



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Regular Council Meeting - January 13, 2015

Tuesday, January 13, 2015

Start time 10:00 AM

AGENDA

1. **Call to Order**
2. **Minutes**
 - 2.1 **December 9, 2014 (2014/12/09)**
3. **Bank Reconciliation**
4. **Additions to Agenda and Acceptance of Agenda**
5. **Business Arising from Minutes**
 - 5.1. **Demolition Request - Elk Point Seniors**
6. **Delegation**
 - 6.1. **10:30 a.m. - Public Hearing - Bylaw No. 2014-40 - Amend Land Use Bylaw**
 - 6.2. **11:00 a.m. - Staff Sgt. Lee Brachmann**
 - 6.3. **1:30 p.m. - Jeff Dechaine, PC Candidate**
7. **New Business**
 - 7.1. **2014 Strategic Plan - 4th Quarter**
 - 7.2. **2015 Strategic Plan**
 - 7.3. **2015 Land Leases**
 - 7.4. **ARMAA Zone Meeting - January 7**
 - 7.5. **Alberta Sand and Gravel AGM - Jan. 14 & 15**
 - 7.6. **2015 Joint Northern/Southern Alberta Safety Council - Jan. 21**
 - 7.7. **Roadata Services Ltd. Conference - Jan. 22**
 - 7.8. **Growing Rural Tourism Conference - Feb. 22-25**
 - 7.9. **2015 ASCHA Convention & Tradeshow - Apr. 15-17**
 - 7.10. **Alberta Library Conference - Apr. 30-May 3**
 - 7.11. **2015 Salary Approval**
 - 7.12. **Statutory and Other Declared Holidays**
 - 7.13. **U of A - Executive Program Course**

- 7.14. **Purchase of Equipment for Public Works**
- 7.15. **Road Construction Easements**
- 7.16. **Bylaw No. 2015-01 Aggregate Levy Bylaw**
- 7.17. **NSWA Funding Request**
- 7.18. **Funding for Mallaig Ag Society**
- 7.19. **St. Paul & District Hospital Foundation Fundraiser**
- 7.20. **Request for Funding - St. Paul Education re FSLW Program**
- 7.21. **2014 Planning and Development in Review**
- 7.22. **Recreational Vehicles - Lot 49, Block 2, Plan 0827350**
- 7.23. **Business Plan Update for Elk Point/St. Paul Water Commission**
- 7.24. **Request for Letter of Support - CCI Wireless and MCSNet**
- 7.25. **Request to Cancel Penalties**
- 7.26. **Date for Public Auction of Lands**
- 7.27. **In Camera**
- 8. **Correspondence**
- 9. **Upcoming Meetings**
 - 9.1. **Jan. 20-23 - ASB Convention**
 - 9.2. **Jan. 27 @ 10:00 a.m. - Public Works**
 - 9.3. **Feb. 12 - Brownlee Law Conference**
- 10. **Financial**
 - 10.1. **Listing of Accounts Payable**
 - 10.2. **Budget to Actual**
- 11. **Adjournment**



December 9, 2014

Start time : 10:00 AM

Minutes

Call to Order

The 636th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:05 a.m., Tuesday, December 9, 2014 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Laurent Amyotte Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Leo deMoissac Public Works Superintendent

Kyle Attanasio Municipal Intern

Janice Huser St. Paul Journal

Minutes

Resolution #CM20141209.1001

Moved By: Councillor Maxine Fodness

Motion to approve minutes of the November 10, 2014 Council Meeting as presented.

Carried

Bank Reconciliation

Resolution #CM20141209.1002

Moved By: Councillor Cliff Martin

Motion to adopt the Bank Reconciliation for the month ending November 30, 2014.

Carried

Additions to Agenda and Acceptance of Agenda

The following additions were made to the agenda:

7.30 Rescue Tools For St. Paul Fire Department

7.31 Mallaig Arena Contract

7.32 Elk Point Sr. Centre Parking Area

7.33 Plaque for Historic School Site - King George Plaque

9.2 RUSA Conference

Resolution #CM20141209.1003

Moved By: Councillor Laurent Amyotte

Motion to adopt the agenda for the Regular Meeting of Council for December 9, 2014 with the above noted additions.

Carried

St. Paul Junior Curling Association

Originated By: pcorbiere

Resolution #CM20141209.1004

Moved By: Councillor Cliff Martin

Motion to approve a \$300 donation for the St. Paul Junior Curling Association.

Carried

Elk Point Recreation Grants	Resolution #CM20141209.1005 Moved By: Councillor Dwight Dach Motion to allocate the Elk Point Recreation Grants funds as follows: <ul style="list-style-type: none"> - \$13,333.33 - A.G. Ross Arena - \$13,333.33 - C.G. Baker Riding Arena - \$13,333.33 - Curling Rink - \$5,000 - Elk Point Minor Ball 	Carried
St. Paul Region Search & Rescue Society	Resolution #CM20141209.1006 Moved By: Councillor Maxine Fodness Motion to authorize the St. Paul Search & Rescue Team to use the lower level board room in the County office on the third Wednesday night of every month, free of charge.	Carried
December Public Works Meeting	Resolution #CM20141209.1007 Moved By: Councillor Frank Sloan Motion to cancel the December 23rd Public Works Meeting, as per section 193(3) of the M.G.A.	Carried
Date for Salary Negotiations	Resolution #CM20141209.1008 Moved By: Councillor Maxine Fodness Motion to schedule the Salary Negotiations meeting for Thursday, January 8, 2015 at 1:00 p.m.	Carried
Emerging Trends Municipal Law Seminar - February 12	Resolution #CM20141209.1009 Moved By: Councillor Cliff Martin Motion to approve all of Council, Sheila Kitz, Tim Mahdiuk and other staff members as approved by administration to attend the Brownlee LLP law seminar on Thursday, February 12, 2015 in Edmonton.	Carried
National Advance Certificate & Local Authority Administration (NACLAA)	Resolution #CM20141209.1010 Moved By: Councillor Frank Sloan Motion to approve Kyle Attanasio to complete Levels 1 and 2 of the National Advanced Certificate and Local Authority Administration Courses certificate, as per Policy Per-8.	Carried
2015 Interim Municipal Budget	Resolution #CM20141209.1011 Moved By: Councillor Maxine Fodness Motion to approve the interim budget for the year 2015, as per section 242(2) of the M.G.A. Operating Revenues - \$29,900,000 Operating Expenditures - \$24,900,000 Capital - \$5,000,000	Carried
2015 Library Board Budget	Resolution #CM20141209.1012 Moved By: Councillor Dwight Dach Motion to approve the County Library Board's request for funding in the amount of \$118,954.82, to be paid from the 2015 budget.	Carried
Bylaw No. 2014-36 - Borrowing Bylaw - Master Card Account	Resolution #CM20141209.1013 Moved By: Councillor Cliff Martin Motion to give first reading to Bylaw No. 2014-36, Master Card Borrowing Bylaw.	Carried
	Resolution #CM20141209.1014	

Moved By: Councillor Maxine Fodness
Motion to give second reading to Bylaw No. 2014-36.

Carried

Resolution #CM20141209.1015
Moved By: Councillor Dwight Dach
Motion to present Bylaw No. 2014-36 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20141209.1016
Moved By: Councillor Laurent Amyotte
Motion to give third and final reading to Bylaw No. 2014-36.

Carried

County Credit Cards

Resolution #CM20141209.1017
Moved By: Councillor Frank Sloan
Motion to approve Dennis Bergheim, Phyllis Corbiere, Janice Fodchuk, Leo deMoissac and DD Skawronski for a County Credit Card for the 2015 calendar year, as per policy ADM-77.

Carried

Bylaw No. 2014-37 - Borrowing Bylaw - Current Expenditures

Resolution #CM20141209.1018
Moved By: Councillor Laurent Amyotte
Motion to give first reading to Bylaw No. 2014-37, Short Term Borrowing for Current Expenditures.

Carried

Resolution #CM20141209.1019
Moved By: Councillor Cliff Martin
Motion to give second reading to Bylaw No. 2014-37.

Carried

Resolution #CM20141209.1020
Moved By: Councillor Maxine Fodness
Motion to present Bylaw No. 2014-37 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20141209.1021
Moved By: Councillor Dwight Dach
Council to give third reading to Bylaw No. 2014-37.

Carried

Bylaw No. 2014-38 - Loan Guarantee on Behalf of the Elk Point Regional Allied Arts

Resolution #CM20141209.1022
Moved By: Councillor Dwight Dach
Motion to give first reading to Bylaw No. 2014-38, which is a bylaw to guarantee 50% of the \$300,000 line of credit with Servus Credit Union on behalf of the Elk Point Regional Allied Arts Society.

Carried

Resolution #CM20141209.1023
Moved By: Councillor Frank Sloan
Motion to give second reading to Bylaw No. 2014-38.

Carried

Resolution #CM20141209.1024
Moved By: Councillor Laurent Amyotte
Motion to present Bylaw No. 2014-38 at this meeting for third and final reading.

Carried Unanimously

Resolution #CM20141209.1025
Moved By: Councillor Maxine Fodness
Motion to give third reading to Bylaw No. 2014-38.

Carried

10:30 a.m. - Public Hearing - Bylaw No. 2014-31 - Amend

Resolution #CM20141209.1026
Moved By: Councillor Maxine Fodness
Motion to adjourn the meeting and proceed to Public Hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2014-31, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning PSE 25-56-7-W4 from

LUB Rezone PSE 25-56-7-W4	<p>Agricultural to Country Residential One (CR1).</p> <p>Reeve Upham declared the Public Hearing open at 10:31 a.m.</p> <p>Krystle Fedoretz informed Council that the public hearing has been advertised according to section 203 of the M.G.A. and the adjacent landowners were notified via letterpost.</p> <p>She then informed Council that the purpose of the public hearing is to discuss Bylaw No. 2014-31, which is a bylaw to amend Bylaw No. 2013-50 as it relates to rezoning PSE 25-56-7-W4 from Agricultural to Country Residential One (CR1).</p> <p>No was no one present to speak in favor of or in opposition to the proposed rezoning. There were no written submissions in favor of or in opposition to the proposed bylaw.</p> <p>Reeve Upham declared the Public Hearing closed at 10:32 a.m.</p>
	<p>Resolution #CM20141209.1027 Moved By: Councillor Dwight Dach Motion to give second reading to Bylaw No. 2014-31.</p> <p>Resolution #CM20141209.1028 Moved By: Councillor Frank Sloan Motion to give third reading to Bylaw No. 2014-31.</p>
	<p>Carried</p> <p>Carried</p>
Fee Schedule Bylaw - 2014-39	<p>Resolution #CM20141209.1029 Moved By: Councillor Dwight Dach Motion to give first reading to Bylaw 2014-39, Fee Schedule Bylaw.</p> <p>Resolution #CM20141209.1030 Moved By: Councillor Cliff Martin Motion to give second reading to Bylaw 2014-39.</p> <p>Resolution #CM20141209.1031 Moved By: Councillor Laurent Amyotte Motion to present Bylaw 2014-39 at this meeting for third and final reading.</p> <p>Resolution #CM20141209.1032 Moved By: Councillor Maxine Fodness Motion to give third and final reading to Bylaw 2014-39.</p>
	<p>Carried</p> <p>Carried</p> <p>Carried Unanimously</p> <p>Carried</p>
Road Cancellation - Road Plan 3767EO in NE 19-56-10-W4	<p>Resolution #CM20141209.1033 Moved By: Councillor Maxine Fodness Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.</p> <p>WHEREAS, Council has determined that the lands hereafter described are no longer required for public travel.</p> <p>THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:</p> <p>All that portion of Road Plan 3767EO in NE 19-56-10-W4 containing 0.47 hectares (1.15 acres) more or less, excepting thereout all mines and minerals. Cancelled portions to be consolidated with respective titles.</p>
	<p>Carried</p>

**Road
Cancellation -
Road Plan
2907TR in SE 29
& SW
28-62-10-W4**

Resolution #CM20141209.1034

Moved By: Councillor Frank Sloan
Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statues of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for the public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 2907TR located in SE 29-62-10-W4 and SW 28-62-10-W4 containing 3.66 acres more or less, excepting thereout all mines and minerals. Cancelled portions to be consolidated with respective titles.

Carried

**Road
Cancellation -
Road Plan
3472NY in NW
15-56-7-W4**

Resolution #CM20141209.1035

Moved By: Councillor Dwight Dach
Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statues of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 3472NY in NW 15-56-7-W4. Excepting thereout all mines and minerals. Cancelled portions to be consolidated with respective titles.

Carried

**Road
Cancellation -
Road Plan 297EO
in NW
24-56-6-W4**

Resolution #CM20141209.1036

Moved By: Councillor Dwight Dach
Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statues of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul No. 19 will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 297EO in NW 24-56-6-W4 containing 0.898 hectares (2.22 acres) more or less excepting thereout all mines and minerals. Cancelled portions shall be consolidated with respective titles.

Carried

Request for Access to NW 32-62-10-W4	Resolution #CM20141209.1037 Moved By: Councillor Cliff Martin Motion to deny the request to build an access to PNW 32-62-10-W4 as the statutory road allowance where the road would be built is in Lac La Biche County.	Carried
Bylaw No. 2014-34 - Amend LUB - Rezone S 1/2 PSE 6-57-6-W4	Resolution #CM20141209.1038 Moved By: Councillor Maxine Fodness Motion to give first reading to Bylaw No. 2014-34, as it relates to rezoning 18.9 acres in S1/2 SE 6-57-6-W4 from Agricultural to Industrial/Commercial.	Carried
Bylaw No. 2014-40 - Amend LUB - Wording Changes	Resolution #CM20141209.1039 Moved By: Councillor Cliff Martin Motion to give first reading to Bylaw No. 2014-40, which is a Bylaw to amend Land Use Bylaw No. 2013-50.	Carried
Bylaw No. 2014-41 - Amend Bylaw No. 2014-20	Resolution #CM20141209.1040 Moved By: Councillor Laurent Amyotte Motion to give first reading to Bylaw No. 2014-41, which is a bylaw to amend Bylaw No. 2014-20.	Carried
	Resolution #CM20141209.1041 Moved By: Councillor Frank Sloan Motion to give second reading to Bylaw No. 2014-41.	Carried
	Resolution #CM20141209.1042 Moved By: Councillor Cliff Martin Motion to present Bylaw No. 2014-41 at this meeting for third and final reading.	Carried Unanimously
	Resolution #CM20141209.1043 Moved By: Councillor Dwight Dach Motion to give third reading to Bylaw No. 2014-41.	Carried
2014 Summary of Donations	Resolution #CM20141209.1044 Moved By: Councillor Cliff Martin Motion to file the 2014 Summary of donations as information.	Carried
Regional Emergency Management Mutual Aid Agreement	Resolution #CM20141209.1045 Moved By: Councillor Dwight Dach Motion to ratify the Regional Emergency Management Mutual Aid Agreement with the Town of St. Paul, Town of Elk Point and the Summer Village of Horseshoe Bay.	Carried
	Resolution #CM20141209.1046 Moved By: Councillor Maxine Fodness Motion to appoint Darlene Smereka as Finance Officer for the County of St. Paul under the Regional Emergency Management Plan.	Carried
Request for Letter of Support - Mallaig Legion	Resolution #CM20141209.1047 Moved By: Councillor Laurent Amyotte Motion to provide the Mallaig Legion with a letter of support in principle to accompany their CFEP Grant application for funding to rebuild the old part of their hall which includes the kitchen, bar and entrance and is the third stage of their renovation project.	Carried

Letter - Ambulance Society	Resolution #CM20141209.1048 Moved By: Councillor Cliff Martin Motion to ratify the letter of support dated November 26, 2014 to Alberta Health Services, which states that the County of St. Paul supports the Proposed AHS direct delivery model.	Carried
Monthly Water Fee for New Water Lines	Resolution #CM20141209.1049 Moved By: Councillor Maxine Fodness Motion to deny the request to cancel the contract with the landowner of SE 24-57-9-W4 for the water service along the Elk Point-St. Paul Water line and to defer the request from the owner of SW 14-59-11-W4 along the Ashmont-Lottie Lake Water line pending more information.	Carried
11:00 a.m. - Jerriid Pasitney, Manager - St. Paul Golf Club	<p>Louis Levasseur, Jean Langevin, Fred Skawronski, Goerge Parrot and Jerriid Pasitney with the St. Paul Golf Club were admitted to the Council Room at 11:00 a.m. to give an overview of who they are, what they've done in the past and changes they are proposing.</p> <p>They operate as a non profit organization run by a volunteer board and expanded to an 18 hole golf course approximatley 10 years ago. At that time their revenue increased by 1.4% but their expenses doubled. They also operate the pro-shop and the restaurant to increase their revenues.</p> <p>They then advised Council that they are applying for a CFEP grant of \$62,226 to repair their irrigation system and are seeking assistance from both the Town and the County. The Town of St. Paul has agreed to a \$20,000 grant and will also provide some inkind work. They have also applied for a federal Labour grant of \$20,000.</p> <p>Mr. Pasitney then requested a yearly cash contribution of \$50,000 from the County and advised that they will be putting the same request forward to the Town of St. Paul. He also requested a letter of support to accompany their CFEP grant application.</p> <p>Following their presentation, the delegation left the Council Room at 11:42 a.m.</p>	
	Resolution #CM20141209.1050 Moved By: Councillor Frank Sloan Motion to provide the Golf Course with a letter of support for the CFEP Grant for funding to repair the irrigation system.	Carried
	Resolution #CM20141209.1051 Moved By: Councillor Frank Sloan Motion to defer the request for an annual funding contribution of \$50,000 to Budget.	Carried
Water Line from Spedden	Resolution #CM20141209.1052 Moved By: Councillor Frank Sloan Approval to commence the engineering with Urban Systems for approximately \$870,000 for the water transmission line from Spedden to Ashmont. This is a scope change on the project.	Carried
Rescue Tools for Fire Department	Resolution #CM20141209.1053 Moved By: Councillor Dwight Dach Motion to provide \$7,500 to the St. Paul Fire Department to assist with the purchase of a used set of Jaws of life.	Carried
	Resolution #CM20141209.1054 Moved By: Councillor Frank Sloan	

Motion to transfer the funding to the Fire budget to cover the cost of the Jaws for life.

Carried

Mallaig Arena Contract

Councillor F. Sloan left the meeting at 11:53 a.m.

Resolution #CM20141209.1055
Moved By: Councillor Laurent Amyotte
Motion to enter into an Employment and Payroll Services Contract with the Mallaig & District Agricultural Society and Recreation Association for Arena Caretaker Staff from November 1, 2014 to April 15, 2015.

Carried

Councillor Frank Sloan entered the meeting at 11:55 a.m.

Elk Point Senior Centre Parking Area

Resolution #CM20141209.1056
Moved By: Councillor Dwight Dach
Motion that the Public Works Superintendent look at the old house purchased by the Elk Point Seniors Centre and provide an estimate of what it would cost to demolish the house and turn the vacant lot into a parking lot and also to determine if any work can be done in kind to reduce the actual costs to the Seniors Centre.

Carried

Plaque for Historic School Site - King George

Resolution #CM20141209.1057
Moved By: Councillor Dwight Dach
Motion to table the request for a bronze plaque for the King George Historical School Site for more information on how many school sites there are in the County that are both developed and undeveloped.

CAO Report

Resolution #CM20141209.1058
Moved By: Councillor Laurent Amyotte
Motion to accept the CAO Report as presented.

Carried

Resolution #CM20141209.1059
Moved By: Councillor Cliff Martin
Motion that the County Office will close at noon on Christmas Eve and New Years Eve, for 2014.

Carried

Listing of Accounts Payable

Resolution #CM20141209.1060
Moved By: Councillor Cliff Martin
Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
18120	Nov. 10, 2014	20997-21078	\$399,954.55
	VOID	21079	
18142	Nov. 19, 2014	21080-21163	\$664,972.01

Carried

Council Fees

Resolution #CM20141209.1061
Moved By: Councillor Frank Sloan
Motion to approve the Council Fees for the Months of November and December, 2014 as circulated.

Carried

Budget to Actual

Resolution #CM20141209.1062
Moved By: Councillor Laurent Amyotte
Motion to approve the budget to actual as of November 30, 2014.

Carried

In Camera

Resolution #CM20141209.1063
Moved By: Councillor Maxine Fodness
Motion to go in camera as per section 27 of the FOIP Act. Time: 12:28 p.m.

Carried

Resolution #CM20141209.1064

Moved By: Councillor Cliff Martin

Motion that Council return to an open meeting at 12:35 p.m..

Carried

Resolution #CM20141209.1065

Moved By: Councillor Dwight Dach

Motion to enter into an agreement with Mr. Holley that will provide him payment at the Council approved rate of \$1,300 per acre for the unregistered road allowance and land up to the property line, as well as additional right of way for future road widening along the north south road and east west road.

Carried

Adjournment

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 12:33 p.m.

These minutes approved this 13th day of January, 2015.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.1. Demolition Request - Elk Point Seniors

#20150108003

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

At the December, 2014 Meeting, Councillor Dach informed Council that the Seniors Citizen Centre in Elk Point purchased a lot west of their centre and they want to demolish the house on it and turn it into a parking lot. They received one quote of \$33,880 from a private company and are now asking if the County could provide a quote. Council made a motion to that the Superintendent of Public Works look at this project and determine if any work can be done in kind to reduce the costs for the Seniors Centre.

Leo went out to the site on January 5 and discussed the demolition of the house and cleaning up the lot to turn it into a parking lot. He has estimated the actual costs for the cleanup will be \$11,450.

Recommendation

Motion to approve the Public Works Department to proceed with the demolition project at an estimated cost of \$11,450 to be paid by the Elk Point Seniors Centre.

Additional Information

Originated By : pcorbiere

Appendix 1 for 5.1.: Elk Point Seniors Demolition

Jan. 13, 2015

County Council

Seniors Center Elk Point

Cc. Craig Campbell

780-645-0253

Craig,

Further to our meeting Jan. 5, 2015 regarding demolition of house and grading lot for parking with gravel is as following:

- Demolition and loading with rubber tired excavator, one end dump and 30 yd garbage bin – 30 hrs @ \$300 per hr = 9,000
- 200 yds gravel and fill @ \$10 = 2,000
- Tipping fees 10 tonnes @ 45 = 450
- Total 11,450

Note, Elk Point land fill will accept the cement so the only tipping fees will be the house to Evergreen.

Leo de Moissac

PW Supt.



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Issue Summary Report

6.1. 10:30 a.m. - Public Hearing - Bylaw No. 2014-40 - Amend Land Use Bylaw

#20150107002

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

At the December Meeting, Council gave first reading to Bylaw No. 2014-40, which is a bylaw to amend Parts 2, 5, 7 and 9 of Land Use Bylaw No. 2013-50.

Bylaw No. 2014-40 was advertised in the St. Paul Journal and Elk Point Review on December 30, 2014 and January 6, 2015. Planning and Development has not received any responses to the advertisements.

Crystal St. Arnault will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2014-40, which is a bylaw to amend Parts 2, 5, 7 and 9 of Land Use Bylaw No. 2013-50.

Following the public hearing, Motion to give second reading to Bylaw No. 2014-40.

Motion to give third reading to Bylaw No. 2014-40.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2014-40

A By-law to amend Land Use Bylaw No. 2013-50 of the County of St. Paul No. 19, in the Province of Alberta.

WHEREAS the Municipal Government Act, R.S.A. 2000, as amended ("the Act") allows Municipal Council to establish and amend its Land Use Bylaw;

NOW THEREFORE the Council of the County of St. Paul No. 19, duly assembled, enacts as follows:

1. The Land Use Bylaw of the County of St. Paul No. 19, Bylaw No. 2013-50, is hereby amended as follows:

Part 2 – General Administrative Procedures

Section 2.3 – Development Not Requiring a Development Permit

(16) Temporary accessory buildings may be exempted from regulations specified in this Land Use Bylaw at the sole discretion of the Development Authority.

Part 5 – Bylaw Amendment Process

Section 5.1 – Application for Amendment

(7) When an application for amendment has been defeated by Council, re-application shall not occur for that parcel of land for at least 6 months. Council may waive this waiting period by resolution.

Part 7 – Land Use Provisions

Section 7.1 – Above-Ground Storage Tanks for Combustible/Flammable Liquids

- (1) The Development Authority may require that a storage tank over 230 litres in size be placed underground in the Country Residential and General Urban Districts if the proposed tank is to be ~~located close to residential uses~~ used as a component vital to the operations of an approved development permit.
- (2) Storage tanks over 230L for combustible/flammable liquids shall not be placed on lands within the Country Residential One, Country Residential Two or General Urban land use districts.

Section 7.30 - SEWAGE HOLDING TANKS

- (1) On all parcels fronting onto ~~named~~ lakes, only self-contained sewage systems will be permitted to be installed or replaced. Self-contained Sewage Systems include, connection to a municipal system, municipal/private co-op systems and private sewage holding tanks that are constructed of reinforced pre-cast concrete and meet applicable/relevant CAN/CSA standards, but do not include non-concrete self contained sewage holding tanks, disposal fields, treatment mounds, pit privies, or any other approved system for the disposal of sewage or waste water on a parcel of land which results in the disposal of sewage and/or waste water into the ground.

Part 8 – Land Use Districts – Uses and Regulations

Section 8.2 – Agriculture (A) District

- (3) – Discretionary Uses:
 u. Stockpiling of Aggregate for Sale

Section 8.7 – Industrial/Commercial (IC) District

- (3) – Discretionary Uses:
 s. Stockpiling of Aggregate for Sale

Read a first time in Council this 9th day of December, A.D. 2014.

Advertised the day of , A.D. 2014, and the day of , A.D. 2014 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2014.

Read a third time in Council this day of , A.D. 2014.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.2. 11:00 a.m. - Staff Sgt. Lee Brachmann

#20150107001

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

S/Sgt. Lee Brachmann will be in to introduce himself to Council and will also provide a Statistical Update.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.3. 1:30 p.m. - Jeff Dechaine, PC Candidate

#20150107014

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

Jeff Dechaine has an appointment with Council to introduce himself as a candidate seeking the PC Nomination for Lac La Biche-St. Paul-Two Hills.

Additional Information

Originated By : pcorbiere

NOMINATE JEFF DECHAINED

PC CANDIDATE FOR LAC LA BICHE – ST PAUL – TWO HILLS



A veteran leader, Jeff is committed to providing Lac La Biche – St Paul Two Hills with a strong voice in caucus, and in the Legislatures.

Jeff cares about the Lac La Biche – St Paul - Two Hills Constituency because he grew up here. Raised on a farm in the Mallaig area, he graduated from Mallaig Community School in 1984. He left the farm in 1989 to work in the industrial supply businesses, which lead him to Lac La Biche. He started a new and rewarding career in the pulp and paper industry in 1993, and gained extensive management experience, while progressing to the level of Business Unit Leader. In 2010 he jumped to the oil & gas industry and worked in the startup & commissioning of two SAGD plants. In 2012 he completed the circle and returned home to Mallaig and became a manager for a local construction company.

EXPERIENCE COUNTS

With a wide range of experience across the four major pillars of Lac La Biche St. Paul-Two Hills economic drivers, Jeff can offer unmatched perspective to the job of representing the constituency. His fluency in agriculture, forestry, oil & gas, and small business will ensure that everyone has a voice at the table.

**To Chat, Volunteer or to Purchase a
Membership Please Call**

Day 780.623.0935 | Eve 780.635.4130

Email jeff@rpmcontracting.ca





ABOUT JEFF

FAMILY, COMMUNITY, SERVICE



- Husband and father of three
- Active community leader, golf board member, minor sport coach and board member
- Former Deputy Reeve Lakeland County
 - Chair of Landfill Commission
 - Urban Services Committee
 - Development appeals board.
- Mini MBA - Alberta School of Business
- Executive Leadership Training – Queens University
- Advanced Performance Management
ADI – Atlanta GA



RESPONSIBLE GOVERNMENT

FISCAL RESPONSIBILITY

Jeff will bring firsthand experience in both the private and public sectors. He has worked extensively in performance improvement and has the skill set to make the correct decisions when the economy is both strong or is struggling. Jeff believes that government must be accountable, responsible, and transparent, and is committed to supporting policies that are in the best interest of our families and businesses.

ALBERTA'S NEW MANAGEMENT

Under Premier Prentice's Leadership, the PC Party of Alberta has a new direction, a new focus, and a new energy. As Albertans we face some uncertain times ahead, and the new direction that our Leader has, will serve us well as we set ourselves up for the immediate and long term.

It's easy to be negative but it takes leadership to make sound decisions and deliver the government that Albertans expect and deserve." — Jim Prentice





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.1. 2014 Strategic Plan - 4th Quarter

#20150106006

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

The final update for the 2014 Strategic Plan is attached.

Recommendation

Motion to approve the final update to the 2014 Strategic Plan.

Additional Information

Originated By : pcorbiere

Vision:

“The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy”

This Strategic Plan provides *Council's* priority direction to administration in moving St. Paul County forward in achieving the vision.

All direction give to administration is to be fulfilled adhering to the values of the County:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

“Strategic Planning is a process by which we can envision the future and develop the necessary procedures and operations to influence and achieve that future”

– Clark Crouch

Strategic Business Plan 2014

County of St. Paul No. 19

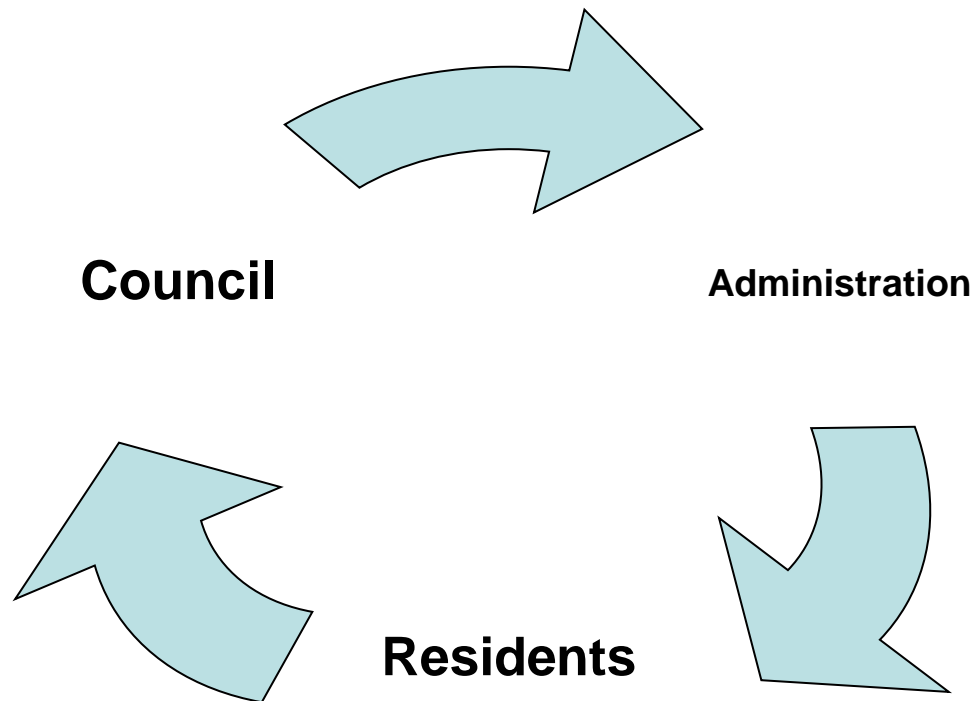


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**County of St. Paul
Strategic Business Plan – 2013**

Vision:

The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy

Core Values:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

Guiding Principles:

- 1) Balance the rural character of the County with regional vitality, orderly growth and diversified economic opportunities.
- 2) Promote environmental stewardship and conservation of natural resources.
- 3) Foster innovation and research to improve the community.
- 4) Seek collaborative approaches for effective service delivery and quality of life improvement.
- 5) Strive for operations efficiency and stability to provide affordable services to residents.

Sustainable Priorities:

- Preserve the rural character of the County through the conservation of the quantity and quality of the agricultural land, maintaining the beauty and accessibility of the lakes, and good partnerships with urban neighbors.
- Encourage environmentally sound and sensitive development.
- Allow development in such a manner as to limit the removal of higher capability agricultural land, not put undue pressure on the natural environment or the provision of services and not cause unacceptable adverse effects on the agricultural economy and community.
- Utilize natural resources to promote economic diversification which is compatible with the rural environment and environmentally sound so that all residents may enjoy optimum working and living standards.
- Continue to support and promote sustainable and enhanced agricultural research, activities and practices to achieve the rational diversification and intensification of agricultural activities and a profitable and sustainable future for producers.
- Seek inter-municipal plans and cooperative service agreements such that they continue to support better relationships among rural and urban residents, better services and efficiency of services.
- Encourage the development and expansion of institutional facilities to meet the educational, social, religious and cultural needs of residents.
- Ensure the provision essential services such as emergency services, health services, education and gathering places for social and religious activities, to support the renewal and enhancement of vital components of rural lifestyle and quality of life.
- Support the continued, orderly growth of the incorporated urban centers so they can continue to provide a range of commercial, industrial, residential and institutional services to the wider community.
- Minimize the negative impact on the land by encouraging good stewardship of the land.
- Minimize conflicts between agricultural and non-agricultural land users.

Goal 1 – Governance

Goal 1. Council uses a “rural filter” in making all decisions and models transparent, participatory and inclusive leadership

Action	Lead	Target Date	Quarterly Report
Host Annual Meeting – move the annual meeting around the County – 2014 in Elk Point	Council/Sheila	April 2014	Quarter 1 – Annual meeting scheduled for April 8, 2014 – Allied Arts in Elk Point.
Consider potential Contribution to Beaver River Trestle – request is \$50,000	Council	2014	Quarter 2 – Council contributed \$40,000 to the Beaver River Trestle.

Goal 2 – Administration

Goal 2: Excellence in services provided by Administration is premised on ensuring Council is well-informed, strengthening ties with community partners, building effective working relationships with government, promoting the rural character of St. Paul County and building corporate capacity.

Action	Lead	Target Date	Quarterly Report
Continue to work on an asset management project to determine life of assets within municipality	Sheila/Darlene	Dec 2014	Quarter 1 - Road Classification Workshop held with Council to finalize classifications and levels of service for County roads – to be approved and communicated to residents in 2nd quarter. Quarter 3 – working with Urban Systems to determine 20 year capital plan for roads – will be bringing forward to 2015 Strategic Planning. Quarter 4 – County of St. Paul has been asked to present their Asset Management strategy and progress at the next Provincial Asset Management meeting.
Complete High Speed Internet Tower project – installation of 9 new towers – using the Community Broadband Infrastructure Program	Sheila	March 2014	Quarter 1 2013 - The County was successful in obtaining the Community Broadband Infrastructure grant. We will be erecting 9 new communication towers in the County that will increase the ability to connect to high-speed internet. Quarter 2 - Agreements have been signed with Province and MCSNet regarding the project. Grant funds have been received. The project is currently in the hands of MCSNet – completion date to be March 2014.

			<p>Quarter 3 – According to MCSNet – 2 towers have been installed. They have also applied for development permits for the installation of the others.</p> <p>Quarter 4 – do not have an update from MCSNet, however project is supposed to be complete by the end of March 2014.</p> <p>Quarter 2, 2014 – MCSNet estimate they are 71% complete on the project 7 of the 9 towers are installed as of the end of June 2014.</p> <p>Quarter 3, 2014 – MCSNet has indicated they will need an extension to the project – a couple months - as equipment is on back order. Expect the project to be completed by the end of 2014.</p> <p>Quarter 4, 2014 – MCSNet has confirmed that they have completed the project as per the grant.</p>
Continue adding County vehicles to AVL System – and/or Working Alone mechanisms	Sheila	Dec 2014	<p>Quarter 1 – Have ordered Supervisor software for 3 vehicles to be used in the field. GPS is being installed on all graders and plow trucks.</p> <p>Quarter 2 – the Work Alone is set up for 51 employees. Staff will be trained on the use of the system in July.</p> <p>Quarter 3 – staff have received initial training on the system – however they are asking for additional training. This will occur in October.</p> <p>Quarter 4 – completed installation of two more units in Plow trucks. Now all plow trucks are complete.</p>
<p>Host a Municipal Intern in the Administrative Program if the grant app is successful</p> <p>Continue 2nd year of Municipal Intern Program</p> <p>Council to consider participation in Intern Program for 2015 (applications to be out in fall of 2014)</p>	Sheila/all departments	Start May 2013	<p>Quarter 1 2013– Grant application was successful. An Intern was recruited in February. Kyle Attanasio was hired and started work May 6.</p> <p>Quarter 2 - Kyle is working a lot on policy and bylaw development. In addition he is spending time with PW, P&D, ASB, Bylaw Enforcement when situations arise that he will have a learning opportunity.</p> <p>Quarter 3 – Kyle is continuing spending time in other departments as time allows. He is working on additional bylaw/policy development. He has expressed interest in extending the Internship to the second year. Council has discussed this and will consider at the October Council meeting.</p>

			<p>Quarter 4 – Council has approved to extend the internship to the 2nd year.</p> <p>Quarter 2 2014 – Council has approved the permanent hire of Kyle Attanasio effective October 2014.</p> <p>Applications for next year’s program will be announced in the 3rd Quarter – Council to decide if we will participate – either as an Administrative or Financial Internship.</p> <p>Quarter 3, 2014 – Council has approved an application under both the Finance and Administration streams – with the expectation that we will have only one intern.</p> <p>Quarter 4, 2014 – expected to hear from Municipal Affairs regarding the intern applications, however they have made no decisions as of Dec 31.</p>
<p>Communication Plan:</p> <ul style="list-style-type: none"> • Review of County Webpage • Explore Social Media options for Communication • Expand use of radio spots for positive communication and events • Continue Newspaper County Page 8 • Update Welcome Packages with information regarding Transfer Stations and Landfill location and hours • Newsletter sent in with tax notices (include transfer station/landfill info) 	<p>Sheila</p> <p>Kyle/Paulette</p> <p>Phyllis/Katie</p> <p>Janice</p> <p>Linda/Paulette</p>	<p>Start January 2014</p>	<p>Quarter 1 – Paulette/Katie/Kyle will participate in webinar regarding social media</p> <p>- Katie is coordinating “County News” on page 8 of Journal</p> <p>- A newsletter was prepared and finalized to insert with the 2014 Property Tax Notice.</p> <p>- FCSS is utilizing radio spots for advertising their programs.</p> <p>Quarter 2 - FCSS is coordinating radio spots for all advertising.</p> <p>-Review of webpage and social media options is being completed, report expected in July 2014.</p> <p>Quarter 3 – Paulette is adding new items to website on a regular basis. The latest is “Public Safety” with lots of information.</p> <p>Consultant has provided report, to be rolled out in 4th quarter.</p> <p>Quarter 4 – Paulette has started implementing the recommended changes to the Webpage. This is ongoing and will take some time to complete.</p> <p>Implemented info in the County welcome packages, regarding Transfer Station and Landfill locations – May 2014.</p>

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

Implement a new budgeting program that will increase accuracy and simplify monthly reporting to departments. It will allow for department heads to access up to date detailed financial data any time and provide CAO with variance reporting. Also will streamline budgeting process. \$49,000	Sheila/Darlene	June 2014	Quarter 2 - Purchase Agreement with Bellamy Software for Weave Budget and Analytics Module – to be installed by July 11th with Configuration to begin July 16th. Quarter 3 - Configuration completed. Training and utilization of system in a testing environment commencing October 1st, 2014. System expected to go live by mid-October with training of Managers to follow. Quarter 4 - Budgeting system has started to roll out in November. Some changes are still being done in the program to accommodate payroll and setting of millrates as well as reporting. Hope to have all complete by the end of December.
Explore IT options – offsite servers – AAMDC Program with ATCO ITech, Electronic Records Management (option with our new photocopier) this will ensure access to data in the event of emergency where the office is inaccessible and/or destroyed.	Sheila/Tim	When Available	Quarter 3 – had a meeting with ATCO iTech during this quarter, they are in transition so waiting.
RFP for Auditing services in 2014 – for 4 year period. To be conducted in mid-April	Sheila/Tim	April 2014	Quarter 2 – RFP’s were sent out – Synergy Chartered Accountants were the successful bidders for a four year term.

Administration - Policy			
Action	Lead	Target Date	Quarterly Report
Explore dust control matrix – policy regarding who would qualify for free dust control, possible payment or contribution to dust control if not meeting requirements	Sheila/Leo	June 2014	Quarter 2 - Policy to be discussed in July Quarter 3 – Council determined to defer to 2014 Strategic Planning
Explore policy development regarding building of roads for access to subdivision or development. Who Pays? County	Sheila	February 2014	Quarter 2 - This is being determined in the Engineering Standards – to be discussed with Council in August. Quarter 3 – Engineering Standards are delayed due to delay in road info from Accurate Assessment.

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

or Developer?			Quarter 1 – Engineering Standards have been approved providing direction on these items.
Bridge File replacement – policy to ensure that road construction required for Bridge File is automatically included in road planning	Sheila	June 2014	Quarter 2 – No action yet.
Review of HR Policies	Sheila	February 2014	Quarter 1- Eight policies presented to policy committee and being brought to April Council meeting: Employee Long Service Policy Safety Inspection Policy Overtime Policy Vacation Policy Hours of Work Policy Mechanics' Allowance Policy On-Call Policy Fax Machines/Laptops/Printers Policy More policies to be reviewed at subsequent Policy meeting in May. Quarter 2 - Working Alone Policy Rainy Day Policy Also Council updated the Private Gravel Sales Policy.
Policy for spraying of noxious weeds on private land	Dennis/Keith	June 2014	Quarter 1 - Policy presented to policy committee and being brought to April Council Meeting. Quarter 3 - Completed
Waste Bins in subdivisions	Dennis	June 2014	Quarter 1 – Policy Committee elected to continue with current procedures and situations vary in each development – no policy will be brought to Council. Complete.
Administration - Building Corporate Capacity			

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

Action	Lead	Target Date	Quarterly Report
Continue Succession planning processes that will ensure staff are ready for new roles as senior staff retire in the coming years. \$35,000 team building, leadership training, knowledge transfer (Asset Mgt/GIS database)	Sheila	Dec 2014	<p>Quarter 1 - Effective Teams and Leadership courses completed for the first group in January, second round of staff started courses in March. Great feedback from staff and process changes have been undertaken to improve communication to staff.</p> <p>Quarter 3 – courses will resume in October finishing by mid-December</p> <p>Quarter 4 – Courses will extend into January due to snow removal during the end of November.</p>
Complete review of job duties for all positions to ensure they are clearly defined	Sheila/Managers	May 2014	Quarter 1 – Job descriptions have been developed and signed off by Public Works staff.
Team building for all staff – minimum of 2 events per year	WHSC	Fall 2014	<p>Quarter 1 – Team Building event scheduled for April 17, 2014.</p> <p>Quarter 3 – Team Building event scheduled for Oct 10, 2014</p>
<p>Explore Employee Attraction and Retention Strategies:</p> <ul style="list-style-type: none"> Employee Engagement Survey Participation in Job Fairs – start in High Schools Review of HR Policies – OT Pay vs. OT Banking (1.5), Vacation for Managers, On-call for truck drivers in winter, Amendments to sick pay rather than bringing in STD, Rainy Day Policy, hrs of work – lunch breaks – truck drivers, Family Medical Days Continuation of Team Building Events 			<p>Quarter 1 –</p> <ul style="list-style-type: none"> No job fairs were held in St. Paul (Chamber of Commerce was trying to coordinate – but was not successful in getting off the ground) Several HR Policies have been vetted by the Policy Committee for approval in April Team Building event is planned for April Effective Teambuilding and Leadership series started with 2nd group of staff. Exit Interview questionnaire is developed. Have had discussions with Lane Quinn regarding benefit plan changes to be brought to Council in 2nd quarter. Advertisements for seasonal staff have been put in local papers Janice Fodchuk has been designated as confidential contact person for staff members to address employee concerns. <p>Quarter 2 –</p> <ul style="list-style-type: none"> New Benefit Plan has been negotiated increasing benefits

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

<ul style="list-style-type: none"> • Succession Planning – Effective Teambuilding and Leadership series • Implement Exit Interview Questionnaire • Explore option of Health Spending acct being used as Wellness Account • Explore affordable housing or community housing projects for new employees moving to area • Explore ways to find and retain skilled employees • Complete more background research when hiring. Check resumes better • Explore appointing confidential contact person to address employee concerns • Explore attending career days/job fair 			<p>to staff without increasing costs – to be effective August 1, 2014.</p> <ul style="list-style-type: none"> • The Health Spending Account will be changed effective 2015 to be either Health or Wellness Account. <p>Quarter 3</p> <ul style="list-style-type: none"> • New benefit plan has been implemented – with a few bumps, but generally staff reviews are positive. • Next team building event has been scheduled for October 10, 2014 • Met with Lane Quinn to discuss Short Term Disability Options. Will review in last quarter. <p>Quarter 4</p> <ul style="list-style-type: none"> • Team Building event was well received by staff. • Benefits changed again December 1, 2014 – this was a change that was unknown to Lane Quinn at the original change in August. They are working with the County to streamline the changes for staff as much as possible.

Goal 3 – Assessment

Goal 3: Assessment meets “best practice” standards, ensuring fair taxation for residents and businesses.

Action	Lead	Target Date	Quarterly Report
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Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

Succession Planning – Head Assessors plans to retire in 2014. RFP in Spring RFP to be for a highbred approach as we will still have one in-house assessor (if Head Assessor is retiring)	Sheila	1 st quarter	Quarter 1 –RFP for Assessment to go out in 2nd quarter. Quarter 2 – RFP sent out – Accurate Assessment was awarded a 4 year contract – subject to a 1 year probation. Quarter 3 – Accurate Assessment commenced Assessment Contract effective September 1, 2014
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Goal 4 – Economic Development

Goal 4. Economic development that is environmentally sound, focuses on sustaining agriculture, enhancing rural-based oil and gas utilization or is compatible with rural lifestyle, is encouraged

Action	Lead	Target Date	Quarterly Report
Work together with HUB, Towns, and Chamber websites to complement each other for Economic Development (part of Communications Strategy – website development)	Sheila/Kyle	Spring 2014	Quarter 4 – held a meeting with Bob Bezpalko and the Town of St. Paul to share the webpage strategies we are implementing. Trying to ensure that we do not duplicate efforts.

Goal 5 – Fire/Disaster Services

Goal 5: Fire and Disaster services increase safety for residents and respond to rural living as effectively as possible

Action	Lead	Target Date	Quarterly Report
Take a lead role in facilitating the development of a regional emergency management and disaster social services plan. Arrange a joint municipalities meeting with Town of St. Paul, Town of Elk Point, County, and	Janice, Dennis, Sheila	January 2014	Quarter 1 – Janice has been working on our Emergency Management Plan, no work has been done on regional plan at this point. Completed in draft for review Quarter 2 - Janice attended ESS Training and has a manual completed for ESS. Plan to start the discussion again on a regional plan with the

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

SV of Horseshoe Bay Apply for RCP Grant for the development of Regional Emergency Management Plan Hire consultant to develop Regional Plan and organize table top exercise to implement and validate plan. Continue training staff on Emergency Management Skills		February 2014 Asap	adjacent towns. Have a joint E.M. agency meeting a possible table top exercise with the Town of St. Paul in 1 st quarter 2014. Quarter 1- Grant has been applied for and we should have be able to start the process with the consultant and the partners of the plan for the working group to commence development of a regional plan in May. Quarter 2 – Regional Collaboration Grant is approved. The Regional Emergency Management committee met twice in the 2nd quarter to have initial discussions regarding the development of an Emergency Management Plan. Also an advertisement for a Regional Director of Emergency Management was placed. Interviewed took place in early July with a Manager hired effective September. Next meeting scheduled in September. Quarter 3 - In the process presently of developing the regional plan. Rob Duffy commented duties in September. Media release was sent to local papers to inform them about our REMP initiative and the hiring of Regional DEM. Received additional funding regarding from the Regional Collaboration Grant to assist with other staff related expenses – mileage, computer, phone, etc. Quarter 4 – terminated contract with consultants as of December 31, 2014. Rob Duffy is working on REMP with much success.
Complete Fire Halls Hold Grand Openings for Fire Halls Fence Ashmont Fire Hall Equipment for New Fire Halls – pressure washers, gear storage,	Dennis	February 2014 May 2014 Summer 2014 February 2014	Quarter 1 – Fire Halls for Ashmont and Mallaig have been tendered out and awarded. Will be completed in 2013. Quarter 2 - Ground breaking occurred for both halls. Water lines have been installed to each building. Building foundations are complete and building packages have arrived are being erected. Quarter 3 – Work is continuing on both fire halls, expectation that they will be complete prior to yearend. Mallaig fire hall to be completed by year end. Quarter 4 - Mallaig should be completed by mid-January and

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

meeting room and office furnishings			<p>Ashmont fire hall by the end of February</p> <p>Quarter 1 - Fire Halls are very near completion. Departments should be moving into the halls in late April or first part of May.</p> <p>Quarter 2 – Fire Halls are complete and both Fire Departments have moved into their respective halls. Ashmont Fire Department planned and hosted their official Grand Opening on June 28, 2014. Mallaig to have their official opening in Sept.</p> <p>Quarter 3 – Mallaig Fire Hall Grand opening held September 19/14. All things completed except for some fencing around the Ashmont and Mallaig fire Halls.</p> <p>Quarter 4 – will release all holdbacks as all deficiencies have been rectified.</p>
Training required for emergency preparedness and to be part of provincial team (e.g. DSS, CISM training, AEMA Conference)	Emergency Management Team	Dec 2014	<p>Quarter 3 – discussion regarding training of REM Advisory Committee and Agency – will take place in 4th quarter. Will be sending representatives to AEMA Conference in November.</p> <p>Quarter 4 – training has commenced for REMP Committee and Agency members as part of the REMP and our participation in the Provincial Exercise in Feb 2015 and our own table top exercises.</p>
Update SCBA equipment in St. Paul Fire Station (County 50% of cost)	Trevor		<p>Quarter 2 – SCBA's have been purchased will be put into service in the 3rd quarter.</p> <p>Quarter 3 – complete</p>
<p>Explore group to assist fire departments when there is a cattle liner rollover – roundup of livestock.</p> <p>Register any members of this group under the Volunteer Insurance plan.</p>	Dennis/Trevor		<p>Quarter 1 - Presently looking into the feasibility of purchasing an emergency livestock trailer, and working with a group from the St. Paul Ag society to assist in incidents that occur with livestock emergencies.</p> <p>Quarter 3 - Have not had any communication with Ian Fox in regards to developing an agreement with the Ag society and the feasibility of purchasing a livestock trailer.</p>
Review Fire Agreements with Towns	Dennis/Sheila		Quarter 1- Ongoing
Plan for St. Paul Rapid Response Truck to be updated in 2015 –	Trevor	2015	

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

estimate \$75,000 – Fire Department will apply for grant.			
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Goal 6 – Protective Services

Goal 6: Efficacious law enforcement

Action	Lead	Target Date	Quarterly Report
Host training session/train staff in proper unsightly property enforcement jointly with other municipalities	Sheila	1 st quarter 2014	<p>Quarter 2 – looking to arrange this session in the fall.</p> <p>Quarter 3 – session is booked for October 24, 2014 surrounding municipalities have been invited. Expecting 30 to the training session.</p> <p>Quarter 4 – Derek King from Brownlee LLP provided a full day training session go approx.. 30 people.</p>

Goal 7 – Public Works/Transportation/Safety

Goal 7: Services provided by Public Works minimize negative impact on agricultural land, are provided in a safe, cost-effective manner and enhance quality of life for residents.			
Action	Lead	Target Date	Quarterly Report
Implement new Gravel Haul Road Agreement	Leo/Sheila	1 st quarter 2014	Quarter 1 – Leo has been working with Aggregate Operators to sign road use agreements.

Goal 7A: Road system is maintained and upgraded on a regular basis to ensure safety and good quality roads			
Actions	Lead	Target Date	Quarterly Report
Road and Bridge Construction			
Assess MG30 Trial in 2013 for road oiling, and Continue in 2014?	Leo/Ken	Summer 2014	Quarter 3 – road that had MG30 6” application applied in 2013 was re-surfaced with coldmix laid out with a paver. PW will be assessing if this lengthens the surface type before repairs are required. PW also applied MG30 to several roads in the County as a dust control measure – will be bringing this forward to 2015 Strategic Planning for discussion.
See Appendix A for listing of road, bridge construction, and 2014 equipment replacement	Leo		

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

Consider joint application under the Building Canada Program for “ring road” north of St. Paul.	Sheila	1 st quarter	<p>Quarter 1 – Town of St. Paul is not interested in a joint application – waiting for program guidelines to come out to see if local roads are included.</p> <p>Quarter 4 – Building Canada Program is no yet accepting applications.</p>
Sidewalk from new subdivision in Mallaig to Church – SIP Grant	Leo/Dennis/Sheila	Summer 2014	<p>Quarter 1 - In the process of negotiating with a landowner to purchase an easement for the purpose of a sidewalk.</p> <p>Quarter 2 – an agreement has been signed, Planning and Development staff are currently working on the required subdivisions to ensure that the sidewalk is located properly.</p> <p>Quarter 3 - Sidewalks have been constructed. Presently waiting for the chain link fence to be completed.</p>
Explore contracting out of more gravel hauling	Leo	Spring 2014	<p>Quarter 2 – have used some contracted truckers for gravel hauling this spring.</p>
Goal 7B: Public works equipment is maintained and upgraded on a regular basis			
Action	Lead	Target Date	Quarterly Report
<p>Shop building efficiency – lighting and overhead doors, air handling and heating.</p> <p>Complete PW Shop Retrofit</p>	Sheila/Ken	May 2014	<p>Quarter 2 – started in 2012; lighting is complete</p> <p>Quarter 1 – Retrofits to the PW Shop were tendered and opened on April 30. Council to determine if the tender will be awarded at the May Council meeting.</p> <p>Quarter 2 - Tender awarded. Work is commencing on the HVAC systems.</p> <p>Quarter 3 - Work is continuing on upgrades at the PW Shop – deadline is November 2013.</p> <p>Quarter 4 – progress on renovation is slow due to contractor – we have requested an extension to January 31, 2014 – however based on progress at the end of December, will need to consider additional extension request – possibly to June 2014.</p> <p>Quarter 1 2014 – Work on installation of HVAC Equipment is now progressing – deadline for MCCAC Grant has been extended to May 31, 2014.</p> <p>Quarter 2 2014 – Work is not complete – just waiting for final inspection from the Engineer. Paperwork has been sent in to MCCAC Grants people. (Grant arrived in July)</p> <p>Quarter 3, 2014 – work is complete – Engineer will do final</p>

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

			inspection in October 2014. Quarter 4 – Project complete – holdbacks issued.
Retain Old Fire Halls to house PW Equipment/potential youth centre (Ashmont). Cost to keep halls – utilities, insurance, etc approx. \$7500 each. Need to check safety codes to see if two uses would be allowed in the building			Quarter 2 – FCSS has determined they do not wish to utilize old halls for youth center – would require too much work to convert. Quarter 3 – currently housing tables for Mallaig Recreation in the old Mallaig Fire Hall. FCSS trailer will be housed in one of the old Fire Halls. Quarter 4 – PW is utilizing these halls – where there is availability to house equipment. They are very happy with the ability to keep expensive equipment inside.
See Appendix C for listing of equipment purchases	Leo		

Goal 7C: Successful Safety			
Actions	Lead	Target Date	Quarterly Report
Train additional Staff to assist with safety program and conducting safety audits			Quarter 1 - Training courses for 2 employees have been booked for the spring 2014. Quarter 2 – Crystal St. Arnault was sent for AMHSA Safety Auditor Course. Has completed a partial internal audit to fulfill her course requirements.
Review clerical duties of safety program and delegate to appropriate staff		Jan 2014	Quarter 1 - Crystal St. Arnault to help in this role.
Training program for new equipment operators Training Opportunities for staff			Quarter 1 - Training for 2 grader operators has been booked for April. -Workplace Violence Prevention and Prime Contractor courses have been booked for spring 2014. Quarter 3 – speaker will be presenting at our team building event in October – her topic will be dealing with difficult customers, self-care after dealing with confrontational customers, and she will also discuss EAP services.

Goal 8 - Utilities

Goal 8: Utility systems are maintained and upgraded on a regular basis to ensure effective and efficient delivery of services			
Action	Lead	Target Date	Quarterly Report
Install new water meters in Lottie Lake, Ashmont, Mallaig Complete new water meter installs – some are seasonal residents		Lottie Lake – 1 st quarter Ashmont/Mallaig – Spring 2014	Quarter 1 - Water meters have been installed in Lottie Lake. Water meters for Ashmont and Mallaig are being ordered and installation will be scheduled. Quarter 2 – The water meters have arrived for Ashmont and Mallaig – an installation plan will be developed and implemented soon. Quarter 3 – Water Meters are being installed in Ashmont – scheduled to be installed in Mallaig in October. Quarter 4 – most of the new water meters have been installed. Utility staff have been working out the bugs of installation and electronic meter reading. Quarter 2, 2014 – most meters have been installed – just a few where the meter needs to be adapted to accommodate larger water line. Anticipated that all issues will be resolved by the end of summer. Note: there are some summer residents who have not attended their lots for a long time. Quarter 3, 2014 – only a few meters have not been installed – these are generally in homes that have not been occupied for some time. Meters have been ordered for larger facilities where the water line is of a size that requires a different meter.
Work towards improved water quality in Ashmont and Mallaig - Determine water supply for Ashmont, Lottie Lake – WTP or Transmission line from Spedden		WTP – March 2014 Test Plant – spring 2013	Quarter 1, 2013 - Ashmont Water Treatment plant detailed design is complete. As of April 30, ready for tendering. Administration to liaison with AT to determine if projects that exceed the approval will be funded....this will be part of any tender document. Council to determine if we proceed to tender at the May Council meeting.

<p>- Move Wigen Test plant to Mallaig following Ashmont project to enhance water quality there</p>			<p>Quarter 2 - Ashmont Water Treatment Plant was tendered out. Council to determine if tender will be awarded following review by Alberta Transportation – and approval by Transportation to cover the unfunded portion – when they are able.</p> <p>Quarter 3 – Following meeting with Alberta Transportation and letter received regarding funding – Council determined to put the awarding of the tender for the Ashmont WTP on hold in order to look at other options. Options that will be explored include: connection to Hwy 28/63 Water Commission at Spedden; connection to St. Paul; and construction of WTP. Council will make determination at October Council meeting.</p> <p>Quarter 4 – Council received report from Urban Systems and based on the report made a resolution to proceed with a scope change requesting to build a line from St. Paul to Ashmont – provided the Town of St. Paul is interested in supplying water to the County. Then in November, the County received new information regarding the price of water from the Hwy 28/63 Commission at Spedden, as well they asked Administration to research potential water line from Cold Lake to Glendon.</p> <p>Quarter 2, 2014 – Council approved the expenditure of \$20,000 to look at the supply of water that can be provided to the County of St. Paul from the Hwy 28/63 Commission. This study will provide Council with information as to what population will trigger required upgrades on that line and the scope of the upgrades – pumping or twinning of lines.</p> <p>Quarter 3 – Council received Associated Engineering report at the September Council meeting – decision was deferred to a future meeting.</p> <p>Quarter 4 – Council resolved to apply for a scope change to connect to the Spedden line. Application was sent to Alberta Transportation by November 30. The Reeve, CAO, and Legislative Services Coordinator have attended the Hwy 28/63 Water Commission meeting to request</p>
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Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

			permission to commence with this project and begin working on Water Transmission Agreement. Council approved Urban System's workplan to commence engineering for the project in order to expedite the process to have the project tendered for 2015 construction. A meeting with North East Water Commission is scheduled in late January.
Complete locating all cc valves with accurate GPS equipment and put in GIS system		Spring 2014	<p>Quarter 1, 2013 – GPS equipment ordered. Ongoing</p> <p>Quarter 3 – Equipment has arrived in Edmonton. Staff will be trained in 4th quarter.</p> <p>Quarter 4 – staff commenced locating of valve, however due equipment arriving late, computer glitches, and winter all the work was not completed – will resume in the spring.</p> <p>Quarter 2, 2014 – staff have located all infrastructure by GPS, however there are a few cc's that staff could not locate, Utility staff have this on their list for locating this summer.</p>
Conduct Feasibility study for Joint Lagoon in the Lac Sante Area – with the County of Two Hills	Sheila	Summer 2014	<p>Quarter 1 – RFQ and RFP's have been sent out regarding this project. Project was awarded to Urban Systems.</p> <p>Quarter 2 – a kick-off meeting was held in Two Hills to discuss the process for this Feasibility Study.</p> <p>Quarter 3 – Urban Systems is currently working on the project – determining volumes of septage, potential locations, etc.</p> <p>Quarter 4 – Feasibility report is complete, scheduling a meeting with the County of Two Hills – Applied for extension to the grant to allow for a meeting in January.</p>
Explore Tank loaders for non-potable water	Sheila, Dennis, Leo		<p>Quarter 1 –</p> <p>Quarter 2 –</p> <p>Quarter 3 -</p>
When requested, explore providing water to Developments	Sheila	2014 as requested	Quarter 1,2,3 – No requests
Make application under new Federal Program for upgrade of water distribution systems in	Sheila/Tim	When announced	<p>Quarter 2 – Program will not be open for applications until 2014.</p> <p>Quarter 2, 2014 – Open Houses were held for Lottie Lake</p>

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

Lottie Lake, Ashmont, Bayview Beach, potential Co-ops off St. Paul/Elk Point line (with the municipal portion funded by residents)			<p>and Ashmont residents in June to determine support for new water distribution lines. A newsletter was sent out in June to all residents giving them until the end of July to respond – Council will proceed with an application based on these responses.</p> <p>Quarter 3 – Council reviewed the responses from Lottie Lake and Ashmont residents. It was determined to submit Building Canada Grant applications for both projects when the program is available to receive applications. It has been indicated that no applications will be accepted until early 2015.</p> <p>Quarter 4 - Building Canada grant not accepting applications yet.</p>
Upgrade Mallaig lagoon for sewage truck dumping	Bryan	Summer 2014	<p>Quarter 2 – in permit stage</p> <p>Quarter 1 – this project has been deferred to 2014 – will change location of proposed road to access the lagoon.</p> <p>Quarter 2 - An agreement has been signed with Bill Manchura providing the County access through his property in order for sewage trucks to dump at the lagoon without using back alley access. Planning and Development to re-send info regarding the development to residents and affected parties. PW to work on getting permits to construct road to the lagoon from the Transfer Station road.</p> <p>Quarter 1 - Environmental study taking place to determine if permits to cross water course are necessary. Enviro-Mak currently working on this.</p> <p>Quarter 2 – Environmental Study is complete – work should take place in July – after a bird study is completed.</p> <p>Quarter 3 – Item completed August 2014</p>
<p>Review Ashmont Lagoon Feasibility study and work on implementation plan.</p> <p>Short Term measures to extend life of Ashmont Lagoon:</p>	Council	January 2014	<p>Quarter 2 – Work has commenced on the de-sludging of the Ashmont Lagoon – will take place in July/August. Flow Meter is scheduled to be installed in July. Geo-technical review has been completed.</p> <p>Quarter 3 – Lagoon has been de-slugged - flow meter has been installed.</p>

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

<ul style="list-style-type: none"> De-sludging lagoon - \$85,000 Re-route trucks to Mallaig (once upgrades complete) Geo-technical review of area for lagoon expansion Purchase of required land 		Summer 2014	Quarter 4 – All other work has been completed as per budget. Received report from Urban systems on wastewater plan based on work done at Ashmont Lagoon over last 2 years.
Ashmont Sewer Line expansion to three lots (as per council resolution in 2013)	Bryan	Summer 2014	Quarter 1 - To be constructed this summer, or as per contractor's schedule Quarter 2 – Utility staff are working with contractors to schedule time for work to be done. Quarter 3 – Still working with contractors Quarter 4 – Danny working on this project. Still ongoing. Contractor was unable to complete the work in 2014, has indicated that this will be an early spring project for them.
Plan for installation of isolation valves in water distribution systems so that areas of the system can be turned off without affecting entire hamlet.	Bryan/Danny/Dwayne	Summer 2014	Quarter 1 – Not included in 2014 budget, will be considered if Building Canada Grant application for distribution system is not approved. Quarter 3 – Nothing new to report Quarter 4 – Nothing new to report
Conduct and inventory water wells in subdivisions and ensure they are secured and signed as non-potable water supplies. Include their location on the GIS System	Bryan/Danny	Summer 2014	Quarter 3 – Not completed Quarter 4 – Not completed

Goal 9 – Waste Management

Goal 9: Waste management enhances and encourages “best practices” in waste disposal			
Action	Lead	Target Date	Quarterly Report

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

Waste Storage Sites for Perch Lake and Poirier Development	Dennis	Fall 2014	<p>Quarter 2 – Will completed clay – Gravel pad at Perch Lake</p> <p>Quarter 3 – St. Vincent Waste Storage Site complete. Perch Lake will be completed in the fall. Garner Lake site to defer to next year. Perch lake will not get completed until the spring of 2014. A site has been selected for Poirier Development's bins, and will be constructed in 2014.</p> <p>Quarter 3 - Perch Lake is completed. Poirier development is still undecided at this point.</p> <p>Quarter 4 – Staff/Councillor are still working on preferred location for site in the Poirier Development. Construction will be deferred to 2015.</p>
Develop policy around how a subdivision qualifies for garbage bins to be placed	Dennis/Sheila		<p>Quarter 1 – Policy Committee determined that it is difficult to develop policy around the qualification for garbage bins. They felt it was better to leave this on a case by case basis for determination of placement of bins.</p>

Goal 10 – FCSS

Goal 10: FCSS services conserve and enhance the rural lifestyle of residents.

Actions	Lead	Target Date	Quarterly Report
Meet the target set out by the province to spend 50% of the budget on Children and youth programs.	Janice	Dec 2014	<p>Quarter 2 – on track</p> <p>Quarter 3 – on track</p> <p>Quarter 4 – met the target approx. 52% of the budget was spent on children and youth.</p>
Assist the general Public with ongoing support and Direction	Janice & Katie	Ongoing	Quarter 1,2,3&4 - ongoing
Hold a Seniors Clinic on Alberta Seniors Benefits changes once per year	Janice & Katie	Ongoing	<p>Quarter 2 – Province announces changes in July or August waiting for this announcement.</p> <p>Quarter 3 – September 10, 2014 held Seniors Workshop – 8 people attended</p> <p>Quarter 4 – Completed as above.</p>

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

Organize and host Seniors Festival	Janice & Katie	Dec 2014	Quarter 4 – November 28, 2014 in Heinsburg
Provide recognition to Community Volunteers	Janice & Katie	Aug 2014	<p>Quarter 1 – applied for and received Volunteer Grant from the Province. Appropriate tokens of appreciation were purchased and will be distributed to the following members/volunteers at our local halls (not all halls were included due to funds, but may be acknowledged next year):</p> <ul style="list-style-type: none"> • Boscombe Hall • Cork Hall • Heinsburg Community Club • Lac Sante Family Rec Society • Mallaig Seniors • McRea Rec Centre • St. Lina Seniors Centre • St. Vincent Rec Centre • Elk Point Allied Arts Centre • Ashmont do Drop In Centre • Ashmont Legion • St. Paul Legion • Stoney Lake Hall <p>Quarter 2 – Completed April 30, 2014</p>
Provide Support to Rural Crime Watch as Requested	Katie	Ongoing	Quarter 3 – No current requests from Rural Crime Watch
Arrange Joint Board Meetings with the Town Of St. Paul FCSs to insure no Overlap of Service	Janice	Nov 2014	<p>Quarter 1 – Joint Meeting with the Town is schedule for April.</p> <p>Quarter 2 – completed April 10, 2014 and booked fall meeting for October 7, 2014.</p> <p>Quarter 4 – Completed October 7, 2014</p>
Update FCSS Policy & Procedures Manual as requested	Janice	Ongoing	Quarter 1,2,3&4 – Completed as required.
Welcome Baby program, implement changes as requested	Janice & Katie	Ongoing	Quarter 3 – Took out some items that were no longer approved by the Health Unit
Welcome to the County Packages	Janice & Katie	Ongoing	Quarter 2 – Implemented the landfill and transfer station

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

& implement Changes as requested			locations and hours of operations – May 2014
Lead the 4 th annual Ashmont Summer Program	Janice & Katie	Sep 2014	Quarter 2 – Staff hired and all arrangements made with the school division. Program starts July 15, 2014 Quarter 3 – Completed 6 weeks and 3 days
Coordinate the 2 nd annual Canada Day Event	Janice	Aug 2014	Quarter 2 – Ashmont community declined this event due to lack of volunteers.
Administer the Mallaig Moms N Tots	Janice	Ongoing	Quarter 3 – September 25, 2014 Advertising on FaceBook and the SPUR Quarter 4 - Completed
Administer the Ashmont Moms N Tots	Janice & Katie	Ongoing	Quarter 3 - September 25, 2014 Advertising on FaceBook and the SPUR
Coordinate the Volunteer Income Tax Program	Katie	Jun 2014	Quarter 2 – completed 223 income tax forms for the year 2013.
Coordinate Seniors Week Events	Janice & Katie	Jun 2014	Quarter 2 – Hosted Seniors Week Celebration in three Hamlets - Completed June 6, 2014
Complete the Annual Report As Requested by the Province	Janice	Oct 2014	Quarter 2- Completed it April 23, 2014
Complete Outcome Measures as requested by the Province	Janice	Ongoing	Quarter 2 – Met with Outcome trainer June 17, 2014. Waiting for the Prov. to provide the report. Quarter 3 – Completed passed with no issues
Provide Support & Direction to Seniors that are being Abused	Janice	Ongoing	3 reports over the past year, one of which we are still involved.
Monitor the community Counselling program- & implement Changes As Requested	Janice	Ongoing	
Provide 1:1 Support to individuals that Request Assistance	Janice	Ongoing	
Consider contribution to the FSLW Program (request \$30,000) not included in FCSS budget – would be over and above County required contribution for FCSS			Quarter 2 – Received FSLW grant application going to Council for approval. Quarter 3 – 30,000 issued to FSLW – July 17, 2014 Quarter 4 - Completed
Explore snow angel volunteer program for hamlets			Quarter 3 – will advertise in October 2014 Quarter 4 – Completed on a case by case basis

Goal 11 – Agriculture

Goal 11: Agricultural services are designed to assist the continuation and enhancement of agricultural activities.

Actions	Lead	Target Date	Quarterly Report
Re-orientate staff in the use of the AIMS system through Accurate Assessment to GPS location and actions taken on weed infestations in the County	Keith/Jack	April 2014	Quarter 1 – Keith is trained on the AIMS system. Will train Warren on the AIMS system. This year we will map out the oxeye daisy outbreak around Ashmont with AIMS.
GPS on mowing equipment	Keith/Jack	April 2014	Quarter 1 - We are still working on getting the GPS on the mowers. Quarter 2 – will defer GPS on Mowers till 2015 – ran out of budget.
Work with highway maintenance contractor to ensure weeds are controlled around those highways	Dennis/Keith	April 2014	Quarter 2 - Agreed to do some weed control along highways in troubled areas. Costs covered (2013) Quarter 1 - This is based on a per year basis. Transportation will cover costs for any type of work done. Sk Sprayed for weeds on highways near Ashmont. We continue to be in contact with the Ministry of Transportation to ensure their roads are kept clear. Currently we have up to \$5000 to spend on weed control on highways in the County from the Ministry. kk
Coyote Bounty for predation control - \$20,000 for Jan-Mar 2014 and additional \$10,00 for fall 2014	Keith /Jack	Dec 2014	Quarter 1 – Program has ended for the spring with 944 coyotes/1 wolf brought in (in 2012 over 1400 coyotes were brought in). \$10,000 left in the budget to commence the program again in November 2013. Quarter 2 – Quarter 4 – Coyote Bounty commenced again November 1, 2013 Quarter 1 - The coyote bounty has received approximately 1300 coyotes and 3 wolves from the reduction program as of April 1, 2014. Quarter 4 – Program commenced for winter 2014/2015.

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

Advocate to the Province regarding the control of Wolf population	ASB		Quarter 1 – The Wildlife Damage Compensation Program resolution was brought forward at this years' ASB conference to address this.
Sell 30' Land Roller -	Sheila	January 214	Quarter 1 - The land roller was sold for \$17,900 at the March ASB meeting.
Explore options to resolve dog issues within the County – contract out?	Keith/Jack	Fall 2014	Quarter 1 – We continue to answer dog calls in the County and try to find solutions and avoid fines. With additions of noise cannons and work alone software we will make this safer. Quarter 2 – dog complaints are still coming in – most complaints due to neighbours not getting along. Work alone software will be installed in July. Quarter 4 – staff have Work alone software now in event of emergency. This has increased staff safety – not resolved the dog issues.
Continue with Oxeye Daisy program – 2014 – Education			Quarter 1 – We will map out the oxeye daisy outbreak around Ashmont and report how it can spread from year to year. We will continue to have discussions with local residents about the weed. We will ensure County roads are clear of oxeye daisy.
Review mowing program – with level of service on road classification program – new construction			Quarter 1 – We will review the classification program to see if our current mowing program needs to be changed.

Goal 12 – Planning & Development

Goal 12: Development is environmentally sound and sensitive			
Actions	Lead	Target Date	Quarterly Report
Review of County owned land – possible sale of properties Gravel testing on properties identified in review (when time permits)	Leo	Dec 2014	Quarter 1
Additional P & D staff – review of comparison data from other municipalities. (Clerical position	Krystle/Dennis	January 2014	Quarter 1 – Chelsey Thoben was hired in January.

Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

that could include duties for Safety Program)			
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Goal 13 – Parks & Recreation

Goal 13: Recreation opportunities are available to the public through the County of St. Paul or partnerships

Action	Lead	Target Date	Quarterly Report
Completion of Power at Stoney Lake campground	Leo/Ken	Spring 2014	Quarter 1 – approved in 2013 budget Quarter 4 – Power was installed in Stoney Lake – some completion will be required in spring Quarter 2 2014 – Power installation is complete.
Playground - Floating Stone	Leo/Ken	Nov 2014	Quarter 1 – Not included in 2014 budget.
Playground - Stoney Lake	Leo/Ken	Nov 2014	Quarter 1 – Not included in 2014 budget.
Playground - Lindbergh - install in spring	Leo/Ken	June 2014	Quarter 1 – approved in the 2013 budget Quarter 2 – Playground equipment has been ordered. Quarter 4 – Playground equipment has arrived – was too late in the season to install – defer installation to the spring. Quarter 2 – Playground has been installed – just need to finish with sand. Quarter 3 – complete – small items to finalize in spring 2015
Explore options and costs for a “gathering place” at Lottie Lake		Summer 2014	Quarter 3 - no action taken
Explore developing overflow camping area at Lac Bellevue		Summer 2014	Quarter 1 – Included in 2014 budget – to be completed during construction season.
Explore solar street lighting for new parking lot at Westcove -		Summer 2014	Quarter 1 – Not included in 2014 budget
Explore replacing piers at all parks		Summer2014	Quarter 1 – On going

Goal 14 – Library/Culture

Goal14: Public libraries conserve and enhance the rural lifestyle of residents by providing easy access to information, reading and educational materials

Action	Lead	Target Date	Quarterly Report
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Appendix 1 for 7.1.: 2014 - 4th Quarter Strategic Plan

Consideration for contribution to Allied Arts for upgrade of sound system and stage flooring - \$30,000		April 2014	Quarter 1 – Included in 2014 budget. Quarter 2 - \$30,000 was allocated to Allied Arts.
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County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.2. 2015 Strategic Plan

#20150106005

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

The 2015 Strategic Plan, as updated after the Planning Sessions is being presented for Council approval. Following approval of the plan, administration will proceed with the 2015 budget process.

Recommendation

Motion to approve the 2015 Strategic Plan.

Additional Information

Originated By : pcorbiere

Vision:

“The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy”

This Strategic Plan provides *Council's* priority direction to administration in moving St. Paul County forward in achieving the vision.

All direction give to administration is to be fulfilled adhering to the values of the County:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

“Strategic Planning is a process by which we can envision the future and develop the necessary procedures and operations to influence and achieve that future”

– Clark Crouch

Strategic Business Plan 2015

County of St. Paul No. 19

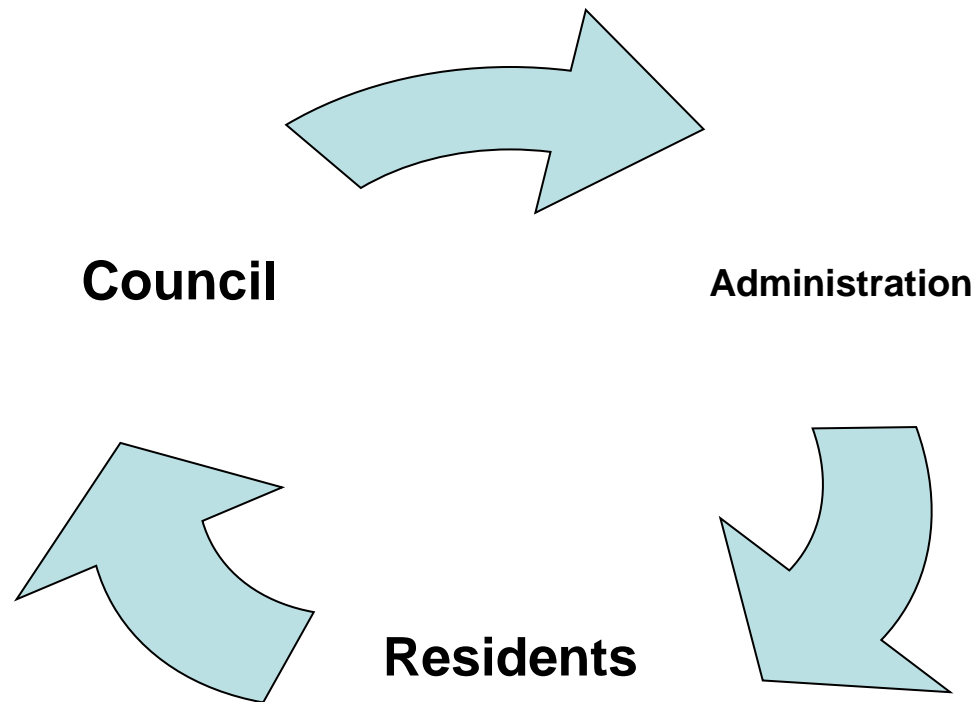


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**County of St. Paul
Strategic Business Plan – 2015**

Vision:

Appendix 1 for 7.2.: 2015 Strategic Plan

The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy

Core Values:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

Guiding Principles:

- 1) Balance the rural character of the County with regional vitality, orderly growth and diversified economic opportunities.
- 2) Promote environmental stewardship and conservation of natural resources.
- 3) Foster innovation and research to improve the community.
- 4) Seek collaborative approaches for effective service delivery and quality of life improvement.
- 5) Strive for operations efficiency and stability to provide affordable services to residents.

Sustainable Priorities:

- Preserve the rural character of the County through the conservation of the quantity and quality of the agricultural land, maintaining the beauty and accessibility of the lakes, and good partnerships with urban neighbors.
- Encourage environmentally sound and sensitive development.
- Allow development in such a manner as to limit the removal of higher capability agricultural land, not put undue pressure on the natural environment or the provision of services and not cause unacceptable adverse effects on the agricultural economy and community.

Appendix 1 for 7.2.: 2015 Strategic Plan

- Utilize natural resources to promote economic diversification which is compatible with the rural environment and environmentally sound so that all residents may enjoy optimum working and living standards.
- Continue to support and promote sustainable and enhanced agricultural research, activities and practices to achieve the rational diversification and intensification of agricultural activities and a profitable and sustainable future for producers.
- Seek inter-municipal plans and cooperative service agreements such that they continue to support better relationships among rural and urban residents, better services and efficiency of services.
- Encourage the development and expansion of institutional facilities to meet the educational, social, religious and cultural needs of residents.
- Ensure the provision essential services such as emergency services, health services, education and gathering places for social and religious activities, to support the renewal and enhancement of vital components of rural lifestyle and quality of life.
- Support the continued, orderly growth of the incorporated urban centers so they can continue to provide a range of commercial, industrial, residential and institutional services to the wider community.
- Minimize the negative impact on the land by encouraging good stewardship of the land.
- Minimize conflicts between agricultural and non-agricultural land users.

Goal 1 – Governance

Goal 1. Council uses a “rural filter” in making all decisions and models transparent, participatory and inclusive leadership

Action	Lead	Target Date	Quarterly Report
Host Annual Meeting – move the annual meeting around the County – 2015 in Mallaig	Council/Sheila	April 2015	Quarter 1 –
Municor siding in Mallaig – acquire from Municor – budget implication – Survey costs	Tim	Dec 2015	
Continue with joint meetings with both the Town of St. Paul and the			

Appendix 1 for 7.2.: 2015 Strategic Plan

Town of Elk Point. Minimum 1/year			
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Goal 2 – Administration

Goal 2: Excellence in services provided by Administration is premised on ensuring Council is well-informed, strengthening ties with community partners, building effective working relationships with government, promoting the rural character of St. Paul County and building corporate capacity.

Action	Lead	Target Date	Quarterly Report
Continue to work on an asset management project to determine life of assets within municipality Consider Purchase Asset Management in 2016 Software-Bellamy – that is tied to both our Financial and GIS Software. Cost \$45,000 – Increased annual cost (included in that amount) \$3,000	Sheila/Darlene Sheila/Darlene	Dec 2014 Summer 2016	Quarter 1 - Road Classification Workshop held with Council to finalize classifications and levels of service for County roads – to be approved and communicated to residents in 2nd quarter. Quarter 3 – working with Urban Systems to determine 20 year capital plan for roads – will be bringing forward to 2015 Strategic Planning. Quarter 4 – County of St. Paul has been asked to present their Asset Management strategy and progress at the next Provincial Asset Management meeting.
Continue adding County vehicles to AVL System – and/or Working Alone mechanisms New vehicles in 2015 include rest of gravel fleet – will reduce manual maps – show where gravel has been deposited. And mowing vehicles \$30,000	Sheila Linda/Mechanics	Dec 2014 May 2015	Quarter 1 – Have ordered Supervisor software for 3 vehicles to be used in the field. GPS is being installed on all graders and plow trucks. Quarter 2 – the Work Alone is set up for 51 employees. Staff will be trained on the use of the system in July. Quarter 3 – staff have received initial training on the system – however they are asking for additional training. This will occur in October.
Council to consider participation in Intern Program for 2015	Sheila/all departments	Sept 2014	Quarter 3, 2014 – Council has approved an application under both the Finance and Administration streams – with the

Appendix 1 for 7.2.: 2015 Strategic Plan

(applications to be out in fall of 2014) Applications have been sent in for both the Administrative and Financial streams- will know in early 2015 if we are successful in hosting an intern.		May 2015	expectation that we will have only one intern.
Communication Plan: <ul style="list-style-type: none"> • Ongoing review and updating of County website • Implement Social Media for County of St. Paul – Facebook, Twitter • Continue with Radio spots • Continue Newspaper County Page 8 • GIS Webmap public • GIS Webmap Subscription site • GIS Webmap Investors site 	Sheila Paulette Kyle/Paulette FCSS Phyllis/FCSS Linda Linda Sheila/Linda	Start January 2014	Quarter 1 –
Explore IT options – offsite servers – working with AAMDC Program Not complete in 2014 – keep for 2015 – waiting for AAMDC to analyze appropriate companies for municipalities –	Sheila/Tim	When Available	Quarter 1
Consider purchase of new plotter – complete with scanner (used for sending plans to assessors/building	Linda/Paulette		

Appendix 1 for 7.2.: 2015 Strategic Plan

inspectors), can hold 2 rolls of paper increasing safety of staff when changing paper \$23,000			
Purchase Cash Receipts Toolkit to maximize staff time for on-line and phone banking receipts - \$4,000	Darlene/Sheila/ Phyllis/Coco	January 2015	
Consider the purchase of Citizen Self Serve Software from Bellamy – this would allow residents and real estate to access information on-line regarding their property, utility bills, or accounts receivable and to make on-line payments for the same. \$36,000.	Darlene/Sheila/ Linda/Carolyn		

Administration - Policy			
Action	Lead	Target Date	Quarterly Report
Bridge File replacement – policy to ensure that road construction required for Bridge File is automatically included in road planning	Sheila	June 2014	Quarter 2 – No action yet.
Fire Bylaw Review	Dennis/Kyle		
Noise Bylaw Review	Kyle		
Cemetery Bylaw	Kyle		
Dog Bylaw	Kyle		
Gravel Levy Bylaw	Kyle		
Policies: <ul style="list-style-type: none"> Contaminated Site Management Salt Management Plan Employee Vehicle Use Distribution of County Funds for Special Achievements Short Term Disability 	Kyle		

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<ul style="list-style-type: none"> Sick Leave Dust Control oil vs. MG30 Retirement Policy – 6 months' notice Emergency Livestock Trailer Policy Road Mowing Program – using Road Classifications 			
Reformat Policies/Manual	Kyle/Paulette		
Review Outdated Bylaws	Kyle		
Reorganize Agreements/Develop standard agreement	Kyle		

Administration – Building Corporate Capacity			
Action	Lead	Target Date	Quarterly Report
Continue Succession planning processes that will ensure staff are ready for new roles as senior staff retire in the coming years. \$35,000 team building, leadership training, knowledge transfer (Asset Mgt/GIS database) Continue courses in 2015 but have courses start in late October and continue till spring – therefore not a big delay in learning.	Sheila	Dec 2014	Quarter 1 – Effective Teams and Leadership courses completed for the first group in January, second round of staff started courses in March. Great feedback from staff and process changes have been undertaken to improve communication to staff. Quarter 3 – courses will resume in October finishing by mid-December Quarter 4 – Courses will extend into January due to snow removal during the end of November.
Continue Team building for all staff – minimum of 2 events per year	WHSC	Fall 2014	Quarter 1 – Team Building event scheduled for April 17, 2014. Quarter 3 – Team Building event scheduled for Oct 10, 2014
Explore Employee Attraction and Retention Strategies: <ul style="list-style-type: none"> Employee Engagement Survey Participation in Job Fairs – start in High Schools 			Quarter 1 –

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<ul style="list-style-type: none"> Continuation of Team Building Events Succession Planning – Effective Teambuilding and Leadership series 360 reviews for Management team. Explore affordable housing or community housing projects for new employees moving to area Explore ways to find and retain skilled employees Complete more background research when hiring. Check resumes better 			
HVAC Administration Building \$25,000			

Goal 3 – Assessment

Goal 3: Assessment meets “best practice” standards, ensuring fair taxation for residents and businesses.

Action	Lead	Target Date	Quarterly Report
Work with Accurate Assessment to ensure accurate assessment of properties in the County of St. Paul and communicate any required changes to residents as procedures and methodologies change in the assessment department.	Accurate/Sheila		

Goal 4 – Economic Development

Goal 4. Economic development that is environmentally sound, focuses on sustaining agriculture, enhancing rural-based

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oil and gas utilization or is compatible with rural lifestyle, is encouraged

Action	Lead	Target Date	Quarterly Report
HUB Economic Development Project – Investor Strategies and GIS	Sheila/Kyle/Linda /Paulette	Fall 2015	Quarter 1–

Goal 5 – Fire/Disaster Services

Goal 5: Fire and Disaster services increase safety for residents and respond to rural living as effectively as possible

Action	Lead	Target Date	Quarterly Report
Continue work on Regional Emergency Management Plan with partners.	Rob Duffy	Sept 2015	Quarter 1
Provincial Emergency Management Exercise	Rob Duffy/REMP members	Feb 2015	
Regional Emergency Management Training	All required	As required	
Regional Emergency Management exercises – 2 table top exercises, 1 field exercise	Rob Duffy	Fall 2015	
Explore & Implement Mass Notification System	Rob/Sheila	Fall 2015	
Set up larger ECC – explore possibly using County PW Shop	Rob/Dennis	Summer 2015	
Set up Elk Point EOC - budget implications	Rob/Dennis/Town of Elk Point	Summer 2015	

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Community readiness/education sessions	Rob Duffy	Fall 2015	
Explore AFFRCS Radio Communication	Rob Duffy	Summer2015	
NESS Equipment Storage	Rob/Leo	February 2015	
Purchase of an Emergency Livestock Trailer - \$30,000	Dennis/Trevor		Quarter 1 -
Policy regarding its use.			
Register any members of this group under the Volunteer Insurance plan.			
Review Fire Agreements with Towns	Dennis/Sheila		Quarter 1- Ongoing
New Equipment for Ashmont Fire Department <ul style="list-style-type: none"> o Jaws of Life \$12,000 o Community Sign \$6,000 o Bunker Gear \$5,000 o SCBA Bottles \$ 3,000 			
New Equipment for Mallaig Fire Department: <ul style="list-style-type: none"> o Bush/Rescue Truck \$40,000 o Bunker Gear \$5,000 o Handheld Radios \$5,000 o Misc \$5,300 			
New Equipment for St. Paul Fire Department <ul style="list-style-type: none"> o Rapid Attach Unit \$75,000 			
Work with community clubs who require emergency services/EMT etc for their events. How can we	Tim		

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help them with the Ambulance transition?			
QMP update – inspection of commercial buildings			
Fire works? Enforcement issue			
Establish Levels of service for the County Fire Service – in relation to medical assist, etc.			
Establish Fire Service Protocols			

Goal 6 – Protective Services

Goal 6: *Efficacious law enforcement*

Action	Lead	Target Date	Quarterly Report
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Goal 7 – Public Works/Transportation/Safety

Goal 7: Services provided by Public Works minimize negative impact on agricultural land, are provided in a safe, cost-effective manner and enhance quality of life for residents.			
Action	Lead	Target Date	Quarterly Report
Gravel Levy Bylaw	Leo/Sheila	1 st quarter 2015	Quarter 1 –
Continue to utilize Road Use Agreements for road damages			

Goal 7A: Road system is maintained and upgraded on a regular basis to ensure safety and good quality roads			
Actions	Lead	Target Date	Quarterly Report
Road and Bridge Construction			
Develop policy regarding oil vs. MG30 for dust control	Kyle/Leo	March 2015	Quarter 1
See Appendix A for listing of road, bridge construction, and 2015 equipment replacement	Leo		
Gravel Levy			
Highway 867 – negotiation with Province for County take over at			

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some point.			
Goal 7B: Public works equipment is maintained and upgraded on a regular basis			
Action	Lead	Target Date	Quarterly Report
<p>Shop building efficiency – lighting and overhead doors, air handling and heating.</p> <p>Complete PW Shop Retrofit</p> <p>Follow-up with MCCAC Grant to obtain bonus for reduced energy consumption</p>	<p>Sheila/Ken</p> <p>Sheila/Kyle</p>	May 2014	<p>Quarter 2 – started in 2012; lighting is complete</p> <p>Quarter 1 – Retrofits to the PW Shop were tendered and opened on April 30. Council to determine if the tender will be awarded at the May Council meeting.</p> <p>Quarter 2 - Tender awarded. Work is commencing on the HVAC systems.</p> <p>Quarter 3 - Work is continuing on upgrades at the PW Shop – deadline is November 2013.</p> <p>Quarter 4 – progress on renovation is slow due to contractor – we have requested an extension to January 31, 2014 – however based on progress at the end of December, will need to consider additional extension request – possibly to June 2014.</p> <p>Quarter 1 2014 – Work on installation of HVAC Equipment is now progressing – deadline for MCCAC Grant has been extended to May 31, 2014.</p> <p>Quarter 2 2014 – Work is not complete – just waiting for final inspection from the Engineer. Paperwork has been sent in to MCCAC Grants people. (Grant arrived in July)</p> <p>Quarter 3, 2014 – work is complete – Engineer will do final inspection in October 2014.</p>
Replace overhead doors at PW Shop. 14 doors X \$4500/door	Ken		
See Appendix C for listing of equipment purchases	Leo		

Goal 7C: Successful Safety			
Actions	Lead	Target Date	Quarterly Report
Training program for new equipment operators			Quarter 1 -
Training Opportunities for staff			
Explore Video Safety	Bryan/Crystal/Tim		Quarter 1 -

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Orientation/online			
Include on Payroll Checklist			

Goal 8 - Utilities

Goal 8: Utility systems are maintained and upgraded on a regular basis to ensure effective and efficient delivery of services			
Action	Lead	Target Date	Quarterly Report
<p>Work towards improved water quality in Ashmont and Mallaig</p> <ul style="list-style-type: none"> - Determine water supply for Ashmont, Lottie Lake – WTP or Transmission line from Spedden - Move Wiggen Test plant to Mallaig following Ashmont project to enhance water quality there <p>Work on Water Supply from Spedden to Ashmont -</p> <p>Upgrade truck fill at Ashmont – to include account number/coin option.</p>		<p>WTP – March 2014</p> <p>Test Plant – spring 2013</p>	<p>Quarter 1, 2013 - Ashmont Water Treatment plant detailed design is complete. As of April 30, ready for tendering. Administration to liaison with AT to determine if projects that exceed the approval will be funded....this will be part of any tender document. Council to determine if we proceed to tender at the May Council meeting.</p> <p>Quarter 2 - Ashmont Water Treatment Plant was tendered out. Council to determine if tender will be awarded following review by Alberta Transportation – and approval by Transportation to cover the unfunded portion – when they are able.</p> <p>Quarter 3 – Following meeting with Alberta Transportation and letter received regarding funding – Council determined to put the awarding of the tender for the Ashmont WTP on hold in order to look at other options. Options that will be explored include: connection to Hwy 28/63 Water Commission at Spedden; connection to St. Paul; and construction of WTP. Council will make determination at October Council meeting.</p> <p>Quarter 4 – Council received report from Urban Systems and based on the report made a resolution to proceed with a scope change requesting to build a line from St. Paul to Ashmont – provided the Town of St. Paul is interested in supplying water to the County. Then in November, the County received new information regarding the price of water from the Hwy 28/63 Commission at Spedden, as well they asked Administration to research potential water line from Cold Lake to Glendon.</p>

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			<p>Quarter 2, 2014– Council approved the expenditure of \$20,000 to look at the supply of water that can be provided to the County of St. Paul from the Hwy 28/63 Commission. This study will provide Council with information as to what population will trigger required upgrades on that line and the scope of the upgrades – pumping or twinning of lines.</p> <p>Quarter 3 – Council received Associated Engineering report at the September Council meeting – decision was deferred to a future meeting.</p> <p>Quarter 4 – Council resolved to ask for a scope change to connect to the Spedden line. Application was sent to Alberta Transportation.</p>
Complete Feasibility study for Joint Lagoon in the Lac Sante Area – with the County of Two Hills	Sheila	Summer 2014	<p>Quarter 1 – RFQ and RFP's have been sent out regarding this project. Project was awarded to Urban Systems.</p> <p>Quarter 2 – a kick-off meeting was held in Two Hills to discuss the process for this Feasibility Study.</p> <p>Quarter 3 – Urban Systems is currently working on the project – determining volumes of septage, potential locations, etc.</p> <p>Quarter 4 – Feasibility report is complete, scheduling a meeting with the County of Two Hills – Applied for extension to the grant to allow for a meeting in January.</p>
Explore Tank loaders for non-potable water	Sheila, Dennis, Leo		<p>Quarter 1 –</p> <p>Quarter 2 –</p> <p>Quarter 3 -</p>
When requested, explore providing water to Developments	Sheila	2014 as requested	Quarter 1,2,3 – No requests
Consider application under new Federal Program for upgrade of water distribution systems in Lottie Lake, Ashmont, Bayview Beach, potential Co-ops off St. Paul/Elk Point line (with the municipal portion funded by residents)	Sheila/Tim	When announced	<p>Quarter 2 – Program will not be open for applications until 2014.</p> <p>Quarter 2, 2014 – Open Houses were held for Lottie Lake and Ashmont residents in June to determine support for new water distribution lines. A newsletter was sent out in June to all residents giving them until the end of July to respond – Council will proceed with an application based on these responses.</p> <p>Quarter 3 – Council reviewed the responses from Lottie Lake and Ashmont residents. It was determined to submit Building Canada Grant applications for both projects when the program is available to receive applications. It has been</p>

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			indicated that no applications will be accepted until early 2015. Quarter 4 – Building Canada grant not accepting applications yet.
<p>Review Ashmont Lagoon Feasibility study and work on implementation plan.</p> <p>Short Term measures to extend life of Ashmont Lagoon:</p> <ul style="list-style-type: none"> • De-sludging lagoon - \$85,000 • Re-route trucks to Mallaig (once upgrades complete) • Geo-technical review of area for lagoon expansion • Purchase of required land <p>Detailed design of lagoon upgrade – construction to be in future years 2016-2019. Design \$565,600</p>	Council	<p>January 2014</p> <p>Summer 2014</p>	<p>Quarter 2 – Work has commenced on the de-sludging of the Ashmont Lagoon – will take place in July/August. Flow Meter is scheduled to be installed in July. Geo-technical review has been completed.</p> <p>Quarter 3 – Lagoon has been de-sludged - flow meter has been installed.</p> <p>Quarter 4 – Received report from Urban systems on wastewater plan based on work done at Ashmont lagoon over last 2 years.</p>
Ashmont Sewer Line expansion to three lots (as per council resolution in 2013) 2015	Danny	Summer 2015	<p>Quarter 1 - To be constructed this summer, or as per contractor's schedule</p> <p>Quarter 2 – Utility staff are working with contractors to schedule time for work to be done.</p> <p>Quarter 3 – Still working with contractors</p> <p>Quarter 4 - Danny working on this project. Still ongoing</p>
Conduct and inventory water wells in subdivisions and ensure they are secured and signed as non-potable water supplies. Include their location on the GIS System	Danny	Summer 2015	<p>Quarter 3 – Not completed</p> <p>Quarter 4 – Not completed</p>
Determine wastewater solution – expansion of Ashmont, new lagoon near Lac Sante			

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Resident calling for hold on building permits till solution resolved.			
Riverview utilities – determine waste water solution. Set up meeting with residents to communicate cost of water/waste water and date for billing to commence.			
Establish protocol for Elk Point water line – breaks.			
Explore sewer truck purchase to help reduce costs to residents and assist with paying for lagoons.			

Goal 9 – Waste Management

Goal 9: Waste management enhances and encourages “best practices” in waste disposal			
Action	Lead	Target Date	Quarterly Report
Waste Storage Site - Poirier Development Poirier Development 2015 \$20,000	Dennis	Fall 2014	Quarter 2, 2013 – Will completed clay – Gravel pad at Perch Lake Quarter 3 – St. Vincent Waste Storage Site complete. Perch Lake will be completed in the fall. Garner Lake site to defer to next year. Perch lake will not get completed until the spring of 2014. A site has been selected for Poirier Development’s bins, and will be constructed in 2014. Quarter 3, 2014 - Perch Lake is completed. Poirier development is still undecided at this point. Quarter 4 – Staff/councilor are still working on preferred location for site in the Poirier Development. Construction will be deferred to 2015.
Frontload waste truck \$280,000 Chasis ordered in 2014 – out of 2015 budget			
Dry waste pit – Mallaig transfer			

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station \$40,000			
Front Load Waste bins \$30,000			
Work on moving of waste bins at Lac Bellevue to accommodate park expansion of overflow parking			

Goal 10 – FCSS

Goal 10: FCSS services conserve and enhance the rural lifestyle of residents.

Actions	Lead	Target Date	Quarterly Report
Meet the target set out by the province to spend 50% of the budget on Children and youth programs.	Janice	Dec 2015	Quarter 2 –
Assist the general Public with ongoing support and Direction	Janice & Katie	Ongoing	Quarter 1,2,3 &4 - ongoing
Hold a Seniors Clinic on Alberta Seniors Benefits changes once per year	Janice & Coco	Ongoing	Quarter 2 –
Organize and host Seniors Festival – in Heinsburg (as 2014 festival was cancelled due to inclement weather)	Janice & Coco	Dec 2015	Quarter 4 –
Provide recognition to Community Volunteers	Janice & Coco	Aug 2015	Quarter 1 –
Arrange Joint Board Meetings with the Town Of St. Paul FCSs to insure no Overlap of Service	Janice	Dec 2015	Quarter 1 –
Update FCSS Policy & Procedures Manual as requested	Janice	Ongoing	Quarter 1,2,3&4
Welcome Baby program, Administer & implement changes as required	Janice & Coco	Ongoing	Quarter 3 –
Welcome to the County Packages, Administer & implement Changes	Janice & Coco	Ongoing	Quarter 2 –

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as required			
Lead the 5 th annual Ashmont Summer Program	Janice & Coco	Sep 2015	Quarter 2 –
Administer the Mallaig Moms N Tots	Janice	Ongoing	Quarter 3 –
Administer the Ashmont Moms N Tots	Janice & Coco	Ongoing	Quarter 3 -
Coordinate the Volunteer Income Tax Program	Coco	Jun 2015	Quarter 2 –
Coordinate Seniors Week Events	Janice & Coco	Jun 2015	Quarter 2 –
Complete the Annual Report As Requested by the Province	Janice	Dec 2015	Quarter 2-
Complete Outcome Measures as requested by the Province	Janice	Dec 2015	Quarter 2 –
Provide Support & Direction to Seniors that are being Abused	Janice	Ongoing	
Administer the community Counselling program- & implement Changes As Requested	Janice	Ongoing	Quarter 1,2,3&4
Provide Support/Referrals to individuals that Request Assistance	Janice	Ongoing	Quarter 1,2,3.&4
Consider contribution to the FSLW Program (request \$30,000) not included in FCSS budget – would be over and above County required contribution for FCSS			Quarter 2 –
Administer snow angel volunteer program for hamlets	Janice/Coco	Ongoing	Quarter 3 –
Organize High Heels and Spurs Program for schools in our region	Janice/Coco	Dec 2015	Quarter 4 –
Administer the Meals on Wheels Program	Janice/Coco	Ongoing	Quarter 1
Manage and Coordinate the Community Connector Trailer	Janice/Coco	Ongoing	Quarter 1

Goal 11 – Agriculture

Goal 11: Agricultural services are designed to assist the continuation and enhancement of agricultural activities.

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Actions	Lead	Target Date	Quarterly Report
GPS on mowing equipment	Keith/Mechanics	April 2015	Quarter 1 - We are still working on getting the GPS on the mowers. Quarter 2 – will defer GPS on Mowers till 2015 – ran out of budget.
Work with highway maintenance contractor to ensure weeds are controlled around those highways	Dennis/Keith	April 2014	Quarter 2, 2013 - Agreed to do some weed control along highways in troubled areas. Costs covered (2013) Quarter 1 , 2014- This is based on a per year basis. Transportation will cover costs for any type of work done. Sk Sprayed for weeds on highways near Ashmont. We continue to be in contact with the Ministry of Transportation to ensure their roads are kept clear. Currently we have up to \$5000 to spend on weed control on highways in the County from the Ministry. kk
Coyote Bounty for predation control - \$20,000 for Jan-Mar 2014 and additional \$10,00 for fall 2014 Continue program in 2015	Keith /Warren	Dec 2015	Quarter 1, 2013 – Program has ended for the spring with 944 coyotes/1 wolf brought in (in 2012 over 1400 coyotes were brought in). \$10,000 left in the budget to commence the program again in November 2013. Quarter 2 – Quarter 4 – Coyote Bounty commenced again November 1, 2013 Quarter 1, 2014 - The coyote bounty has received approximately 1300 coyotes and 3 wolves from the reduction program as of April 1, 2014. Quarter 4 – Program commenced for winter 2014/2015.
Advocate to the Province regarding the control of Wolf population	ASB		Quarter 1 – The Wildlife Damage Compensation Program resolution was brought forward at this years' ASB conference to address this.
Explore options to resolve dog issues within the County – contract out?	Keith/Jack	Fall 2014	Quarter 1 – We continue to answer dog calls in the County and try to find solutions and avoid fines. With additions of noise cannons and work alone software we will make this safer. Quarter 2 – dog complaints are still coming in – most complaints due to neighbours not getting along. Work alone software will be installed in July. Quarter 4 – staff have Work alone software now in event of emergency. This has increased staff safety – not resolved the dog issues.
Continue with Oxeye Daisy program – 2015 – Education			Quarter 1 – We will map out the oxeye daisy outbreak around Ashmont and report how it can spread from year to year. We

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			will continue to have discussions with local residents about the weed. We will ensure County roads are clear of oxeye daisy.
Review mowing program – with level of service on road classification program – new construction			Quarter 1 – We will review the classification program to see if our current mowing program needs to be changed.
Degelman mower \$33,000			
Dynamite Shed – potential relocation – regulation change -			

Goal 12 – Planning & Development

Goal 12: Development is environmentally sound and sensitive			
Actions	Lead	Target Date	Quarterly Report
Review of County owned land – possible sale of properties Gravel testing on properties identified in review (when time permits)	Leo	Dec 2015	Quarter 1
LUB/MDP amendments			
Lac Sante ASP Review			

Goal 13 – Parks & Recreation

Goal 13: Recreation opportunities are available to the public through the County of St. Paul or partnerships			
Action	Lead	Target Date	Quarterly Report
Explore options for porta potties and storage shed at Lottie Lake		Summer 2014	Quarter 3 - no action taken
Explore developing overflow camping area at Lac Bellevue		Summer 2014	Quarter 1 – Included in 2014 budget – to be completed during construction season.
Explore solar street lighting for new parking lot at Westcove -		Summer 2014	Quarter 1 – Not included in 2014 budget
Explore replacing piers at all parks		Summer2014	Quarter 1 – On going
Floatingstone priority			
Upgrade power at Westcove - \$50,000/year for 3 years - Potential reduce rates for 2015			

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year			
Building repairs – Stoney lake – office/bathrooms			
Lac Bellevue – new Bathroom – overflow - \$10,000			
New Gator – Floatingstone \$20,000			
Septic Fields – Floatingstone/Westcove \$60,000			
Mallaig Recreation – 5 yr plan <ul style="list-style-type: none"> o Arena - \$15,000 - 2015 o Playground - \$50,000 - 2015 (using Public Trust Reserve Funds) o Gazebo - future 			
Consideration of annual contribution for operation of St. Paul Golf Course. Town is considering \$20,000			
Re-negotiate the recreation contribution to Town of St. Paul			
Consideration of Powering of stalls at camping area in Heinsburg			

Goal 14 – Library/Culture

Goal14: Public libraries conserve and enhance the rural lifestyle of residents by providing easy access to information, reading and educational materials

Action	Lead	Target Date	Quarterly Report
Consider contribution to Allied Arts to assist with payment of loan.			
Potential replacement of the Action Van in St. Paul			

**Public Works Report
Planning for 2015**

- 1- Road & Bridge Construction**
- 2- Oiling & Dust Controls & Mg-30 or calcium chloride**
 - Oiling dust controls vs MG-30**
- 3- Gravel & Crusher**

2014	144,915 yards crushed Kinjerski pit	68690 yds
	CN pit	76225 yds
2015	Danyluk Pit	
	Richland Pit	
	Boulianne Pit	
- 4- Mulcher & Brushing**
- 5- Subdivision & Hamlet Issues**
 - Water & Sewer**
 - Walkways**
 - Signs**
- 6- Parks**
- 7- Safety & By-Laws**
- 8- Gravel Levy .25 tonne/road damages 10,000 per mile**
- 9- Hwy welcome signs**
- 10- Road Data**
- 11- Hwy 867 - overlay and try to include salt shed in deal**
- 12- Salt Management Plan**
- 13- Oil Committee Meeting**

- 14- Councillor role when ratepayers phone you
- 15- Winter storms when rate payers phone so we don't bother the operators on every single call, give us a couple days unless emergency.

Bridge Files 2014, 2015, 2016, 2017

2014

BF 75789	ISE	34 - 56 - 04 - W4	Laurier Lake
BF 71154	INE	07- 60 - 09 - W4	St. Arnault
BF 70104	SSE	16 - 61 - 10 - W4	West of Malo Done
BF 77675	SSW	16 - 61 - 10 - W4	West of Malo Done
BF 76888	SSW	17 - 61 - 10 - W4	West of Malo Done

2015

BF 06575	SSW	17 - 56 - 03 - W4	West Frog Lake Store (Tender for 2015)
BF 78684	ISW	17 - 59 - 09 - W4	St, Vincent Joly
BF 72562	SSE	14 - 62 - 11 - W4	West Charbonneau

2016

BF 02351	WSW	21 - 58 - 08 - W4	North of Cliff
BF 70924	SSE	27- 59 - 11 - W4	Ashmont Marsh
BF 08786	SW	16 - 62 - 10 - W4	Osga North

2017 Check the following

BF71794	ISW	34 - 55 - 09 - W4	old culvert to be removed
BF 75466	ISW	18 - 56 - 07 - W4	South of Insco
BF 76592	WSW	33 - 57 - 11 - W4	South of Kirpatrick
BF 76291	INW	20 - 57 - 05 - W4	Ockerman
BF 75791	ISE	24 - 56 - 11 - W4	DD

Other culverts that need attention according to BIM Reports 2014

2015 Road & Bridge Construction

Division 1

BF75789 - Laurier Lake	1 mile	ISE of 34-56-04-W4	Rg Rd 42	1C131
- Baker Rd	1.5 mile CNRL	W of 10-57-0 -W4	Rg Rd 63	1C143
- Cameron Rd	1 mile	W of 30-57-05-W4		

Note, Check on rite away from Tervita for future construction 1 mile Riverview rd.

Division 2

- Moose Hill Slide	.5 mile	thru 28-57-06-W4	TwpRd 574	2C123
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Note, Check on engineering cost for tendering construction of slide

- South of Hahns BF06873	1.5 miles	W of 34 - 56- 07 - W4	Rg Rd 73	
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Division 3

- Fontaine Rd	.5 mile	W of SW-07-58-08-W4	Rg Rd 90	
- Robinson Rd	1.5 mile	W of 01- 58- 08- W4	Rg Rd 81	

Division 4

- Berlinguette	1.5 mile	W of 15,22,27,-58-10-W4	Rg Rd 103	4C141
- Berlinguette Int.	.5	S of SW-03-59-10-W4	Twp Rd 590	

Division 5

- Owlseye Rd	1 mile	W of 04-59-10-W4	Rg Rd 104	5C122
- Beaulieu Rd	1 mile	W of 02-59-10-W4	Rg Rd 102	
BF71154 -St. Ar. Rd	.5 mile	W of 08-60-09-W4	Rg Rd 95	5C141
- Michaud Est.	.5 mile	NE of 25-59-10-W4		5C142
- Ashmont Dev.	.3 mile	SW of 27-59-11-W4		5C144

Division 6

- Garner Rd	3.5 miles	S of 04,05-61-11-W4	Twp Rd 610	
-		S of 01-61-12-W4	Twp Rd 610	

Total app. 15 miles

- Garbage dry waste pit in Mallaig
- Boulliane gravel pit to strip

4 Year Summary Road Construction

	2014	2015	2016	2017	Total
Div. 1 205 7	Murphy Overlay	1 mile Cameron BF75789 1 mile Laurier 1.5 Baker/CNRL 3.5 mile total	1.5 miles CNRL 6 miles North. V rd 1 mile Tervita	3.5 mile Riverview	
Div. 2 205 9.3	1 mile Pankiw 1 mile total	1.5 miles Hahn South 1.5 miles total	1.5 miles NK North		
Div. 3 200 7.5		1.5 mile Robinson .5 mile Fontaine 2. miles total	.5 mile Millar		
Div. 4 200 4.5	.5 mile Tkachyk 2 miles Berlinguette 2.5 miles total	1.5 mile Berlinguette .5 mile Berling.Int. 2	2 miles Looy 1 mile Correction		
Div. 5 195 8.6	2.2 miles Murray 2.2 miles total	BF71154 .5 mile Arnault 1 mile Owlseye .5 Michaud Estate 1 mile Beaulieu 2.5			
Div. 6 215 3.6	BF70104 BF77675 BF76888 4 miles Malo .3 Mallaig Sewer 4.3 miles total	3.5 miles Garner 3.5 miles total	2 H. Michaud North	2 miles Purificati	
12.5	10	15			

Oiling Estimates 2015

Division 1

- Northern Valley Rd 10km
- Willow Range Rd 3km
- Corral North Rd 1km
- Melnyk Rd 3km
- Bristow Rd 6km
- Tervita Overlay 100 to 150,000
- Lindberg 100 meters oiling

Division 2

- Spring Park Rd 6km
- Pankiw Rd 2km
- Ference Rd 4km
- Shamrock Valley Rd 10km 12000t rip & pack
- Armistice Rd 4km 2400t
- 14400t

Division 3

- Richter Rd 3.6km 4320t ready 4320
- Labine Rd 3km 1800t rip & pack 1800
- St. Cyr Rd .7km 720t rip & pack 720
- Armistice Rd 2km 2400t rip & pack
- Lac Bellevue park rd 2 km 2400t rip & pack
- Lac Bellevue camp rd 2 km 2400t rip & pack
- 14040t
- Roberge Rd look into it as well

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Division 4

- Ternovoy Rd	2.4km	2980t	ready	2980
- Lafond Rd	4km	2400t	ready	2400
- St. Brides west	4 km	2400t	overlay	
- Cork hall east & west	2.5 km	3000t	rip & pack	
		10780t		
				5280

Division 5

- Floating Rd	8.5km	5100t	ready	
- Correction Rd	5.6km	6720t	ready west	6720
- Parkland Rd	2.3km	2760t	rip & pack	
		14580t		
Ashmont dump Rd look into it as well				
				6720

Division 6

- Mallaig to Goodridge	3km	4200t	rip & pack	
- Mallaig North	3km	2100t	rip & pack	
- Mallaig East	2km	1200t	rip & pack	1200
- St. Lina North	1km	1200t	rip & pack	1200
- St. Lina South	.5 km	600t	ready	600
- St. Lina East	4km	4800t	rip & pack	4800
- Boyne Lake	1.5 km	3000t	rip & pack	
		17100t		
				7800

Total 70,900 yds

Total 26,640 yds

$$26640 \times 75.00 = 1,998,000$$

Oiling Budget 2015

Cold mix	2,000,000	
Industry cold mix	500,000	25,000 x 20 mixing with CNRL oil = 500,000
Patching	300,000	25,000 @ 25 = 625,000 sold to CNRL and
others		
Calcium MG-30	250,000	500,000 app. 70 miles of calcium
Calcium MG-30	250,000	
Total	3,300,000	

Dust Controls 2015

Division 1

Division 2

Division 3

Division 4

Division 5

Division 6

2015 New Equipment & Capital Assets

Purchase New Equipment/Replace

T-48 Kenworth gravel box	Kenworth with box	185,000	187,000
T-52 Western Star gravel box	Kenworth with box	185,000	187,000
T-7-1990 Single axle 4x4 with sander, culvert truck		175,000	205,000
MG-11 Volvo grader 2009	538,000-106,000trade=	432,000	538,000
MG-12 Volvo grader 2009	538,000-99,000 trade=	439,000	538,000
Keep MG-4 14H grader 2007 for spare			
Demo grader M3 for 7 months free use, new series up 60,000			
CT-06 D7E crawler lease	replace with D6T	481,000	481,000
D7E lease 94,000 replace D6T lease 73,500			
Service Truck & Box T-17 1993 ford		140,000	140,000
Truck half ton		40,000	34,000
Truck half ton		40,000	34,000
Air compressor		40,000	
Wood Chipper		40,000	
Gator for Parks		20,000	15,000
Mower ASB		33,000	
Garbage Truck		280,000	Done
Total		2,049,000	

Outrigger for 210 Volvo Hoe

Sale Of Equipment

Garbage truck	20,000
T-48 Kenworth combo 14500 hrs	20,000
T-52 Western combo 12200 hrs	20,000
MG-11 2009 volvo grader 6700 hrs spare	106,000
MG-12 2009 volvo grader 8000 hrs Eric	99,000
CT-06 2012 D7E crawler 2200 hrs lease	return
T-31 2003 Dodge one ton/chipper/misc	20,000
T-17 1993 Ford service truck	
Total	80,000
Total Difference	1,969,00



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Issue Summary Report

7.3. 2015 Land Leases

#20150107004

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

The following land lease is being presented for renewal for the year 2015:

SE 4-56-3-W4	Kent Boyd
PNE 8-56-4-W4	Craig Lorensen
PNW 34-56-5-W4	Lionel Romanchuk
PNW 20-56-10-W4	St. Paul Grazing Reserve Association
PNE 6-60-10-W4	William Barefoot & Sylvia Slowski
N 1/2 SW 34-58-11-W4	Starosielski Cattle Inc.

Section 61 of the M.G.A. allows a municipality to grant rights with respect to its property.

Recommendation

Motion to approve the following land leases for renewal for 2015:

SE 4-56-3-W4	Kent Boyd
PNE 8-56-4-W4	Craig Lorensen
PNW 34-56-5-W4	Lionel Romanchuk
PNW 20-56-10-W4	St. Paul Grazing Reserve Association
PNE 6-60-10-W4	William Barefoot & Sylvia Slowski
N 1/2 SW 34-58-11-W4	Starosielski Cattle Inc.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.4. ARMAA Zone Meeting - January 7

#20150107005

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

The ARMAA Zone meeting was held on Wednesday, January 7, 2015 in Fort Saskatchewan.

Recommendation

Motion to ratify Sheila Kitz and Kyle Attanasio's attendance at the ARMAA Zone Meeting on January 7, 2015.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.5. Alberta Sand and Gravel AGM - Jan. 14 & 15

#20150106014

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

The Alberta Sand and Gravel AGM will be held January 14 & 15, 2015 in Edmonton. Registration for the AGM is \$275.

Recommendation

Motion to approve Leo deMoissac and Bryan Bespalko to attend the Alberta Sand and Gravel AGM on January 14 & 15, 2015 in Edmonton.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.6. 2015 Joint Northern/Southern Alberta Safety Council - Jan. 21 **#20150108004**

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

The County of Red Deer will be holding the 2015 Joint Northern/Southern Alberta Safety Council Meeting on January 21, 2015. The meeting will provide valuable networking opportunities. Members are encouraged to share information on their health & safety trends, audits, significant incidents and innovation.

Recommendation

Motion to approve Crystal St. Arnault and Bryan Bespalko to attend the 2015 Joint Northern/Southern Alberta safety Council meeting on January 21, 2015 in Red Deer.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.7. Roadata Services Ltd. Conference - Jan. 22

#20150106013

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

Roadata Services Ltd. will be holding their 8th Annual Infrastructure Protection Conference on January 22, 2015 in Red Deer. There is no registration fee for this one day conference.

Recommendation

Motion to approve Leo deMoissac and Steven Jeffrey to attend the 8th Annual Infrastructure Protection Conference on January 22, 2015 in Red Deer.

Additional Information

Originated By : pcorbiere



Invites You To Our

8th Annual Infrastructure Protection Conference

Thursday, January 22nd, 2015

10:00am – 3:00pm

The Sheraton Hotel

3310 50th Ave

Red Deer, Alberta

Further Details to Follow

Topics we are exploring include:

- Enhancing Enforcement through TRAVIS
- Developing Working Relationships with Industry
- Movement from the Hauler's Aspect
- TRAVIS Revenue Sharing Statistics
- Roadata Services Refresher
- Networking Sessions

****Topics are subject to change**

If there are other topics you feel would be beneficial,
email your ideas to nasha@roadata.com



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Issue Summary Report

7.8. Growing Rural Tourism Conference - Feb. 22-25

#20150106009

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

The 15th Annual Growing Rural Tourism Conference will be held February 22-25, 2015 in Camrose. Rural communities in Alberta and across Canada have begun looking towards tourism as a viable industry to diversify their local economies. The Growing Rural Tourism Conference brings together groups who have embraced innovative Tourism strategies and partnerships, and those looking at how they might bring new sources of revenue and employment to their own communities.

The Agenda for the Conference can be viewed online at www.growingruraltourism.ca. Early Bird registration for the Conference is \$285 (before January 23rd).

Recommendation

Motion to approve Councillor D. Dach to attend the 2015 Growing Rural Tourism Conference from February 22-25, 2014 in Camrose.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.9. 2015 ASCHA Convention & Tradeshow - Apr. 15-17

#20150106007

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

The 2015 Alberta Senior Citizen' Housing Association (ASCHA) Conference will be held April 15 to 17, 2015 in Edmonton. Registration for the conference is \$580.

Additional information can be viewed at www.ascha.com/events.

Recommendation

Motion to approve Councillor L. Amyotte, Councillor D. Dach, and Councillor M. Fodness to attend the 2015 ASCHA Convention from April 15-17, 2015 in Edmonton.

Additional Information

Originated By : pcorbiere

Agenda

Wednesday, April 15, 2015

7:00 AM	Registration Opens
10:00 AM - 12:00 PM	Opening Ceremonies with Insight Panel
12:00 PM - 1:00 PM	Delegate Lunch
1:00 PM - 2:30 PM	Annual General Meeting Part 1
2:30 PM - 3:00 PM	Networking Break
3:00 PM - 4:30 PM	Annual General Meeting Part 2
6:30 PM - 9:30 PM	Tradeshow Opening and Networking Dessert Reception

Thursday, April 16, 2015

8:00 AM - 10:30 AM	Breakfast and Tradeshow
10:30 AM - 12:30 PM	Government Initiatives Session
12:30 PM - 2:00 PM	Delegate Lunch and Tradeshow
2:00 PM - 2:30 PM	Prize Draws
2:30 PM - 3:30 PM	Education Breakout Sessions
3:30 PM - 3:45 PM	Networking Break
3:45 PM - 4:45 PM	Education Breakout Sessions 2
6:00 PM - 6:30 PM	Cocktails
6:30 PM - 10:30 PM	Banquet Dinner followed by Entertainment

Friday, April 17, 2015

7:15 AM - 8:15 AM	Delegate Breakfast
8:15 AM - 9:15 AM	Government Speakers
9:15 AM - 10:15 AM	Panel Discussion - The Resident/Family Experience
10:15 AM - 10:30 AM	Networking Break
10:30 AM - 11:45 AM	Closing Ceremonies, Grand Prize Draw (must be present to claim)



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Issue Summary Report

7.10. Alberta Library Conference - Apr. 30-May 3

#20150106008

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

The 2015 Alberta Library Conference will be held April 30 to May 3, 2015 in Jasper. Registration for the conference is \$275.

More information is available at <http://www.albertalibraryconference.com/>.

Recommendation

Motion to approve Councillor L. Amyotte and Councillor D. Dach to attend the 2015 Alberta Library Conference from April 30 to May 3, 2015 in Jasper.

Additional Information

Originated By : pcorbiere



Conference at a Glance

Time	Thursday, April 30	Friday, May 1	Saturday, May 2
6:45 a.m.		Breakfast served 6:45am-8:30 am Morning Yoga 6:45 am-7:45 am	Breakfast served 6:45 am-8:30 am Morning Yoga 6:45 am-7:45 am
8:00 a.m.		Registration Desk open 8:00 a.m.-8:30 a.m.	Registration Desk open 8:00 am-8:30 am
8:45 a.m.	Preconference: Leading from any position (9 am - 4 pm)	A1 Keynote -- Sara Critchfield	E1 Keynote -- Drew Dudley
10:00 a.m.		Trade Show Exhibits open 10:00 am-4:00 pm Coffee break 10:00 am-10:45 am Registration Desk open 10:00 am-3:00 pm	Trade Show Exhibits open 10:00 am-1:15 pm Coffee break 10:00 am-10:45 am Registration Desk open 10:00 am-11:00 am
10:45 a.m.		Concurrent Sessions B1-10 10:45 am-11:45 am	Concurrent Sessions F1-10 10:45 am-11:45 am
12:00 noon		Lunch 11:45 am-1:30 pm	Lunch 11:45 am-1:30 pm
1:00 p.m.			
1:30 p.m.		Concurrent Sessions C1-10 1:30 pm-2:30 pm	Concurrent Sessions G1-10 1:30 pm-2:30 pm
3:00 p.m.	Registration Desk open 3:00 pm-9:00 pm	ALTA and LAA Annual General Meetings 3:00 pm-5:00 pm	Concurrent Sessions H1-10 3:00 pm-4:00 pm
6:00 p.m.	Dinner Served 6:00 pm-10:00 pm	Dinner Served 6:00 pm-8:00 pm	Dinner Served 6:00 p.m.-8:00 pm
Evening Activities	Trade Show Exhibits open 6:30 pm-10:00 pm First Timers' Reception 7:45 pm-8:45 pm Opening Reception 9:00 pm-10:00 pm	Speed Networking 1 7:00 pm - 7:45 pm Speed Networking 2 7:45 pm - 8:30 pm Two Mayors, One Voice 8:00 pm Author Talk - Miranda Hill 9:00 pm Evening Yoga 9:00 pm - 10:00 pm	Author Talks - Ruth Ohi and Tyler Trafford 8:00 pm Wine Tasting 8:00 pm Beer Tasting 9:00 pm Dance 9:00 pm

Like Tweet

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Conference

[Conference at Thursday Schedule](#)
[Friday Schedule](#)
[Saturday Schedule](#)

[Keynotes](#)
[Preconference](#)
[Author Talks](#)
[Meetings](#)
[Session Presenters](#)



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Issue Summary Report

7.11. 2015 Salary Approval

#20150106012

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

Further to the January 8th Salary Negotiations meeting, we require a motion from Council to approve the recommendations of the Salary Negotiations Committee.

Recommendation

Motion to go in camera to discuss staff and council salary, if required.

Motion to approve the recommendations of the Salary Negotiations Committee effective January 1, 2015.

Additional Information

Originated By : skitz



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Issue Summary Report

7.12. Statutory and Other Declared Holidays

#20150107008

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

Further to Policy Per-30, Statutory and Other Declared Holidays, April 6th, Easter Monday and August 3rd, Civic Holiday will be observed as holidays for 2015.

Policy Per-30 will be revised to amend the Christmas Holidays as discussed at the Planning Sessions. The policy will then be brought to the Policy Committee.

Recommendation

Motion to file as information.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL #19

Policy Number

PER-30

Title

**Statutory and Other
Declared Holidays**

Page 1 of 1

Date Approved

April 11, 2006

Policy

In addition to annual vacations, the County recognizes the following as paid statutory and holidays for permanent salaried staff:

1) Statutory

- New Years Day
- Family Day
- Good Friday
- Victoria Day
- Canada Day
- Labour Day
- Thanksgiving Day
- Remembrance Day
- Christmas Day
- Boxing Day

In the event that a statutory holiday(s) except Remembrance Day, falls on a normal rest day or days, then the following normal work day or days shall be deemed the statutory holiday.

2) Other Declared

The County reserves the right to observe: Easter Monday .

3) Christmas Floater, when required, at Christmas time to give employees four consecutive days off.

4) Any Management Staff who are required to work on a statutory Holiday shall be entitled to a day in lieu.

	Date
Approved by Council	September 14, 2010
Amended	
Amended	



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Issue Summary Report

7.13. U of A - Executive Program Course

#20150107016

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

During discussions with CAO Sheila Kitz during her annual performance review, she requested Council's permission to take The Executive Program offered through the U of A and Alberta School of Business from March to June, 2015 at the County's expense. Registration for the Course is \$9,900. Council agreed to her request on the condition that she sign an agreement stating that the County will pay the cost of the training providing she continues employment with the County, after commencement of the training, for an additional three years. The details have been outlined in an Educational Reimbursement Agreement which will be provided to Council at the meeting.

Recommendation

Motion to authorize CAO Sheila Kitz to enroll in The Executive Program offered through the U of A and Alberta School of Business between March and June, 2015, and that the County agrees to pay the program fees and all related expenses providing she enters into an Education Reimbursement Agreement which states that she must remain employed with the County for an additional three years, after the commencement of training.

Additional Information

Originated By : pcorbiere

Created for senior and executive leaders, the Executive Program has been designed to provide you with the skills and abilities to meet organizational challenges now and in the future. Focusing upon the foundational principles of vision, mission, strategy and implementation, and viewed through the lens of new and cutting-edge insights from world-class faculty and industry-leading consultants, the Executive Program provides an environment where conventional thinking is challenged and new ideas explored.



Module four will be held in the beautiful mountains of Banff, Alberta. You will gain a refreshed perspective in this first class residency environment.

IS THIS PROGRAM FOR YOU?

- You are responsible for, or play a part in, setting the strategic direction of your organization.
- You are a senior leader with 12+ years of management experience in the private sector, public sector or not-for-profit sector.
- You are new to a C-suite position or soon to move into one.
- Past educational experiences including professional development, EMBA or MBA are assets.
- You have a desire to challenge your thinking and gain new insights into how to lead within your organization.
- You have a strong desire to grow as a leader within your organization.
- You wish to discuss solutions to industry challenges with other senior leaders from a variety of sectors.

PROGRAM HIGHLIGHTS

- Stretch your thinking and expand your theoretical knowledge to enable you to face the challenges of today and prepare your organization for future challenges.
- Be pushed to critically analyse the direction your organization is going and assess the direction it should be going.
- Take a strategic look at your leadership in setting the tone and direction for your organization.
- Gain insights into effective communication and negotiation to successfully lead a mission driven organization.
- Assess the positioning of your organization and look strategically at how you can prepare it for the future.
- Through simulations, case studies, guest speakers and interaction with your classmates, gain insights into how others have approached similar challenges to your own.

"Kudos to the Alberta School of Business for being a leader in providing a program for Executives that will be valued and continue to enlighten us as we create environments within the workplace that provide excellence in leadership. The program, instructors and participants create an extraordinary learning experience in all aspects."

*- Karen Egan,
Vice President, Human Resources & Learning and Development
Alberta Gaming and Liquor Commission*

"First and foremost I want to thank the Alberta School of Business for having the vision and foresight in creating a program in Executive Leadership. What I hope you realize, and maybe even more importantly, is that you created an experience; one that is born from marrying exceptional content with equally exceptional instructors and participants.

I believe that the learning outcomes from this experience will be one of the highlights of my life."

*- Bart Becker,
Vice-President, Facilities
University of Calgary*

MODULE 1: VISIONING – SETTING THE STRATEGIC DIRECTION – 3 DAYS

Communicating your Vision; Filling the Leadership Void; Setting the Tone at Top – Creating a vision and managing the challenges associated with its implementation are core leadership competencies for organizational growth and success. Module I of the Executive Program provides a high level overview of the skills and abilities necessary to successfully set the tone at the top. You will further enhance your understanding of governance and the role of management to achieve results.

MODULE 2: BEING A MISSION DRIVEN ORGANIZATION – 2 DAYS

Living the Mission; Negotiating for Results – As a senior leader, it is your responsibility not only to assist in crafting the organizational mission but to champion how it is lived by all team members. A clear and succinct mission will greatly enhance your ability to frame issues, challenges, and successes within a shared and mutually understood framework. Module II of the Executive Program outlines your corporate social responsibility and negotiation skills required to successfully lead a mission-driven organization.

MODULE 3: STRATEGY FORMULATION & IMPLEMENTATION – 2 DAYS

Strategic Thinking; Risk Management; Design Thinking – Having a sound business strategy facilitates a number of decisions, actions and results that would otherwise be challenging to obtain. This strategic plan encompasses your overall direction as well as the many detailed activities that occur within your organization. As a leader, you are responsible for ensuring your organization is well positioned to manage future challenges and leverage future opportunities. Module III of the Executive Program takes you from creation through to successful implementation of organizational strategy.

MODULE 4: EXECUTION – THE CORPORATE LANDSCAPE – 2 DAYS

Economic & Political Environment; Digital Strategies; Program Capstone – Successful implementation means navigating a sometimes changing environmental landscape. You need to understand present demands while taking into account future possibilities and challenges. As a senior leader the ultimate success of your projects will rely on your ability to successfully leverage organizational systems and structures in a way that will maximize ROI. You will understand the impacts of new technology and marketing approaches on your industry and organization. Module IV of the Executive Program synthesizes and integrates the program learnings into a cohesive experience, all contextualized within the unique economic and political realities of the Alberta marketplace.

**Apply online at www.executiveeducation.ca
or call 1-866-492-7676**



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Issue Summary Report

7.14. Purchase of Equipment for Public Works

#20150107018

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

Following the Strategic Planning sessions, the Public Works Department has been working on quotes for the new equipment. In order to have the new equipment for the 2015 construction season and to secure the prices as quoted, it will have to be ordered soon.

<u>New Equipment</u>	<u>Equipment being Replaced</u>	<u>Purchase Price</u>
Kenworth with Box	T-48 Kenworth with gravel Box	\$ 187,000
Kenworth with Box	T-52 Western Star gravel box	\$ 187,000
Cat Motor Grader	09 Volvo Grader 538,000-106,000 (Trade)	\$ 432,000
Cat Motor Grader	09 Volvo Grader 538,000-99,000 (Trade)	\$ 439,000
D6T Crawler	CT-06 D7E Crawler lease - returned	\$ 481,000
Service Truck & Box	T-17 1993 Ford	\$ 140,000
2 Half Ton Trucks @ \$34,000		\$ 68,000
	Total	\$1,934,000

Recommendation

Motion to approve the purchase of the equipment as listed above.

Motion to defer the purchase of the other equipment, as highlighted in yellow on the attached list, to the budget.

Additional Information

Originated By : pcorbiere

2015 New Equipment & Capital Assets

Purchase New Equipment/Replace

T-48 Kenworth gravel box	Kenworth with box	185,000	187,000
T-52 Western Star gravel box	Kenworth with box	185,000	187,000
T-7-1990 Single axle 4x4 with sander, culvert truck		175,000	205,000
MG-11 Volvo grader 2009	538,000-106,000trade=432,000		538,000
MG-12 Volvo grader 2009	538,000-99,000 trade=439,000		538,000
Keep MG-4 14H grader 2007 for spare			
Demo grader M3 for 7 months free use, new series up 60,000			
CT-06 D7E crawler lease	replace with D6T	481,000	481,000
D7E lease 94,000 replace D6T lease 73,500			
Service Truck & Box T-17 1993 ford		140,000	140,000
Truck half ton		40,000	34,000
Truck half ton		40,000	34,000
Air compressor		40,000	
Wood Chipper		40,000	
Gator for Parks		20,000	15,000
Mower ASB		33,000	
Garbage Truck		280,000	Done
Total		2,049,000	

Outrigger for 210 Volvo Hoe

Sale Of Equipment

Garbage truck	20,000
T-48 Kenworth combo 14500 hrs	20,000
T-52 Western combo 12200 hrs	20,000
MG-11 2009 volvo grader 6700 hrs spare	106,000
MG-12 2009 volvo grader 8000 hrs Eric	99,000
CT-06 2012 D7E crawler 2200 hrs lease	return
T-31 2003 Dodge one ton/chipper/misc	20,000
T-17 1993 Ford service truck	
	<div>Total80,000</div>
Total Difference	1,969,000



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Issue Summary Report

7.15. Road Construction Easements

#20150108006

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

Easements for road construction purposes. Backsloping and County to fence or pay compensation for fencing.

All are standards easements.

West of SW 7-58-8-W4, Project - - - -, 1/2 Mile

S 1/2 SW 7-58-8-W4	Clement & Diane Fontaine
N 1/2 SW 7-58-8-W4	Steven & Diane Wychopen
PSW 7-58-8-W4	Carmen Brodziak
PSE 12-58-9-W4	1562043 Alberta Ltd.
PSE 12-58-9-W4	Jason & Corinne Morris
PSE 12-58-9-W4	Michel & Marguerite Fontaine

Recommendation

Motion to approve the easements for one half mile of road construction on Range Road 90, West of SW 7-58-8-W4.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.16. Bylaw No. 2015-01 Aggregate Levy Bylaw

#20150108005

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

Bylaw No. 2015-01 is being presented to Council to impose a Community Aggregate Payment Levy Bylaw. Changes made to the Bylaw since the bylaw was originally presented in 2013 are in red.

As discussed at the planning sessions, if the Community Aggregate Payment Levy Bylaw is imposed, the money collected would not go into general revenues, it will be held in a reserve account to secure future gravel purchases.

Recommendation

Motion to give first reading to Bylaw No. 2015-01.

Motion to give second reading to Bylaw No. 2015-01.

Motion to present Bylaw No. 2015-01 at this meeting for third and final reading,

Motion to give third reading to Bylaw No. 2015-01.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2015-01

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta to authorize the imposition of a Community Aggregate Payment Levy.

WHEREAS, the Municipal Government Act. S.A. 2000, Chapter M-26 provides that a Council may pass a community aggregate payment levy bylaw to impose a levy in respect of all sand and gravel businesses operating in the municipality to raise revenue to be used **to acquire aggregate resources in the future**;

AND WHEREAS Alberta Regulation 263/2005 made pursuant to the Municipal Government Act applies to all municipalities that have passed a community aggregate payment levy bylaw;

AND WHEREAS a significant amount of aggregate resources produced in the County of St. Paul are transported and distributed outside of the County of St. Paul's boundaries thereby depleting the County's aggregate resources;

AND WHEREAS the Council of the County of St. Paul No. 19 believes that it is necessary to dedicate specific financial resources to ensure that the County has the capacity to acquire an adequate supply of aggregate resources in the future for infrastructure maintenance;

AND WHEREAS municipal costs for infrastructure increase significantly over time and likewise, the market price for aggregate resources increases dramatically over time;

AND WHEREAS the Council of the County of St. Paul No. 19 believes it is in the best interests of the residents of the County that a bylaw be enacted to implement a community aggregate levy for the purposes of generating revenue to be set aside for the purposes of acquiring aggregate resources in the future.

NOW, THEREFORE, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled hereby enacts as follows:

SECTION 1 - TITLE

This Bylaw may be referred to as the "Community Aggregate Payment Levy Bylaw".

SECTION 2 – DEFINITIONS

In this bylaw, unless the content otherwise requires:

- 2.1 "Act" means the Municipal Government Act.
- 2.2 "Aggregate" means sand or gravel or both as found naturally or stockpiled.
- 2.3 "County" means County of St. Paul.
- 2.4 "Crown" means the Crown in the right of Alberta or Canada.
- 2.5 "Levy" means the community aggregate payment levy.
- 2.6 "Operator" means a person engaged in extracting aggregate for shipment.

- 2.7 “Pit” means a location where aggregate can be, is or has been extracted from its naturally occurring location.
- 2.8 “Shipment” means a quantity of aggregate hauled from the pit where it was extracted.

SECTION 3 – REPORTING OF SHIPMENTS

- 3.1 All operators in the County shall report all shipments of aggregate in tonnes from any pit within the boundaries of the County, on a quarterly basis, within thirty (30) days after March 31, June 30, September 30 and December 31 in each calendar year on the form as prescribed by the County.

SECTION 4 – LEVY NOTICES AND PAYMENT

- 4.1 The County shall send out levy notices within forty-five (45) days of March 31, June 30, September 30 and December 31 in each calendar year setting out the amount of the levy payable by the operator.
- 4.2 The levy shown on a levy notice shall be paid to the County by the operator within thirty (30) days of the date of the issuance of the levy notice.
- 4.3 An operator shall provide the County with written notice of a mailing address to which all notices under this bylaw and Division 7.1, Part 10 of the Act may be sent.
- 4.4 When the levy imposed by this bylaw is not paid within the time limit as set out in section 4.2, the County may impose a late payment penalty in addition to the principal amount owing under the specific levy notice, with the penalty to be applied being the same rate as that imposed on outstanding accounts receivable accounts pursuant to the County’s Fee Bylaw.

SECTION 5 – AGGREGATE SHIPPED TONNAGE ROLL

- 5.1 The County shall record the tonnage of aggregate in an operator’s shipment on an aggregate shipped tonnage roll based on the tonnage of aggregate in an operator’s shipment as reported by the operator.

SECTION 6 – UNIFORM LEVY RATE

- 6.1 The levy rate to be applied throughout the County in calculating the amount of the levy will be determined on a per tonne of aggregate basis and can be found in the Fee Schedule Bylaw, as amended from time to time.

SECTION 7 – UNIFORM CONVERSION RATES

- 7.1 Where an operator is unable to provide a measurement of weight for the amount of aggregate in a shipment, the operator must use the following conversion rates to report shipment in tones:
- (a) 1 cubic metre = 1.365 tonnes for sand;
- (b) 1 cubic metre = 1.632 tonnes for gravel;

where 1 cubic metre = 1.308 cubic yards.

SECTION 8 – AMOUNT OF LEVY

- 8.1 The amount of levy to be imposed in respect of an operator is calculated by multiplying the number of tonnes of aggregate recorded on the aggregate shipped tonnage roll for that operator for the reporting period by the levy rate.

SECTION 9 – EXEMPTIONS FROM LEVY

- 9.1 No levy may be imposed on the following classes of shipments of aggregate
- (a) A shipment made from a pit owned or leased by the Crown for a use or project that is being undertaken by or on behalf of the Crown;
 - (b) A shipment made from a pit owned or leased by a municipality for a use or project that is being undertaken by or on behalf of a municipality;
 - (c) A shipment made from a pit owned or leased by the Crown or a municipality for a use or project that is being undertaken by or on behalf of the Crown or a municipality.
- 9.2 No levy may be imposed on shipments of aggregate that are required pursuant to a road haul agreement or a development agreement for construction, repair or maintenance of roads identified in the agreement, that are necessary to provide access to the pit from which the aggregate is extracted.

SECTION 10 – LIABILITY

- 10.1 A person who purchases an aggregate business or in any other manner becomes liable to be shown on the aggregate shipped tonnage roll as liable to pay a levy must give the County written notice of a mailing address to which notices under the Municipal Government Act, Part 10, Division 7.1 may be sent.

SECTION 11 – INSPECTION AND PRODUCTION OF RECORDS

- 11.1 For the purposes of determining compliance with this Bylaw, the Chief Administrative Officer or their designate may, after providing reasonable notice to the aggregate operator, enter on the lands being used for aggregate operations, including any structures, at any reasonable time for the purposes of inspecting the sand and gravel operation, including any shipments.
- 11.2 During any inspection under Section 11.1, or at any other time, the Chief Administrative Officer or their designate may request that a sand and gravel operator produce any and all records relating to shipments of aggregate from the Operator's operation so that the County of St. Paul may determine whether the aggregate operation is in compliance with this Bylaw.
- 11.3 During an inspection, or at any other time, the Chief Administrative Officer or their designate may request an aggregate operator to make copies of any record referred to in Section 11.2 of this Bylaw and may make copies of such records.

SECTION 12 - OFFENCES

- 12.1 Any person who contravenes any provision of this bylaw is guilty of an offence and is liable upon summary conviction to a fine not exceeding Two Thousand Five Hundred (\$2,500) Dollars exclusive of costs and in the case of non-payment of the fine and costs imposed for any such contravention, to punishment by imprisonment for any period not exceeding six (6) months.
- 12.2 Any levy unpaid after forty-five (45) days of mailing of notice by the County of St. Paul No. 19 may be added to the tax roll by Council resolution pursuant to Section 410(e) and 437(c) of the *Municipal Government Act*.

SECTION 13 - SEVERABILITY

- 13.1 Should any clause or part of this bylaw be found to have been improperly enacted, for any reason, then such clause or part shall be regarded as being severable from the rest of this bylaw and the bylaw remaining after such severance shall be effective and enforceable as if the clause or part found to be improperly enacted had not been enacted as part of this bylaw.

SECTION 14 – EFFECTIVE DATE

- 14.1 This Bylaw shall come into full force and effect upon the final passing thereof.

Read a first time in Council this 13th day of January, A.D. 2015.

Read a second time in Council this ----- day of -----, A.D. 2015.

Read a third time in Council this ----- day of -----, A.D. 2015.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.17. NSWA Funding Request

#20150106011

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

At the December 19th Strategic Planning Session, Council agreed to pay \$.50 per capita to the North Saskatchewan Watershed Alliance for the 2014 Calendar Year. After the planning sessions, the payment was made to the NSWA as it was paid from the 2014 budget. We now require a motion to ratify the payment.

We have also received a letter from the NSWA requesting financial support for the 2015 calendar year, based on \$.50 per capita. In the letter from the NSWA, they indicated that nine counties and 17 urban municipalities provided financial support in 2014.

Alternatives

Options for Council:

- deny the request of \$.50 per capita
- approve the request for funding of \$.50 per capita, which is \$3084
- defer the request for funding to the 2015 budget.

Recommendation

Motion to ratify the payment to the North Saskatchewan Watershed Alliance of \$.50 per capita (\$3,084) for the 2014 calendar year.

Administration is recommending that Council defer the request for funding for the 2015 calendar year to the 2015 budget.

Additional Information

Originated By : pcorbiere

North Saskatchewan Watershed Alliance

9504 – 49th Street, Edmonton, Alberta T6B 2M9

Phone: 780-442-6363 Fax: 780-495-0610

water@nswa.ab.ca

<http://www.nswa.ab.ca>

RECEIVED DEC 29 2014

December 23 2014

Reeve Steve Upham
County of St. Paul
5015 - 49 Avenue
St. Paul, Alberta T0A 3A4

Dear Reeve Upham:

I am pleased to send you this update on the planning activities of the North Saskatchewan Watershed Alliance (NSWA) and to request your financial support for 2015.

In 2005 the NSWA was appointed by Alberta Environment as the ***Watershed Planning and Advisory Council*** for the North Saskatchewan River basin under *Water for Life: Alberta's Strategy for Sustainability*.

The NSWA has made good progress under this mandate and in 2012 we released an *Integrated Watershed Management Plan* (IWMP) for the North Saskatchewan River basin. This major undertaking provides advice and direction to protect the long-term supply and quality of water resources for future generations. IWMP implementation is now underway through strategic watershed partnerships with municipalities and stewardship groups. We also have expert working groups to deal with scientific issues and needs across the basin.

In April 2014 we launched the *Sturgeon River Watershed Alliance*, a collaborative of three rural and six urban municipalities in that sub-basin. In February 2015 we will formally launch the *Headwaters Alliance*, a similar collaboration of five rural and three urban municipalities in the upper portions of the North Saskatchewan River watershed. Both *Alliances* will assess local watershed conditions and issues, develop harmonized land policies, and support long-term sustainability of regional water resources.

The NSWA also supported the preparation of the *Vermilion River Watershed Management Plan* in 2013. This was the first sub-basin planning project in the North Saskatchewan River basin. We worked closely with the rural and urban municipalities in the Vermilion sub-basin to identify local water management issues and to create a locally-developed and supported watershed plan. An Implementation Team has commenced work, led by six rural and three urban municipalities.

NSWA has developed significant watershed planning capacity and knowledge, and is positioned to support regional collaboration on local watershed planning projects. Our goal is to identify and prioritize other sub-watersheds in the North Saskatchewan River basin for future

Appendix 1 for 7.17.: Letter - NSWA

watershed planning initiatives, and to that end we are pleased to work with municipalities to help shape those priorities. Rural and urban municipal governments are also represented on the NSWA Board of Directors.

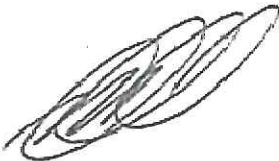
The NSWA is respectfully requesting your financial support for the forthcoming calendar year. We would appreciate positive consideration by your Council for a \$0.50 per capita contribution to NSWA in 2015 and, should this result, we would be pleased to provide an invoice.

Nine counties and 17 urban municipalities provided direct financial support to NSWA in 2014. The City of Edmonton and EPCOR also provide strong support for NSWA operations, based on the same per capita formula. In-kind contributions from municipalities are also acknowledged. The Government of Alberta provides an annual operating grant to NSWA. Our 2013-14 Financial Statements are posted on our website at <https://www.nswa.ab.ca/content/nswa-society>.

NSWA would be pleased to discuss any watershed issues of concern to your municipality and to provide a briefing if requested by your Council or Administration. Please feel free to contact Mr. David Trew, Executive Director (Phone: 780-496-3474 or email: david.trew@edmonton.ca) in this regard.

We have enclosed one copy of NSWA's 2013-14 Annual Report for your further information. It can also be found on our website at <https://www.nswa.ab.ca/content/nswa-society>.

Thank you for your consideration.



Reeve Pat Alexander
President
North Saskatchewan Watershed Alliance Society

Cc: Ms. Sheila Kitz, CAO



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.18. Funding for Mallaig Ag Society

#20150107003

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

At the Strategic Planning Sessions, Council approved the request from the Mallaig Ag Society for financial assistance with their new playground (\$50,000) and the arena (\$15,000), which both required an immediate response. In order to get \$20,000 off the cost of their playground structure, they had to order the structure before the end of the year and the arena requires upgrades immediately due to issues with the plant that operates the arena.

Recommendation

Motion to ratify the \$15,000 donation to the Mallaig & District Ag Society for upgrades to the arena, which will be funded from the 2014 budget.

Motion to approve the donation of \$50,000 for the new playground equipment to be paid from Public Reserves in the 2015 budget.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.19. St. Paul & District Hospital Foundation Fundraiser

#20150107017

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

The St. Paul & District Hospital Foundation will be holding their annual fundraising event on March 7, 2015. This year they are raising funds for two surgical tables valued at \$55,000 each.

They are looking for support for their fundraiser by way of a donation for their live/silent auction and/or purchase a table of eight for \$400.

Since 2012 Council purchased a table of 8 and donated a silent auction item for the Hospital Foundation Fundraiser.

Alternatives

Purchase at table of 8 for \$400 for the fundraiser.

Donate a silent auction item for the fundraiser.

Make a cash donation to the fundraiser if there is no commitment to use the tickets.

Council purchase tickets on their own if they are interested in attending this fundraiser.

Recommendation

Administration is recommending that Council make a cash donation of \$400 and provide a silent auction item for the St. Paul and District Hospital Foundation Gala on March 7, 2015.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.19.: Letter - St. Paul & Dist. Hospital Foundation
St. Paul and District Hospital Foundation

4713 – 48 Avenue
St. Paul, AB T0A 3A3
Phone: (780) 645-3331 Fax: (780) 645-1702

January 5, 2015

I am pleased to announce our annual St. Paul and District Hospital Foundation Gala will be held on **Saturday, March 7, 2015**. This year's event will include a full course supper, live entertainment and a silent and live auction.

Each year, our hospital is able to provide enhanced care for the St. Paul community and surrounding areas with a combined population of approximately 15,800 people. Last year, thanks to donations like yours, we were able to meet our goal and purchased a CBC Analyzer and a Birthing Bed. This year, our goal is to raise funds for the following:

- **2 Surgical Tables** –\$55,000 each. AHS has recently made upgrades to the Operating Rooms at the St. Therese Health Care Centre. We would like to contribute to this modernization by purchasing two surgical tables. This equipment upgrade will enable better positioning of patients having surgeries and thus improve their care and safety.

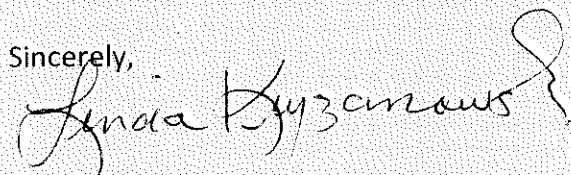
The two main ways to get involved are:

- 1) A donation towards the live/silent auction. This could be in the form of an item or cash donation. The cash donation could be used towards the purchase of an item for the event.
- 2) Attendance with you and your employees with the purchase of a table of eight for \$400 or individual tickets for \$50 each.

We are asking for your financial assistance towards helping purchase these items for the people in our area. With your donation, we would also recognize your business in our program at the evening gala. For further information, please contact myself, Linda Kryzanowski at 780-645-3882, or Michelle Blanchette at 780-645-3331.

Thank you for considering supporting our event, together, we make our community stronger.

Sincerely,



Linda Kryzanowski
Chairperson
LK/lo



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.20. Request for Funding - St. Paul Education re FSLW Program #20150107015

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

St. Paul Education Regional Division is thanking Council for their \$30,000 contribution to the Family School Liaison Worker program for the 2013/14 school year and requesting that council consider continuing with their \$30,000 contribution for the 2015/16 school year.

The operating cost of the FSLW program was \$888,000. Last year, 1187 students participated in the program, 319 of whom were identified as residents from the County of St. Paul.

Alternatives

Approve the request for \$30,000 for the FSLW program for the 2015/16 school year.

Deny the request for \$30,000 for the FSLW program for the 2015/16 school year.

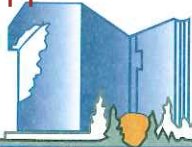
Defer the request for \$30,000 for the FSLW program for the 2015/16 school year.

Recommendation

Administration is recommending that Council defer the request from St. Paul Education Regional Division No. 1 for \$30,000 for the FSLW program, to budget.

Additional Information

Originated By : pcorbiere



St. Paul Education Regional Division No.1

4313 - 48 Avenue, St. Paul, AB T0A 3A3

Ph. 780-645-3323 Fax. 780-645-5789 e-mail: st_paul@sperd.ca

December 19, 2014

County of St. Paul
5015-49 Avenue
St. Paul, AB T0A 3A4

Reeve and Council, County of St. Paul

On behalf of the Board of Trustees of St. Paul Education Regional Division staff and students, I wish to thank you for your past support of our Family School Liaison Worker (FSLW) program. As evidenced by your past support you no doubt realize the importance of this program.

Our front line workers continually tell us how valuable this service is to our students and families. The FSLW program offers a wide variety of services which include individual and group counselling, crisis management, case consultation and initiating referrals to other agencies. The workers are also closely involved with families. Continued access to these services is crucial and provides ongoing support to students regarding personal and social skills development that is not easily available through academic programming.

We as a school division realize the importance of these services and as such have more than doubled the budget targeted for the FSLW program. These past years we have seen our mandate expanding more and more beyond the essential 3Rs. Unfortunately our funding is not expanding to cover this wider mandate and we constantly struggle to balance social and educational needs.

The funding we receive from our community partners is absolutely essential for the continuation of this valuable service. The total operating cost of the FSLW program is \$888,000. Last year, 1187 students participated in the program resulting in approximately a \$748 cost per case. The County of St. Paul was identified as the residence for 319 of these students. We can safely say that the approximate costs to operate the FSLW program for students residing in the County of St. Paul was \$238,612. Based on this information, we ask that the County of St. Paul give consideration to continuing to contribute \$30,000 for the 2015/16 school year.

If you require further information or would like a presentation on the program, please contact me.

Sincerely,

Heather Starosielski
Board Chair
St. Paul Education Regional Division No. 1



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.21. 2014 Planning and Development in Review

#20150107009

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

Attached is a breakdown of permits issues by Planning and Development in 2014, in comparison to other years.

Crystal St. Arnault will attend the Council meeting to answer questions.

Recommendation

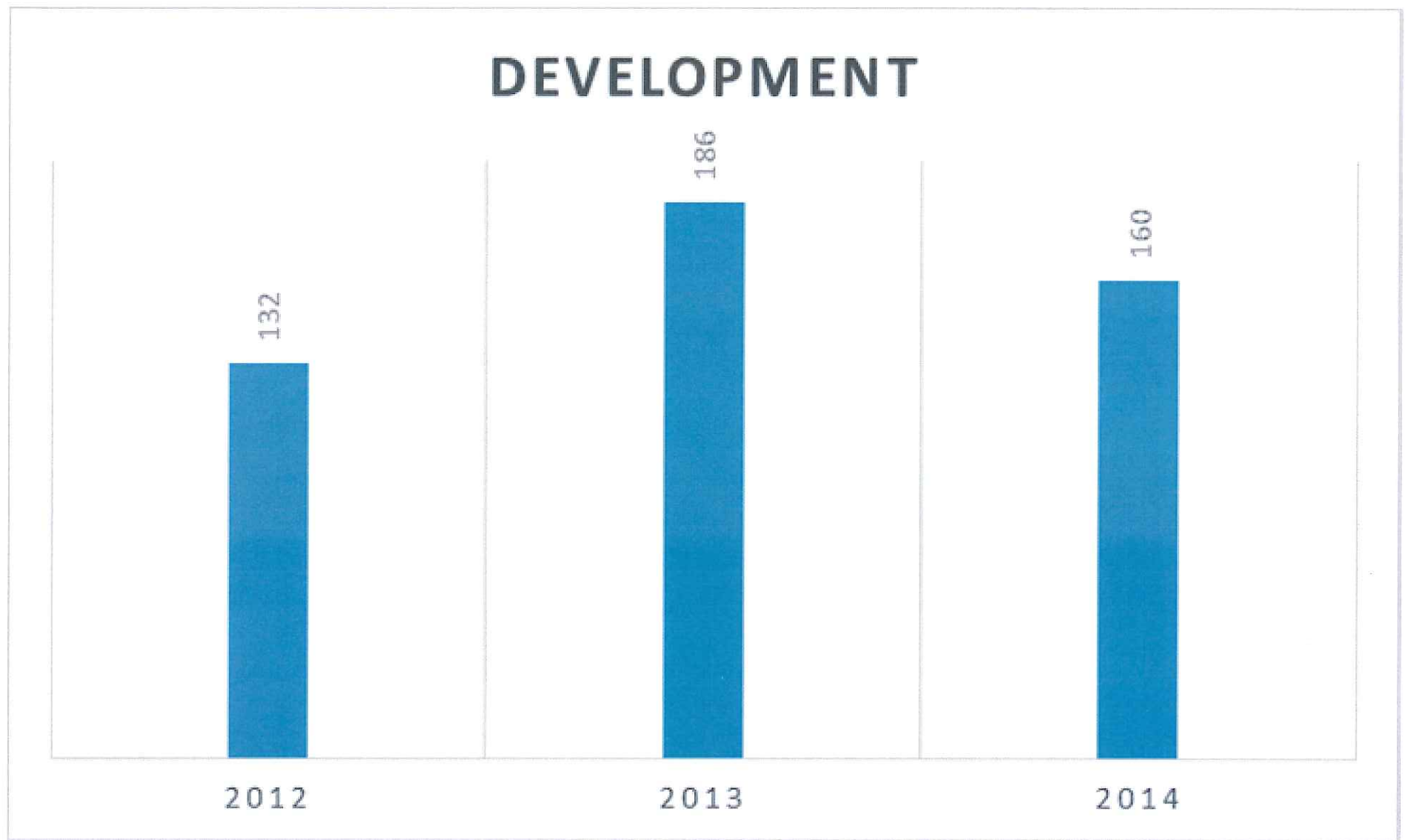
Motion to file the Planning and Development Review document as information.

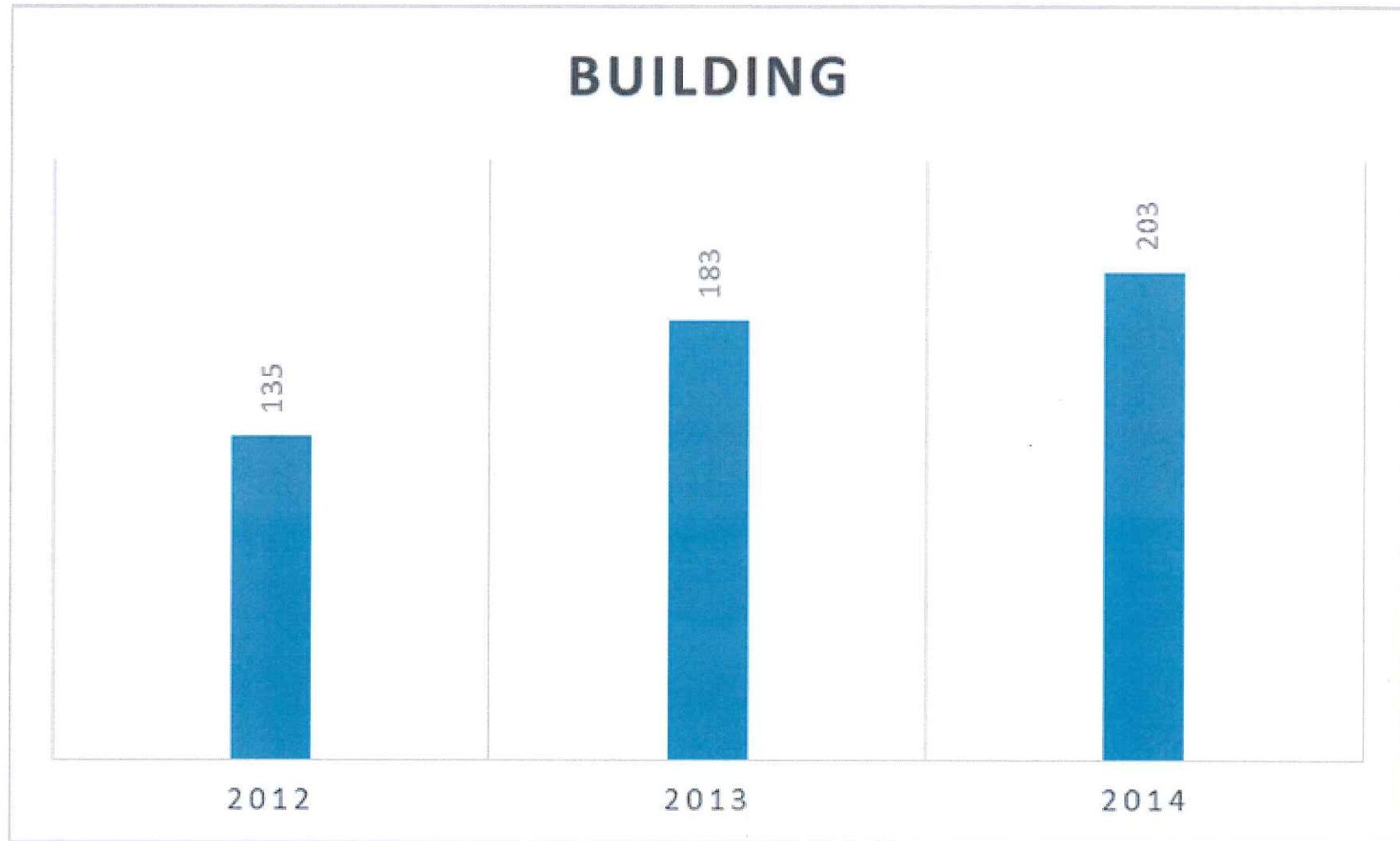
Additional Information

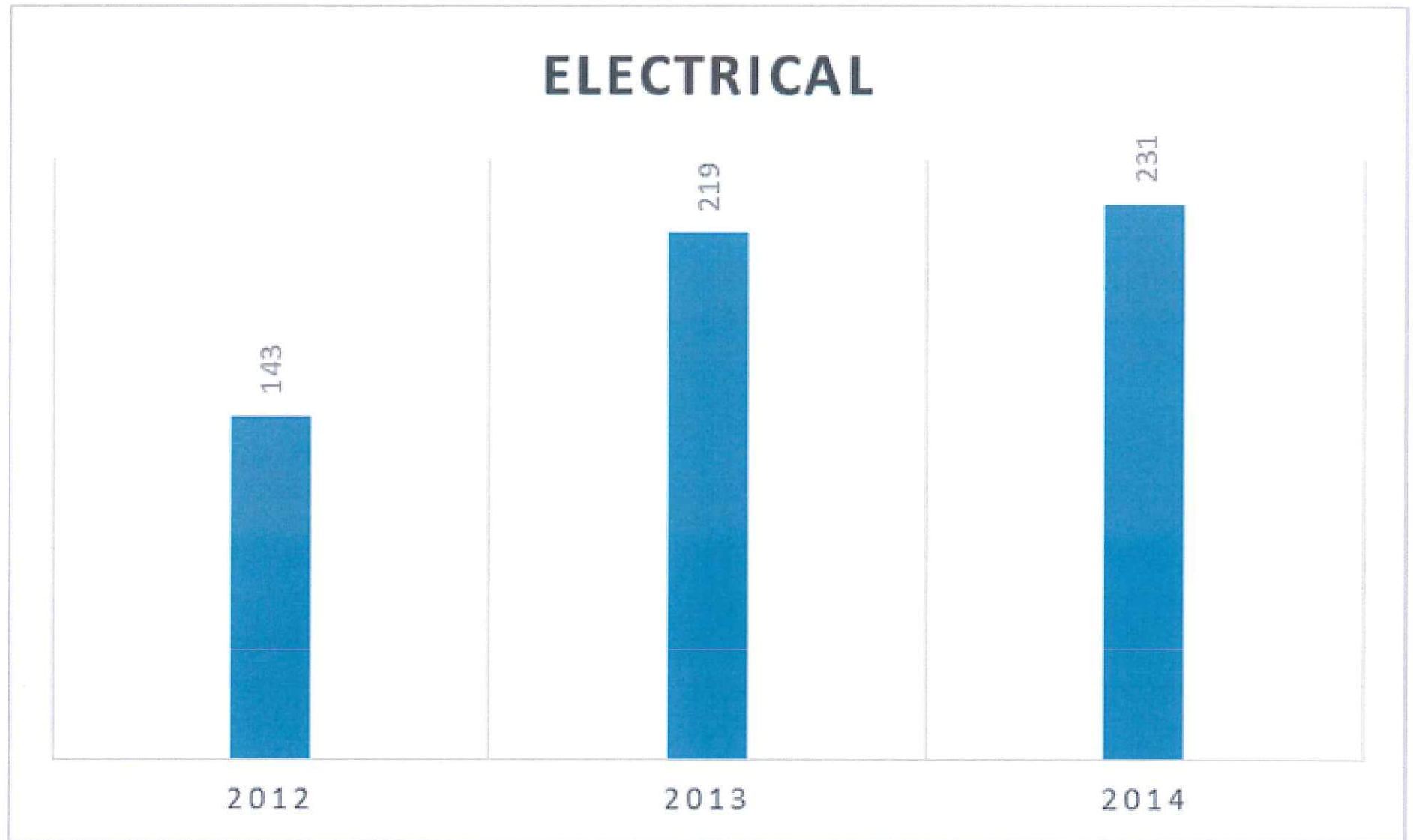
Originated By : pcorbiere

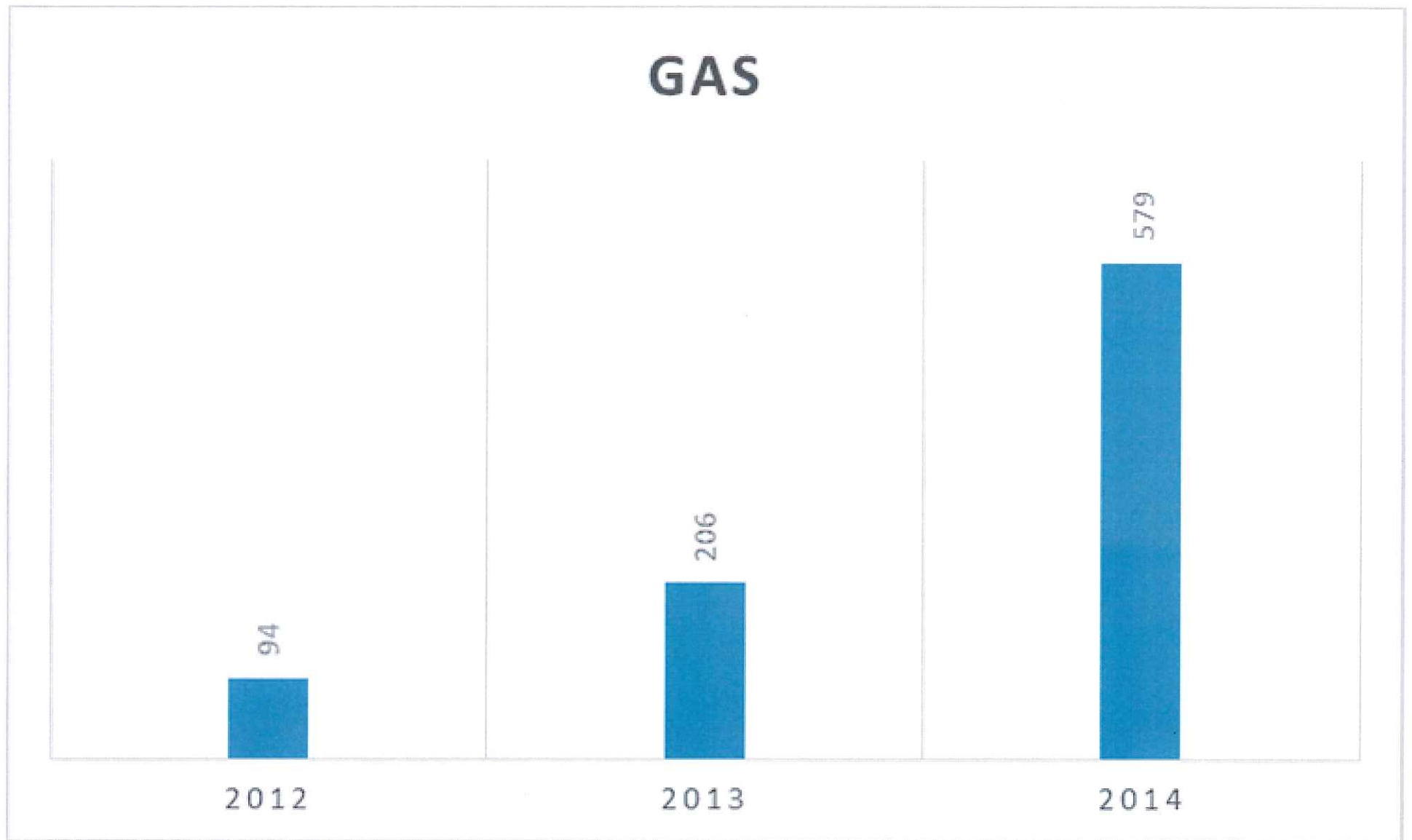
Planning & Development 2014 Year In Review

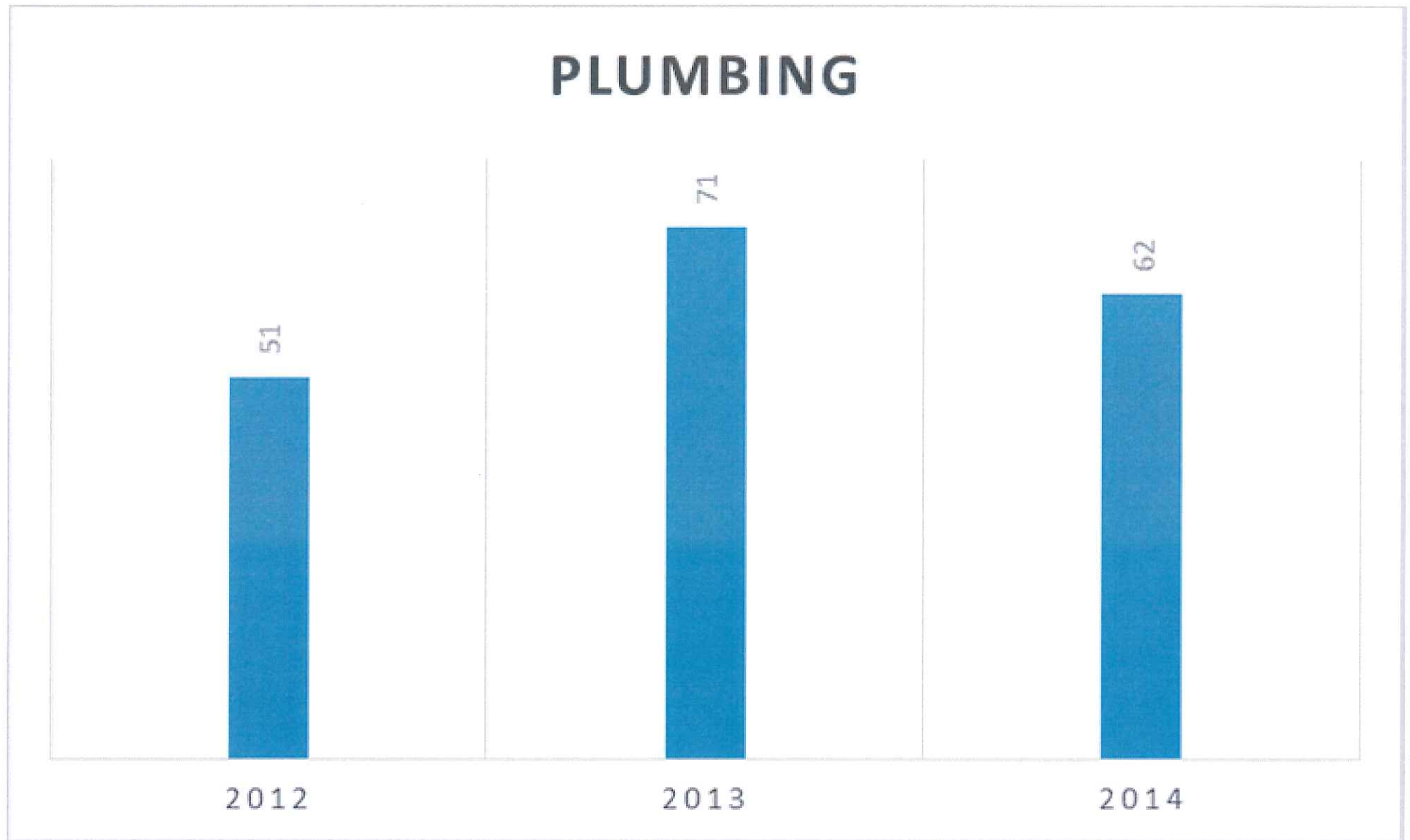
	2012	2013	2014
Development	132	186	160
Building	135	183	203
Electrical	143	219	231
Gas	94	206	579
Plumbing	51	71	62
PSD	63	72	74
TOTAL	486	937	1309

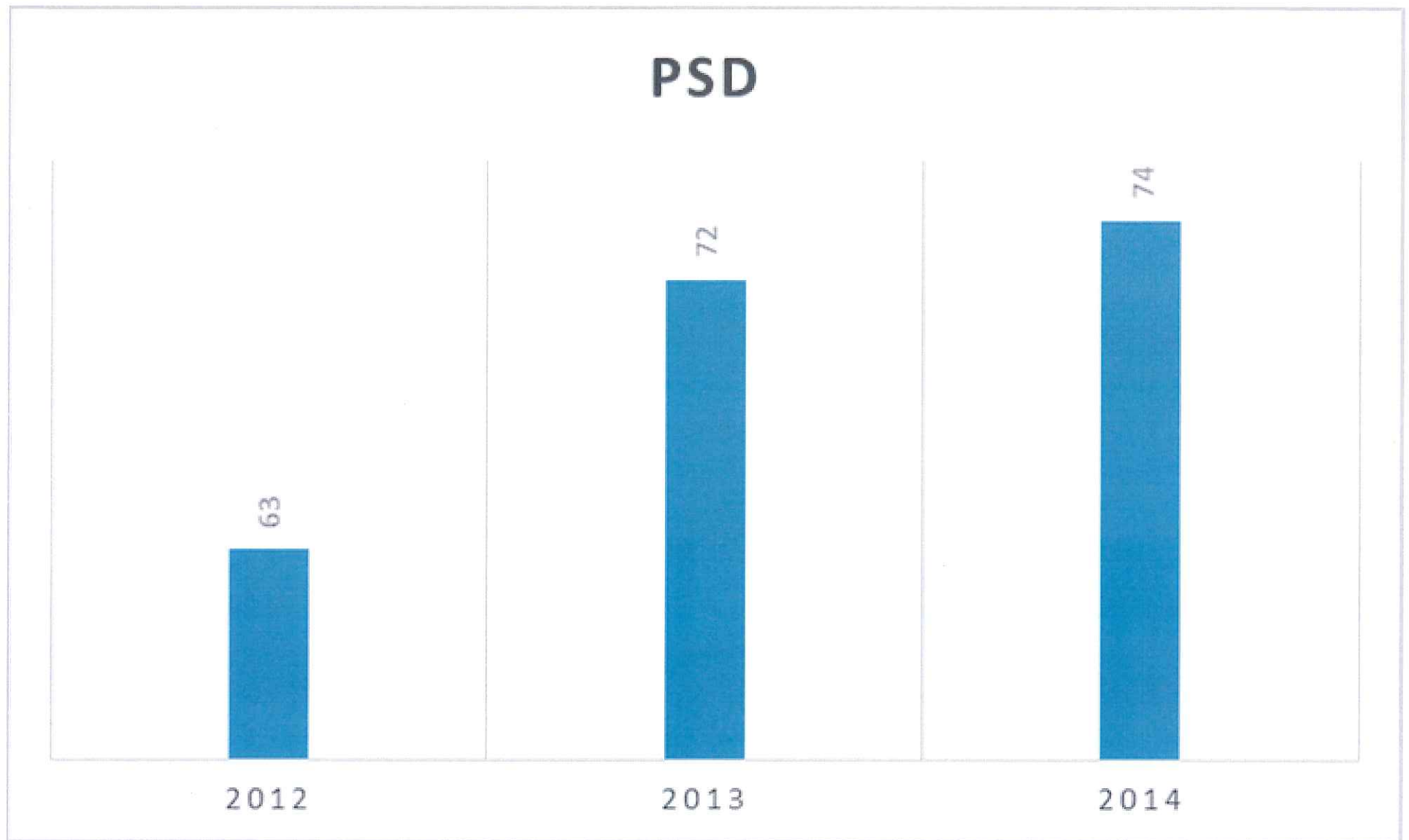


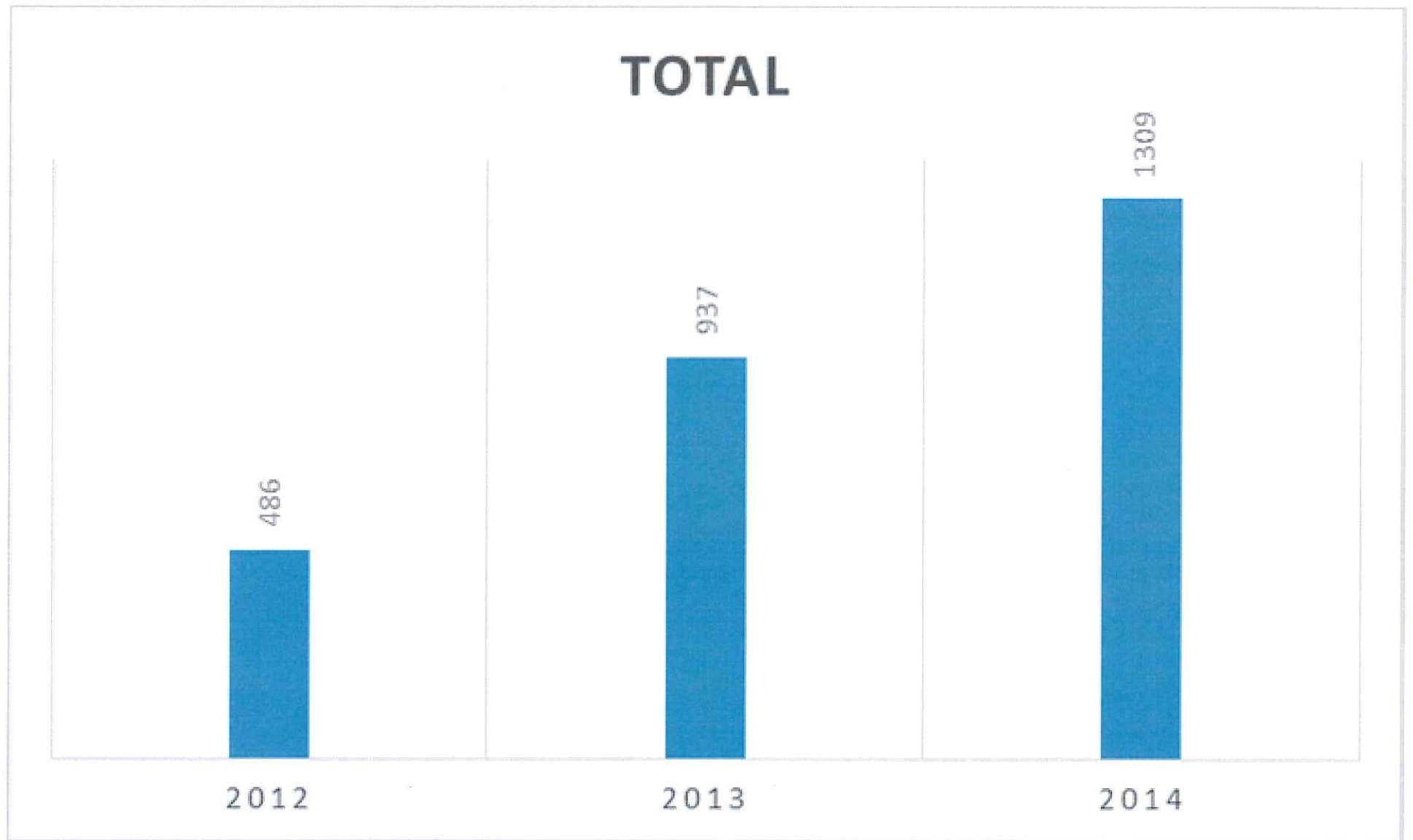








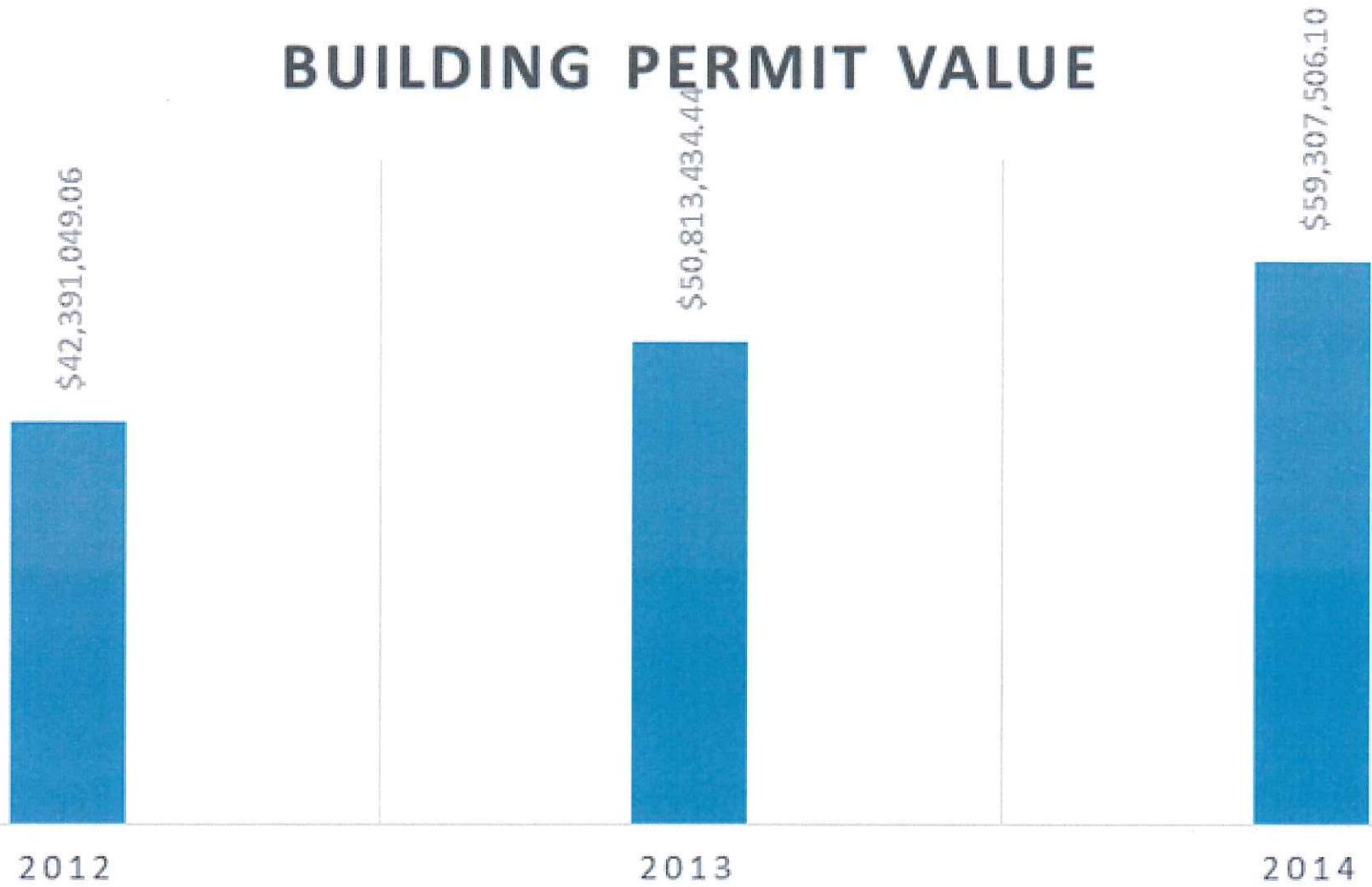


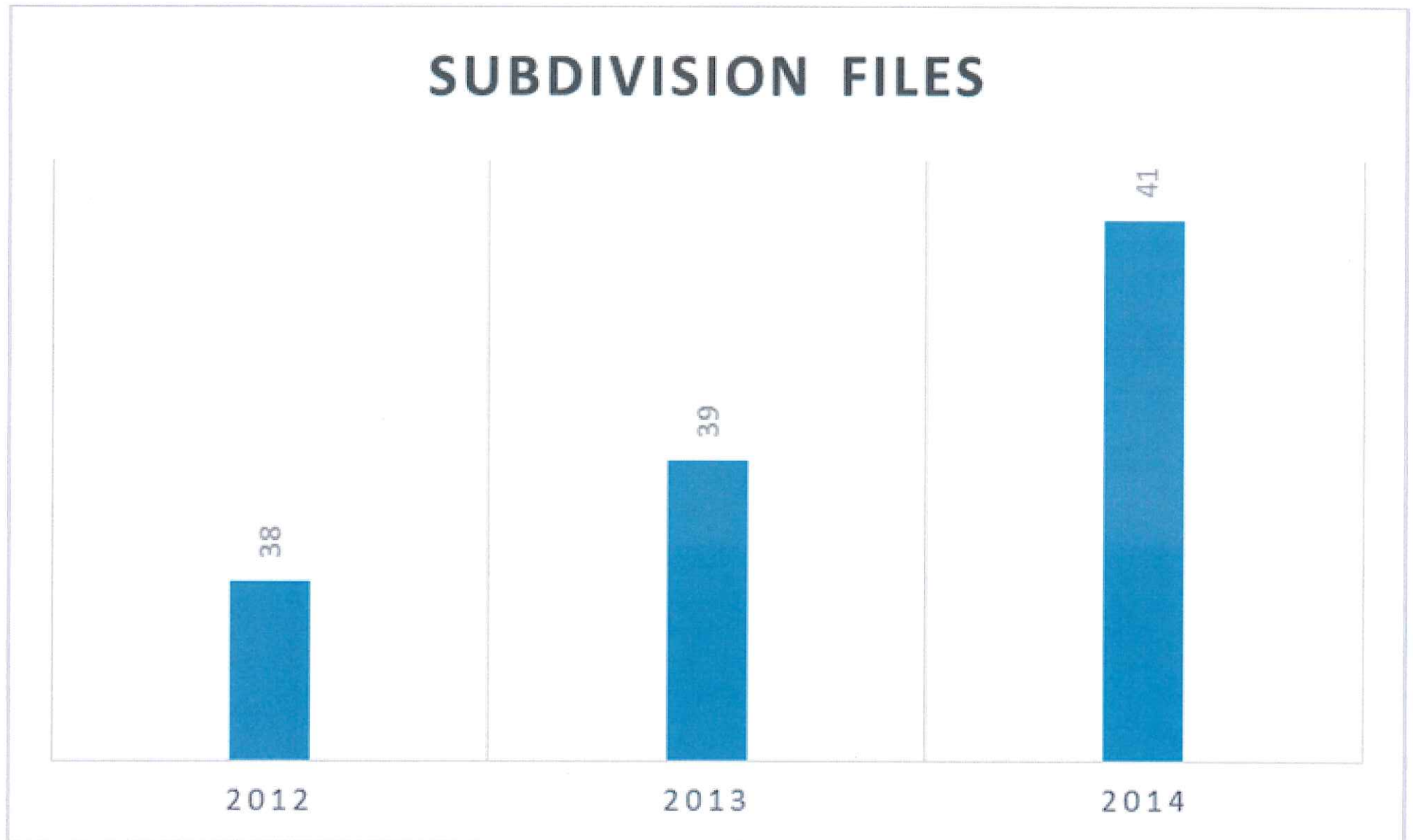


Building Permit Values

	2012	2013	2014
Building Permit Value	\$ 42,391,049.06	\$ 50,813,434.44	\$ 59,307,506.10

BUILDING PERMIT VALUE





Rezoning Files

- 2013 – 8
- 2014 – 16

Compliance Certificates

- 2013 – 23
- 2014 – 25



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.22. Recreational Vehicles - Lot 49, Block 2, Plan 0827350

#20150108001

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background

The County received a complaint in early 2014 about the owner of Lot 49, Block 2, Plan 0827350 having too many recreational vehicles on his property, so the development officer issued a letter advising that he was permitted to have more than two recreational vehicles on his lot but not for more than five consecutive days (see letter attached). After the letter, Mr. Findlay removed the red camper leaving three recreational vehicles on the property. One RV is her personal, one his son uses and the third one belongs to his brother.

The County received another complaint regarding recreational vehicles in excess of 2. A reminder letter was sent to area residents on November 20, 2014.

Mr. Findlay is now requesting that Council consider allowing the additional recreational vehicle to remain on his property.

Alternatives

- Pass a resolution to allow the additional trailer to remain on the property up to a specific date, due to the circumstances and time of year.
- Deny the request for the additional trailer to be left on the property.
- Amend the Land Use Bylaw to include a notwithstanding clause to permit the additional RV on Lot 49, Block 2, Plan 0827350.

Recommendation

Administration is recommending that Council pass a resolution permitting one additional trailer RV on Lot 49, Block 2, Plan 0827350 until the end of April, when it will be feasible to remove the RV.

Additional Information

Originated By : pcorbiere





24.05.2014 17:14



24.05.2014 21:01





County of St. Paul No. 19

Alexander and Leanne Findlay
45 Cactus Way
Sherwood Park AB
T8H 1T2

May 14, 2014

Dear Sir/Madam:

RE: Development at Lot 49, Block 2, Plan 0827350

It has been brought to our attention that there are more than 2 recreational vehicles present on your lot. Please be aware that the County of St. Paul permits the placement of 2 recreational vehicles per lot without a permit for more than 5 consecutive days.

You are permitted to have more than 2 recreational vehicles per lot provided that the units are mobile, insured and licensed and not present for more than 5 consecutive days.

Please make alternate arrangements for the additional recreational vehicles.

If you have any questions, Planning and Development can be reached at 1-780-645-3301.

Thank you for your time and attention to this matter.

Sincerely,

Krystle Fedoretz
Planning and Development Officer
County of St. Paul



County of St. Paul No. 19

November 20, 2014

SE 22-56-11-W4 – Lot 49, Block 2, Plan 0827350

We have received some inquiries regarding the placement of recreational vehicles on Country Residential zoned properties. Please read below a section of the County's Land Use Bylaw governing the placement of recreational vehicles. If required please contact the County of St. Paul No. 19 at 780-645-3301 to confirm the zoning of your property.

a. Recreational Vehicles:

- i. No development permit shall be required for the placement of two or less recreation vehicles on a lot if those recreation vehicles are:
 1. Mobile (licensed, insured, and with its wheels intact), are on site for seven (7) days or longer, and have no accessory buildings or structures, such as parking pads, porches, associated with any of them; or
 2. Not Mobile, being on site for more than seven (7) days, or has any accessory buildings or structures associated with it. A development permit shall be required for the placement of any such accessory structures on a lot. The issuance of such a development permit shall be considered entirely discretionary.
- ii. The number of recreation vehicles on a parcel, may, on occasion, exceed the maximum of 2 subject to: the Development Authority being advised in writing of the dates when more than 2 recreation vehicles will be on the parcel and the number of recreation vehicles expected; the parcel being able, in the opinion of the Development Authority, to sufficiently accommodate all recreation vehicles expected as well as any accompanying vehicles; provisions satisfactory to the Development Authority being made for the disposal of sewage; and the maximum period of time when more than two recreation vehicles are on site shall not exceed five consecutive days and shall not occur more than two times in a calendar year.
- iii. If a recreational vehicle is developed so as to become a part of a building, such as by the removal of its wheels or the addition of a building or structure onto it which encloses or immobilizes the recreational vehicle, the recreational vehicle will then be regarded as a manufactured home or single detached dwelling.

If you have any questions or concerns, please contact the undersigned at 780-645-3301 ext. 205.

Yours truly,

Krystle Fedoretz

Planning & Development Officer

Appendix 3 for 7.22.: Request from Landowner for RVs to remain

Phyllis Corbiere

From: Krystle Fedoretz
Sent: January-08-15 10:04 AM
To: Phyllis Corbiere
Cc: Sheila Kitz; Crystal St. Arnault
Subject: FW: Notice of recreational vehicles

Below is the e-mail from Mr. Findlay.

Krystle Fedoretz | Planning and Development Officer | County of St. Paul No. 19 | 780-645-3301 ext 205

From: Alex Findlay [mailto:alex.findlay@enbridge.com]
Sent: December-22-14 2:56 PM
To: Krystle Fedoretz
Subject: Notice of recreational vehicles

County Council:

I am writing this email to speak to your letter sent to me by Krystle Fedoretz on Nov 20th, 2014 regarding the number of recreational vehicles on my property. Krystle as per our conversation, During the summer of 2014 this same situation was brought up, at that time I had my home on the property, along with two campers I had on blocks, and a trailer my oldest son owns and uses when he comes to the lake.

I have two Older brothers, One who owns a property two minutes away from my property, and my oldest brother who is retired and comes out during the summer so the entire family can spend time together. My Oldest brother brings his trailer out, and generally leaves it during the summer months but take its home during the winter. To make the complainant happy I sold one of the campers to reduce the number of recreational vehicles to three, My Home and two recreational vehicles.

The issue now is my oldest brothers trailer. Krystal that's we're we discussed the practicality of him having to hook it up every weekend and drive it around the block just to satisfy the limits allowed for recreational vehicles on the property, You agreed that as long as I sold the one camper to bring my total down to the required limit the county would be able to allow my brother s camper an exemption to stay during the summer without having to hook it up every weekend and drive it around the block My brother's wife has been diagnosed with terminal liver cancer, so this year he did not take his trailer home over the winter. I believe that's why the complainant has again complained.

I understand that there are lots for sale next to me at this time and that's maybe what has driven this compliant but I want to say that my wife and I take **extreme pride in our lake lot and keep it clean and tidy**, we love the lake and the people. I am asking for an exemption for my Brothers trailer so he doesn't have to drive it around the block every weekend to meet county zoning.

Alex Findlay C.E.T.
Senior Quality Assurance Coordinator

ENBRIDGE PIPELINES INC.
TEL: 780-420-8849 | FAX: 780-969-6830 | CELL: 780-982-8578
10201 Jasper Avenue, Edmonton, AB T5J 3N7
www.enbridge.com

Integrity. Safety. Respect.



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.23. Business Plan Update for Elk Point/St. Paul Water Commission #20150107013

Meeting : Regular Council Meeting - January 13, 2015 **Meeting Date :** 2015/01/13 10:00

Background


At the Strategic Planning Sessions, Council reviewed and discussed the proposed updates to the Elk Point/St. Paul Regional Water System Business Plan, a copy of which is attached.

Recommendation

Motion to approve the amendments to the Elk Point/St. Paul Water Commission Business Plan, as presented.


Additional Information

Originated By : skitz



Elk Point / St. Paul Regional Water System


2015 Business Plan Update



Business Plan Review

- First Business Plan Prepared in 2011
- Updated in 2013, primarily to reflect increased capital cost of transmission line
- Section 5.5 of existing plan provides that *“the Commission will undertake a more extensive, full review of the Plan in the year following local elections”* - 2014


Elk Point / St. Paul
Regional Water System



Purpose of Plan Review

- Update to Reflect Evolution of the System Development, Financial Changes to Date
- Looking Forward: Establish Strategic Directions and set out how things are expected to unfold over the planning timeframe 2015 – 2018
- Support Request to Minister of Municipal Affairs for Debt Limit Increase

Elk Point / St. Paul
Regional Water System



Draft 2.0

- Reflects Changes identified by the Board on December 15, 2014
- Amendments to the 2013 Plan include changes:
 - To Financial and Non-financial Provisions
 - That are Reflective of Passage of Time

Elk Point / St. Paul
Regional Water System

● ● ● Strategic Directions

- New Section 1.3.1
- 1. Primary Consideration – complete development of the System
 - Bring Transmission line into sustaining operational state
 - Seeing through the St. Paul WTP upgrades by Town of St. Paul
 - Extending water services into the County

Elk Point / St. Paul
Regional Water System

● ● ● Strategic Directions

- 2. Seek to expand the System, seek new Members, Customers to reduce operating and capital costs to existing Members provided long term interests of Members, Commission and Town not prejudiced.

Elk Point / St. Paul
Regional Water System

● ● ● Strategic Directions

- 3. Maintain System under Member's Control but will Seek Out Opportunities for Cooperation, Alliance or Combination to Enhance Administration, Operation, Development and Security of Supply

Elk Point / St. Paul
Regional Water System

● ● ● Strategic Directions

- 4. Support Goals of AUMA Water Conservation, Efficiency and Productivity Plan and Implement to the Extent Possible, Actions Toward Achieving Targets set out in Plan

Elk Point / St. Paul
Regional Water System

● ● ● | Policy Objectives

- New Section 1.4 – Acknowledges requirement to Comply with ALSA North Saskatchewan Regional Plan
- Commission will Monitor and Participate in Development of NS Regional Plan to Extent Necessary to Safeguard and Advocate for Long Term Water Supply Interests of the Commission

Elk Point / St. Paul
Regional Water System

● ● ● | Policy Objectives

- New Section 1.5 – To ensure long term water supply interests, Commission will Remain Aware and Participate in Public Policy Areas:
 - Water Supply Systems in Larger Regional Context
 - Protection of watersheds and sources
 - Allocation, licensing of surface water

Elk Point / St. Paul
Regional Water System

● ● ● | Section 2 – System Description

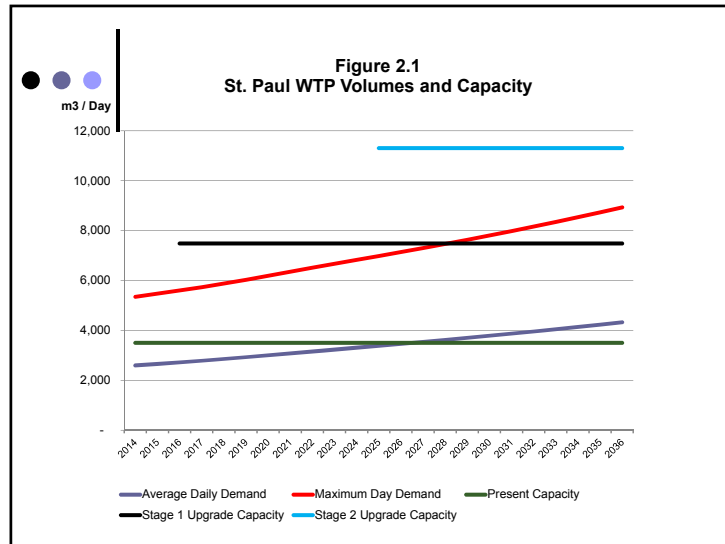
- S. 2.3.1 - Water License
 - Identifies that temporary license in name of Commission.
- S. 2.3.2 –Supply from St. Paul WTP
 - Reflects MPE Engineering 2013 Technical Brief
 - 1st Stage Upgrading – bring plant up to theoretical current capacity – would meet 10 Year Need

Elk Point / St. Paul
Regional Water System

● ● ● | St. Paul WTP, Raw Water Supply

- S. 2.3.2 –Supply from St. Paul WTP
 - 1st Stage – Begin 2015, complete in 2016
 - 2nd Stage Upgrading – add further capacity at about 2025 to meet 25 year (2036) combined needs of Town and System.
- S. 2.3.4 – Raw Water Supply – Additional raw water pump needed in long term to meet 25 year demand

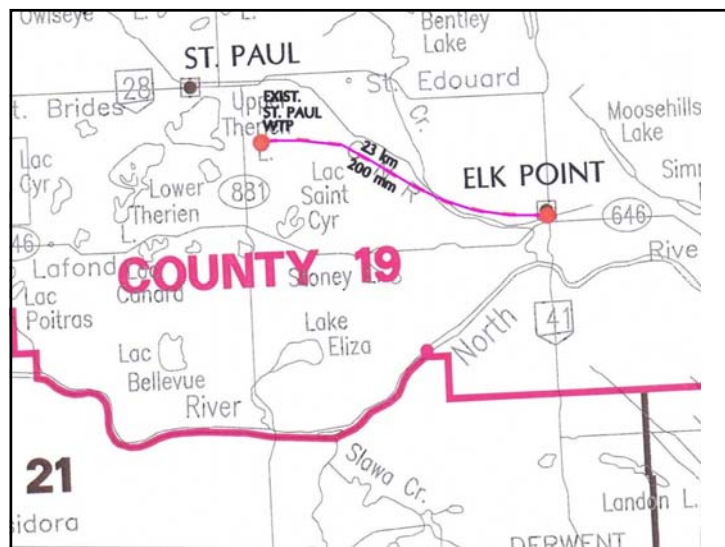
Elk Point / St. Paul
Regional Water System



Transmission Line

- o S. 2.3.5 – Existing clause has statement “the transmission line is expected to effectively operate by gravity flow.”
- o Text changed to reflect that pumping is required and System pumphouse constructed.

Elk Point / St. Paul
Regional Water System



Section 3 – Governance & Management

- o Capital Cost Allocation – Changed to reflect ongoing understanding
 - 25 Year Capacity
 - Elk Point – 305,958 m3 – 80%
 - County – 76,490 m3 – 20%
- o Governance/Administration Cost Allocation – No Change
 - Elk Point – 80%
 - County – 20%

Elk Point / St. Paul
Regional Water System

● ● ● Section 3 – Governance & Management

- Section 3.8 – Town of St. Paul
 - Now reflects that Commission has entered into a 25 Year supply agreement with the Town sharing net capital cost

Elk Point / St. Paul
Regional Water System

● ● ● S. 4 – Capital Costs & Funding

Component	\$
Capital Costs	
St. Paul WTP Upgrade	\$5.67 Million
Pipeline to Elk Point	\$8.55 Million
Interim Borrowing Costs	<u>\$690,000</u>
Total	\$14.9 Million
Financing	
Water for Life	\$13.1 Million
Commission Borrowing	\$1.37 Million
Reimbursed Interim Borrowing	<u>\$440,000</u>
Total	\$14.9 Million

● ● ● S. 4 – Capital Costs & Funding

- Sections Revised to Reflect Increased Cost and Increased Financing
- Section 4.2.1 – References Minister's Letter Approving Funding, Possibility of Delay in Receiving Grant Funds
- Financial Model Assumes Final Installment of Water for Life Grant in 2018.

Elk Point / St. Paul
Regional Water System

● ● ● S. 4.2.3 – Debenture Borrowing

- Sets out the Terms of the Debenture Agreement with the Town which Identifies Two Debentures:
 - Debenture A – \$730,050 to complete the pipeline. 25 year term, repaid by Commission
 - Debenture B – Remaining Funds to Complete Pipeline and WTP Upgrade, plus Net Interim Borrowing Costs

Elk Point / St. Paul
Regional Water System

● ● ● S. 4.2.3 – Debenture Borrowing

○ Debenture B

- 10 Year Term. Drawn Latter 2016, Payments begin in 2017
- Shared between Commission and Town, Debenture in the name of the Commission.
- Actual Amount Based on Final Capital Costs, Estimated at \$640,000 in Financial Model.

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Regional Water System

● ● ● S. 4.2.3 – Debenture Borrowing

○ Debenture B

- Annual Payments funded by \$/m3 levy on actual water volume supplied to Commission and to Town.
- Funds collected by Town and given to Commission to pay debenture
- Commission share included in water rates

Elk Point / St. Paul
Regional Water System

● ● ● S. 4.2.4 – Debt Limit

○ Current Approval

- \$1 Million for Long Term Borrowing and Operating Line of Credit
- \$1 Million for Interim Borrowing of Capital Grant Funding (expires Dec 31, 2015)

○ Revised Limit

- \$1.7 Million Long Term, Line of Credit
- \$5.1 Million for Interim Borrowing of Capital Grant Funding (to expire Dec 31, 2019)

Elk Point / St. Paul
Regional Water System

● ● ● S. 6 – Operating Costs, Revenue and Rates

- 5 Year Period – 2014 to 2018
- Treated Water Costs – St. Paul WTP \$1.07 / m3 in 2015
- Debenture Agreement Repayment Funds – Estimated \$.08/m3 for Debenture B, payments beginning in 2017
- Plan Draft 2.0 reflects draft 2015 Budget
- Added County connections each year

Elk Point / St. Paul
Regional Water System

● ● ● | Rate Principles

- Uniform Rates
- Cash Basis
- Full Annual Cost Recovery
- Rate per Unit of Actual Volume for Operating Costs, Operating Reserve Transfers - subject to 90% minimum

Elk Point / St. Paul
Regional Water System

● ● ● | Rates

- Projections
 - 2015 - \$1.45 /m3
 - 2016 - \$1.50 /m3
 - 2017 - \$1.57 /m3
 - 2018: \$1.70 /m3
- Includes adding funds to reserves
- 2018 - \$15,000 in operating reserves and \$25,000 in capital reserves

Elk Point / St. Paul
Regional Water System

● ● ● | Rate Comparisons (s. 6.3.3)

- Others (/ m3)
 - Elk Point/St.Paul - \$2.15 (all in)
 - Aspen - \$2.95
 - Mountain View - \$1.35 in 2015,
 - Westlock - \$1.85,
 - Shirley McLellan - \$ 2.24,
 - North Red Deer - \$2.02,
 - Highway 12/21 - \$2.85,
 - Aqua 7 - \$2.76.

Elk Point / St. Paul
Regional Water System

● ● ● | S. 7 – Risks and Barriers

- Updated to reflect current situation
- Identifies need for
 - Increased Debt Limit
- Consequences of Delays in Government Approvals
 - Higher Capital Costs
 - Risk of Treated Water Shortages

Elk Point / St. Paul
Regional Water System



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5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.24. Request for Letter of Support - CCI Wireless and MCSNet

#20150106010

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

As discussed at the Strategic Planning Sessions, we have been contacted by CCI Wireless and MCSNet for letters of support to accompany their grant application for funding through the Connecting Canadians Federal grant program. The deadline to apply is January 12, 2015. CCI Wireless is an Internet Service provider providing enhanced internet service across Alberta. They have installed over 150 carrier grade towers and are in partnership with 20 gas Coops, municipalities, MDs and REAs serving 14,000 rural Albertans.

Through the Connecting Canadians grant, the Government will work with provincial governments and Internet Service Providers to extend internet services to a targeted 280,000 rural households. The program will also provide incentives to the private sector for improved internet services in areas of the country that currently do not have high speed internet service.

The letters of support are attached.

Recommendation

Motion to ratify the letters of support for CCI Wireless and MCSNet to accompany their grant application for funding through the Connecting Canadians Federal Grant Program, as per the discussions at the Strategic Planning Sessions.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.24.: Request from CCS Wireless

From: Graham Fleet [<mailto:GrahamF@corp.cciwireless.ca>]

Sent: December-04-14 1:50 PM

To: Sheila Kitz

Subject: CCI Wireless - Request for Letter of Support for Connecting Canadians Grant Support

Importance: High

Ms. Sheila Kitz

CAO – County of St. Paul

Hi Sheila,

Nice to meet you a couple of weeks ago at the AAMDC meetings. Hopefully the sector moves that tech support performed on your residential service have improved your speeds. As mentioned to you at AAMDC, CCI Wireless is compiling LOS for their upcoming federal grant application. I have attached a map which shows current CCI Wireless coverage in the County of St Paul. Additionally we have attached a proposed new coverage map for your area. CCI Wireless has created a business case to update our current network capacity, as well as add this additional coverage to their network in the County of St Paul. (no new towers proposed at this time, but upgrades to existing towers in neighbouring counties will have a spillover effect).

These areas have been identified by CCI Wireless, as an area in Alberta which could benefit from the Connecting Canadians program. CCI Wireless would also welcome any additional feedback County of St. Paul may have with regards to other poorly served areas of the county.

*****CCI Wireless would like to request a letter of support from your county for inclusion in our application for the Connecting Canadians grant. We have provided a sample template for this letter.*****

Please note that in **NO** way does this letter of support constitute a commitment by County of St. Paul to actively support the efforts of CCI Wireless to provide improved high speed internet service to your region, although we would welcome active County involvement in the project where applicable. If successful in the grant application, CCI Wireless would provide the 50/50 grant contribution requirements.

Should you have any questions with regard to our request, please contact:

Graham Fleet

Marketing Manager - CCI Wireless

grahamf@corp.cciwireless.ca

Phone: 403 250 9324 (direct)

Cell: 403 771 4713

CCI Wireless looks forward to your support and continuing their efforts to bring world class internet access to your county. A synopsis of the Connecting Canadians grant and CCI Wireless is also attached for your reference. Either Gerry Hoar or Graham Fleet will be following up this email with a phone call to answer any questions and determine your boards level of support. Letters of support should be printed on County letterhead and forwarded to Graham Fleet at the above email address for inclusion in the CCI Wireless grant application.

Appendix 1 for 7.24.: Request from CCS Wireless

Regards,



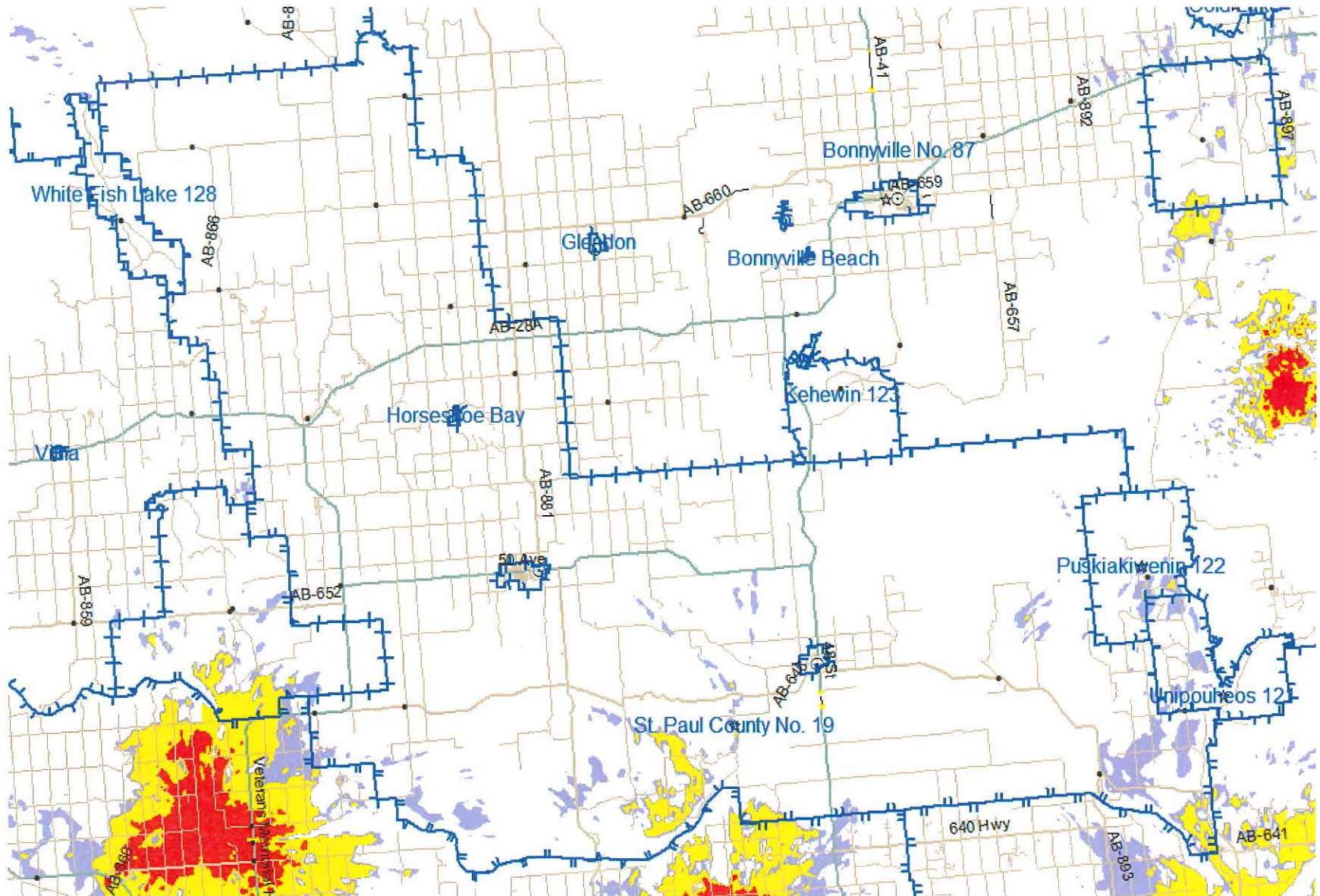
Graham Fleet / Marketing Manager
Direct – 403-250-9324 / [Graham Fleet](#)

Mobile – 403 771 4713

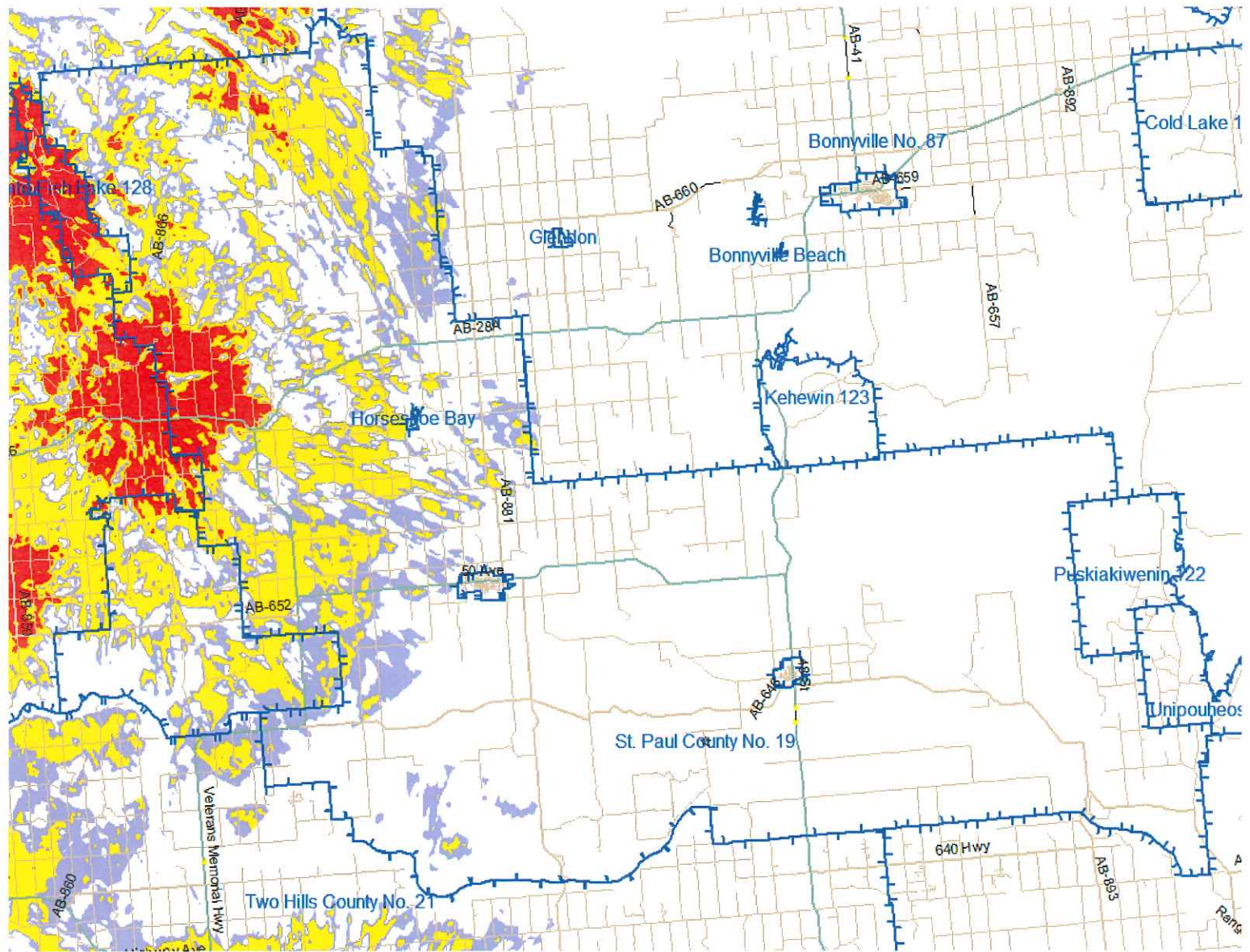
CCI Wireless Office: (888) 240-2224 / Fax: (888) 240-2188
7640 - 8th Street NE Calgary, Alberta, Canada T2E 8X4
<http://www.cciwireless.ca>

This email, including any attachments, is for the sole use of the intended recipient and may contain confidential information. If you are not the intended recipient, please immediately notify us by reply email or by telephone, delete this email and destroy any copies. Thank you.

CCI-New Sites Coverage Map



CCI-Existing Sites Coverage Map



January 6, 2015

Ms. Susan Hart
Director General, Broadband
Industry Canada, S.I.T.T.
300 Slater Street, 20th floor,
Ottawa, Ontario, K1A 0C8

Dear Ms. Hart:

County of St. Paul is excited about enhancing broadband services to our rural communities through the “Connecting Canadians” program administered by Industry Canada. Bringing and enhancing broadband connectivity to the rural communities within County of St. Paul will facilitate prosperity and economic growth to our rate payers across the county.

County of St. Paul fully supports CCI Wireless’ application for the “Connecting Canadians” Grant. In the last five years, CCI Wireless has deployed an advanced, Alberta-owned, rural high-speed Internet network across the province of Alberta. The grass-roots support of CCI Wireless by natural Gas Co-ops, Municipalities and rural communities will guarantee the sustainability and success of CCI Wireless for years to come.

We are very excited about the deployed network by CCI Wireless and the overwhelming positive feedback generated within communities served. A common concern among rural residents and businesses indicates the need for more speed and coverage across the County of St. Paul and we look forward to CCI Wireless fulfilling this requirement.

Yours truly,

Sheila Kitz, CLGM
Chief Administrative Officer



P.O. Box 98, 4810 – 50 Ave., St. Paul, AB T0A 3A0

TEL: (780) 645-4417 FAX: (780) 645-5745

Toll Free: 866-390-3928

www.mcsnet.ca

December 19, 2014

Sheila Kitz, Chief Administrative Officer
County of St. Paul No. 19
5015-49 Avenue
St. Paul, AB T0A 3A4

Dear Ms. Kitz,

RE: Connecting Canadians Grant Program

MCSNet currently provides Rural High Speed Internet services in the County of St. Paul and over the years has been consistently expanding its services and connecting more rural residents. Today, MCSNet is proud to say it is now serving over 20,300 rural residents and business throughout Northern Alberta and Western Saskatchewan which includes a tower infrastructure of approximately 500 towers. Despite our extensive coverage throughout the County, there are still several areas with difficult terrain and/or lower population densities that could benefit with the support of the new Connecting Canadians Program.

In October 2014, Industry Canada launched a new funding program called "Connecting Canadians". The program provides funding of up to 50% of eligible costs to eligible and approved ISP's (Internet Service Provider) like ourselves, who are prepared to fund the additional 50% shortfall needed to cover project costs. As part of our grant application, we will propose to upgrade our existing infrastructure to the new state of the art broadband technology and more robust towers that will greatly enhance our existing services and coverage. MCSNet will also be installing fiber optic cable backbones to feed our core network towers in an effort to increase bandwidth capacity to meet ongoing and future demands. Wireless backhaul radios that generally feed these core towers, have a maximum throughput and fiber optic backbones will open the door to future demands.

MCSNet is therefore looking for a letter of support to submit with our proposal in enhancing services within the County. I have enclosed a sample letter of support (in Word format) you can use as is or modify as you see fit. The letter of support will no doubt play a key role in an effort for MCSNet to obtain funding under the Federal Government's Connecting Canadians program for the County's service area.

Please note that the Letter of Support will not and does not in any way put in place any

Appendix 5 for 7.24.: Letter from MCSNet

commitments or obligations on the part of the County to actively support MCSNet's interests in enhancing and improving high speed internet services in your County. However, MCSNet welcomes any involvement the County would like to undertake in the project.

Should MCSNet be successful with its grant application under the "Connecting Canadians" program, MCSNet will be funding all of the shortfall required for the project(s).

Should you have any questions or concerns, please do not hesitate to contact me at your convenience.

Hoping we can count on a Letter of Support on behalf of the County, I remain

Yours truly

Leo VanBrabant -CEO
encl.

January 8, 2015

Ms. Susan Hart, Director General
Connecting Canadians Branch
Industry Canada
20th Floor, 300 Slater Street,
Ottawa, ON K1A 0C8

Dear Ms. Hart:

RE: Connecting Canadians Program

The County of St. Paul is very pleased to hear about the new Federal “Connecting Canadians Program” to enhance rural high speed internet services in rural communities.

As a growing Municipality, we see first-hand the ever increasing demand and necessity for reliable and fast broadband services. MCSNet has played a major role in providing these essential services to our ratepayers and we fully support MCSNet’s application for the “Connecting Canadians” grant program.

MCSNet’s model of erecting many lower profile, less intrusive and environmentally friendly towers to serve each area is in our opinion, the most effective model in providing better quality services, coverage and scalability to meet the growing future demands and new opportunities.

MCSNet, with the support of the County of St. Paul, wishes to enhance the current broadband services being offered within the County via the addition of necessary towers, broadband infrastructure and possible fiber optic backbones that will scale accordingly to future demands.

MCSNet currently services many of our ratepayers and under this new Connecting Canadians funding program we can see this number increasing significantly while at the same time enhancing performance drastically throughout the County.

Yours truly,

Sheila Kitz, CLGM
Chief Administrative Officer



County of St Paul No 19
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Issue Summary Report

7.25. Request to Cancel Penalties

#20150107006

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

The owner of SE 26-58-7-W4 mailed their payment for their property taxes on November 26th however we did not receive the payment in the office until December 9th. Penalties in the amount of \$194.16 were applied to the account on December 1st.

By Council resolution dated 2002, Administration has the authority to cancel penalties up to \$50. Anything over \$50 requires a resolution of Council.

Administration will be working on a policy to deal with cancelling penalties on property taxes for situations like this.

Section 347 of the M.G.A. allows a Council to cancel or refund all or part of a tax.

Recommendation

Motion to cancel the penalties in the amount of \$194.16 on SE 26-58-7-W4, as per section 347 of the M.G.A., as the payment was postmarked prior to the due date.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
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Issue Summary Report

7.26. Date for Public Auction of Lands

#20150107010

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

Section 418 of the M.G.A. requires Council to offer for sale at a public auction any parcel of land shown on its tax arrears list if the tax arrears are not paid.

Section 421(1)(a) of the M.G.A. states that the properties must be advertised for sale in the Alberta Gazette not less than 40 days and not more than 90 days prior to the date on which the public auction is to be held.

The date for the Public Auction of Lands for 2013 should be set for May 12, 2015 at 11:00 a.m.

Recommendation

Motion to set the date for the Public Auction of Lands for May 12, 2015 at 11:00 a.m.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
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Issue Summary Report

7.27. In Camera

#20150107012

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Background

Items to be presented at the Council Meeting.

Recommendation

Motion to go in camera as per section 27 of the FOIP Act.

Additional Information

Originated By : pcorbiere



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5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

9.1. Jan. 20-23 - ASB Convention

#20150109001

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

9.2. Jan. 27 @ 10:00 a.m. - Public Works

#20150109002

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

9.3. Feb. 12 - Brownlee Law Conference

#20150109003

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
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Issue Summary Report

10.1. Listing of Accounts Payable

#20150106002

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
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Additional Information

Originated By : pcorbiere



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Issue Summary Report

10.2. Budget to Actual

#20150106004

Meeting : Regular Council Meeting - January 13, 2015

Meeting Date : 2015/01/13 10:00

Recommendation

Motion to approve the budget to actual.

Additional Information

Originated By : skitz