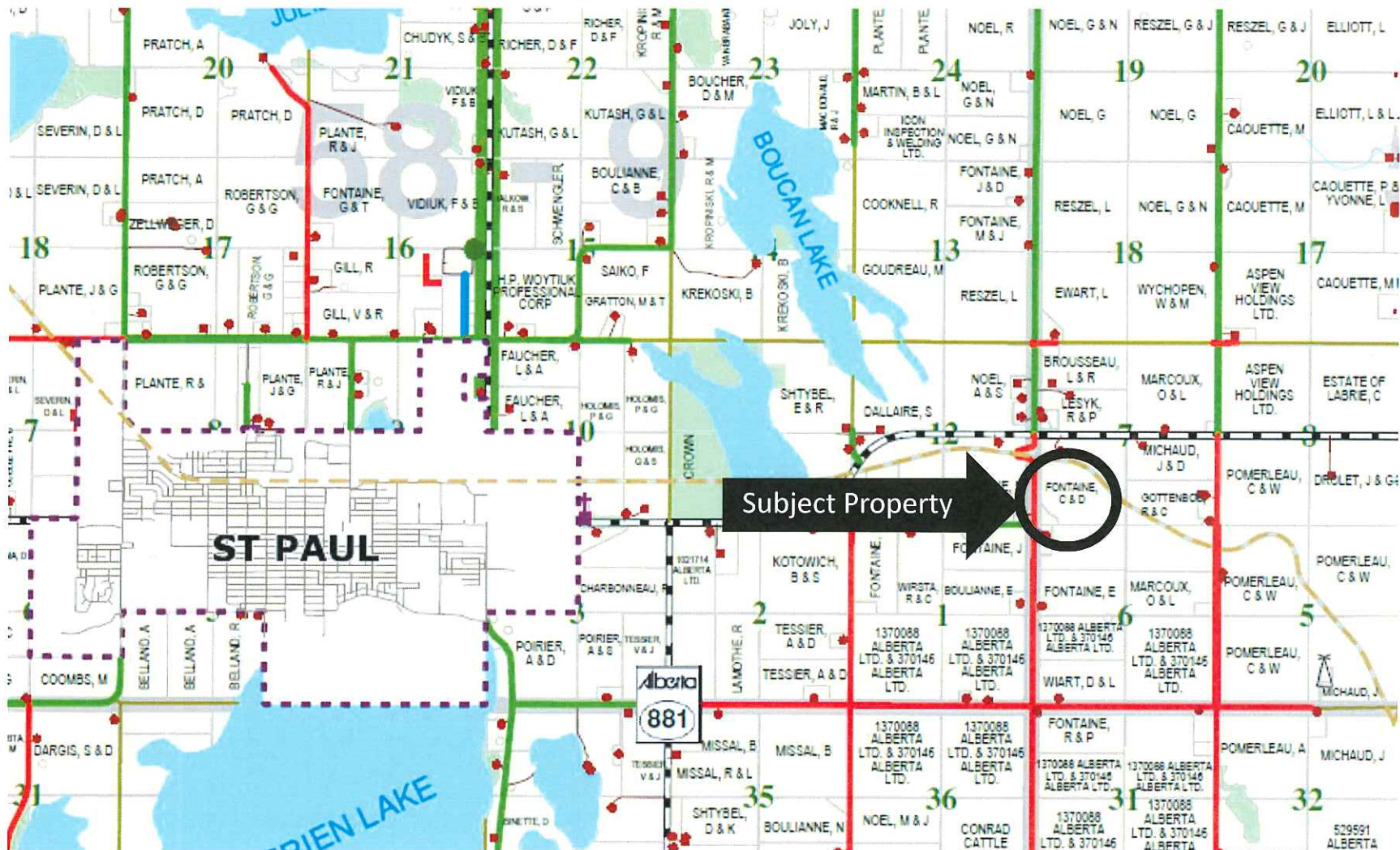
Rev. ⬢ 2

SURVEYED BY: X.X.

CALC'D BY: X.X.

DRAWN BY: J.O.

General Location Map



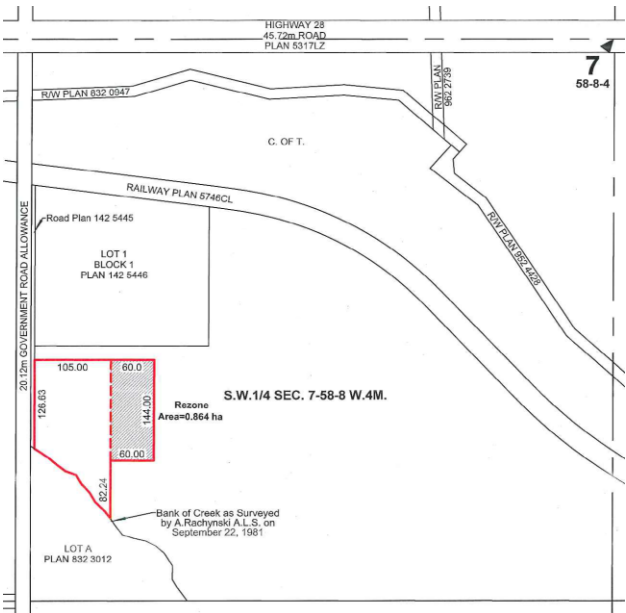
COUNTY OF ST. PAUL NO. 19
BY-LAW NO. 2015-11

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:
- FROM: Agricultural to Country Residential One (CR1)
- FOR: 2.14 acres in PSW 7-58-8-W4



Read a first time in Council this 12th day of May, A.D. 2015.

Advertised the day of , A.D. 2015, and the day of , A.D. 2015 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2015.

Read a third time and duly passed in Council this day of , A.D. 2015.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.14. Bylaw No. 2015-12 - Amend LUB - Rezone PNW 7-56-7-W4

#20150506017

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

Bylaw No. 2015-12 is being presented to Council to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 4.05 hectares (10 acres) in PNW 7-56-7-W4 from Agricultural to Country Residential 1 (CR1). The owner wishes create an acreage as it is poor farm land.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to section 230 of the M.G.A. The adjacent landowners will be notified of the proposed rezoning.

The applicant will also be required to hold a public consultation prior to the public hearing being held.

Recommendation

Motion to give first reading to Bylaw No. 2015-12, as it relates to rezoning 4.05 acres (10 acres) in PNW 7-56-7-W4 from Agricultural to Country Residential One (CR1).

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL REZONING APPLICATIONName of Applicant: KEVIN WIRSTA Email: kcw@tekus.netMailing Address: Box 1450Telephone (Home): 780-724-2789 (Business): 780-614-5959 (Fax): _____

Registered Owner (if not applicant): _____

Mailing Address: ELK POINT AB.Telephone (Home): 780-724-2789 (Business): 780-614-5959 (Fax): _____**1. LEGAL DESCRIPTION OF LAND TO BE REZONED:**

- a) All / part of the NW $\frac{1}{4}$ 7 section 56 township 7 range W4M
- b) Being all / parts of Lot 1 Block 1 Registered Plan 142 3574
- c) Total area of the above parcel of land to be rezoned is _____ acres 4.05 (hectares)

2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw 2013-50: AG.
- b) Desired Zoning as per the Land Use Bylaw 2013-50: CR1
- c) Proposed use as per the Land Use Bylaw 2013-50: CR1
- d) Is the proposed use a permitted or discretionary use: permitted
- e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? NO
- f) Information in support of the rezoning:

It is more productive to subdivide this parcel
of land. It is very poor agriculture or pasture land.
that would be best suited for acreage.

Appendix 1 for 8.14.: Rezoning Application

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes _____ No X

If "yes", the adjoining municipality is _____

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes _____ No X

If "yes" the highway is No. _____

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch?

Yes X No _____

If "yes", state its name SILVER CREEK

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes _____ No X

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes _____ No X

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes _____ No X

***For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes _____ No X

ii) Does the proposed parcel contain a slope greater than 15% Yes X No _____

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) ROLLING

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

5. WATER SERVICES:

a) Existing Source of Water: N/A

b) Proposed water source (if not rezoning parcel in its entirety).

☐ Proposed water supply to new lots by a licensed (surface) water distribution system;

☐ Proposed water supply to new lots by cistern and hauling;

☐ Proposed water supply to new lots by individual water wells.

Appendix 1 for 8.14.: Rezoning Application

6. SEWER SERVICES:

- a) Existing sewage disposal: N/A
- b) Proposed sewage disposal: N/A

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

The personal information provided will be used to process the Rezoning Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

Appendix 1 for 8.14.: Rezoning Application

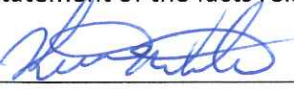
REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, KEVIN WIRSTA hereby certify that (check one):

☒ I am the registered owner; or

☒ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.


Agent Signature

April 21/15
Date


Owner Signature

April 21/15
Date

Owner Signature

Date

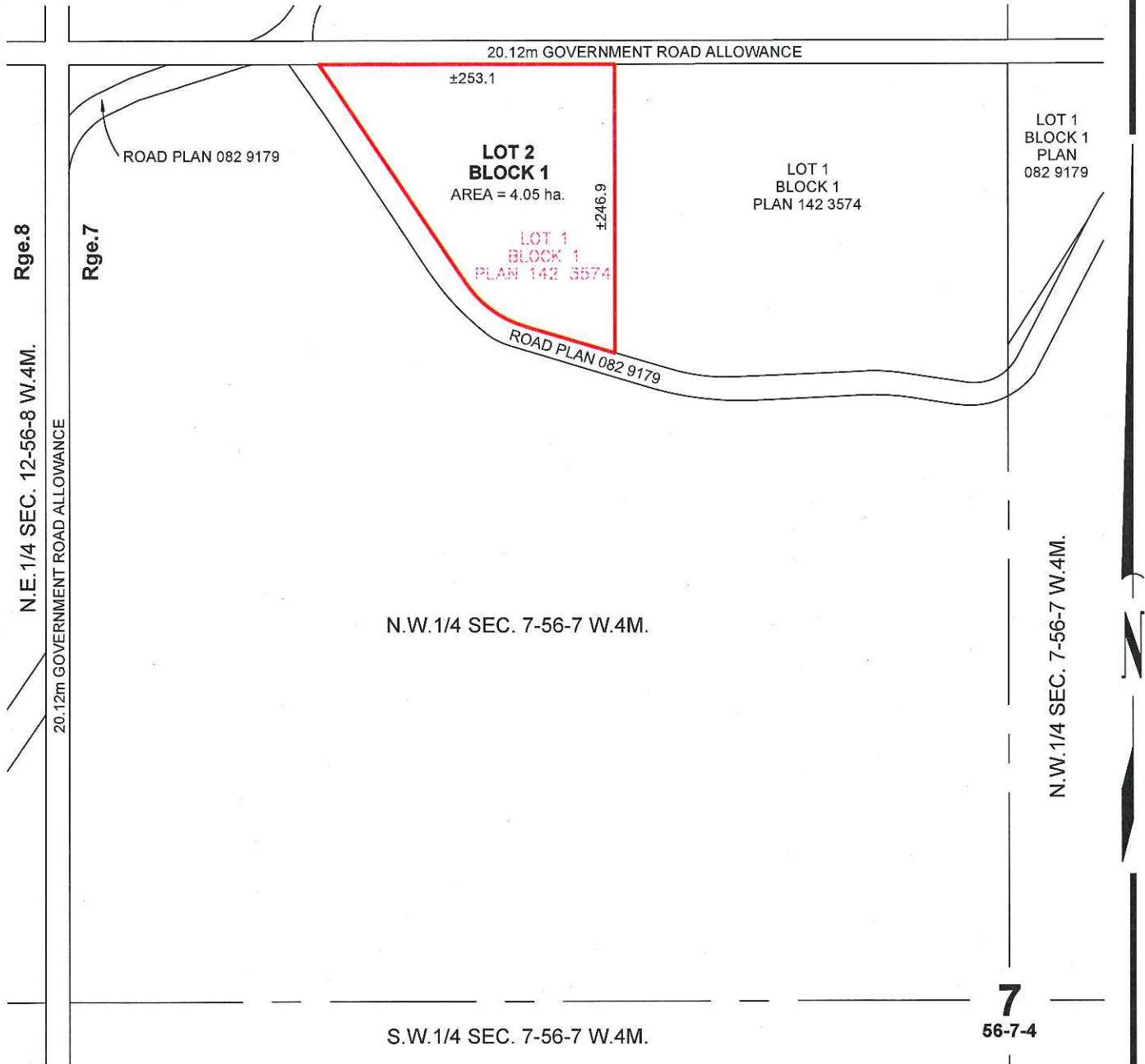
PAGE 1 OF 2

TENTATIVE PLAN

SHOWING PROPOSED SUBDIVISION WITHIN

LOT 1, BLOCK 1, PLAN 142 3574

COUNTY OF ST. PAUL NO.19



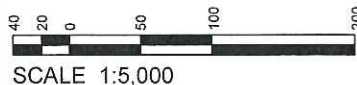
LEGEND:

Proposed Parcel shown as: _____

Distances are in metres and decimals thereof.

EXPLORE
SURVEYS INC.

Plan Prepared by:
Explore Surveys Inc.
Edmonton, Alberta
Toll Free 1-866-936-1805
Fax No. 780-800-1927



REV. NO.	DESCRIPTION	DATE
0	PLAN ISSUED	MAY 1, 2015

Job X038215

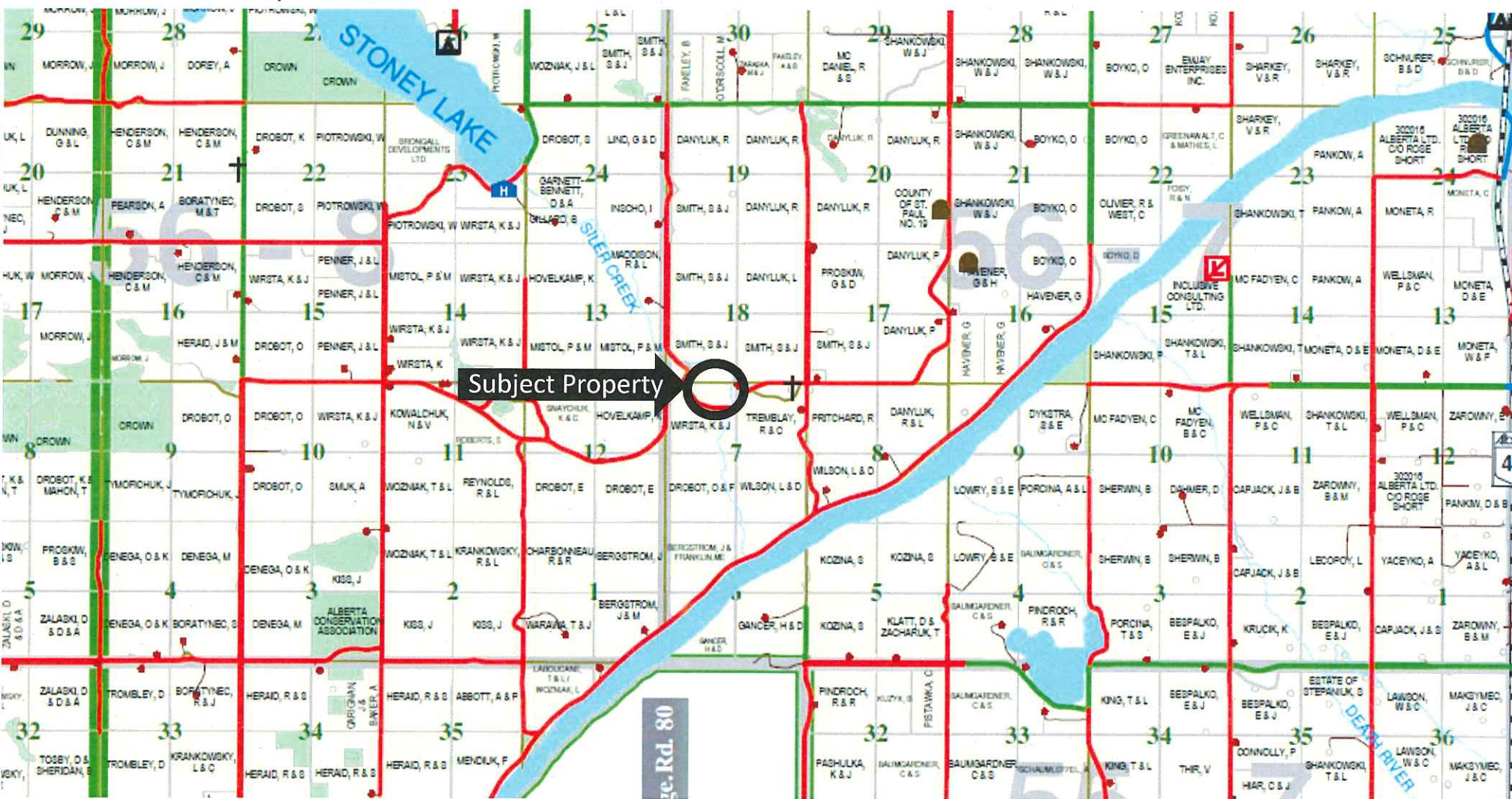
Rev. 0

SURVEYED BY: N/A

CALC'D BY: M.R.

DRAWN BY: T.F.

General Location Map



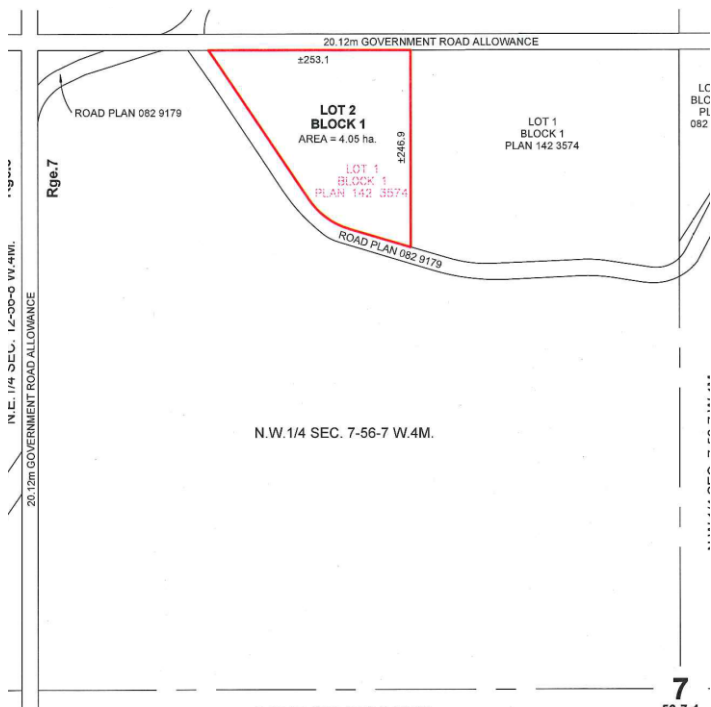
COUNTY OF ST. PAUL NO. 19
BY-LAW NO. 2015-12

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:
- FROM: Agricultural to Country Residential One (CR1)
- FOR: 10 acres in PNW 7-56-7-W4



Read a first time in Council this 12th day of May, A.D. 2015.

Advertised the day of , A.D. 2015, and the day of , A.D. 2015 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2015.

Read a third time and duly passed in Council this day of , A.D. 2015.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.15. Request to Rent Lot 19MR, Block 1, Plan 8020988

#20150506010

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

Rod Botting is requesting to rent Lot 19MR, Block 2, Plan 8020988 at Laurier Lake to pasture horses for 2015 and 2016. Policy Dev-93 H states that the County will not sell or lease municipal reserve or environmental reserve land under any circumstances.

This property has been leased in the past, prior to the policy. Councillor Ockerman will speak to this request.

Alternatives

Deny the request to rent Lot 19MR, Block 2, Plan 8020988 at Laurier Lake as per Section H of Policy Dev-93.

To consider Mr. Botting's request to rent Lot 19MR, Block 2, Plan 9020988 following a public hearing per section 674(1)(b) of the M.G.A. which states that if a Council wishes to sell, lease or otherwise dispose of municipal reserve, a public hearing must be held in accordance with section 230 and advertised in accordance with section 606 of the M.G.A. This would require a motion for Administration to advertise Council's intent to rent Lot 19MR, Block 2, Plan 9020988.

Recommendation

Administration is recommending to deny the request to rent Lot 19MR. Block 2, Plan 8020988 at Laurier Lake as per Policy Dev-93.

Additional Information

Originated By : pcorbiere

April 9 / 2015

County of St. Paul #19

This is a letter of request to rent
LOT 19 MR BLK 2 of Lander Lake
Plan 8020988
to use as pasture for 2 or 3 horses
for 2015 & 2016.

This request is being made by
ROD BOTTING of Heinsburg AL

We carry farm liability

Sincerely
R E Botting





COUNTY OF ST. PAUL NO. 19

BALANCING RURAL HERITAGE WITH A DIVERSE ECONOMY

POLICY OBJECTIVE:

The County of St. Paul No. 19 recognizes that there is a need to carefully manage the County's reserve lands to provide benefits for the general public and to protect the natural environment. This policy provides direction for administration regarding the management of reserve lands, the removal or licensing of existing encroachments on reserves, the potential disposal of existing reserve lands and the acquisition of reserve lands in new subdivisions.

POLICY STATEMENT:

A) BACKGROUND

- 1) Under the Municipal Government Act, the County may request a landowner who is subdividing land to set aside a portion of their property as municipal and/or environmental reserve. Municipal reserves are lands that are acquired by the municipality for parks and recreation purposes. Environmental reserves are intended to remain in their natural state.
- 2) The County will request the dedication of lands as environmental reserve to prevent environmental damage that can result from development and to guard against the development occurring on potential hazardous lands that may damage persons or property. Environmental reserves are also important in providing for public access to water bodies and watercourses. All reserve lands are owned and managed by the municipality.
- 3) Reserve lands are not intended for private use by adjacent landowners. The County is responsible for ensuring that reserve lands remain safe and available for public enjoyment. The County will not provide maintenance and upkeep of reserve lands unless a significant public safety hazard is present.

B) MUNICIPAL RESERVES (MR)

- 1) The management of MR lands is intended to provide a suitable land base for the provision of recreation facilities for the use and enjoyment of County residents and the general public.
- 2) Municipal reserves may provide important access links to other lands, including water access, and can also offer undeveloped green spaces that act as buffers between different land uses.
- 3) The County of St. Paul may allow public recreation facilities on MR lands where there is sufficient interest and demand, as determined by the County. Typical facilities to be considered for municipal reserves include but are not limited to sports fields, picnic sites, swimming beaches, community fire pits, skating rinks, trails, pathways and associated facilities such as parking lots, toilets, or washrooms.
- 4) The County may require subdivision developers to provide recreational facilities in new subdivisions.
- 5) The County encourages local communities to work with the municipality to develop recreational facilities. The County may work with local residents, groups, or community associations to address ongoing maintenance requirements such as litter picking, sign and fence repairs, and weed control.
- 6) Public trails may be developed on MR lands, at the discretion of the County. Support from local residents will be considered as part of the County's decision. Local residents will be considered residents of the relevant subdivision or surrounding area as determined by the County.
- 7) Motorized vehicles will not be permitted on reserve lands unless the County approves a parking lot within the MR lands.
- 8) Commercial facilities and services will not be permitted on reserve lands.
- 9) In MR locations that are in their natural state without developed recreation facilities, the removal of vegetation will generally not be permitted. However, vegetation removal may be considered where there is

a public safety hazard or for agricultural purposes as determined by the County. Mowing will only occur to control weeds and reduce fire hazards. Removal of vegetation and mowing will be undertaken by the County unless otherwise authorized. Placement of fill material and other yard wastes (grass clippings, tree prunings, etc.) or the removal of any material will not be allowed.

- 10) Winter storage of boat docks and boat lifts may be permitted on MR lands at locations approved by the County.
- 11) MR lands will not be leased under any circumstances.
- 12) The County is not required to provide recreational facilities on MR lands. Residents interested in creating pathways, stairs, or other facilities may do so by obtaining a permit as per Section 3.3 of the County Land Use Bylaw.

C) ENVIRONMENTAL RESERVES (ER)

- 1) The management of ER lands is intended to protect the natural environment of the reserve lands and surrounding area. They will also be managed to protect human life and property from hazardous environmental conditions (flooding, unstable slopes, etc.) and provide access to lakes and rivers.
- 2) ER lands will be left in their natural condition as much as possible. The removal of vegetation from ER lands will not be permitted, except where there is a public safety hazard as determined by the County. Mowing will only occur to control weeds and reduce fire hazards. Removal of vegetation and weed control will be undertaken by the County. Placement of fill material or other yard wastes (grass clippings, tree prunings, etc.) or the removal of any material will not be allowed.
- 3) Public trails may be developed on ER lands, at the discretion of the County. Support from local residents will be considered as part of the County's decision. Local residents will be considered residents of the relevant subdivision or surrounding area as determined by the County.
- 4) Motorized vehicles will not be permitted on ER lands unless the County approves a parking lot within the ER lands.

- 5) In subdivisions along lakeshores and rivers, a limited number of public access facilities, like pathways and stairs, may be permitted to allow safe access across ER lands to the water's edge. The number and location of access facilities will be determined by the County. The access facilities must be built and maintained in a safe and environmentally responsible manner. Stairs and staircases shall meet building code requirements or be certified by a professional engineer.
- 6) No private access facilities will be permitted on ER lands.
- 7) Commercial facilities and services will not be permitted on ER lands.
- 8) Winter storage of boat docks and boat lifts may be permitted on ER lands at locations approved by the County. The environmental integrity of ER lands shall not be compromised to accommodate temporary storage locations.
- 9) ER lands will not be leased under any circumstances.

E) ENCROACHMENTS AND UNAUTHORIZED STRUCTURES ON MUNICIPAL RESERVE LANDS

- 1) Occasionally, private facilities and structures such as sheds, fences, gardens, material storage, driveways, and buildings are located on MR lands.
- 2) The owner of an unauthorized building or structure on MR will be asked to remove that structure and reclaim the lands within a reasonable amount of time that shall not exceed ninety (90) days. If the owner does not comply, the County may take necessary action and charge the owner for its costs.
- 3) The County will consider allowing an encroachment to remain on MR if there are extremely unusual or extenuating circumstances. If the County considers it appropriate to allow an encroachment to remain, the owner shall enter into a license agreement with the County. Fees will be paid by the owner to the County for the encroachment to remain on County land.
- 4) Conditions in the agreement would include a specific time limit and address the permitted use of the building or structure, indemnities, and insurance requirements. The agreement may specify that minor

maintenance be undertaken, but the building or structure could not be improved, expanded, or replaced. At such time as the building or structure reaches the end of its useful life, the owner will be required to demolish the building or structure and reclaim the County's MR land. The County may allow the transfer of the license to another party.

- 5) If a private facility or structure located on MR lands is causing any environmental damage, or there is a risk of environmental damage, or the private facility or structure seriously impedes public access to the MR lands as determined by the County, the owner will be required to remove the facility as soon as possible. If the owner does not comply, the County may take the necessary action and charge the owner for the costs.

F) ENCROACHMENTS AND UNAUTHORIZED STRUCTURES ON ENVIRONMENTAL RESERVE LANDS

- 1) Private facilities and structures like pathways, stairs, decks, lawns, fire pits, and sheds are often found to be located partially or entirely on ER lands, especially ER lands along lake shorelines.
- 2) The County may allow existing trails, pathways, and stairs that provide access to the water's edge to remain on County ER lands. The access facilities must be built and maintained in a safe and environmentally responsible manner. Stairs and staircases shall meet building code requirements or be certified by a professional engineer. The owner of the stairs will be required obtain the required permits from the County of St. Paul.
- 3) The owners will be required to enter into a license agreement with the County for the access facilities. Conditions in the agreement would include a specific time limit and address the permitted use of the structure, ongoing maintenance, indemnities and insurance requirements. License fees will be paid by the owner to the County for the access facility on County ER lands. The license agreement can be transferred to another party.
- 4) The County requires all other private facilities like lawns, decks, fire pits, and storage sheds to be removed from ER lands and the lands reclaimed. If the owner does not comply, the County may take the necessary action and charge the owner for its costs.

- 5) If removal of a private building or structure will result in an unacceptable level of environmental damage as determined by the County, the County may enter into a license agreement that allows the structure to remain on ER lands. Conditions in the agreement would include a specific time limit and address the permitted use of the structure, ongoing maintenance requirements, indemnities and insurance requirements. License fees will be paid by the owner to the County for the facility to remain on County ER lands. The license agreement may be transferred to another party.
- 6) If a private facility located on ER lands is causing environmental damage, or there is risk of environmental damage, or the private facility seriously impedes public access to or along the ER lands as determined by the County, the owner will be required to remove the facility within the time frame established by the County. If the owner does not comply, the County may take necessary action and charge the owners for its costs.

G) UNDESIGNATED RESERVES

- 1) Reserve lands in older subdivisions may be known to be community reserve, park, or simply reserve. These designations refer to language that was used in previous legislation prior to 1980.
- 2) The County can choose how to manage these undesignated reserves with regards to the current definitions of MR and ER.
- 3) The County of St. Paul will manage and use undesignated reserve lands on an assessment of the reserve parcel relative to the criteria outlined in the Municipal Government Act, as amended from time to time.
- 4) An undesignated reserve, or portion of a reserve, that encompasses a swamp, ravine, or natural drainage course, or is subject to flooding, or may be unstable will be managed by the County and used as if it is ER. Undesignated reserves adjacent to lakes, rivers, streams, or other bodies of water will also be considered as ER.
- 5) Undesignated reserve land, or portion of a reserve that is suitable for recreation activities or serve as a buffer between different land uses, or provide an access link, shall be managed by the County as if they are MR.

H) DISPOSAL OF RESERVES

- 1) The County values the future potential of reserve lands and will not sell or lease municipal reserve or environmental reserve land under any circumstances.

I) NEW MUNICIPAL RESERVES

- 1) As new subdivisions are proposed, the County has the opportunity to acquire new reserve lands, money in lieu of land dedication, or a combination of land and money. The following policies will guide the County's actions with regards to reserve requirements.
- 2) In new industrial and commercial subdivisions near towns and summer villages, the County may require MR land dedication to set aside lands for community and regional recreational facilities. In other industrial and commercial subdivisions, the County may take cash in lieu rather than the dedication of land for MR.
- 3) Linear corridors may be taken as MR in industrial and commercial subdivisions to provide connections to adjoining subdivisions, lands or other reserves where a demand for trails or pathways is anticipated.
- 4) The County may consider the dedication of MR in a rural residential subdivision where such dedication would serve one or more of the following purposes:
 - Responds to demand for recreation facilities and services that will benefit the future residents of the subdivision and any surrounding developments;
 - Provides land that is suitable and attractive for development of recreation facilities or opportunities;
 - Creates interconnected open space that provide trail links to adjoining subdivisions and other lands
 - Protects natural features that cannot be protected by ER such as treed areas
 - Achieves ecological connections for vegetation continuity or wildlife corridors

- 5) Where a residential subdivision is proposed on or near a lakeshore or along a river, the County will require dedication of MR for one or more of the following purposes:
- To provide land that is suitable and attractive for development of recreation facilities and opportunities
 - To provide water access
 - To create interconnected open spaces that provide trail links to nearby shorelines, within a subdivision, or to adjoining subdivisions and other lands
 - To protect natural features that cannot be protected by ER; or
 - To achieve ecological connections for vegetation continuity or wildlife corridors
- 6) In new subdivisions where MR dedications are being taken, the subdivision developers will be required to build appropriate recreational facilities, as determined by the County such as picnic areas, playgrounds, and trails.

J) NEW ENVIRONMENTAL RESERVES

- 1) The County shall require the dedication of ER in new subdivisions to protect natural features such as shorelines, steep slopes, drainage courses, wetlands, or other water bodies, areas susceptible to flooding, groundwater recharge areas, natural vegetation, and fish and wildlife habitat.
- 2) Dedication of ER may also provide public access to lakes, rivers, and other bodies of water and watercourses.
- 3) Where possible, the County will ensure that the dedication of new ER is contiguous with existing and potentially new ER lands in order to provide an interconnected system of open spaces.
- 4) The County may require developers to reclaim or remediate lands proposed to be dedicated as ER if the proposed reserve lands are in poor environmental or unsafe condition as determined by the County. The reclamation or remediation work required by the County must be completed before the County accepts the reserve dedication.

K) ENVIRONMENTAL RESERVE EASEMENTS

- 1) Environmental reserve easements (ERE) are another tool that the County can use for the protection of the environment in new subdivisions. The natural features to be protected are the same as ER (drainage courses, wetlands, etc.). Lands subject to such an easement must remain in their natural condition. However, the lands are retained in private ownership and are not owned by the County as in the case of ER. Easements do not provide public access.
- 2) The County will not accept the registration of ERE in new subdivisions or in areas along lakes and rivers where public access to or along the shoreline may be required.
- 3) An ERE may be considered to protect environmental features where public access is not required or the environmental sensitivity of the site makes it unsuitable for public use (eg: wetlands). A clear statement on how the site will be controlled and used will be included in the ERE agreement.

L) IMPLEMENTATION

- 1) The County will periodically conduct a base line inventory of all reserve lands that identifies the condition of each reserve and any requirements for management actions.
- 2) Developments that occur after adoption of this policy will be expected to adhere to this new policy, thereby avoiding new encroachments and unauthorized structures on reserve lands.
- 3) The County of St. Paul recognizes that some situations precede the adoption of this policy. The County will continue to honour past agreements and will work diligently to remedy or mitigate challenges as they arise.
- 4) Notwithstanding the provision under 2.2 of this policy, the County of St. Paul will lease the following parcel of ER land:
28 ER, Block 2, Plan 8023220



Issue Summary Report

8.16. Request to Licence Road Allowance and Build Road

#20150506019

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

Josh Prowse has submitted an application for a licence agreement for the undeveloped road allowance located between SE 15-57-6-W4 and SW 14-57-6-W. He wants to put up a gate to limit access to the neighbours and he will eventually have livestock on the property. Mr. Prowse also plans to put a trailer on the property at the bottom of the hill, however the access is steep. He owns a construction company and would like to develop a gravel road to access the property.

Mr. Prowse has two requests:

- Approval to build the road (approximately 300 metres) on the road allowance between NE 15-57-6-W4 and NW 14-57-6-W4
- To enter into a licence agreement for the road allowance between SE 15-57-6-W4 and SW 14-57-6-W4 .

The adjacent landowners have signed the consent for Mr. Prowse to license the Undeveloped Road Allowance. If Council agrees to license the Road Allowance, the proposed Licence Road Allowance bylaw would be advertised.

The County will invoice him for snow plowing and road maintenance after the road is built.

Alternatives

Enter into a licence agreement with Mr. Prowse for the road allowance but deny the request to construct the road.

Authorize Mr. Prowse to build 300 metres of road between the NE 15-57-6-W4 and NW 14-57-6-W4 to County standards and enter into a licence agreement for the road allowance situated between SE 15-57-6-W4 and SW 14-57-6-W4.

Recommendation

Administration is recommending that Mr. Prowse be authorized to build 300 metres of road between the NE 15-57-6-W4 and NW 14-57-6-W4 to County standards.

Administration is also recommending to enter into a licence agreement with Josh Prowse for the road allowance

situated between SE 15-57-6-W4 and SW 14-57-6-W4 by providing 1st reading to Bylaw 2015-13. (A copy of this bylaw will be provided to Council at the Council meeting)

Additional Information

Originated By : pcorbiere







Appendix 2 for 8.16.: Licence Agreement

Schedule A - Adjacent Landowner Consent to License an Undeveloped Road Allowance

(Each adjacent landowner must complete a copy of this form)

I/We Josh Prouse am (are) applying to obtain a license to
Full name(s) of applicant(s)

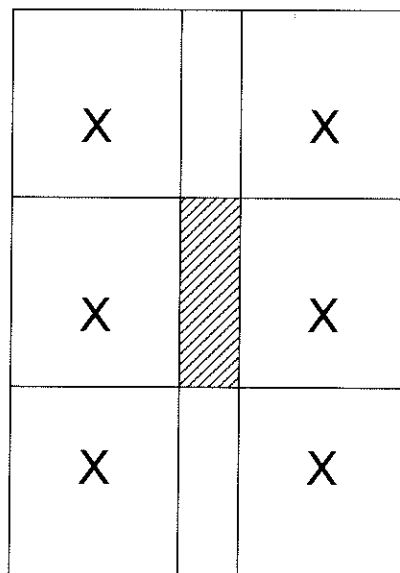
occupy the undeveloped road allowance situated Box 149, Dewberry AB T0B 1G0 (280)-871-8620 cell
S.E. 15-57-6-4
provide legal location

for the sole purpose of Improving Access for 300 meters and limit
Describe in detail the intended use
access to surrounding neighbours Also plan to have
livestock on the property eventually.

In order to undertake the above stated activity, I/We intend to make the following
improvements to the undeveloped road allowance described herein: Develop access
Detail the improvements
and gravel road to county specs. To allow access
to my neighbours and I's property

The application for a license to occupy an undeveloped road allowance requires that I obtain consent from all adjacent landowners abutting the proposed license area.

"Abutting" means any property (indicated by "X") touching the road allowance which is to be occupied, unless it is separated by another road allowance.



Appendix 2 for 8.16.: Licence Agreement

CONSENT:

Having been informed of the proposed license application, I Fred Myshaniuk
Name of landowner

Owner of SW-15-57-6 with have no objection to Josh Prouse
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

[Signature] May 6/15
Signed Date
[Signature] MAY 6/15
Witness Date

CONSENT:

Having been informed of the proposed license application, I Michael Orr
Name of landowner

Owner of SE 22-57-6-44 have no objection to Josh Prouse
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Michael Orr May 6/15
Signed Date

Witness Date

CONSENT:

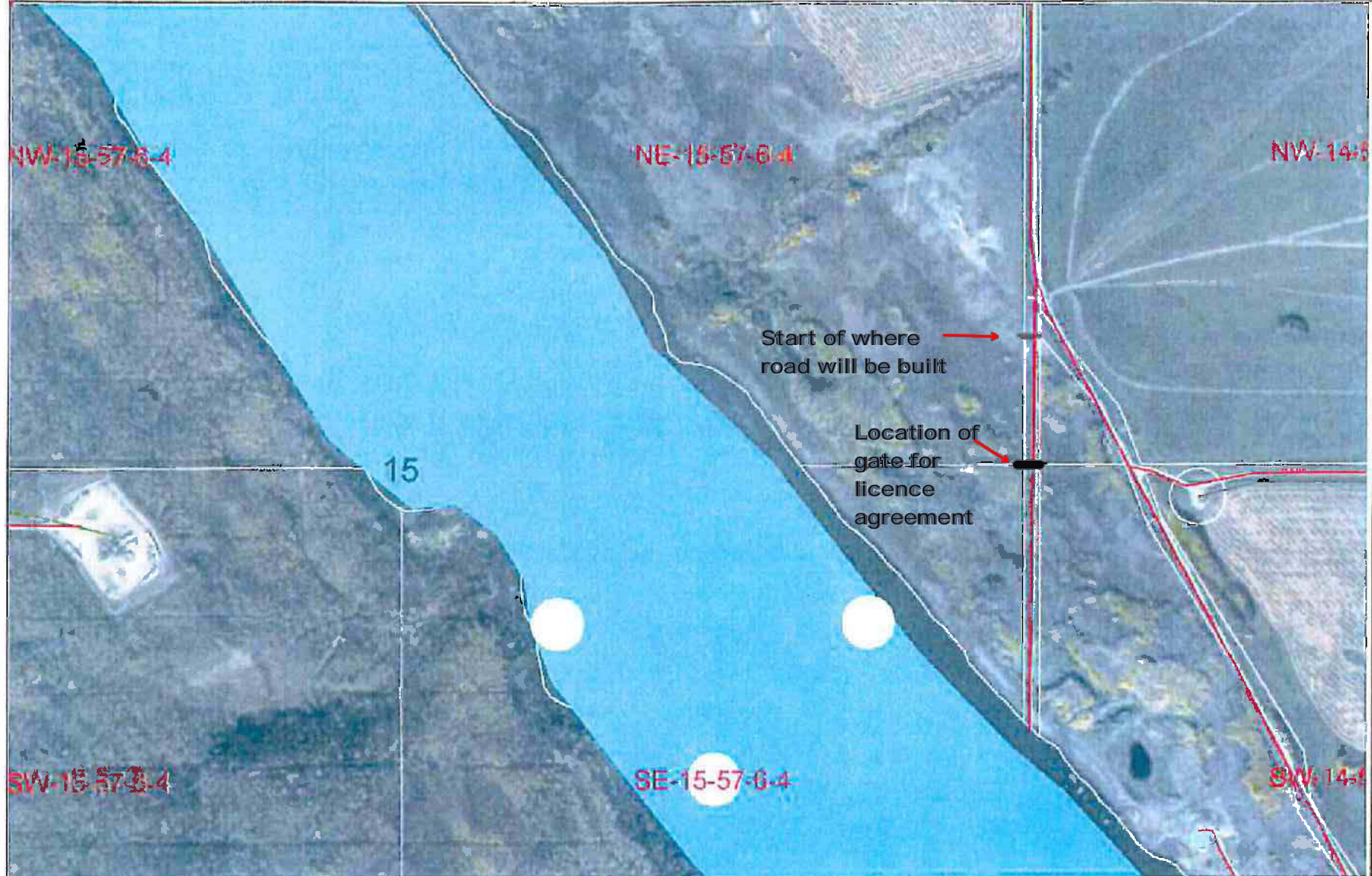
Having been informed of the proposed license application, I Aaron Arbo
Name of landowner

Owner of N 1/2 14-57-6 with have no objection to Josh Prouse
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Aaron Arbo May 6/15
Signed Date
[Signature] MAY 6/15
Witness Date

5/



LEGEND

Roads

Mun

Priv

Pro

Count

Map

Hydn

Grazi

P

Indian

Road

Municip

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100 yd
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Current Scale 1: 8659



The County of St Paul No. 19 makes no representation or warranties regarding the information contained in this document, including without limitation, whether said information is complete. Persons using this document do so solely at their own risk, and the County of St Paul shall have no liability to such persons for any loss or damage. Page 109 of 130



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.17. St. Paul Grazing Reserve Fire Expenses

#20150506014

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

Following the fire on the St. Paul Grazing Reserve on April 22, 2015 administration calculated the actual tangible cost of the fire based on fuel consumption and other expenses which totaled \$2,579.79 as well as the cost of fighting the fire based on the fire agreements which totaled \$18,868.29.

The St. Paul Grazing Reserve is requesting that Council waive the \$18,868.29 fees based on the fee schedule. If Council agrees to waive the fees, the SPGR will pay \$3,000 to cover the actual costs and they would make a \$3,000 donation to be distributed proportionately to the St. Paul Fire Department and the Ashmont Fire Department.

Section 6.6 of Fire Protection Bylaw No. 1401 states that in the event that the owner or occupant of any land within the County disputes the amount of an account issued under Part 6.1, such owner or occupant shall have a period of thirty days from the date of mailing of the account to appeal the amount of the account to Council and the decision of Council on any such appeal shall be final and binding upon the owner or occupant of the land and shall not be subject to any further appeal.

This item to be discussed prior to the 1:30 delegation.

Alternatives

Deny the request to waive the \$18,868.29 invoice to the St. Paul Grazing Reserve.

Waive the \$18,868.29 invoice and change the St. Paul Grazing Reserve for the actual costs and accept the donation for the Ashmont and St. Paul Fire Departments.

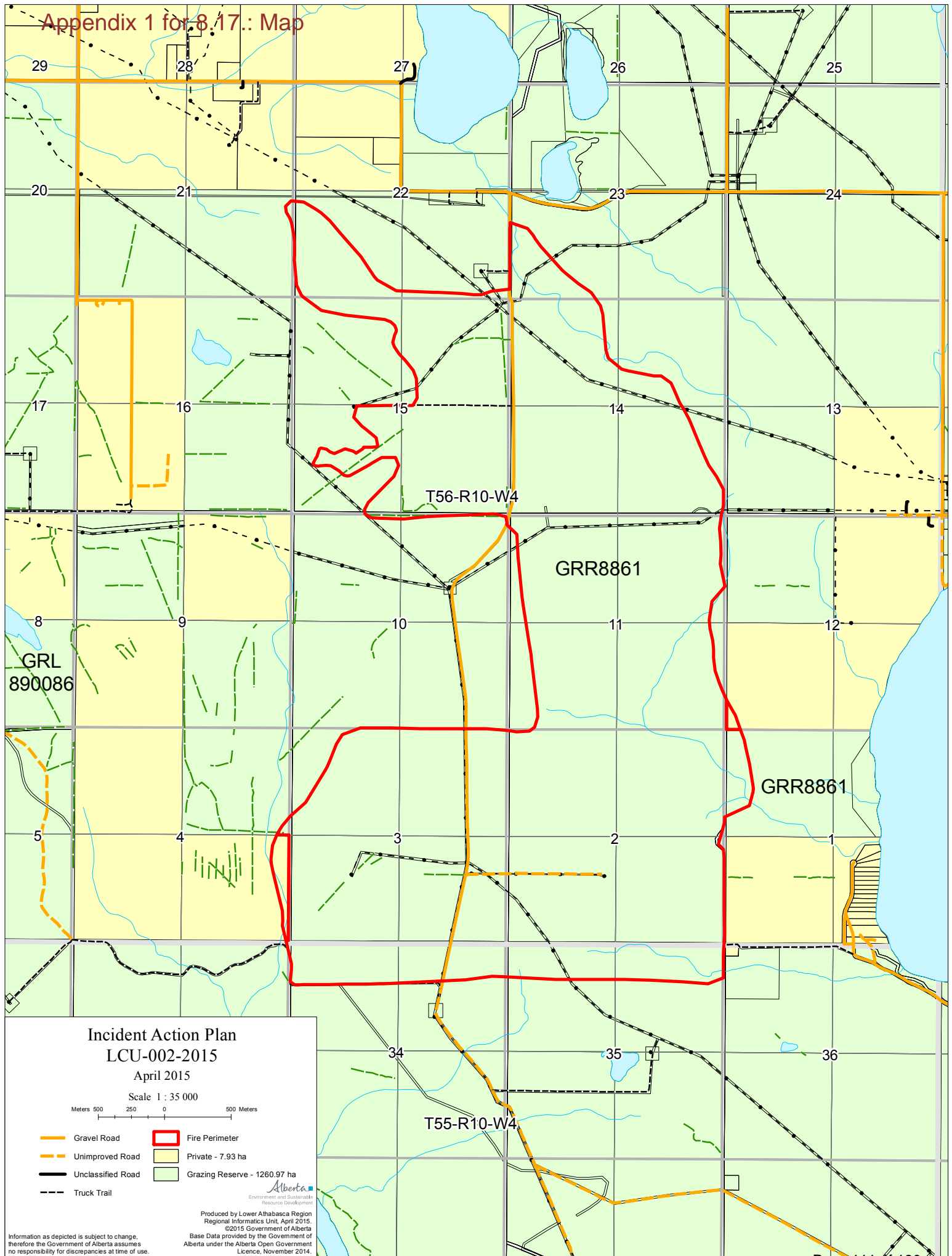
Recommendation

Administration is recommending that Council waive the \$18,868.29 invoice to the St. Paul Grazing Reserve which is based on the rates in the fire agreement and that the grazing reserve pay \$3,000 to cover the tangible cost of the fire based on fuel consumption and expenses and make a \$3,000 donation to the Ashmont and St. Paul Fire Departments.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.17.: Map



Phyllis Corbiere

From: Dennis Bergheim
Sent: May-06-15 10:20 AM
To: Phyllis Corbiere
Subject: FW: St. Paul Grazing Reserve fire

Hi Phyllis, See E- mail below from Len Demchuk regarding the grazing fire.
This is a result from the meeting we had with them on Monday evening.

Dennis

From: Leonard Demchuk [mailto:demchuk@telusplanet.net]
Sent: May-06-15 8:38 AM
To: Dennis Bergheim
Cc: c.brodbin@hmsinet.ca; demchuk@telusplanet.net; grassy@mcsnet.ca; jckfarms@hotmail.com
Subject: St. Paul Grazing Reserve fire

May 6, 2015 To: Dennis Bergheim –County of St. Paul. Thank you for meeting with the S. Paul Grazing Reserve Association Board of Directors on Monday May 4, 2015 to discuss the recent fire on the Grazing Reserve. The fee schedule that you presented to us showed a grand total of \$18,868.29. The SPGRA respectfully requests that the fee schedule be waived according to by-law No. 1401. The fuel consumption and expenses presented on page 2 shows a total of \$2,579.79. The SGRA proposes to pay \$3,000.00 towards this expense. The minimal extra amount can be used elsewhere. The SPGRA also proposes to contribute \$3,000.00 to be distributed proportionately to the St. Paul and Ashmont Fire Departments. The tireless efforts and professionalism of the Fire Fighters and County of St. Paul personnel was greatly appreciated by the SPGRA. Leonard Demchuk---on behalf of the St. Paul Grazing Reserve Association

GRAZING LEASE FIRE – WEDNESDAY, APRIL 22, 2015
FUEL CONSUMPTION & EXPENSES

ST. PAUL UNITS	AMOUNT	GASOLINE	DIESEL (Clear)	TOTAL
Tanker 1	139L		0.84	\$116.76
Tanker 2	132L		0.84	110.88
Pump 3	107L		0.84	89.88
Pump 4	120L	0.91		109.20
Rescue 2	84L	0.91		76.44
Command 1	80L	0.91		72.80
Ian Service Truck	117L		0.84	98.28
Pizza/Water				165.00
Class A Foam	6 pails x \$145 ea			870.00
Forestry Hose	1" x 100' x 2 Lengths	\$190.00 ea.		380.00
Ashmont Units				150.00
County Equipment Fuel:				
D7R Cat			210.10L @ 0.732 (Marked Fuel)	153.79
Truck & Trailer			219.20L @ 0.852 (Clear Fuel)	186.76
			TOTAL:	\$2,579.79

COUNTY OF ST. PAUL NO. 19 BYLAW NO. 1401

The sum of \$250.00 (Two Hundred & Fifty Dollars) for each Fire Fighting Unit owned by the Supplying Unit (excluding Command Cars or other similar Support Vehicles) to include 2 (two) Firefighters per Unit.

Each additional Firefighter (excluding the 2 (two) Firefighters per Unit) at \$20.00 (Twenty Dollars) per hour or portion thereof;

Units St. Paul (21 Firefighters)				
Tanker 1		13 Hrs.@\$250.00		\$3,250.00
Tanker 2		13 Hrs. @\$250.00		3,250.00
Pump 3		13 Hrs. @\$250.00		3,250.00
Pump 4		13 Hrs. @\$250.00		3,250.00
Rescue 2 (Supply & Equipment Unit)				
Command 1				
Service Truck				
Firefighters		13 @\$20.00		260.00
Ashmont Units (8 Firefighters)				
Bush Truck #44		7 Hrs.@\$250.00		1,750.00
Side by Side #45		7 Hrs.@\$250.00		1,750.00
		Sub Total:		\$16,760.00
PUBLIC WORKS COUNTY EQUIPMENT	COUNTY RATES 20% LESS THAN ROAD BUILDERS RATES			
Driver:				
Moving	3 Hrs.@\$155.00			465.00
Standby	5 Hrs.@\$32.02			160.10
Overtime	3 Hrs.@\$48.03			144.09
		Sub Total:		\$769.19
D7R Cat Operator:				
Piloting	1.5 Hrs.@\$32.02			48.03
Operating	6.5 Hrs.@\$182.00			1,183.00
Overtime	2.25 Hrs.@\$48.03			108.07
		Sub Total:		\$1,339.10
			Grand Total:	\$18,868.29



Issue Summary Report

8.18. Road Construction Easements

#20150506016

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

Easements for road construction purposes. Backsloping and County to fence or pay compensation for fencing.
All are standards easements.

Range Road 102, North of Twp Rd 590, Project 5C151, 1 Mile

NW 2-59-10-W4	Mark & Coralee Beaulieu
NE 3-59-10-W4	John & Marie Labant
SE 3-59-10-W4	Denis Devlin

Range Road 80, Millar Pit Road, 1.5 Miles

PNE 13-57-8-W4	Gloria Parsons
NW 18-57-7-W4	Doug & Virginia Millar

West of SW 7-58-8-W4, Project 3C151, 1/2 Mile

PSW 7-58-8-W4	Timothy & Kerri Brodziak
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Recommendation

Motion to approve the following easements for road construction purposes. Backsloping and County to fence or pay compensation for fencing.

Range Road 102, North of Twp Rd 590, Project 5C151, 1 Mile

NW 2-59-10-W4	Mark & Coralee Beaulieu
NE 3-59-10-W4	John & Marie Labant
SE 3-59-10-W4	Denis Devlin

Range Road 80, Millar Pit Road, 1.5 Miles

PNE 13-57-8-W4	Gloria Parsons
NW 18-57-7-W4	Doug & Virginia Millar

West of SW 7-58-8-W4, Project 3C151, 1/2 Mile

PSW 7-58-8-W4	Timothy & Kerri Brodziak
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Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.19. Sand and Gravel Agreements

#20150506015

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

A following Sand and Gravel Agreements are being presented to Council for renewal effective March 1, 2015:

Two (2) Years

NW 18-61-11-W4 - Nick Pityn Estate

Five (5) Years

SW 27-55-4-W4 - George & Marty Bendixen

SW 8-57-5-W4 - Gabrielle Bayduza

PNW 36-56-7-W4 - Bobby & Shauna Kinjerski

NW 18-57-7-W4 - Doug & Virginia Millar

Recommendation

Motion to approve the Sand and Gravel Agreements effective March 1, 2015:

Two (2) Years

NW 18-61-11-W4 - Nick Pityn Estate

Five (5) Years

SW 27-55-4-W4 - George & Marty Bendixen

SW 8-57-5-W4 - Gabrielle Bayduza

PNW 36-56-7-W4 - Bobby & Shauna Kinjerski

NW 18-57-7-W4 - Doug & Virginia Millar

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.20. Request for Brushing - Boyne Lake Church

#20150508001

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

The Boyne Lake Church is requesting that the Public works Department brush along the east and south side of their Church so they can build a new fence. The County will be brushing along the north side of the church for the road construction. Public works has indicated the brushing being requested by the Church would take approximately 4 to 5 hours.

Recommendation

Administration is recommending that Council approve the request for brushing along the east and south side of the Boyne Lake Church situated on NW 36-60-12-W4.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.21. Cold Mix

#20150508004

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Background

At the April 28 Public Works Meeting Council was presented with the following quotes to mix cold mix with CNRL Oil:

- Black Track Paving 50,000 @ \$16.45 and \$16.50 = \$824,000 - May 15 Start Date
- Grynn Contracting 50,000 @ \$16.50 = \$825,000 - July 15 Start Date
- Sandstar Construction 50,000 @ \$17.50 = \$875,000 - Unable to commit a Start Date

Recommendation

Motion to hire Black Track Paving to mix 50,000 yards of cold mix with CNRL Oil at \$16.45 and \$16.50, starting May 15, 2015.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.22. Atco Electric - Northern Valley Road

#20150511001

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.23. Intersection of Hwy 28 and Horseshoe Bay Road

#20150512001

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.24. Resignation of Library Board Member

#20150512002

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.25. -

#20150512003

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.26. -

#20150512004

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.1. CAO Report

#20150408002

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.2. MD Foundation

#20150512005

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.3. Continuing Care Conference

#20150512006

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.1. Listing of Accounts Payable

#20150408001

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
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Additional Information

Originated By : pcorbiere



County of St Paul No 19
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www.county.stpaul.ab.ca

Issue Summary Report

11.2. Council Fees

#20150408004

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Recommendation

Motion to approve the Council Fees for the Month of April, 2015 as circulated.

Additional Information

Originated By : tmahdiuk



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.3. Budget to Actual

#20150408003

Meeting : May 12, 2015

Meeting Date : 2015/05/12 10:00

Recommendation

Motion to approve the budget to actual as of May 6, 2015.

Additional Information

Originated By : skitz