



**November 10, 2014**

Monday, November 10, 2014

Start time 10:00 AM

## **AGENDA**

1. **CALL TO ORDER**
2. **MINUTES**
  - 2.1 **ORGANIZATIONAL MEETING (2014/10/17)**
  - 2.2 **OCTOBER 14, 2014 (2014/10/14)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
6. **DELEGATION**
  - 6.1. **10:30 A.M. - PUBLIC HEARING - BYLAW NO. 2014-29 - AMEND LUB REZONE PNE 25-56-7-W4**
  - 6.2. **10:45 A.M. - FIRE CHIEF TREVOR KOTOWICH**
7. **NEW BUSINESS**
  - 7.1. **LAND LEASE RENEWAL FOR 2014 & 2015**
  - 7.2. **CONFERENCE ATTENDANCE POLICY - PER 8**
  - 7.3. **OVERTIME POLICY - PER 21**
  - 7.4. **RUSA CONFERENCE - DEC. 2-4**
  - 7.5. **REQUEST FOR FUNDING FOR MS WALK**
  - 7.6. **NLLS LEVY INCREASE**
  - 7.7. **2014 ALLOCATION OF RECREATIONAL FACILITIES GRANTS FOR COMMUNITY HALLS**
  - 7.8. **BYLAW NO. 2014-33 - AMEND LUB - REZONE N 1/2 SW 29-56-10-W4**
  - 7.9. **ROAD CANCELLATION - PLAN 3114NY IN SW 18-57-7-W4**
  - 7.10. **ACP GRANT - EAST CENTRAL ALBERTA INVESTMENT ATTRACTION PROJECT - STAGE 2**
  - 7.11. **GRAVEL PIT - N 1/2 SE 8-57-6-W4**
  - 7.12. **FRONT LOAD WASTE TRUCK**
  - 7.13. **STREET LIGHT REQUEST**

- 7.14. **NOISE COMPLAINT**
- 7.15. **NOVEMBER PUBLIC WORKS MEETING**
- 7.16. **WATER SUPPLY TO ASHMONT/LOTTIE LAKE**
- 7.17. **IN CAMERA**

8. **CORRESPONDENCE**

9. **REPORTS**

- 9.1. **CAO REPORT**
- 9.2. **MD OF ST. PAUL FOUNDATION**

10. **UPCOMING MEETINGS**

- 10.1. **NOV. 18-20 - AAMD&C FALL CONVENTION**
- 10.2. **NOV. 24 @ 4:30 P.M. - JOINT COUNCIL MEETING WITH TOWN RE ASP**
- 10.3. **DEC. 11 & 12 @ 10:00 A.M. - STRATEGIC PLANNING**

11. **FINANCIAL**

- 11.1. **LISTING OF ACCOUNTS PAYABLE**
- 11.2. **COUNCIL FEES**
- 11.3. **BUDGET TO ACTUAL**

12. **ADJOURNMENT**



## Organizational Meeting

Date : Friday, October 17, 2014

Start time : 1:00 PM

## MINUTES

### CALL TO ORDER

The Organizational Meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 1:12 p.m., Friday, October 17, 2014 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Alphonse Corbiere Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

### APPOINTMENT OF DEPUTY REEVE

(APPOINTMENT OF  
DEPUTY REEVE)

Reeve S. Upham called for nominations for the office of Deputy Reeve. Councillor F. Sloan nominated Councillor C. Martin. Councillor M. Fodness moved nominations cease.

There being only one nomination, Councillor Cliff Martin was appointed as Deputy Reeve for the ensuing year.

The Official Oath of Office was subscribed to by Deputy Reeve C. Martin and is attached to and forms part of these minutes.

### PUBLIC WORKS

(COMMITTEES)

#### **Resolution #OM20141017.1001**

Moved By: Councillor Frank Sloan

Motion that the **Public Works Committee** remain as Council as a whole, with Councillor S. Upham as Chairman.

**CARRIED**

#### **Resolution #OM20141017.1002**

Moved By: Councillor Maxine Fodness

Motion to appoint Explore Survey Inc. as **Surveyor** for the County of St. Paul for the upcoming year.

**CARRIED**

#### **Resolution #OM20141017.1003**

Moved By: Councillor Dwight Dach

Motion that the **Heavy Oil Committee** consist of Councillors L. Amyotte, D. Dach, G. Ockerman, F. Sloan, PW Superintendent Leo deMoissac, Assistant PW Superintendent Steven Jeffery and CAO S. Kitz., with Councillor G. Ockerman as Chairman.

**CARRIED**

**Resolution #OM20141017.1004**

Moved By: Councillor Cliff Martin

Motion to appoint Reeve S. Upham and CAO S. Kitz to the **Joint Workplace Health & Safety Committee.**

**CARRIED**

**Resolution #OM20141017.1005**

Moved By: Councillor Glen Ockerman

Motion to appoint Councillor F. Sloan and Councillor M. Fodness as alternate to the **HWY 36 Committee.**

**CARRIED**

**AGRICULTURE  
AND LAND USE  
(COMMITTEES)**

**Resolution #OM20141017.1006**

Moved By: Councillor Maxine Fodness

Motion that the **Agriculture Service Board** consist of Council as a whole, with Councillor F. Sloan as chairman.

**CARRIED**

**Resolution #OM20141017.1007**

Moved By: Councillor Dwight Dach

Motion to appoint Councillor L. Amyotte and Councillor F. Sloan to the **Seed Cleaning Plant Board.**

**CARRIED**

**Resolution #OM20141017.1008**

Moved By: Councillor Cliff Martin

Motion to appoint Dennis Bergheim as **Weed Inspector** for the County of St. Paul.

**CARRIED**

**Resolution #OM20141017.1009**

Moved By: Councillor Maxine Fodness

Motion to appoint Dennis Bergheim as **Pest Control Officer** for the County of St. Paul.

**CARRIED**

**Resolution #OM20141017.1010**

Moved By: Councillor Dwight Dach

Motion that the **St. Paul Inter Municipal Development Plan (IDP) Committee** remain the same with Councillor M. Fodness, Councillor C. Martin and Reeve S. Upham, as alternate.

**CARRIED**

**Resolution #OM20141017.1011**

Moved By: Councillor Cliff Martin

Motion to appoint Councillor D. Dach, Councillor G. Ockerman, CAO Sheila Kitz and the Planning Department to the **Elk Point Inter Municipal Development Plan (IDP) Committee.**

**CARRIED**

**PUBLIC  
UTILITIES  
(COMMITTEES)**

**Resolution #OM20141017.1012**

Moved By: Councillor Dwight Dach

Motion to appoint Reeve S. Upham and Councillor M. Fodness as alternate to the **Evergreen Regional Landfill Committee.**

**CARRIED**

**Resolution #OM20141017.1013**

Moved By: Councillor Laurent Amyotte

Motion that the **Water Technical Committees for Ashmont/Lottie Lake and St. Paul/Elk Point** remain the same with Bryan Bespalko and Sheila Kitz.

**CARRIED**

**Resolution #OM20141017.1014**

Moved By: Councillor Dwight Dach

Motion that Councillor M. Fodness and Councillor C. Martin remain on the **St. Paul Transfer Station Committee.**

**CARRIED**

**Resolution #OM20141017.1015**

Moved By: Councillor Frank Sloan

Motion that the **Regional Water Commission** members remain the same with Councillor D. Dach, Councillor C. Martin, Reeve S. Upham and Councillor G. Ockerman as alternate.

**CARRIED**

**FIRE  
PROTECTION**  
(COMMITTEES)

**Resolution #OM20141017.1016**

Moved By: Councillor Laurent Amyotte

Motion that the **Town of Elk Point Fire Protection Committee** remain the same with Councillor D. Dach and Councillor G. Ockerman.

**CARRIED**

**Resolution #OM20141017.1017**

Moved By: Councillor Dwight Dach

Motion to appoint Councillor L. Amyotte, Councillor M. Fodness and Reeve S. Upham to the **St. Paul and Area Joint Fire Protection Management Committee**, with Dennis Bergheim and Tim Mahdiuk, alternate, as the Technical Advisors.

**CARRIED**

**Resolution #OM20141017.1018**

Moved By: Councillor Maxine Fodness

Motion to appoint Councillor D. Dach to the **Alberta Fire Chief's Association Committee**.

**CARRIED**

**Resolution #OM20141017.1019**

Moved By: Councillor Laurent Amyotte

Motion that Dennis Bergheim be appointed as the **Fire Guardian** for the County of St. Paul.

**CARRIED**

**Resolution #OM20141017.1020**

Moved By: Councillor Glen Ockerman

Motion to remove the **Building Committee - Mallaig-Ashmont** as the committee is no longer required.

**CARRIED**

**HEALTH**  
(COMMITTEES)

**Resolution #OM20141017.1021**

Moved By: Councillor Glen Ockerman

Motion that the **MD of St. Paul Foundation Board** remain the same with Councillor M. Fodness, Councillor D. Dach and Councillor L. Amyotte.

**CARRIED**

**Resolution #OM20141017.1022**

Moved By: Councillor Dwight Dach

Motion to reappoint Councillor M. Fodness, Councillor C. Martin, Reeve S. Upham, Councillor F. Sloan and Tim Mahdiuk as member-at-large to the **St. Paul and District Ambulance Board**.

**CARRIED**

**Resolution #OM20141017.1023**

Moved By: Councillor Laurent Amyotte

Motion that the **Elk Point Community Health Council Steering Committee (Inter Agency)** remain the same with Councillor D. Dach and Councillor G. Ockerman.

**CARRIED**

**Resolution #OM20141017.1024**

Moved By: Councillor Dwight Dach

Motion that Reeve S. Upham, Tim Mahdiuk and Janice Fodchuk remain the members on the **St. Paul Dr. Recruitment Committee**.

**CARRIED**

**AIRPORT**  
(COMMITTEES)

**Resolution #OM20141017.1025**

Moved By: Councillor Frank Sloan

Motion that the **St. Paul Airport Committee** remain the same with Councillor M. Fodness, Councillor C. Martin and Victor Tessier as the member-at-large.

**CARRIED**

**Resolution #OM20141017.1026**

Moved By: Councillor Maxine Fodness

Motion to reappoint Councillor D. Dach, Councillor G. Ockerman and Dwayne Vogel, Member-at-Large to the **Elk Point Airport Committee**.

**CARRIED**

**LIBRARY**  
(COMMITTEES)

**Resolution #OM20141017.1027**

Moved By: Councillor Maxine Fodness

Motion to appoint Councillor L. Amyotte and Councillor D. Dach, as alternate, to the **Northern Lights Library Board**.

**CARRIED**

**Resolution #OM20141017.1028**

Moved By: Councillor Frank Sloan

Motion that Councillor D. Dach be reappointed to the **Elk Point Municipal Library Board**.

**CARRIED**

**Resolution #OM20141017.1029**

Moved By: Councillor Laurent Amyotte

Motion to re-appoint Councillor M. Fodness to the **St. Paul Municipal Library Board**.

**CARRIED**

**POLICING**  
(COMMITTEES)

**Resolution #OM20141017.1030**

Moved By: Councillor Maxine Fodness

Motion that Councillor D. Dach and Councillor G. Ockerman remain members of the **Community Advisory Policing Committee - Elk Point**.

**CARRIED**

**Resolution #OM20141017.1031**

Moved By: Councillor Laurent Amyotte

Motion to re-appoint Reeve Upam as the **Police Liaison Officer** for the County of St. Paul.

**CARRIED**

**ALBERTA'S  
LAKELAND**  
(COMMITTEES)

**Resolution #OM20141017.1032**

Moved By: Councillor Glen Ockerman

Motion that Councillor D. Dach be re-appointed to the **Alberta's Lakeland Board**.

**CARRIED**

**GO EAST  
RTO/KALYNA  
COUNTRY**  
(COMMITTEES)

**Resolution #OM20141017.1033**

Moved By: Councillor Frank Sloan

Motion that Councillor D. Dach be re-appointed to the **Go East RTO/Kalyna Country Committee**.

**CARRIED**

**RIVERLAND  
RECREATION**  
(COMMITTEES)

**Resolution #OM20141017.1034**

Moved By: Councillor Cliff Martin

Motion that Councillor D. Dach and Councillor G. Ockerman be re-appointed to the **Riverland Recreation** Committee

**CARRIED**

**REVIEW BOARD  
AND  
AUTHORITIES**  
(COMMITTEES)

**Resolution #OM20141017.1035**

Moved By: Councillor Maxine Fodness

Motion that the **Weed/Pest Appeal Board** remain the same with Councillor L. Amyotte and Councillor F. Sloan as alternate, and James Capjack, Louis Dechaine, Allan Tkachyk and Ron Wirsta as members-at-large.

**CARRIED**

**SAFETY CODES  
ACT COMMITTEE**  
(COMMITTEES)

**Resolution #OM20141017.1036**

Moved By: Councillor Maxine Fodness

Motion that the **Safety Codes Act Committee** remain the same with Councillor D. Dach, Councillor G. Ockerman and Councillor F. Sloan.

**CARRIED**

**HUB**  
(COMMITTEES)

**Resolution #OM20141017.1037**

Moved By: Councillor Dwight Dach

Motion to reappoint Reeve S. Upham and Councillor F. Sloan as alternate to the **HUB** Committee.

**CARRIED**

**PARKS  
COMMITTEE**  
(COMMITTEES)

**Resolution #OM20141017.1038**

Moved By: Councillor Cliff Martin

Motion to appoint Councillor L. Amyotte, Councillor D. Dach, Councillor C. Martin and Councillor F. Sloan to the **Parks Committee**.

**CARRIED**

**LARA**  
(COMMITTEES)

**Resolution #OM20141017.1039**

Moved By: Councillor Dwight Dach

Motion that Councillor C. Martin be re-appointed to the LARA Committee, with Councillor F. Sloan as alternate.

**CARRIED**

**NORTH  
SASKATCHEWAN  
WATERSHED  
ALLIANCE**  
(COMMITTEES)

**Resolution #OM20141017.1040**

Moved By: Councillor Frank Sloan

Motion to re-appoint Councillor C. Martin and Councillor D. Dach, as alternate, to the North Saskatchewan Watershed Alliance.

**CARRIED**

**ELK POINT  
REGIONAL  
ALLIED ARTS**  
(COMMITTEES)

**Resolution #OM20141017.1041**

Moved By: Councillor Glen Ockerman

Motion to re-appoint Councillor D. Dach to the **Elk Point Regional Allied Arts** Committee.

**CARRIED**

**ADMINISTRATIVE**  
(COMMITTEES)

**Resolution #OM20141017.1042**

Moved By: Councillor Dwight Dach

Motion to appoint the law firms of Reynolds, Mirth, Richards and Farmer and Brownlee LLP as the legal advisors for the County of St. Paul.

**CARRIED**

**Resolution #OM20141017.1043**

Moved By: Councillor Laurent Amyotte

Motion to appoint Councillor M. Fodness, Councillor C. Martin, Councillor F. Sloan and Reeve S. Upham to the **Policy Committee**, and to appoint Councillor C. Martin as Chairman.

**CARRIED**

**Resolution #OM20141017.1044**

Moved By: Councillor Maxine Fodness

Motion that the **Salary Negotiations Committee** consist of Council as a whole.

**CARRIED**

**Resolution #OM20141017.1045**

Moved By: Councillor Cliff Martin

Motion that the **Regular Council Meetings** be scheduled for the second Tuesday of each month starting at 10:00 a.m. in accordance with Section 193(1) of the M.G.A., unless otherwise changed by resolution of Council.

**CARRIED**

**Resolution #OM20141017.1046**

Moved By: Councillor Maxine Fodness

Motion that the monthly **Public Works Meetings** be held on the fourth Tuesday of each month starting at 10:00 a.m., unless otherwise changed by resolution of Council.

**CARRIED**

**Resolution #OM20141017.1047**

Moved By: Councillor Dwight Dach

Motion to authorize Reeve S. Upham, Deputy Reeve C. Martin and CAO Sheila Kitz to sign all cheques, vouchers or other documents necessary for the operation of the County and Tim Mahdiuk, Assistant CAO, to sign in the absence of the Chief Administrative Officer and when instructed to do so by a signing officer of the County of St. Paul.

**CARRIED**

**REMUNERATION  
AND  
ALLOWANCES**  
(COMMITTEES)

**Resolution #OM20141017.1048**

Moved By: Councillor Glen Ockerman

Motion that the remuneration and allowance rates remain consistent with the 2014 rates:

- Per Meeting Rate - \$165
- Meeting Rate for Meetings over 200 km one way - \$190
- Convention Rate - \$190/day
- Base Councillor Supervision - \$2,067/month
- Additional Deputy Reeve pay - \$400/month
- Base Reeve Pay - \$2,667/month
- Travel Time for overnight
- Up to 400 km - 1/2 Day - \$190
- Over 400 km - 1 Day - \$190 each way
- Cell Phone Allowance - \$100
- Member-at-Large - \$165/meeting
- Mileage - \$0.52/km
- Lodging - \$195/night or actual rate if higher - receipts must be provided
- Meals - \$45/day - over 100 km one way except for zone meetings
- Parking/Taxi - Actual Receipts

and that Councillors pay \$25/month for their laptop, printer, router, etc starting at the beginning of each term and then when the term is up the equipment will belong to them.

**CARRIED**

**ADJOURNMENT**

Business on the agenda being completed, Chairman S. Upham adjourned the meeting. Time: 1:45 p.m.

These minutes approved with 10th day of November, 2014.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



**October 14, 2014**

Start time : 10:00 AM

**MINUTES**

**CALL TO ORDER**

The 634th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve S. Upham at 10:05 a.m., Tuesday, October 14, 2014 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman                      Division 1

Councillor Dwight Dach                      Division 2

Councillor Cliff Martin                      Division 3

Councillor Maxine Fodness                      Division 4

Councillor Frank Sloan                      Division 5

Councillor Laurent Amyotte                      Division 6

Sheila Kitz                      CAO

Tim Mahdiuk                      Assistant CAO

Phyllis Corbiere                      Executive Assistant

Leo deMoissac                      Public Works Superintendent

Kyle Attanasio                      Legislative Services

Janice Huser                      St. Paul Journal

**MINUTES**

**Resolution #CM20141014.1001**

Moved By: Councillor Maxine Fodness

Motion to approve minutes of the September 9, 2014 Council Meeting as presented.

**CARRIED**

**BANK  
RECONCILIATION**

**Resolution #CM20141014.1002**

Moved By: Councillor Cliff Martin

Motion to adopt the Bank Reconciliation for the month of September 30, 2014.

**CARRIED**

**ADDITIONS TO  
AGENDA AND  
ACCEPTANCE OF  
AGENDA**

The following addition was made to the agenda:

7.25 Williams Haunted House

**Resolution #CM20141014.1003**

Moved By: Councillor Laurent Amyotte

Motion to adopt the agenda for the Regular Meeting of Council for October 14, 2014 with the above noted addition.

**CARRIED**

**BYLAW NO. 2014-26 -  
SPEED CONTROL  
BYLAW**

**Resolution #CM20141014.1004**

Moved By: Councillor Maxine Fodness

Motion to give third and final reading to Bylaw No. 2014-26, Speed Control Bylaw.

**CARRIED**

**BYLAW NO. 2014-27 -  
LICENCE ROAD  
ALLOWANCE**

**Resolution #CM20141014.1005**

Moved By: Councillor Cliff Martin

Motion to give second reading to Bylaw No. 2014-27, Licence Agreement for road allowance located between NE 26-59-12-W4 and NW 25-59-12-W4.

**CARRIED**

**Resolution #CM20141014.1006**

Moved By: Councillor Dwight Dach

Motion to give third reading to Bylaw No. 2014-27.

**CARRIED**

**BYLAW NO. 2014-28 -  
LICENCE ROAD  
ALLOWANCE**

**Resolution #CM20141014.1007**

Moved By: Councillor Frank Sloan

Motion to give second reading to Bylaw No. 2014-28, Licence Agreement for road allowance located between NE 12-61-12-W4 and NW 7-61-11-W4 and SE 12-61-12-W4 and SW 7-61-11-W4.

**CARRIED**

**Resolution #CM20141014.1008**

Moved By: Councillor Glen Ockerman

Motion to give third reading to Bylaw No. 2014-28.

**CARRIED**

**DATE FOR NOVEMBER  
COUNCIL MEETING**

**Resolution #CM20141014.1009**

Moved By: Councillor Glen Ockerman

Motion to reschedule the November Council meeting to November 10, 2014 at 10:00 a.m. as per section 193(3) of the M.G.A.

**CARRIED**

**DIRECTOR FOR  
NORTH  
SASKATCHEWAN  
WATERSHED  
ALLIANCE**

Council was informed that Councillor D. Dach's application to fill the vacancy on the Board of Directors for the North Saskatchewan Watershed Alliance has been accepted in principle and he has been invited to attend the next board meeting, at which his appointment will be ratified.

**Resolution #CM20141014.1010**

Moved By: Councillor Glen Ockerman

Motion to file as information.

**CARRIED**

**REQUEST FOR  
FUNDING -  
GRANDPARENT DAY  
WALK**

**Resolution #CM20141014.1011**

Moved By: Councillor Dwight Dach

Motion to ratify a \$200 donation for the Elk Point Grandparent Day Celebration.

**CARRIED**

**REQUEST FOR  
FUNDING - ACFA  
JAZZART EVENING -  
OCTOBER 25**

**Resolution #CM20141014.1012**

Moved By: Councillor Cliff Martin

Motion to provide a silent auction item for the ACFA Regionale de Saint-Paul for the JazzArt evening on October 25, 2014.

**CARRIED**

**REQUEST FOR  
FUNDING - ST. PAUL &  
DISTRICT CHAMBER  
OF COMMERCE**

**Resolution #CM20141014.1013**

Moved By: Councillor Maxine Fodness

Motion to approve a \$5000 donation for the St. Paul and Elk Point Chambers of Commerce and \$1,500 for the Mallaig Chamber of Commerce.

**CARRIED**

**7TH ANNUAL CLASSIC  
FARMER'S SPIEL**

**Resolution #CM20141014.1014**

Moved By: Councillor Laurent Amyotte

Motion to sponsor one team for \$160 and provide a door prize for the Mallaig Farmer's Spiel.

**CARRIED**

**TOWN & COUNTRY  
LADIES FUNSPIEL**

**Resolution #CM20141014.1015**

Moved By: Councillor Frank Sloan

Motion to donate \$100 to the Town and Country Ladies Funspiel which will be held November 22, 2014 in St. Paul.

**CARRIED**

**MEGAN WOLITSKI  
MEMORIAL WALK**

**Resolution #CM20141014.1016**

Moved By: Councillor Glen Ockerman

Motion to donate an auction item for the first annual Megan Wolitski Memorial Walk.

**CARRIED**

**2014 CANADIAN  
PROPERTY RIGHTS  
CONFERENCE - OCT.  
17-18**

**Resolution #CM20141014.1017**

Moved By: Councillor Cliff Martin

Motion to approve Kyle Attanasio to attend the Canadian Property Rights Conference in Calgary on October 17-18.

**CARRIED**

**RISKPRO 7 TRAINING  
MODULE - OCTOBER  
23**

**Resolution #CM20141014.1018**

Moved By: Councillor Dwight Dach

Motion to approve Bryan Bespalko and Steven Jeffery to attend the Jubilee RiskPro Module 7 - "Extreme Weather Events Require Sound Risk Management" on October 23 in Vegreville.

**CARRIED**

**BELLAMY FORUM -  
NOV. 4 & 5**

**Resolution #CM20141014.1019**

Moved By: Councillor Maxine Fodness

Motion to approve the appropriate staff to attend the 2014 Bellamy Forum on November 4 & 5 in Edmonton.

**CARRIED**

**2014 AAMDC FALL  
CONVENTION - NOV.  
18-20**

**Resolution #CM20141014.1020**

Moved By: Councillor Frank Sloan

Motion that Kyle Attanasio be approved to attend the AAMDC Fall Convention in Edmonton on November 18-20.

**CARRIED**

**STREET LIGHT  
REQUEST - LAURIER  
LAKE**

**Resolution #CM20141014.1021**

Moved By: Councillor Cliff Martin

Motion to approve three street lights for Plan 7621873 at Laurier Lake and that the lighting be LED, as per policy ADM-80.

**CARRIED**

**LETTER OF SUPPORT -  
FIRE SERVICES  
EMERGENCY  
PREPAREDNESS  
PROGRAM**

**Resolution #CM20141014.1022**

Moved By: Councillor Dwight Dach

Motion to ratify the letter of support for a Fire Services Emergency Preparedness Program Training Grant, which has been submitted by the Regional Director of Emergency Management.

**CARRIED**

**2014 STRATEGIC PLAN  
UPDATE - 3RD  
QUARTER**

Originated By: skitz

**Resolution #CM20141014.1023**

Moved By: Councillor Laurent Amyotte

Motion to accept the 3rd Quarter of the 2014 Strategic Plan as information.

**CARRIED**

**2014-2024 GAS TAX  
FUND AGREEMENT**

**Resolution #CM20141014.1024**

Moved By: Councillor Maxine Fodness

Motion to ratify the Gas Tax Fund Agreement with the provincial government for the period of 2014-2024.

**CARRIED**

**BYLAW NO. 2014-29 -  
AMEND LUB - REZONE  
PNE 25-56-7-W4M**

**Resolution #CM20141014.1025**

Moved By: Councillor Cliff Martin  
Motion to give first reading to Bylaw 2014-29, as it relates to rezoning PNE 25-56-7-W4 from Agricultural to Industrial Commercial.

**CARRIED**

**BYLAW NO. 2014-31 -  
AMEND LUB - REZONE  
PSE 25-56-7-W4**

**Resolution #CM20141014.1026**

Moved By: Councillor Dwight Dach  
Motion to give first reading to Bylaw No. 2014-31, as it relates to rezoning PSE 25-56-7-W4 from Agricultural to Country Residential One (CR1).

**CARRIED**

**BYLAW NO. 2014-32 -  
AMEND LUB - REZONE  
PSW 34-57-9-W4**

**Resolution #CM20141014.1027**

Moved By: Councillor Glen Ockerman  
Motion to give first reading to Bylaw No. 2014-32, as it relates to rezoning PSW 34-57-9-W4 from Agricultural to Country Residential One (CR1).

**CARRIED**

**BYLAW NO. 2014-30 -  
REGIONAL  
EMERGENCY  
MANAGEMENT  
AGENCY**

**Resolution #CM20141014.1028**

Moved By: Councillor Dwight Dach  
Motion to give first reading to Bylaw No. 2014-30, Regional Emergency Management.

**CARRIED**

**Resolution #CM20141014.1029**

Moved By: Councillor Glen Ockerman  
Motion to give second reading to Bylaw No. 2014-30.

**CARRIED**

**Resolution #CM20141014.1030**

Moved By: Councillor Maxine Fodness  
Motion to present Bylaw No. 2014-30 at this meeting for third reading.

**CARRIED UNANIMOUSLY**

**Resolution #CM20141014.1031**

Moved By: Councillor Cliff Martin  
Motion to give third reading to Bylaw No. 2014-30.

**CARRIED**

**APPOINT DEPUTY  
DIRECTOR OF  
REGIONAL  
EMERGENCY  
MANAGEMENT**

**Resolution #CM20141014.1032**

Moved By: Councillor Dwight Dach  
Motion to ratify the appointment of Dennis Bergheim as Deputy Director of the Regional Emergency Management Agency.

**CARRIED**

**ALBERTA COMMUNITY  
PARTNERSHIP GRANT  
ORTHOPHOTOGRAPHY**

**Resolution #CM20141014.1033**

Moved By: Councillor Frank Sloan  
Be it resolved that the County of St. Paul participate in an application for the St. Paul-Two Hills Orthophotography Initiative project, submitted by the County of St. Paul under the Intermunicipal Collaboration stream of the Alberta Community Partnership Program, and further that the County of St. Paul No. 19, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

**CARRIED**

**ALBERTA COMMUNITY  
PARTNERSHIP GRANT  
- ELK POINT SALT  
SHED**

**Resolution #CM20141014.1034**

Moved By: Councillor Glen Ockerman  
Be it resolved that the County of St. Paul participate in an application for the St. Paul-Elk Point Salt Shed Construction project, submitted by the County of St. Paul under the Intermunicipal Collaboration stream of the Alberta Community Partnership Program, and further that the County of St. Paul No. 19, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

**CARRIED**

**ALBERTA COMMUNITY PARTNERSHIP GRANT - EQUIPMENT FOR FIRE DEPARTMENTS**

**Resolution #CM20141014.1035**

Moved By: Councillor Maxine Fodness

Motion to support the Alberta Community Partnership Grant with the Town of St. Paul to replace needed equipment and provide for new equipment that will ensure safety and enhance the ability of volunteer fire fighters as they carry out their duties, and further that the Town of St. Paul will be the managing partner for this grant application.

**CARRIED**

**ROAD CONSTRUCTION EASEMENT**

**Resolution #CM20141014.1036**

Moved By: Councillor Glen Ockerman

Motion to approve the following easement for Road Construction purposes:

Range Road 103 from Twp Rd 582 to 590, Project 4C141, 3 Miles  
PSE 33-58-10-W4 Michel & Sharon Berlinguette

**CARRIED**

**ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**

**Resolution #CM20141014.1037**

Moved By: Councillor Cliff Martin

Motion to add the following item to the agenda:

7.26 Alberta Community Partnership Grant with the Evergreen Regional Waste Management Facility

**CARRIED**

**WILLIAMS HAUNTED HOUSE**

**Resolution #CM20141014.1038**

Moved By: Councillor Frank Sloan

Motion to approve a \$200 grant for the Williams Haunted House.

**CARRIED**

**ALBERTA COMMUNITY PARTNERSHIP GRANT - EVERGREEN**

**Resolution #CM20141014.1039**

Moved By: Councillor Cliff Martin

Motion to support the Alberta Community Partnership Grant with the Evergreen Regional Waste Management Services Commission for a grant application to do a business plan, and further that the ERWMSM will be the managing partner for this grant application.

**CARRIED**

**CAO REPORT**

CAO Sheila presented a portion of her report.

**11:00 A.M. - PUBLIC HEARING - BYLAW NO. 2014-20 - AMEND LUB REZONE LOT B, PLAN 8322712**

**Resolution #CM20141014.1040**

Moved By: Councillor Maxine Fodness

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 11:00 a.m. to discuss Bylaw No. 2014-20, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning Lot B, Plan 8322712 in NW 31-56-6-W4 from Agricultural to Industrial Commercial.

**CARRIED**

Reeve Upham declared the public hearing open at 11:00 a.m.

Krystle Fedoretz informed Council that the Public Hearing was advertised according to section 203 of the MGA and the adjacent landowners were notified via letterpost.

Krystle Fedoretz then informed Council that the intent of the public hearing is to discuss Bylaw No. 2014-20, which is a bylaw to amend Bylaw No. 2013-50 as it relates to rezoning Lot B, Plan 8322712 in NW 31-56-6-W4 from Agricultural to Industrial Commercial.

There were no written submissions in opposition to or in favor of the proposed bylaw and no one was present to speak for or against the proposed bylaw.

Reeve Upham declared the public hearing closed at 11:03 a.m.

**Resolution #CM20141014.1041**

Moved By: Councillor Cliff Martin

Motion to give second reading to Bylaw No. 2014-20, which is a bylaw to rezone Lot B, Plan 8322712 in NW 31-56-6-W4 from Agricultural to Industrial Commercial.

**CARRIED**

**Resolution #CM20141014.1042**

Moved By: Councillor Dwight Dach

Motion to give third reading to Bylaw No. 2014-20.

**CARRIED**

**CAO REPORT**

**Resolution #CM20141014.1043**

Moved By: Councillor Dwight Dach

Motion to file the CAO Report as presented.

**CARRIED**

**11:15 A.M. - PUBLIC  
HEARING - BYLAW NO.  
2014-24 - AMEND LUB  
REZONE S 1/2 SE  
6-57-6-W4**

**Resolution #CM20141014.1044**

Moved By: Councillor Dwight Dach

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 11:15 a.m. to discuss Bylaw No. 2014-24, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning S 1/2 SE 6-57-6-W4 from Agricultural to Industrial Commercial.

**CARRIED**

Reeve Upham declared the public hearing open at 11:18 a.m.

Krystle Fedoretz informed Council that the public hearing has been advertised according to section 203 of the M.G.A. and the adjacent landowners were notified via letterpost.

Krystle then informed Council that the purpose of the public hearing is to discuss Bylaw No. 2014-24 as it relates to rezoning the S 1/2 SE 6-57-6-W4 from Agricultural to Industrial Commercial. There were 7 people in attendance for the public hearing.

Krystle Fedoretz read a written submission from Aarbo Ranching regarding the proposed rezoning. Ms. Aarbo agrees with the proposed development but would like the County to implement a bylaw with restrictive covenants prior to the rezoning being approved. She feels this development should fall under a well laid out plan for the Gateway from the East and West on highway 646 meeting with highway 41. Ms. Aarbo also suggested that the land should be developed with an esthetically appealing office and shop with professional frontages facing the highway.

There were no other written submissions in favor of the proposed rezoning.

The following people in attendance spoke out against the proposed rezoning:

**Glenn Scott**, owner of NW 33-56-6-4, is concerned that if the rezoning application is approved a precedent will be set regarding where industrial properties can be developed in the County. Mr. Scott stated that he felt he was misled at the public hearing - that the picture of what could potentially be built is a small picture of what is actually going to be built. County cannot charge the same as Town of Elk Point for property taxes because the County does not provide the same services and this business will be competing with a business operating in town, but at a discounted rate. In the

future will this business request that the County provide services to these industrial lots? Mr. Scott then stated that he agrees with the safety concerns that were discussed at the public consultation.

**Myra Bochon**, owner of NW 5-57-6-W4 spoke against the proposed rezoning. She agrees with the concerns brought forward at the public meeting and feels the group was misled with the picture of what was going to be developed. She felt that the representative at the meeting did not have all the facts and he could not address their concerns at the meeting. Mrs. Bochon then went on to state that it would not be an appropriate use of the lands. Regarding esthetics of what was talked about in letter from Aarbo Ranching - things cannot be set up helter skelter - development needs to be followed in very well planned fashion and she does not see that happening based on the information that was provided at the meeting. Myra Bochon also spoke on behalf of Connie Capjack, adjacent landowner, who is concerned with the water drainage on that property. Should this property be developed, where will the water go - she does not want it drained on to her property.

**Olie Fedorus** owns 7 acres within 1/2 mile of the area proposed to be rezoned. The area they are proposing to subdivide is a slough, and there are lots of migratory birds and wildlife in that area. He stated that this is prime Ag land for pasture and should not be used for industrial purposes. There are only about 4 acres that could be developed the rest in swamp. If this rezoning proceeds, Mr. Fedorus feels that there will be no organized development in the County and then we have the risk of areas like this popping up all over the county on prime ag land.

Reeve Upham then asked for anyone present who is in favor of the proposed rezoning to speak.

**Vishal Luthra** - CEO of Luthind Enterprises Inc. - highlighted in detail the intent of their plan, which is to relocate 1 1/2 miles to the east of where they are currently located, which is situated in the County of St. Paul. They currently employ 37 people. The proposed building will have an office at the front - with architectural design and they will have seacans stored at the back of their property and the property will be fenced. They plan on conforming to the Gateway Entrance Design Guidelines in the Elk Point Inter Municipal Development Plan. Current industrial sites within the Town of Elk Point are 2 1/2 acres and they feel they will run out of room if they move to the industrial site, therefore they are looking to relocate to the County.

The delegation left the Council Room at 12:05 p.m. The public hearing was declared closed at 12:05 p.m.

Reeve Upham recessed the meeting at 12:15 p.m. and reconvened the meeting at 1:07 p.m. with all members of Council present.

**11:45 A.M. - MALLAIG  
AG SOCIETY &  
RECREATION BOARD**

Amanda Amyotte, President and Joanne Penner, Treasurer with the Mallaig & District Ag Society were admitted to the Council Room at 1:15 p.m. to present their five year business plan and to inform Council that they will be requesting financial assistance for some of their projects which include, upgrading to the hockey arena (\$70,000), installing a new playground (\$105,000), adding camping stalls (no quote available), fixing ball diamonds (no quote available) and building a small gazebo (\$190,000). In the future, they will be requesting 50% of the cost of each project, with the exception of the arena. They went on to explain each project and described how they will be raising funds for the projects. They are

requesting \$7,500, which is half of the cost of the initial repairs to the plumbing in the back room in the hockey arena, which will repair the system enough to get them through the hockey season. They will be applying for a grant to fund the other half.

At 1:35 p.m. the delegation left the Council Room.

**Resolution #CM20141014.1045**

Moved By: Councillor Laurent Amyotte

Motion to approve a \$7,500 grant for the Mallaig & District Ag Society for funding to assist with initial repairs for the back room in the arena.

**CARRIED**

**1:30 P.M. - ROB DUFFY  
- DIRECTOR OF  
EMERGENCY  
MANAGEMENT**

Rob Duffy, Director of Emergency Management, was admitted to the Council Room at 1:35 p.m. to update Council on the progress with the Regional Emergency Management Plan. Following his presentation, Rob Duffy left the Council Room at 2:05 p.m.

**11:15 A.M. - PUBLIC  
HEARING - BYLAW NO.  
2014-24 - AMEND LUB  
REZONE S 1/2 SE  
6-57-6-W4**

**Resolution #CM20141014.1046**

Motion by Councillor C. Martin to give second reading to Bylaw No. 2014-24.

Councillor G. Ockerman requested a recorded vote

**Votes:**

**In** Councillor Maxine Fodness

**Favour:**

Councillor Cliff Martin, Councillor Dwight Dach,

**Opposed:** Councillor Frank Sloan, Councillor Glen Ockerman,  
Reeve Steve Upham, Councillor Laurent Amyotte

**DEFEATED**

**LISTING OF  
ACCOUNTS PAYABLE**

**Resolution #CM20141014.1047**

Moved By: Councillor Cliff Martin

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
17991	Sept. 5, 2014	20548-20613	\$ 885,017.59
18006	Sept. 10, 2014	20614	\$ 2,000.00
18011	Sept. 15, 2014	20615-20701	\$ 476,234.71
18029	Sept. 24, 2014	20702-20752	\$1,470,668.47

**CARRIED**

**COUNCIL FEES**

**Resolution #CM20141014.1048**

Moved By: Councillor Maxine Fodness

Motion to approve the Council Fees for the Month of September, 2014 as circulated.

**CARRIED**

**BUDGET TO ACTUAL**

**Resolution #CM20141014.1049**

Moved By: Councillor Glen Ockerman

Motion to approve the budget to actual as of September, 2014.

**CARRIED**

**IN CAMERA**

**Resolution #CM20141014.1050**

Moved By: Councillor Dwight Dach

Motion to go in camera to discuss land and staffing issues.

Time: 2:35 p.m.

**CARRIED**

**Resolution #CM20141014.1051**

Moved By: Councillor Cliff Martin

Motion that the meeting return to an open meeting at 2:49 p.m.

**CARRIED**

**Resolution #CM20141014.1052**

Moved By: Councillor Frank Sloan

Motion that the landowner of Lot 155, Block 4, Plan 7922205 in SW 14-57-10-W4 be permitted to keep his privy which was installed as per the information he received from the Planning and Development Department.

Councillor F. Sloan requested a recorded vote.

**Votes:**

**In Favour:** Councillor Cliff Martin, Councillor Dwight Dach, Councillor Frank Sloan, Councillor Glen Ockerman, Reeve Steve Upham, Councillor Laurent Amyotte

**Opposed:** Councillor Maxine Fodness

**CARRIED**

**ADJOURNMENT**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 2:53 p.m.

These minutes approved this 10th day of November, 2014.

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Reeve

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Chief Administrative Officer



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 6.1. 10:30 A.M. - PUBLIC HEARING - BYLAW NO. 2014-29 - AMEND LUB REZONE PNE 25-56-7-W4

#20141104005

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

#### Background

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At the October Meeting, Council gave first reading to Bylaw No. 2014-29, which is a bylaw to amend Bylaw No. 2013-50 as it relates to rezoning PNE 25-56-7-W4 from Agricultural to Industrial Commercial.

RSVPs were sent out for a public consultation. There were no replies so there was no need for the public consultation.

Bylaw No. 2014-29 was advertised in the St. Paul Journal and Elk Point Review the weeks of October 28, 2014 and November 4, 2014 and the adjacent landowners were notified via letter post.

Krystle Fedoretz will attend this Public Hearing.

#### Recommendation

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Motion to adjourn the meeting and proceed to Public Hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2014-29, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning PNE 25-56-7-W4 from Agricultural to Industrial Commercial.

#### Additional Information

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**Originated By :** pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2014-29

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

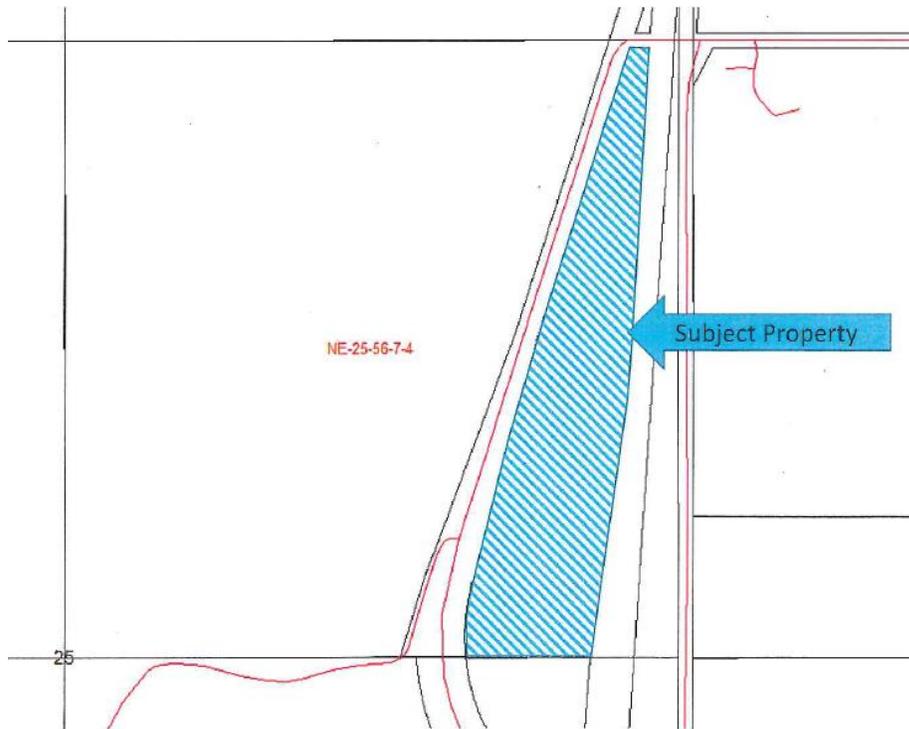
**WHEREAS**, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

**NOW, THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

- 1. Bylaw No. 2013-50 is hereby amended as follows:

FROM: Agricultural to Industrial Commercial

FOR: Part of NE 25-56-7-W4M



Read a first time in Council this 14<sup>th</sup> day of October, A.D. 2014.

Advertised the 28<sup>th</sup> day of October, A.D. 2014, and the 4<sup>th</sup> day November, A.D. 2014 in the Elk Point Review and St. Paul Journal.

Read a second time in Council this            day of            , A.D. 2014.

Read a third time and duly passed in Council this            day of            , A.D. 2014.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

# COUNTY OF ST. PAUL REZONING APPLICATION

Name of Applicant: Shamrock Valley Ent. Ltd Email: mnielsen@shamrockvalley.ca

Mailing Address: Box 505, Elk Point, AB T0A1A0

Telephone (Home): 780-645-8356 (Business): 780-724-3177 (Fax): \_\_\_\_\_  
*cell - Murray Nielsen*

Registered Owner (if not applicant): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ (Business): \_\_\_\_\_ (Fax): \_\_\_\_\_

## 1. LEGAL DESCRIPTION OF LAND TO BE REZONED:

*Roll 7625701*

- a) All part of the NE  $\frac{1}{4}$  25 section 56 township 7 range W4M
- b) Being all / parts of Lot \_\_\_\_\_ Block \_\_\_\_\_ Registered Plan \_\_\_\_\_
- c) Total area of the above parcel of land to be rezoned is 22.07 acres \_\_\_\_\_ (hectares)

## 2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw 2013-50: Agriculture
- b) Desired Zoning as per the Land Use Bylaw 2013-50: Industrial Commercial
- c) Proposed use as per the Land Use Bylaw 2013-50: Industrial, Medium. Storage and Repair Shops *Truck + Equipment*
- d) Is the proposed use a permitted or discretionary use: Discretionary
- e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? \_\_\_\_\_
- f) Information in support of the rezoning:  
Expand existing earth work company

## Appendix 2 for 6.1.: Rezoning Application

### 3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes \_\_\_\_\_ No

If "yes", the adjoining municipality is \_\_\_\_\_

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes  No \_\_\_\_\_

If "yes" the highway is No. Hwy 41

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch? Yes \_\_\_\_\_ No

If "yes", state its name \_\_\_\_\_

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes  No \_\_\_\_\_

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes \_\_\_\_\_ No

i) Is the sour gas facility active, abandoned, or currently being reclaimed? \_\_\_\_\_

g) Is there an abandoned oil or gas well or pipeline on the property? Yes  No \_\_\_\_\_

\*For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes \_\_\_\_\_ No

ii) Does the proposed parcel contain a slope greater than 15% Yes \_\_\_\_\_ No

### 4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) flat

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

most land open/cleared with some trees

### 5. WATER SERVICES:

a) Existing Source of Water: well

b) Proposed water source (if not rezoning parcel in its entirety).

Proposed water supply to new lots by a licensed (surface)water distribution system;

Proposed water supply to new lots by cistern and hauling;

Proposed water supply to new lots by individual water wells.

## Appendix 2 for 6.1.: Rezoning Application

### 6. SEWER SERVICES:

No change

- a) Existing sewage disposal: Pumpout
- b) Proposed sewage disposal: \_\_\_\_\_

An existing sewage system must comply with the above setbacks (existing and/or proposed).

Already approved by County.

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

*The personal information provided will be used to process the Rezoning Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.*

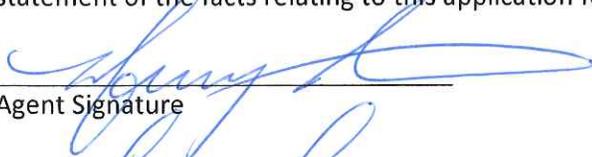
Appendix 2 for 6.1.: Rezoning Application

REGISTERED OWNER OR PERSON ACTING ON BEHALF:

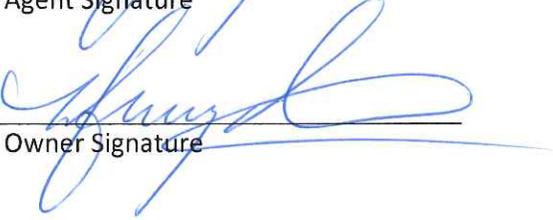
I, MURRY NIELSEN hereby certify that (check one):

- I am the registered owner; or
- I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.

  
Agent Signature

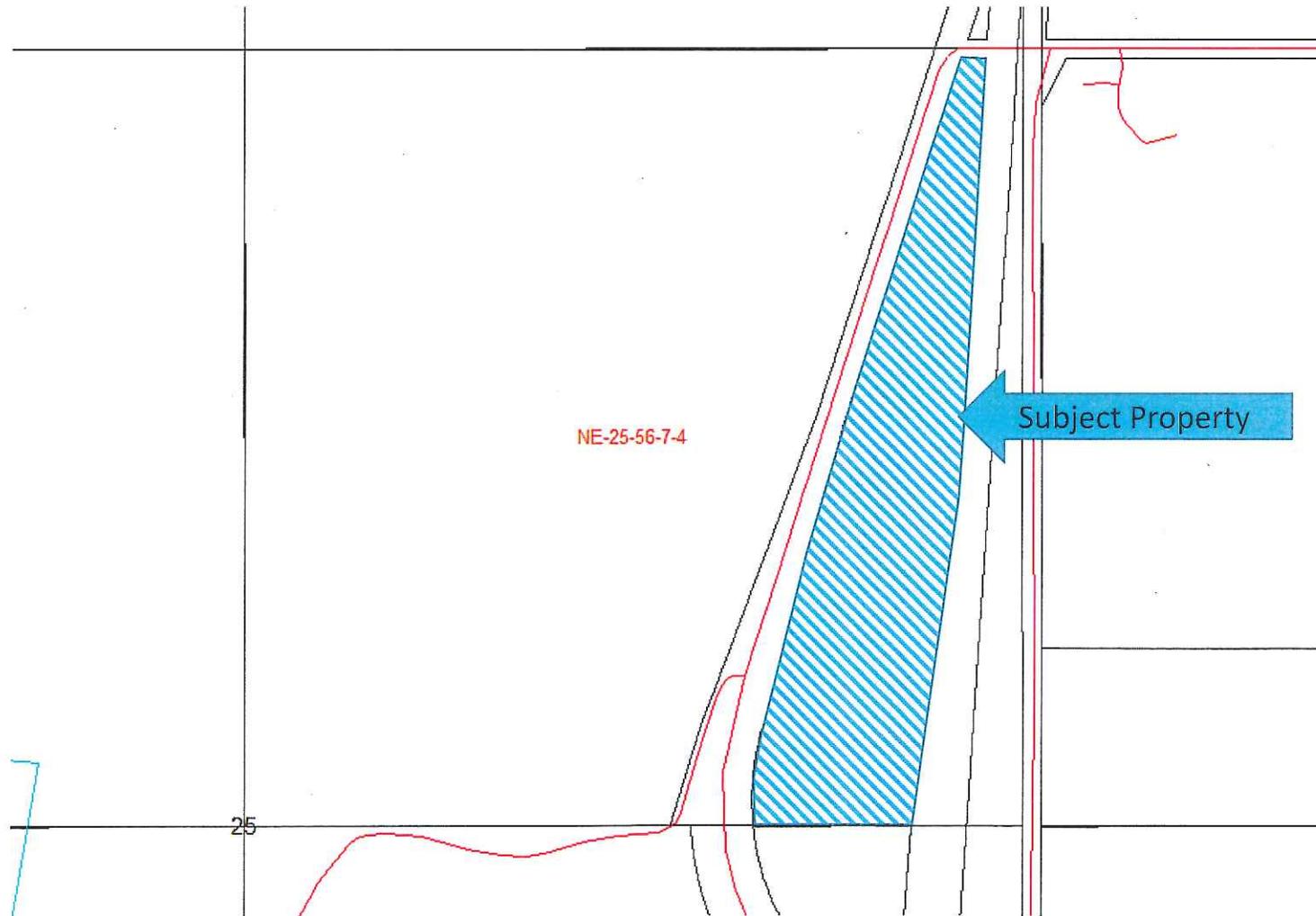
Sep 17 / 14  
Date

  
Owner Signature

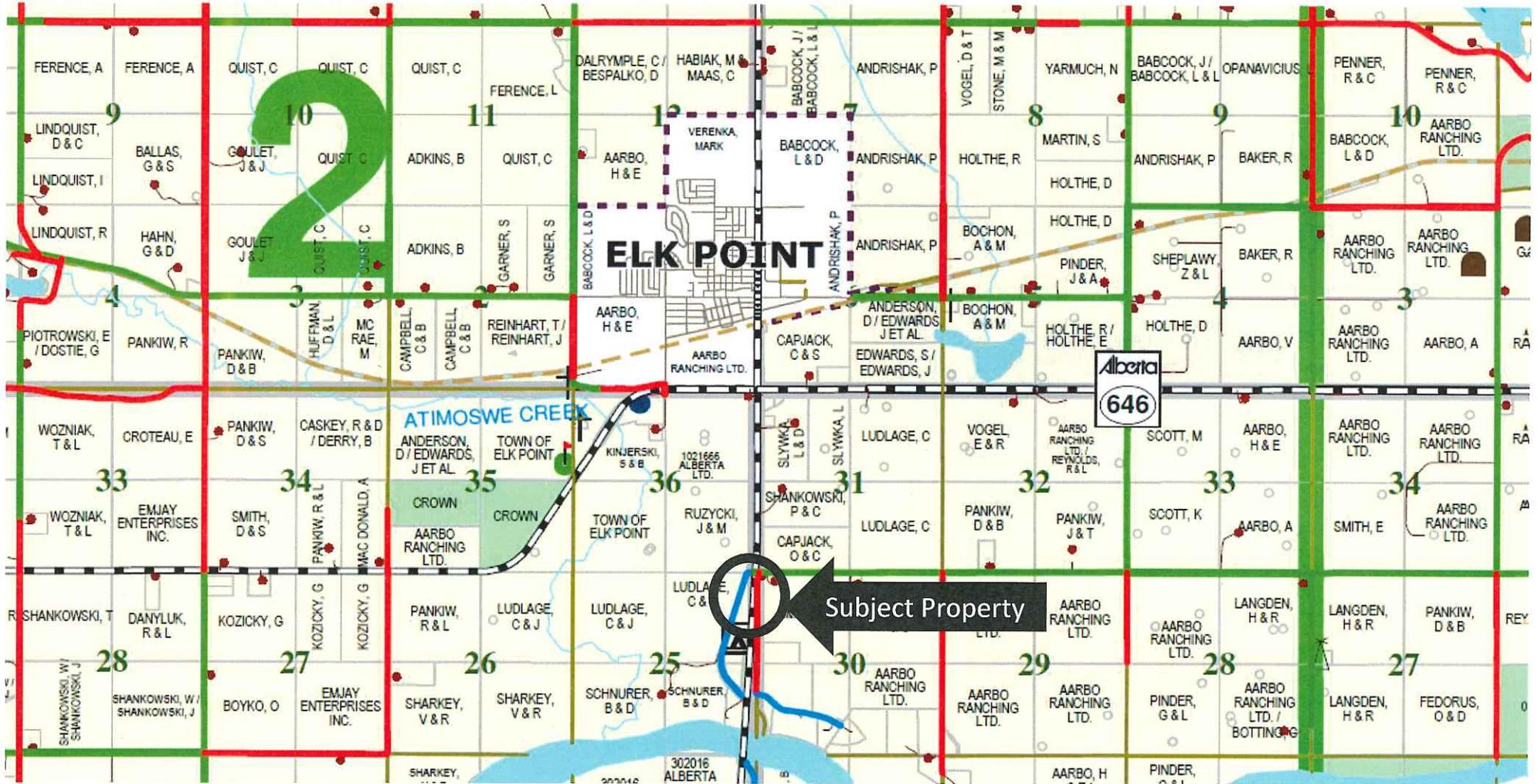
Sep 17 / 14  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date



General Location Map





*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

**6.2. 10:45 A.M. - FIRE CHIEF TREVOR KOTOWICH**

**#20141009014**

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

### **Background**

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Fire Chief Trevor Kotowich will be in to speak with Council about Safety Codes and to request a letter of support for a CIP grant application for a rapid response unit.

### **Additional Information**

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**Originated By :** pcorbiere





*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.2. CONFERENCE ATTENDANCE POLICY - PER 8

#20141028002

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

#### Background

---

Policy PER-8 is being presented to Council to amend the procedures for the County of St. Paul No. 19's Council and employee attendance at conferences and other educational sessions. This Policy was brought before the Policy Committee on October 23, 2014.

#### Recommendation

---

Motion to approve Policy PER-8 as amended as it relates to the attendance of conferences and educational sessions by County of St. Paul Council members and employees, as per the recommendations of the Policy Committee.

#### Additional Information

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**Originated By :** kattanasio

# COUNTY OF ST. PAUL #19

Policy Number

PER-8

**Title**

**Conference, Seminar,  
Workshop and Educational  
Support / Course Policy**

Page 1 of 4

Date Approved

April 11, 2006

**Policy Statement:** The Council of the County of St. Paul No. 19 recognizes the importance of employees and Council members attending conferences applicable to the delivery of services within their specific departments, and accepts responsibility for payment of related fees and expenses for attendance at the conference/meeting.

**Procedures:**

The Council of the County of St. Paul No. 19, therefore, approves the annual attendance of employees and Council members at the following conferences:

Reeve and County Councillors:

- AAMD&C Spring & Fall Conventions
- Agriculture Service Board Tour and Convention
- Rural Utilities and Safety Association Conference
- Community Planning Conference
- Elected Officials Education Program

\*As it pertains to EOEP, Courses can only be taken once. Approval will cease upon completion of the certificate.

All conferences incidentally related to the committee work of the Reeve and all Councillors will not require approval from Council. \*\* BEING REMOVED\*\*

Chief Administrative Officer:

- Alberta Rural Municipal Administrators Assoc.
- AAMD&C Spring & Fall Conventions
- Administrators' Refresher Workshop - SLGM

Assistant Chief Administrative Officer:

- Alberta Rural Municipal Administrators Assoc.
- AAMD&C Spring & Fall Conventions

Superintendent of Public Works:

- AAMD&C Spring & Fall Conventions

Assistant Superintendent of Public Works:

- AAMD&C Spring & Fall Conventions

## Appendix 1 for 7.2.: Conference Attendance Policy

### Agriculture Fieldmen/Officers:

- Alberta Association of Agricultural Fieldmen
- Regional Agricultural Services Board Conference
- In-service Training
- Provincial Agricultural Services Board Summer Tour Conference

### Assessment Clerks:

- Assessment Review Board Conference

### Assessors:

- Alberta Assessor's Association
- Alberta Assessors Association Fall Educational Symposium

### Certified Water Operators:

- Alberta Chapter Western Canada Water & Wastewater Operators Association
- Alberta Water and WasteWater Operators Association
- Rural Utilities and Safety Association

### Deputy Directory of Emergency Management:

- Alberta Emergency Management Association

### Director of Emergency Social Services:

- Alberta Emergency Management Association

### Director of Environmental and Emergency Services:

- Alberta Association of Agricultural Fieldmen
- Regional Agricultural Service Board Conference
- In-service Training
- Provincial Agricultural Services Board Summer Tour Conference
- Community Planning Conference
- Alberta Recycling Conference

### Director of Legislative and Communication Services:

- Alberta Rural Municipal Administrators Assoc.
- AAMD&C Spring & Fall Conventions
- Alberta Municipal Clerks' Conference

### FCSS Director:

- Director's Network
- FCSSAA Spring and Fall Conferences

### Finance Officer:

- Government Finance Officers of Alberta

### FOIP Coordinator:

- Access and Privacy Conference

### Parks Managers:

- Alberta Recreation and Parks Association Conference

Planning and Development Staff:  
Alberta Development Officer's Association  
Community Planning Conference

Secretary and At-Large Members of the Subdivision and Development Appeal Board:  
Municipal Affairs Training

Secretary to the Library Board:  
Northern Lights Library Conference  
Alberta Library Conference

**Other Staff Members**

- a) The County Administrator may authorize department heads to attend conferences, workshops or activities related to their positions if such activities occur prior to Council having had an opportunity to consider the matter at a Council Meeting. When this occurs the County Administrator shall report such attendances to Council at the next following Council Meeting for ratification.
- b) The County may provide support for course fees to employees who wish to follow educational programs relevant to their work. The employees will be required to present a request to the County Administrator outlining in detail the program to be followed and related costs thereof.
- c) The Department Head may authorize an employee (in consultation with the County Administrator) to attend a conference, seminar, or workshop relevant to their job where the professional development activity is within the County or within a radius around the County which enables the employee to travel to and from the workshop on the same day as the workshop occurs at a regular salary.
- d) If reasonable, employee designated County vehicles are expected to be used for transportation to and from conferences, seminars, workshops, etc.
- e) Course registration fees may be paid for by the County with authorization by Council.
- f) Upon the completion of any course funded by the County, the final grades must be submitted to the County Administrator.
- g) All employees must take appropriate First Aid and CPR, WHMIS (Workplace Hazardous Materials Information System) and Safety Training as offered by the County.
- h) Any employee participating in any courses that have been paid by the County of St. Paul must remain with the County after course completion for a period of twelve (12) months. If an employee terminates his/her employment prior to the one (1) year period, the tuition is to be reimbursed to the County. (see attached form).

**Course Agreement Form**

Any employee participating in any courses that have been paid by the County of St. Paul must remain with the County after course completion for a period of twelve (12) months. If an employee terminates his/her employment prior to the one (1) year period, the tuition will be deducted from the employee's final pay cheque.

By signature below, the employee understands the above terms and agrees to the following terms.

\_\_\_\_\_  
Course Name

\_\_\_\_\_  
Start date of course

\_\_\_\_\_  
End Date of course

\_\_\_\_\_  
Employee's Name

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator's (or designate)  
Name

\_\_\_\_\_  
Administrator's (or designate)  
Signature

\_\_\_\_\_  
Date



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
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## Issue Summary Report

### 7.3. OVERTIME POLICY - PER 21

**#20141028001**

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

#### **Background**

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Policy PER-21 is being presented to Council to amend overtime procedures within the County of St. Paul No. 19. This Policy was brought before the Policy Committee on October 23, 2014.

#### **Recommendation**

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Motion to approve Policy PER-21 as amended as it relates to changes to the County's overtime procedures, as per the recommendations of the Policy Committee.

#### **Additional Information**

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**Originated By :** kattanasio

## COUNTY OF ST. PAUL #19

Policy Number  
PER-21

Title  
Overtime Policy and  
Agreement

Page 1 of 2

Date Approved  
April 11, 2006

### Objective:

The objective of this policy is to provide a framework for the compensation of additional work, which an employee is required to perform after their normal hours of work, specify who qualifies for compensation, and promote the responsible management of overtime expenditures.

### Procedure:

#### *Calculation of Overtime:*

a) Overtime for all non-supervisory staff in permanent positions with the prior approval of administration shall be based on the following:

- Office Salaried Employees: Based on a 7 hour day
- Public Works Salaried Employees: Based on an 8 hour day
- Seasonal and Hourly Employees: Based on a 10 hour day or 44 hour week

b) Overtime for other contract employees shall be calculated as provided in the employee's contract of employment and in accordance with the *Employment Standards Code*.

c) Overtime shall be calculated to the nearest quarter hour.

d) All overtime worked is to be recorded on time sheets and remitted to your designated supervisor or manager on a monthly basis.

#### *Payment of Overtime:*

a) Overtime less than fifteen minutes in a work day shall be without pay.

b) Overtime shall be paid out or banked by an employee at a rate of one and a half times their hourly rate of pay.

c) Overtime shall only be paid if the employee had their supervisor's prior approval to work the overtime.

d) **The County Administrator has the authority to approve overtime for**

**management and supervisory staff when deemed appropriate. The terms and conditions will be set out on a case by case basis.**

*Paid Time Off in Lieu of Payment of Overtime:*

- a) Part-time or seasonal employees that are paid by the hour may bank any overtime hours to a maximum of eighty (80) Hours.
- b) Permanent salaried employees and grader operators may be permitted to bank up to three hundred (300) hours in some circumstances. The banking of overtime must be authorized in advance by a supervisor and all overtime decisions are approved at a supervisor's discretion.
- b) Overtime hours shall be banked at a rate of one and half times the overtime hours.
- c) An employee shall take paid time off in lieu of payment of overtime at a time approved by their supervisor.
- d) An employee shall take paid time off in lieu of payment of overtime within three (3) months of the time the overtime was earned. Any overtime earned and not taken within 3 months shall be paid out in the first pay period following the three (3) month period. Supervisors may permit an extension beyond three (3) months in certain circumstances.
- e) For part-time or seasonal employees, all accumulated time off in lieu of overtime exceeding ten (10) days will be paid out during the following pay period.
- f) The employee shall take the lesser of two weeks or accumulated earned time off in lieu of overtime before December 31 of the year in which the entitlement was earned.
- g) Any accumulated earned time off in lieu of overtime remaining after December 31 shall be taken or paid out before April 1 of the year following in which the entitlement was earned.
- h) An employee may request to have any earned time off in lieu of overtime remaining after December 31 paid out. Any requests to pay out remaining earned time off in lieu of overtime shall be made before December 1.
- i) Earned time off in lieu of overtime shall be treated as hours of work and remuneration paid in respect of time off in lieu of overtime shall be treated as wages.

*Overtime Agreements:*

- a) All non-supervisory staff must sign an overtime agreement (attached).



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## Issue Summary Report

### 7.4. RUSA CONFERENCE - DEC. 2-4

#20141104002

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

#### **Background**

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The 2014 RUSA Conference will be held December 2-4, 2014 in Red Deer. This conference is included in the policy for any Councillors wanting to attend, but not for staff members.

#### **Recommendation**

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Motion to approve Bryan Bespalko to attend the 2014 RUSA Conference from December 2 to 4, 2014.

#### **Additional Information**

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**Originated By :** pcorbiere

## Conference Schedule

Monday, December 1<sup>st</sup> – Thursday, December 4<sup>th</sup>  
 Sheraton Red Deer Hotel ~ 3310 – 50<sup>th</sup> Avenue, Red Deer

### Monday, December 1

7:00– 11:00  
pm

**Hospitality Room:** come up to RUSA's hospitality room for some snacks, beverages and the chance to chat with old friends or to meet new ones. **Room see registration desk**

### Tuesday, December 2

*AESRD is awarding 0.3 CEUs for this conference*

10:00 – 3:00  
pm

**Alberta Cities Safety Council's** fall meeting, Sheraton Red Deer Hotel, 3310 – 50th Avenue. Health and Safety representatives from all Alberta Cities are invited to attend this meeting. Members are encouraged to network with their peers and to share information on their municipality's health and safety trends, audits, incidents and innovations. **RSVP IS REQUIRED FOR CATERING NEEDS– RSVP with Jennyfer Harms ~ Jen@amhsa.net** An agenda will be sent to City representatives in early November.

12:00 – 1:00

**Rural Utilities Safety Association** will be holding its annual general meeting at the Sheraton Red Deer Hotel, 3310 – 50<sup>th</sup> Avenue, Red Deer. RUSA members are invited to learn about what RUSA has been up to in the past year, and plans for next year. Elections for Zones 2, 4 & 5 directors will be held. Consider running as a director!

8:30 - 3:30 pm  
(with 1 hour break)

**Defensive Driving - Instructed by Jamie Erickson, Certified AMHSA instructor:** This course teaches drivers how to prevent collisions in spite of the actions of others and the conditions around them. Defensive driving helps employers lower insurance rates and reduce the indirect costs that result from accidents, such as the loss of productivity and morale. Participants learn the necessary attitude and skills for collisions free driving through classroom instruction, case studies, videos and an exam. Instructors are certified through Alberta Safety Council. *Participants can reduce their demerits by 3 points upon completion of this course. Students must pass the knowledge exam with 80% or better and have a valid Alberta Driver's License to qualify. AMHSA recommends that this course be taken every 2 years. Maximum 25 people – Course cost = \$85.00 per person + GST BCRSP awards 0.5 points. This 6 technical hours course and may be eligible for CM points.*

8:30 – 4:30 pm  
(based on 1 hour lunch – if group wants ½ hour lunch course ends at 4:00 pm)

**Standard Operation Procedures - Instructed by AWWOA Certified instructor:** This workshop provides participants with information about what should be included in an SOP, processes that can be used to develop the document, and tools that will assist with that development. Workshop participants evaluate their current documentation situation, analyze their needs, develop a structure and content specification for their SOPs. Participants will develop a prototype of a typical SOP using tools and processes provided as part of the workshop. At the end of the workshop, each participant will be familiar with practical processes, tools that can be used, and where to find resources to ensure success in their own SOPs. **Maximum 25 people - Course cost = \$250.00 + gst, AESRD CEUs = 0.5 for this session**

8:30 - 3:30 pm  
(based on hour lunch)

**Trench and Excavation – Qualified and Competent Person Training - Instructed by United Rentals Ltd.** This 6 hour course is designed for all employees involved in trenching work, including workers, foremen, superintendents and anyone else involved in underground projects. The course will cover soil analysis, the use of protective systems, OHS requirements and standards, identifying existing and predictable hazards in the work environment and how to take prompt corrective action. Each student will receive an instructional workbook which serves as a valuable reference for future use as well as a tri-fold reference guide, a CCOHS booklet and a wallet card plus certificate indicating successful completion of this class. **MAXIMUM 40 PEOPLE Course cost = \$75.00 + gst AESRD CEUs = 0.5 for this session**

6:00 – 9:00 pm  
Santano

**Banquet: \*\*\*\* Sponsored by ~ Federation of Alberta Gas Coops Ltd. \*\*\*\***  
 ▪ Cash bar opens 6:00 ~ Buffet Dinner 6:30 ~ presentation of service awards to follow  
**Entertainment: COMEDIAN NESTOR PISTOR ~ 8:00 to 9:30.**

**Wednesday, December 3 - Morning**

<p><b>8:00 - 9:15 am</b></p>	<p><b>Breakfast – on your own – Breakfast Buffet in Barbero’s Restaurant</b></p>		
<p><b>9:15 - 11:30 am</b> with 15 minute break</p> <p><u>Coffee Sponsor:</u></p> <p><b>Badger Daylighting</b></p> <p><b>Partners in Compliance</b></p> <p><b>Alberta Association of Optometrists</b></p> <p><b>Danatec Educational Services Ltd.</b></p> <p><b>The Coverall Guy</b></p>	<p><b>1 – Occupational Health and Safety New Enforcement Measures</b> – by Ryan Shur ~ Ministry of Human Services</p> <p>Did you know that as of January 1, 2014 OHS Officers can issue immediate, on-the-spot tickets between \$100 to \$500 per violation?</p> <p>Did you know that as of October 1, 2013, administrative penalties of up to \$10,000 per violation per day can be issued?</p> <p>In this workshop, Mr. Ryan Shur, from the Ministry of Human Services will discuss the Ministry’s new enforcement measures: ticketing and administrative penalties.</p> <p>Ryan will discuss who these enforcement measures can be issued to, when each are issued, why they are issued and how to avoid an administrative penalty or ticket.</p>	<p><b>2 – Hydrants</b> – by Mickey Ward ~ AVK</p> <p>Mr. Mickey Ward from AVK will cover the following topics:</p> <ul style="list-style-type: none"> <li>-How to open and close a fire hydrant properly.</li> <li>-How does a fire hydrant work?</li> <li>-Why does a fire hydrant have a breakaway and how does it work?</li> <li>-Why would a fire hydrant freezes in the winter months and what to do to get it back in services?</li> <li>-Yearly servicing of fire hydrants what to do and look for when inspecting them.</li> <li>-How to put an extension in to a hydrant why you should not have more than one</li> <li>-AWWA requirements on fire hydrants (testing and pressure ratings)</li> </ul> <p>During this workshop Mickey will also be physically dismantling a fire hydrant.</p>	<p><b>3 – Water Filter Maintenance and Troubleshooting Workshop – PART 1</b> – by Garry Drachenberg ~ , Associated Engineering, and AWI Anthratch Western Inc.</p> <p>This four hour workshop (Part 1 = Session 3 on Wednesday December 3 and Part 2 = Session 7 on Thursday December 4) will cover all aspects of water filter maintenance and troubleshooting.</p> <p>Associated Engineering will discuss the design and regulatory side of water filter operations and maintenance.</p> <p>AWI Anthratch Western Inc. will discuss the field aspects of what operators need to do to ensure long life and adequate functioning of their water filters.</p>
<p><b>11:30 - 1:30 pm</b></p> <p><i>Trade Show runs from 11:30 to 7:00</i></p> <p><i>11:30 – 1:30 luncheon runs concurrent with trade show</i></p> <p><i>1:30 – 4:00 Trade Show runs concurrent with sessions</i></p> <p><i>4:00 – 7:00 Trade Show open - hot hors d'oeuvres served at 4:30</i></p> <p><i>6:45 SHARP exhibitor prize draws</i></p>	<p style="text-align: center;"><b><u>BUFFET LUNCHEON – EXHIBITION HALL</u></b></p> <p style="text-align: center;"><b><u>TRADE SHOW OPENS AT 11:30 WITH CONFERENCE OPENING CEREMONIES</u></b></p> <p style="text-align: center;"><b><u>STARS PRESENTATION</u></b></p> <p style="text-align: center;">**** Sponsored by ****</p> <p style="text-align: center;"><b>Alberta One Call Corporation</b>  <b>Evergreen Solutions</b>  <b>IVIS – Incredible Video Inspection Services</b>  <b>Alberta Traffic Supply (ATS Group)</b>  <b>Rural Utilities &amp; Safety Association (RUSA)</b>  <b>Alberta Municipal Health and Safety Association (AMHSA)</b></p>		

**Wednesday, December 3 - Afternoon**

<p><b>1:30 - 4:00 pm</b> with 1/2 hour break in the Exhibition Hall</p> <p><u>Coffee Sponsor:</u></p> <p><u>Coffee Sponsor:</u></p> <p><b>Badger Daylighting</b></p> <p><b>Partners in Compliance</b></p> <p><b>Alberta Association of Optometrists</b></p> <p><b>Danatec Educational Services Ltd.</b></p> <p><b>The Coverall Guy Ltd.</b></p>	<p><b>4 – Ear, Eye and Hand PPE</b> – by Shane Nider ~ Honeywell Safety Products</p> <p>Have you ever wondered when you need to or when are you required to wear ear, eye and hand personal protective equipment?</p> <p>Do you know how ear, eye and hand PPE have been improved recently?</p> <p>In this workshop, Honeywell Safety Products will discuss:</p> <ul style="list-style-type: none"> <li>• Standard and regulation review.</li> <li>• Selection based on application.</li> <li>• Ear – hearing conservation awareness, proper selection and fitting, Noise Reduction Rating (NRR) overview.</li> <li>• Eye and Face – CSA classes for protectors, lens tint and coating selection, proper fitting.</li> <li>• Hand – Hand protection ratings for puncture, cuts, tear and abrasion.</li> </ul>	<p><b>5 – Underground Utility Damage Prevention and</b> – by ~ Dave Cormie, Atco Gas, and Chris Howe, Badger Daylighting</p> <p>(Utility Stream) Damage Prevention - ATCO Gas - Mr. Dave Cormier. ATCO will discuss underground utility damage prevention, regulations relating to why you need to call before you dig and for hand-exposing, and other how's, why's and what happens if one does not.</p> <p>Badger Daylighting's Mr. Chris Howe will discuss the benefits of hydrovac units and all of the different types of work that can be completed with a hydrovac unit.</p>	<p><b>6 – Distracted Driving / Impaired Driving</b> – by Len Wagner ~ Alberta Transportation and the Student Coalition for Distracted Driving</p> <p>What does it take to become impaired while you are behind the wheel? In this hands-on workshop, you will find out – delegates will be given “Impaired Driving Glasses” and asked to participate in some coordination challenges so they can get a feel for how substance abuse affects them.</p> <p>The Student Coalition for Distracted Driving will then set up skills course for delegates to try to complete while using a phone or while doing other “distracting” actions.</p> <p>Rules and regulations relating to both impaired and distracted driving will also be covered in detail.</p>
<p><b>4:00 – 7:00 pm</b></p>	<p><b>Trade Show Reception – mix and mingle - hot hors d'oeuvres served at 4:30 pm.</b></p> <div style="display: flex; align-items: center;">  <div> <p><b>Get your trade show passport filled out and enter to win the prize draw. Draw prizes throughout the evening.</b></p> <p><b><u>RUSA Passport Draw, as well as Exhibitor Draw Prizes start at 6:45 pm – you must be present to win</u></b></p> <p><b>Note: Trade Show winds up this evening</b></p> <p style="text-align: center;"><b>**** Sponsored by ****</b></p> <p style="text-align: center;"><b>Alberta Traffic Supply (ATS Group)</b> <b>Gemini Positioning Systems</b> <b>Rural Utilities &amp; Safety Association (RUSA)</b> <b>Alberta Municipal Health and Safety Association (AMHSA)</b></p> </div> </div>		

## Thursday, December 4

8:00 – 9:00 am	<b>Breakfast – on your own – Breakfast Buffet in Barbero’s Restaurant</b>		
9:00 – 9:15 am	<b>Coffee – provided in each of the conference rooms</b>		
9:15 – 11:30 am <i>with 15 minute break</i>	<p><b>7 – Water Filter Maintenance and Troubleshooting Workshop – PART 2</b> – by Garry Drachenberg ~ , Associated Engineering, and AWI Anthratech Western Inc.</p> <p>This four hour workshop (Part 1 = Session 3 on Wednesday December 3 and Part 2 = Session 7 on Thursday December 4) will cover all aspects of water filter maintenance and troubleshooting.</p> <p>Associated Engineering will discuss the design and regulatory side of water filter operations and maintenance.</p> <p>AWI Anthratech Western Inc. will discuss the field aspects of what operators need to do to ensure long life and adequate functioning of their water filters.</p>	<p><b>8 – Alberta Energy Regulator – the Upstream Energy Regulator of Seismic, Well Drilling, Pipelines, Reclamation and Abandonment</b> – by Tina Hronek ~ Alberta Energy Regulator</p> <p>The AER is a “one stop shop”, full-lifecycle upstream energy regulator (seismic, well drilling, operation, pipeline, reclamation, abandonment). This workshop will cover:  <u>Pre-Application requirements + AER application process:</u> consultation requirements, setbacks, statement of concern, hearing process, private surface agreement registry.  <u>Surveillance and Enforcement:</u> how we inspect, complaint process, drilling requirements, drilling waste, pipelines, noise, odour, spill reporting, emergency preparedness and response.  <u>Abandonment and reclamation:</u> suspension /abandoned / reclaimed.  <u>Orphan program:</u> Abandonment orders, Orphan Well Association</p>	<p><b>9 – Municipal Severe Weather Preparedness – Are YOU Prepared? The First 72 Hours...</b> - by Ian Fox ~ Alberta Emergency Management Agency</p> <p>This two hour session will discuss your response to a municipal emergency.</p> <p>Are you prepared, is your family prepared?</p> <p>The program will provide a platform of thought provoking discussion and sharing of common family risks and vulnerabilities.</p> <p>Once identified we will discuss ways to mitigate those risks to ensure you and your family's security during times you may have to provide security to others.</p>
11:30 - 12 :30	<b>Lunch (participants are on their own for lunch)</b>		
12:30 – 2:00 pm	<p><b>10 – Project Brock</b> – Kim and Wayne Ruether, Fairview Alberta.</p> <p>On May 22<sup>nd</sup>, 2012, their 16 year old son, Brock left their farm to attend volleyball practice. Half an hour into the practice he collapsed and died of sudden cardiac arrest, with an automated external defibrillator (AED) laying unused on the gym floor beside him. There was a 95% chance of survival if an AED is used within the first minute of cardiac arrest. Since his tragic death, his family started Project Brock – a non-profit society dedicated to AED placement, education, registration and legislation. With the support of community, local businesses, friends and family Project Brock has been instrumental in the placement of well over 100 AEDs across the province in schools, public facilities, churches, halls and police stations. This project has also changed 911 dispatch protocol internationally, affecting over 29,000 dispatchers worldwide, with the inclusion of ‘Brock’s Law’ on the updated version of dispatcher card sets. This riveting AED awareness is full of interesting information about AED use, availability and protocol.</p> <p style="text-align: center;"><b><i>Immediately following this workshop, there will be a Conference Grand Prize Draw which will be drawn from the list of delegates who attended this keynote speaker session. Delegates must be present to win!</i></b></p>		
<p><b>Please remember to fill out the conference evaluation forms.</b></p> <p><b>Have a Safe Trip Home and See You Next Year !!!</b></p>			



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## Issue Summary Report

### 7.5. REQUEST FOR FUNDING FOR MS WALK

#20141104003

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

#### **Background**

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In May 2015 the Lakeland MS Society will host their Annual Lakeland MS Walk and MS Run. They are requesting sponsorship for their Walk.

Since the walk started in 2007, the County donated \$500 per year.

#### **Recommendation**

---

Motion to approve a donation of \$500 for the MS Walk in May, 2015.

#### **Additional Information**

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**Originated By :** pcorbiere



Thank you for taking the time to review this document. The Lakeland MS Walk is currently looking for 2015 sponsors for the MS Walk. We would like to provide County of St. Paul with this opportunity.

The MS Walk is held in St. Paul on the Saturday of Mother's Day weekend each year. This annual event is the primary fundraising event of the year for the Lakeland MS Region. The funds raised through the Lakeland MS Walk are used for national research to find a cure to END MS and to help enhance the quality of life of those affected by multiple sclerosis. The first Lakeland MS Walk was held in May 2008 and has raised over \$800,000 for multiple sclerosis over these seven years.

County of St. Paul has been a tremendous sponsor of the Lakeland MS Walk for a number of years. County of St. Paul has been one of the elite corporate sponsors each of those years. County of St. Paul has proven to be an integral part of this community through the relationship that has been created with the Lakeland MS Region.

The Lakeland MS Region would like to thank the County of St. Paul for this relationship and provide you with the opportunity of showing your presence at the Lakeland MS Walk by becoming, once again, a corporate sponsor.

The following proposal has been custom designed for County of St. Paul and we look forward to the opportunity of working together to fine-tune it to fit your needs.



## The Opportunity

The Lakeland MS Walk takes place in St. Paul on the Saturday of Mother's day weekend each year. It is a day that brings the Lakeland community together in a collective show of support in the fight against MS. Funds raised through this signature fundraising event play a critical role in fuelling MS Society programs and services across the Lakeland for individuals & families touched by MS, and also support Canadian MS research into a cause and cure, giving *hope* for a future without multiple sclerosis. The Lakeland MS Walk features 2, 5, and 10km Walk options, as well as chipped and timed 5km, 10km and half marathon options.

In light of the tragedy that occurred in St. Paul the night prior to our 2014 Walk, we made the difficult decision to cancel the event, out of respect for the community and all those affected. Despite these difficult circumstances, our 2014 Lakeland MS Walk raised a record \$184,602.12, which is a direct reflection of our outstanding community spirit, and the dedication of our participants, donors, volunteers, and valued sponsors like you in the fight against MS.

As **Corporate Sponsor** of the 2015 Lakeland MS Walk, County of St. Paul will receive the following opportunities and benefits:

1. Logo will be reflected in all MS Society produced marketing and print collateral including:
  - a. Participant t-shirts – logo will be prominently placed on the back of all MS Walk t-shirts.
  - b. Tent Cards
  - c. Posters
  - d. Website
  - e. Monthly calendars
2. County of St. Paul will be verbally thanked by emcee and recognized as a Corporate **Sponsor**.
3. County of St. Paul will have the opportunity to place a banner on the stage skirting, sponsor wall, as well as at checkpoints throughout the event.
4. County of St. Paul will be recognized through social media, television and radio opportunities within the Lakeland as well as local newspapers.
5. Support the County of St. Paul walk team, using dedicated Team MS staff resources.
6. Cooperative advertising and promotional opportunities
7. Ongoing recognition throughout the year at Lakeland MS events



## The Investment

In exchange for the aforementioned sponsorship opportunities and benefits, County of St. Paul will be as follows:

Your Investment: \$ \_\_\_\_\_

A Tax Receipt will not be issued as this is considered a marketing investment and not a donation

All amounts to be paid in accordance with the sponsorship agreement shall be paid without deduction of any taxes, levies, duties, charges or expenses whatsoever. Specifically it is agreed that as well as the consideration provided hereunder the Sponsor shall also pay thereon GST, or such other sales tax or value added tax that may be imposed.

**ADDITIONAL ELEMENTS:**

This agreement may be terminated for any one or more of the following events:

- (i) if a party fails to make payments when due hereunder and such remain unpaid after ten (10) days' notice thereof; or
- (ii) if a party shall have a receiver, manager, receiver-manager or trustee appointed with respect to all of substantially all of its assets or undertakings and such appointment remains undischarged for thirty (30) days; or
- (iii) if any order is made or a resolution is passed for the winding-up of a party and such continues undismissed for thirty (30) days; or
- (iv) if a party has all or substantially all of its assets taken in enforcement or collection proceedings and such appointment remains undischarged for thirty (30) days; or
- (v) if a party makes an assignment or is petitioned into bankruptcy and such remains undismissed for a period of thirty (30) days; or
- (vi) if a party breaches this Agreement and such defaulting party fails to cure such breach within thirty (30) days of receipt of written notice of such breach, then the party who is not the defaulting party may terminate this Agreement without notice to the defaulting party; or
- (vii) in the event that the other party fails to perform any of its material obligations hereunder and such failure is not remedied as soon as possible, but no later than thirty (30) days following notice.

The parties acknowledge that this Agreement does not constitute an association for the purpose of establishing a partnership or joint venture and does not create an agency relationship between the parties.

\_\_\_\_\_  
Accepted for County of St. Paul

\_\_\_\_\_  
Date

\_\_\_\_\_  
Accepted for MS Society

\_\_\_\_\_  
Date

# Thank you County of St. Paul !

My name is Susie Walchuk and I have been so fortunate to be the first client of the Lakeland MS Society . The MS Society has been very supportive and knowledgeable in providing assistance to me in applying for funding for equipment and services as my MS has progressed. I will never forget the big red bow on my power wheelchair. They have an awesome support group in place for the emotional battles of MS, as well as a neurologist to offer medical advice, and a better understanding of the illness. Even when I was not approved for certain benefits they stuck the battle out with me and always saw it through till the end.

My Newest battle won has been my dream of living independently in my own home again, even as my MS has progressed. The MS Society has been with me the whole way never giving up researching, encouraging and fighting to make it a reality.

The MS Society has played an active role in the Lakeland community with fundraising and awareness to provide the support they do.

I am very thankful for sponsors like you that make it possible for the role the Lakeland MS Society has played in my life.

Susie Walchuk





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## Issue Summary Report

### 7.6. NLLS LEVY INCREASE

#20141103001

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

#### **Background**

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The Northern Lights Library System Board approved their 2015 budget, which is proposing a \$0.1944 per capita levy increase for Municipalities. The proposed increase is from \$4.8756 to \$5.07 per capita which means an increase of \$1,151.82.

For the increase to come into effect, the NLLS agreement must be amended, which requires written notification from 2/3 of the Parties to the Agreement.

#### **Recommendation**

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Motion to approve the proposed increase effective January 1, 2015.

#### **Additional Information**

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**Originated By :** pcorbiere

## Appendix 1 for 7.6.: Letter from NLLS



Northern Lights Library System

5615 - 48 Street, Postal Bag 8, Elk Point, Alberta T0A 1A0  
Tel (780) 724-2596 Fax (780) 724-2597 info@nlls.ab.ca

November 1, 2014

Ms. Sheila Kitz  
County of St. Paul  
5015- 49 Avenue  
St. Paul AB T0A 3A4

Dear Ms. Kitz,

At the November 1, 2014 meeting the Northern Lights Library System Board approved the 2015 budget. In order to not have a deficit budget and retain the level of services to the ratepayers of your municipality, the proposed budget includes a \$0.1944 per capita levy increase for Municipalities and their Library Boards and a \$0.3888 per capita levy increase for Board of Record Municipalities.

**Currently the levies are as follows:**

\$4.8756 per capita	Municipality
\$4.8756 per capita	Municipal Library Board
\$9.8756 per capita	Municipality without Library Board

**The proposed increase would be as follows:**

\$5.07 per capita	Municipality
\$5.07 per capita	Municipal Library Board
\$10.14 per capita	Municipality without Library Board

This would be an increase of \$1,151.82 above last year paid by the municipality and the library board. The total levy for 2015 would be \$30,039.75 from County of St. Paul.

For these increases to come into effect, the NLLS agreement must be amended. The amendment formula requires "written notification from 2/3 of the Parties to the Agreement, that they have so authorized such an amendment" (Section 17.1 Northern Lights Library System Agreement).

This letter is notification of the amendment. Each member municipality is asked to respond to the following question:

**Are you in favor of the proposed levy increases as outlined above?**

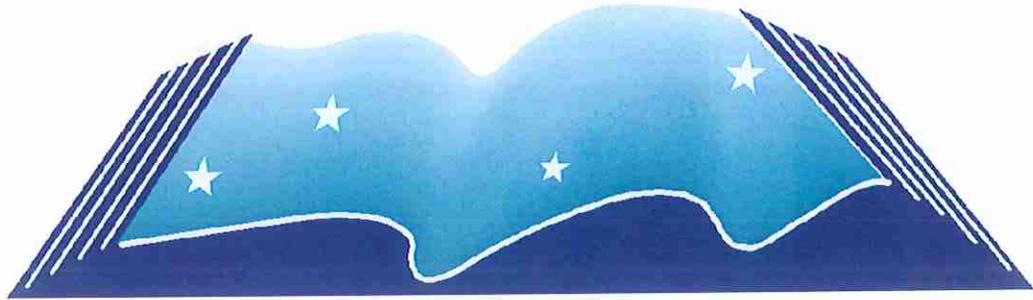
We would ask you, please place this item on the agenda of your next council meeting in order to respond in writing to the above noted question by December 31, 2014. If the amendment is approved, the levy increase to the municipalities will come into effect as of January 1, 2015.

If you have any questions, you may contact your Northern Lights Library Board member representative. A copy of the budget is available from your Northern Lights Library Board member representative.

Regards,

Arnold Hanson,  
Chairman  
Northern Lights Library System Board

Mircea Panciuk  
Executive Director  
Northern Lights Library System



*Northern Lights Library System*

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2015

Budget

**NORTHERN LIGHTS LIBRARY SYSTEM  
2015 Operating Budget**

(with 2014 budget & projected yearend comparative)

	Approved 2014 Budget	Projected 2014 Yearend Budget	Proposed 2015 Budget	% Increase Decrease over 2014 Budget
<b>EXPENSES</b>				
<b>Resource Sharing Collection</b>				
1 Book Allotment:	\$336,400	\$344,838	\$344,838	2.51%
Materials Allotment \$2.15 per capita (Refer to Appendix B),				
2 E Resources:	\$10,000	\$20,000	\$20,000	100.00%
Purchase content from Overdrive, 3M and Hoopla				
2014 motion made to add \$10,000 of yearend surplus				
3 Allotment carryover:	\$44,000	\$38,000	\$38,000	-13.64%
Monies unspent by libraries from previous year allotment				
4 System Collection:	\$27,670	\$27,670	\$27,670	0.00%
Includes: Large Print blocks, Library Development, Office Reference, Audio Books, Age blocks, Multilanguage Collection, Story Time Kits, Daisy Readers				
5 Online Databases	\$30,000	\$38,600	\$46,300	54.33%
Estimated Costs: Novelist \$4500, Novelist Plus, \$3400, Novelist K-8 \$900, Ancestry Library \$5100, Home Improvement \$5500, Small Engine \$4700, Hobbies & Crafts \$5500, Auto Repair Reference \$5500, Universal Core \$4200, Resume Maker \$1000 and Library Aware \$4600.00. These data bases are all enhanced services for the libraries. TAL was to pay for the Universal Core, Novelist and Auto Repair, but have since pulled out of the agreement with PLSB. Also in 2014 NLLS was given a credit from PLSB of \$3350 for some of the Novelist data base, this was one time only.				
NLLS will have to pay the full cost.				
6 Professional Tools	\$2,100	\$2,450	\$2,700	28.57%
Circulated Trade Magazines & Catalogues for material purchases, library use. Yearly Subscriptions to Web Dewey (Dewey Decimal System)				
Book Where (cataloguing resource)	\$1,400	\$800	\$1,000	-28.57%
Customs Shipping & Freight				
Shipping costs from suppliers for materials purchased from the Materials allotment excluding any outside purchases.				
8 Cataloguing and Processing Supplies	\$11,500	\$11,500	\$11,500	0.00%
Prepare materials to be shelf ready, barcodes, spine labels, protectors, laminate all items with jacket covers, mactac all items with a value of \$10.00 or more. In 2013 NLLS processed 39,000 items, of these items 35,000 were laminated or mactaced.				
9 Salaries Wages & Benefits (FTE 6.33)	\$376,178	\$367,985	\$392,590	4.36%
Includes Salary, RRSP, EI, CPP WCB as well as group benefits (Dental, Extended Health, Life Insurance) Includes cost of Living of 2.5% and a step increase as per the grid if applicable.				
10 Professional Development/ Travel	\$8,429	\$7,800	\$10,150	20.42%
Includes cost of Conferences, Webinars, TAL, TRAC, PLSB, PUG User Group, Mandatory training ( First Aid, WHMIS, Violence Prevention Program)				
<b>Resource Sharing Collection Costs</b>	\$ 847,676	\$ 859,643	\$ 894,748	5.55%

NORTHERN LIGHTS LIBRARY SYSTEM  
2015 Operating Budget

(with 2014 budget & projected yearend comparative)

	Approved 2014	Projected 2014 Yearend	Proposed 2015 Budget	% Increase Decrease over 2014 Budget
<b>Resource Sharing Transport</b>				
11 Inter/Intra Library Loans Shipping Costs Postage for items that cannot be delivered via van run or government courier an average cost of \$1.25 per item	\$3,500	\$1,600	\$2,000	-42.86%
12 Inter/Intra Library Loans Supplies Costs TRAC/TAL Cards and validation stickers, packaging materials, cleaning solutions(ties, bubble wrap etc. Enhancing services for libraries to include Disc repair material. Azuradisc Dual Disc Repair Machine would cost about \$3500.00 and would come from Capital Reserves	\$5,800	\$5,800	\$6,640	14.48%
13 Inter/Intra Library Loans Canvas Bags ILL Bag replacement (bags have a 5 year life span) DVD cases and tubs for transportation of materials. Accruing funds for future purchases	\$3,000	\$3,000	\$3,000	0.00%
14 Vehicle Expense (Van Run 2 Vehicles) Vehicle costs for vans used to transport materials, including vehicle maintenance, fuel, insurance. Vehicle covers 2500 Km a week and carries a estimated daily load of 70 bins for delivery to the libraries per day. Vehicle returns with an estimated 60 bins per day from the libraries. Each bin hold roughly 40 pounds. Also included in the van run are computer equipment, the NLLS computer lab, and office supplies	\$28,500	\$26,895	\$28,500	0.00%
15 Salaries Wages & Benefits (FTE 3.33) The staff in 2013 sorted and packed and transported over 954,000 items. Items are sorted to go to other Library Systems. via government courier. NLLS Libraries forward their materials to HQ to be sent out Other system or libraries outside NLLS send items to our libraries to be sorted and distributed to the borrowing libraries within our system via van run. All library systems in Alberta operate in the same manner	\$160,610	\$140,374	\$168,943	5.19%
16 Professional Development/ Travel Includes cost of Conferences, Webinars, Mandatory training ( First Aid, WHMIS, Violence Prevention Program)	\$4,189	\$1,200	\$2,100	-49.87%
<b>Resource Sharing Transport Costs</b>	<b>\$205,599</b>	<b>\$178,869</b>	<b>\$211,183</b>	<b>2.72%</b>

NORTHERN LIGHTS LIBRARY SYSTEM  
2015 Operating Budget

(with 2014 budget & projected yearend comparative)

	Approved 2014	Projected 2014 Yearend	Proposed 2015 Budget	% Increase Decrease over 2014 Budget
<b>Library Services Operations</b>				
17 TRAC (Polaris Platform) Cost for the operations and maintenance of the catalogue divided amongst the four TRAC Regional Partners	\$67,000	\$67,067	\$68,500	2.24%
18 Internet Online Fees/ Web Hosting/Email 2014 NLLS provides 45 libraries and HQ internet gateway access of 40 Mega bites per second. NLLS needs to increase internet band width to make use of the allocation of bandwidth provided by the province. This bandwidth needs to support 400 plus computers and 46 wireless access points. NLLS provides 45 pre-set Websites and 105 email accounts for our libraries, these are hosted by Town Life	\$21,000	\$19,904	\$27,720	\$2.00%
19 TAL Membership Provides our libraries with borrowing privileges to participating libraries through out Alberta this includes public libraries, post secondary libraries and special libraries. TAL negotiates licensing agreements for the databases on behalf of all Alberta libraries.	\$7,500	\$7,487	\$7,500	0.00%
20 ACS! Managed Services Provide Maintenance and upgrades for the Customer Edge Devices as well as wireless access points. The Exinda traffic shaper is managed by ACS! This gives each library an equal share of the bandwidth being used during the busy times.	\$33,300	\$33,300	\$33,300	0.00%
21 Assistive Technologies Go To Assist, Helpdesk Hosting and support , Deep Freeze renewal for all public library computers resets to original state. Public Performance Copy Right License, Webex Citrix on Line, Trend Micro licensing renewal for over 400 computers etc. In 2015 NLLS would like to place Malware protection on the libraries staff computers as an enhanced service.	\$7,500	\$9,300	\$9,700	29.33%
22 CED Hardware & Maintenance Agreement 3 Year Plan Customer Edge Device (CED) Hardware and Maintenance 3 Year Pro Protect Plan deferral program.	\$15,000	\$15,000	\$15,000	0.00%
<b>Library Services Operating Costs</b>	\$151,300	\$152,058	\$161,720	6.89%

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NORTHERN LIGHTS LIBRARY SYSTEM  
2015 Operating Budget

(with 2014 budget & projected yearend comparative)

	Approved 2014	Projected 2014 Yearend	Proposed 2015 Budget	% Increase Decrease over 2014 Budget
<b>Training and Programming</b>				
23 Library Managers Advisory Council / Workshops 3 meetings per year includes meals, mileage and training sessions held at NLLS for libraries. Cost LMAC rep to attend Executive Meetings as well as Board Meetings. 2015 Train the Trainer Program: perdiem, mileage and meals. 5 Regional training sites per diems, rental mileage and meals	\$17,500	\$20,917	\$31,500	80.00%
24 Library Programming (SRP, WRP, Tour) Summer and Winter Reading Programs, support materials, training, prizes, story teller etc.	\$22,000	\$22,000	\$26,300	19.55%
25 NLLS Annual Conference Guest speakers, trainers, food, materials for a 2 day conference, janitorial services to clean the venue, a fee is charged to offset some of the costs.	\$15,000	\$18,000	\$19,500	30.00%
26 Sales SRP Provincial Program	\$0	\$0	\$0	0.00%
<b>Training and Programming Costs</b>				
	\$54,500	\$60,917	\$77,300	41.83%
<b>Consulting Library Services and Training</b>				
27 Salaries Wages & Benefits (FTE 6.33) Includes Salary, RRSF, EI, CPP WCB as well as group benefits (Dental, Extended Health, Life Insurance) Includes cost of Living of 2.5% and a step increase as per the grid if applicable. These staff are Public Services and Information Technologies.	\$428,753	\$390,139	\$456,459	6.46%
28 Professional Development/ Travel Includes cost of Conferences, Webinars, TAL, TRAC, PLSB, PUG User Group, Mandatory training ( First Aid, WHMIS, Violence Prevention Program) Consulting Staff Costs	\$8,429 \$437,182	\$8,900 \$399,039	\$17,100 \$473,559	102.87% 8.32%

**NORTHERN LIGHTS LIBRARY SYSTEM**  
2015 Operating Budget

(with 2014 budget & projected yearend comparative)

	Approved 2014	Projected 2014 Yearend	Proposed 2015 Budget	% Increase Decrease over 2014 Budget
<b>Other Library Services</b>				
29 Office Supplies Resale	\$190,000	\$106,000	\$100,000	-47.37%
Office supplies, furniture, computers etc. purchased for the libraries offset in revenue line 74.				
<b>EXPENSES</b>				
<b>Transfer Payments</b>				
30 Board of Record payments - Members and Non-Members	2014 Budget	Projected 2014 Yearend	2015 Budget	
Transfer payment to 6 Counties, 1 MD, 7 Summer Villages, and 2 Villages, funds sent to respective libraries @ \$5.45 per capita. Off set in revenue line 67. Refer to Appendix C	\$258,058	\$258,058	\$258,058	0.00%
<b>NLLS Outlets Library Operating Expenses</b>				
31 Garrison Library Operating Expenses	\$22,175	\$19,024	\$19,024	-14.21%
32 Myram Library Operating Expenses	\$16,981	\$16,981	\$17,434	2.67%
Garrison: Board of Record Payment as well as any Administration costs incurred by NLLS as this is our Outlet				
Myram: General library operating expenses, includes salaries, programming etc.				
Administrative costs incurred by NLLS as this is our outlet				
Both outlets are offset in revenue by line 81				
<b>Outlet Costs</b>				
	\$39,156	\$36,005	\$36,458	-6.89%
<b>Grant Initiatives</b>				
33 CAP	\$0	\$0	\$0	
34 APLEN	\$0	\$0	\$0	
35 Provincial Establishment Grant	\$0	\$0	\$0	
36 Library Enhancement Program	\$0	\$0	\$0	
No Grant Expense anticipated				
<b>Grant Initiatives offset by Revenue</b>				
	\$0	\$0	\$0	

NORTHERN LIGHTS LIBRARY SYSTEM  
2015 Operating Budget

(with 2014 budget & projected yearend comparative)

	Approved 2014	Projected 2014 Yearend	Proposed 2015 Budget	% Increase Decrease over 2014 Budget
<b>Infrastructure</b>				
37 Vehicle Expenses	\$5,440	\$6,900	\$6,900	26.84%
2 vehicles, fuel, maintenance used by staff for site visits etc.				
38 Equipment /Software	\$7,500	\$7,500	\$7,500	0.00%
Repairs, maintenance, rentals , software,, small equipment purchases under \$1000.00				
39 Photocopier	\$12,000	\$12,000	\$13,000	8.33%
Lease & print line charges for both black and color copies ( leases includes toner & maintenance)				
40 Black print lines \$0.013 and color \$0.092	\$1,000	\$1,000	\$1,000	0.00%
Postage /Courier and Brokerage Fees				
Regular post, Courier fees and Brokerage fees for cross border transactions.	\$0	\$0	\$0	0.00%
41 Legal Fees	\$7,000	\$7,000	\$7,000	0.00%
Marketing				
Publicity, Newsletters, News Releases, supplies, trade shows, promotional items.	\$9,000	\$9,000	\$9,000	0.00%
43 Audit Costs	\$258	\$350	\$350	35.66%
Yearly audit cost includes letter of Legal Standing				
44 Bank Charges / Credit Card Interest	\$1,500	\$1,500	\$1,500	0.00%
Bank charges, Credit Card Annual Fees, Bank Confirmation, Safety Deposit Box ( used for of site storage of backups)				
45 Memberships	\$1,000	\$1,000	\$1,000	0.00%
Includes AUMA, AAMD&C, Alberta Library trustees Assoc. American Library Assoc, Canadian Library Assoc.				
Assoc. of Rural & Small Libraries, APLAC, Library Assoc. of Alberta, Town of Elk Point, Chamber of Commerce, etc.				
46 Subscriptions	\$7,500	\$7,500	\$7,500	0.00%
Local Newspaper subscriptions form the member municipalities within NLLS's area				
47 Office Supplies	\$18,500	\$22,000	\$22,000	18.92%
General office supplies, including Simply Accounting Upgrades.				
48 Telecommunications Services	\$10,300	\$9,669	\$10,300	0.00%
NLLS Phones, 1800 line, fax services and in vehicle cell phones.				
49 Insurance	\$7,800	\$6,000	\$6,000	-23.08%
Building, Vehicle, Content, Directors Liability insurance, etc.				
50 Building Maintenance	\$36,600	\$26,700	\$34,100	-6.83%
Supplies, repair and labor for building upkeep, annual inspection of fire suppression system, fire extinguishers				
in house as well as in vehicles, etc.				
51 Maintenance Contract	\$3750	\$3750	\$3750	0.00%
Janitorial Contract \$20700, Rug Cleaning extra Grass Cutting Contract \$3750, Snow Removal Contract Parking Lot				
\$3750 Snow Removal for Sidewalks, exits and garage pads, \$70 per hour estimated \$4410 (2015 added snow removal)				
Removed general maintenance contract from budget				
52 Janitorial Supplies	\$2,700	\$2,000	\$2,700	0.00%
Cleaning products, paper products, garbage bags, etc.				
53 Utilities	\$36,000	\$34,000	\$32,500	-9.72%
Water \$700, garbage removal \$4500 shredding service \$900 power and gas ( 5 year contract with 8760 group				
through AAMD&C for power and gas ends 2018) NLLS began in Jan of 2014 so we only have 6 months				
of data estimating \$26400.				
<b>Infrastructure Costs</b>	\$164,098	\$154,119	\$162,350	-1.07%

# Appendix 2 for 7.6.: Approved 2015 Budget

## NORTHERN LIGHTS LIBRARY SYSTEM 2015 Operating Budget

(with 2014 budget & projected yearend comparative)

	Approved 2014	Projected 2014 Yearend	Proposed 2015 Budget	% Increase Decrease over 2014 Budget
<b>Administration</b>				
54 Salaries Wages & Benefits (FTE 4) Includes Salary, RRSP, EI, CPP WCB as well as group benefits (Dental, Extended Health, Life Insurance) Includes cost of Living of 2.5% and a step increase as per the grid if applicable.	\$334,336	\$330,545	\$344,476	3.03%
55 Professional Development/ Travel Includes cost of Conferences, Webinars, TAL, TRAC, PLSB, PUG User Group, Mandatory training ( First Aid, WHMIS, Violence Prevention Program) Also included are costs for travel to visit municipal councils and library boards	\$17,684	\$17,684	\$17,650	-0.19%
56 Staff Recruitment Employment adds & 4 Bursaries 1 @ \$1000 and 3 @ \$250	\$3,000	\$5,000	\$3,000	0.00%
57 Human Resources Tools The Human Resources Advisory Western Addition etc. reference	\$1,500	\$1,500	\$1,500	0.00%
<b>Administration Costs</b>	\$356,520	\$354,729	\$366,626	2.83%
<b>Board</b>				
58 Board Travel Regular Meetings Includes mileage to meetings \$.47 per km regular meetings ( actual 15494km estimation of 10500 km per meeting)	\$13,117	\$13,117	\$15,000	14.36%
59 Board Committee Meetings Includes mileage to meetings \$.47 per km, plus a per diem for Board Executive (\$150.00 Board Chair, & \$100.00 for the other members of the Executive) Also includes an estimate of mileage for extra committee meetings or other meetings were a Rep. from the NLLS Board is required.	\$24,000	\$24,708	\$21,000	-12.50%
60 Board Special Events Long Service awards for staff and board per policy, Staff events	\$2,500	\$5,500	\$3,600	44.00%
61 Board Conference/Education Board Chair and 3 Executive members to attend the Jasper Conference	\$8,500	\$9,115	\$9,200	8.24%
62 Other Board Related Expenses Meals, board meetings, executive meetings, hospitality etc.	\$4,350	\$4,550	\$6,000	37.93%
<b>Board Costs</b>	\$52,467	\$56,990	\$54,800	4.45%
63 <b>Amortization of Capital Assets</b> Amortization of fixed assets over life span	\$0.00	\$111,840	\$0	
<b>TOTAL EXPENSES</b>	\$2,756,556	\$2,728,267	\$2,807,302	1.84%

NORTHERN LIGHTS LIBRARY SYSTEM  
2015 Operating Budget

(with 2014 budget & projected yearend comparative)

	Approved 2014 Budget	Projected 2014 Yearend	Proposed 2015 Budget	% Increase Decrease over 2014 Budget
<b>Revenue</b>				
64 Municipal Levies	\$974,235	\$1,012,857	\$1,012,857	3.96%
Refer to Appendix A				
65 Library Board Levies	\$521,569	\$551,138	\$551,138	5.67%
Refer to Appendix A				
66 Provincial Operating Grant	\$719,739	\$737,795	\$737,795	2.51%
Refer to Appendix A				
67 Provincial Rural Services Grant	\$258,058	\$258,058	\$258,058	0.00%
Refer To Appendix C offset line 30				
68 Provincial Establishment Grant	\$0	\$0	\$0	
Do not anticipate any new members				
69 Travel Grants	\$3,000	\$3,000	\$5,000	66.67%
Reimbursement for travel, accommodations and meals to attend required meetings TAL, TRAC, PLSB	\$0	\$2,441	\$0	0.00%
70 Federal / Provincial Wage Subsidies	\$0	\$0	\$0	
Unknown whether we will receive any funds				
71 Sales Office Services	\$2,400	\$2,880	\$2,880	20.00%
Rental Income Point of Presence				
72 Service Revenues and Administration Fees	\$1,500	\$1,500	\$1,500	0.00%
Administration fees for extra services provided				
73 Sales Misc.	\$5,000	\$8,000	\$8,000	60.00%
Barcodes, Cards, Photo Copies etc.				
74 Office Supplies Resale	\$190,000	\$106,000	\$100,000	-47.37%
Reimbursement by libraries for the purchase of furniture and office supplies etc. offset by line 29	\$1,200	\$1,950	\$2,000	66.67%
75 Sales Library Programming Summer/Winter	\$0	\$0	\$0	
SRP supply sales above the \$75.00 free product				
76 Non Resident Fees	\$5,850	\$18,000	\$12,000	105.13%
St. Paul Education First Nations students, Cold Lake and Lac La biche for non residents of First Nations and Metis Settlement				
77 Interest Revenue	\$16,500	\$15,000	\$16,500	0.00%
Interest earned on monies in a no risk portfolio at prime minus 2%				
78 Annual Conference	\$12,000	\$16,000	\$16,000	33.33%
NLLS Conference 100 people @\$130.00 plus sponsorship				
79 Library Enhancement Program	\$0	\$0	\$0	
80 CAP	\$0	\$0	\$0	
81 Revenue from Outlets Garrison / Myram	\$39,156	\$36,005	\$36,458	-6.89%
Offset for expenses line 31 & 32				
82 APLEN	\$0	\$0	\$0	
83 Amortization of Deferred Contribution	\$0	\$0	\$0	
84 Sales SRP Provincial Program	\$0	\$0	\$0	
85 C.I.P. Grant	\$0	\$0	\$0	
<b>Revenue Totals</b>	<b>\$2,750,207</b>	<b>\$2,770,624</b>	<b>\$2,760,186</b>	<b>0.36%</b>
<b>86 Residuals - Collection Development</b>	<b>\$44,000</b>	<b>\$38,000</b>	<b>\$38,000</b>	<b>-13.64%</b>

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NORTHERN LIGHTS LIBRARY SYSTEM  
2015 Operating Budget

(with 2014 budget & projected yearend comparative)

	Approved 2014	Projected 2014 Yearend	Proposed 2015 Budget	% Increase Decrease over 2014 Budget
***TOTAL OPERATING FUNDS***	\$2,794,207	\$2,808,624	\$2,798,186	0.14%
***TOTAL EXPENSES***	\$2,756,555	\$2,728,267	\$2,796,802	1.46%
****OPERATING BALANCE****	\$37,651	\$80,357	\$1,385	
Other:				
87 Establishment Costs	\$0	\$0	\$0	
88 Gain/loss on sale	\$0	\$0	\$0	
89 Capital Reserves	\$66,400	\$66,400	\$61,250	-7.76%
See Itemized Capital Budget				
Other Costs				
BALANCE	(\$28,749)	\$13,957	(\$59,865)	
Municipalities/Board of Record Population 47350			2014 Budget 3.99%	
Municipalities Population 113040		\$10.14 per Capita	\$ 18,372	
Library Board Population 113040		\$5.07 Per Capita	\$ 21,975	
Total Increase in Levies		\$5.07 Per Capita	\$ 21,975	
Net Profit/Loss			\$ 2,456	
Recommend to add this additional surplus to Capital Reserves				

## Appendix 2 for 7.6.: Approved 2015 Budget

### Myrnam Outlet 2015 Operating Budget

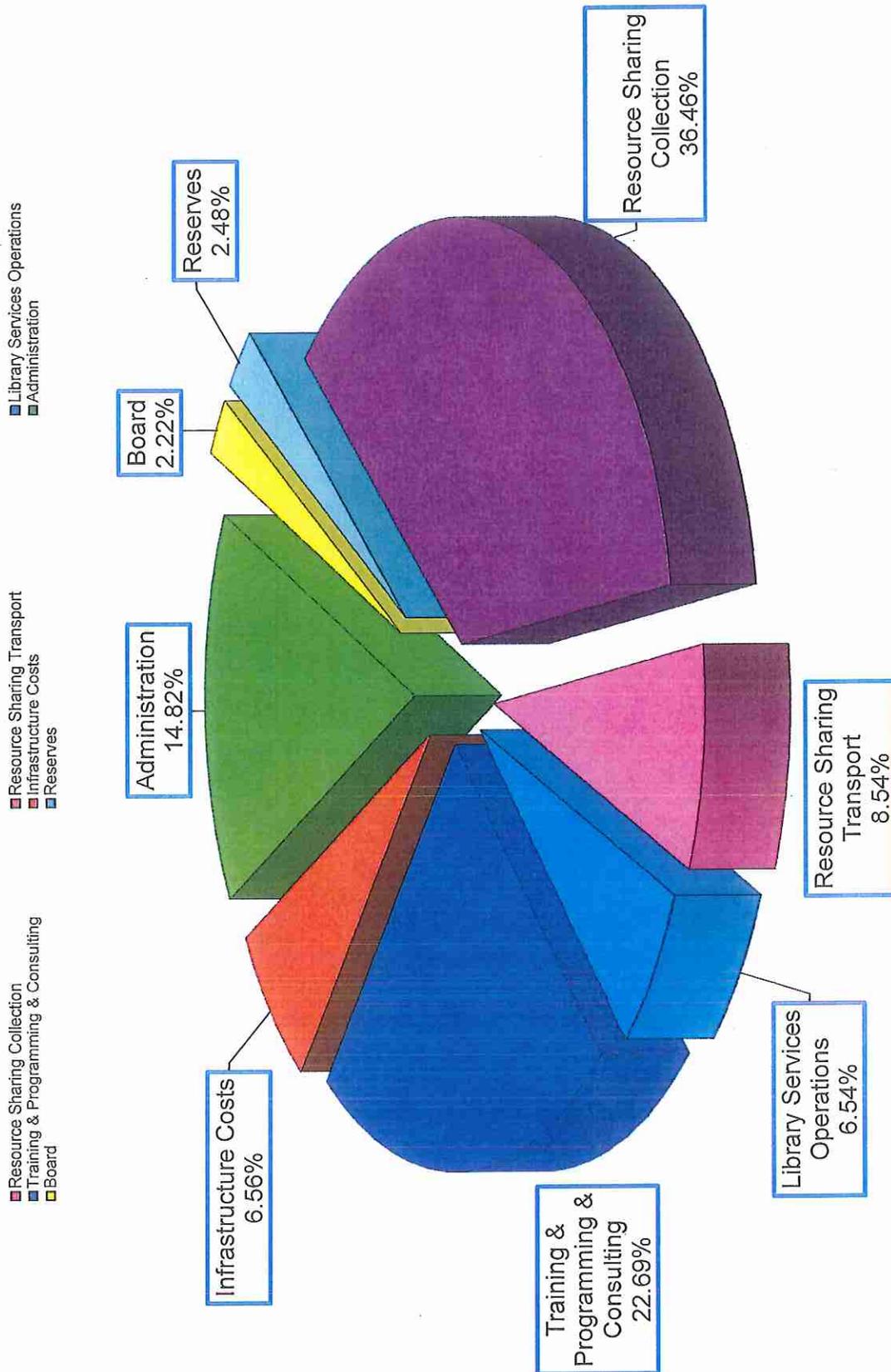
Revenue	2014 Budget	2014 Projected Actual	2015 Budget	
Provincial Rural Services Grant :				
1 Village Of Myrnam	\$ 1,973	\$ 1,973	\$ 1,973	
2 County Of Two Hills	\$ 5,741	\$ 5,741	\$ 5,741	
3 Village of Myrnam Operating Costs	\$ -	\$ -	\$ -	
4 Total Rural Service Grant	\$ 7,714	\$ 7,714	\$ 7,714	
5 Memberships	\$ 430	\$ 430	\$ 650	
6 Transfer from Reserves	\$ 8,837	\$ 8,837	\$ 9,070	
7 Total Revenue	\$ 16,981	\$ 16,981	\$ 17,434	Note: Refers to line 81 of NLLS Budget
<b>Expenses</b>				
8 Salaries Librarian , SRP	\$ 11,600	\$ 11,600	\$ 12,000	
9 Benefits EI, CPP & WCB	\$ 840	\$ 840	\$ 850	
10 NLLS Consulting Fees	\$ 1,968	\$ 1,968	\$ 1,968	Note: Transfer to line 72 from 32 (NLLS Revenue)
11 NLLS Travel	\$ 416	\$ 416	\$ 416	Note: Transfer to line 66 from 32 (NLLS Revenue)
12 Supplies SRP & Office	\$ 717	\$ 717	\$ 760	Note: Transfer to lines 71 &75 from (NLLS Revenue)
13 Outreach Program	\$ 1,440	\$ 1,440	\$ 1,440	
	\$ -	\$ -	\$ -	
14 Total Expenses	\$ 16,981	\$ 16,981	\$ 17,434	
15 Net Income/Loss	\$ -	\$ (0)	\$ (0)	

## Appendix 2 for 7.6.: Approved 2015 Budget

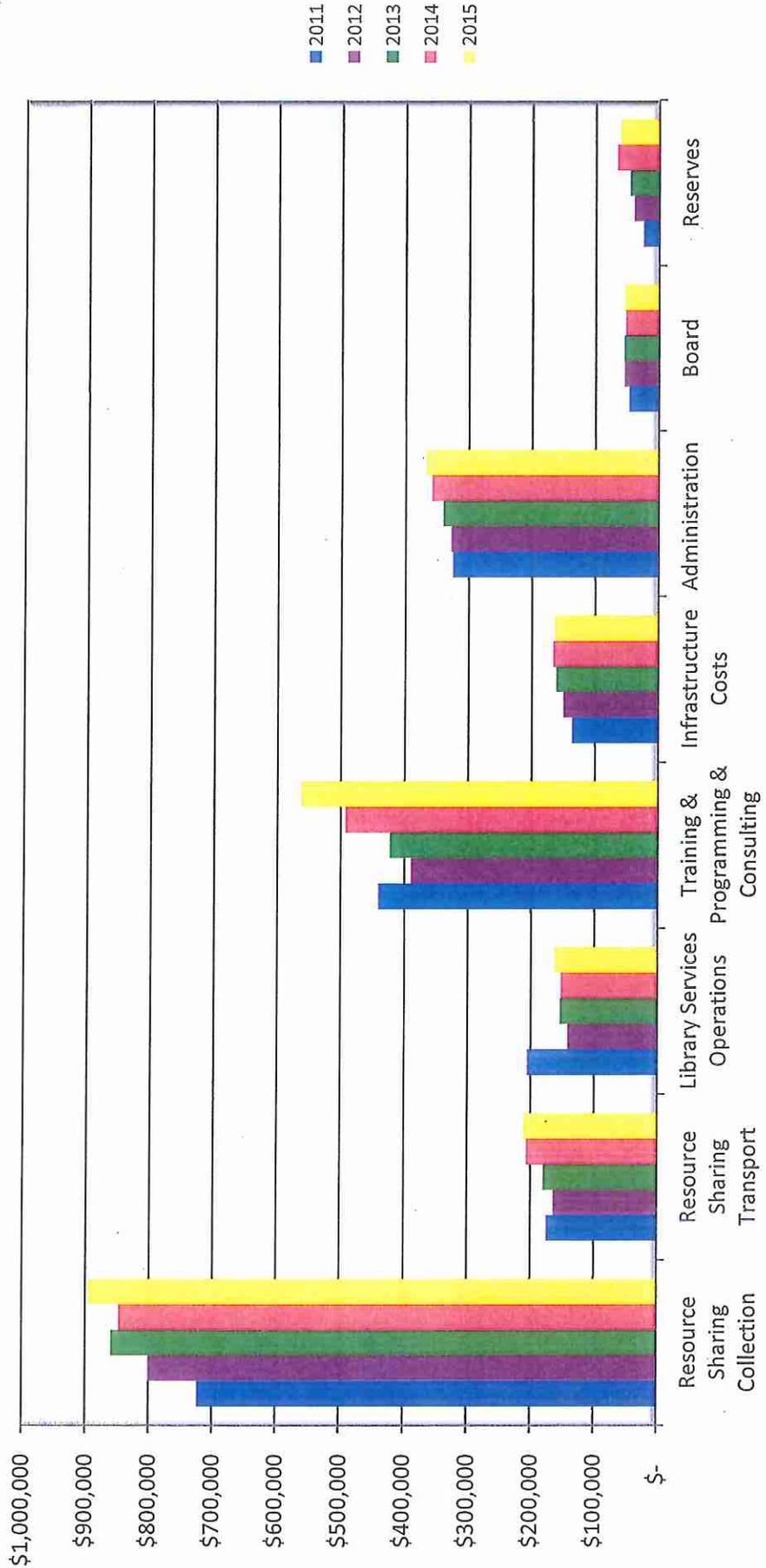
### EDMONTON GARRISON OUTLET 2015 OPERATING BUDGET

Revenue	2014 Budget	2014 Projected Actual	2015 Budget	
Provincial Rural Services Grant :				
1 Funds to be Disbursed Edmonton Garrison	\$ 22,175	\$ 17,023	\$ 17,023	
2 Provincial Services Grant		\$ -		
3 Total Revenue	\$ 22,175	\$ 17,023	\$ 17,023	Note: Refers to line 81 of NLLS Budget
<b>Expenses</b>				
4 NLLS Consulting Fees 4 visits	\$ 1,176	\$ 1,176	\$ 1,176	Note: Transfer to line 72 from 31 (NLLS Revenue)
5 NLLS Travel 4 visits	\$ 825	\$ 825	\$ 825	Note: Transfer to line 69 from 31 (NLLS Revenue)
6 Funds Disbursed to Edmonton Garrison	\$ 20,174	\$ 17,023	\$ 17,023	
7 Total Expenses	\$ 22,175	\$ 19,024	\$ 19,024	
8 Edmonton Garrison Payment	\$ (2,001)	\$ (2,001)	\$ (2,001)	Note: Refers to line 81 of NLLS Budget
9 Edmonton Garrison Payment Received	\$ 2,001	\$ 2,001	\$ 2,001	
10 Net Income/Loss	\$ -	\$ -	\$ -	

2015 Operating Expenditures Budget



## Comparative of NLLS Services 2011 -2015



# Appendix 2 for 7.6.: Approved 2015 Budget

**NORTHERN LIGHTS LIBRARY SYSTEM**  
**2014 Capital Budget**  
 Including 2014 - 2021 Budget Estimates

	2013	2014	2014	2015	2016	2017	2018	2019	2020	2021
	Actual	Budget	Projected Actual	Budget						
<b>Revenues:</b>										
Capital Reserves	\$ 45,250	\$ 66,400	\$ 66,400	\$ 61,250	\$ 75,350	\$ 81,350	\$ 96,350	\$ 103,350	\$ 110,350	\$ 109,250
Sale of Assets	\$ -	\$ 12,000	\$ 12,000	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ 12,000	\$ 6,000	\$ -
Transfer of Funds	\$ 188,135									
Transfer of Excess revenue		\$ -	\$ 81,000							
<b>Total Revenues</b>	<b>\$ 233,385</b>	<b>\$ 78,400</b>	<b>\$ 159,400</b>	<b>\$ 67,250</b>	<b>\$ 75,350</b>	<b>\$ 87,350</b>	<b>\$ 96,350</b>	<b>\$ 115,350</b>	<b>\$ 116,350</b>	<b>\$ 109,250</b>
<b>Expenses:</b>										
Vehicle	\$ -	\$ 70,000	\$ 45,000	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ 70,000	\$ 35,000	\$ -
Computer & Computer Software	\$ 17,773	\$ 33,500	\$ 33,500	\$ 27,900	\$ 9,600	\$ 48,500	\$ 27,900	\$ 9,600	\$ 33,500	\$ 42,900
Furniture	\$ -	\$ 1,000	\$ 3,150	\$ 7,497	\$ 4,000	\$ 1,000	\$ 1,000	\$ 4,000	\$ 1,000	\$ 1,000
Building Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Building	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Parking Lot	\$ -	\$ -	\$ 81,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 17,773</b>	<b>\$ 104,500</b>	<b>\$ 162,650</b>	<b>\$ 70,397</b>	<b>\$ 13,600</b>	<b>\$ 84,500</b>	<b>\$ 28,900</b>	<b>\$ 83,600</b>	<b>\$ 69,500</b>	<b>\$ 43,900</b>
<b>Total Reserves</b>	<b>\$ 386,864</b>	<b>\$ 372,764</b>	<b>\$ 395,614</b>	<b>\$ 369,617</b>	<b>\$ 431,367</b>	<b>\$ 434,217</b>	<b>\$ 501,667</b>	<b>\$ 533,417</b>	<b>\$ 580,267</b>	<b>\$ 645,617</b>

# Appendix 2 for 7.6.: Approved 2015 Budget

NORTHERN LIGHTS LIBRARY SYSTEM  
**2015 Capital Budget**  
 Including 2014 - 2021 Itemized Budget Estimates

	Total Budget Expenses	To Reserves	Sale Of Assets	Capital Reserves Transfer	Balance of Capital Reserve
<b>VEHICLE</b>					
2014	\$ 70,000	\$ 28,000	\$ 12,000		\$ 55,478
<b>2015</b>	<b>\$ 35,000</b>	<b>\$ 30,000</b>	<b>\$ 6,000</b>	<b>\$ (1,000)</b>	<b>\$ 55,478</b>
2016	\$ -	\$ 32,000	\$ -		\$ 87,478
2017	\$ 35,000	\$ 34,000	\$ 6,000		\$ 92,478
2018	\$ -	\$ 36,000	\$ -		\$ 128,478
2019	\$ 70,000	\$ 38,000	\$ 12,000		\$ 108,478
2020	\$ 35,000	\$ 40,000	\$ 6,000		\$ 119,478
2021	\$ -	\$ 40,000			\$ 201,478
<b>COMPUTER</b>					
2014	33,500	17,250			\$ 45,273
2015	27,900	19,250		\$ (1,000)	\$ 35,623
2016	9,600	21,250			\$ 47,273
2017	48,500	23,250			\$ 22,023
2018	27,900	25,250			\$ 19,373
2019	9,600	27,250			\$ 37,023
2020	33,500	29,250			\$ 32,773
2021	42,900	30,250			\$ 8,473
<b>FURNITURE</b>					
2014	\$ 1,000	\$ 2,000			\$ 7,441
<b>2015</b>	<b>\$ 7,497</b>	<b>\$ 2,000</b>		<b>\$ 2,000.00</b>	<b>\$ 3,944</b>
2016	3,500	2,000			\$ 2,444
2017	1,000	2,000			\$ 3,444
2018	1,000	2,000			\$ 4,444
2019	4,000	2,000			\$ 2,444
2020	1,000	2,000			\$ 3,444
2021	1,000	2,000			\$ 5,444
<b>BUILDING</b>					
2014	\$ -	\$ -			\$ 46,797
<b>2015</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ 46,797</b>
2016	\$ -	\$ -			\$ 46,797
2017	\$ -	\$ -			\$ 46,797
2018	\$ -	\$ 9,000			\$ 55,797
2019	\$ -	\$ 10,000			\$ 65,797
2020	\$ -	\$ 11,000			\$ 76,797
2021	\$ -	\$ 15,000			\$ 103,797
<b>BUILDING EQUIPMENT</b>					
2014	\$ -	\$ 19,150	\$ -		\$ 217,776
<b>2015</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>		<b>\$ 227,776</b>
2016	\$ -	\$ 12,000	\$ -		\$ 239,776
2017	\$ -	\$ 14,000			\$ 253,776
2018	\$ -	\$ 16,000			\$ 269,776
2019	\$ -	\$ 18,000			\$ 287,776
2020	\$ -	\$ 20,000			\$ 307,776
2021	\$ -	\$ 22,000			\$ 351,776
<b>PARKING LOT</b>					
2014	\$ 81,000	\$ -		\$ 81,000	\$ -
<b>2015</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>
2016	\$ -	\$ 8,100			\$ 8,100
2017	\$ -	\$ 8,100			\$ 16,200
2018	\$ -	\$ 8,100			\$ 24,300
2019	\$ -	\$ 8,100			\$ 32,400
2020	\$ -	\$ 8,100			\$ 40,500
2021	\$ -	\$ 8,100			\$ 48,600

## Appendix 2 for 7.6.: Approved 2015 Budget

### COMBINED RESERVES

2014	\$	185,500	\$	66,400	\$	12,000	\$	81,000	\$	372,765
2015	\$	70,397	\$	61,250	\$	6,000	\$	-	\$	369,618
2016	\$	13,100	\$	75,350	\$	-	\$	-	\$	431,868
2017	\$	84,500	\$	81,350	\$	6,000	\$	-	\$	434,718
2018	\$	28,900	\$	96,350	\$	-	\$	-	\$	502,168
2019	\$	83,600	\$	103,350	\$	12,000	\$	-	\$	533,918
2020	\$	69,500	\$	110,350	\$	6,000	\$	-	\$	580,768
2021	\$	43,900	\$	109,250	\$	-	\$	-	\$	670,968

## Appendix 2 for 7.6.: Approved 2015 Budget

NORTHERN LIGHTS LIBRARY SYSTEM  
CAPITAL BUDGET SUMMARY  
Including 2014 - 2021 Budget Estimates

### 2014 Capital Budget

Vehicles: Replace 2008 Ford Econo Van and 2009 Uplander at an estimated cost \$70,000.00  
Sell or trade 2008 Ford Van and 2009 Uplander van at an estimated value of \$12,000.00  
Set aside a reserve of \$28,000.00 for future purchase (replacement) of vehicles.

Computer & Computer Software: Replace Server's (3) and (2) Fortigate 3-10B's at an estimated cost of \$33,500.00  
Set aside a reserve of \$12,250 for future computer and computer software upgrades.  
Set aside a reserve of \$5,000.00 for future Fortigate 3-10B's devices

Furniture & Equipment Purchase office furniture & equipment for \$1,000.00  
Set aside a reserve of \$2,000.00 for future upgrades

Building: No reserves set aside

Building Equipment: Set aside a reserve of \$20,500.00 for future upgrades

### 2015 Capital Budget

Vehicles: Replace 2009 Uplander at an estimated cost \$35,000.00  
Sell or trade 2009 Uplander van at an estimated value of \$6,000.00  
Set aside a reserve of \$29,000.00 for future purchase (replacement) of vehicles.

Computer & Computer Software: Replace computers, laptops, server (1), and upgrade software at an estimated cost of \$27,900.00 purchased in 2012.  
Set aside a reserve of \$13,250 for future computer and computer software upgrades.  
Set aside a reserve of \$5,000.00 for future Fortigate 3-10B's devices

Furniture & Equipment Purchase office furniture & equipment for \$7,497  
Set aside a reserve of \$4,000.00 for future upgrades

Building: No reserves set aside

Building Equipment: Set aside a reserve of \$10,000.00 for future upgrades

## Appendix 2 for 7.6.: Approved 2015 Budget

### 2016 Capital Budget

**Vehicles:** Set aside a reserve of \$32,000.00 for future purchase (replacement) of vehicles.

**Computer & Computer Software:** Replace Computers/Laptops and upgrade software at an estimated cost of \$9,600.00, purchased in 2013  
Set aside a reserve of \$16,250 for future computer and computer software upgrades.  
Set aside a reserve of \$5,000.00 for future Fortigate 3-10B's devices

**Furniture & Equipment** Purchase office furniture & equipment for \$4,000.00  
Set aside a reserve of \$2,000.00 for future upgrades

**Building:** No reserves set aside

**Building Equipment:** Set aside a reserve of \$12,000.00 for future upgrades

**Parking Lot:** Set aside a reserve of \$8,100.00 for future upgrades

### 2017 Capital Budget

**Vehicles:** Replace 2012 Delivery Van purchased in 2012 at an estimated cost of \$35,000.00  
Sell or trade 2012 van at an estimated value of \$6,000.00  
Set aside a reserve of \$34,000.00 for future purchase (replacement) of vehicles.

**Computer & Computer Software:** Replace 2014 Server's (3) and (2) Fortigate 3-10B's and Video Conferencing Equipment from 2013 at an estimated cost of \$48,500.00.  
Set aside a reserve of \$18,250 for future computer and computer software upgrades.  
Set aside a reserve of \$5,000.00 for future Fortigate 3-10B's devices

**Furniture & Equipment** Purchase office furniture & equipment for \$1,000.00  
Set aside a reserve of \$2,000.00 for future upgrades

**Building:** No reserves set aside

**Building Equipment:** Set aside a reserve of \$13,000.00 for future upgrades

**Parking Lot:** Set aside a reserve of \$8,100.00 for future upgrades

## Appendix 2 for 7.6.: Approved 2015 Budget

### 2018 Capital Budget

Vehicles:	Set aside a reserve of \$36,000.00 for future purchase (replacement) of vehicles.
Computer & Computer Software:	Replace Computers/Laptops, Server and upgrade software at an estimated cost of \$27,900.00. purchased in 2013 Set aside a reserve of \$10,250 for future computer and computer software upgrades. Set aside a reserve of \$5,000.00 for future Fortigate 3-10B's devices
Furniture & Equipment	Purchase office furniture & equipment for \$1,000.00 Set aside a reserve of \$2,000.00 for future upgrades
Building:	Set aside a reserve of \$9,000.00 for future upgrades
Building Equipment:	Set aside a reserve of \$16,000.00 for future upgrades
Parking Lot:	Set aside a reserve of \$8,100.00 for future upgrades

### 2019 Capital Budget

Vehicles:	Replace Cargo Van and Uplander purchased in 2014 at an estimated cost of \$70,000.00 Sell or trade 2014 vans at an estimated value of \$12,000.00 Set aside a reserve of \$38,000.00 for future purchase (replacement) of vehicles.
Computer & Computer Software:	Replace Computers/Laptops and upgrade software at an estimated cost of \$9,600.00. purchased in 2016. Set aside a reserve of \$22,500 for future computer and computer software upgrades. Set aside a reserve of \$5,000.00 for future Fortigate 3-10B's devices
Furniture & Equipment	Purchase office furniture & equipment for \$4,000.00 Set aside a reserve of \$2,000.00 for future upgrades
Building:	Set aside a reserve of \$10,000.00 for future upgrades
Building Equipment:	Set aside a reserve of \$18,000.00 for future upgrades
Parking Lot:	Set aside a reserve of \$8,100.00 for future upgrades

## Appendix 2 for 7.6.: Approved 2015 Budget

### 2020 Capital Budget

**Vehicles:** Replace Cargo Van and Uplander purchased in 2014 at an estimated cost of \$70,000.00  
Sell or trade 2014 vans at an estimated value of \$12,000.00  
Set aside a reserve of \$38,000.00 for future purchase (replacement) of vehicles.

**Computer & Computer Software:** Replace Computers/Laptops and upgrade software at an estimated cost of \$9,600.00, purchased in 2016.  
Set aside a reserve of \$22,500 for future computer and computer software upgrades.  
Set aside a reserve of \$5,000.00 for future Fortigate 3-10B's devices

**Furniture & Equipment** Purchase office furniture & equipment for \$4,000.00  
Set aside a reserve of \$2,000.00 for future upgrades

**Building:** Set aside a reserve of \$10,000.00 for future upgrades

**Building Equipment:** Set aside a reserve of \$18,000.00 for future upgrades

**Parking Lot:** Set aside a reserve of \$8,100.00 for future upgrades

### 2021 Capital Budget

**Vehicles:** Replace Cargo Van and Uplander purchased in 2014 at an estimated cost of \$70,000.00  
Sell or trade 2014 vans at an estimated value of \$12,000.00  
Set aside a reserve of \$38,000.00 for future purchase (replacement) of vehicles.

**Computer & Computer Software:** Replace Computers/Laptops and upgrade software at an estimated cost of \$9,600.00, purchased in 2016.  
Set aside a reserve of \$22,500 for future computer and computer software upgrades.  
Set aside a reserve of \$5,000.00 for future Fortigate 3-10B's devices

**Furniture & Equipment** Purchase office furniture & equipment for \$4,000.00  
Set aside a reserve of \$2,000.00 for future upgrades

**Building:** Set aside a reserve of \$10,000.00 for future upgrades

**Building Equipment:** Set aside a reserve of \$18,000.00 for future upgrades

**Parking Lot:** Set aside a reserve of \$8,100.00 for future upgrades

<b>NORTHERN LIGHTS LIBRARY SYSTEM</b>					
<b>2015 Budgeted Levy per Capita</b>					
			<b>REVENUE</b>		
<b>MUNICIPAL LEVIES</b>	<b>POP. (2010)</b>		<b>LEVY</b>	<b>MUNICIPAL</b>	<b>BOARD</b>
Athabasca	2734	Municipal	\$5.07	\$13,861.38	
		Library Board	\$5.07		\$13,861.38
Athabasca, County of	7592	Municipal	\$5.07	\$38,491.44	
		Library Board	\$5.07		\$38,491.44
Beaver County	5676	Municipal	\$10.14	\$57,554.64	
Bon Accord	1534	Municipal	\$5.07	\$7,777.38	
		Library Board	\$5.07		\$7,777.38
Bondiss, S.V. of	131	Municipal	\$10.14	\$1,328.34	
Bonnyville	6470	Municipal	\$5.07	\$32,802.90	
		Library Board	\$5.07		\$32,802.90
Bonnyville, M.D. of	9047	Municipal	\$5.07	\$45,868.29	
		Library Board	\$5.07		\$45,868.29
Boyle	918	Municipal	\$5.07	\$4,654.26	
		Library Board	\$5.07		\$4,654.26
Bruderheim	1215	Municipal	\$5.07	\$6,160.05	
		Library Board	\$5.07		\$6,160.05
Chauvin	321	Municipal	\$5.07	\$1,627.47	
		Library Board	\$5.07		\$1,627.47
Cold Lake	13924	Municipal	\$5.07	\$70,594.68	
		Library Board	\$5.07		\$70,594.68
Edgerton	393	Municipal	\$5.07	\$1,992.51	
		Library Board	\$5.07		\$1,992.51
Elk Point	1512	Municipal	\$5.07	\$7,665.84	
		Library Board	\$5.07		\$7,665.84
Gibbons	2848	Municipal	\$5.07	\$14,439.36	
		Library Board	\$5.07		\$14,439.36
Holden	398	Municipal	\$5.07	\$2,017.86	
		Library Board	\$5.07		\$2,017.86
Innisfree	233	Municipal	\$5.07	\$1,181.31	
		Library Board	\$5.07		\$1,181.31
Irma	444	Municipal	\$5.07	\$2,251.08	
		Library Board	\$5.07		\$2,251.08
Kitscoty	847	Municipal	\$5.07	\$4,294.29	
		Library Board	\$5.07		\$4,294.29
Island Lake, S.V. of	351	Municipal	\$10.14	\$3,559.14	
Lac La Biche County	9123	Municipal	\$5.07	\$46,253.61	
		Library Board	\$5.07		\$46,253.61
Lamont County	3925	Municipal	\$5.07	\$19,899.75	
		Library Board	\$5.07		\$19,899.75
Mannville	761	Municipal	\$5.07	\$3,858.27	
		Library Board	\$5.07		\$3,858.27
Marwayne	569	Municipal	\$5.07	\$2,884.83	
		Library Board	\$5.07		\$2,884.83
Mewatha Beach, S.V. of	167	Municipal	\$10.14	\$1,693.38	
Minburn, County of	3319	Municipal	\$10.14	\$33,654.66	
Minburn, Village of	65	Municipal	\$10.14	\$659.10	
Morinville	7636	Municipal	\$5.07	\$38,714.52	
		Library Board	\$5.07		\$38,714.52
Mundare	823	Municipal	\$5.07	\$4,172.61	
		Library Board	\$5.07		\$4,172.61
Myrnam	362	Municipal	\$10.14	\$3,670.68	
Paradise Valley	183	Municipal	\$5.07	\$927.81	
		Library Board	\$5.07		\$927.81
Pelican Narrows, S.V. of	141	Municipal	\$10.14	\$1,429.74	
Redwater	2192	Municipal	\$5.07	\$11,113.44	
		Library Board	\$5.07		\$11,113.44
Ryley	458	Municipal	\$5.07	\$2,322.06	
		Library Board	\$5.07		\$2,322.06

<b>NORTHERN LIGHTS LIBRARY SYSTEM</b>					
<b>2015 Budgeted Levy per Capita</b>					
			<b>REVENUE</b>		
<b>MUNICIPAL LEVIES</b>	<b>POP. (2010)</b>		<b>LEVY</b>	<b>MUNICIPAL</b>	<b>BOARD</b>
St. Paul	5632	Municipal	\$5.07	\$28,554.24	
		Library Board	\$5.07		\$28,554.24
St. Paul, County of	5925	Municipal	\$5.07	\$30,039.75	
		Library Board	\$5.07		\$30,039.75
Smoky Lake	1010	Municipal	\$5.07	\$5,120.70	
		Library Board	\$5.07		\$5,120.70
Smoky Lake County	2716	Municipal	\$10.14	\$27,540.24	
Sturgeon County	19165	Municipal	\$10.14	\$194,333.10	
Sunset Beach, S.V. of	88	Municipal	\$10.14	\$892.32	
Thorhild, County of	3547	Municipal	\$5.07	\$17,983.29	
		Library Board	\$5.07		\$17,983.29
Tofield	1876	Municipal	\$5.07	\$9,511.32	
		Library Board	\$5.07		\$9,511.32
Two Hills	1232	Municipal	\$5.07	\$6,246.24	
		Library Board	\$5.07		\$6,246.24
Two Hills, County of include Derwent	2926	Municipal	\$10.14	\$29,669.64	
Vegreville	5834	Municipal	\$5.07	\$29,578.38	
		Library Board	\$5.07		\$29,578.38
Vermilion	4472	Municipal	\$5.07	\$22,673.04	
		Library Board	\$5.07		\$22,673.04
Vermilion, County of	7900	Municipal	\$10.14	\$80,106.00	
Vilna	274	Municipal	\$5.07	\$1,389.18	
		Library Board	\$5.07		\$1,389.18
Viking	1085	Municipal	\$5.07	\$5,500.95	
		Library Board	\$5.07		\$5,500.95
Wainwright	5775	Municipal	\$5.07	\$29,279.25	
		Library Board	\$5.07		\$29,279.25
Wainwright, M.D. of	4113	Municipal	\$10.14	\$41,705.82	
Waskatenau	278	Municipal	\$5.07	\$1,409.46	
		Library Board	\$5.07		\$1,409.46
Whispering Hills S.V. of	125	Municipal	\$10.14	\$1,267.50	
S.V. Island Lake South	105	Municipal	\$10.14	\$1,064.70	
	<b>160,390</b>			<b>\$1,053,241.80</b>	<b>\$573,112.80</b>
<b>Total Population Based Revenue:</b>					
<b>SUMMARY</b>					
Municipal Levies	\$1,053,241.80				
Library Board Levies	\$573,112.80				
Provincial Operating Grant	\$737,794.00				
Provincial Rural Grant	\$258,057.50				
	<b>\$2,622,206.10</b>				

## Appendix 2 for 7.6.: Approved 2015 Budget

<b>NORTHERN LIGHTS LIBRARY SYSTEM</b>					
<b>2015 BUDGET</b>					
<b>Cost increase per member over 2014</b>					
	POP. (2010)		LEVY	REVENUE	
				MUNICIPAL	BOARD
Athabasca	2734	Municipal	\$0.1944	\$531.49	
		Library Board	\$0.1944		\$531.49
Athabasca, County of	7592	Municipal	\$0.1944	\$1,475.88	
		Library Board	\$0.1944		\$1,475.88
Beaver County	5676	Municipal	\$0.3888	\$2,206.83	
Bon Accord	1534	Municipal	\$0.1944	\$298.21	
		Library Board	\$0.1944		\$298.21
Bondiss, S.V. of	131	Municipal	\$0.3888	\$50.93	
Bonnyville	6470	Municipal	\$0.1944	\$1,257.77	
		Library Board	\$0.1944		\$1,257.77
Bonnyville, M.D. of	9047	Municipal	\$0.1944	\$1,758.74	
		Library Board	\$0.1944		\$1,758.74
Boyle	918	Municipal	\$0.1944	\$178.46	
		Library Board	\$0.1944		\$178.46
Bruderheim	1215	Municipal	\$0.1944	\$236.20	
		Library Board	\$0.1944		\$236.20
Chauvin	321	Municipal	\$0.1944	\$62.40	
		Library Board	\$0.1944		\$62.40
Cold Lake	13924	Municipal	\$0.1944	\$2,706.83	
		Library Board	\$0.1944		\$2,706.83
Edgerton	393	Municipal	\$0.1944	\$76.40	
		Library Board	\$0.1944		\$76.40
Elk Point	1512	Municipal	\$0.1944	\$293.93	
		Library Board	\$0.1944		\$293.93
Gibbons	2848	Municipal	\$0.1944	\$553.65	
		Library Board	\$0.1944		\$553.65
Holden	398	Municipal	\$0.1944	\$77.37	
		Library Board	\$0.1944		\$77.37
Innisfree	233	Municipal	\$0.1944	\$45.30	
		Library Board	\$0.1944		\$45.30
Irma	444	Municipal	\$0.1944	\$86.31	
		Library Board	\$0.1944		\$86.31
Kitscoty	847	Municipal	\$0.1944	\$164.66	
		Library Board	\$0.1944		\$164.66
Island Lake, S.V. of	351	Municipal	\$0.3888	\$136.47	
Lac La Biche County	9123	Municipal	\$0.1944	\$1,773.51	
		Library Board	\$0.1944		\$1,773.51
Lamont County	3925	Municipal	\$0.1944	\$763.02	
		Library Board	\$0.1944		\$763.02
Mannville	761	Municipal	\$0.1944	\$147.94	
		Library Board	\$0.1944		\$147.94
Marwayne	569	Municipal	\$0.1944	\$110.61	
		Library Board	\$0.1944		\$110.61
Mewatha Beach, S.V. of	167	Municipal	\$0.3888	\$64.93	
Minburn, County of	3319	Municipal	\$0.3888	\$1,290.43	
Minburn, Village of	65	Municipal	\$0.3888	\$25.27	
Morinville	7636	Municipal	\$0.1944	\$1,484.44	
		Library Board	\$0.1944		\$1,484.44
Mundare	823	Municipal	\$0.1944	\$159.99	
		Library Board	\$0.1944		\$159.99
Myrnam	362	Municipal	\$0.3888	\$140.75	
Paradise Valley	183	Municipal	\$0.1944	\$35.58	
		Library Board	\$0.1944		\$35.58
Pelican Narrows, S.V. of	141	Municipal	\$0.3888	\$54.82	
Redwater	2192	Municipal	\$0.1944	\$426.12	
		Library Board	\$0.1944		\$426.12



# Appendix 2 for 7.6.: Approved 2015 Budget

## NORTHERN LIGHTS LIBRARY SYSTEM

## Appendix B

2015 Book Allotment @\$2.15			
MUNICIPAL LEVIES	POPULATION (2010)	FUNDS @ \$2.15	APPLICATIONS
Athabasca	2,734	\$5,878.10	
Athabasca, County of	7,592	\$16,322.80	Athabasca
			Boyle
			Grassland
			Rochester
			Wandering River
Beaver County	5,676	\$12,203.40	Holden
			Ryley
			Tofield
			Viking
Bon Accord	1,534	\$3,298.10	
Bonnyville	6,470	\$13,910.50	
Bonnyville, M.D. of	9,047	\$19,451.05	Bonnyville
			Cold Lake
Boyle	918	\$1,973.70	
Bondiss, S.V. of	131	\$281.65	Boyle
Bruderheim	1,215	\$2,612.25	
Chauvin	321	\$690.15	
Cold Lake	13,924	\$29,936.60	
Edgerton	393	\$844.95	
Elk Point	1,512	\$3,250.80	
Gibbons	2,848	\$6,123.20	
Holden	398	\$855.70	
Innisfree	233	\$500.95	
Irma	444	\$954.60	
Kitscoty	847	\$1,821.05	
Island Lake, S.V. of	351	\$754.65	Athabasca
Lac La Biche County	9,123	\$19,614.45	Lac La Biche
Lamont County	3,925	\$8,438.75	Mundare
			Bruderhiem
Mannville	761	\$1,636.15	
Marwayne	569	\$1,223.35	
Mewatha Beach, S.V. of	167	\$359.05	Boyle
Minburn, County of	3,319	\$7,135.85	Mannville
			Innisfree
			Vegreville
Minburn Village of	65	\$139.75	Mannville
Morinville	7,636	\$16,417.40	
Mundare	823	\$1,769.45	
Myrnam	362	\$778.30	
Paradise Valley	183	\$393.45	
Pelican Narrows, S.V. of	141	\$303.15	Bonnyville
Redwater	2,192	\$4,712.80	
Ryley	458	\$984.70	
St. Paul	5,632	\$12,108.80	
St. Paul, County of	5,925	\$12,738.75	Ashmont
			Mallaig
Smoky Lake	1,010	\$2,171.50	
Smoky Lake, County of	2,716	\$5,839.40	Smoky Lake
			Waskatenau
			Vilna
Sturgeon County	19,165	\$41,204.75	Edmonton Garrison
			Gibbons
			Morinville
			Bon Accord
			Redwater

# Appendix 2 for 7.6.: Approved 2015 Budget

**NORTHERN LIGHTS LIBRARY SYSTEM**

**Appendix B**

<b>2015 Book Allotment @\$2.15</b>			
<b>MUNICIPAL LEVIES</b>	<b>POPULATION (2010)</b>	<b>FUNDS @ \$2.15</b>	<b>APPLICATIONS</b>
Sunset Beach, S.V. of	88	\$189.20	Athabasca
Thorhild, County of	3,547	\$7,626.05	Thorhild
			Newbrook
			Radway
Tofield	1,876	\$4,033.40	
Two Hills	1,232	\$2,648.80	
Two Hills, County of	2,926	\$6,290.90	Myrnam
			Two Hills
Vegreville	5,834	\$12,543.10	
Vermilion	4,472	\$9,614.80	
Vermilion River, County of	7,900	\$16,985.00	Marwayne
			Paradise Valley
			Vermilion
			Kitscoty
Viking	1,085	\$2,332.75	
Vilna	274	\$589.10	
Wainwright	5,775	\$12,416.25	
Wainwright, M.D. of	4,113	\$8,842.95	Wainwright
			Irma
			Edgerton
			Chauvin
Waskatenau	278	\$597.70	
Whispering Hills	125	\$268.75	Athabasca
S.V. of Island Lake South	105	\$225.75	Athabasca
	<b>160,390</b>	<b>\$344,838.50</b>	

NORTHERN LIGHTS LIBRARY SYSTEM		BOARD OF RECORD DISBURSEMENTS @ \$5.45			
2015 Board of Record Disbursements					
MUNICIPALITY	POPULATION	LIBRARIES	ALLOTMENT	OPERATING	
				Members	Non Members
Beaver County	5,676	Holden	\$2,440.68	\$7,186.84	Includes Bruce
		Ryley	\$2,440.68	\$5,936.84	
		Tofield	\$4,881.36	\$11,873.68	
		Viking	\$2,440.68	\$5,936.84	
Bondiss, S.V. of	131	Boyle	\$281.65	\$713.95	
Island Lake, S.V. of	351	Athabasca	\$754.65	\$1,912.95	
Mewatha Beach, S.V. of	167	Boyle	\$359.05	\$910.15	
Minburn, County of	3,319	Mannville	\$2,568.91	\$6,512.75	
		Innisfree	\$713.59	\$1,809.40	
		Vegreville	\$3,853.35	\$9,766.40	
Minburn Village of	65	Mannville	\$139.75	\$354.25	
Myrnam	362	Myrnam	\$778.30	\$1,972.90	
Pelican Narrows, S.V. of	141	Bonnyville	\$303.15	\$768.45	
Smoky Lake, County of	2,716	Smoky Lake	\$2,919.70	\$7,401.10	
		Vilna	\$1,459.85	\$3,700.55	
		Waskatenau	\$1,459.85	\$3,700.55	
Sturgeon County	19,165	Bon Accord	\$6,539.15	\$16,227.83	
		Edm. Garrison	\$7,982.15	\$20,174.49	
		Gibbons	\$7,139.15	\$17,821.57	
		Morinville	\$12,940.15	\$33,823.53	
		Redwater	\$6,604.15	\$16,401.83	
Sunset Beach, S.V. of	88	Athabasca	\$189.20	\$479.60	
Two Hills, County of	2,926	Two Hills	\$4,026.18	\$10,205.89	
		Myrnam	\$2,264.72	\$5,740.81	
		Vermillion	\$6,794.00	\$17,222.00	
Vermilion River, County of	7,900	Paradise Valley	\$3,397.00	\$8,611.00	
		Marwayne	\$3,397.00	\$8,611.00	
		Kitscoty	\$3,397.00	\$8,611.00	
		Wainwright	\$4,155.95	\$11,205.20	
Wainwright, M.D. of	4,113	Edgerton	\$1,238.40	\$3,362.65	
		Irma	\$1,945.75	\$4,485.35	
		Chauvin	\$1,502.85	\$3,362.65	
		Athabasca	\$268.75	\$681.25	
S.V. of Island lake South	105	Athabasca	\$225.75	\$572.25	
<b>TOTALS</b>	<b>47,350</b>		<b>\$ 101,802.50</b>	<b>\$ 258,057.50</b>	

Total operating funds sent to Board of Record libraries **\$258,057.50**  
 Operating funds may change per library due to funding formula given to NLLS by the municipality.

## ACRONYMS

ACSI	Alternative Converged Solutions Inc.
APLAC	Alberta Public Library Administrators Council
APLDC	Alberta Public Library Directors Council
APLEN	Alberta Public Library Electronic Network
CAP	Community Access Program
CED	Customer Edge Device
CIP	Community Initiatives Program
FTE	Full Time Equivalent
HQ	Headquarters (NLLS)
ILL	Inter Library Loans
NLLS	Northern Lights Library System
SRP	Summer Reading Program
TAL	The Alberta Library
TRAC	The Regional Automation Consortium



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.7. 2014 ALLOCATION OF RECREATIONAL FACILITIES GRANTS FOR COMMUNITY HALLS

#20141001001

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

#### **Background**

---

The proposed breakdown for the allocation of the 2014 Recreational Facilities Grants is attached. The grant amounts are the same as they have been in the past.

#### **Recommendation**

---

Motion to approve the 2014 Recreational Facilities Grant Allocations.

#### **Additional Information**

---

**Originated By :** pcorbiere

## Appendix 1 for 7.7.: List of Community Organizations - Recreational Facilities Grant

### 2014 Recreational Facilities Grant

Ashmont Legion	\$2,400	
Ashmont Seniors Club	\$2,400	
Boscombe Community Hall	\$4,600	
Cork Hall Association	\$2,400	
Ferguson Flats Association	\$2,400	
Frog Lake Community Club	\$2,400	
Haying in the 30's	\$2,400	
Heinsburg Community Club	\$4,600	
Lac Sante Family Rec. Society	\$1,500	
Mallaig & District Museum	\$2,400	
Mallaig & District Seniors	\$4,600	
Mallaig Chamber of Commerce	\$2,400	
Mallaig Legion	\$4,600	
McRae Recreation Centre	\$2,400	
St. Lina Senior Dew Drop Inn Club	\$2,400	
St. Vincent Recreation Centre	\$2,400	
Sugden Community Centre	\$2,400	
Camp Whitney Society	\$2,400	
		<b>\$51,100</b>
Ashmont Ag Society	\$4,000	
Elk Point Ag Society - A.G. Ross Arena	\$12,500	
Elk Point Ag Society-Riding Arena	\$3,000	
Lac Bellevue Rec. & Ag. Society	\$4,500	
Mallaig & District Ag Society	\$14,500	
St. Lina Ag Society	\$3,000	
St. Paul and District Ag Society	\$10,000	
Stoney Lake Community Association	\$7,300	
		<b>\$58,800</b>
		<b>\$109,900</b>



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
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## Issue Summary Report

**7.8. BYLAW NO. 2014-33 - AMEND LUB - REZONE N 1/2 SW  
29-56-10-W4**

**#20141105003**

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

### **Background**

---

At the October Public Works Meeting, Council discussed a proposed rezoning for 10 acres in N 1/2 SW 29-56-10-W4, which falls within the Lac Sante Area Structure Plan. Bylaw No. 2014-33 is now being presented to Council to amend Land Use Bylaw No. 2013-50 as it relates to rezoning 10 acres in N 1/2 SW 29-56-10-W4 from Agricultural to Country Residential One (CR1).

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to section 230 of the M.G.A. The adjacent landowners will be notified of the proposed rezoning.

The applicant is also required to hold a public consultation prior to the public hearing being held.

### **Recommendation**

---

Motion to give first reading to Bylaw No. 2014-33, as it relates to rezoning N 1/2 SW 29-56-10-W4 from Agricultural to Country Residential One (CR1).

### **Additional Information**

---

**Originated By :** pcorbiere

Appendix 1 for 7.8.: Rezoning Application

COUNTY OF ST. PAUL REZONING APPLICATION

Name of Applicant: Darrell Granger and Deborah Granger Email: debbieg@cruzinternet.com

Mailing Address: #138, 26500 Hwy 44, Sturgeon County, Alberta T8R 0J3

Telephone (Home): 780-939-3160 (Business): 780-991-9891 (Fax): 780-939-6705

Registered Owner (if not applicant):

Mailing Address:

Telephone (Home): (Business): (Fax):

1. LEGAL DESCRIPTION OF LAND TO BE REZONED:

- a) All / part of the N 1/2 SW 1/4 29 section 56 township 10 range W4M
b) Being all / parts of Lot Block Registered Plan
c) Total area of the above parcel of land to be rezoned is 77.32 10 acres 29.363 4.05 (hectares)

2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw 2013-50: Agricultural
b) Desired Zoning as per the Land Use Bylaw 2013-50: Country Residential One
c) Proposed use as per the Land Use Bylaw 2013-50: Country Residential One
d) Is the proposed use a permitted or discretionary use: discretionary; (s) single lot country residential development permitted
e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? Yes; Lac Santa Area Structure Plan ASP - Rural Conservation to Residential Conservation
f) Information in support of the rezoning: Land Use Bylaw 8.2 Agricultural (A) District; (4) Regulations; (c) maximum lot size for vacant land not to exceed 20 acre and (e)(i) minimum required yard setback. The proposed rezoning meets the Land Use Bylaw requirements.

Owner wishes to create a Country residential lot 4.05 ha in size. In order to do this, a Land Use Bylaw amendment and a Lac Santa Area Structure Plan amendment is required.

# Appendix 1 for 7.8.: Rezoning Application

### 3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes \_\_\_\_\_ No X

If "yes", the adjoining municipality is \_\_\_\_\_

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes \_\_\_\_\_ No X

If "yes" the highway is No. \_\_\_\_\_

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch? Yes \_\_\_\_\_ No X

If "yes", state its name \_\_\_\_\_

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes X No \_\_\_\_\_

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes \_\_\_\_\_ No X

i) Is the sour gas facility active, abandoned, or currently being reclaimed? \_\_\_\_\_

g) Is there an abandoned oil or gas well or pipeline on the property? Yes \_\_\_\_\_ No X

\*For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes \_\_\_\_\_ No X

ii) Does the proposed parcel contain a slope greater than 15% Yes \_\_\_\_\_ No X

### 4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) mixed

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)  
Cultivated with tree stands

### 5. WATER SERVICES:

a) Existing Source of Water: No water supply on site

b) Proposed water source (if not rezoning parcel in its entirety).

Proposed water supply to new lots by a licensed (surface)water distribution system;

Proposed water supply to new lots by cistern and hauling;

Proposed water supply to new lots by individual water wells.

## Appendix 1 for 7.8.: Rezoning Application

**6. SEWER SERVICES:**

- a) Existing sewage disposal: Not applicable
- b) Proposed sewage disposal: future purchaser to comply with present regulations

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

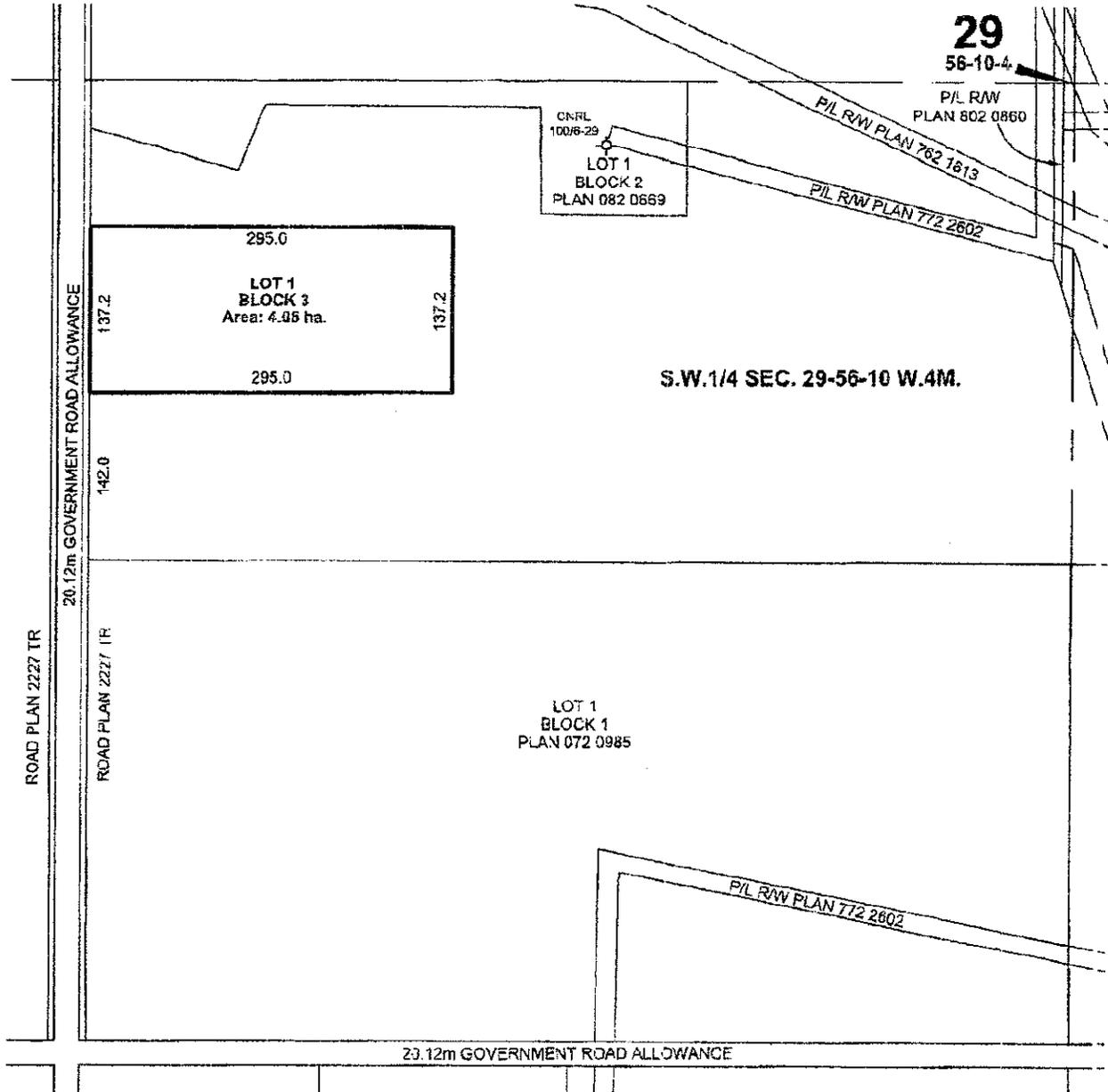
*The personal information provided will be used to process the Subdivision Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If*

Appendix 1 for 7.8 : Rezoning Application

PAGE 1 OF 2

# TENTATIVE PLAN

## SHOWING PROPOSED SUBDIVISION WITHIN S.W.1/4 Sec.29 Twp.56 Rge.10 W.4M. COUNTY OF ST. PAUL NO. 19



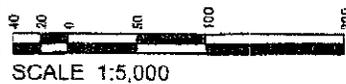
**LEGEND:**

Portions referred to shown as: .....

Distances are in metres and decimals thereof.



Plan Prepared by:  
Explore Surveys Inc.  
Edmonton, Alberta  
Toll Free 1-866-936-1605  
Fax No. 780-800-1927



REV. NO.	DESCRIPTION	DATE
0	PLAN ISSUED	August 20, 2014

Job X107714

Rev.

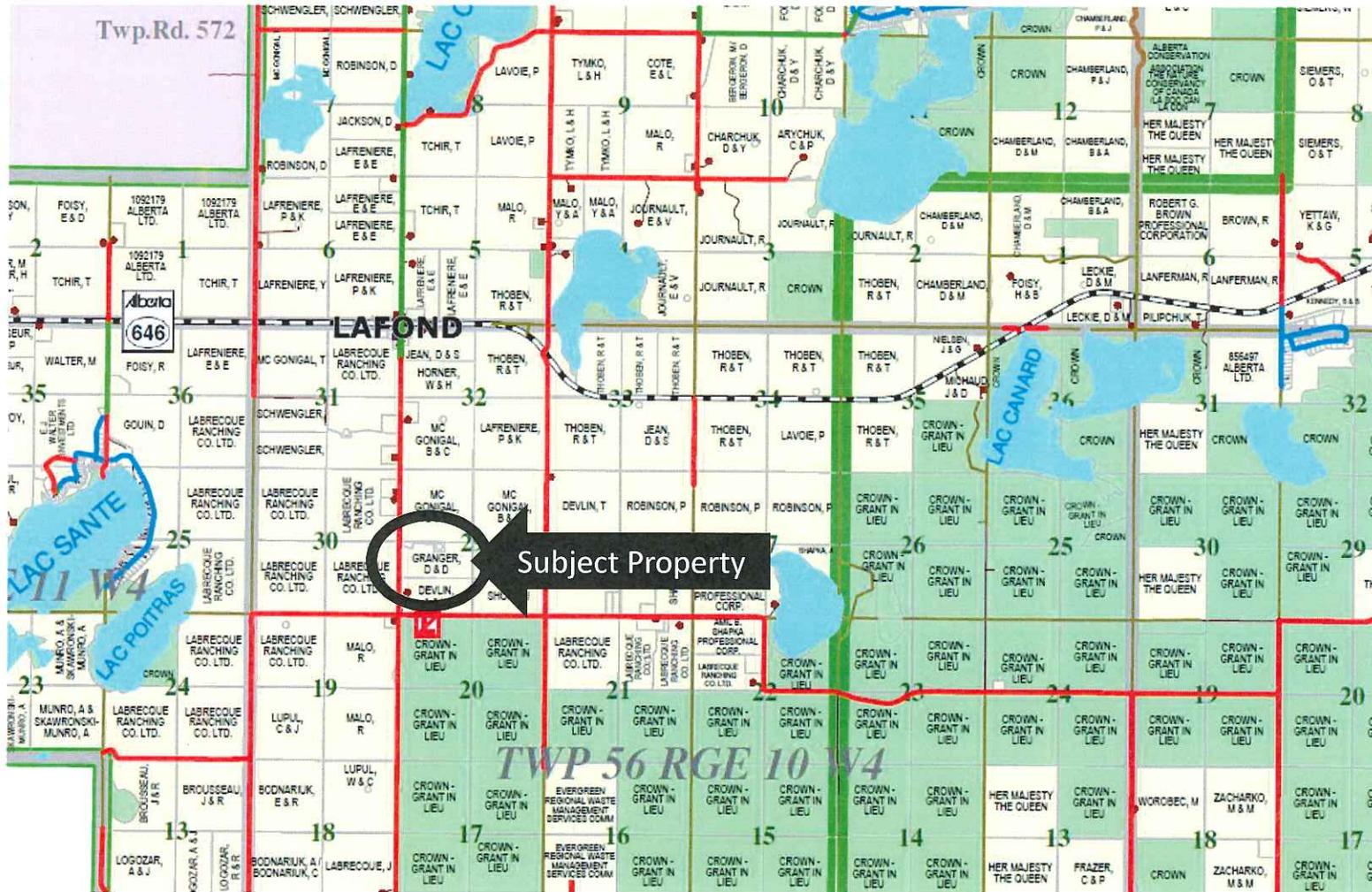
SURVEYED BY: N/A

CALCD BY: M.R.

DRAWN BY: T.F.

# Appendix 1 for 7.8.: Rezoning Application

## General Location Map



COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2014-33

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

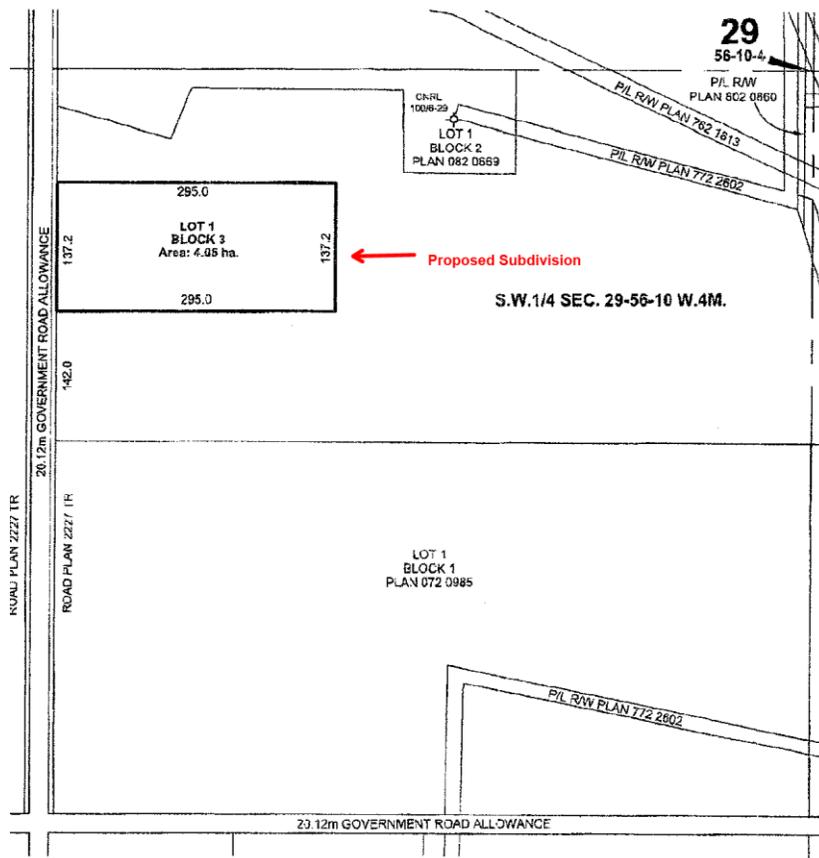
**WHEREAS**, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

**NOW, THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:

FROM: Agricultural to Country Residential One (CR1)

FOR: Part N ½ SW 29-56-10-W4



Read a first time in Council this 10<sup>th</sup> day of November, A.D. 2014.

Advertised the day of , A.D. 2014, and the day , A.D. 2014 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2014.

Read a third time and duly passed in Council this day of , A.D. 2014.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



## Issue Summary Report

### 7.9. ROAD CANCELLATION - PLAN 3114NY IN SW 18-57-7-W4

#20141104004

Meeting : November 10, 2014

Meeting Date : 2014/11/10 10:00

#### Background

---

Road Plan 3114NY located in SW 18-57-7-W4 is being presented to Council for cancellation as a new road was built but the old road plan was never cancelled. Only a portion of the road needs to be cancelled, however it is easiest to cancel the entire road plan and re-register a new one. The area to be cancelled is highlighted in pink. The new road to be re-registered is highlighted in yellow.

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

#### Recommendation

---

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

WHEREAS, the County of St. Paul will register the new survey road plan.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 3114NY in SW 18-57-7-W4 containing 1.815 hectares (4.49 acres) more or less, excepting thereout all mines and minerals.

#### Additional Information

---

Originated By : pcorbiere



County of St. Paul No. 19

November 10, 2014

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

**WHEREAS**, Council has determined that the lands hereafter described by the existing road plan are no longer required for the travelling public due to the existence of an alternate route,

**WHEREAS** the County of St. Paul No. 19 will register the new survey road plan.

**THEREFORE**, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

***All that portion of Road Plan 3114NY in SW 18-57-7-W4 containing 1.815 hectares (4.49 acres) more or less***

**Excepting thereout all mines and minerals**

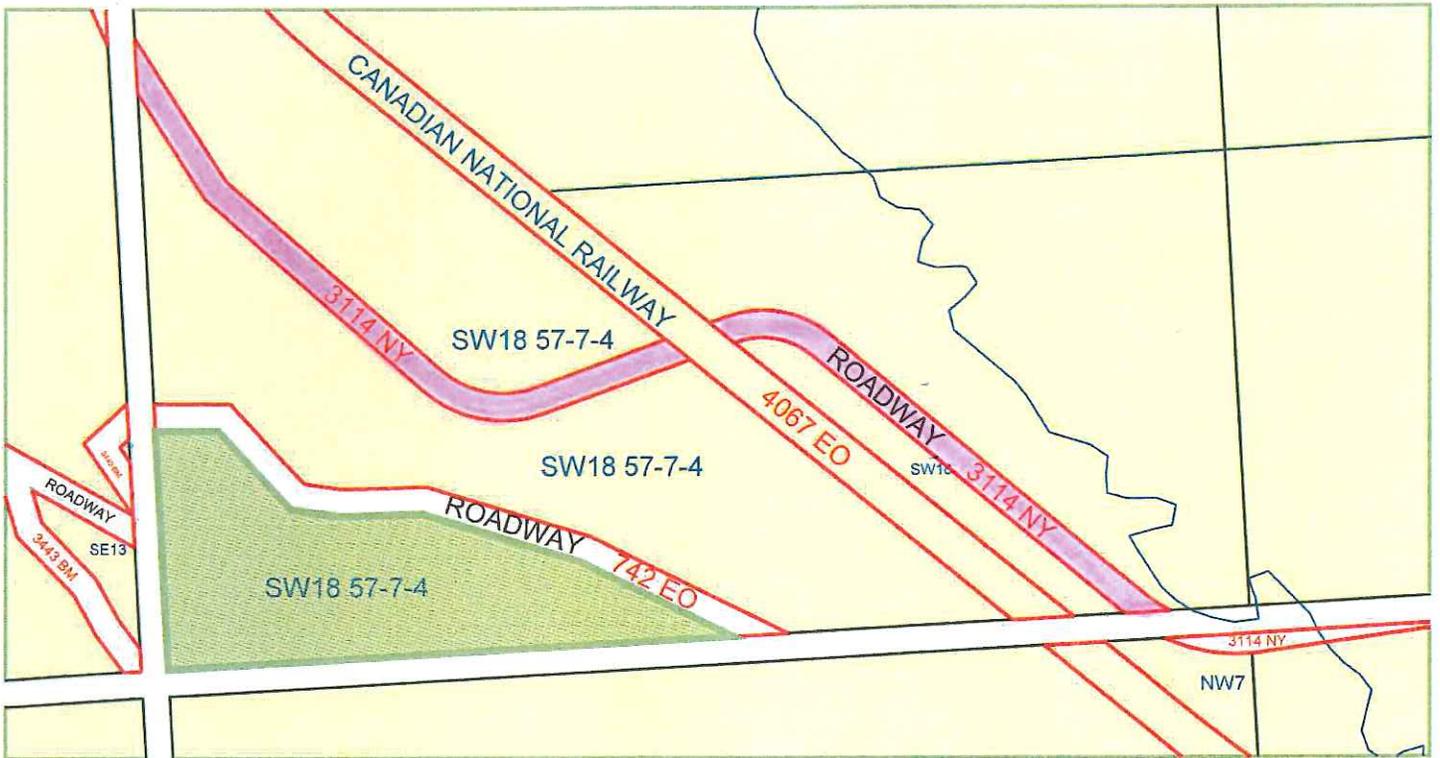
Cancelled portions shall be consolidated with respective titles.

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

\_\_\_\_\_  
REEVE

APPROVED THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 201\_\_.

\_\_\_\_\_  
MINISTER OF TRANSPORTATION



## ROAD PLAN 3114NY

02:13PM Monday October 20, 2014







*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.10. ACP GRANT - EAST CENTRAL ALBERTA INVESTMENT ATTRACTION PROJECT - STAGE 2

#20141104006

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

#### **Background**

---

The North East Alberta Information HUB is requesting the County to partner with the Village of Rosemary on their ACP Grant Application for Stage 2 of the East Central Alberta Investment Attraction Project. The project includes a GIS Scoping Study, New Marketing features for the Eastern Alberta Trade Corridor Website, Social Media and Search Engine Optimization Strategy and Intermunicipal Collections Systems Testing and Support. A copy of the grant application is attached.

#### **Recommendation**

---

Motion to support the Alberta Community Partnership Grant with the Village of Rosemary for GIS Scoping Study, New Marketing features for the EATC Website, Social Media and Search Engine Optimization Strategy and Intermunicipal Collections Systems Testing and Support, and further that the Village or Rosemary will be the managing partner for this grant application.

#### **Additional Information**

---

**Originated By :** pcorbiere

The personal information you are providing on this form is being collected to support the administration of the Alberta Community Partnership and is authorized under section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The personal information will be managed in accordance with the privacy provisions of the FOIP Act. If you have any questions concerning the collection of this information, please contact the Grant Program Delivery Unit at 780-427-2225, or email at [acp.grants@gov.ab.ca](mailto:acp.grants@gov.ab.ca), or by writing to the Director, Grant Program Delivery, 17th Floor, Commerce Place, 10155-102nd Street, Edmonton, Alberta T5J 4L4.

**INSTRUCTIONS:** This form is for applicants to the Alberta Community Partnership (ACP) program. Applicants will be required to provide different information depending on which grant component they intend to apply for and the form is designed to streamline the application process by removing fields that are irrelevant to each specific ACP component. Applicants should first familiarize themselves with the ACP guidelines, [available here](#). Electronic or paper copies can be submitted, but only electronic users will benefit from the streamlined process as well as some automatically calculated and populated fields.

**Applicant Information**

Office Use Only	
Municipal Code	File Number

Legal Name of Entity: Village of Rosemary

Legal Status: Incorporated

Contact Name: Mark Baxter

Mailing Address: Box 128 Rosemary, AB, T0J 2W0

Email: outlook@outlookmarketresearch.com Phone Number: +1 (204) 229-8190

**Grant Component Information**

Select one funding component for your project. Refer to the ACP guidelines for eligibility details.

**Regional Collaboration**

- Intermunicipal Collaboration
- Metropolitan Funding
- Viability Review Support

**Capacity Building**

- Mediation and Cooperative Processes
- Municipal Internship
- Strategic Initiatives

**Timeline Information**

Project Start Date: \_\_\_\_\_ or  Project will commence upon receipt of ACP funding

Project Completion: Mar 31, 2016

**Partners**

If the project will be undertaken as a partnership, use the space below to list all participating municipalities. Applicants to the **Intermunicipal Collaboration** component must partner with one or more municipalities. Applicants to the **Mediation and Cooperative Processes** component will enter this information on subsequent pages.

Village of Rosemary, and the County of St. Paul (See attachment for full list of 78 municipalities that will benefit from the project.)

I certify, as the managing partner, that all participating municipalities have passed resolutions supporting participation in the project. (Only applies to applicants to the Intermunicipal Collaboration and Municipal Internship components or for projects that involve two or more municipalities.)

**Intermunicipal Collaboration**

1. Project Title: East Central Alberta Investment Attraction Project - Stage 2

2. Identify the resulting new or enhanced regional municipal service (e.g., recreation services, emergency management services).

Municipal Economic Development Services

3. Describe the project **activities**, **scope**, and expected **tangible results**. Applicants may attach additional information as required.

1. GEOGRAPHIC INFORMATION SYSTEM (GIS) SCOPING STUDY (more info attached)

Scope: Find economies of scale for our data/mapping/web platforms by researching GIS applications for all 79 communities

Activities: Background Research; Municipal Consultations; Implementation Plan

Results: Discover the most cost effective way to ensure that communities have the data they need in a format that makes it easy for municipal planners and site selectors to use.

2. NEW MARKETING FEATURES -EATC WEBSITE (more info attached)

Scope: Acquire data relevant to investment decisions and integrate it into all existing marketing tool

Activities: Statistical Data Purchase; Data Integration Into Website; Data Integration Into Marketing Tools

Results: Integration of up-to-date, investment related data for site-selectors to evaluate the assets in EATC municipalities.

3. SOCIAL MEDIA AND SEARCH ENGINE OPTIMIZATION STRATEGY (more info attached)

Scope: Discover the best way to use social media and SEO to increase interest in the municipalities of Eastern Alberta

Activities: Social Media Strategy; Search Engine Optimization Strategy

Results: Identify best methods for social media and SEO use on the EATC website, thereby more effectively promoting the Corridor to site selectors and potential investors

4. INTERMUNICIPAL COLLECTIONS SYSTEMS TESTING AND SUPPORT(more info attached)

Scope: Monitor, test, evaluate and support the large scale intermunicipal economic development data collections systems

Activities: Testing Data Collection/Storage/Mapping Systems; Updating Community Data; Training Communities on Systems

Results: Ongoing testing and support of existing systems will be integral to expanding the initiative for the purpose of offering enhanced collaborative economic development services for all the member municipalities

4. Describe how benefits will be shared among the participating municipalities in the region.

The EATC Initiative, which is managed by three Regional Economic Development Alliances (REDA), is designed to collaboratively deliver enhanced economic development services to 78 municipalities in Eastern AB. The three REDAs by virtue of their organizational set up and mandate, must assist all its members on issues that include positioning the region for future growth, encouraging investment, labour force development and municipal collaboration. Therefore the results of the Investment Attraction Initiative will be shared with all municipal members, and the investment attraction tools that are developed will be made available to all municipal members through the 3 REDAs. The project will leverage the assets and will of the municipalities of the region to collaboratively attract investment to Eastern Alberta that will benefit all of our communities. It should be noted that many of our smaller villages and towns would have no access to this type of data collection methods, mapping systems, and marketing tools without their memberships in the REDAs, and their collaboration in the EATC Initiative. This project truly represents the best of what is possible through municipal collaboration - the ability of small municipalities to reach far beyond their borders to collectively achieve economic development objectives that they could not accomplish on their own.

5. Select all outcomes that are intended to be realized by funding this project.

Enhanced regional municipal service delivery

Enhanced municipal capacity

Strengthened intermunicipal relations

Greater municipal viability/sustainability

Enhanced regional municipal governance

Maintenance of safe, healthy, vibrant communities

**Intermunicipal Collaboration - Budget**

Refer to ACP guidelines for information on eligible expenses.

6. Are you applying for multiple years of funding for this project?  Yes  No

If "Yes", please complete a budget for all applicable program years. If "No," please list all project costs under 2014/15.

\*Please note: the grant funding maximum is \$350,000 per project per year.

7.	Capital Asset?	Expenses (A-H)	2014/15 Column 1	2015/16 Column 2	2016/17 Column 3
A	Yes <input type="checkbox"/>	Geographic Information System Study	\$96,000		
B	Yes <input type="checkbox"/>	New Marketing Features-EATC Website	\$84,000		
C	Yes <input type="checkbox"/>	Social Media/SEO Strategy	\$68,000		
D	Yes <input type="checkbox"/>	Data Systems Testing & Support	\$72,000		
E	Yes <input type="checkbox"/>	Project Management	\$30,000		
F	Yes <input type="checkbox"/>				
G	Yes <input type="checkbox"/>				
H	Yes <input type="checkbox"/>				
I	Total Costs (Sum of Lines A to H):		350,000		
J	Total Ineligible Costs (refer to Schedule 1 of ACP Guidelines):				
K	Other Grant Program Funding:				
L	Municipal Contribution for Eligible Costs:				
M	Portion of Eligible Project Costs to be Funded from ACP (line I, less lines J, K, L):		350,000		
N	Total Project Cost (Row I, Columns 1, 2, & 3):		<b>\$350,000</b>		
O	Total ACP Funding (Row M, Columns 1, 2, & 3):		<b>\$350,000</b>		

8. If the project involves a capital asset(s), who will own the resulting capital asset(s)?

**Application Certification**

Don Gibb

Mayor

Printed Name

Title

Sep 26, 2014

Signature

Date

Chief Administrative Officer or Duly-Authorized Signing Officer

I certify that the information contained in this application is correct, that all Alberta Community Partnership program funds will be used in accordance with the Alberta Community Partnership program guidelines and that the grant will be applied in the year(s) and manner described above should this application be accepted by the Minister.

**Submission**

Submit the grant application via mail, fax or email. Applicants opting to submit by email may make their submission from this page using the button below or save a working copy for future submission. Applicants opting to submit by either mail or fax should use the print button below.

**Use only one method of submission.**

**Complete all ACP component application details before submitting the form.**

**Mailing Address:**

Municipal Affairs  
Grants and Education Property Tax  
Grant Program Delivery Unit  
17th Floor, 10155-102 street  
Edmonton, AB T5J 4L4

**Fax:**

780-422-9133

**Email:**

acp.grants@gov.ab.ca

Submit by Email

Print a Copy to Mail or Fax

Save a Working Copy

Reset All Fields

**Useful Resources**

Program Office	Contact Phone	Contact Email
Grants and Education Property Tax Branch Municipal Affairs	780-427-2225 (dial toll-free 310-0000)	acp.grants@gov.ab.ca

Resource	Website Address
Alberta Community Partnership guidelines and application form	<a href="http://municipalaffairs.alberta.ca/albertacommunitypartnership.cfm">http://municipalaffairs.alberta.ca/albertacommunitypartnership.cfm</a>
Municipal Internship	<a href="http://www.municipalaffairs.alberta.ca/ms/internship/">http://www.municipalaffairs.alberta.ca/ms/internship/</a>
Collaborative Governance Initiative	<a href="http://www.municipalaffairs.alberta.ca/MDRS_collaboration.cfm">http://www.municipalaffairs.alberta.ca/MDRS_collaboration.cfm</a>
Mediation Services for Municipalities	<a href="http://www.municipalaffairs.alberta.ca/MDRS_mediation.cfm">http://www.municipalaffairs.alberta.ca/MDRS_mediation.cfm</a>
Municipal Grants Web Portal	<a href="http://www.municipalaffairs.alberta.ca/municipalgrants.cfm">http://www.municipalaffairs.alberta.ca/municipalgrants.cfm</a>



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

**7.11. GRAVEL PIT - N 1/2 SE 8-57-6-W4**

**#20141104007**

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

### **Background**

---

At the October Public Works meeting, Council was presented with a request from a ratepayer who owns a gravel pit on the N 1/2 SE 8-57-6-W4 (79 acres). He would like the County to purchase the gravel pit. He indicated that there is approximately 300,000 yards of gravel.

### **Recommendation**

---

Motion to deny the request to purchase the gravel pit on N 1/2 SE 8-57-6-W4.

### **Additional Information**

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**Originated By :** pcorbiere



## Issue Summary Report

### 7.12. FRONT LOAD WASTE TRUCK

#20141105001

Meeting : November 10, 2014

Meeting Date : 2014/11/10 10:00

#### Background

---

We requested quotes for a Chassis and loader for a Front Load Truck.

Superior truck quoted \$121,860 + tax for the loader - see specs attached.

Stahl Peterbilt quoted \$156,237 + tax for a 2015 Peterbilt 320 which will include the following - see specs attached.

1. Pre delivery inspection with the Alberta government inspection.
2. Stainless hub caps and covers.
3. C-B aerials and floor mats.
4. Urea tank filled.
5. Unit delivered from Calgary to Edmonton.
6. Unit detailed for delivery

Because of the fluctuating dollar, this price is good for 5 working days.

Dennis also spoke with Calmont, which is where the County purchased the last Autocar chassis from, however they indicated that Autocar was not profitable enough or, produced enough business to warrant the ongoing investment that Calmont had to commit to, to continue being a dealer.

Dennis Bergheim will be in to discuss this with Council.

#### Recommendation

---

Council to consider approving the purchase of the truck prior to strategic planning to secure this price.

#### Additional Information

---

Originated By : dbergheim



**Stahl Peterbilt E015**  
 18020 118th Ave  
 Rob Cranston  
 Cell - 780-297-1112  
 Edmonton, Alberta Canada T5S 1C1  
 Phone: (780) 483-6666  
 Fax: (780) 484-2173  
 Email: rcranston@stahlpeterbilt.com

**County of St. Paul**  
 5015-49ave  
 St Paul, Alberta Canada T0A 3A4  
 Phone: (780) 210-0739  
 Fax:  
 Contact Email: dbergheim@county.stpaul.ab.ca  
 Prepared for: Dennis Bergheim

### Vehicle Summary

	Unit		Chassis	
Model:		Model 320	Fr Axle Load (lbs):	20000
Type:		Full Truck	Rr Axle Load (lbs)	44000
Description:		tandem	G.C.W. (lbs):	66000
	<b>Application</b>		Road Conditions:	
Intended Serv.:		Refuse/Landfill	Class A (Highway)	100
Commodity:		Refuse, Scrap	Class B (Hwy/Mtn)	0
	<b>Body</b>		Class C (Off-Hwy)	0
Type:		Hooklift	Class D (Off-Road)	0
Length (ft):		24	Maximum Grade:	6
Height (ft):		13.5	Wheelbase (in):	210
Max Laden Weight (lbs):		1000	Fr Axle to BOC (in):	0.1
	<b>Trailer</b>		Cab to Axle (in):	209.9
No. of Trailer Axles:		0	Cab to EOF (in):	319.9
Type:				
Length (ft):		0	<b>Special Req.</b>	
Height (ft):		0.0	Canadian Registry	
Kingpin Inset (in):		0		
Corner Radius (in):		0		
	<b>Restrictions</b>			
Length (ft):		40		
Width (in):		102		
Height (ft):		13.5		

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**Note: All sales are F.O.B. designated plant of manufacture.**

<b>PACCAR FINANCIAL</b>	Ask your dealer for a quote today, or visit our website @ <a href="http://www.paccarfinancial.com">www.paccarfinancial.com</a> .
	PACCAR Financial offers innovative finance and lease programs customized to meet your needs.

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Prepared by:	Rob Cranston		Version Number:	28.10



<b>Stahl Peterbilt E015</b> 18020 118th Ave Rob Cranston Cell - 780-297-1112 Edmonton, Alberta Canada T5S 1C1 Phone: (780) 483-6666 Fax: (780) 484-2173 Email: rcranston@stahlpeterbilt.com	<b>County of St. Paul</b> 5015-49ave  St Paul, Alberta Canada T0A 3A4 Phone: (780) 210-0739 Fax: Contact Email: dbergheim@county.stpaul.ab.ca Prepared for: Dennis Bergheim
--	--

	Description	Weight
<b>Base Model</b>		
	<b>Model 320</b>	15,784
	<b>Refuse, Scrap</b>	0
	<b>Refuse/Landfill</b> Truck which picks up refuse or recycled material from curbside containers in residential areas. Operation typically includes very frequent stops and starts. Unloading can be at transfer station or at landfill (may enter landfill).	0
	<b>Hooklift</b>	0
	<b>Canadian Registry</b> Required for all vehicles registered in Canada.	0
<b>Frame &amp; Equipment</b>		
	<b>10-3/4in Steel Rails 343-450in</b> 10.75x3.5x.375 Dimension, 2,136,000 RBM	333
	<b>Full Steel Inner Liner</b>	763
	<b>FEPTO Provision 4-7/8in Bumper Extension</b> Includes 1350 Series Front Drive PTO attachment provision, radiator with PTO cut-out in grille, radiator protection sleeve, and bumper extension.	45
	<b>EOF Square without Xmbr</b> For use with body builder installed crossmember.	0
	<b>Omit Rear Mudflaps and Hangers</b>	0
<b>Front Axle &amp; Equipment</b>		
	<b>Dana Spicer D2000F 20,000 lb, 3.5in Drop</b> Factory front axle alignment to improve handling & reduce tire wear. Zerk fittings on tie rod ends, king pins, & draglink ball joints for ease of maintenance & help extend service life of components. Cognis EMGARD® FE 75W-90 synthetic axle lube provides over 1% fuel economy improvement. Reduces wear & extends maintenance intervals, resulting in increased uptime. Provides improved fluid flow to protect components in extreme cold conditions & withstand the stress from high temperatures, extending component life.	0
	<b>Taper Leaf Springs, Shocks 23,000 lb</b> Standard with Heavy Resistance Shocks.	410
	<b>Power Steering Sheppard SD110 Dual</b> Glidekote splines on steering shaft extend service life of components.	40

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Description	Weight
<b>PHP10 Iron LMS Hubs-Air Disc</b>	0
<b>Bendix Severe Service Rotor</b> For Air Disc Brakes	11
<b>5in Drop IPO 3.5in, Front Axle</b>	0
<b>Dana Spicer Wide Track IPO Std, Front Axle</b> 71in KPI IPO 69in for E1202, E1322, E1462 front axles. For improved turning radius.	5
<b>Air Disc Front Brakes</b> Complies with reduced stopping distance regulations.	0
<b>Dust Shields, CAM And Air Disc Brakes, Front Axle</b>	4
<b>Rear Axle &amp; Equipment</b>	
<b>Dana Spicer DSH44 44,000 lb, High Performance 44</b> Interaxle diff lock air rocker occupies space of one gauge. 12.5 mm housing, 15.75 ring gear. Laser factory axle alignment to improve handling & reduce tire wear. Magnetic rear axle oil drain plug captures & holds any metal fragments in drive axle lube to extend service life. Parking brakes on all drive axles for optimal performance. Cognis EMGARD® FE 75W-90 synthetic axle lube provides over 1% fuel economy improvement. Reduces wear & extends maintenance intervals, resulting in increased uptime. Provides improved fluid flow to protect components in extreme cold conditions & withstand the stress from high temperatures, extending component life.	-470
<b>PHP10 Iron LMS Hubs</b> 11-1/4" bolt circle. Includes a supplier extended coverage up to 3 years / 350,000 miles for bearings & seals.	60
<b>Bendix Severe Service Rotor</b> For Air Disc Brakes	14
<b>Long Stroke Parking Brakes, Drive Axle(s)</b>	0
<b>Diff Lock Both Axles</b> (Air Rocker Switch occupies the space of one gauge)	60
<b>Separate Dash Controls, Cont Trac Full Lock</b> Dana Spicer or Meritor - Tandem or TriDrive Axles (Air Rocker Switch occupies the space of two gauges for tandem axle and three gauges for tri-drive axle)	2
<b>Lube Pump, Drive Axle(s)</b>	36
<b>SBM Valve</b> Full trucks require a spring brake modulation (SBM) system for emergency braking application. This system requires an SBM valve and a relay valve with spring brakes on the rear axles. The SBM valve allows the foot valve to operate the rear axle spring brakes if a failure exists in the rear air system.	0
<b>Anti-Lock Braking System (ABS) 4S4M</b> ABS-6. Includes air braking system.	0

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Description	Weight
<b>Synthetic Axle Lubricant All Axles</b> The conventional model product line includes Fuel Efficient Cognis EMGARD FE75W-90 which provides customers performance advantages over current synthetic lubricants with reduced gear wear and extended maintenance intervals, resulting in increased uptime. In addition, the lubricant provides improved fluid flow to protect gears in extreme cold conditions and withstand the stress from high temperatures, extending component life.	0
<b>Air Disc Rear Brakes, Tandem Drive Axle</b> Inc automatic slack adjusters.	0
<b>Ratio 5.29 Rear Axle</b>	0
<b>Peterbilt Air Trac 46,000 lb, 54in Axle Spacing</b>	0
<b>Dash Mtd Dump Switch With Indicator Light</b> For suspension	2

**Engine & Equipment**

<b>PACCAR PX-9 345@1900 GOV@2100 1150@1400</b> (2013 Emissions) Includes alum flywheel housing. Chevron Delo LE SAE 15W40 engine oil is specially formulated for new low emissions engines. Magnetic engine oil drain plug captures and holds any metal fragments in engine oil to extend service life.	0
N21320 N205 120..Standard Maximum Speed Limit [LSL]	
N21330 N207 0....Expiration Distance	
N21340 P005 120..Hard Maximum Speed Limit	
N21350 P001 64...Maximum Accelerator Pedal Vehicle Speed	
N21360 P110 0....Accelerator Lower Droop	
N21370 P059 64...Maximum Cruise Speed	
N21380 P111 0....Cruise Control Lower Droop	
N21400 N203 252..Reserve Speed Function Reset Distance	
N21410 N202 0....Maximum Cycle Distance	
N21420 N206 10...Maximum Active Distance	
N21430 N201 0....Reserve Speed Limit Offset	
N21440 P015 No...Engine Protection Shutdown	
N21450 P026 No...Gear Down Protection	
N21460 P046 1400.Max PTO Speed	
N21470 P062 No...Cruise Control Auto Resume	
N21480 P068 No...Auto Engine Brake in Cruise	
N21500 N209 0....Expiration Distance	
N21510 P520 Yes..Enable Idle Shutdown Park Brake Set	
N21520 P030 5....Timer Setting	
N21530 P233 Yes..Enable Impending Shutdown Warning	
N21540 P234 60...Timer For Impending Shutdown Warning	
N21550 P516 35...Engine Load Threshold	
N21570 P031 No...Idle Shutdown Manual Override	
N21590 P230 Yes..Enable Hot Ambient Automatic Override	
N21610 P172 40...Low Ambient Temperature Threshold	
N21620 P173 60...Intermediate Ambient Temperature Threshold	
N21630 P171 80...High Ambient Temperature Threshold	
<b>Engine Idle Shutdown Timer Enabled</b>	0
<b>Enable EIST Ambient Temp Override</b>	0

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Description	Weight
<b>Enable EIST in PTO Mode</b>	0
<b>Eff EIST NA Expiration Miles</b>	0
<b>Effective VSL Setting NA</b>	0
<b>CARB Engine Idling Compliance DECLINED By Dealer/Customer</b>	0
<b>PACCAR 130 Amp Alternator, Brushless w/Voltage Regulator.</b> Remote Sense is not available or needed with the PACCAR Alternator. At low engine RPM, the PACCAR Alternator puts out 80 amps verses 60 amps on other alternators. 12 Volt system with circuit protection for reliable easy maintenance & service. Weather pack silicone sealed electrical chassis connectors enhance value, durability, reliability. Wires numbered every 4" or less.	-18
<b>Immersion Type Pre-Heater 110-120V Phillips</b>	2
<b>Oil Pan Heater 120V/300W</b>	2
<b>PACCAR 12V Starter</b>	0
<b>3 PACCAR Premium 12V Dual Purpose Batt 2100 CCA</b> Threaded stud type terminal. Stranded copper battery cables are double aught (00) or larger to reduce resistance.	0
<b>Big Switch Battery Disconnect</b> Mounted on battery box	4
<b>Battery Jumper Terminals Mtd In Front Of Battery Box</b>	4
<b>2-Speed Fan Clutch For Frequent Start/Stops</b>	0
<b>18.7 CFM Air Compressor</b> Furnished on engine. Teflon lined stainless steel braided compressor discharge line.	0
<b>C-Brake By Jacobs, PX-9</b>	90
<b>PACCAR Fuel Filter, Unheated</b> With water in fuel (WIF) sensor. In addition to the fuel filter supplied with the engine.	0
<b>Engine Protection Shutdown</b> Includes oil pressure, oil temperature, coolant temperature, and intake manifold temperature.	0
<b>High Efficiency Cooling System</b> Silicone radiator & heater hoses enhance value, durability, & reliability. Constant tension band clamps reduce leaks. ClimaTech extended life coolant extends maintenance intervals which reduces maintenance costs. Anti-freeze effective to -30 degrees F helps protect the engine. Low coolant level sensor warns of low coolant condition to prevent engine damage.	0
<b>Bugscreen-Removable Type Grill Mtd</b> Additional clips at bottom of bugscreen.	0
<b>Wing Nut Style Mounted Grille</b>	0

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Description	Weight
<b>16in FVG Air Cleaner Horizontal Mounted</b> (FVG16-0619) Dual Element/Dual Stage. Molded rubber air intake connections with lined stainless steel clamps seal to prevent contaminants in air intake.	0
<b>Exhaust Vertical LH</b> DPF/SCR transverse mounted.	0
<b>60in Ht, 5in Dia Chrome, Clear Coat Standpipe(s)</b>	13
<b>Transmission &amp; Equipment</b>	
<b>Allison 4500 RDS-P Transmission, Gen 5</b> Rugged Duty Series. Includes Rear Transmission Support, TranSynd Transmission Fluid, and Water Oil Heat Exchange. Also includes features that monitor the transmission fluid, filter and clutch condition. Will display percent life remaining for the transmission fluid, filter and clutches on the shift selector. This information may be displayed using the Mode and Up and Down buttons. A wrench icon will also be included to indicate when the transmission fluid, filter or clutches need servicing. (Suited for vehicles operating on/off highway and/or requiring PTO operation)	0
<b>1810 HD Driveline, 1 Midship Bearing</b> 4.5in x .180 wall tubing	150
<b>1810 HD Driveshaft Between Main &amp; Aux Trans</b>	20
<b>Console Mounted Push Button Shifter</b> Allison transmissions	0
<b>Allison RDS Auto Neutral AK</b> Single steer LH or RH. Add Code 4540940 if plumbed to flip valve to actuate service brakes is desired.	0
<b>Allison 6-Speed Configuration, Wide Ratio Gears</b> Allison 4500 Trans only	0
<b>Allison Load Based Shift Schedule (LBSS)</b>	0
<b>Air &amp; Trailer Equipment</b>	
<b>Bendix AD-IS EP Air Dryer with Heater</b> Extended Purge (for use with higher air consumption applications). An integrated system air dryer that incorporates the functions of the air dryer, purge reservoir (which increases the drying capacity), wet air tank, pressure relief valve, single check valves, and pressure protection valve for air susp and other air accessories. Includes easy-to-service spin-on dessicant cartridge.	0
<b>Nylon Chassis Hose</b>	0
<b>Aluminum Painted Air Tanks</b> All air tanks are aluminum with painted finish except when Code 4543330 Polish Aluminum Air Tanks is also selected (then exposed air tanks outside the frame rails will be polished aluminum). Peterbilt will determine the optimal size and location of required air tanks. Narratives requesting a specific air tank size or location will not be accepted for factory installation. See ECAT to determine number or location of air tanks installed.	-45

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	Description	Weight
<b>Tires &amp; Wheels</b>	FF: MN 20ply 425/65R22.5 XZY3	92
	RR: BR 16ply 11R22.5 M799	80
	Code-rear Tire Qty 08	0
	FF: Alcoa 824627 LVL1 Plt 22.5X12.25 Alm Whl	-74
	RR: Alcoa 883677 LvL1 22.5x8.25 Alm Whl	-200
	Code-rear Rim Qty 08	0
<b>Fuel Tanks</b>	<b>23in Aluminum 80 Gallon Fuel Tank RH BOC</b>	13
	Paddle handle filler cap with threadless filler neck. Top draw fuel plumbing reduces chance of introducing air into the fuel system during low fuel level conditions due to the central placement of fuel pickup tube. Wire braid fuel lines increase durability & reduce potential for leaks.	
	<b>Location RH BOC 80 Gallon</b>	0
	<b>Fuel Cooler</b>	0
	Required with single fuel tank.	
	<b>Locate BOC Fuel Tanks Forward As Far As Possible</b>	0
<b>Battery Box &amp; Bumper</b>	<b>DEF Tank Mounted LH BOC</b>	0
	Models 210, 220 and 320 mounted LH cab fender.	
	<b>DEF Tank 320</b>	0
<b>Battery Box &amp; Bumper</b>	<b>Aluminum Battery Box LH Fender Mounted</b>	0
	<b>Rubber Battery Pad In Bottom Of (1) Battery Box</b>	2
	(Mat in box that holds batteries only)	
	<b>Steel Bumper Channel Chromed</b>	0
Includes two front tow eyes with pins.		
	<b>Screen Over Air Intake Opening In Bumper</b>	2
<b>Cab &amp; Equipment</b>	<b>53in LCF ProBilt Cab LH Drive</b>	0
	Includes steel frames with alum and fiberglass panels, all alum doors, dual door stops, door locks, tinted safety glass thru-out, cab and door mounted entry grab handles, 65 degree hydraulic tilt, stainless steel grille, dual rear cab fenders, service module BOC (cab tilt pump, oil fill and dipstick, coolant fill and check, fluid fill and dipstick for auto trans), door mounted armrests, power windows, full insulation, rubber floor mats, ergonomic center control console, removable instrument panel, Driver Information Display, LED backlit gauges, pull down windshield sunshade, 16in steering wheel with integrated horn button, tilt/telescopic adjustable column, over-door storage, driver and passenger side cup holders, USB charging port and 12VDC charging outlet, header includes HVAC controls and 12V power connection behind header cover, rear cab corner windows, 18in bolt-on step each side, self-canceling turn signals and front directional and side mounted turn signals	

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Description	Weight
<b>4.5 Inch Rubber Flares on Cab</b> and Wheel Well Fenders	0
<b>Sears C2 Driver Seat</b>	0
<b>Peterbilt Passenger Seat</b>	0
<b>Air Ride Driver</b>	15
<b>Mid Back Driver</b>	50
<b>Fabric Driver</b>	0
<b>Air Ride Passenger</b>	15
<b>Low Back Passenger</b>	0
<b>Vinyl Passenger</b>	0
<b>Gray Interior Color</b> Includes ABS gray headliner & rear cab panel, gray vinyl engine tunnel cover.	0
<b>Adjustable Steering Column - Tilt/Telescope</b>	0
<b>Steering Wheel with Peterbilt Logo</b> Steering Wheel with embossed Peterbilt logo over horn button.	0
<b>Diamond Plate Floor Covering on Driver side floor</b> in place of Rubber Mat. In Dual Steer application RH Diamond Plate covering is standard. Single drive applications the Diamond Plate is optional.	6
<b>Rear Window Back of Cab Standard Tint</b> 18.5in X 54in	0
<b>Two Piece Flat Windshield</b>	0
<b>Combo Fresh Air Heater/Air Conditioner</b> With radiator mounted condenser, dedicated side window defrosters, Bi-Level Heater/Defroster Controls, 54,500 BTU/HR, and silicone heater hoses.	4
<b>Air Conditioning Excise Tax - Canada</b>	0
<b>Chromed LH/RH Tri-plane Mirrors, Heated,</b> Motorized, Mounted to Doors. Chrome mirror shell / black arms.	-5
<b>(1) Air Horn 15in Painted</b> Mounted under cab.	0
<b>ConcertClass w/CD, Bluetooth Phone/Audio/Sat</b> Includes AM/FM, WB, USB and MP3	10
<b>Cab Tilt Pump Air Assist</b>	0
<b>Peterbilt Electric Windshield Wipers</b> with Intermittent Feature	0
<b>Front Cab Guard/Ladder, Painted Black</b>	15
<b>Rain Gutters Over Driver and Passenger Doors</b>	8

Unpublished options may require review/approval.  
Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

Printed:	3/24/2014 3:09:41 PM	<b>Incomplete</b>	Model Number:	Model 320
Effective Date:	Jan 1, 2014		Quote/DTPO/CO:	Q15701195
Prepared by:	Rob Cranston		Version Number:	28.10



Description	Weight
<b>French Nameplates, Shipped Loose</b> Canadian Registry. The chassis will be outfitted with English labels and the French labels will be bundled and shipped loose.	0
<b>Triangle Reflector Kit Shipped Loose</b>	13
<b>Backup Alarm (107dB)</b>	3
<b>Axle Temp Gauges, Tandem Drive</b> Located in Driver Information Display	0
<b>Main Transmission Oil Temperature Gauge</b> Located in Driver Information Display	0
<b>Air Restriction Indicator</b> Mounted on air cleaner or intake piping.	0
<b>Fuel Filter Restriction Gauge</b> Located in Driver Information Display	0
<b>Warning Light Battery Disconnect, Switch Engaged</b> (Marker light) external mounted.	0
<b>Speedometer KPH ipo MPH</b>	0
<b>Manifold Pressure Gauge</b> Located in Driver Information Display	0
<b>Suspension Pressure Gauge</b> Located in Driver Information Display	0
<b>Headlights Dual Rectangular Halogen</b>	0
<b>(5) Light Guards On Marker Lights</b>	2
<b>(5) LED Clearance With (2) LED Marker Lights</b> Includes (5) lights mounted on roof of cab and (1) cab side marker light mounted in front of each cab door.	0
<b>None Furnished Stop/Tail/Backup Lights</b> Available with Full Truck only. Not available with Tractor.	0
<b>Daytime Running Lights</b> (Required on Canadian units)	0
<b>Paint</b>	
<b>Standard Paint Color Selection</b>	0
<b>(1) Color Axalta Two Stage - Cab/Hood</b> Base Coat/Clear Coat N85020 A - L0006EB WHITE - Stand N85500 CAB ROOF L0006EB WHITE - Stand N85200 FRAME N0001EA BLACK N85700 BUMPER N0001EA BLACK	0
<b>Options Not Subject To Discount</b>	
<b>Medium Duty Emissions Surcharge \$7000</b>	0

**Miscellaneous**

Unpublished options may require review/approval.  
Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

Printed:	3/24/2014 3:09:41 PM	<b>Incomplete</b>	Model Number:	Model 320
Effective Date:	Jan 1, 2014		Quote/DTPO/CO:	Q15701195
Prepared by:	Rob Cranston		Version Number:	28.10



Description	Weight
<b>Presentation Created Using Featured Spec</b> for model	0
Total Weight	17372

**Prices and Specifications Subject to Change Without Notice.**

**Unpublished options may require review/approval.**  
**Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.**

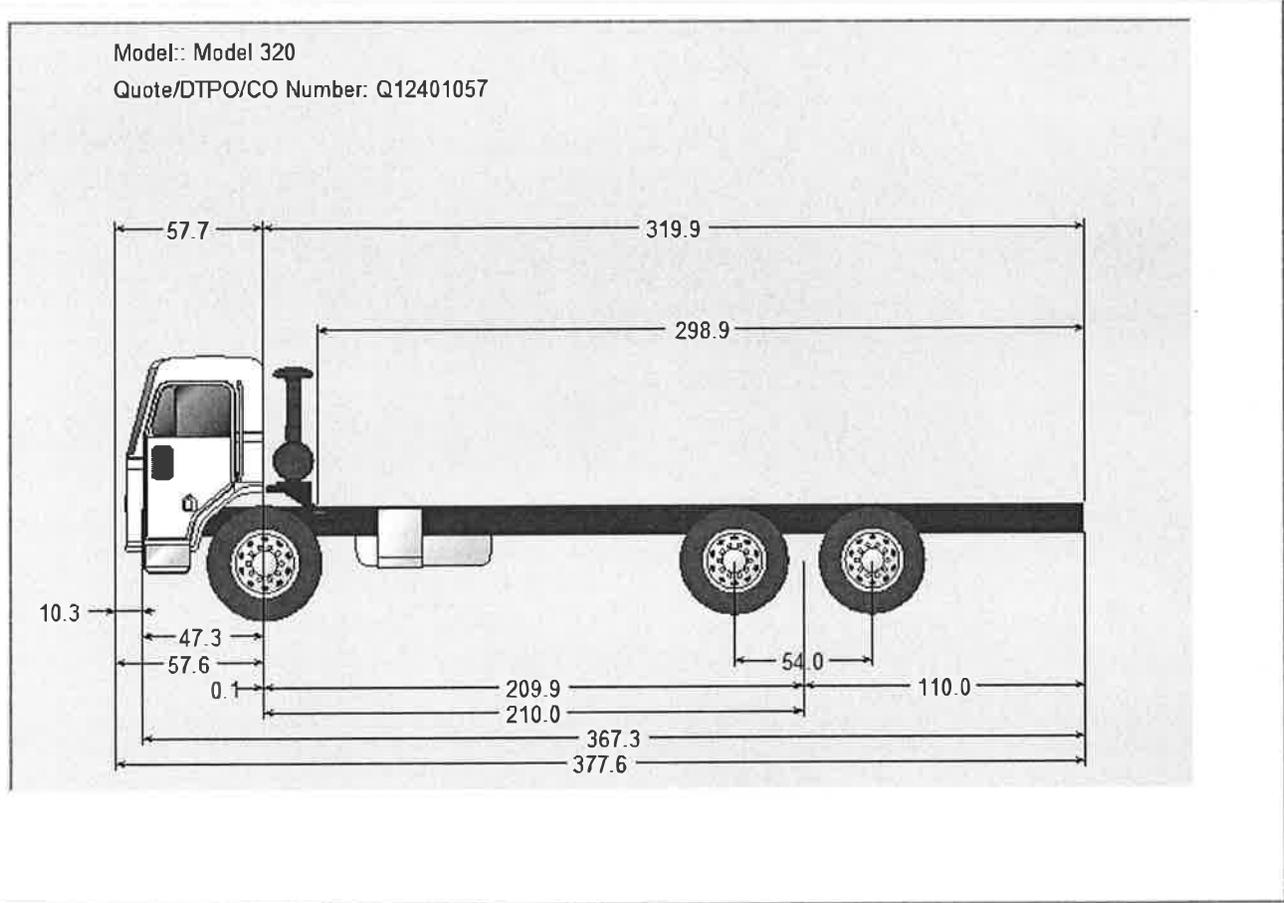
Printed:	3/24/2014 3:09:41 PM	<b>Incomplete</b>	Model Number:	Model 320
Effective Date:	Jan 1, 2014		Quote/DTPO/CO:	Q15701195
Prepared by:	Rob Cranston		Version Number:	28.10



Stahl Peterbilt E015  
 18020 118th Ave  
 Rob Cranston  
 Cell - 780-297-1112  
 Edmonton, Alberta Canada T5S 1C1  
 Phone: (780) 483-6666  
 Fax: (780) 484-2173  
 Email: rcranston@stahlpeterbilt.com

County of St. Paul  
 5015-49ave  
 St Paul, Alberta Canada T0A 3A4  
 Phone: (780) 210-0739  
 Fax:  
 Contact Email: dbergheim@county.stpaul.ab.ca  
 Prepared for: Dennis Bergheim

### Horizontal Dimensions



Unpublished options may require review/approval.  
 Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

Printed:	3/6/2014 9:25:52 AM	<b>Complete</b>	Model Number:	Model 320
Effective Date:	Jan 1, 2014		Quote/DTPO/CO:	Q12401057
Prepared by:	Rob Cranston		Version Number:	28.10



**Stahl Peterbilt E015**  
**18020 118th Ave**  
**Rob Cranston**  
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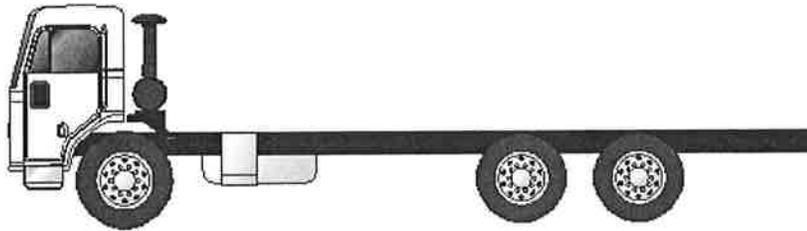
**County of St. Paul**  
**5015-49ave**  
  
**St Paul, Alberta Canada T0A 3A4**  
**Phone: (780) 210-0739**  
**Fax:**  
**Contact Email: dbergheim@county.stpaul.ab.ca**  
**Prepared for: Dennis Bergheim**

## Weight Distribution

### Weight Distribution

Actual performance of a specific unit can be affected by your operating conditions. The performance calculations should only be used as a guideline.

Model: Model 320  
 Quote/DTPO/CO Number: Q12401057



Recommended Payload Center of Gravity to achieve specified ground loads; measured from centerline of drive axles: 40 in. from the centerline

Weight (lbs)	Front	Rear	Total
Chassis	10390	6982	17372
Tools/Driver	420	-45	375
Fuel & DEF	472	173	645
Max Payload	8718	36890	45608
Total	20000	44000	64000
Specify Ground Load	20000	44000	

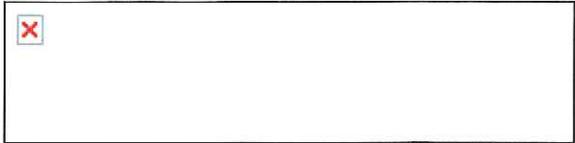
Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

Printed: 3/6/2014 9:26:04 AM  
 Effective Date: Jan 1, 2014  
 Prepared by: Rob Cranston

**Complete**

Model Number: Model 320  
 Quote/DTPO/CO: Q12401057  
 Version Number: 28.10



## 2014 Wittke Order

### Order Information

**Order Status:** In Progress

**Order Date:** 11/3/2014

**PO Number:** Quote

**Ship To:** Distributor Branch

**Ref #:** 3983-6665

**Distributor**

Superior Truck  
7920 56th Street SE  
Calgary, AB T2C 4S9

**Contact:** Les Winterhalt

**Phone:** 403-263-9776

**Fax:** 403-263-9717

**Final User**

County of St Paul  
5015-49 Ave

St Paul, AB T0A 3A4

**Full Name:** Dennis Bergheim

**Phone:** 780-645-3301

**Fax:** 780-645-3104

**Contact Email:**

dbergheim@county.stpaul.ab.ca

**Ship To**

Superior Truck  
7920 56th Street SE  
Calgary, AB T2C 4S9

**Contact:** Les Winterhalt

**Phone:** 403-263-9776

**Fax:** 403-263-9717

**Requested Ship Date:** 4/10/2015

**Do Not Ship Before:**

**Order Quantity:** 1

### Option Selections

#### Option

#### Chassis Info

Rear Drive Axle

Select Tandem (6x4)

Chassis ETA

Select Insert 90-120 days

Cab Color

Select Color White

Chassis Color (Framerails)

Select Color black

Chassis New

Perterbilt

Select Specify Chassis & Engine 345 / ISL

Transmission

Select Allision series 4000 RDS

Chassis Emissions

Select 2010

Cab Over

#### Cab Configuration Ordered at Mfg

Select Sit LH side only Mfg

#### Collection

Select Residential & Commercial

#### Cart

Select No Selection

#### Body Capacity

WIT-40 Total Capacity 40 C.Y (34+6) - Superduty

**Configurative Features**

- BMLS0950 Service Hoist (according to space availability)
- BCOS0900 Hopper Clean Out Sump with Door (Street Side)
- BBEH0900 Extended Hopper Wind Flanges (6" high)
- BBCS0900 Canopy Sweeper

**CNG Options**

No Selection

**Lifting Options**

No Selection

**Cans & Tippers**

No Selection

**Hydraulic Options**

- HNHC0930 Packer Cylinders: Telescopic - Double Acting - Nitrided with Durascopetm shavers
- CCPM0910 Front Vane Pump ILO Standard Front Gear Pump
- HHPC0900 Hydraulic Front Pump Top Cover

**Electrical Options**

- AAJC0910 Drive Position Main Control Pneumatic Joystick, 1 handle, arm & fork actuation\*\*
- EICB0900 Autopack (engaged when arms drop below windshield with on/off switch)
- EBWI0920 Body Raised Warning Indicator Lamp and Audible Buzzer (Option BMLS0950 [Service hoist] required)
- ATAT0930 Throttle Advance Toggle Switch (ON/OFF/Auto)

**Lighting Options**

- LPWL0900 Lights: Behind Packer Work Lamp - Bulb - ON/OFF Switch
- LBLT0905 Additional Back Up Lights: Tailgate - LED - Qty 2
- LBLR0925 Additional Back Up Lights: Mid-Body Rubrails - LED - Qty 2
- LLPA0910 Multi-Function LED Lights Package

**Camera Options**

No Selection

**Body Options**

- BSWS0930 Chromium Overlay Wear Strips - Packer Shoes - Channels
- BCGB0900 Centralized Grease Block - Cylinders Pins on Packer - Body Side Door Access: 2 points
- BASB0900 Anti-Sail Bars on Rear Mudflaps
- BFEX0910 20 lbs Fire Extinguisher, Steet Side (including Brackets and Protective Bag)
- BPGB0920 Centralized Grease Block - Cylinders Pins on Body Front Wall - Body Side Door Access: 2 points

**Chassis Options**

- CRTH0900 Rear Tow Hooks - Qty 2

**Paint Options**

- PCBP0910 1 Color Urethane Body Paint (Included in unit base price)  
Color Match chassis cab
- PPBC0915 Body Color Bolt-On Parts (including ladder, ICC bumper & light box)

**Tailgate Sticker**

No Selection

**On-Board Systems**

No Selection

**Body Warranty**

No Selection

**Chassis Warranty**

No Selection

---

### Other Options

Other Option	Price
Zone defense Triple camera system with heated shutters	\$2,300.00

---

**Additional Note:** Special Order items and non-published options may require additional time to manufacture. Engineering design time may also be required prior to creation of a part number or assignment of a price. When this order is complete, an acknowledgement will be provided for configuration and price verification.

---

### Order Comments

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### Order Notes:

Revisions as per phone call on October 31st 2014: Addition of Canopy Sweeper; Auto greaser (chassis and Body); Auto throttle; Auto pack; Three camera system; Smart LED lights ILO rear beacon; Aluminum toolbox by STE. Complete body installed on customer supplied approved chassis \$121,860.00 plus tax Delivery is 90-110 days chassis AR



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.13. STREET LIGHT REQUEST

#20141105002

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

#### Background

---

The owner of Lot 1, Block 1, Plan 8122184 in the Poirier Subdivision is requesting the installation of a street light on an existing power pole along Homestead Drive. The purple circle indicates the location of the power pole. All of the homeowners in the subdivision have signed the letter indicating that they have no objections to the installation of the street light.

#### Recommendation

---

Motion to approve one street light for Plan 8122184 in the Poirier Subdivision and the lighting be LED, as per County policy ADM-80.

#### Additional Information

---

**Originated By :** pcorbiere

Appendix 1 for 7.13.: Request for Street Light

Dear Council,

I reside at the Poirier subdivision and would like to request an additional street light on the road access (Beaver Drive) into my home located at 117 57415 Rng Rd 101. There is a power pole there for the light to be installed on.

Hamstead Drive

The following people within the subdivision have agreed to the light.

Jim Van Don  
Rivett Van Don  
A3 Pauley  
[Signature]  
B. R.  
[Signature]

Debbie Goly  
[Signature]

Thank you for your consideration.

Sincerely,

Irene Doucet

Irene Doucet

pole # 671130

# Appendix 2 for 7.13 : Map for Street Light



Proposed Light

100 yd  
100 m



Current Scale 1: 4693





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5015 - 49 Avenue, St. Paul, AB T0A 3A4  
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## Issue Summary Report

### 7.14. NOISE COMPLAINT

#20141106001

**Meeting** : November 10, 2014

**Meeting Date** : 2014/11/10 10:00

#### Background

---

Attached is a letter from a ratepayer regarding noise coming from the gravel pit on Twp Rd 590 west of Rge Rd 95 during all hours of the night. Mrs. Hatherly has been in contact with Council, staff and the RCMP regarding the noise which started the week of October 22. The RCMP went out to the property on October 27th however after reviewing the County's bylaw they were unable to issue a ticket for the noise. Mrs. Hatherly was informed by County staff that the gravel pit owner was authorized to work 24 hours a day until the end of the shift - October 30 and that the County bylaw would be reviewed.

She is now requesting that Council discuss this matter further.

#### Recommendation

---

Administration is recommending that Council review the Noise Bylaw and refer to the Policy Committee.

#### Additional Information

---

**Originated By** : pcorbiere

November 1, 2014

Sheila Kitz  
County of St. Paul Administrator

Dear Ms. Kitz:

I am writing this letter in regards to events that have happened in the last few weeks. My husband and I have heard a constant banging sound and high frequency hum since Sept. in the late evening and early morning hours; it would wake us several times during this period. The week before Thanksgiving I called the County concerning the noise because I knew harvest was finished. I asked to speak to someone about this noise and was told the person was on holidays and they gave me Leo deMoissac's cell number, I gave him a call. He told me he would look into the matter. I had figured out that it was the gravel pit on twp 590 west of Rge Rd 95. We would continue to hear the noise at night intermittently until the night of Oct 22 into the morning of Oct. 23. It was extremely loud. I called the RCMP in the morning and was told to call again in the early morning if this happened again. I called the County also and talked to Brian Bepalko. He assured me he would look into it right away and speak to them.

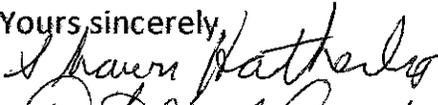
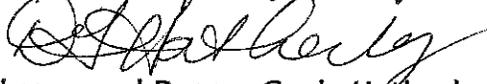
The noise started again Oct. 26 (Fri) night around 11 pm and by 3:30 AM (Oct 27) the noise was a lot louder. I had enough and I got up and called the RCMP, the Constable returned my call out at the site at 4:30 am. Constable David Henry could not believe how loud the noise was and thought my house was right across the street, not 3 miles south on twp 584 and rge rd 100. He also couldn't understand why any of the residents had not called before considering how loud the noise was. I looked up the bylaw on the computer for him as he wanted to know how to write the ticket out for the amount of the fine. The bylaw was vague so he told me to call my councillor and check with them and he would call me back when his shift started the next evening and he would go back and write out the ticket.

I called Mrs. Fodness and she returned my call with some answers. It didn't state who issues the tickets, so the RCMP couldn't do anything at this time. She

also gave me Tim Mahdiuk's name to follow up. I called Sergeant Daryl McPherson of the RCMP on Tues (Oct 28) who is Constable Henry's supervisor, and he urged me to contact the County. I talked to Mr. Mahdiuk on Oct. 28 and he told me another call about the noise had come to his attention that morning. He also told me that Mr. Bespalko went out on Monday to the gravel pit 5 days after he assured me he would look into it right away on Oct. 25. Mr. Mahdiuk also told me the gravel operation would wrap up on Thurs. Oct. 30 and there would be a few more noisy nights...haven't we all lost enough sleep from this?? I was not happy, I needed my sleep to work, but the County was going to continue to indulge this business.

I was told that the bylaw was going to be reworked and fees changed. I urged Mr. Mahdiuk to increase them enough to speak to the pocket books of businesses. My husband and I have talked to many other people that have been affected by all this noise, but they didn't want to get involved...and in there lies the problem.

I would like you to put this matter on the agenda for the next meeting in November so this matter could be discussed by the Councillors and Reeve further. Thank you for your time.

Yours sincerely,  
  
  
Shawn and Donna-Gayle Hatherly

Cc Glen Ockerman  
Cc Dwight Dach  
Cc Cliff Martin  
Cc Maxine Fodness  
Cc Frank Sloan  
Cc Laurent Amyotte  
Cc Reeve Steve Upham  
Cc Tim Mahdiuk  
Cc Brian Bespalko

BY-LAW NO. 1275

---

A By-Law of the County of St. Paul No. 19 in the Province of Alberta, to prohibit certain activities creating noise and to abate the incidence of noise and to restrict when certain sounds may be made.

---

WHEREAS Section 7(a) of the Municipal Government Act provides that the Council of a municipality may pass bylaws respecting the safety, health and welfare of people and protection of people and property; and

WHEREAS Section 7(b) of the Municipal Government Act provides that the Council of a municipality may pass bylaws respecting activities in or on public places or places open to the public; and

WHEREAS Section 7(c) of the Municipal Government Act provides that the Council of a municipality may pass bylaws respecting nuisances; and

WHEREAS Council of the County of St. Paul No. 19 finds it desirable to pass a bylaw respecting the prohibiting or abatement of noise; and

WHEREAS under the provisions of Section 42 of the Provincial Offences Procedures Act, being Chapter P-21.5 of the revised statutes of Alberta, 1988 and amendments thereto and under the provisions of Section 7 of the Municipal Government Act, being Chapter M-26.1, Statutes of Alberta, 1994 and amendments thereto, the Council of a municipality may, by bylaw, provide for the payment of violation tickets or summons out of court.

Now therefore, the Council of the County of St. Paul No. 19 hereby enacts as follows:

CITATION

1. This bylaw may be cited as the "Noise Bylaw".

DEFINITIONS

2. In this bylaw, including this section:
  - (a) "County" means the municipality of the County of St. Paul No. 19 and the area contained within its boundaries as the context requires.
  - (b) "Motor Vehicle" is a device in, upon or by which a person or thing be transported or drawn upon land and which device is propelled by power other than muscular power.
  - (c) "Noise" includes any sound, howsoever produced, and includes the sound of human voices, sounds emitted by any motor vehicle or machinery or equipment or radio or television or record or tape player or musical instrument or any other apparatus which produces sound.
  - (d) "Loud Noise" or "what is Loud Noise?" is a question of fact for a court which hears a prosecution of any offence against this bylaw and includes any unnecessary noise or an unusual noise or a noise which is a nuisance or annoys, disturbs, injures or endangers the comfort, repose, health, peace or safety of others.
  - (e) "Nuisance" includes any activity or thing which arises from unreasonable, unwarranted or unlawful use by a person of his own property or of public property, so as to produce a material annoyance, inconvenience or discomfort to other persons within the boundary of the County.

## Appendix 2 for 7.14.: Noise Bylaw No. 1275

- (f) "Occupant" means any person who is found in any property, whether or not he is the owner or tenant of the property and whether or not he resides on the property.
  - (g) "Public Property" means that property owned or under the care and control of the County.
  - (h) "Residential Building" means a building which is constructed as a dwelling for human beings and includes a hotel.
3. Words importing the masculine gender only, include the feminine gender whenever the context so requires.
  4. Words importing the singular shall include the plural or vice versa whenever the context so requires.

### GENERAL PROHIBITION

5. Except to the extent it is allowed by this bylaw, no person shall make, continue, cause or allow to be made or continued any loud, unnecessary or unusual Noise or any Noise whatsoever which either constitutes a Nuisance or annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of other persons within the boundaries of the County of St. Paul No. 19.
6. No person or any occupant of property or thing from which the Noise originated shall forthwith cease making or causing or permitting to be made such Noise, and to prevent the continuation or resumption of such Noise.
7. No person, except when authorized by the County, shall, while in or on Public Property, make, continue, cause or allow to be made or continued any loud, unnecessary or unusual Noise or any Noise whatsoever which either constitutes a Nuisance or annoys, disturbs, injures, endangers or detracts from the comfort, repose, health, peace or safety of other persons within the boundaries of the County of St. Paul No. 19.
8. Where an activity which is not specifically prohibited or restricted by any provision of any legislation or regulation of Canada or the Province of Alberta or by any other provision of this bylaw involves creating or making a sound which:
  - (a) is or may become, or
  - (b) creates or produces or may create or produce, a disturbance or annoyance to other people or a danger to the comfort, repose, health, peace or safety of others, a person engaging in such an activity shall do so in such manner as to create as little of such sound as practicable under the circumstances.
  - (c) This section does not apply to a permitted agricultural pursuit.
9. This Bylaw does not apply to the operation of farm equipment.

### CONSTRUCTION NOISES

10. No person shall carry on the construction of any type of construction which involves hammering, sawing or the use of any mechanical tools or equipment capable of creating a Loud Noise which may be heard in any residential subdivision beyond the boundaries of the site on which the activity is being carried on after the hour of ten (10:00) o'clock in the evening and before the hour of seven (7:00) o'clock in the morning of any day.

## Appendix 2 for 7.14.: Noise Bylaw No. 1275

### PENALTIES

11. A person who contravenes Sections 5 to 9 of this bylaw either by doing something which he is prohibited from doing or failing to do something he is required to do is guilty of an offence and liable:
- (a) for a first offence to a fine of \$100.00 (specified penalty);
  - (b) for a second offence within one year of conviction for a first offence, to a fine of \$200.00 (specified penalty);
  - (c) for a third offence within one year of conviction for a second offence, or in the case of a third or subsequent offence upon summary conviction to a fine not less than \$500.00 and not more than \$2,500.00 and in default of payment imprisonment for a term not exceeding six (6) months.

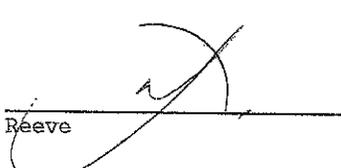
### EFFECTIVE DATE

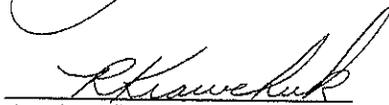
12. This bylaw shall come into force and effect on the final day of passing thereof.

READ a first time this 14<sup>th</sup> day of MARCH, A.D. 1995.

READ a second time this 11<sup>th</sup> day of APRIL, A.D. 1995.

READ a third time and finally passed the 11<sup>th</sup> day of APRIL, A.D. 1995.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
County Administrator



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.15. NOVEMBER PUBLIC WORKS MEETING

#20141106002

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

#### **Background**

---

Leo will be away on holidays the week of November 24, and the regularly scheduled Public Works Meeting falls during that week. Administration is suggesting to reschedule the Public Works meeting to November 21st or cancel it as Strategic Planning will be held the second week of December.

#### **Recommendation**

---

As per Council's wishes.

#### **Additional Information**

---

**Originated By :** pcorbiere



*County of St Paul No 19*  
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## Issue Summary Report

### 7.16. WATER SUPPLY TO ASHMONT/LOTTIE LAKE

#20141107001

Meeting : November 10, 2014

Meeting Date : 2014/11/10 10:00

#### Background

---

The County has been dealing with the issue of water supply to Ashmont/Lottie Lake for some time now. On November 7, 2014, Council met in a Water Workshop to discuss the facts that are known along with new/updated information from Alberta Environment - this information is attached.

The important new information is the limit on the amount of time that the County needs to come into compliance for the new water standards and guidelines that were changed in 2006. The County must have in place or at the very least be in process to have a new water supply or upgraded facility by 2016. The other important information was the conditions on if/how the County would be eligible to get a water diversion license from the North Saskatchewan River if they chose to connect to the Town of St. Paul's Water Treatment Plant.

#### Recommendation

---

That Council rescind the motion made October 28, 2013, resolution number CM20131008.1019 which states that the County submit a scope change application to Alberta Transportation for the Ashmont/Lottie Lake Water for Life Project from the water source being an upgraded Water Treatment Plant in Ashmont changed to a Regional Water Transmission Line/system from the Town of St. Paul to Ashmont.

That Council make application to Alberta Transportation under the Water for Life Grant to connect to the Highway 28/63 Water Commission's line at Spedden in order to provide water supply to Ashmont/Lottie Lake.

#### Additional Information

---

Originated By : skitz

## County of St. Paul

### Water Supply Decision

Alberta Environment – indicates that the County must make a decision regarding water supply as the drinking water standards and guidelines changed in 2006. Alberta Environment allows municipalities 10 years to comply – therefore we have until 2016 to get the supply or a new Water Treatment Plant put in place or at minimum have a plan to move forward. Based on the discussions I have had with Alberta Environment, they believe that the two options that the County has to consider for supply to Ashmont/Lottie lake are:

**Option A – Connection to Spedden**

**Option B – Connection to St. Paul**

Alberta Environment does not consider an upgrade or new Water Treatment Plant as a viable option due to the quality of water of the Beverly Channel and required treatment process (Reverse Osmosis) required to get high quality of water. Alberta Environment has indicated that both options being considered will provide residents a high-quality of water and they would support either option.

#### Option A – Connection to Spedden

##### What we know:

1. Capital Cost of Transmission Line \$3.5 Million
  - Lowest initial capital cost
  - Capacity only to 2021
2. Purchase price of water \$2.20/cubic meter
3. Required upgrades past 2021 \$2.1 Million
  - Upgrades s/b paid by Province
4. Estimated cost of water for residents \$3.58/cubic meter
5. Additional Cost of pipe to get to Mallaig \$1.6 Million  
(this is the amount of pipe from Ashmont to Abilene junction)
6. Number of potential connections along line 26
7. Preferred project for Alberta Transportation – best chance for funding approval.

**Total Capital cost (includes distance from Abilene to Mallaig as this will required to extend line in future)**

**\$7.3 Million**

## Appendix 1 for 7.16.: Water Supply Decision

### Unknowns/Risks:

1. Water Supply Agreement - Northeast Water Commission
2. Water Transmission Agreement – Highway 28/63 Water Commission
3. Compared to the population of the communities serviced by the Highway 28/63 Water Commission, Ashmont, Lottie Lake, and Mallaig can have a significant impact to the system. This means that the County’s consumption represents a significant portion of demand and could impact the costs that would be attributed to the County for future upgrades to the transmission system beyond 2021.
4. Supply Interruption – we are a long distance from the source (Edmonton)
5. System will have limited room for population growth in the County without upgrades.

### Option B – Connection to St. Paul

#### What we know:

1. Capital Cost of Transmission Line \$7.5 Million
  - Town of St. Paul to Ashmont, which crossed the Abilene Junction
  - Higher initial capital cost
2. Purchase price of water \$1.05/cubic meter
3. Estimated cost of water for residents \$2.71/cubic meter
  - Based on 90% funding of entire project
4. Number of Potential Connections 52
5. Deal with our neighbours – Town of St. Paul

**Total Capital cost (the amount from Abilene to Mallaig is in this – on route from St. Paul)**

**\$7.5 Million**

### Unknowns/Risks:

1. Water Supply Agreement – Town of St. Paul
2. Diversion License – through the Town of St. Paul or County
  - Big concern regarding the ability to get a diversion license for the required water for Ashmont/Lottie Lake/Mallaig.
  - AE indicates that in order to get a diversion license, AE will want some assurance that the Town of St. Paul will be willing to take over the pumping infrastructure and costs

## Appendix 1 for 7.16.: Water Supply Decision

associated with bringing water from the North Saskatchewan River to Lac St. Cyr. This is a \$250,000/year cost (not including replacement of pumps/pipe) that would have to be included in the cost of water – which is currently not included in the cost.

- In discussion the Town CAO, they are not interested in taking over this infrastructure or re-entering that conversation at this time.
  - Significant cost of the \$250,000 is related to lake stabilization of Lac St. Cyr
3. This system will service Town of St. Paul and Town of Elk Point. The population or demand required by the County on this system would be less significant overall, therefore the County would likely be responsible for a lower portion of future system upgrade costs. Also the Town of St. Paul's Water Treatment Plant is currently being upgraded under the Water for Life Grant.
  4. Grant availability. This is not the preferred project of the Water for Life – Alberta Transportation staff.



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## Issue Summary Report

**7.17. IN CAMERA**

**#20141104008**

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

### **Background**

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Items to be presented at the meeting.

### **Recommendation**

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Motion to go in camera to discuss

### **Additional Information**

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**Originated By :** pcorbiere



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## Issue Summary Report

### 9.1. CAO REPORT

#20141009002

Meeting : November 10, 2014

Meeting Date : 2014/11/10 10:00

### Additional Information

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Originated By : skitz



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## Issue Summary Report

### 9.2. MD OF ST. PAUL FOUNDATION

#20141009003

Meeting : November 10, 2014

Meeting Date : 2014/11/10 10:00

#### Additional Information

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Originated By : pcorbiere



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## Issue Summary Report

**10.1. NOV. 18-20 - AAMD&C FALL CONVENTION**

**#20141106003**

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

### **Additional Information**

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**Originated By :** pcorbiere



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## Issue Summary Report

**10.2. NOV. 24 @ 4:30 P.M. - JOINT COUNCIL MEETING WITH TOWN  
RE ASP #20141106004**

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

### **Additional Information**

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**Originated By :** pcorbiere



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## Issue Summary Report

**10.3. DEC. 11 & 12 @ 10:00 A.M. - STRATEGIC PLANNING**

**#20141106005**

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

### **Additional Information**

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**Originated By :** pcorbiere



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## Issue Summary Report

### 11.1. LISTING OF ACCOUNTS PAYABLE

#20141009004

Meeting : November 10, 2014

Meeting Date : 2014/11/10 10:00

#### Recommendation

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Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
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#### Additional Information

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Originated By : pcorbiere



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## Issue Summary Report

### 11.2. COUNCIL FEES

#20141009005

**Meeting :** November 10, 2014

**Meeting Date :** 2014/11/10 10:00

#### Recommendation

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Motion to approve the Council Fees for the Month of October, 2014 as circulated.

#### Additional Information

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**Originated By :** tmahdiuk



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## Issue Summary Report

### 11.3. BUDGET TO ACTUAL

#20141009006

Meeting : November 10, 2014

Meeting Date : 2014/11/10 10:00

#### Executive Summary

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#### Recommendation

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Motion to approve the budget to actual as of October 31, 2014.

#### Additional Information

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Originated By : skitz