



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

December 9, 2014

Tuesday, December 09, 2014

Start time 10:00 AM

AGENDA

1. **Call to Order**
2. **Minutes**
 - 2.1 **November 10, 2014 (2014/11/10)**
3. **Bank Reconciliation**
4. **Additions to Agenda and Acceptance of Agenda**
5. **Business Arising from Minutes**
6. **Delegation**
 - 6.1. **11:00 a.m. - Jerrid Pasitney, Manager - St. Paul Golf Club**
 - 6.2. **10:30 a.m. - Public Hearing - Bylaw No. 2014-31 - Amend LUB Rezone PSE 25-56-7-W4**
7. **New Business**
 - 7.1. **St. Paul Junior Curling Association**
 - 7.2. **Elk Point Recreation Grants**
 - 7.3. **St. Paul Region Search & Rescue Society**
 - 7.4. **December Public Works Meeting**
 - 7.5. **Date for Salary Negotiations**
 - 7.6. **Emerging Trends Municipal Law Seminar - February 12**
 - 7.7. **National Advance Certificate & Local Authority Administration (NACLAA)**
 - 7.8. **2015 Interim Municipal Budget**
 - 7.9. **2015 Library Board Budget**
 - 7.10. **Bylaw No. 2014-36 - Borrowing Bylaw - Master Card Account**
 - 7.11. **County Credit Cards**
 - 7.12. **Bylaw No. 2014-37 - Borrowing Bylaw - Current Expenditures**
 - 7.13. **Bylaw No. 2014-38 - Loan Guarantee on Behalf of the Elk Point Regional Allied Arts**
 - 7.14. **Fee Schedule Bylaw - 2014-39**
 - 7.15. **Road Cancellation - Road Plan 3767EO in NE 19-56-10-W4**

skitz

- 7.16. **Road Cancellation - Road Plan 2907TR in SE 29 & SW 28-62-10-W4**
- 7.17. **Road Cancellation - Road Plan 3472NY in NW 15-56-7-W4**
- 7.18. **Road Cancellation - Road Plan 297EO in NW 24-56-6-W4**
- 7.19. **Request for Access to NW 32-62-10-W4**
- 7.20. **Bylaw No. 2014-34 - Amend LUB - Rezone S 1/2 PSE 6-57-6-W4**
- 7.21. **Bylaw No. 2014-40 - Amend LUB - Wording Changes**
- 7.22. **Bylaw No. 2014-41 - Amend Bylaw No. 2014-20**
- 7.23. **2014 Summary of Donations**
- 7.24. **Regional Emergency Management Mutual Aid Agreement**
- 7.25. **Request for Letter of Support - Mallaig Legion**
- 7.26. **Letter - Ambulance Society**
- 7.27. **Monthly Water Fee for New Water Lines**
- 7.28. **Water Line from Spedden**
- 7.29. **In Camera**
- 8. **Correspondence**
- 9. **Reports**
 - 9.1. **CAO Report**
 - 9.2. **MD of St. Paul Foundation**
- 10. **Upcoming Meetings**
 - 10.1. **Dec. 11 & 12 @ 10:00 a.m. - Strategic Planning**
 - 10.2. **Meeting With County of Two Hills re Urban Systems Feasibility Study-Date TBA**
- 11. **Financial**
 - 11.1. **Listing of Accounts Payable**
 - 11.2. **Council Fees**
 - 11.3. **Budget to Actual**
- 12. **Adjournment**



November 10, 2014

Start time : 10:00 AM

Minutes

Call to Order

The 635th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:00 a.m. Tuesday, November 10, 2014 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Laurent Amyotte Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Leo deMoissac Public Works Superintendent

Kyle Attanasio Legislative & Communication Services

Janani Whitfield St. Paul Journal

2 Members of the Public

Minutes

Resolution #CM20141110.1001

Moved By: Councillor Maxine Fodness

Motion to approve the minutes of the October 17, 2014

Organizational Meeting with a correction to replace Councillor Alphonse Corbiere with Councillor Laurent Amyotte.

Carried

Resolution #CM20141110.1002

Moved By: Councillor Cliff Martin

Motion to approve minutes of the October 14, 2014 Council Meeting as presented.

Carried

Bank Reconciliation

Resolution #CM20141110.1003

Moved By: Councillor Dwight Dach

Motion to adopt the Bank Reconciliation for the month of October, 2014.

Carried

Additions to Agenda and Acceptance of Agenda

The following addition was made to the agenda:

9.3 Report - Councillor D Dach - Travel Alberta & AFRRCS Radio Systems

Resolution #CM20141110.1004

Moved By: Councillor Laurent Amyotte

Motion to adopt the agenda for the Regular Meeting of Council for November 10, 2014 with the above noted addition.

Carried

Land Lease Renewal for 2014 & 2015	Resolution #CM20141110.1005 Moved By: Councillor Maxine Fodness Motion to approve the following land lease for renewal for 2014 and 2015. PNE 8-56-4-W4 Craig Lorenson	Carried
Conference Attendance Policy - PER 8	Resolution #CM20141110.1006 Moved By: Councillor Cliff Martin Motion to approve Policy PER-8 as amended as it relates to the attendance of conferences and educational sessions by County of St. Paul Council members and employees, effective January 1, 2015, as per the recommendations of the Policy Committee.	Carried
Overtime Policy - PER 21	Resolution #CM20141110.1007 Moved By: Councillor Frank Sloan Motion to table Overtime Policy and Agreement, Policy No. PER-21.	Carried
RUSA Conference - Dec. 2-4	Resolution #CM20141110.1008 Moved By: Councillor Glen Ockerman Motion to approve Bryan Bepalko to attend the 2014 RUSA Conference from December 2 to 4, 2014.	Carried
Request for Funding for MS Walk	Resolution #CM20141110.1009 Moved By: Councillor Maxine Fodness Motion to approve a \$500 donation for the MS Walk in May, 2015.	Carried
NLLS Levy Increase	Resolution #CM20141110.1010 Moved By: Councillor Frank Sloan Motion to approve the proposed levy increase of \$0.1944 per capita for the Northern Lights Library Board to \$5.07, effective January 1, 2015.	Carried
2014 Allocation of Recreational Facilities Grants for Community Halls	Resolution #CM20141110.1011 Moved By: Councillor Cliff Martin Motion to approve the 2014 Recreational Facilities Grant Allocations as follows: \$2,400 - Ashmont Legion \$2,400 - Ashmont Seniors Club \$4,600 - Boscombe Community Hall \$2,400 - Cork Hall Association \$2,400 - Ferguson Flats Association \$2,400 - Frog Lake Community Club \$2,400 - Haying in the 30's \$4,600 - Heinsburg Community Club \$1,500 - Lac Sante Family Recreation Society \$2,400 - Mallaig & District Museum \$4,600 - Mallaig & District Seniors \$2,400 - Mallaig Chamber of Commerce \$4,600 - Mallaig Legion \$2,400 - McRae Recreation Centre \$2,400 - St. Lina Dew Drop Inn Club \$2,400 - St. Vincent Recreation Centre \$2,400 - Sugden Community Centre \$2,400 - Camp Whitney Society \$4,000 - Ashmont Ag Society \$12,500 - Elk Point Ag Society - AG Ross Arena \$3,000 - Elk Point Ag Society - Riding Arena \$4,500 -Lac Bellevue Rec. & Ag. Society	

\$14,500 - Mallaig & District Ag Society
\$3,000 - St. Lina Ag Society
\$10,000 - St. Paul & District Ag. Society
\$7,300 - Stoney Lake Community Association

Carried

**10:30 a.m. -
Public Hearing -
Bylaw No.
2014-29 - Amend
LUB Rezone PNE
25-56-7-W4**

Resolution #CM20141110.1012

Moved By: Councillor Maxine Fodness

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2014-29, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning PNE 25-56-7-W4 from Agricultural to Industrial Commercial.

Carried

Reeve Upham declared the Public Hearing open at 10:30 a.m.

Krystle Fedoretz informed Council that the public hearing has been advertised according to section 203 of the M.G.A. and the adjacent landowners were notified via letterpost.

She then informed Council that the purpose of the public hearing is to discuss Bylaw No. 2014-29, which is a bylaw to amend Bylaw NO. 2013-50 as it relates to rezoning PNE 25-56-7-W4 from Agricultural to Industrial Commercial.

There was no one present to speak in favor of or in opposition to the proposed bylaw. There were no written submissions in favor of or in opposition to the proposed bylaw.

Reeve Upham declared the Public Hearing closed at 10:32 a.m.

Resolution #CM20141110.1013

Moved By: Councillor Dwight Dach

Motion to give second reading to Bylaw No. 2014-29.

Carried

Resolution #CM20141110.1014

Moved By: Councillor Maxine Fodness

Motion to give third reading to Bylaw No. 2014-29.

Carried

**Bylaw No.
2014-33 - Amend
LUB - Rezone N
1/2 SW
29-56-10-W4**

Resolution #CM20141110.1015

Moved By: Councillor Frank Sloan

Motion to give first reading to Bylaw No. 2014-33, as it relates to rezoning N 1/2 SW 29-56-10-W4 from Agricultural to Country Residential One (CR1).

Defeated

**Road
Cancellation -
Plan 3114NY in
SW 18-57-7-W4**

Resolution #CM20141110.1016

Moved By: Councillor Dwight Dach

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 3114NY in SW 18-57-7-W4 containing 1.815 hectares (4.49 acres) more or less, excepting thereout all mines and minerals.

Carried

**ACP Grant - East
Central Alberta
Investment
Attraction
Project - Stage 2**

Resolution #CM20141110.1017

Moved By: Councillor Cliff Martin
Motion to support the Alberta Community Partnership Grant with the Village of Rosemary for GIS Scoping Study, New Marketing features for the EATC Website, Social Media and Search Engine Optimization Strategy and Intermunicipal Collections Systems Testing and Support, and further that the Village of Rosemary will be the managing partner for this grant application.

Carried

**Gravel Pit - N 1/2
SE 8-57-6-W4**

Resolution #CM20141110.1018

Moved By: Councillor Cliff Martin
Motion to deny the request from the landowner to purchase the gravel pit on N 1/2 SE 8-57-6-W4.

Carried

**Front Load
Waste Truck**

Resolution #CM20141110.1019

Moved By: Councillor Frank Sloan
Motion to approve the purchase of a chassis and loader for a Front Load Garbage Truck to be paid from the 2015 budget.

Carried

**10:45 a.m. - Fire
Chief Trevor
Kotowich**

Trevor Kotowich, Fire Chief with the St. Paul Fire Department, entered the Council Chambers at 10:45 a.m.

Mr. Kotowich informed Council that the fire department will be submitting a CIP grant application for funding to purchase a new Rapid Response Truck. He is requesting a commitment of \$75,000 from the County to be used towards this purchase as well as a letter of support in principle to accompany the grant application.

Trevor then spoke briefly about the Joint Quality Management Plan (QMP) with the Town of St. Paul. The Town of St. Paul is changing their QMP to state that a final fire inspection must be done to any building, prior to occupancy being permitted. Trevor informed Council that as the Town completes this plan, they will require a motion from Council to amend the joint QMP.

Resolution #CM20141110.1020

Moved By: Councillor Maxine Fodness
Motion to provide a letter of support for the St. Paul Fire Department to accompany their grant application for a rapid response truck and that the request for funding be referred to the Strategic Planning Session.

Carried

**Street Light
Request**

Resolution #CM20141110.1021

Moved By: Councillor Maxine Fodness
Motion to approve the installation of one street light at the corner of Lot 1, Block 1, Plan 8122184 in the Poirier Subdivision and the lighting be LED, as per County policy ADM-80.

Carried

Noise Complaint

Resolution #CM20141110.1022

Moved By: Councillor Glen Ockerman
Motion to refer the Noise Bylaw to the Policy Committee for review.

Carried

November Public Works Meeting	<p>Resolution #CM20141110.1023 Moved By: Councillor Dwight Dach Motion to cancel the November Public Works Meeting and that any items on the agenda will be discussed during the Strategic Planning Session.</p> <p>Carried</p>
Water Supply to Ashmont/Lottie Lake	<p>Resolution #CM20141110.1024 Moved By: Councillor Cliff Martin That Council rescind the motion made October 28, 2013, resolution number CM20131008.1019 which states that "the County submit a scope change application to Alberta Transportation for the Ashmont/Lottie Lake Water for Life Project from the water source being an upgraded Water Treatment Plant in Ashmont changed to a Regional Water Transmission Line/system from the Town of St. Paul to Ashmont".</p> <p>Carried</p> <p>Resolution #CM20141110.1025 Moved By: Councillor Maxine Fodness Motion that Council make application to Alberta Transportation under the Water for Life Grant to connect to the Highway 28/63 Water Commission's line at Spedden in order to provide water supply to Ashmont/Lottie Lake. Councillor M. Fodness requested a recorded vote.</p> <p>Votes:</p> <p>In Favour: Councillor Cliff Martin, Councillor Glen Ockerman, Councillor Maxine Fodness, Reeve Steve Upham, Councillor Laurent Amyotte</p> <p>Opposed: Councillor Dwight Dach, Councillor Frank Sloan</p> <p>Carried</p>
CAO Report	<p>Resolution #CM20141110.1026 Moved By: Councillor Frank Sloan Motion to schedule the CAO evaluation for December 10 @ 10:30 a.m.</p> <p>Carried</p> <p>Resolution #CM20141110.1027 Moved By: Councillor Cliff Martin Motion to file the CAO report.</p> <p>Carried</p>
MD of St. Paul Foundation	<p>Councillor Fodness advised Council that the garage at the Elk Point Lodge has been constructed on Municipal Affairs property. An agreement will now be drawn up with Municipal Affairs and the Elk Point Heritage Lodge.</p> <p>Councillor D. Dwight reported on the AFRRCS Radio System and the Grey Matters Conference.</p> <p>Resolution #CM20141110.1028 Moved By: Councillor Frank Sloan Motion to file Councillor D. Dach's report as presented.</p> <p>Carried</p>

**Listing of
Accounts
Payable**

Resolution #CM20141110.1029

Moved By: Councillor Glen Ockerman

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
18045	Oct. 2, 2014	20753-20815	\$174,740.53
18066	Oct. 14, 2014	20816-20909	\$705,071.28
18078	Oct. 20, 2014	20910-20942	\$244,984.70
18082	Oct. 24, 2014	20943	\$ 200.00
18087	Oct. 28, 2014	20944-20994	\$996,676.45
18089	Oct. 29, 2014	20995-20996	\$ 41,462.73

Carried

Council Fees

Resolution #CM20141110.1030

Moved By: Councillor Cliff Martin

Motion to approve the Council Fees for the Month of October, 2014 as circulated.

Carried

Budget to Actual

Resolution #CM20141110.1031

Moved By: Councillor Dwight Dach

Motion to approve the budget to actual as of October 31, 2014.

Carried

In Camera

Resolution #CM20141110.1032

Moved By: Councillor Frank Sloan

Motion to go in camera as per section 27 of the Freedom of Information and Protection of Privacy Act. Time: 11:50 a.m.

Carried

Resolution #CM20141110.1033

Moved By: Councillor Laurent Amyotte

Motion that Council return to an open meeting at 12:08 p.m.

Carried

Resolution #CM20141110.1034

Moved By: Councillor Cliff Martin

Motion that administration send a letter to Mr. John Holly reiterating the County's offer to purchase the land which includes the current area of the road, a 66 foot road allowance and the sliver of land between the property line and the road, for \$1,300 per acre, as per County policy. The offer is valid for 10 days.

Carried

Resolution #CM20141110.1035

Moved By: Councillor Dwight Dach

Motion to draft a lease with the Heinsburg Community Club for Railway 55, Plan 1700EO in PNW 22-55-4-W4.

Carried

Adjournment

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 12:11 p.m.

These minutes approved this 10th day of December, 2014.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.1. 11:00 a.m. - Jerrid Pasitney, Manager - St. Paul Golf Club

#20141128001

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Jerrid Pasitney, Manager of the St. Paul Golf Course will be in to provide an orientation give a history of the club including the change to 18 holes and the new clubhouse. He will also talk about how the community uses the facility as well as their plans to apply for a CFEP grant for irrigation.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.2. 10:30 a.m. - Public Hearing - Bylaw No. 2014-31 - Amend LUB Rezone PSE 25-56-7-W4

#20141202005

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

At the October Meeting, Council gave first reading to Bylaw No. 2014-31, which is a bylaw to amend Bylaw No. 2013-50 as it relates to rezoning PSE 25-26-7-W4 from Agricultural to Country Residential One (CR1).

RSVPs were sent out for a public consultation to be held on November 5, 2014. There were no replies so there was no need for the public consultation.

Bylaw No. 2014-31 was advertised in the St. Paul Journal and Elk Point Review the weeks of November 25 and December 2, 2014 and the adjacent landowners were notified via letter post.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2014-31, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning PSE 25-56-7-W4 from Agricultural to Country Residential One (CR1).

Additional Information

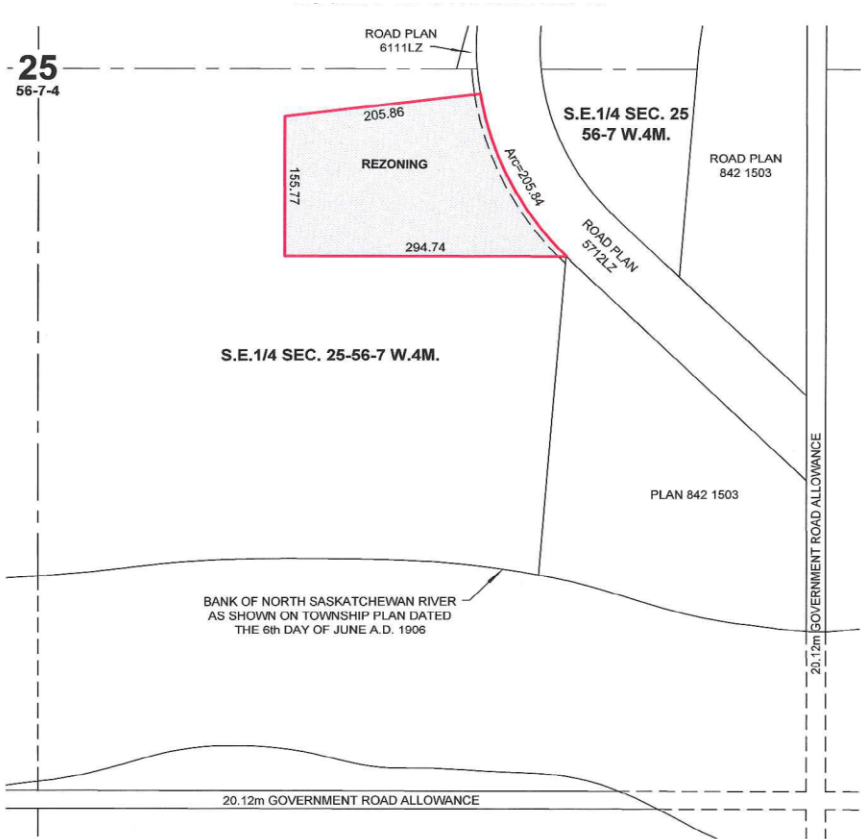
Originated By : pcorbiere

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:
- FROM: Agricultural to Country Residential One (CR1)
- FOR: Part of SE 25-56-7-W4



Read a first time in Council this 14th day of October, A.D. 2014.

Advertised the 25th day of November, A.D. 2014 and the 2nd day December, A.D. 2014 in the Elk Point Review and St. Paul Journal.

Read a second time in Council this day of , A.D. 2014.

Read a third time and duly passed in Council this day of , A.D. 2014.

Reeve

Chief Administrative Officer

COUNTY OF ST. PAUL REZONING APPLICATIONName of Applicant: Brian & Daphne Schnurer Email: Bdschnurer@Telus.netMailing Address: Box 401 ToA 1A0 Elk Point, ABTelephone (Home): 780-724-4206 (Business): 780-645-8130 (Fax): _____

Registered Owner (if not applicant): _____

Mailing Address: _____

Telephone (Home): _____ (Business): _____ (Fax): _____

1. LEGAL DESCRIPTION OF LAND TO BE REZONED:

- a) All / part of the SE $\frac{1}{4}$ 25 section 56 township 07 range W4M
- b) Being all / parts of Lot — Block — Registered Plan —
- c) Total area of the above parcel of land to be rezoned is 10 acres _____ (hectares)

2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw 2013-50: AGRICULTURE.
- b) Desired Zoning as per the Land Use Bylaw 2013-50: COUNTRY RESIDENTIAL One.
- c) Proposed use as per the Land Use Bylaw 2013-50: ~~RESIDENTIAL~~ Single Detached Dwelling
- d) Is the proposed use a permitted or discretionary use: PERMITTED
- e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? No

f) Information in support of the rezoning:

OUR SON AND DAUGHTER INLAW WOULD LIKE TO PURCHASE PARCEL OF LAND FOR THE CONSTRUCTION OF A COUNTRY RESIDENCE. THIS PARCEL HAS HAD PREVIOUS SUBDIVISION DONE, BUT TO OLD AND NEW HIGHWAY RIGHWAYS ALONG WITH TOWN OF ELK POINT RIVER CAMPGROUND. FURTHER TO THIS, WE HAVE HAD DISCUSSIONS WITH COUNTY OFFICIALS FOR ADDITIONAL SUBDIVISIONS TO ENHANCE THIS RIVER FRONT PROPERTY.

Appendix 2 for 6.2.: Rezoning Application

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes _____ No ☒

If "yes", the adjoining municipality is _____

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes ☒ No _____

If "yes" the highway is No. 41

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch? Yes ☒ No ☒

If "yes", state its name North Saskatchewan River

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes _____ No ☒

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes _____ No ☒

i) Is the sour gas facility active, abandoned, or currently being reclaimed? ☒

g) Is there an abandoned oil or gas well or pipeline on the property? Yes _____ No ☒

***For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes _____ No ☒

ii) Does the proposed parcel contain a slope greater than 15% Yes _____ No ☒

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) ROLLING / MIXED PASTURE.

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

TAMIZ / NATIVE PASTURE.

5. WATER SERVICES:

a) Existing Source of Water: NONE.

b) Proposed water source (if not rezoning parcel in its entirety).

☐ Proposed water supply to new lots by a licensed (surface) water distribution system;

☐ Proposed water supply to new lots by cistern and hauling;

☒ Proposed water supply to new lots by individual water wells.

Appendix 2 for 6.2.: Rezoning Application

6. SEWER SERVICES:

- a) Existing sewage disposal: None.
- b) Proposed sewage disposal: Field System.

An existing sewage system must comply with the above setbacks (existing and/or proposed).

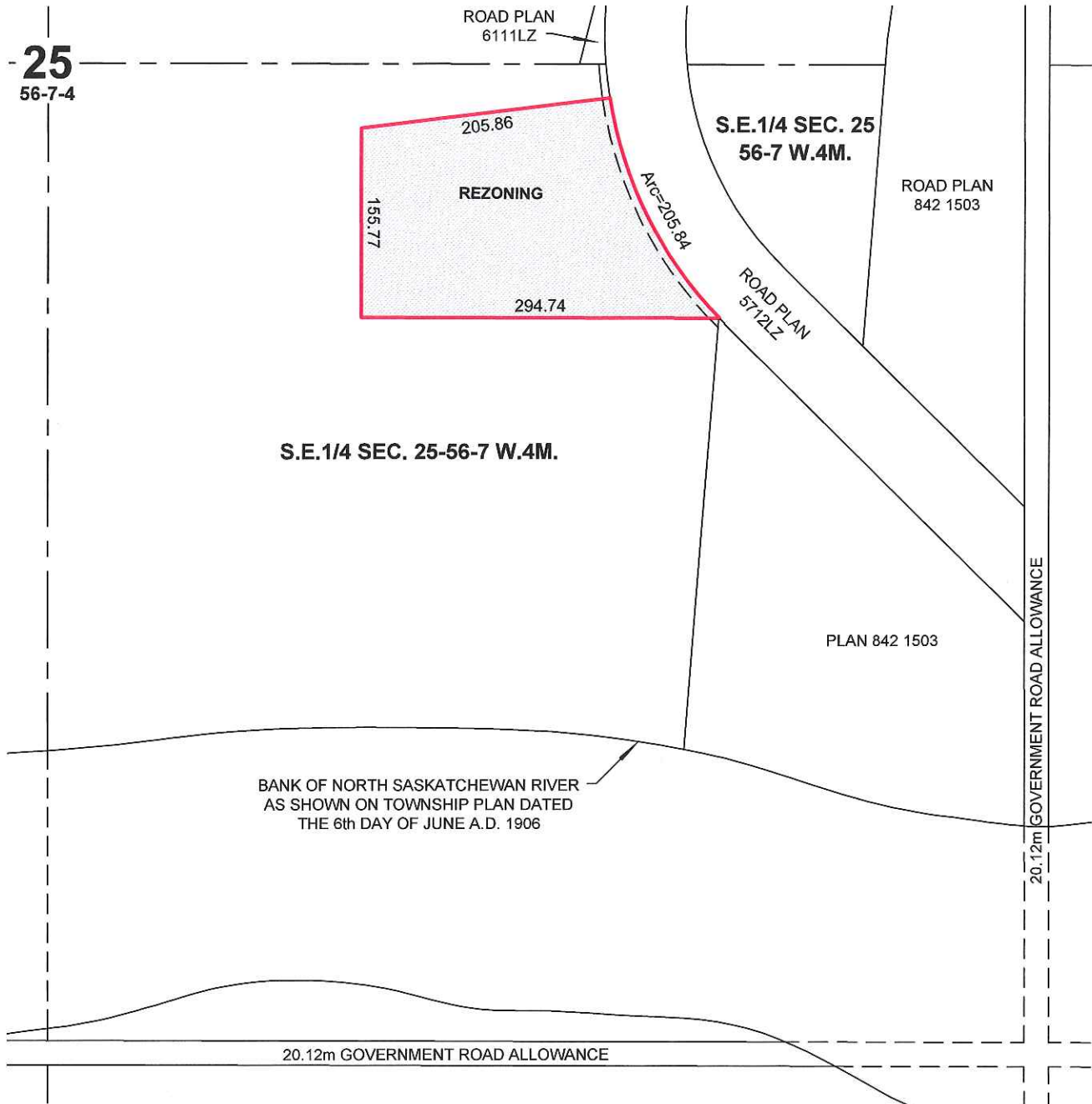
	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

The personal information provided will be used to process the Subdivision Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

PAGE 1 OF 2

REZONING PLAN

SHOWING PROPOSED REZONING WITHIN
S.E.1/4 Sec.25 Twp.56 Rge.7 W.4M.
COUNTY OF ST. PAUL No. 19

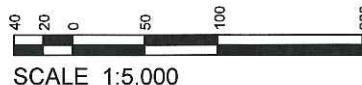
**LEGEND:**

Portions referred to shown as:

Distances are in metres and decimals thereof.

EXPLORE
SURVEYS INC.

Plan Prepared by:
Explore Surveys Inc.
Edmonton, Alberta
Toll Free 1-866-936-1805
Fax No. 780-800-1927



REV. NO.	DESCRIPTION	DATE
0	PLAN ISSUED	OCT. 3, 2014

Job X126214

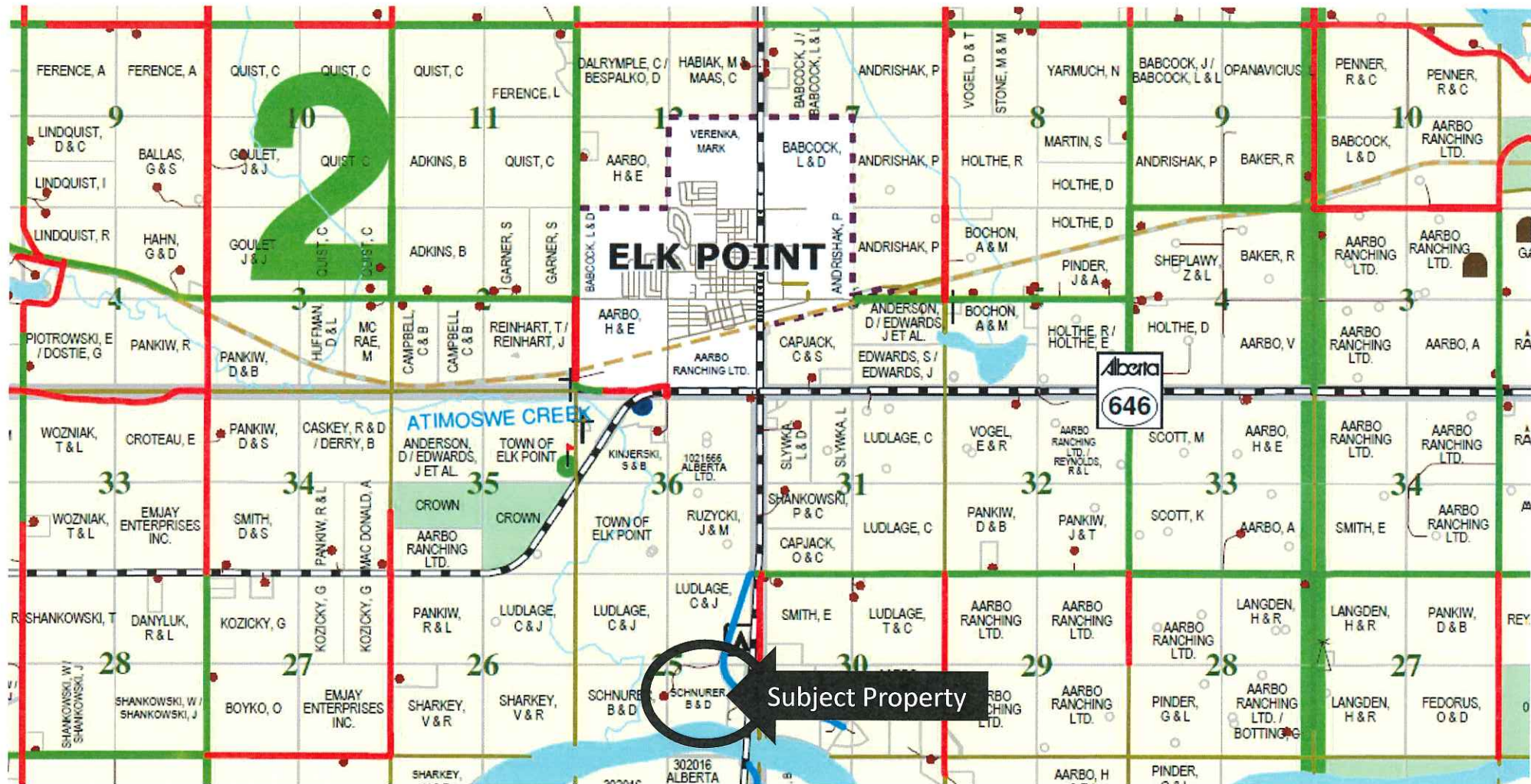
Rev. 0

SURVEYED BY: --

CALC'D BY: J.O.

DRAWN BY: J.O.

General Location Map





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.1. St. Paul Junior Curling Association

#20141202001

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

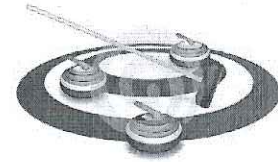
The St. Paul Junior Curling Association will be hosting a Bonspiel on Sunday, February 1, 2015 and they are looking for monetary donations or prizes that can be awarded to the curlers. In the past, Council approved a \$300 donation for this group.

Recommendation

Motion to approve \$300 donation for the St. Paul Junior Curling Association.

Additional Information

Originated By : pcorbiere



St. Paul Junior Curling Club

Nov 25, 2014

St. Paul, Alberta

COUNTY OF ST. PAUL - COUNCIL:

The St. Paul Junior Curling Association consists of 75 curlers aging in range from 8-14 years of age. Each year the Junior Curlers learn the basics of curling including ice safety skills and most importantly sportsmanship. To display their newly learned skills the Junior Curling League will be hosting a Junior Curling Bonspiel on Sunday, February 1, 2015.

The bonspiel will include all the St. Paul Curlers which would make up almost 18 teams of our local youth.

We humbly ask for your support in hosting this event by a monetary donation or prizes can be donated that are age appropriate for ages 8 – 14 years. We truly appreciate your support and any contribution would be much appreciated – no matter how big or how small.

All sponsors will be acknowledged with their names prominently displayed at the Curling Rink and in the St. Paul Journal.

If you are able to help sponsor this wonderful event, please contact myself at 780-614-0567, by December 31, 2014. Thank you, in anticipation of your kind assistance.

Sincerely,

A handwritten signature in blue ink, appearing to be 'C. Arnault'.

Crystal St. Arnault
Box 425, St. Paul, AB T0A 3A0



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.2. Elk Point Recreation Grants

#20141204002

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

During the 2014 budgeting process, Council allocated \$45,000 for Elk Point Recreation Grants. Generally, the Town of Elk Point provides a list of groups who have applied for funding but they are unable to assist. We have not received that list. Councillor Ockerman is suggesting that the funding be distributed between the A.G. Ross Riding Arena, the Hockey Arena and the Curling Rink.

Recommendation

Administration is recommending to allocate \$15,000 to the A.G. Ross riding arena, the hockey arena and the curling rink.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.3. St. Paul Region Search & Rescue Society

#20141202003

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

The St. Paul Search & Rescue Society (SAR) is a non profit organization that provides assistance to communities to search for lost or missing individuals or to respond to an emergency situation as requested by the RCMP or the municipality. They receive their funding through fundraising grants and donations from local businesses. The SAR Team meets on the third Wednesday of every month at 7:00 p.m. They are requesting to use the basement board room in the County Office, free of charge.

Recommendation

Motion to authorize the St. Paul Search & Rescue Team to use the lower level board room on the third Wednesday of every month, free of charge.

Additional Information

Originated By : pcorbiere



Mrs. Sheila Kitz
CAO – County of St. Paul No.19
5015-49th Ave
St. Paul, AB
T0A 3A4

November 5, 2014

Greetings!

This is Rob Duffy, President of St. Paul Region Search & Rescue Society. We are a non for profit organization that provides assistance to communities with dedicated and well trained individuals to search for lost or missing individuals, or to respond to an emergency situation as requested by either the RCMP or the Municipality themselves. In addition, our Team serves the needs of other groups through their educational displays and programs within the Region.

The SAR Team members themselves raise the funds needed for day to day operations. Some of our actual expenses incurred during searches are reimbursed by the RCMP. For the majority, most of the expenses incurred during activation are at the expense of the members. Some of our equipment and training has been funded by grants provided by the Province of Alberta and donations from local businesses.

We currently do not have a location we can call 'Home' when it comes to hosting our monthly meeting/training(s). It has become more of a struggle lately to find locations that are not already pre-booked with other events. Our team meets the third Wednesday of every month from 1900 hrs till approx. 2200 hrs. On those nights we either hold a general meeting for the members or we'll conduct in-house training. We are fully self-sufficient with our own laptop and LCD project when we host our meetings.

We recent found your basement conference room of sufficient size that would accommodate our needs when it comes to meetings/trainings. So we are requesting your assistance in opening your doors to allow us to utilize this space. We would ensure that the room is left clean and tidy after our meetings/training nights. All we are looking for is a venue to host our functions. This may require one or two of our executives to hold a key to access the building after hours and potentially access for internet capabilities.

I look forward to your response. If you would like to meet in person to discuss more please don't hesitate to call. Thank you for your time.

Respectfully,
Rob Duffy
President
St. Paul Search & Rescue Society
780-614-2630 (h)



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.4. December Public Works Meeting

#20141202006

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

The regular date for the next Public Works Meeting is December 23rd. There will be no need to hold the public works meeting as everything will be discussed at Strategic Planning on December 11 & 12.

Section 193(3) of the M.G.A. states that Council may change the date of a regularly schedule meeting as long as they provide 24 hours notice to any Councillors not present at the meeting at which the change was made and to the public.

Recommendation

Administration is recommending to cancel the December 23rd Public Works Meeting, as per section 193(3) of the M.G.A..

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.5. Date for Salary Negotiations

#20141203007

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

We require a motion from Council to set the date for the Salary Negotiations prior to the January 13th Council Meeting.

Recommendation

Administration is recommending to scheduled the Salary Negotiations meeting for Wednesday, January 7, 2015 at 10:00 a.m.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.6. Emerging Trends Municipal Law Seminar - February 12

#20141202004

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Brownlee LLP will be holding their annual Law Conference on Thursday, February 12, 2015 in Edmonton. The agenda is attached.

Registration for this conference is \$125.

Recommendation

Motion to approve all of Council, Sheila Kit, Tim Mahdiuk, and other staff members as approved by administration to attend the Brownlee LLP law conference on Thursday February 12, 2014 in Edmonton.

Additional Information

Originated By : skitz



Emerging Trends

In Municipal Law 2015

THE LATEST ISSUES IMPACTING MUNICIPALITIES

Boost your Budget

Effective budget boosting strategies that all
Municipalities can implement

What's Hot or Not in Employment Law

Family status human rights accommodation; Over the
legal limit! Drugs and alcohol; Top proactive risk
management techniques

Risky Business

(Breakout Session – Topic 1)

A refresher on Municipal liability exposures, available
defenses and discussion of recent case law

Off-Site Levy – A Checklist to Optimize Recovery

(Breakout Session – Topic 2)

Recent case law and checklists to ensure optimal recovery

Bear Pit Session

Your Questions Answered

Calgary

Thursday, February 19, 2015

Coast Plaza Hotel & Conference Centre

1316 – 33rd Street, NE

Phone: 403.248.8888

8:00AM – 3:30PM (Reception to follow)

**Registration and Continental Breakfast
at 8:00AM**

Edmonton

Thursday, February 12, 2015

Northlands EXPO Centre

7300-116 Avenue

8:00AM – 3:30PM (Reception to follow)

**Registration and Continental Breakfast
at 8:00AM**

SEE REVERSE SIDE FOR REGISTRATION DETAILS

Practitioners in the following practice areas will be present throughout the day to answer your questions:

Administrative Law, Construction & Procurement, Employment & Labour, Environmental, Expropriations, Municipal
Corporations, Municipal Enforcement, Municipal Utilities & Utility Regulation,
Planning & Development, Privacy & Access to Information, Property Taxation and Assessment, Real Estate



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.7. National Advance Certificate & Local Authority Administration (NACLAA)

#20141205002

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Kyle Attanasio has started taking some of the Level 1 of the National Advanced Certificate and Local Authority Administration Courses (NACLAA) and would like to continue with the courses for both Level 1 and Level 2.

Recommendation

Motion to approve Kyle Attanasio to complete Levels 1 and 2 of the NACLAA certificate.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.8. 2015 Interim Municipal Budget

#20141203004

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

The interim Operating and Capital Budget estimated numbers for 2015 are as follows:

Operating Revenues - \$ 29,900,000

Operating Expenditures - \$ 24,900,000

Capital - \$ 5,000,000

Section 242(2) of the M.G.A. states that Council may adopt an interim operating budget for part of a calendar year.

Recommendation

To approve the interim budget for the year 2015, as per section 242(2) of the M.G.A.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.9. 2015 Library Board Budget

#20141202002

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

The 2015 Library Board Budget has been approved by the library board, see attached.

Funding provided to the library board in 2014 was \$77,303 - \$37,303 of which was funded by MSI Operating. They later requested additional funding of \$25,000 for a total of \$102,303.

The library board is now increasing their request for additional funding from \$25,000 to \$41,651.81 - an increase of \$16,651.81. Their total funding request for 2015 is \$118,954.82.

Recommendation

Administration is recommending that Council approve County Library Board's request for funding of \$118,954.82.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.9.: Library Board Budget

COUNTY OF ST. PAUL NO. 19 LIBRARY BOARD BUDGET 2015					
					2014
Cash on Hand					
			12,082.27		4,400.96
	Less 2014 Allocation Balances:		4,998.62		2,155.30
	Less Expenses to Year End		4,367.80		2,200.00
			2,715.85		45.66
				2015	
Projected Revenue					
	County of St. Paul Grant-MSI Operating Grant		37,303.00		37,303.00
	County of St. Paul Grant-Additional Funding		40,000.00		40,000.00
	Proposed Funding 2015		41,651.82		25,000.00
	Provincial Grant		32,291.00		32,291.00
	G.S.T. Refund		500.00		500.00
	Interest		15.00		15.00
			154,476.67		135,154.66
Expenses Paid Out					
	Northern Lights Membership		30,039.75		28,887.93
	(\$5.07 Per Capita @ 5,925 Population Count)				
	Service Agreements:				
	Elk Point		45,000.00		40,000.00
	St. Paul		45,000.00		40,000.00
	Allocation Funds:				
	Ashmont		5,000.00		3,500.00
	Mallaig		5,000.00		3,500.00
	Advertising		500.00		500.00
	ALTA Membership		125.00		125.00
	Bank Charge		50.00		50.00
	Board Conference		7,500.00		5,000.00
	Board Meetings		9,000.00		9,000.00
	Furniture & Equipment (computers)		0.00		0.00
	Security Monitoring		900.00		900.00
	Office Supplies		150.00		150.00
	Staff Training/Travel		1,000.00		1,000.00
	GST		500.00		500.00
	Total Projected Expenses		149,764.75		133,112.93
	Balance of Budget Remaining		4,711.92		2,041.73
	County Per Capita Funding - Pop.Count - 6,168		19.29		16.59
	Provincial Average-Municipal Library Fund				26.34



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.10. Bylaw No. 2014-36 - Borrowing Bylaw - Master Card Account #20141203001

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Bylaw No. 2014-36, Borrowing Bylaw, is being presented to Council to authorize borrowings of up to Twenty Thousand Dollars (\$20,000) from the Servus Credit Union to finance the Master Card Account for the financial year commencing January, 2015. This Bylaw must be approved by Council every year.

Section 187 of the M.G.A. requires that every proposed bylaw must have 3 distinct and separate readings.

Recommendation

Motion to give first reading to Bylaw No. 2014-36, Master Card Borrowing Bylaw.

Motion to give second reading to Bylaw No. 2014-36.

Motion to present Bylaw No. 2014-36 at this meeting for third and final reading.

Motion to give third and final reading to Bylaw No. 2014-36.

Additional Information

Originated By : pcorbiere

**BORROWING BYLAW
MUNICIPAL - CURRENT EXPENDITURES**

MASTER CARD ACCOUNT

BYLAW NO. 2014-36

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA

WHEREAS the Council of the County of St. Paul No. 19 (hereafter called the "Corporation") in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures for the County of St. Paul Master Card Account for its financial year commencing **January 1, 2015**.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act and/or the County Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation do borrow from Servus Credit Union Ltd., (hereafter called "Servus Credit Union") sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation in the said financial year, provided that the total principal amount owed to Servus Credit Union at any one time hereunder shall not exceed the sum of **TWENTY THOUSAND DOLLARS (\$20,000.00)**.

2. The Mayor (or Reeve in the case of a County, if that person has the same functions and powers as a Mayor of a Municipality) and Treasurer be and they are hereby authorized for and on behalf of the Corporation:

(a) to apply to Servus Credit Union for the aforesaid loan to the Corporation; and

(b) to obtain advance of monies from Servus Credit Union in the said financial year through use of the Servus Credit Union Master Card, on a revolving basis; and

(c) to execute on behalf of the Corporation such bills, debentures, promissory notes or similar forms of obligation as Servus Credit Union may require as evidence of and security for all sums borrowed hereunder;

and each document executed as foresaid shall be valid and binding upon the Corporation according to its tenor, and Servus Credit Union shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this Bylaw.

3. Notwithstanding the foregoing, the Mayor (or Reeve) and Treasurer shall apply such part of the foregoing sum authorized to be borrowed in repayment of previous borrowings of the Corporation such that all amounts borrowed and outstanding by the Corporation at any one time to Servus Credit Union and to all other persons, firms and corporations shall not exceed the amount of the taxes levied or estimated to be levied by the Corporation for the said financial year.
4. All sums borrowed as aforesaid or so much thereof as from time to time remain unpaid shall bear interest at a rate as prescribed by Master Card and such interest shall be calculated and due and payable monthly.
5. All sums authorized to be borrowed hereunder, including interest, shall be due and payable in full no later than December 31st of the said financial year, unless hereafter extended by authority of the Council of the Corporation.
6. As security for payment of money borrowed hereunder, the Corporation hereby charges to and in favor of Servus Credit Union the whole of the taxes levied or to be levied by the Corporation, requisitions made or to be made by the Corporation and all other money due or accruing due to the Corporation, and the Mayor or Reeve and Treasurer of the Corporation are hereby authorized on behalf and in the name of the Corporation to execute and deliver to Servus Credit Union such security documents as Servus Credit Union may require in relation to the foregoing charge. The said charge shall be collateral to the obligation of the Corporation to repay with interest all sums borrowed from Servus Credit Union and Servus Credit Union shall not be bound to recover any such taxes, requisitions or other monies before being entitled to payment from the Corporation.
7. In the event the Council of the Corporation decides to extend the said sum and Servus Credit Union is prepared to extend the said loan, any renewal or extended bill, debenture, promissory note or other obligation executed by the officers designated in paragraph 2 hereof and delivered to Servus Credit Union shall be valid and conclusive proof as against the Corporation of the decision to extend the loan in accordance with the terms of such renewal or extension bill, debenture, promissory note or other obligation, and Servus Credit Union shall not be bound to inquire into the authority of such officers to execute and delivery any such renewal or extension document.
8. This Bylaw comes into force on the final passing thereof.

Page 3

CERTIFICATE

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed and enacted by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the **9th DAY OF DECEMBER, 2014** at which a quorum was present, as entered in the minutes of the said Council, and the said Bylaw is in full force and effect.

WITNESS our hands and the seal of the Corporation this 9th day of December, 2014.

Read a first time in Council this 9th day of December, A.D. 2014.

Read a second time in Council this 9th day of December, A.D. 2014.

Read a third time in Council this 9th day of December, A.D. 2014 and duly passed this 9th day of December, A.D. 2014.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.11. County Credit Cards

#20141204001

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

As per Credit Card policy ADM-77, we require a motion to authorize staff to have a County credit card with their name on it. See policy attached.

Recommendation

Motion to approve Dennis Bergheim, Phyllis Corbiere, Janice Fodchuk, Leo deMoissac and DD Skawronski for a County Credit Card for the 2015 calendar year, as per policy ADM-77.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL #19

Policy Number

ADM-77

Title

Credit Card

Page 1 of 3

Date Approved

March 13, 2012

Policy

To streamline processes and improve efficiency in relation to the receipt of goods and services, payment to suppliers and to support staff who travel on behalf of the County. In addition, to establish conditions of use for those individuals in the County who have been authorized by Council to carry a County of St. Paul Credit Card.

Eligibility:

1. The Reeve and Chief Administrative Officer shall be authorized to carry a County credit card.
2. All other staff as determined by Council resolution annually shall be authorized to carry a County credit card.

Limits:

The total credit limit of all cards shall be approved by Council by Bylaw each year. Credit limits on individual credit cards should be determined by the anticipated monthly expenditure required by the position held within the County. Individual credit limits will be determined by the Chief Administrative Officer or designate, but the total limits will not exceed the approval determined by Bylaw.



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.12. Bylaw No. 2014-37 - Borrowing Bylaw - Current Expenditures #20141203002

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Bylaw No. 2014-37, Borrowing Bylaw, is being presented to Council to authorize borrowings of up to Seven Million Dollars (\$7,000,000) from the Servus Credit Union to finance the short term operations of the County for the financial year commencing January 1, 2015. This bylaw must be approved annually.

Section 187 of the M.G.A. requires that every proposed bylaw must have 3 distinct and separate readings.

Recommendation

Motion to give first reading to Bylaw No. 2014-37, Short Term Borrowing for Current Expenditures.

Motion to give second reading to Bylaw No. 2014-37.

Motion to present Bylaw No. 2014-37 at this meeting for third and final reading.

Council to give third reading to Bylaw No. 2014-37.

Additional Information

Originated By : pcorbiere

BORROWING BYLAW

MUNICIPAL - CURRENT EXPENDITURES

BYLAW NO. 2014-37

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA

WHEREAS the Council of the County of St. Paul No. 19 (hereafter called the "Corporation") in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures of the Corporation for its financial year commencing **January 1, 2015**.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act and/or the County Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation do borrow from Servus Credit Union Ltd., (hereafter called "Servus Credit Union") sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation in the said financial year, provided that the total principal amount owed to Servus Credit Union at any one time hereunder shall not exceed the sum of **SEVEN MILLION DOLLARS (\$7,000,000.00)**.

2. The Mayor (or Reeve in the case of a County, if that person has the same functions and powers as a Mayor of a Municipality) and Treasurer be and they are hereby authorized for and on behalf of the Corporation:

(a) to apply to Servus Credit Union for the aforesaid loan to the Corporation; and

(b) to obtain advance of monies from Servus Credit Union in the said financial year by way of an overdraft on the Corporation's account at Servus Credit Union or pursuant to promissory notes or other evidence of indebtedness, as may be permitted or required by Servus Credit Union; and

(c) to execute on behalf of the Corporation such bills, debentures, promissory notes or similar forms of obligation as Servus Credit Union may require as evidence of and security for all sums borrowed hereunder;

and each document executed as foresaid shall be valid and binding upon the Corporation according to its tenor, and Servus Credit Union shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this Bylaw.

3. Notwithstanding the foregoing, the Mayor (or Reeve) and Treasurer shall apply such part of the foregoing sum authorized to be borrowed in repayment of previous borrowings of the Corporation such that all amounts borrowed and outstanding by the Corporation at any one time to Servus Credit Union and to all other persons, firms and corporations shall not exceed the amount of the taxes levied or estimated to be levied by the Corporation for the said financial year.

4. All sums borrowed as aforesaid or so much thereof as from time to time remain unpaid shall bear interest at a rate per annum equal to the Prime Lending Rate established from time to time by Servus Credit Union and such interest shall be calculated and due and payable monthly.

5. All sums authorized to be borrowed hereunder, including interest, shall be due and payable in full no later than December 31st of the said financial year, unless hereafter extended by authority of the Council of the Corporation.

6. As security for payment of money borrowed hereunder, the Corporation hereby charges to and in favor of Servus Credit Union the whole of the taxes levied or to be levied by the Corporation, requisitions made or to be made by the Corporation and all other money due or accruing due to the Corporation, and the Mayor or Reeve and Treasurer of the Corporation are hereby authorized on behalf and in the name of the Corporation to execute and deliver to Servus Credit Union such security documents as Servus Credit Union may require in relation to the foregoing charge. The said charge shall be collateral to the obligation of the Corporation to repay with interest all sums borrowed from Servus Credit Union and Servus Credit Union shall not be bound to recover any such taxes, requisitions or other monies before being entitled to payment from the Corporation.

7. The repayment of the money borrowed hereunder shall come from taxes collected for the current fiscal year and will be repaid to the Servus Credit Union by June 30 of that year.

8. In the event the Council of the Corporation decides to extend the said sum and Servus Credit Union is prepared to extend the said loan, any renewal or extended bill, debenture, promissory note or other obligation executed by the officers designated in paragraph 2 hereof and delivered to Servus Credit Union shall be valid and conclusive proof as against the Corporation of the decision to extend the loan in accordance with the terms of such renewal or extension bill, debenture, promissory note or other obligation, and Servus Credit Union shall not be bound to inquire into the authority of such officers to execute and delivery any such renewal or extension document.

9. This Bylaw comes into force on the final passing thereof.

CERTIFICATE

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed and enacted by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the **9th DAY OF DECEMBER, 2014** at which a quorum was present, as entered in the minutes of the said Council, and the said Bylaw is in full force and effect.

WITNESS our hands and the seal of the Corporation this 10th day of December, 2013.

Read a first time in Council this 9th day of December, A.D. 2014.

Read a second time in Council this 9th day of December, A.D. 2014.

Read a third time in Council this 9th day of December, A.D. 2014 and duly passed this 9th day of December, A.D. 2014.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.13. Bylaw No. 2014-38 - Loan Guarantee on Behalf of the Elk Point Regional Allied Arts #20141203003

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Bylaw No. 2014-38, is being presented to Council to authorize the guarantee of 50% of the money borrowed for the line of credit on behalf of the Elk Point Regional Allied Arts Society for the financial year commencing January 1, 2015. The line of credit will not exceed \$300,000.

Recommendation

Motion to give first reading to Bylaw No. 2014-38, which is a bylaw to Guarantee 50% of the \$300,000 line of credit with Servus Credit Union on behalf of the Elk Point Regional Allied Arts Society.

Motion to give second reading to Bylaw No. 2014-38.

Motion to present Bylaw No. 2014-38 at this meeting for third reading.

Motion to give third reading to Bylaw No. 2014-38.

Additional Information

Originated By : pcorbiere

BORROWING BYLAW

***LOAN GUARANTEE ON BEHALF OF THE
ELK POINT REGIONAL ALLIED ARTS SOCIETY***

BYLAW NO. 2014-38

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA

WHEREAS the County of St. Paul No. 19 agrees to guarantee a line of credit on behalf of the Elk Point Regional Allied Arts Society (hereafter called the "Corporation") jointly with the Town of Elk Point. The Corporation considers it necessary to borrow certain sums of money from time to time to meet current expenditures of the Corporation for its financial year commencing **January 1, 2015**.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act and/or the County Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation with the guarantee of the County of St. Paul No. 19 and the Town of Elk Point do borrow from Servus Credit Union sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation, provided that the total principal amount owed to Servus Credit Union at any one time hereunder shall not exceed the sum of **THREE HUNDRED THOUSAND DOLLARS (\$300,000.00)**.
2. **Only Fifty percent (50%) of the money borrowed hereunder will become the responsibility of the County of St. Paul No. 19 and shall come from taxes collected for the current fiscal year and will be repaid to Servus Credit Union upon requisition from the Elk Point Regional Allied Arts Society.**
3. Bylaw No. 2014-17 is hereby repealed.
4. This Bylaw comes into force on the final passing thereof.

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed and enacted by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the **9th day of December, 2014** at which a quorum was present, as entered in the minutes of the said Council, and the said Bylaw is in full force and effect.

WITNESS our hands and the seal of the Corporation this 9th day of December, 2014.

Read a first time in Council this 9th day of December, A.D. 2014.

Read a second time in Council this 9th day of December, A.D. 2014.

Read a third time in Council this 9th day of December, A.D. 2014 and duly passed this 9th day of December, A.D. 2014.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.14. Fee Schedule Bylaw - 2014-39

#20141205004

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Bylaw 2014-39 is being amended to update the rates in the Planning and Development Department. The amendments are in red.

Recommendation

Motion to give first reading to Bylaw 2014-39, Fee Schedule Bylaw.

Motion to give second reading to Bylaw 2014-39.

Motion to present Bylaw 2014-39 at this meeting for third reading.

Motion to give third and final reading to Bylaw 2014-39.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BYLAW NO. 2014-39

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta to establish a Fee Schedule Bylaw.

WHEREAS, pursuant to provisions of the Municipal Government Act, 2000, Chapter M-26.1 with amendments thereto it is deemed desirable to set fees for goods and services provided or made available by the County of St. Paul;

WHEREAS, the fees approved by this bylaw will replace existing fees in a number of bylaws; and

NOW THEREFORE, the Council of the County of St. Paul No. 19 duly assembled hereby enacts as follows:

- 1. The Schedule of Fees, attached to and forming Schedule “A” of this bylaw is adopted;
- 2. Schedule A to this bylaw will be reviewed by Council on an annual basis; and
- 3. The fees contained in the following bylaws are repealed and replaced by the fees approved by this bylaw:

Bylaw 1179	Cash Deposit – Municipal Elections
Bylaw 1275	Noise Bylaw
Bylaw 1304	Assessment Appeals
Bylaw 1313	Dog Control Bylaw
Bylaw 1401	Fire Protection Bylaw
Bylaw 1426	Off Highway Vehicle Bylaw
Bylaw 1445	Cemetery Bylaw
Bylaw 1484	Corridor Regulation Bylaw
Bylaw 1555	Subdivision processes and appeals Bylaw
Bylaw 1556	Airport Committee Bylaw
Bylaw 1568	Records and Data Retrieval Bylaw
Bylaw 1574	Utilities Bylaw
Bylaw 1624	Tax Penalty Bylaw

- 4. That Bylaw No. 2014-22 is hereby repealed.

This Bylaw comes into force and effect upon its final passing thereof.

Read a first time in Council this day of , A.D. 2014.

Read a second time in Council this day of , A.D. 2014.

Read a third time in Council and duly passed this day of , A.D. 2014.

Reeve

Chief Administrative Officer

Schedule A

Administration 12**Credit Cards**

Credit card acceptance fee	3%
----------------------------	----

Data Retrieval

Administration Fee	\$10.00 per 1/4 hour
Photocopying Fee	No charge for first 50 pages \$0.25/page for each additional page (Provided on CD or DVD) - \$5.00
Electronic Copy Fee	
Outside Retrieval Fee	Cost of retrieval + 10%

Election Deposit (cash)

	\$100.00
--	----------

NSF Cheques

	\$20.00
--	---------

Promotional Items (Shirts, Caps, Flags etc.)

	Cost Recovery
--	---------------

Geographical Information System

Custom GIS Mapping/ Analysis	\$65.00
------------------------------	---------

Maps

County Land Ownership	\$15.00
Parcel Map 8.5"x11"	\$5.00 for non owners
Parcel Map 11" x 17"	\$5.00 for non owners
Parcel Map 18"x24"	\$10.00
Subdivision	\$0 for owners
Subdivision	\$5 for non owners
Map Binder of all Subdivisions	\$75.00
Postage on Map Sales	\$13.00

Ortho Photo

8.5"x11"	\$10.00 for non owner
11" x 17"	\$12.00 for non owner
18" x 24"	\$12.00 for non owner
No mass sales as per agreement	

Rural Address

Rural Address Binders	\$100.00
Rural Address Replacements Signs	Cost Recovery
Rural Address New Signs	\$0

Assessment & Taxation

Tax Certificates	\$20.00
Tax Searches	\$20.00
Re-print Tax Notices	\$10.00
Assessment Appeals- Residential	\$50.00
Assessment Appeals- Non Residential (refundable if Successful)	\$200.00

Assessment Records to Landlord

	\$0
--	-----

Appendix 1 for 7.14.: Bylaw No. 2014-39

Assessment Records to Firms (per roll number)	\$20.00
<u>Tax Notifications</u>	
Registering Tax Notification	\$25.00
Discharge Tax Notification	\$0
<u>Tax Recovery Process</u>	
Admin Fee	As per MGA 427(1)(d)
Final Acquisition	No Charge
Revival of Title	Cost
Tax Sale	\$50.00
<u>County Office</u>	
Lower Level Board Room- ½ day	\$50.00
Lower Level Board Room -1 day	\$75.00
<u>Noise Bylaw Offence</u>	
1 st Offence	\$100.00
2 nd Offence	\$200.00
3 rd Offence	\$500-\$2500
<u>Off Highway Vehicle</u>	
1 st Offence	\$50.00
<u>Muni-Corr</u>	
Guilty of an Offence- 1 st Offence	\$1,000.00
2 nd Offence	\$2,000.00
<u>Penalties Unpaid Taxes</u>	
July 1 st	3%
December 1 st	10%
February 1 st	10%
<u>Access to Information (FOIP)</u>	As per Freedom of Information & Protection of Privacy Regulations
<u>Safety Codes Act Offences</u>	As per Safety Codes Act

Fire 23

<u>Fire</u>	
Extinguish Fire Call	\$300.00
Open Air Fires:	
1 st Offence	Not to Exceed \$5000.00
2 nd & Subsequent Offences	Not to Exceed \$10,000.00
<u>District Fire Dept Responds</u>	
District Fire Dept Responds	\$250.00 each Hour or Fraction
Each additional fire fighter	\$20.00 per hour portion
Anyone not complying with Bylaw	

Appendix 1 for 7.14.: Bylaw No. 2014-39

- 1 st Offence	\$300.00
- 2 nd Offence within one year period	\$500.00
- 3 rd Offence or subsequent offence within one year period	\$1,000.00
Issuance of a Violation Ticket	Not less than \$300.00 & not more than \$10,000.00

PW 32

Cemeteries

Interment Plots- 5'x10'

One Cremation in existing Plot	\$200.00
2 nd Interment in existing Plot	\$300.00

Cremation Plots

5'x10'	\$600.00
2 nd interment in same plot	\$200.00

Newborn/ Infant Plots

\$200.00

Snow Plow Flags

\$20.00 - one time plow

Gravel- Private Sales

\$15.00/ yd delivered – 1st 20 cubic yds
\$25.00/yd delivered – max 80 cubic yds

\$10.00/yd self-haul - 1st 20 cubic yds
\$20.00/ yd self-haul – max 80 cubic yds

Custom Grader Work

\$60.00/hr

Unightly Properties

\$250 Administration Fee on any cleanup

Travis – MJ

\$20 Permit Application Fee
\$20 Permit Cancellation Fee

Airport 33

St. Paul Airport Parking Fees- Grass

- \$200.00 per unit per year
- \$125.00 per unit per half-year (six months)
- \$5.00 per unit overnight fee
- \$5.00 per unit plug-in fee

St. Paul Aircraft Parking Fees- Tarmac

\$10.00 per day (min of four hours) or
\$100.00 per month
\$100.00 per day for agricultural spray planes

St. Paul Hangar Land Lease Rates

As per Agreement approved by the St. Paul Airport Committee.

Notes: i) Fees for Grass area will not be applied to aircraft on lease lot

Water & Sewer 41/42

Monthly Utility Rates

Lottie Lake

-Water Service Fee	\$20.00
-Consumption (Water - \$1.25 per cubic meter)	

Mallaig

-Water Service Fee	\$12.00
-Sewer Service Fee	\$20.00
-Consumption- (Water- \$1.35 per cubic meter)	

Ashmont

-Water Service Fee	\$12.00
-Sewer Service Fee	\$10.00
-Consumption- (\$1.50 per cubic meter)	

Ashmont Regional

-Service charge	\$50.85
-Consumption (Water-\$0.54 per cubic Meter)	

Elk Point Regional

-Service charge	\$51.64
-Consumption (Water-\$1.40 per cubic Meter)	

Exceptions to the above rates are as follows

Mallaig

Account No.	Name	Amount	Service
20049.1	Mallaig Arena	\$20.00/\$20.00	Flat Water/Sewer
20054.1	Heritage Homes	\$92.00	Flat Sewer
20055.1	Mallaig School	\$284.00	Flat Sewer
20077.1	Mallaig Curling Rink/Hall	\$20.00/\$20.00	Flat Water/Sewer

Ashmont

30009.1	Ashmont School	\$200.00	Flat Sewer
30012.1	Heritage Homes	\$50.00	Flat Sewer
30002.1	Ashmont Agriplex	\$12.00/\$10.00	Flat Water/Sewer

Sewer Work	\$150.00/ hour, Minimum of 2 hours
Frozen water Line	\$150.00/ hour, Minimum of 2 hours
Valve Change	Hourly Rate, Plus Parts
Frost Plate	\$150.00
Power Auger	\$150.00/ hour, Minimum of 2 hours
Water Thawer	\$150.00/ hour, Minimum of 2 hours
Snake	\$150.00/ hour, Minimum of 2 hours

Anyone who contravenes any provision of the Utility Bylaw and is found guilty of an offence as per section 5 – Protection of Utility Services	Not less than \$1000.00 & not more than \$2500.00
Reconnection Fee	\$100.00
Not a Registered Owner	\$150.00

Connection to Regional Line

At Cost

Summer Residents

For Any Additional Connections/ Disconnections Per year
A Minimum of 5 months a year

\$30.00
charge for 5 months whether they remain
for the full five months or not

New Water Service Connection

\$1500.00 Incl. cc valve, stem & casing,
water meter, & inspection

Service Connection

\$1000.00 (includes inspection)

Waste 43

Waste Bin Rental Fees

3 yard bin:

- Once per month	\$64.80
- Every 2 Weeks	\$75.60
- Once per Week	\$86.40

4 yard bin:

- Once per month	\$75.60
- Every 2 Weeks	\$86.40
- Once per Week	\$97.20

6 Yard Bin:

- Once per month	\$ 81.00
- Every 2 Weeks	\$ 91.80
- Once per Week	\$102.60

Commercial Rentals will be charged extra monthly \$ 25.00

Roll off bin

- Monthly	\$135.00
- Weekly	\$ 33.75

-Plus Bin delivery/removal: \$110.00/hr

-Plus Landfill Tipping Fee: As Per site attendant

Agriculture Service Board 62

Dog Fines

Offence	Violation Tag Penalty	1st Offence Penalty for Violation Ticket	2nd Offence Penalty for Violation Ticket
Dog at large			
- Vicious Dogs	\$100.00	\$250.00	\$500.00
- Restricted Dogs	\$100.00	\$250.00	\$500.00
- Other Dogs	\$ 50.00	\$250.00	\$500.00
- Female in heat	\$ 20.00	\$ 30.00	\$ 50.00
- Barking, Howling	\$ 20.00	\$ 30.00	\$ 50.00
- Damage to property	\$ 20.00	\$ 30.00	\$ 50.00
- Dog in prohibited area	\$ 20.00	\$ 30.00	\$ 50.00
- More than 2 dogs on property	\$ 20.00	\$ 30.00	\$ 50.00
- Threatening/ attacking a person	\$ 20.00	\$ 30.00	\$ 50.00

Appendix 1 for 7.14.: Bylaw No. 2014-39

- Chasing a person	\$ 20.00	\$ 30.00	\$ 50.00
Attacking, harassing, injuring or killing an animal	\$ 20.00	\$ 30.00	\$ 50.00
Vicious or restricted dog not confined or on leash	\$100.00	\$250.00	\$500.00
Interfering with Dog Control Off.	\$ 30.00	\$ 50.00	\$100.00

Agriculture - Rental Equipment

Rental Equipment	Damage Deposit	Rental
- Post Pounder	\$100.00	\$80.00/day \$160.00/day
- Cattle Weigh Scale (Imperial)	\$ 50.00	\$20.00
- Portable Corrals and Loading Chute	\$ 50.00	\$20.00
- Insecticide Sprayer 200 gal	\$ 50.00	\$43.00
- Herbicide Sprayer 175 gal	\$ 50.00	\$43.00
- Tree Planter	\$ 50.00	N/C
- Skunk Traps	\$ 20.00	N/C
- 16' Land roller \$3.00/ac minimum charge \$225.00		
- 30' Land roller \$3.00/ac minimum charge \$300.00		

Mouse Poison

\$2.00/bag

Beaver Control

\$200/dam removed

Planning & Development 66

Planning Documents

Land Use Bylaw- Document	\$25.00
Land Use Bylaw- Disc	\$10.00
Municipal Development Plan- Document	\$25.00
Municipal Development Plan- Disc	\$10.00
Area Structure Plan- Document	\$25.00
Area Structure Plan-Disc	\$10.00
St. Paul InterMunicipal Development Plan- Document	\$25.00
St. Paul InterMunicipal Development Plan- Disc	\$10.00
Elk Point InterMunicipal Development Plan- Document	\$25.00
Elk Point InterMunicipal Development Plan- Disc	\$10.00
Land Use Bylaw, MDP, ASP, IDP Amendment	\$1,000

Undeveloped Road Allowance Licensing Applications

Application Fee	\$250.00
Annual License Fee	\$100.00

Subdivision Applications

Application Fee	\$400.00 plus \$150.00 per lot to be created
Endorsement Fee	\$100.00 per lot
Extension (1year)	\$100.00 per file
Municipal Reserve	Cash in lieu - \$900.00 per acre Fair Market Value

Appendix 1 for 7.14.: Bylaw No. 2014-39

Appeal Fee	\$200.00
Requests for time extensions	\$100 – Sec. 657(6) of the Act made to the subdivision Authority
Copy of Current Land Title	\$20.00
Copy of ERCB Abandoned Well Records	\$20.00

Development Permits

Copy of ERCB Abandoned Well Records	\$ 20.00
Portable Accessory Building, Deck	\$ 50.00
-If all distances are met-	\$100.00
-If we have to advertise-	\$200.00
Access Dev. on Municipal Res. less than 5 meters in length	\$ 50.00
Access Dev. on Municipal Res. more than 5 meters in length	\$100.00
Signs	\$ 25.00 per \$1000.00 value of construction
Development – Secondary RV Unit	\$ 50.00 per year
Development of County Ordered Structures; Not requiring a Permit Appeal	\$200.00
Temporary Work Camp – Discretionary Use	\$200 + \$50/RV and/or \$100.00/Prefabricated Mobile Unit

Building Permits

Residential - Permit Fee

Single Family Dwelling (Main Floor & Second Floor)	\$0.47/sq.ft. + scc levy
Single Family Dwelling (Attached Garage)	\$0.07/sq.ft. + scc levy
<i>Minimum Fee: \$300.00; Maximum Fee \$1,000.00 (attached garage not included)</i>	
Building - Access Development on Municipal Reserve less than 5 meters in length	\$50.00 + scc levy
Building - Access Development on Municipal Reserve more than 5 meters in length	\$100.00 + scc levy

Modular/Mobile Home/ RTM

Home Relocation on Foundation, Basement or Crawlspace (minimum permit fee \$350.00)	\$0.30/sq.ft. + scc levy
Modular/RTM (minimum permit fee \$300.00)	\$0.25/sq.ft. + scc levy
Manufactured Home (Mobile Home)	\$200.00 + scc levy
Additions, Renovations, Basement Development (minimum permit fee \$125.00 ** maximum permit fee \$300.00)	\$0.25/sq.ft. + scc levy

Demolitions (Residential)

Residential Demolition	No Charge
------------------------	-----------

Minor Residential

Garage/shop (over 250sq.ft.) (minimum permit fee \$125.00 + scc levy)	\$0.25/sq.ft. + scc levy
Cold Storage Shop/unheated (minimum fee \$125.00 +	\$0.25/sq.ft. + scc levy

Appendix 1 for 7.14.: Bylaw No. 2014-39

maximum fee \$300.00 + scc levy)	
Carport (minimum permit fee \$100.00 + scc levy)	\$0.18/sq.ft. + scc levy
Garden Storage Shed (250 sq. ft and under)	\$75.00 \$50.00 + scc levy

Sheds (144 sq.ft. and under do not require a development permit)

Additions (minimum permit fee \$125.00)	\$0.25/sq.ft. + scc levy
Decks (500 sq.ft. and under), if not included in new construction	\$50.00. + scc levy
Decks (over 500 sq.ft.), if not included in new construction	\$100.00. + scc levy
Gazebo (250 sq.ft. and under)	\$75.00 \$50.00+ scc levy
Gazebo (over 250 sq.ft.) minimum permit fee \$125.00 + scc levy	\$0.25/sq.ft. + scc levy
Wood Burning Stove, Fireplace (if not included in new construction)	\$100.00 + scc levy
Outdoor Privy (complete with holding tank)	\$100.00 + scc levy

Commercial: New & Renovations- Total Permit Fee (per \$1,000 Value)

First \$1,000,000	\$5.00 + scc levy
Over \$1,000,000	\$3.00 + scc levy
Minimum Fee: \$300.00	

Demolition (Commercial)

Commercial Demolition	\$150.00 + scc levy
-----------------------	---------------------

Compliance Certificates

Compliance Certificates	\$125.00
-------------------------	----------

Add 4% Safety Codes Council fee for each Permit issued with a minimum of \$4.50 and a maximum of \$560.00

Electrical Permit

Express 24 working hour service charge (Electrical, Gas & Plumbing Applications) \$50 plus the cost of the permit fee & SCC levy.

New Residential Single Family Dwellings, Additions, Attached Garage

Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$130.00 + scc levy	\$100.00 + scc levy
1201-1500	\$135.00 + scc levy	\$105.00 + scc levy
1501- 2000	\$140.00 + scc levy	\$110.00 + scc levy
2001-2500	\$150.00 + scc levy	\$120.00 + scc levy
2501-3500	\$160.00 + scc levy	\$130.00 + scc levy
Over 3500	\$160.00 + \$0.10 / sq ft	\$130.00 plus \$0.10 /sq ft.
RTM Home/Mobile Home	\$100.00 + scc levy	\$100.00 + scc levy

*Other than New Single Family Residential
(basement development, garage, addition, renovation, minor work)*

Detached Garage/Accessory Building

Square Footage	Home Owner Fee	Contractor Fee
Up to 1200 sq. ft.	\$100.00 + scc levy	\$75.00 + scc levy
Over 1200 sq. ft.	\$100.00 + \$0.10 / sq. ft.	\$75.00 + \$0.10 / sq. ft.
Maximum Permit Fee \$150.00 + scc levy		

Basement Development/Renovations

Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$100.00 + scc levy	\$75.00 + scc levy
Over 1200 sq.ft.	\$100.00 + \$0.10 / sq. ft.	\$75.00 + \$0.10 / sq. ft. + scc levy

Maximum Permit Fee \$150.00 + scc levy

Permanent Service Connection Only, **Minor Work**

\$50.00 + scc levy

Temporary Power/Underground Service

\$50.00 + scc levy

Annual Electrical Permit

\$400.00 + scc levy

Add 4% Safety Codes Council Fee for each Permit issued with a minimum of \$4.50 and a maximum of \$560.00

Electrical

Non- Residential Installations

Installation Cost	Permit Fee - not including SCC levy*	Installation cost	Permit Fee - not including SCC levy*
0 - 1,000.00	\$75.00	38,001.00 - 39,000.00	\$430.00
1,001 - 1,500.00	\$85.00	39,001.00 - 40,000.00	\$445.00
1,500.01 - 2,000.00	\$95.00	40,001.00 - 41,000.00	\$460.00
2,000.01 - 2,500.00	\$100.00	41,001.00 - 42,000.00	\$475.00
2,500.01 - 3,000.00	\$105.00	42,001.00 - 43,000.00	\$490.00
3,000.01 - 3,500.00	\$110.00	43,001.00 - 44,000.00	\$505.00
3,500.01 - 4,000.00	\$120.00	44,001.00 - 45,000.00	\$520.00
4,000.01 - 4,500.00	\$130.00	45,001.00 - 46,000.00	\$535.00
4,500.01 - 5,000.00	\$135.00	46,001.00 - 47,000.00	\$550.00
5,000.01 - 5,500.00	\$140.00	47,001.00 - 48,000.00	\$565.00
5,500.01 - 6,000.00	\$145.00	48,001.00 - 49,000.00	\$580.00
6,000.01 - 6,500.00	\$150.00	49,001.00 - 50,000.00	\$595.00
6,500.01 - 7,000.00	\$155.00	50,001.00 - 60,000.00	\$610.00
7,000.01 - 7,500.00	\$160.00	60,001.00 - 70,000.00	\$625.00
7,500.01 - 8,000.00	\$175.00	70,001.00 - 80,000.00	\$640.00
8,000.01 - 8,500.00	\$180.00	80,001.00 - 90,000.00	\$655.00
8,500.01 - 9,000.00	\$185.00	90,001.00 - 100,000.00	\$680.00

Appendix 1 for 7.14.: Bylaw No. 2014-39

9,000.01 - 9,500.00	\$190.00	100,001.00 - 110,000.00	\$705.00
9,500.01 - 10,000.00	\$195.00	110,001.00 - 120,000.00	\$730.00
10,000.01 - 11,000.00	\$205.00	120,001.00 - 130,000.00	\$755.00
11,000.01 - 12,000.00	\$215.00	130,001.00 - 140,000.00	\$780.00
12,000.01 - 13,000.00	\$225.00	140,001.00 - 150,000.00	\$805.00
13,000.01 - 14,000.00	\$230.00	150,001.00 - 160,000.00	\$830.00
14,000.01 - 15,000.00	\$235.00	160,001.00 - 170,000.00	\$855.00
15,000.01 - 16,000.00	\$240.00	170,001.00 - 180,000.00	\$880.00
16,000.01 - 17,000.00	\$245.00	180,001.00 - 190,000.00	\$905.00
17,000.01 - 18,000.00	\$255.00	190,001.00 - 200,000.00	\$930.00
18,000.01 - 19,000.00	\$260.00	200,001.00 - 210,000.00	\$955.00
19,000.01 - 20,000.00	\$265.00	210,001.00 - 220,000.00	\$1,005.00
20,000.01 - 21,000.00	\$270.00	220,001.00 - 230,000.00	\$1,055.00
21,000.01 - 22,000.00	\$275.00	230,001.00 - 240,000.00	\$1,105.00
22,000.01 - 23,000.00	\$280.00	240,001.00 - 250,000.00	\$1,155.00
23,000.01 - 24,000.00	\$285.00	250,001.00 - 300,000.00	\$1,205.00
24,000.01 - 25,000.00	\$290.00	300,001.00 - 350,000.00	\$1,255.00
25,000.01 - 26,000.00	\$295.00	350,001.00 - 400,000.00	\$1,330.00
26,000.01 - 27,000.00	\$305.00	400,001.00 - 450,000.00	\$1,405.00
27,000.01 - 28,000.00	\$315.00	450,001.00 - 500,000.00	\$1,480.00
28,000.01 - 29,000.00	\$325.00	500,001.00 - 550,000.00	\$1,555.00
29,000.01 - 30,000.00	\$335.00	550,001.00 - 600,000.00	\$1,630.00
30,000.01 - 31,000.00	\$345.00	600,001.00 - 650,000.00	\$1,730.00
31,000.01 - 32,000.00	\$355.00	650,001.00 - 700,000.00	\$1,830.00
32,000.01 - 33,000.00	\$365.00	700,001.00 - 750,000.00	\$1,930.00
33,000.01 - 34,000.00	\$375.00	750,001.00 - 800,000.00	\$2,030.00
34,000.01 - 35,000.00	\$385.00	800,001.00 - 850,000.00	\$2,130.00
35,000.01 - 36,000.00	\$395.00	850,001.00 - 900,000.00	\$2,280.00
36,000.01 - 37,000.00	\$405.00	900,001.00 - 950,000.00	\$2,430.00
37,000.01 - 38,000.00	\$415.00	950,001.00 - 1,000,000.00	\$2,580.00

For projects over \$1,000,000 divide the total installation cost by \$1,000 and then times by 2.58 plus SCC levy.

Add 4% Safety Codes Council fee for each Permit issued with a minimum of \$4.50 and a maximum of \$560.00

Gas Permit Fee Schedule

Express 24 working hour service charge (Electrical, Gas & Plumbing Applications) \$50 plus the cost of the permit fee & SCC levy.

New Residential Single Family Dwellings

Square Footage	Home Owner Fee	Contractor Fee
Up to 1200	\$130.00 + scc levy	\$100.00 + scc levy

Appendix 1 for 7.14.: Bylaw No. 2014-39

1201-1500	\$135.00 + scc levy	\$105.00 + scc levy
1501-2000	\$140.00 + scc levy	\$110.00 + scc levy
2001-2500	\$150.00 + scc levy	\$120.00 + scc levy
2501-3500	\$160.00 + scc levy	\$130.00 + scc levy
Over 3500	\$160.00 + \$0.10 / sq ft	\$130.00 + \$0.10 / sq ft
RTM Home/Mobile Home		\$100.00 + scc levy
Minor Work (replace furnace, hot water tank)		\$60.00 + scc levy

Number of Outlets	Home Owner Fee	Contractor Fee
1 to 3	\$125.00 + scc levy	\$100.00 + scc levy
4	\$130.00 + scc levy	\$105.00 + scc levy
5	\$135.00 + scc levy	\$110.00 + scc levy
6	\$140.00 + scc levy	\$115.00 + scc levy
7	\$145.00 + scc levy	\$120.00 + scc levy
8	\$150.00 + scc levy	\$125.00 + scc levy
9	\$155.00 + scc levy	\$130.00 + scc levy
10	\$160.00 + scc levy	\$135.00 + scc levy
Over 10	\$160.00 + \$10.00/outlet over 10	\$135.00 + \$10.00/outlet Over 10

Description	Permit Fee - not including SCC Levy
Propane Tank Set (Does not include connection to appliance)	\$100.00 50.00+ scc levy
Temporary Heat	\$75.00 + scc levy

Gas for Non-Residential

BTU Input	Permit Fee not including SCC Levy
0 to 150,000	\$100.00
150,001 to 250,000	\$110.00
250,001 to 350,000	\$120.00
350,001 to 500,000	\$130.00
500,001 to 750,000	\$150.00
750,001 to 1,000,000	\$170.00
Over 1,000,000	\$170.00 + \$50.00 / 1,000,000 (or portion of) over 500,000 BTU

Description

Residential Propane Tank Set (does not include connection to appliance)	\$50.00 + scc levy
Propane Tank Set (does not include connection to appliance) Add \$50.00 for each additional tank set Add \$50.00 when connecting to vaporizer	\$100.00 + scc Levy

Temporary Heat

Appendix 1 for 7.14.: Bylaw No. 2014-39

BTU's

0 to 250,000
250,001 to 500,000
Over 500,000

Permit Fee-Not including SCC levy

\$100.00
\$225.00
\$225.00 + \$10.00 / 100,00 BTU
(or Portion of) over 500,000 BTU

Add 4% Safety Codes Council Fee for each Permit Issued with a Minimum of \$4.50 and a Maximum of \$560.00

Plumbing Permit Fee Schedule

Express 24 working hour service charge (Electrical, Gas & Plumbing Applications) \$50 plus the cost of the permit fee & SCC levy.

New Residential Single Family Dwellings

Square Footage

Up to 1200
1201-1500
1501-2000
2001-2500
2501-3500
Over 3500

Home Owner Fee

\$130.00 + scc levy
\$135.00 + scc levy
\$140.00 + scc levy
\$150.00 + scc levy
\$160.00 + scc levy
\$160.00 + \$0.10 / sq. ft.

Contractor Fee

\$100.00 + scc levy
\$105.00 + scc levy
\$110.00 + scc levy
\$120.00 + scc levy
\$130.00 + scc levy
\$130.00 + \$0.10 / sq. ft.

RTM Home/Mobile Home

Minor Work

Number of Fixtures

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19

Home Owner Fee

\$125.00 + scc levy
\$125.00 + scc levy
\$125.00 + scc levy
\$125.00 + scc levy
\$130.00 + scc levy
\$130.00 + scc levy
\$135.00 + scc levy
\$140.00 + scc levy
\$145.00 + scc levy
\$150.00 + scc levy
\$155.00 + scc levy
\$160.00 + scc levy
\$165.00 + scc levy
\$170.00 + scc levy
\$175.00 + scc levy
\$180.00 + scc levy
\$185.00 + scc levy
\$195.00 + scc levy
\$200.00 + scc levy

Contractor Fee

\$100.00 + scc levy
\$100.00 + scc levy
\$100.00 + scc levy
\$100.00 + scc levy
\$105.00 + scc levy
\$105.00 + scc levy
\$110.00 + scc levy
\$115.00 + scc levy
\$120.00 + scc levy
\$125.00 + scc levy
\$130.00 + scc levy
\$135.00 + scc levy
\$140.00 + scc levy
\$145.00 + scc levy
\$150.00 + scc levy
\$155.00 + scc levy
\$160.00 + scc levy
\$170.00 + scc levy
\$175.00 + scc levy

Appendix 1 for 7.14.: Bylaw No. 2014-39

20	\$205.00 + scc levy	\$180.00 + scc levy
Over 20	\$205.00 + \$5.00 / fixture over 20	\$180.00 + \$5.00 / fixture over 20

Private Sewage Permit

Description	Home Owner Fee	Contractor Fee
Holding Tank	\$80.00 + scc levy	\$60.00 + scc levy
Open Surface Discharge	\$160.00 + scc levy	\$120.00 + scc levy
Fields / Mounds	\$160.00 + scc levy	\$120.00 + scc levy
Any system with Treatment Plant	\$400.00 + scc levy	\$200.00 + scc levy

Add 4% Safety Codes Council Fee for each Permit Issued with a Minimum of \$4.50 and a Maximum of \$560.00

Please Note: Permit Fees will be doubled if enforcement action is taken and not complied with on development which is commenced without approval.

Parks 74

Campground Fees

Gazebo	\$100.00
Wood	\$10.00/wheel barrow

Westcove

- Non Power	\$25.00
- Power	\$35.00
- Day Use for Spray Park	\$ 2.00

Floating Stone, Lac Bellevue, Stoney Lake

- Non Power	\$20.00
- Power	\$30.00



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.15. Road Cancellation - Road Plan 3767EO in NE 19-56-10-W4

#20141203008

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Road Plan 3767EO located in NE 19-56-10-W4 is being presented to Council for cancellation as a new road was built but the old road plan was never cancelled. The area to be cancelled is highlighted in green .

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

Recommendation

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 3767EO in NE 19-56-10-W4 containing 0.47 hectares (1.15 acres) more or less, excepting thereout all mines and minerals.

Additional Information

Originated By : pcorbiere



County of St. Paul No. 19

December 9, 2014

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations.

***All that portion of Road Plan 3767EO in NE 19-56-10-W4 containing
0.47 hectares (1.15 acres) more or less
Excepting thereout all mines and minerals***

Cancelled portions to be consolidated with respective titles.

CHIEF ADMINISTRATIVE OFFICER

REEVE

APPROVED THE _____ DAY OF _____ 2014.

MINISTER OF TRANSPORTATION

Approval valid for _____ months

PLAN **Showing Survey of Road Diversion** **in** **Sec. 19 Tp 56 R10W 4 M**

Scale 6 Chains = 1 inch.

By M.W. Hopkins D.L.S.

1929

I, Marshall Willard Hopkins of the Village of St Paul in the Province of Alberta, Alberta Land Surveyor, make oath and say:
 That the survey represented by this plan has been made by me in accordance with the provisions of the Alberta Surveys Act.
 That this survey was performed between the dates of June 1st and June 16th A.D. 1929 and that this plan is correct and true and is prepared in accordance with the provisions of the Land Titles Act.
 Sworn before me at the Village of St. Paul de Metis in the Province of Alberta this 17th day of Dec. 1929 }

M.W. Hopkins
 Alberta Land Surveyor

H. Minnambaa
 A Commissioner for Oaths.



I hereby certify that the Survey represented by this plan has been made according to the instructions of the Council of the Municipal District of Champlain No. 544 under the provisions of the Municipal District Act.

A. R. Anderson
 Secretary-Treasurer.

Approved

A. J. McInnes
 Director of Surveys.
 26/12/20
 EXH 15-11-307-2

PLS 9195 1PM
 I certify that the within instrument is duly Entered and Registered in the Land Titles Office for the North Alberta Land Registration District at Edmonton, in the Province of Alberta at...
 on the 19 day of February
 A. D. 19 31 Number 3767
 Book E9 Page 153

Q. McInnes

NE 1/4 19-56-10-4

Survey of Road = 1.15A

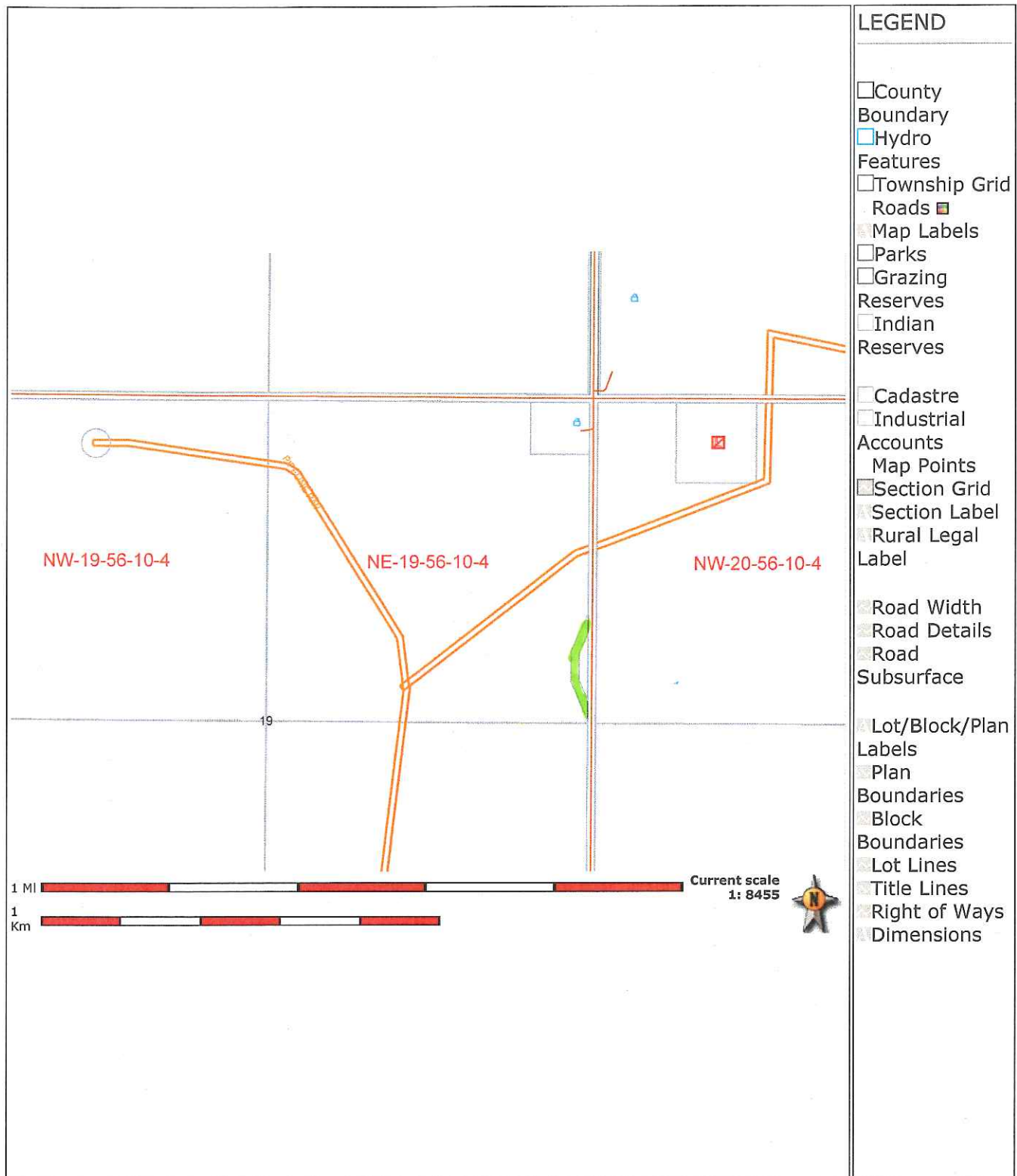
South 26.297

No mark

SE 1/4 19-56-10-4

70.340

1PM



County of St Paul Webmap Site

The County of St Paul No. 19 makes no representation or warranties regarding the information contained in this document, including without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the County of St Paul No. 19 shall have no liability to such person for any loss or damage whatsoever. This document shall not be copied or distributed to any person without the express written consent of the County of St Paul No. 19. Copyright County of St Paul No. 19. All Rights Reserved. Printed on 5/28/2012 10:12:46 AM

Reg. Rd. 113

Twp. Rd. 572

TWP 56 RGE 11 W4

TWP-56 RGE 10 W4

TWP 55 RGE 10 W4

Page 61 of 193



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.16. Road Cancellation - Road Plan 2907TR in SE 29 & SW 28-62-10-W4

#20141203009

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Road Plan 2907TR located in SE 29-62-10-W4 and SW 28-62-10-W4 is being presented to Council for cancellation as a new road was built but the old road plan was never cancelled. The area to be cancelled is highlighted in green .

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

Recommendation

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 2907TR located in SE 29-62-10-W4 and SW 28-62-10-W4 containing 3.66 acres more or less, excepting thereout all mines and minerals.

Additional Information

Originated By : pcorbiere



County of St. Paul No. 19

December 9, 2014

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations.

***All that portion of Road Plan 2907TR in SE 29-62-10-W4; SW 28-62-10-W4
containing 3.66 acres more or less
Excepting thereout all mines and minerals***

Cancelled portions to be consolidated with respective titles.

CHIEF ADMINISTRATIVE OFFICER

REEVE

APPROVED THE _____ DAY OF _____ 2014.

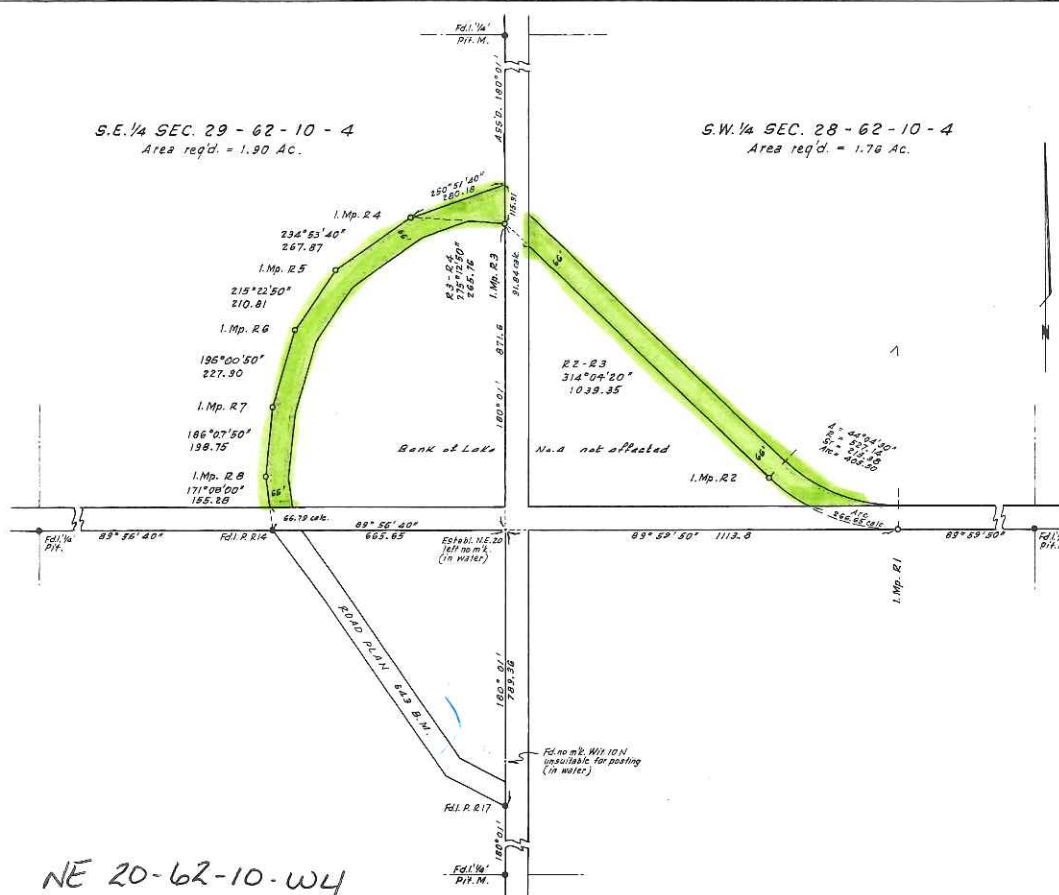
MINISTER OF TRANSPORTATION

Approval valid for _____ months

Alberta This plan may not be commercially re-distributed, transferred or manipulated in any form without the specific written consent of Alberta Land Titles.

13438 M.D.

13438 M.D.



2907TR

PLAN SHOWING
SURVEY OF ROAD
IN
SEC'S. 28 & 29, TP. 62, R. 10, W. 4th. MER.
COUNTY OF ST. PAUL No. 19

SCALE 1" = 200' 1973 M. PORYLO, A.L.S.

NOTE:
SURVEY MONUMENTS FOUND AS INDICATED.
IRON SURVEY POSTS PLANTED SHOWN O
MP INDICATES MARKER POST, 6" LONG STEEL
POST WITH PLAQUE.
DISTANCES ARE IN FEET AND DECIMALS THEREOF.
AREA REQUIRED COLOURED IN RED.

I certify that the within instrument is duly entered and registered in the Land Titles Office for the North Alberta Land Registration District at Edmonton in the Province of Alberta at 1:00 o'clock P.M. on the 25th day of May A.D. 1973 by the Registrar General of Alberta.

FILE NO. 1973-5-73-1113.8

1973

13438 M.D.

L.T.O.

SURVEY APPROVED

DATE APPROVED: 25/5/73

EXD 22, 5-73, FILE 1113.8, R. 10, W. 4th. MER.

APPROVAL VALID FOR TWELVE MONTHS.

DIRECTOR OF SURVEYS

I hereby certify that the survey represented by this plan has been made in accordance with the instructions of the Council of the County of St. Paul, No. 19, under the provisions of the Municipal Government Act.

Secretary-Treasurer

I, M. Porylo, of the City of Edmonton, Alberta Land Surveyor, make oath and say: That the survey represented by this plan has been made by me in accordance with the provisions of the Alberta Survey Act, that this survey was performed between the dates of 1st March and 27 March, A.D. 1973, and that this plan is correct and true and is prepared in accordance with the provisions of the Land Titles Act.

Sworn before me at the City of Edmonton in the Province of Alberta this 25th day of April, 1973.

M. Porylo
A Commissioner in and for the Province of Alberta

M. Porylo
Alberta Land Surveyor

CHERNICK SURVEYS LTD.
EDMONTON, ALBERTA

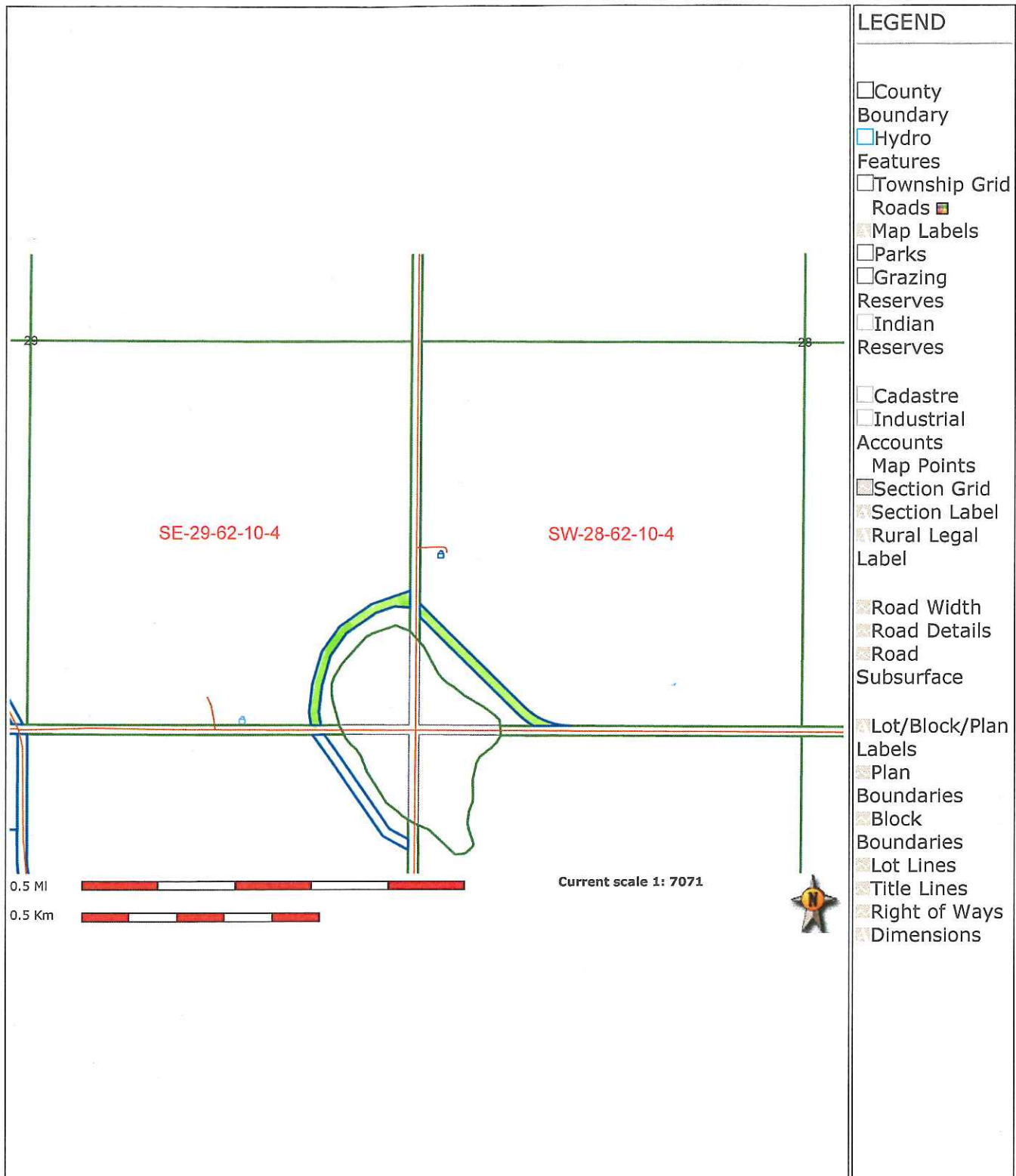
FILE A-1839

Under Section 28 of the Municipal Government Act (Canada) I, M. Porylo, of the City of Edmonton, Alberta (Province of Alberta) of St. Paul, Alberta (No. 19) make oath and say:

- That I am the Secretary-Treasurer of the County of St. Paul, No. 19.
- That I am the Secretary-Treasurer of the County of St. Paul, No. 19, and that I am the owner of the land shown on this plan and that the plan is correct and true and is prepared in accordance with the provisions of the Land Titles Act.
- That the land is required for the purpose of the County of St. Paul, No. 19.

SWORN BEFORE ME AT Edmonton in the Province of Alberta this 25th day of April, A.D. 1973.

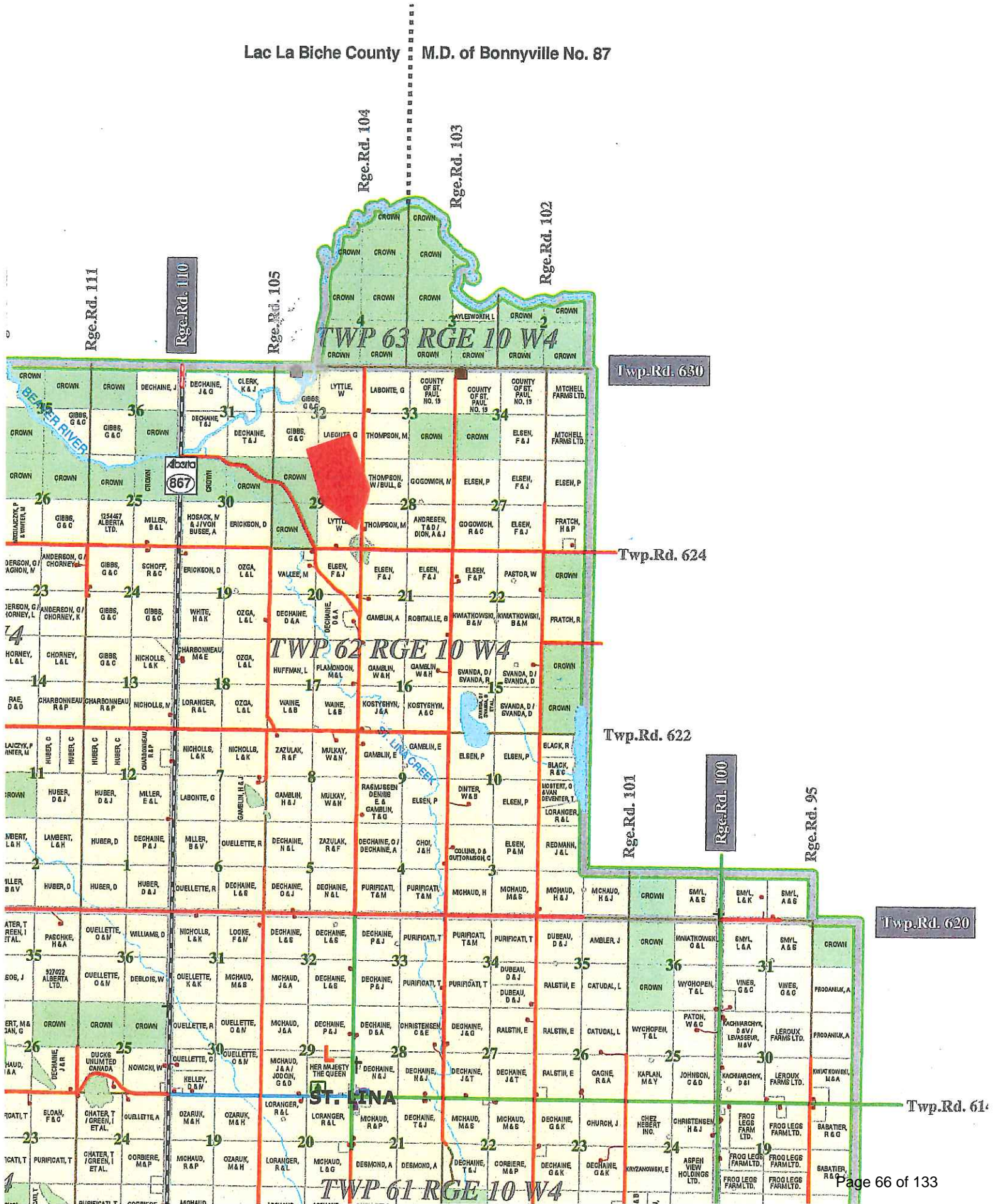
M. Porylo
A Commissioner in and for the Province of Alberta



County of St Paul Webmap Site

The County of St Paul No. 19 makes no representation or warranties regarding the information contained in this document, including without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the County of St Paul No. 19 shall have no liability to such person for any loss or damage whatsoever. This document shall not be copied or distributed to any person without the express written consent of the County of St Paul No. 19. Copyright County of St Paul No. 19. All Rights Reserved. Printed on 6/21/2012 10:20:11 AM

Lac La Biche County M.D. of Bonnyville No. 87





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.17. Road Cancellation - Road Plan 3472NY in NW 15-56-7-W4

#20141203010

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Road Plan 3472NY in NW 15-56-7-W4 is being presented to Council for cancellation as a new road was built but the old road plan was never cancelled. The area to be cancelled is highlighted in green .

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

Recommendation

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 3472NY in NW 15-56-7-W4 excepting thereout all mines and minerals.

Additional Information

Originated By : pcorbiere



County of St. Paul No. 19

December 9, 2014

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations.

***All that portion of Road Plan 3472NY in NW 15-56-7-W4
Excepting thereout all mines and minerals***

Cancelled portions to be consolidated with respective titles.

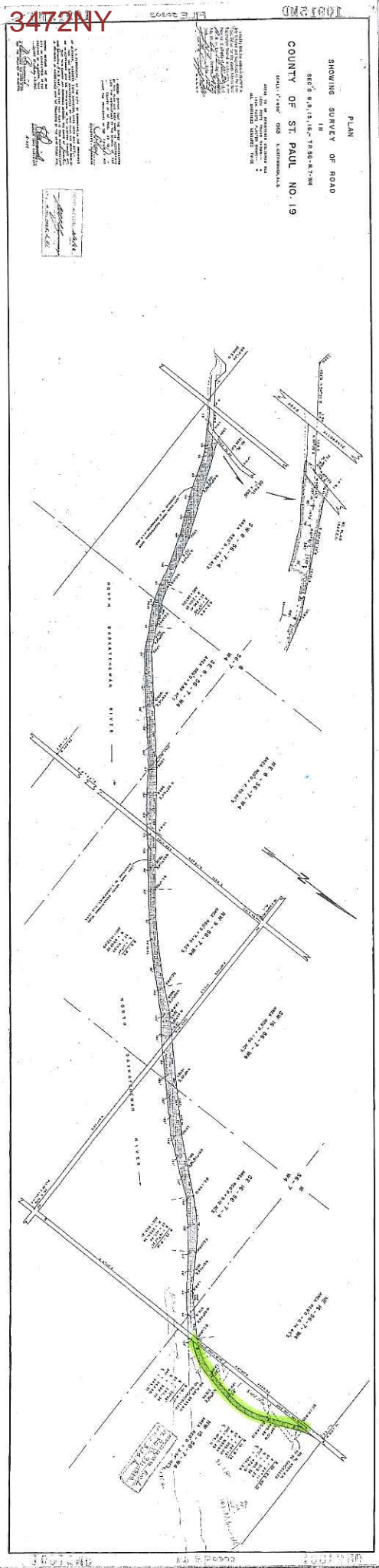
CHIEF ADMINISTRATIVE OFFICER

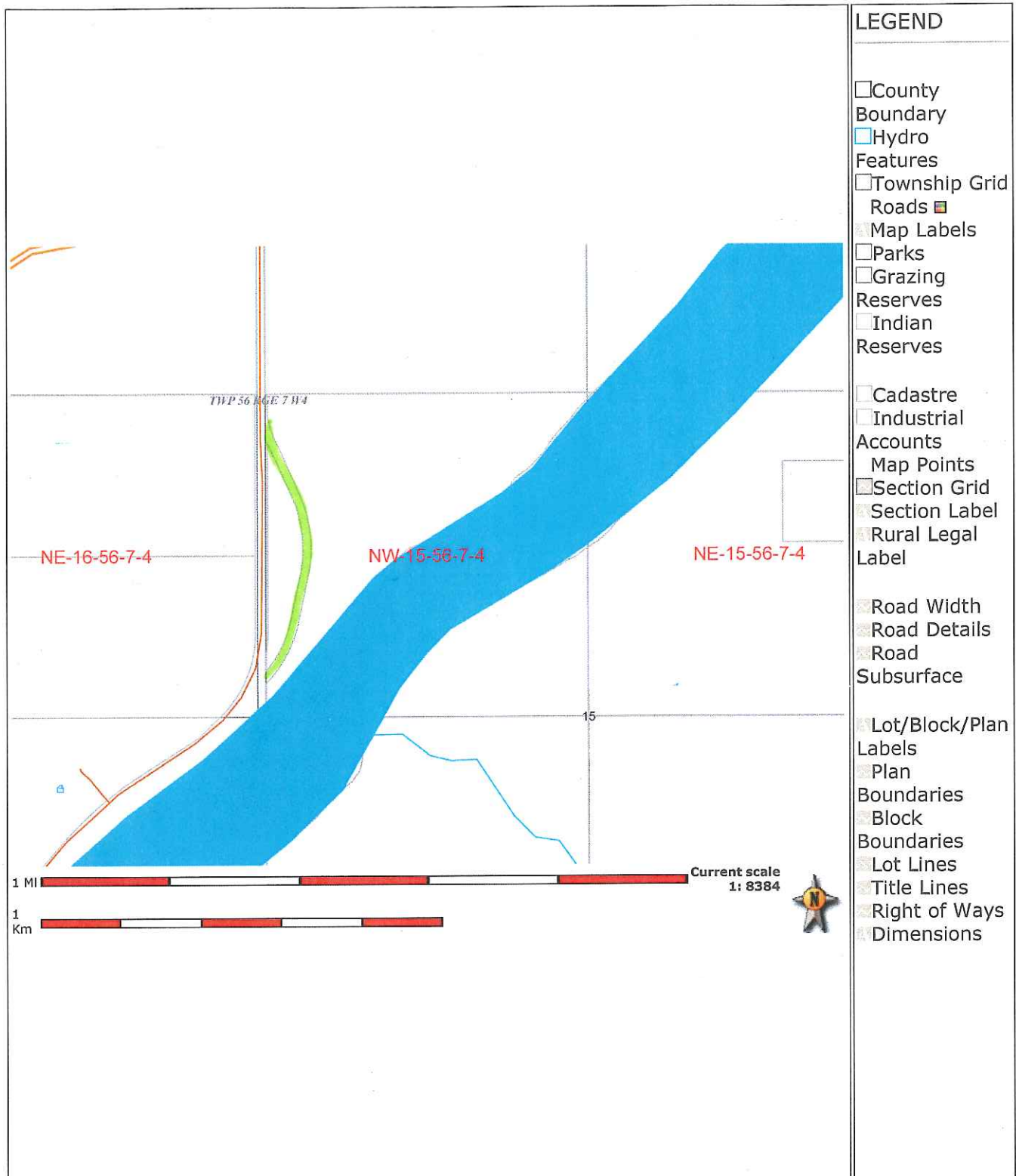
REEVE

APPROVED THE _____ DAY OF _____ 2014.

MINISTER OF TRANSPORTATION

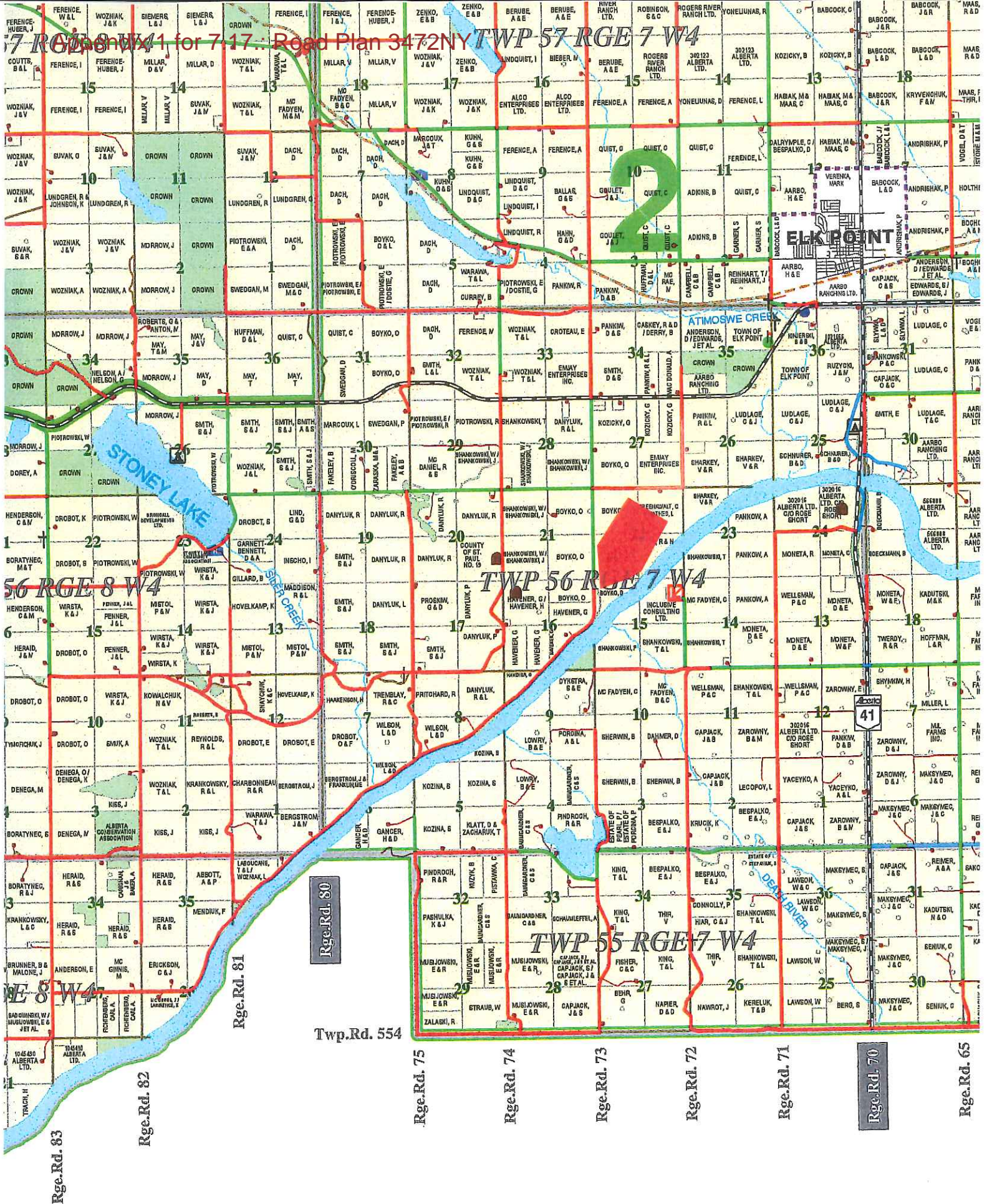
Approval valid for _____ months





County of St Paul Webmap Site

The County of St Paul No. 19 makes no representation or warranties regarding the information contained in this document, including without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the County of St Paul No. 19 shall have no liability to such person for any loss or damage whatsoever. This document shall not be copied or distributed to any person without the express written consent of the County of St Paul No. 19. Copyright County of St Paul No. 19. All Rights Reserved. Printed on 5/28/2012 8:47:50 AM





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.18. Road Cancellation - Road Plan 297EO in NW 24-56-6-W4

#20141204010

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Road Plan 297EO in NW 24-56-6-W4 is being presented to Council for cancellation as a new road was built but the old road plan was never cancelled. The area to be cancelled is highlighted in green. There is a small portion of road that will be registered when this part is cancelled (see county map).

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

Recommendation

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 297EO in NW 24-56-6-W4 containing 0.898 hectares (2.22 acres) more or less excepting thereout all mines and minerals.

Additional Information

Originated By : pcorbiere



County of St. Paul No. 19

December 9, 2014

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS the County of St. Paul No. 19 will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

***All that portion of Road Plan 297EO in NW 24-56-6-W4 containing
0.898 hectares (2.22 acres) more or less***

Excepting thereout all mines and minerals

Cancelled portions shall be consolidated with respective titles.

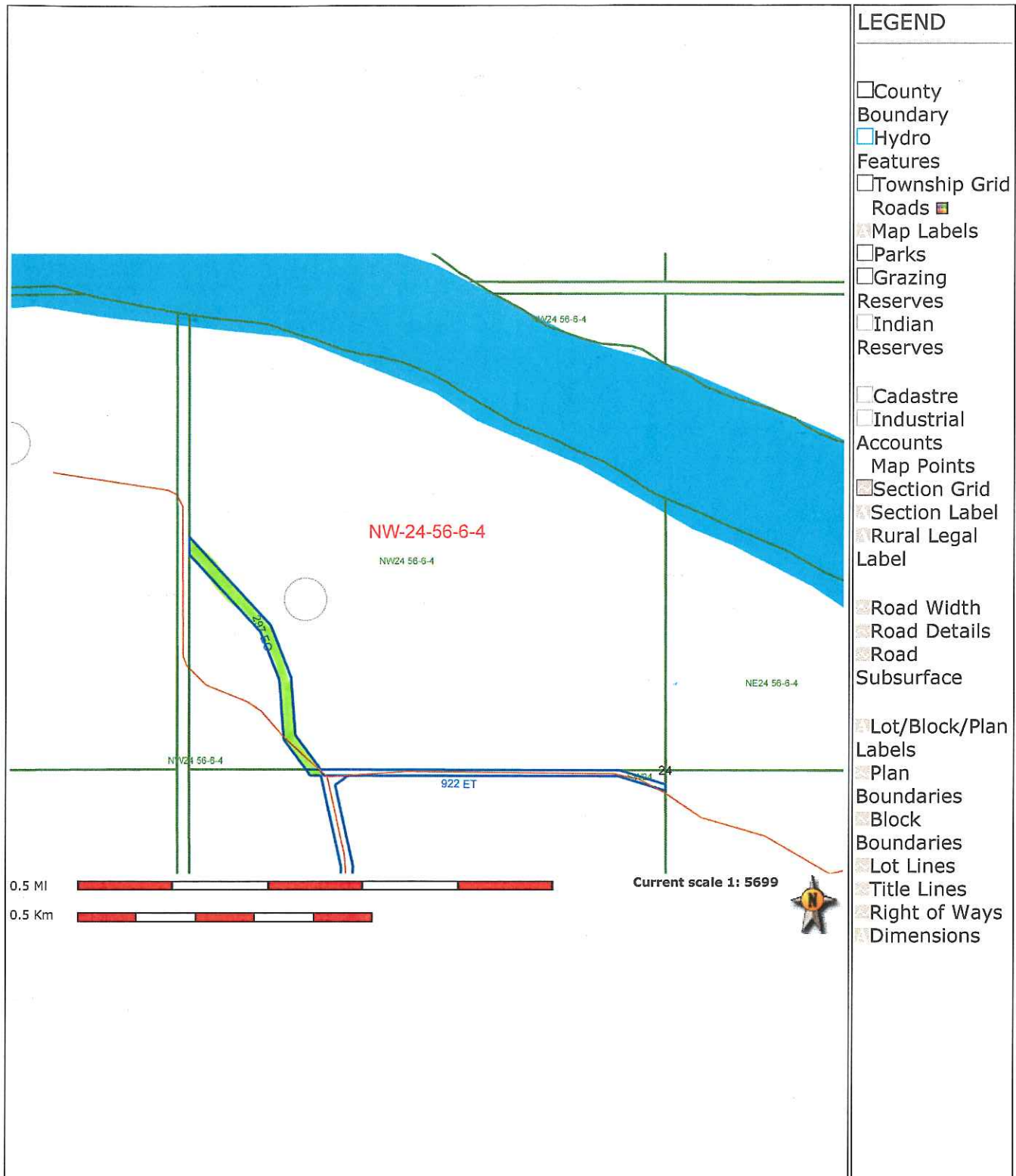
CHIEF ADMINISTRATIVE OFFICER

REEVE

APPROVED THE _____ DAY OF _____ 201__.

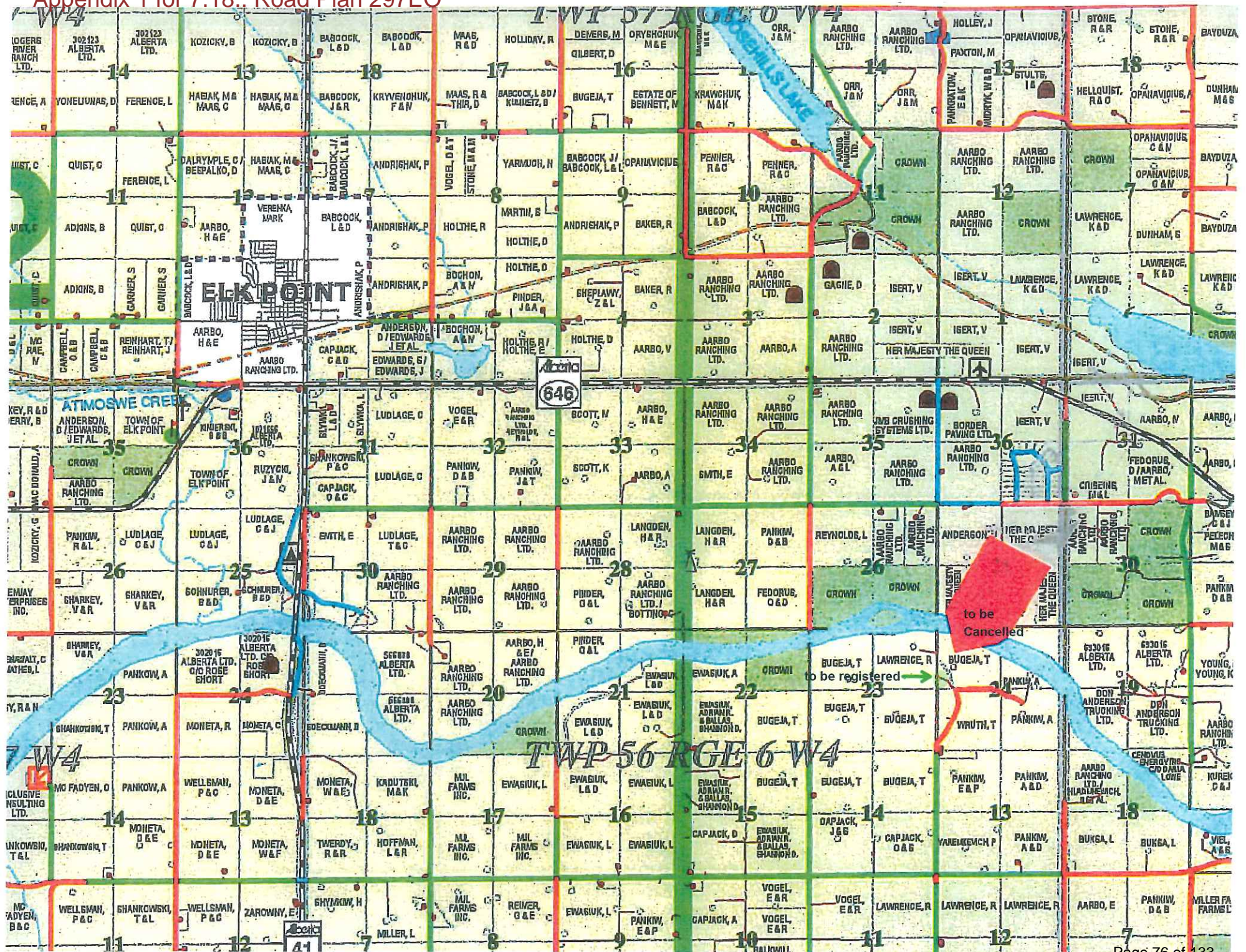
MINISTER OF TRANSPORTATION





County of St Paul Webmap Site

The County of St Paul No. 19 makes no representation or warranties regarding the information contained in this document, including without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the County of St Paul No. 19 shall have no liability to such person for any loss or damage whatsoever. This document shall not be copied or distributed to any person without the express written consent of the County of St Paul No. 19. Copyright County of St Paul No. 19. All Rights Reserved. Printed on 6/22/2012 11:03:57 AM





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.19. Request for Access to NW 32-62-10-W4

#20141204004

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Public Works has received a request from a landowner to build an access to his property located at PNW 32-62-10-W4 - outlined in green on the attached map. This property borders Lac La Biche County. The statutory road allowance where the road would be built is in Lac La Biche County - along Twp Rd 630.

The landowner currently accesses his property from the "road" to the north (in white) through the NE 31-62-10-W4 neither of which are registered roads. The landowner is concerned that if the adjacent owner (NE 31-62-10-W4) decides that he cannot cross the NE to access his property on the NW then he will not have access to his quarter. The County sold the NE 31-61-10-W4 in 1997, even though there was no access to it.

Recommendation

Administration is recommending to deny the request to build an access to PNW 32-62-10-W4 as the statutory road allowance where the road would be built is in Lac La Biche County.

Additional Information

Originated By : pcorbiere

← Registered

← Not Registered

Twsp Rd 630

← HWY 867

Not on title. Not registered

Not registered
Caveat for access



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.20. Bylaw No. 2014-34 - Amend LUB - Rezone S 1/2 PSE 6-57-6-W4 #20141202007

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Bylaw No. 2014-34 is being presented to Council to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 18.9 acres in S 1/2 PSE 6-57-6-W4 from Agricultural to Industrial/Commercial. The owner wishes to rezone to Industrial/Commercial so he can build an Industrial Shop and Light Repairs.

This property was before Council at the October meeting, however at that time the application was to rezone 77 acres.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to section 230 of the M.G.A. The adjacent landowners will be notified of the proposed rezoning.

The applicant is also required to hold a public consultation prior to the public hearing being held.

Recommendation

Motion to give first reading to Bylaw No. 2014-34, as it relates to rezoning 18.9 acres in S1/2 SE 6-57-6-W4 from Agricultural to Industrial/Commercial.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2014-34

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:

FROM: Agricultural to Industrial/Commercial

FOR: 18.9 acres in S ½ PSE 6-57-6-W4



Read a first time in Council this 9th day of December, A.D. 2014.

Advertised the day of , A.D. 2014, and the day r, A.D. 2014 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2014.

Read a third time and duly passed in Council this day of , A.D. 2014.

Reeve

Chief Administrative Officer

COUNTY OF ST. PAUL REZONING APPLICATION

Name of Applicant: Luthind Enterprises Inc. Email: luthind@outlook.com

Mailing Address: #10, 3908-97 street Edmonton, AB T6E 6N2

Telephone (Home): _____ (Business): 780.271.4605 (Fax): _____

Registered Owner (if not applicant): Ms. Jean Edwards

Mailing Address: #402, 16425-109 street NW Edmonton, AB T5X 2K1

Telephone (Home): 780.456.5922 (Business): _____ (Fax): _____

1. LEGAL DESCRIPTION OF LAND TO BE REZONED: S 1/2 of SE-6-57-6 W4M

a) All / part of the _____ % 6 section 57 township 6 range W4M

b) Being all / parts of Lot _____ Block _____ Registered Plan _____

c) Total area of the above parcel of land to be rezoned is 18.9 acres _____ (hectares)

2. ZONING INFORMATION:

a) Current Zoning as per the Land Use Bylaw 2013-50: Agriculture (A) District 8.2

b) Desired Zoning as per the Land Use Bylaw 2013-50: Industrial / Commercial District (1c) 8.7

c) Proposed use as per the Land Use Bylaw 2013-50: Industrial / Shop / Light Repairs

d) Is the proposed use a permitted or discretionary use: Permitted & Discretionary
Industrial Repair Trucking

e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? No.

f) Information in support of the rezoning:

Business Development: Job creation opportunity
In the area of Elk Point & County of St. Paul region.
Space is needed to expand work, and for
equipment management for safe use.

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes ☒ No ☐

If "yes", the adjoining municipality is * Note: Referral Land * Elk Point, AB.

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes ☒ No ☐

If "yes" the highway is No. See Diagram Attached, Land runs parallel to Highway 646

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch?

If "yes", state its name Lac Dufresne Lake Yes ☒ No ☒

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes ☒ No ☐

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes ☐ No ☒

i) Is the sour gas facility active, abandoned, or currently being reclaimed? ☐

g) Is there an abandoned oil or gas well or pipeline on the property? Yes ☐ No ☒

*For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes ☐ No ☒

ii) Does the proposed parcel contain a slope greater than 15%? Yes ☐ No ☒

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) Flat w/ some brush.

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

Shrubs on NE portion of the land, Overall Flat

5. WATER SERVICES:

a) Existing Source of Water: None

b) Proposed water source (if not rezoning parcel in its entirety).

- ☐ Proposed water supply to new lots by a licensed (surface) water distribution system;
- ☐ Proposed water supply to new lots by cistern and hauling;
- ☐ Proposed water supply to new lots by individual water wells.

6. SEWER SERVICES:

- a) Existing sewage disposal: None
- b) Proposed sewage disposal: Septic Tank

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

The personal information provided will be used to process the Rezoning Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

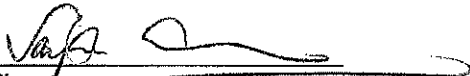
REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, _____ hereby certify that (check one):

☐ I am the registered owner; or

☒ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.


Agent Signature

October 16, 2014.
Date

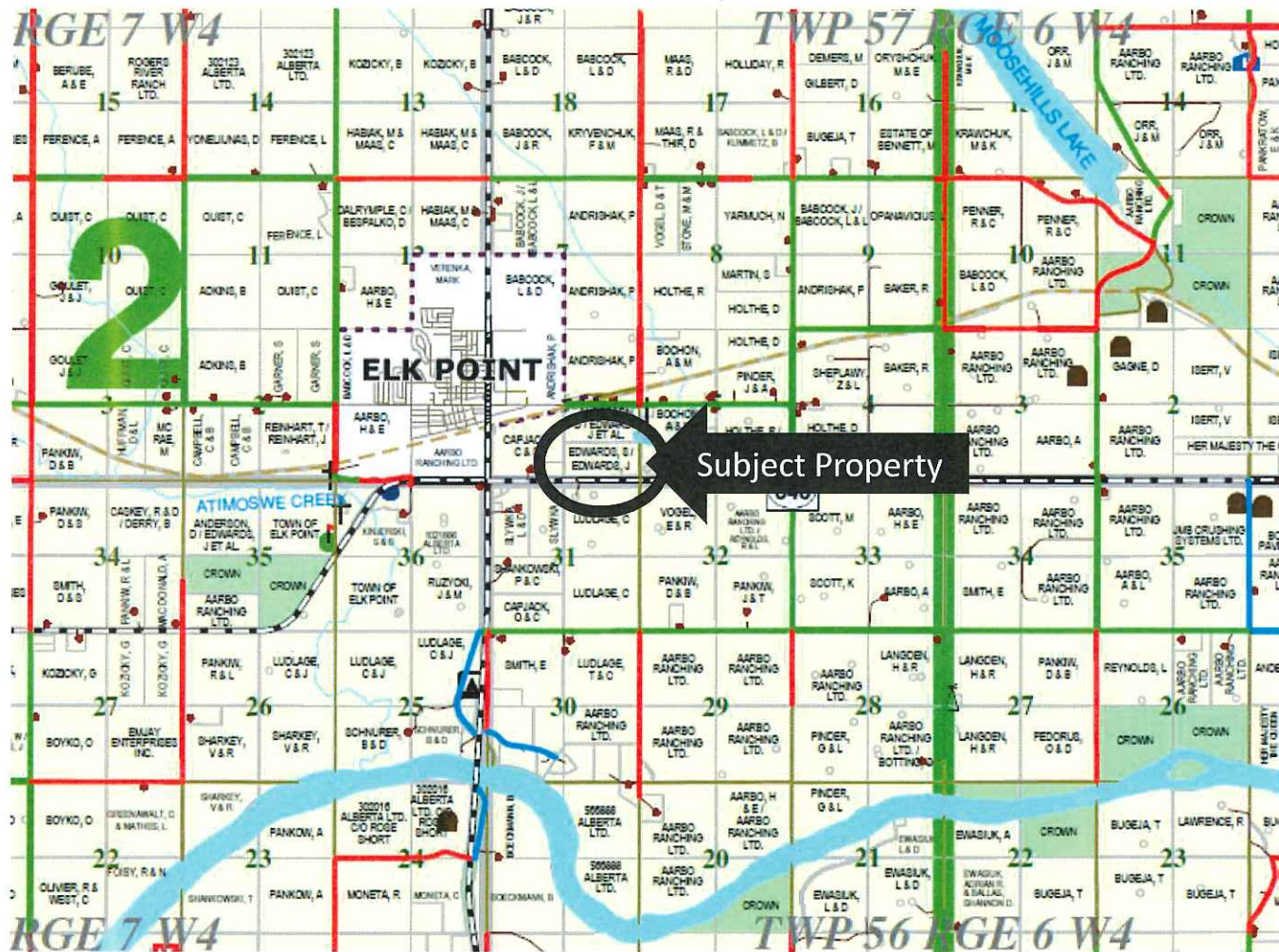
See Attached Letter.
Owner Signature

October 16, 2014
Date

Owner Signature

Date

General Location Map





Issue Summary Report

7.21. Bylaw No. 2014-40 - Amend LUB - Wording Changes

#20141204007

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Following the discussions at the November 5 meeting, the following amendments to Land Use Bylaw No. 2013-50 are being proposed. The amendments are in red.

Part 2 – General Administrative Procedures

Section 2.3 – Development Not Requiring a Development Permit

(16) Temporary accessory buildings may be exempted from regulations specified in this Land Use Bylaw at the sole discretion of the Development Authority.

Part 5 – Bylaw Amendment Process

Section 5.1 – Application for Amendment

(7) When an application for amendment has been defeated by Council, re-application shall not occur for that parcel of land for at least 6 months. Council may waive this waiting period by resolution.

Part 7 – Land Use Provisions

Section 7.1 – Above-Ground Storage Tanks for Combustible/Flammable Liquids

1. The Development Authority may require that a storage tank over 230 litres in size be placed underground in the Country Residential and General Urban Districts if the proposed tank is to be ~~located close to residential uses~~ used as a component vital to the operations of an approved development permit.
2. Storage tanks over 230L for combustible/flammable liquids shall not be placed on lands within the Country Residential One, Country Residential Two or General Urban land use districts.

Section 7.30 - SEWAGE HOLDING TANKS

1. On all parcels fronting onto ~~named~~ lakes, only self-contained sewage systems will be permitted to be installed or replaced. Self-contained Sewage Systems include, connection to a municipal system, municipal/private co-op systems and private sewage holding tanks that are constructed of reinforced pre-cast concrete and meet applicable/relevant CAN/CSA standards, but do not include non-concrete self contained sewage holding tanks, disposal fields, treatment mounds, pit privies, or any other approved system for the disposal of sewage or waste water on a parcel of land which results in the disposal of sewage and/or waste water into the ground.

Part 8 – Land Use Districts – Uses and Regulations

Section 8.2 – Agriculture (A) District

(3) – Discretionary Uses:

Insert - **u. Stockpiling of Aggregate for Sale** (Alphabetical order)

Section 8.7 – Industrial/Commercial (IC) District

(3) – Discretionary Uses:

Insert - **s. Stockpiling of Aggregate for Sale** (Alphabetical order)

Recommendation

Motion to give first reading to Bylaw No. 2014-40, which is a Bylaw to amend Land Use Bylaw No. 2013-50.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2014-40

A By-law to amend Land Use Bylaw No. 2013-50 of the County of St. Paul No. 19, in the Province of Alberta.

WHEREAS the Municipal Government Act, R.S.A. 2000, as amended ("the Act") allows Municipal Council to establish and amend its Land Use Bylaw;

NOW THEREFORE the Council of the County of St. Paul No. 19, duly assembled, enacts as follows:

1. The Land Use Bylaw of the County of St. Paul No. 19, Bylaw No. 2013-50, is hereby amended as follows:

Part 2 – General Administrative Procedures

Section 2.3 – Development Not Requiring a Development Permit

(16) Temporary accessory buildings may be exempted from regulations specified in this Land Use Bylaw at the sole discretion of the Development Authority.

Part 5 – Bylaw Amendment Process

Section 5.1 – Application for Amendment

(7) When an application for amendment has been defeated by Council, re-application shall not occur for that parcel of land for at least 6 months. Council may waive this waiting period by resolution.

Part 7 – Land Use Provisions

Section 7.1 – Above-Ground Storage Tanks for Combustible/Flammable Liquids

- (1) The Development Authority may require that a storage tank over 230 litres in size be placed underground in the Country Residential and General Urban Districts if the proposed tank is to be ~~located close to residential uses~~ used as a component vital to the operations of an approved development permit.
- (2) Storage tanks over 230L for combustible/flammable liquids shall not be placed on lands within the Country Residential One, Country Residential Two or General Urban land use districts.

Section 7.30 - SEWAGE HOLDING TANKS

- (1) On all parcels fronting onto ~~named~~ lakes, only self-contained sewage systems will be permitted to be installed or replaced. Self-contained Sewage Systems include, connection to a municipal system, municipal/private co-op systems and private sewage holding tanks that are constructed of reinforced pre-cast concrete and meet applicable/relevant CAN/CSA standards, but do not include non-concrete self contained sewage holding tanks, disposal fields, treatment mounds, pit privies, or any other approved system for the disposal of sewage or waste water on a parcel of land which results in the disposal of sewage and/or waste water into the ground.

Part 8 – Land Use Districts – Uses and Regulations

Section 8.2 – Agriculture (A) District

- (3) – Discretionary Uses:
 u. Stockpiling of Aggregate for Sale

Section 8.7 – Industrial/Commercial (IC) District

- (3) – Discretionary Uses:
 s. Stockpiling of Aggregate for Sale

Read a first time in Council this 9th day of December, A.D. 2014.

Advertised the day of , A.D. 2014, and the day of , A.D. 2014 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this day of , A.D. 2014.

Read a third time in Council this day of , A.D. 2014.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.22. Bylaw No. 2014-41 - Amend Bylaw No. 2014-20

#20141205001

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

At the October Council meeting, Bylaw No. 2014-20 was given third and final reading. However, upon filing the Bylaw away, administration found that the Lot and Plan were incorrect (copy and paste error), however the description of the quarter section was correct. All of the correspondence that was sent to the adjacent landowners had the correct legal description, the public hearing was advertised with the correct legal description and the agenda items contained the correct legal description. The map showing the location of the property to be rezoned was also correct.

RSVPs were sent out for the public consultation on Bylaw No. 2014-20, however there were no replies so there was no public consultation. There were also no written submissions and no one appeared at the public hearing.

After speaking with Municipal Affairs, they advised that because the map outlining the location of the property was correct and all of the correspondence, advertisements and agenda contained the correct information, we can amend the bylaw under section 692(6) of the MGA., as a typographical error.

Section 692(6) of the MGA states that a bylaw may be amended without giving notice or holding a public hearing if the amendment corrects clerical, technical, grammatical or typographical errors and does not materially affect the bylaw in principle or substance.

Recommendation

Motion to give first reading to Bylaw No. 2014-41 to amend Bylaw No. 2014-20.

Motion to give second reading to Bylaw No. 2014-41.

Motion to present Bylaw No. 2014-41 at this meeting for third and final reading.

Motion to give third reading to Bylaw No. 2014-41.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2014-20

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

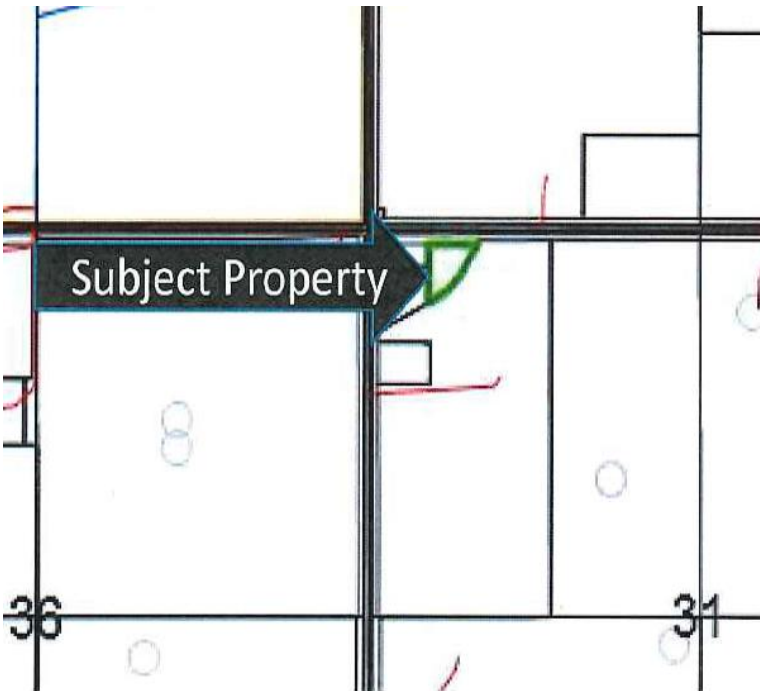
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

- 1. Bylaw No. 2013-50 is hereby amended as follows:

FROM: Agricultural to Industrial Commercial

FOR: Lot 1A, Plan 9020405 in NW 31-56-6-W4



Read a first time in Council this 12th day of August, A.D. 2014.

Advertised the 30th day of September, A.D. 2014, and the 7th day of October, A.D. 2014 in the Elk Point Review and St. Paul Journal.

Read a second time in Council this 14th day of October, A.D. 2014.

Read a third time and duly passed in Council this 14th day of October, A.D. 2014.

(Original signed by Reeve S. Upham)

Reeve

(Original signed by CAO S. Kitz)

Chief Administrative Officer

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2014-41

A By-law to amend Bylaw No. 2014-20 of the County of St. Paul No. 19, in the Province of Alberta.

WHEREAS the Municipal Government Act, R.S.A. 2000, as amended ("the Act") allows Municipal Council to establish and amend its Land Use Bylaw;

WHEREAS Section 692(6) of the Municipal Government Act, allows Council to amend an amendment to a Statutory Plan if the amendment corrects a typographical error.

NOW THEREFORE under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul, duly assembled, enacts as follows:

1. Bylaw No. 2014-20 is hereby amended as follows:

Remove Lot 1A, Plan 9020405

Replace with Lot B, Plan 8322712

Read a first time in Council this 9th day of December, A.D. 2014.

Read a second time in Council this 9th day of December, A.D. 2014.

Read a third time in Council this 9th day of December, A.D. 2014.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.23. 2014 Summary of Donations

#20141203005

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

County Pins/Promotional Items - The County of St. Paul, on request may provide County Pins and/or Promotional items to individuals, teams and various organizations, at the discretion of Administration. Administration will provide a quarterly report to Council regarding distribution of these items.

Attached is a list of the donations that were distributed during the 2014 calendar year.

Recommendation

Motion to file the 2014 Summary of donations as information.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.23.: Summary of Donations

2014				
<u>Date</u>	<u>Function</u>	<u>Group</u>	<u>Item</u>	
Jan. 22, 2014	Provincial Basketball Tournament	Glendon School	150 Pins	Phyllis
Jan. 24, 2014	Men's Curling Bonspiel	Mallaig Curling Club	Water Bottles/ Golf Balls	Phyllis
Feb. 6, 2014	Mixed Floor Curling	St. Paul Senior Citizens Club	Carafe/Knife	Phyllis
March 3, 2014	Provincial Hockey Tournament	Mallaig Bantams	140 Pins	Phyllis
March 4, 2014	Crib Tournament	Boscombe Community Centre	Cooler on Wheels	Phyllis
April 11, 2014	Quad Rally	Ashmont Ag Society	Safety Kits & Swiss Force Knives	Tim
April 12, 2014	Trade Show	Fort McMurray/Lac la Biche	Cooler on Wheels/Carafe	Paulette
April 24, 2014	Door Prizes	Quilting Bees Guild	Emergency kit/Duffle Bag	Tim
May 2, 2014	Firefighter's Ball	Elk Point Fire Dept.	Cheese Block	Phyllis
June 28, 2014	Bowling at Nationals	Merv Yuschyshyn	50 Pins	Betty
June 14, 2014	Golf Tournament	Mallaig Ag Society	Wine Case	Phyllis
June 13, 2014	AGM	Alberta Council on Aging	140 Pins	Phyllis
June 11, 2014	Trip to England & Switzerland	St. Paul Pathfinders	100 Pins	Betty
June 18, 2014	Hillbilly Jam	Boscombe Community Centre	Wine Case	Phyllis
Nov. 1, 2014	Halloween Dance	Ashmont Ag Society	Wine Case	Tim
Nov. 21, 2014	Buck of the Year	Ashmont Ag. Society & Ashmont Legion	First Aid Kit /Cap/ Binoculars	Tim
Nov. 26, 2014	Silent Auction	Elk Point Heritage Lodge	Cooler on Wheels	Phyllis

Appendix 1 for 7.23.: Summary of Donations

Dec. 2, 2014	CAO Retirement	Parkland County	Wine Case	Sheila
--------------	----------------	-----------------	-----------	--------



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.24. Regional Emergency Management Mutual Aid Agreement

#20141203006

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Further to the discussions at the Regional Emergency Management Plan meeting, attached is a Mutual Aid Agreement between the Town of St. Paul, County of St. Paul, Town of Elk Point and Summer Village of Horseshoe Bay.

Also, in the event we ever need to activate an emergency in our area, we will need to bring in a person to take over as the Finance Officer. Rob Duffy has requested that each municipality appoint a finance officer for their municipality.

Recommendation

Motion to ratify the Regional Emergency Management Mutual Aid Agreement with the Town of St. Paul, Town of Elk Point and the Summer Village of Horseshoe Bay.

Motion to appoint Darlene Smereka as Finance Officer for the County of St. Paul for the Regional Emergency Management Plan.

Additional Information

Originated By : pcorbiere

Regional Emergency Management Mutual Aid Agreement

This Mutual Aid Agreement is entered into on this _____ day of _____ 20____
between the Municipalities in the Province of Alberta:

1. Town of St. Paul
2. County of St. Paul No.19
3. Town of Elk Point
4. Summer Village of Horseshoe Bay

WHEREAS an emergency could affect any municipality to such a degree that their resources would be insufficient to manage with the situation;

AND WHEREAS the above-named municipality wish to make prearrangement for prompt emergency action in support of an municipality in the group which may be affected or threatened by an emergency and require assistance: (the areas of mutual concern are listed in paragraph 1 below)

THEREFORE, the above named agree to as follows:

1. The parties to the agreement will render all possible assistance to each other upon request when required, subject to the following conditions:
 - a. The normal channels of communication shall be between the Regional Director of Emergency Management (or designate) and the Chief Administrative Officer (or designate) of the affected/assisting municipality.
 - b. On receipt of a call for assistance, whether general or specific as to resources required, the extent of the assistance given will be at the discretion of each responding authority having regard to its own local needs/situation at the time.
 - c. Personnel sent to assist the affected municipality will follow the affected municipalities Regional Emergency Management Plan and abide by the ICS system.
 - d. Any expenses incurred in connection with the mobilization, movement and deployment of mutual aid resources will be borne by the municipality requesting/receiving the aid. All expenses will be reimbursed on a costs recovery basis.

2. Termination of Agreement

This Mutual Aid Agreement shall remain in full force unless terminated or replaced by a new agreement when mutually agreed upon by the parties involved. Parties may withdraw from this agreement by giving not less than 30 days' written notice to all other parties.

Appendix 1 for 7.24.: Mutual Aid Agreement

In witness whereof, this Mutual Aid Agreement has been duly executed by the parties identified below and is binding upon the requesting municipality.

Town of St. Paul CEO

Date

Town of St. Paul CAO

Date

County of St. Paul No.19 CEO

Date

County of St, Paul No.19 CAO

Date

Town of Elk Point CEO

Date

Town of Elk Point CAO

Date

Summer Village of Horseshoe
Bay CEO

Date

Summer Village of Horseshoe
Bay CAO

Date



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.25. Request for Letter of Support - Mallaig Legion

#20141204008

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

The Mallaig Legion will be tearing down the old part of the hall, including the kitchen, bar and entrance- and then rebuilding it. This is the final stage of their 3 stage renovation project. They are applying for a CFEP grant and are requesting a letter of support in principle from the County.

Recommendation

Motion to provide the Mallaig Legion with a letter of support in principle to accompany their CFEP Grant application for funding rebuild the old part of their hall, which includes the kitchen, bar and entrance.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.26. Letter - Ambulance Society

#20141204009

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Following the November 26 Quarterly Ambulance Board Meeting meeting with Alberta Health Services, Council provided Mr. Rob Barone, Operations Manager, with a letter stating that the County of St. Paul supports the proposed AHS direct delivery model to provide ambulance services within our jurisdiction.

Recommendation

Motion to ratify the letter of support to Alberta Health Services, which states that the County of St. Paul supports the Proposed AHS direct delivery model.

Additional Information

Originated By : pcorbiere

November 26, 2014

Dear Rob Barone,

We would like to thank you for taking the time to provide the necessary information relating to the proposed AHS direct delivery model.

Please accept this letter to recognize that the Council of the County of St. Paul is in favor.

Yours truly,

Steve Upham
Reeve

/pjc



Issue Summary Report

7.27. Monthly Water Fee for New Water Lines

#20141204003

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

A resident along the Iron Horse Trail Water Line is unhappy about the invoice he received for the monthly service charge as he indicated that when he signed up for the meter vault, he was not aware he would be charged a monthly fee. He also indicated that he will not hook up to the water line and would like to cancel his contract.

A resident along the Ashmont-Lottie Lake Line recently purchased a property that is adjacent to the water line. After he purchased the property, he received a utility invoice for the monthly service charge, which he claims he was not aware of. He too would like to cancel his contract as he will not connect to the water line.

The information that was sent out to the residents along the Ashmont-Lottie Lake Line and the Elk Point-St. Paul Line is attached.

Section 6 of the Utility Bylaw states

6.2 The County shall levy utility charges for all premises serviced by or connected to the County's Utility Services and being supplied water or sewer services. Such utility charges shall be calculated in accordance with rates set out in the County's Fee Schedule Bylaw.

6.3 The User shall pay the applicable utility charges calculated pursuant to Section 6.1 above, with such payment to be received by the County within thirty (30) days of the billing date.

Recommendation

Motion to deny the requests to cancel the contract for the water service along the Elk Point-St. Paul and Ashmont-Lottie Lake Water lines.

Additional Information

Originated By : pcorbiere



County of St. Paul No. 19

September 19, 2013

To: Residents along the Elk Point/St. Paul Regional Water Commission transmission line

Re: **Update regarding the line and connections**

The Water Transmission Line from St. Paul to Elk Point has had some challenges as you have probably witnessed or guessed. The line was originally to be completed last fall, however the early winter hampered that effort. Additionally the contractor had other issues and challenges in completing the project. At this point, the line may be commissioned as early as next week. The contractor has yet to achieve substantial completion which would allow the Commission to assume ownership of the infrastructure and begin full-time operations.

Council realizes that you will want to be getting your work done so that once there is water available for customers you will be able to access it. The County asks that at this time any work being done on your property to prepare for connection to this line, be limited to your property and not affect the County's Road Right of Way. The contractor is still dealing with cleanup of the water meter vault sights and therefore any disturbance of the ground around the water meter vault is discouraged until such time that their work is substantially complete and the transmission line has been handed over to the Elk Point/St. Paul Regional Water Commission.

Prior to any connection to the water meter vault, residents will be required to review and sign the attached agreement. County Utility Staff will be out to inspect your connection prior to any water being allocated to your home.

There are other outstanding issues affecting the accessibility of water to County residents or the Town of Elk Point. Alberta Environment still has some licensing issues to deal with. Additionally the Commission is still working out a water supply agreement with the Town of St. Paul.

The County Council has agreed to re-consider when residents along this line will be required to begin utility bill payments for this line. This decision has not yet been made, however no billing will commence until after water is readily available to residents. In some cases, it may be deferred to next year should that date be too late for residents to realistically connect to the transmission line. You will be notified of any decision of Council related to when billing will commence.

To date you have only paid a deposit for the water meter vault. At this point the County has not yet been invoiced by the Commission for the balance of the cost of these vaults. When the County has been invoiced, we will be sending out a final invoice less your deposit for you. This invoice will need to be paid prior to water being turned on.

Please do not hesitate to contact me should you have questions or concerns regarding the above. I can be reached at (780) 645-3301 ext 208.

Sincerely,

Sheila Kitz, CLGM



WATER FEES

CONNECTIONS TO THE IRON HORSE TRAIL LINE

Council at their meeting of May 6, 2014 were informed that the water line running from the St. Paul Water Treatment Plant to Elk Point will be in use and available to County residents in June.

Council determined that all residents with a meter vault will start receiving a monthly invoice for the Service Charge amounting to \$51.65 effective October 1, 2014 or the date of connection to the line – whichever comes first. Consumption charges will only commence once the resident is using the water at a rate of \$1.55 per cubic meter.

Residents are required to pay the outstanding balance for their meter vault as per the invoice attached. As well in order to connect to the water meter vault you will need to complete and sign the Water Connection Agreement and arrange to have your connection inspected by the County's Utility staff.

If you have any questions regarding accessing the water, please do not hesitate to contact Paulette Mudryk at 780-645-3301 ext. 206.



July 9, 2012

County of St. Paul No. 19

To: Residents along the Ashmont-Lottie Lake Line

Re: Connection application

Please be advised that residents will need to make application for Connection to the Ashmont-Lottie Lake Water Transmission Line as soon as possible. Attached you will find a Water Connection Application Form as well as a suggested typical installation of the cistern and requirements on your property. Certainly this is only a suggested design and your installer may have other options for you to consider when they are pricing this out.

I have also included a copy of the documents that were provided at our open house on June 18, 2012. I realize that the time for getting back to the County is short, but the installation of the transmission line is occurring now and the contractor will need to have the meter vaults ordered soon so that we do not halt or slow down the installation process.

There is no cost to you for the meter vault as it was included as part of the easement you signed in order for the County to re-construct the road. However it is important to note that if a meter vault is installed there will be a monthly service charge to the landowners once the new water treatment plant (estimated completion Fall 2013) is in operation– this will be in effect even if the resident is not currently accessing the water for consumption. There is a possibility that water may flow earlier in the line, however this will be water from the existing Ashmont water treatment plant. If residents are interested in earlier connection to this water, please contact us so that we can determine if you can connect earlier.

I realize that you may have other questions that need answering before you can make a decision so feel welcome to contact me at (780) 645-3301 ext 208, or Bryan Bespalko at (780) 210-9557, or Paulette Mudryk at (780) 645-3301 ext 206 for more information.

Sincerely,

Sheila Kitz, CLGM

Chief Administrative Officer



WATER FEES

CONNECTIONS TO THE Range Road 112 LINE

Council at their meeting of May 6, 2014 were informed that the water line running from Ashmont to Lottie Lake is now available to County residents in June.

Council determined that all residents with a meter vault will start receiving a monthly invoice for the Service Charge amounting to \$50.85 effective October 1, 2014 or the date of connection to the line – whichever comes first. Consumption charges will only commence once the resident is using the water at a rate of \$.54 per cubic meter.

In order to connect to the water meter vault you will need to complete and sign the Water Connection Agreement and arrange to have your connection inspected by the County's Utility staff.

If you have any questions regarding accessing the water, please do not hesitate to contact Paulette Mudryk at 780-645-3301 ext. 206.

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2014-21

A By-law of the County of St. Paul No. 19 in the Province of Alberta for the regulation, operation and maintenance of water systems, sewer systems and the levying of rates and charges thereof.

WHEREAS the County of St. Paul No. 19 may pass bylaws respecting public utilities;

WHEREAS the County of St. Paul No. 19 deems it desirable to provide water and wastewater utility services;

WHEREAS it is desired to set forth the terms and conditions under which such services will be provided;

NOW, THEREFORE under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enables, the Council of St. Paul No. 19, hereby assembled, enacts as follows:

1. TITLE

1.1 This Bylaw may be referred to as the “Utilities Bylaw” of the County of St. Paul No. 19.

2. INTERPRETATION

- 2.1 In this Bylaw, the following terms shall have the following meaning, unless the context specifically requires otherwise:
- (a) “Agreement” means a contract entered into between the County of St. Paul No. 19 and a Customer for the provision of utility goods and services.
 - (b) “Applicant” means property owner or occupant or the authorized representative of a property owner or occupant who applies to the County for utility services.
 - (c) “Application” means the submission made by a customer for the supply of utility services and shall constitute an agreement between the customer and the County once endorsed by the County, notwithstanding any other agreements between the customer and the County.
 - (d) “Billing Date” means the date set out on the invoice of the County which levies the applicable utility charge;
 - (e) “Building” means any structure used or intended for supporting or sheltering any use or occupancy.
 - (f) “Chief Administrative Officer” means the Chief Administrative Officer of the County of St. Paul No. 19, hereafter referred to as “CAO”
 - (g) “Charges” shall constitute any amount assessed by the County to a customer, other than the rate, and including those charges listed in the County’s Fee Schedule Bylaw.
 - (h) “Customer” means any person who has entered into an agreement with the County for the provision of utility services, or who is the owner of any property connected to or provided with a utility service by the County.

- (i) “County” means the County of St. Paul No. 19.
- (j) “Matter” means any solid, liquid or gas.
- (k) “Outstanding Account” means utility charges for which the County has not received payment within thirty (30) days of the Billing Date.
- (l) “Person” means a natural person, body corporate, proprietor, association, society, or partnership.
- (m) “Premises” means any land or building on land or both or any part thereof within the County lying along the line of the water system, sewage system, or storm water system or any combination thereof.
- (n) “Release” means to directly or indirectly spill, discharge, spray, inject, inoculate, abandon, deposit, leak, seep, pour, drain, emit empty, throw, dump, place or exhaust either intentionally or accidentally.
- (o) “Sewage System” means any works for the collection, transmission, treatment, or disposal of sewage, or any part of such system.
- (p) “Technician” means the County’s water/waste water treatment technician as appointed by Council or the County’s Chief Administrative Officer from time to time.
- (q) “User” means any person to whom the Municipality supplies utility services, and shall be deemed to be:
 - a) in a situation where the occupant is the registered owner or purchaser of a building or lot or part of a lot, the occupant; or
 - b) in a situation where the occupant is a person other than the registered owner or purchaser of a building or lot or part of a lot:
 - (i) the registered owner or purchaser, where:

the registered owner or purchaser entered into a written agreement with the County for the supply of utility services;
or
 - (ii) the occupant in all cases other than contained in subsection (i) above; however, the registered owner or purchaser shall be deemed to be the Customer
- (r) “Utility Charges” means the fees, rates, charges or other amounts imposed by the County for Utility Services, pursuant to this Bylaw including the rates set out in the Fee Schedule Bylaw;
- (s) “Utility Services” means the County’s Sewage System, and Water System;
- (t) “Water System” means any County works for the collection, transmission, treatment, and distribution of water.

3. GENERAL TERMS AND CONDITIONS

- 3.1 This Bylaw shall form part of every Agreement, written or implied between the County and a Customer for supplying water and sewer services.
- 3.2 Subject to the provisions of this Bylaw, the Chief Administrative Officer or their designate may enter into Agreements on behalf of the County with any Customers of the water system within the County and in such Agreements may provide that in the event the consumer has

failed to comply with the provisions and requirements of this Bylaw or the terms of the Contract then the supply of water may be discontinued.

- 3.3 The Chief Administrative Officer or their designate may require any consumer to enter into an Agreement with the County, for supplying water and related services, subject to the terms and conditions as are required by the Chief Administrative Officer or their designate.
- 3.4 The Chief Administrative Officer may, subject to the approval of Council, enter into an Agreement to supply water to a consumer outside the County Limits.

4. DISCHARGES TO SEWAGE SYSTEM

- 4.1 No person shall without the prior written approval of the County, discharge or deposit or cause or permit the discharge or deposit into a sewage system the following:
 - (a) Matter which because of its type, temperature or quantity, may be or may become a health or safety hazard to any person or which may be or may become harmful to a Sewage System of the operation thereof, or which may cause the Sewage System's effluent or operation to contravene any federal, provincial or local legislation or requirement;
 - (b) Matter that may cause an offensive odour to emanate from a Sewage system;
 - (c) Subsurface drainage, including weeping tile drainage;
 - (d) Water that had originated from a source separate from the Water system of the County, unless there is no Water system abutting the Premises;
 - (e) Matter resulting from site remedial activities at spill sites or a petroleum leak sites, and
 - (f) Hauled sewage in any amount without the prior written approval of the County with the exception of the recreational vehicle dumping stations in Ashmont and Mallaig.
- 4.2 Any person who releases or causes or permits the release into any sewage system of any matter set out in Section 4.1 above, shall:
 - (a) Notify the County immediately upon becoming aware of the release;
 - (b) Provide information respecting the release, to the satisfaction of the County;
 - (c) Be liable for all costs incurred by the County with respect to the release for containment, sampling, testing, removal, cleanup, disposal and any other related activity.

5. PROTECTION OF THE UTILITY SERVICES

- 5.1 No person shall break, damage, destroy, deface, tamper, cause or permit the breaking, damaging, destruction, defacing or tampering with any part of the utility services or any permanent or temporary device installed for the purpose of measuring, sampling and testing of matter in the utility services, and any person who does perform such acts shall be liable for any damage incurred.
- 5.2 The County may discontinue access to the utility services where the County believes the use of utility services to the premises to be contrary to this Bylaw.

- 5.3 The County shall post a disconnection notice on the premises at least twenty-four (24) hours prior to preventing access to the utility services from the premises pursuant to Section 5.2 above, advising that access to utility services may be prevented and that there may be a health risk to persons entering the premises.
- 5.4 Whenever the County determines that a release from a premises in the County is contrary to this Bylaw, the County may in addition to any other provisions in this Bylaw require the User to:
 - (a) install and maintain a device to detect the presence of a release contrary to this Bylaw;
 - (b) notify the County of a detection of a release contrary to this Bylaw, to provide all information to the County's satisfaction;
- 5.5 Every person who contravenes any provisions of the Bylaw is guilty of an offence and on conviction is liable for a fine as per the Fee Schedule Bylaw.
- 5.6 If a person is guilty of a conviction for an offence which offence occurs after the date of conviction for an earlier offence under this Bylaw, that person is guilty of an offence and on conviction is liable for every day or part thereof upon which a subsequent offence occurs or continues to a fine as per the Fee Schedule Bylaw.
- 5.7 No person who is convicted for an offence pursuant to this Bylaw is liable to imprisonment.

6. CHARGES

- 6.1 New service connections will be charged a fee to access County Utility Services as per the County's Fee Schedule Bylaw. All installation costs will be covered by the owner or applicant. New installations must be installed as per County standards and inspected by County staff prior to backfilling.
- 6.2 The County shall levy utility charges for all premises serviced by or connected to the County's Utility Services and being supplied water or sewer services. Such utility charges shall be calculated in accordance with rates set out in the County's Fee Schedule Bylaw.
- 6.3 The User shall pay the applicable utility charges calculated pursuant to Section 6.1 above, with such payment to be received by the County within thirty (30) days of the billing date.
- 6.4 Any user to whom utilities services have been shut off or discontinued for committing a breach of this Bylaw, shall upon having paid any outstanding account and all costs and charges therewith, and upon requesting the County to restore such utility services with a fee to be charged as per the Fee Schedule Bylaw.
- 6.5 Summer residents shall be billed for a minimum of 5 months. The water will be connected once and disconnected once per year at no charge. For any additional connections/disconnections each year, the owner will be charged as per the Fee Schedule Bylaw.
- 6.6 If a County Utility Operator is called out to fix a problem that is not caused by the County water system, the owner will be charged according to the rates set out in the County's Fee Schedule Bylaw.
- 6.7 Outstanding accounts may be assessed cumulative penalty of one and one-half percent (1.5%) of the outstanding account.

- 6.8 Utility charges shall be due and payable notwithstanding if the premises are vacated or abandoned, unless the user successfully applies to the County to be exempted from paying utility charges for one or more utility services. The Chief Administrative Officer or their designate may accept such application upon being satisfied:
- (a) that the premises are not occupied for any purpose; and /or
 - (b) that absence of the relevant utility services will not contravene or result in the contravention of any federal, provincial or municipal legislation.
- 6.9 A user is not relieved from paying utility charges by reason of non-receipt of an account for utility charges, whatever the reason for non-receipt.
- 6.10 If there is a water system abutting the premises and no exemption has been granted pursuant to Section 6.8:
- (a) The owner of any premises shall install connections to the water system and any apparatus and appliances required to ensure the proper sanitary condition of the premises;
 - (b) The Customer shall ensure that the municipal supply is not at risk of cross contamination by any outside source; and
- 6.11 If there is a sewage system abutting the premises and no exemption has been granted pursuant to Section 6.8:
- (a) The owner of any premises shall install connections to the sewage system and any apparatus and appliance required to ensure the proper sanitary condition of the premises as per the Agreement and will submit to an inspection if requested by the County;
- 6.12 The delivery of all utility services shall be billed to the registered owners of a building and/or lot. Where the building and/or lot is rented, the registered land owner will be billed directly and be responsible for all utility bills.
- 6.13 In the case of a mobile or modular home owner where the unit is situated on a leased lot the registered owner of the unit shall be deemed to be the Customer, and will be responsible for all utility bills.

7. ENFORCEMENT

- 7.1 Enforcement or rectification pertaining to breaches of the Bylaw, including enforcement of payment of outstanding accounts for which payment of the applicable utility charge as set out herein has not been made by the user to the County within sixty (60) days of the billing date may be undertaken by the County by any or all of the following methods:
- (a) action in a court of competent jurisdiction;
 - (b) shutting off the utility being supplied to the user or discontinuing their service thereof;
 - (c) distress and sale of the goods and chattels of the person owing the outstanding account wherever those goods and chattels may be found in the County.
- 7.2 Any attempt to collect an outstanding account by any method set out in Section 7.1 above, does not in any way invalidate any liens which the County is entitled to on the premises in respect of which the indebtedness is incurred.

8. DELEGATION OF AUTHORITY

- 8.1 The Chief Administrative Officer or their designate is hereby authorized to do all things necessary to fulfill the Chief Administrative Officer's authority under this Bylaw.
- 8.2 The Chief Administrative Officer or their designate:
- (a) or any municipal employee or agent requested by the Chief Administrative Officer or designate may enter at all reasonable times to a premises on which the customer was or is supplied with utility services, for the purpose of installing, maintaining, removing or replacing any fittings, wires, machines, apparatus, meters, pipes or other things that are the property of the Municipality; and
 - (b) may otherwise inspect, construct and maintain all works, wells, pipes, poles, erections, and machinery requisite for any utility service vested in the Municipality.
- 8.3 Any person who considers themselves to be aggrieved by a decision of the Chief Administrative Officer or their delegate may appeal the decision to Council;
- (a) an appeal shall be made within thirty (30) days of receipt of the Chief Administrative Officer or their designate's decision;
 - (b) all appeals shall be in writing addressed to the County Council; and
 - (c) the Council's decision respecting an appeal shall be final and binding.
- 8.4 The Chief Administrative Officer or any municipal employee or agent requested by the CAO, may perform all construction, maintenance, sampling tests, inspections, repairs, placement settings, or alterations with respect to water meters, or any utility, pipe, wire connection or tap within the Municipality's authority.

9. OTHER MATTERS

- 9.1 No person shall supply false information or make inaccurate or untrue statements in a document or information required to be supplied to the County pursuant to this Bylaw.
- 9.2 Any authority or activity to be performed by the County may be performed by the County's Chief Administrative Officer or person designated by the Chief Administrative Officer.

10. SEVERABILITY

- 10.1 Should any clause or part of this Bylaw be found to have been improperly enacted, for any reason, then such clause or part shall be regarded as being severable from the rest of this Bylaw and the Bylaw remaining after such severance shall be effective and enforceable as if the clause or part to be found to be improperly enacted has not been enacted as part of this Bylaw.

11. REPEAL AND PASSAGE

11.1 Bylaw No. 1574 is hereby repealed upon this Bylaw coming into effect.

Read a first time this 12th day of August, 2014.

Read a second time this 12th day of August, 2014.

Read a third time this 12th day of August, 2014.

(Original signed by Reeve S. Upham)

Reeve

(Original signed by CAO S. Kitz)

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.28. Water Line from Spedden

#20141205003

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Following the November 10, 2014 Council meeting where Council approved the scope change for the Water for Life project to supply water to Ashmont/Lottie Lake, Administration has submitted a letter to Alberta Transportation requesting the change of scope to our approved project. In speaking to Alberta Transportation staff, they have indicated that we still have sufficient monies in the current approval to proceed with the engineering of the water transmission line and required buildings for the project. Attached is a work plan provided by Urban Systems for the engineering of the project. Administration is requesting Council's approval to proceed with the engineering of the line in order to have the project ready to tender in May 2015.

Recommendation

Approval to commence with engineering for the water transmission line from Spedden to Ashmont.

Additional Information

Originated By : skitz

November 27, 2014

File: 3144.0000.00

County of St. Paul
5015-49 Avenue
St. Paul, AB T0A 3A4

Via email: skitz@county.stpaul.ab.ca

Attention: Sheila Kitz, Chief Administrative Officer

**RE: WORK PROGRAM – SPEDDEN TO ASHMONT TRANSMISSION MAIN AND FACILITIES
PRELIMINARY DESIGN, DETAILED DESIGN, CONSTRUCTION SERVICES & WATER
SUPPLY AGREEMENT ADVISORY SERVICES**

Urban Systems Ltd. (Urban) is pleased to provide a work program for consulting services related to preliminary design, detailed design, and construction services for the following;

- 11 km of potable water transmission main between the Hamlet of Spedden and the Hamlet of Ashmont
- Pumping station at Spedden,
- Filling station at Ashmont
- Communication upgrade for the existing Ashmont truck fill station
- Private water service connections along the transmission alignment

There has been a great deal of work done over the past 5 years to determine a new, sustainable potable water source for hamlets of Ashmont, Lottie Lake and Mallaig. On Monday, November 10th, the County of St. Paul Council passed a resolution to move forward with extending the existing regional water system in Spedden to the existing reservoir in Ashmont. This regional water system has its source through EPCOR in Edmonton and is delivered to Spedden through the Capital Region Northeast Water Services Commission and the Highway 28/63 Regional Water Services Commission.

The following outlines a description of the project, our approach to project delivery, tasks to be completed through the course of the project, our project team, anticipated schedule, and fees to complete this project.

PROJECT DESCRIPTION

At this time, it is understood that extension of the regional water system to Ashmont will include installation of approximately 11 km of watermain, installation of a new pumping station and filling station, a communications upgrade to the existing truck fill station in Ashmont, and private water service connections along the transmission alignment. The following outlines a high level estimate of the construction cost of this infrastructure with a 25% allowance for contingency:

Appendix 1 for 7.28.: Ashmont - Spedden Transmission Work Program

Date: November 27, 2014
 File: 3144.0000.00
 Attention: Sheila Kitz, Chief Administrative Officer
 Page: 2 of 10



Item	Estimated Cost
a) ±11 km of 150mm diameter watermain	\$2.21M
b) New pumping station (incl. building) in Spedden	\$0.90M
c) New filling station (incl. building) in Ashmont	\$0.40M
d) Communication upgrade of the truck fill station in Ashmont	\$0.05M
e) Private Water Service Connections	\$0.40M
Sub-Total	\$3.96M
Contingency Allowance (25%)	\$0.99M
Sub-Total Construction Cost (Including Contingency)	\$4.95M

The construction costs identified in the attached table include the following assumptions:

a) ±11 km of 150mm diameter watermain

- ±11,000m of 150mm diameter watermain (PVC or HDPE). Installation may be open cut or trenchless. This length assumes an alignment on or near the Iron Horse Trail, where NE Muni-Corr Ltd. may dictate installation methods within the Iron Horse Trail.
- Road, watercourse and utility crossings
- Water valves approximately every 1.5 km
- Pig launch and retrieval stations
- Air valves approximately every 1 km

b) New pumping station (including a new building) in Spedden

- New standalone building on or adjacent to existing reservoir. Includes pumps, HVAC, electrical, instrumentation and controls.
- Radio towers

c) New filling station (including a new building) in Ashmont

- New standalone building on or adjacent to existing reservoir (inadequate space within existing WTP). Includes process piping, HVAC, electrical, instrumentation and controls.

d) Communication upgrade of the truck fill station in Ashmont

- Upgrade to the communication system from coin operated to electronic access system

Date: November 27, 2014
File: 3144.0000.00
Attention: Sheila Kitz, Chief Administrative Officer
Page: 3 of 10

e) Private Water Service Connections

- Allowance for up to 20 private water service connections along the transmission main alignment
- Service and meter chamber
- Water meter & AMR radio
- Water service road crossing

Along with the design and construction of the items mentioned above, an integrated communication system will be required to ensure the new facilities can communicate with the existing regional system. The County needs to enter into a new Water Supply Agreement(s) to be able to purchase water from the Highway 28/63 Water Commission and the Capital Region Northeast Water Commission.

PROJECT APPROACH

Due to the proposed schedule and nature of the project (proposed construction in 2015), a variety of activities will occur concurrently. A start-up meeting will be held at the onset of the project. Major project goals and milestones will be reviewed and communication lines established.

Mike Hopkins is the Project Leader. Mike has worked closely with Matt Brassard and Golnaz Azimi who have both been involved with this project for some time. Mike is quite familiar with County of St. Paul staff and understands County's expectations. As part of Urban's general approach to project leadership, we place great emphasis on:

- Establishing a qualified and effective team;
- Understanding and defining project goals and objectives;
- Maintaining scope, schedule and budget;
- Effective consultation and management of expectations; and
- Effective internal (project team) and external communication.

TASKS

Based on discussions with Alberta Transportation and the County of St. Paul, we have outlined the following tasks to ensure successful delivery of this project:

I. Project Management and Administration

As we anticipate there will be many parties involved in delivery of this project, strong leadership will be required to ensure successful delivery. Coordination between members of the project team, the County of St. Paul client team, Alberta Transportation and other regulatory authorities, and affected Water Commissions will be a significant component of this task. The following outlines a breakdown of the items included in this task:

- On-going communication between Project Team and Client (including specialty consultants)
- Project meetings
- Liaison with Alberta Transportation and other regulatory agencies
- Schedule and Budget Management

Date: November 27, 2014
File: 3144.0000.00
Attention: Sheila Kitz, Chief Administrative Officer
Page: 4 of 10



- Quality control and management
- Liaison with Water Commissions and EPCOR

Monthly meetings will be held with regulatory agencies and the County of St. Paul, either on site or via conference call. These meetings will be attended by the project leader and, if required, by a technical specialist. A monthly progress report will be provided.

The project leadership and administration defined under this task will be applied up to design completion and award of tender. Project leadership during construction is included with Task IV – Contract Administration and Construction Services.

Deliverables: Quality Management Plan (internal), Monthly Progress Reports, Cash Flow Forecast, Communication Plan

II. Preliminary Design & Data Collection

This task will establish the design criteria for each component of the project. One of the first items of this task will be to confirm the alignment of the transmission main and the location and design requirements for each of the buildings. Once the alignment has been confirmed, existing utilities will be located along the extent of the project using a private locating company such as Alberta 2nd Call. Survey will follow shortly after, and will include establishment of a 3 dimensional survey control network, and rural/urban topographic and boundary survey along the alignment and within the Hamlets of Spedden and Ashmont.

A geotechnical investigation will be completed concurrently, allowing for 19 test holes along the alignment and 4 additional test holes at the crossing of Secondary Highway 866. We have also included an allowance of 1 additional test hole in both Spedden and Ashmont at the locations for the proposed filling and pumping stations. Should it be determined that the buildings for the stations can be installed above the existing reservoirs, these two test holes will not be required and our fees would be adjusted accordingly. As part of the geotechnical investigation the soils will be analyzed for cathodic protection parameters, assisting in the corrosion protection design.

Further, a Phase 1 ESA and desktop historical resources review will be completed along the proposed alignment. Should these studies identify the need for further environmental or archeological investigation, these would be completed under a separate scope.

We expect that the transmission main will likely follow within the Iron Horse Trail that parallels Highway 28 for much of the distance between Spedden and Ashmont. The feasibility and construction conditions within the Iron Horse Trail lands will need to be confirmed with North East Muni-Corr Ltd. early in this task. Assuming this alignment, we have assumed land acquisition will not be required and have not included fees for land acquisition and consultation services.

Through the preliminary design task we will also confirm hydraulics and pumping requirements, determine system sizing, and perform a surge analysis. We will also prepare an application under the Environmental Protection and Enhancement Act for the transmission main, as well as Code of Practice Notifications and Fisheries and Oceans Project Review Applications for the water crossings along the alignment.

A critical component of this task will be the confirmation of control and communication requirements which will be determined through a radio path study and collaboration with EPCOR, the Capital Region Northeast Water Services Commission, and the Highway 28/63 Regional Water Services Commission.

Date: November 27, 2014
File: 3144.0000.00
Attention: Sheila Kitz, Chief Administrative Officer
Page: 5 of 10

Deliverables: Geotechnical Report, Environmental Assessment / Historical Resources Memorandum, Survey Report, Preliminary Design Drawings (50% completion).

III. Detailed Design and Tender

This task will include detailed design of all system components. For the transmission main we will develop plan and profile sheets along the length of the alignment, define connection points to the new pump and fill stations, obtain necessary crossing agreements and investigate options for installation (e.g. open trenching / directional drilling). ASM Corrosion will also provide corrosion protection design for all susceptible fittings along the transmission main.

We will also work with our other specialty consultants to produce detailed design drawings for acceptance and tender for the pump station in Spedden and the fill station in Ashmont. We expect that each of these facilities will require their own building. This task will include design and coordination of the communication system, including required radio towers and operational upgrades to the existing truck fill station in Ashmont.

Through our design process we will work with senior practitioners with years of experience in this field to review the constructability of our design and ensure its feasibility prior finalization of design. We will also prepare a Class "B" cost estimate for budgeting purposes and a pre-tender cost estimate after design acceptance.

Finally, we will prepare specifications and tender documents. Upon receipt of authorization by the County we will proceed with tendering of the project as a single contract. Tendering will include electronic distribution of the tender documents, advisory services to the County's project manager during the tender period, issuance of addenda as required, attendance at tender opening and a recommendation of award

Deliverables: 2 sets of Drawings (Issued for Approval, Issued for Tender), Contract Documents, Tender Review Summary and Award Recommendation.

IV. Contract Administration and Post Construction Services

Once the project has been awarded, the next step in the process is to complete the construction phase during the 2015 construction season. This stage will include the following:

- Execute the Contract
- Coordination meeting with the County of St. Paul and the Contractor to coordinate construction schedules
- Complete a pre-construction inspection
- Prepare and distribute 'Issued for Construction' drawings
- Coordinate and attend a preconstruction meeting (1-2 weeks prior to construction)
- Contract Administration
- Full time Inspection Services
- Biweekly site meetings
- Record Drawings and GIS based data submission
- Commissioning (testing)

Date: November 27, 2014
File: 3144.0000.00
Attention: Sheila Kitz, Chief Administrative Officer
Page: 6 of 10



Strong leadership and communication will also be integral during construction. The project leader (Mike) will confirm project objectives and the scope of work with Alberta Transportation and the County prior to construction. Mike will also confirm roles and responsibilities of the project team (internal and external), confirm deliverables, budget and schedule at the outset of the work.

During construction Mike will track progress, issue scope changes as required, provide written updates to the County with monthly invoices and conduct a project completion meeting to review project successes and lessons learned.

To ensure construction is completed in accordance with the design, we will assign a contract administrator (Mike) and a field inspector who will be responsible for administering the construction contract and conducting the field inspection. Generally, the scope of services will include:

- Resident Inspection services (sixteen weeks), bi-weekly site meetings, and periodic visits by the design engineer, to the Place of Work;
- Issue Notice of Award upon receipt of award notification by the County of St. Paul
- Prepare three sets of formal Contract Documents for execution.
- Collect and forward bonding and insurance documentation from contractor for review by the County of St. Paul.
- Prepare ten sets of formal "Issued for Construction" drawings.
- Issue Notice to Proceed
- Preparation and distribution of Notices, change orders, and other necessary project documentation during the course of the execution of the Work;
- Review of Shop Drawings;
- Monitor compliance with the program of construction reviews and testing which may be required by the Consultant or imposed by law in connection with the execution of the Work by the Contractor;
- Regular site reviews of the Work of the Contractors to ascertain if the reviewed Work is in general conformance with the Construction Documents;
- Interpretation of the Construction Contract Documents;
- Prepare Progress Payment Certificates;
- Review of an application for Substantial Performance of the Work noting defects and deficiencies observed in the Work;
- Certification of the Contractor's Substantial Performance of the Work and review of the correction of defects and deficiencies observed in the Work when completed;
- Arrange for reference surveys for use in the Contractor's layout of the Work (not including surveys of legal property boundaries);
- Arrangement of field testing, environmental monitoring and inspection of materials and equipment for the Client's quality assurance program;
- Investigation, reporting, and providing recommendations on unusual circumstances that arise during the Project implementation;
- Final inspection at the conclusion of the Project Construction Contract, including any elements of commissioning agreed to as part of the Client's acceptance program.

Date: November 27, 2014
File: 3144.0000.00
Attention: Sheila Kitz, Chief Administrative Officer
Page: 7 of 10



We have provided for sixteen (16) weeks of full time construction inspections services for one (1) inspector. Should the level of effort need to increase as a result of the contractors schedule, construction methodology (multiple crews, speed of work), or other influences beyond our control, we will work with the County of St. Paul and AT to adjust our level of effort accordingly.

The physical installation of the work is not the end of the project. Once the construction is complete, our team will be handling the following additional services:

- Provision of commissioning services (testing);
- Collection and organization of maintenance manuals;
- Identification of deficiencies during the warranty period at the Client's request;
- Preparation of record drawings.

Deliverables: Quality Management Plan (internal), Monthly Progress Reports, Project Completion Report, Notice of Award, Contract Documents for Execution, Issued for Construction Drawings, Notice to Proceed, Contract Administration, Resident Inspection Services, Record Drawings and GIS Data (Electronic Submission)

V. Advisory Services for Water Supply Agreement(s)

This task is separate to the design and construction of the required facilities to bring potable water to Ashmont from Spedden. Instead this task will focus on the legal framework and agreements for transmission, supply and purchasing cost of water. It is expected that multiple meetings will be required with the County of St. Paul and upstream Water Commissions to establish a sustainable and fair water supply agreement(s) that clearly identifies the roles and responsibilities of each affected party.

Our fee estimate for this task includes our time for advisory services to assist in development of the required water agreements. We have identified an upset limit of \$25,000 for our fees, however as agreements of this nature can be quite complex and involve multiple parties, additional fees may need to be negotiated once the upset limit is reached.

For budgetary purposes, we have also identified an allowance of \$20,000 for legal services to support in the drafting of the required agreements. We expect the County will engage legal counsel directly through this allowance.

We believe that it is integral to bring all parties to the table early in the project to establish the terms of the agreement and ensure that once construction is complete, the contract(s) is in place and the water can start to be used immediately.

Date: November 27, 2014
File: 3144.0000.00
Attention: Sheila Kitz, Chief Administrative Officer
Page: 8 of 10



PROJECT TEAM

We have assembled a team with both corporate and personal experiences that are very well aligned to deliver this project. The majority of work on this project will be performed in-house by Urban Systems professionals. We plan to work with the following specialty consultants for the facility and communication design:

- Structural Engineering – Ptarmigan Engineering (Rick Imai, P.Eng.)
- Architectural – Rockliff Pierzchajlo Architects and Planners (Jan Pierzchajlo, MAAA, MRAIC)
- Electrical, Instrumentation, Controls & Communication – Canadian Consulting Group (Andrew Hingston, P.Eng.)
- Mechanical (HVAC / Plumbing) – 1389667 Alberta Ltd (Craig O'Brien, P.Eng.)
- Geotechnical – Thurber Engineering (Ada Lao, P.Eng.)

The following lists our core Urban team members and their roles for this project – you'll recognize most of these team members from ongoing County projects over the past few years:

- Mike Hopkins, E.I.T. – Project Leader
- Matt Brassard, P.Eng. – Senior Advisor
- Golnaz Azimi – Water Policy Specialist
- Mohammed Elenany, Ph.D, P.Eng. – Engineer of Record
- Brian Hobbs, P.Eng. – Senior Review
- Andrew Christian, ALS – Survey Coordination
- Darren Filipic, R.P.Bio. – Environmental Specialist
- Mark Taylor, C.E.T. – Design Lead

SCHEDULE

Upon acceptance of this work program, our team has the capacity to begin work right away. We would look to begin the assessment of potential alignment options as soon as possible and obtain any available asbuilt drawings of the existing facilities to determine the building design criteria. The utility locates, boundary and topographic survey and geotechnical investigation would follow shortly after (likely in January). The project schedule and budget will be maintained by establishing milestone dates at the outset of the project and clearly communicating expectations around roles and responsibilities, establishing the required level of effort by team members, and through continuous open dialogue as the project progresses.

We would also look to schedule a start-up meeting with Alberta Transportation and the County of St. Paul immediately to confirm project scope and milestones. This meeting would also be used to discuss preliminary routing options and connection requirements to the Highway 28/63 Regional Water Services Commission in Spedden.

Date: November 27, 2014
 File: 3144.0000.00
 Attention: Sheila Kitz, Chief Administrative Officer
 Page: 9 of 10



The following outlines a rough outline of the anticipated schedule that targets construction completion in the fall of 2015.

Preliminary Design – December 2014 - February 2015

Detailed Design – March 2015 – April 2015

Tender – May 2015

Construction – June 2015 – September 2015

Water Supply Agreement(s) – January 2015 – August 2015*

*Timeline dependent on availability of all affected parties

CONSULTING FEES

A breakdown of our proposed design and construction consulting service fees are summarized below. We have also included fees for advisory services for the water supply agreement(s). Should you require a more detailed breakdown of these fees, please do not hesitate to ask.

Task	Fee
I. Project Management and Administration	\$45,000
II. Preliminary Design & Data Collection	\$275,000
III. Detailed Design & Tender	\$235,000
IV. Construction Services	\$270,000
Subtotal (Not Including GST)	\$825,000
V. Advisory Services for Water Supply Agreement(s)	\$25,000
Subtotal Fees (Not Including GST)	\$850,000
Cash Allowance for Legal Services	\$20,000
Total Fees, Including Cash Allowance (not including GST)	\$870,000

Appendix 1 for 7.28.: Ashmont - Spedden Transmission Work Program

Date: November 27, 2014
File: 3144.0000.00
Attention: Sheila Kitz, Chief Administrative Officer
Page: 10 of 10



A few notes on this table:

- Our proposed fees are inclusive of the specialty consultant contributions as outlined in the task list.
- Construction services are based on a total of 16 weeks of construction with full time inspection services (average of 40 hours/week for one full time site inspector).
- The construction services assume that the regional system and construction of the pumping and filling stations will be completed under one contract. Staging of construction or phased implementation of multiple contracts may require additional scope.
- These fees are inclusive of disbursements. Office disbursements are charged at 8%, while travel disbursements include mileage and subsistence.
- Tasks I-V will be billed monthly on percent complete basis for each task.

CONCLUSION

Thank you for the opportunity to submit this work program. Please feel free to contact the undersigned at your convenience should you wish to discuss the content in more detail or if you have any questions.

If you are in agreement with this proposal for consulting services, please sign and date below.

Sincerely,

URBAN SYSTEMS LTD.

A handwritten signature in blue ink, appearing to read "Mike Hopkins".

Mike Hopkins
EIT, Project Leader

A handwritten signature in blue ink, appearing to read "M. Elenany".

Mohammed Elenany
Ph.D, P.Eng., Engineer of Record

cc: Golnaz Azimi, Urban Systems

U:\Projects_EDM\3144\0000\00\Ashmont to Spedden Waterline WP\2014-11-17 - Ashmont-Spedden Transmission Work Program-R1.docx

Sheila Kitz, CAO

Date



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.29. In Camera

#20141204005

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Items to be presented at the Council Meeting.

Recommendation

Motion to go in camera as per section 27 of the FOIP Act.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

9.1. CAO Report

#20141121001

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

9.2. MD of St. Paul Foundation

#20141121002

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.1. Dec. 11 & 12 @ 10:00 a.m. - Strategic Planning

#20141205005

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.2. Meeting With County of Two Hills re Urban Systems Feasibility Study-Date TBA #20141204006

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Background

Time & Date to be determined

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.1. Listing of Accounts Payable

#20141121003

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.2. Council Fees

#20141121004

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Recommendation

Motion to approve the Council Fees for the Months of November and December, 2014 as circulated.

Additional Information

Originated By : tmahdiuk



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.3. Budget to Actual

#20141121005

Meeting : December 9, 2014

Meeting Date : 2014/12/09 10:00

Recommendation

Motion to approve the budget to actual as of December 1, 2014.

Additional Information

Originated By : skitz