



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

July 15, 2014

Tuesday, July 15, 2014

Start time 10:00 AM

AGENDA

1. **Call to Order**
2. **Minutes**
 - 2.1 **June 19, 2014 (2014/06/19)**
3. **Bank Reconciliation**
4. **Additions to Agenda and Acceptance of Agenda**
5. **Business Arising from Minutes**
 - 5.1. **Old Landfill Ground Water Monitoring - Town of St. Paul**
 - 5.2. **Bylaw No. 2014-18 - Amend LUB - Section 7.32**
 - 5.3. **Bylaw No. 2014-09 Amend LUB Rezone PNE 34-56-11-W4**
6. **Delegation**
 - 6.1. **10:30 a.m. - Open Bids on Advertised Properties**
 - 6.2. **11:00 a.m. - Darren Bannink - Lot 6, Block 3, Plan 1209TR**
 - 6.3. **11:30 a.m. - Public Hearing - Bylaw No. 2014-14 - Amend Lac Sante ASP**
 - 6.4. **1:00 p.m - Public Hearing - Bylaw No. 2014-13 - Amend LUB - Rezone NW 31-56-6-W4, Lot 2A, Plan 9020405**
7. **New Business**
 - 7.1. **2014 Strategic Plan Update - 2nd Quarter**
 - 7.2. **Donations as per Policy PER-14**
 - 7.3. **2014 ARMAA Conference - September 3-5**
 - 7.4. **Alberta Recycling Conference - Sept 3-5**
 - 7.5. **ICMA Conference - September 13-17**
 - 7.6. **Funding Request - Canada Senior Games**
 - 7.7. **Letter of Support - St. Paul & District Arts Foundation**
 - 7.8. **Family School Liaison Worker Grant Application**
 - 7.9. **St. Paul & District Ambulance Society**

- 7.10. **Bylaw No. 2014-16 - Loan Guarantee on Behalf of St. Paul & District Ambulance**
- 7.11. **Bylaw No. 2014-17 - Loan Guarantee on Behalf of the Elk Point Regional Allied Arts**
- 7.12. **Write off Tax Arrears on Hangar**
- 7.13. **Use of Floatingstone Campground for ID VIP Team Group**
- 7.14. **Rec Lease 129 on Stoney Lake**
- 7.15. **Land Lease - Canadian Sunday School Mission**
- 7.16. **Request to Lease N 1/2 SW 34-58-11-W4**
- 7.17. **Alta Gas - Proposed Route**
- 7.18. **New Home Warranty**
- 7.19. **Bylaw No. 2014-15 - Amend LUB - Rezone NW 31-56-6-W4**
- 7.20. **Request to Use Bay in Mallaig Fire Hall**
- 7.21. **Mallaig Arena Keeper**
- 7.22. **Brushing 500 Metres along Range Road 90**
- 7.23. **Tervita Land Request**
- 7.24. **Quote for Mixing Cold Mix Using Sales Oil**
- 7.25. **PC Candidates Forum - August 7th in Nisku**
- 7.26. **Resolution re Waste Management Regulation**
- 7.27. **Request to Cancel Penalties**
- 7.28. **Bylaw No. 2014-19 - Licence Road Allowance**
- 7.29. **Request from Heinsburg Community Club**
- 7.30. **Request for Proceeds from Rodeo Supper**
- 7.31. **Minister Don Scott**
- 7.32. **-**
- 7.33. **-**
- 7.34. **-**
- 7.35. **-**

8. Correspondence

9. Reports

- 9.1. **CAO Report**
- 9.2. **MD of St. Paul Foundation**

10. Upcoming Meetings

- 10.1. **July 22 @ 10:00 a.m. - Public Works**

11. Financial

- 11.1. **Listing of Accounts Payable**
- 11.2. **Council Fees**
- 11.3. **Budget to Actual**

12. **Adjournment**



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June 19, 2014

Start time : 10:00 AM

Minutes

Call to Order

The 630th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:10 a.m., Thursday, June 19, 2014 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Laurent Amyotte Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Leo deMoissac Public Works Superintendent

Janice Huser St. Paul Journal

Minutes

Resolution #CM20140619.1001

Moved By: Councillor Cliff Martin

Motion to approve minutes of the May 6, 2014 Council Meeting as presented.

Carried

**Bank
Reconciliation**

Resolution #CM20140619.1002

Moved By: Councillor Dwight Dach

Motion to adopt the Bank Reconciliation for the month ending May 31, 2014.

Carried

**Additions to
Agenda and
Acceptance of
Agenda**

The following additions were made to the agenda:

7.27 MSI Amending Agreement

7.28 Proposed Installation of Natural Gas Distribution Main Service – NW 27-56-7-W4

7.29 Proposed Installation of Natural Gas Distribution Main Service – E ½ 2-57-7-W4

7.30 Bylaw No. 2014-14 - Amendment to Lac Sante Area Structure Plan Bylaw No. 1542

7.31 St. Paul Curling Club

7.32 Portage College

7.33 St. Paul Municipal Seed Cleaning Association

Reports

9.3 Meeting with Minister of Environment

Resolution #CM20140619.1003

Moved By: Councillor Dwight Dach

Motion to adopt the agenda for the Regular Meeting of Council for June 19, 2014 with the above noted additions.

Carried

**Funding Request
- Canada Senior
Games**

Resolution #CM20140619.1004

Moved By: Councillor Glen Ockerman

Motion to donate \$200 to Mark Krevenky to help offset the costs of representing Alberta at the Canada Senior Games from August 26-29 in Sherwood Park.

Carried

**Advertisement
for Sale of
County Land**

Resolution #CM20140619.1005

Moved By: Councillor Maxine Fodness

Motion to go in camera to discuss a land issue. Time: 10:18 a.m.

Carried

Resolution #CM20140619.1006

Moved By: Councillor Cliff Martin

Motion to revert to an open meeting. Time: 10:22 a.m.

Carried

Resolution #CM20140619.1007

Moved By: Councillor Laurent Amyotte

Motion to advertise the following properties for sale on an "as is where is basis":

- SW 8-57-7-W4
- Lot 98, Block 2, Plan 7922205
- Lot 1, Plan 0022983 in PSE 20-62-10-W4
- Lot 19, Block 1, Plan 1379CL in PSW 27-59-11-W4
- Lot 25, Block 1, Plan 3909TR in NE 1-60-11-W4

Carried

**2013 WCB
Surplus
Distribution**

Resolution #CM20140619.1008

Moved By: Councillor Maxine Fodness

Motion to file the letter from the Worker's Compensation Board advising that the County has received \$30,239.84 for their portion of the WCB - Alberta's surplus distribution.

Carried

**1st St. Paul
Guide and
Pathfinder Units
Request to Use
Westcove**

Resolution #CM20140619.1009

Moved By: Councillor Frank Sloan

Motion to authorize the St. Paul Pathfinders (Girl Guides) to use the Westcove Campground on a weekend in September after the camping season, free of charge.

Carried

**Request for
Letter of Support
- Dewberry &
District Ag.
Society**

Resolution #CM20140619.1010

Moved By: Councillor Glen Ockerman

Motion to ratify the letter of support in principle for the Dewberry & District Ag Society for the construction of a new Hockey Arena.

Carried

**Request to
Cancel Property
Taxes on Lot 6,
Block 3, Plan
0021847**

Resolution #CM20140619.1011

Moved By: Councillor Maxine Fodness

Motion to refund the municipal property taxes in the amount of \$731.12 for the 2014 taxation year on Lot 6, Block 3, Plan 0021847, as per section 347 of the M.G.A., as the property is only being used for a dugout and a small shed that houses equipment to pump water to the lots in the subdivision.

Carried

**Request for
Sponsorship -
LRA Finals**

Resolution #CM20140619.1012

Moved By: Councillor Dwight Dach

Motion to approve a 1/8 size advertisement in the Lakeland Rodeo Association Finals program at a rate of \$300.

Carried

Annual Special Olympics Slo-Pitch Tournament

Resolution #CM20140619.1013

Moved By: Councillor Cliff Martin

Motion that Council approve a \$500 donation for the St. Paul Special Olympics to help offset the costs of hosting the Annual Conrad Jean Slo Pitch Tournament on August 22 & 23, 2014.

Carried

Request for Support for Western Canada Strongman Competition

Resolution #CM20140619.1014

Moved By: Councillor Cliff Martin

Motion to provide \$200 to Elijah Hall to help offset the costs of participating in the 2014 Western Canadian Strongman Competition.

Carried

AAMD&C Aggregated Business Services Golf Tournament

Resolution #CM20140619.1015

Moved By: Councillor Dwight Dach

Motion to approve one team to participate in the AAMD&C Aggregated Business Services Golf Tournament on June 26, 2014 in Athabasca.

Carried

10:30 a.m. - Public Hearing - Bylaw No. 2014-07 - Amend LUB Rezone Lot 1, Block 1, Plan 1321865

Resolution #CM20140619.1016

Moved By: Councillor Maxine Fodness

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2014-07, which is a Bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning Lot 1, Block 1, Plan 1321865 in PNE 4-57-7-W4 from Agricultural to Industrial Commercial.

Carried

Reeve Upham called the Public Hearing to order at 10:31 a.m.

Krystle Fedoretz, Planning and Development, informed Council that the Public Hearing was advertised according to Section 606 of the M.G.A. and the adjacent landowners were notified via letterpost.

Krystle Fedoretz informed Council that the purpose of the Public Hearing is to rezone Lot 1, Block 1, Plan 1321865 in PNE 4-57-7-W4 from Agricultural to Industrial Commercial.

Council was informed that the Applicant held a public consultation but no one attended.

There was no one present to speak in opposition to or in favor of proposed Bylaw No. 2014-07 and there were no written submissions.

Reeve Upham declared the Public Hearing closed at 10:32 a.m.

Resolution #CM20140619.1017

Moved By: Councillor Dwight Dach

Motion to give second reading to Bylaw No. 2014-07, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning Lot 1, Block 1, Plan 1321865 in PNE 4-57-7-W4 from Agricultural to Industrial Commercial.

Carried

Resolution #CM20140619.1018

Moved By: Councillor Laurent Amyotte

Motion to give third reading to Bylaw No. 2014-07.

Carried

Date for June Public Works Meeting

Resolution #CM20140619.1019

Moved By: Councillor Maxine Fodness

Motion to reschedule the June Public Works Meeting to Wednesday, June 25, 2014 at 10:00 a.m.

Carried

**Bylaw No.
2014-10 - Amend
LUB Rezone Lot
1, Plan 812 1999**

Councillor Cliff Martin left the Council Room at 10:37 a.m. as he owns the balance of the quarter section being discussed in this item.

Resolution #CM20140619.1020

Moved By: Councillor Frank Sloan

Motion to give first reading to Bylaw No. 2014-10, as it relates to rezoning Lot 1, Plan 8121999 in SE 9-58-8-W4 from Agricultural to Country Residential One (CR1).

Carried

Councillor C. Martin entered the Council Room at 10:44 a.m.

**Bylaw No.
2014-12-Amend
LUB Rezone
PSW 7-58-8-W4**

Resolution #CM20140619.1021

Moved By: Councillor Cliff Martin

Motion to give first reading to Bylaw No. 2014-12, as it relates to rezoning PSW 7-58-8-W4 from Agricultural to Country Residential One (CR1).

Carried

**10:45 a.m. -
Public Hearing -
Bylaw No.
2014-09 - Amend
LUB Rezone PNE
34-56-11-W4**

Resolution #CM20140619.1022

Moved By: Councillor Maxine Fodness

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 10:45 a.m. to discuss Bylaw No. 2014-09, which is a Bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning PNE 34-56-11-W4 from Agricultural to Country Residential One (CR1).

Carried

Reeve Upham declared the public hearing open at 10:45 a.m.

Krystle Fedoretz, Planning and Development, informed Council that the public hearing was advertised according to Section 606 of the M.G.A. and the adjacent landowners were notified.

Krystle Fedoretz then informed Council that the purpose of the public hearing is to amend Land Use Bylaw 2013-50 as it relates to rezoning PNE 34-56-11-W4 from Agricultural to Country Residential One (CR1).

Council was informed that notices were sent out informing residents of the public consultation and they were requested to RSVP if they were interested in attending, as the landowner lives in Edmonton. There were no replies, therefore the landowner did not proceed with the public consultation.

There was no one present to speak in opposition to or in favor of the proposed bylaw and there were no written submissions.

Reeve Upham declared the Public Hearing closed at 10:50 a.m.

Resolution #CM20140619.1023

Moved By: Councillor Cliff Martin

Motion to table Bylaw No. 2014-09 until the Lac Sante Area Structure Plan has been revised.

Carried

**Bylaw No.
2014-13 - Amend
LUB - Rezone
NW 31-56-6-W4**

Resolution #CM20140619.1024

Moved By: Councillor Dwight Dach

Motion to give first reading to Bylaw No. 2014-13, as it relates to rezoning Lot 2A, Plan 9020405 in NW 31-56-6-W4 from Agricultural to Industrial Commercial.

Carried

**Road
Cancellation -
Plan 2618KS in
NW & SW
14-58-8-W4**

Resolution #CM20140619.1025

Moved By: Councillor Cliff Martin

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statues of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

Firstly, closure all that portion of Road Plan road Plan 2618KS in NW 14-58-8-W4 containing 0.065 hectares (0.16 acres) more or less;

Secondly, closure all that portion of Road Plan 2618KS in SW 14-58-8-W4 containing 1.69 hectares (4.17 acres) more or less , excepting thereout all mines and minerals.

Cancelled portions to be consolidated with respective titles. A new road plan will be registered to replace Road Plan 2618KS.

Carried

**Road
Cancellation -
Plan 3443BM in
SW 19-56-7-W4**

Resolution #CM20140619.1026

Moved By: Councillor Dwight Dach

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statues of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

Firstly, closure all that portion of Road Plan 3443BM in SW 19-56-7-W4 containing 3.02 acres more or less; excepting thereout all mines and minerals.

Cancelled portions to be consolidated with respective titles. A new road plan will be registered to replace Road Plan 3443BM.

Carried

**Road
Cancellation -
Road Plan
4436NY in SE
9-57-8-W4**

Resolution #CM20140619.1027

Moved By: Councillor Cliff Martin

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statues of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

Firstly, closure all that portion of Road Plan 4436NY in SE 9-57-8-W4 containing 2 acres more or less, excepting thereout all mines and minerals.

Cancelled portions to be consolidated with respective titles.

Carried

**Road
Cancellation -
Plan 3306ET in
SE & SW
9-57-8-W4 and
NW 4-57-8-W4**

Resolution #CM20140619.1028

Moved By: Councillor Maxine Fodness

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statues of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

Firstly, closure all that portion of Road Plan 3306ET in SE 9-57-8-W4 containing 5.09 acres more or less;

Secondly, closure all that portion of Road Plan 3306ET in SW 9-57-8-W4 containing 1.409 hectares (3.48 acres) more or less;

Third and final, closure all that portion of Road Plan 3306ET in NW 4-57-8-W4 containing 2.44 acres more or less, excepting thereout all mines and minerals. Cancelled portions to be consolidated with respective titles.

Carried

**Road
Cancellation -
Plan 7921837 in
SE 8-57-8-W4 &
NE 5-57-8-W4**

Resolution #CM20140619.1029

Moved By: Councillor Dwight Dach

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statues of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

Firstly, closure all that portion of Road Plan 7921837 in SE 8-57-8-W4 shown within Plan 142 ----;

Secondly, closure all that portion of Road Plan 7921837 in Lot 1, Plan 9220965 (NE 5-57-8-W4) shown within Plan 142 ----; excepting thereout all mines and minerals.

Cancelled portions to be consolidated with respective titles.

Carried

**Letter from Town
of St. Paul to
Evergreen**

Resolution #CM20140619.1030

Moved By: Councillor Maxine Fodness

Motion to file the letter from the Town of St. Paul to the Evergreen Regional Waste Management Services Commission which states that effective June 12, 2014 they will be terminating their membership with the Commission.

Carried

**Lot 6, Block 3,
Plan 1209TR -**

Resolution #CM20140619.1031

Moved By: Councillor Maxine Fodness

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| Floatingstone | <p>Motion to deny the request to purchase part of Lot 06R, Block 3, Plan 1209TR and to request that the landowner remove the debris from the MR.</p> <p style="text-align: right;">Carried</p> |
| 11:00 a.m. - Delegation - James Verigin | <p>James Verigin and Martha Half were admitted to the Council Room at 11:00 a.m. to request that Council consider allowing a 30 acre subdivision in the W 1/2 SW 16-58-7-W4, even though it does not conform to the Land Use Bylaw. They would like to retain a 30 acre parcel which includes their farmyard and bush and sell the other 50 acres as usable farmland.</p> <p>Resolution #CM20140619.1032 Moved By: Councillor Maxine Fodness Motion to table the request to subdivide a 30 acre parcel in the W 1/2 SW 16-58-7-W4 to the July meeting and that administration bring an amendment to the Land Use Bylaw for a provision to accommodate a 30 acre parcel in the W 1/2 SW 16-58-7-W4 only.</p> <p style="text-align: right;">Carried</p> |
| RFP For Auditing Services | <p>Resolution #CM20140619.1033 Moved By: Councillor Glen Ockerman Motion that the County of St. Paul appoint Synergy Chartered Accountants as auditors for the County of St. Paul, FCSS, Library Board and LAPP for a period of four (4) years, effective 2014, as per the presentation made in their Request for Proposal for Auditing Services.</p> <p style="text-align: right;">Carried</p> |
| 11:30 a.m. - Brooke Sallstrom - International Exchange Opportunity | <p>Sheila Parks, International Education Coordinator and Booke Sallstrom, Student, were admitted to the Council Room at 11:30 a.m. to give a brief presentation on her International Exchange Opportunity to Ireland and the cost of the exchange. Following her presentation to Council, Brooke requested financial assistance to help offset her expenses.</p> <p>Resolution #CM20140619.1034 Moved By: Councillor Maxine Fodness Motion to deny Brooke Sallstrom's request for financial assistance to assist with costs of her International Exchange Opportunity, as there is currently no policy for this request and refer the request to the policy committee.</p> <p style="text-align: right;">Carried</p> |
| Assessment RFP Results | <p>Resolution #CM20140619.1035 Moved By: Councillor Glen Ockerman Motion to award Accurate Assessment Group Limited the contract for Assessment Services for the County of St. Paul for a period of four years from September 2014 to September 2018, subject to a one year probationary period, based on their bid averaging \$254,402 per year.</p> <p style="text-align: right;">Carried</p> |
| Water Supply to Ashmont | <p>Resolution #CM20140619.1036 Moved By: Councillor Frank Sloan Motion to approve \$20,000 for Associated Engineering to analyze what population growth connecting to the Spedden water line (Hwy 28/63) would prompt upgrades to the system and the extent of those upgrades, as well as what would have to be funded by the County of St. Paul. (Note – estimate that this analysis could take up to 6 weeks to complete).</p> <p style="text-align: right;">Carried</p> |
| Old Landfill Ground Water Monitoring - Town of St. Paul | <p>Resolution #CM20140619.1037 Moved By: Councillor Glen Ockerman Motion to table the request from the Town of St. Paul to pay 30% of the expenses incurred since 2008 for Groundwater Monitoring fees for the joint Modified Sanitary Landfill located at NE 21-57-9-W4 which is a requirement of Alberta Environment, and in the interim administration will get a legal opinion on the County's requirement to pay these fees.</p> <p style="text-align: right;">Carried</p> |
| Iron Horse Trail | <p>Councillor D. Dach declared a conflict of interest and left the Council Room</p> |

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|---|--|
| Water Line | <p>at 12:03 p.m. as he will be connecting to the Iron Horse Trail Water line.</p> <p>Resolution #CM20140619.1038 Moved By: Councillor Cliff Martin Motion to reduce the accounts receivable invoice for the owner of SE 24-57-8-W4 who was charged for a dual meter vault to the amount of a single meter vault, as the landowner only requires a single meter vault but the dual vault was installed at the County's discretion to allow room for an additional resident to connect to the Iron Horse Trail Water Line.</p> <p style="text-align: right;">Carried</p> |
| | <p>Resolution #CM20140619.1039 Moved By: Councillor Cliff Martin Motion that residents connecting to the Iron Horse Trail Water line, but not living adjacent to the line will not be charged fixed service charges and will be allowed additional time to connect to the line due to additional engineering and installation requirements and that the residents will only be charged the fixed fee at time of connection.</p> <p style="text-align: right;">Carried</p> |
| MSI Amending Agreement | <p>Resolution #CM20140619.1040 Moved By: Councillor Maxine Fodness Motion to approve the MSI Amending Memorandum of Agreement consolidating the Municipal Sustainability Initiative (MSI) Capital and Basic Municipal Transportation Grant (BMTG).</p> <p style="text-align: right;">Carried</p> |
| Proposed Installation of Natural Gas Distribution Main/Service | <p>Resolution #CM20140619.1041 Moved By: Councillor Cliff Martin Motion to give AltaGas permission to install a gas distribution line in the road allowance in Range Road 73 in NW 27-56-7-W4 (AltaGas File 10-SP-1497956) and in Rge Rd 71 in the E 1/2 2-57-7-W4 and NE 35-56-7-W4 (AltaGas File 13SP1001-1438010) subject to AltaGas signing an agreement which states that if either of the lines are required to be moved in the future, they will move it at their cost.</p> <p style="text-align: right;">Carried</p> |
| Proposed Installation of Natural Gas | <p>See Item 7.27 above.</p> |
| Bylaw No. 2014-14 Amend Lac Sante ASPlan-Bylaw No. 1542 | <p>Resolution #CM20140619.1042 Moved By: Councillor Maxine Fodness Motion to give first reading to Bylaw No. 2014-14 as it relates to amending Section 2.2.(a) of Bylaw No. 1542, Lac Sante Area Structure Plan.</p> <p style="text-align: right;">Carried</p> |
| St. Paul Curling Club | <p>Resolution #CM20140619.1043 Moved By: Reeve Steve Upham Motion to table the request from the St. Paul Curling Club for funding to assist with the construction of an elevator in their facility.</p> <p style="text-align: right;">Carried</p> |
| Invitation to Portage College Board Meeting | <p>Resolution #CM20140619.1044 Moved By: Councillor Frank Sloan Motion that Reeve S. Upham attend one of the regularly scheduled meetings with Portage College Board of Governors between Sept. 2014 and June, 2015 to discuss post-secondary needs in our Community.</p> <p style="text-align: right;">Carried</p> |
| St. Paul Seed Cleaning Plant | <p>Resolution #CM20140619.1045 Moved By: Councillor Dwight Dach Motion to provide the St. Paul Municipal Seed Cleaning Association with a \$5,000 grant to assist with the 2014 property taxes.</p> <p style="text-align: right;">Carried</p> |
| CAO Report | <p>Councillor F. Sloan left the Council Room at 12:52 p.m.</p> |

Resolution #CM20140619.1046
Moved By: Councillor Cliff Martin
Motion to accept CAO Report as presented.

Carried

MD of St. Paul Foundation Councillor M. Fodness gave a brief report on the MD of St. Paul Foundation.

Information

Meeting with Minister of Enviroment Reeve Upham gave a report on the Meeting with Minister of Environment regarding the Evergreen Landfill.

Information

Listing of Accounts Payable **Resolution #CM20140619.1047**
Moved By: Councillor Dwight Dach
Motion to file the listing of Accounts Payable as circulated:

| <u>Batch</u> | <u>Cheque Date</u> | <u>Cheque Nos.</u> | <u>Batch Amount</u> |
|--------------|--------------------|--------------------|---------------------|
| 17701 | May 5, 2014 | 19701-19774 | \$1,040,658.12 |
| 17722 | May 14, 2014 | 19775-19853 | \$ 455,522.58 |
| 17754 | May 29, 2014 | 19854-19961 | \$2,977,338.89 |

Carried

Council Fees **Resolution #CM20140619.1048**
Moved By: Councillor Dwight Dach
Motion to approve the Council Fees for the Month of May, 2014 as circulated.

Carried

Budget to Actual **Resolution #CM20140619.1049**
Moved By: Councillor Cliff Martin
Motion to accept the budget to actual as of May 30, 2014.

Carried

In Camera Item **Resolution #CM20140619.1050**
Moved By: Councillor Cliff Martin
Motion to go in camera to discuss staffing and land items. Time: 1:12 p.m.

Carried

Resolution #CM20140619.1051
Moved By: Councillor Glen Ockerman
Motion to revert to an open meeting. Time: 1:23 p.m.

Carried

Resolution #CM20140619.1052
Moved By: Councillor Glen Ockerman
Motion offer Kyle Attanasio a permanent position with the County of St. Paul effective October 1, 2014.

Carried

Adjournment Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 1:28 p.m.

These minutes approved this 15th day of July, 2014.

| | |
|----------------|---------------------------------------|
| _____ Reeve | _____ Chief Administrative Officer |
|----------------|---------------------------------------|



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.1. Old Landfill Ground Water Monitoring - Town of St. Paul

#20140709003

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

Following the June Council meeting, administration spoke briefly with the County's lawyer regarding our obligation to pay 30% of the cost for groundwater monitoring fees which amounts to \$5,257.96, based on the wording in the Joint Use and Operation Agreement for the Modified Sanitary Landfill located at NE 21-57-9-W4. These fees have been accumulating since April, 2008. Our lawyer suggested that he could review the Agreement in more detail and provide comments, however based on our conversation he feels it would be in the best interests of the County to pay the invoice. It is not a large amount and it would cost the County more for him to review it further and the outcome may be the same.

After this payment the annual fee would be approximately \$1,300.

Recommendation

Motion to pay the Town of St. Paul \$5,257.96 for Ground Water Monitoring fees that are a requirement of Alberta Environment, for the Modified Sanitary landfill located in NE 21-57-9-W4.

Additional Information

Originated By : skitz

**MODIFIED SANITARY LANDFILL
JOINT USE AND OPERATION AGREEMENT**

This Agreement made this 8th Day of October, 2000

BETWEEN:

**THE TOWN OF ST. PAUL
Hereinafter called "the Town"
Of the First Part**

and

**THE COUNTY OF ST. PAUL NO. 19
Hereinafter called "the County"
Of the Second Part**

WHEREAS the County is desirous of use, jointly with the Town, of a Modified Sanitary Landfill located at N.E. 21-57-9-W4, having been established by and on behalf of the Town;

AND WHEREAS the Town is prepared to allow the use of the Modified Sanitary Landfill to the benefit of the County and its residents under certain terms and conditions;

AND WHEREAS the Town and the County have reached an agreement which sets out the terms and conditions of the considerations for the joint use of the said Modified Sanitary Landfill.

NOW THEREFORE this agreement witnesseth that, in consideration of the mutual covenants and undertakings herein, the parties hereto agree as follows, namely;

OPERATIONAL COST SHARING

1. The County will pay an annual retainer fee of seventeen thousand two hundred dollars (\$17,200.00) to the Town of St. Paul.
2. When required, the County and Town will share in the cost of excavating a new pit or cell on a seventy percent (70%) Town and thirty percent (30%) County cost sharing basis.

OPERATIONAL RESPONSIBILITIES

- 3(a) The Town shall provide all operational services for the Modified Sanitary Landfill including, without limitation, manning the site, weekly maintenance to ensure all debris and garbage is disposed in the proper manner, compacting of garbage, fencing the site to ensure that all loose paper and debris is contained.

- (b) The Town shall operate the Modified Sanitary Landfill as a prudent operator of a Modified Landfill and shall comply with any directions and orders issued by the appropriate health authority or other regulatory agency.

SITE OPERATION

- 4. The parties agree that for the convenience and operation of the Modified Sanitary Landfill separate areas could be established and clearly identified for the storage and disposal of:
 - (a) Metal, tire separation and other iron wastes;
 - (b) clean, burnable refuse such as building demolition and tree prunings.
- 5. The Town agrees to not charge a fee (if implemented) to any of the residents within the County for disposal of their garbage or debris at this Landfill. However, this would not include commercial compacted units.

PAYMENT

- 6. The County shall remit fifty percent (50%) of payment within thirty (30) days of receipt of an invoice from the Town on or about May 1 and November 1 of each year, as defined in Clause 1.

SITE RECLAMATION

- 7. Upon the Modified Sanitary Landfill having served its usefulness, the Town will proceed, at their discretion, with the reclamation of the site as may be proper and required, for which the expense will be borne by the Town and County at the same cost sharing basis as defined in Clause 2.

FORCE MAJEURE CLAUSE

- 8. Failure of performance by either party under this Agreement shall not constitute default hereunder or give rise to any claim for damages if and to the extent it is caused by occurrences beyond the control of the party affected, including, but not limited to decrees or orders of government (Federal and/or Provincial) acts of God, inability to procure materials or labour, fires, floods, explosions, riots, war, rebellion, sabotage and atomic or nuclear incidents (herein called "Force Majeure"). In the event that performance of this agreement in the reasonable opinion of either party is made impossible by Force Majeure, then either party shall so notify the other in writing, and the Town shall either:
 - (a) notify the contractor that this agreement shall be deemed to have been terminated by the Town immediately; or

- (b) require the completion of the performance of this agreement with such adjustments as are required by the existence of the Force Majeure and as are agreed upon by both parties. Upon the termination of the Force Majeure the parties shall resume their obligations in accordance with the terms of this agreement.

LENGTH OF AGREEMENT/RENEWAL

- 9(a) This agreement shall be for the period from Oct 8/2000 to Apr. 8/2002 as of the signing thereof and shall be renewable for further term of one (1) year upon mutual consent of both parties.
- (b) This agreement may be terminated at any time upon mutual consent of both parties.

IN WITNESS WHEREOF, the parties hereto affixed their hands and corporate seals on the date and year first above written.

TOWN OF ST. PAUL

Per: 
MAYOR

Per: 
ADMINISTRATOR

COUNTY OF ST. PAUL NO. 19

Per: 
REEVE

Per: 
ADMINISTRATOR



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.2. Bylaw No. 2014-18 - Amend LUB - Section 7.32

#20140710006

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

Following the delegation at the June meeting, Council gave administration direction to amend Land Use Bylaw No. 2013-50 for a provision to accommodate a 30 acre parcel for the W 1/2 SW 16-58-7-W4 only.

Bylaw No. 2014-18 is now being presented to Council to address the request from the owner of W 1/2 SW 16-58-7-W4 to create a 30 acre subdivision to accommodate the yardsite and some trees.

Recommendation

Motion to give first reading to Bylaw No. 2014-18, which is a Bylaw to amend Section 7.32(1)(a) of Land Use Bylaw No. 2013-50.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2014-18

A By-law to amend Land Use Bylaw No. 1486 of the County of St. Paul No. 19, in the Province of Alberta.

WHEREAS the Municipal Government Act, R.S.A. 2000, as amended ("the Act") allows Municipal Council to establish and amend its Land Use Bylaw;

NOW THEREFORE the Council of the County of St. Paul No. 19, duly assembled, enacts as follows:

- 1. The Land Use Bylaw of the County of St. Paul No. 19, Bylaw No. 2013-50, is hereby amended as follows:

7.32 SINGLE LOT SUBDIVISIONS FOR COUNTRY RESIDENTIAL DEVELOPMENT

- (1) In the Agriculture (A) District, up to four (4) parcels for country residential use may be subdivided out of each quarter section provided the quarter section is a minimum of 60 ha (148 ac) in size and provided, further, that the total area of such parcels does not exceed 8 ha (20 ac). If the quarter section is less than 60 ha (148 ac) in size but more than 45 ha (111 ac) in size, the total area of such parcels may not exceed 6 ha (15 ac). If the quarter section is less than 45 ha (111 ac) in size but more than 30 ha (74 ac) in size, the total area of such parcels may not exceed 4 ha (10 ac). If the quarter section is less than 30 ha (74 ac) in size, the total area of such parcel may not exceed 2 ha (5 ac). Such country residential parcels may include any combination of farmsteads and vacant parcels, and may include one (1) fragmented parcel.
 - a. 80 Acre Split Exceptions - If a quarter section has been previously subdivided into two (2) 80 acre halves, only one (1) country residential parcel to a maximum size of 4 ha (10 ac) may be subdivided from each half (excepting farmstead parcels).
 - i. Notwithstanding subsections 7.32(1), 7.32(1)(a) and 7.32(5), one parcel not exceeding 12.14ha (30 acres) may be subdivided out of the W ½ of SW 16-58-7-W4M for country residential use.
- (2) The development of more than the number of country residential parcels in a quarter section indicated in subsections (1) above shall be considered to be multi-lot country residential development and shall not be allowed within the Agriculture (A) District. Rather, an appropriate amendment to this Bylaw shall be required, normally to a Country Residential District.
- (3) A fragmented parcel, as defined in this bylaw, less than 8 ha (20 ac) in size, shall be considered a parcel for country residential use for the purposes of Subsection (1) above. Subdivision of fragmented parcels larger than 8 ha (20 ac) in area shall be considered to be agricultural parcels.
- (4) A farmstead parcel, as defined in this bylaw, shall be considered a parcel for country residential use for the purposes of Subsection (1) above. Farmstead parcels shall be 8.09 ha (20 ac) or less in size, unless a larger size is approved by the Subdivision Authority.

- (5) Notwithstanding subsection (3) and (4) above a country residential use parcel shall not be less than 0.4 ha (1 ac) in size and not more than 4 .04 ha (10 acres) in size for vacant agricultural parcels and 8.09 ha (20 ac) in size for existing yard sites. However, the total area of all single lot country residential use parcels on a quarter section, including the area of any fragmented parcel which is used for country residential purposes, shall not exceed the number of hectares indicated in section 1 above. The use of more land within one quarter section for country residential use shall be considered multi-lot country residential development, even if it is for only one lot, and will require amendment to the Land Use Bylaw before such development can be approved by the County.
- (6) In the case of a fragmented parcel used or intended to be used as a country residential site, the adequacy of the parcel shall be determined by the Subdivision Authority. Fragmented parcels which do not have a building site which would meet the yard and setback requirements of this Bylaw, which building site is readily accessible from a constructed road or highway, shall not be approved by the Subdivision Authority.
- (7) Where parcels which have been registered for use as country residences prior to the passage of this Bylaw are non-conforming in terms of size, the Development Authority may consider the approval of a development permit application.
- (8) Development for country residential purposes, whether for single detached dwellings or for manufactured home units, shall be prohibited:
 - a. on sites where adequate year-round access is not available by either a paved or graveled all-weather road in good condition;
 - b. on sites where necessary services are not provided at the sole expense of the developer; or
 - c. on sites on which adequate storm water drainage is not provided.
- (9) The Subdivision Authority shall consider the minimum distance separation between dwellings and a confined feeding operation as determined through the use of Schedule 1 of the Standards and Administration Regulation adopted pursuant to the Agricultural Operation Practices Act as a guide for evaluating all single lot subdivisions for country residential development in proximity to confined feeding operations.
- (10) Where there is an existing sewage disposal system or dwelling on a single lot country residential parcel about to be subdivided, the Subdivision Authority shall require certification that the system is operating in accordance with Provincial regulations prior to giving final approval to the subdivision.

Read a first time in Council this 8th day of March, A.D. 2011.

Advertised the 22nd day of March, A.D. 2011, and the 29th day of March, A.D.

2011 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this 12th day of April, A.D. 2011.

Read a third time in Council this 10th day of May, A.D. 2011.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.3. Bylaw No. 2014-09 Amend LUB Rezone PNE 34-56-11-W4

#20140711010

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

At the June 19, 2014 Council meeting, a Public hearing was held in relation to Bylaw No. 2014-09 to amend the Land Use Bylaw 2013-50 by rezoning PNE34-56-11-W4 from Agriculture to Country Residential One (CR1). 2nd and 3rd reading of this bylaw was tabled until an amendment to the Lac Sante Area Structure Plan was approved. Council will need to consider providing 2nd and 3rd reading to this bylaw following the 11:30 Public Hearing pertaining to the Lac Sante Area Structure Plan Amendment.

Recommendation

Table a decision on Bylaw 2014-09 until after the 11:30 Public Hearing on the Lac Sante Area Structure Plan amendment.

Motion to give 2nd reading to Bylaw 2014-09 to amend Land Use Bylaw 2013-50 as it relates to rezoning PNE 34-56-11-W4 from Agriculture to Country Residential One (CR1).

Motion to give 3rd reading to Bylaw 2014-09

Additional Information

Originated By : skitz



Issue Summary Report

6.1. 10:30 a.m. - Open Bids on Advertised Properties

#20140709004

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

The following properties were advertised for sale in the St. Paul Journal and Elk Point Review the weeks of June 24 and July 1 on an "as-is where-is" basis:

SW 8-57-7-W4 - Armistice Hall - Due to the large amount of interest in this property, Administration held a public viewing on July 9th.

Lot 98, Block 2, Plan 7922205 in SW 14-57-10-W4

Lot 1, Plan 0022983 in SE 20-62-10-W4

Lot 19, Block 1, Plan 1379CL in SW 27-59-11-W4

Lot 25, Block 1, Plan 3909TR in NE 1-60-11-W4

The ad states that Council reserves the right to not accept bids that may be under the market value. Sealed bids will be opened in the presence of Council.

Alternatives

Right to Pay Tax arrears

415(1) After a tax recovery notification has been endorsed on the certificate of title for a parcel of land, any person may pay the tax arrears in respect of the parcel.

(2) On payment of the tax arrears under subsection (1), the municipality must ask the Registrar to remove the tax recovery notification.

(3) Subject to section 423(3), a person may exercise the right under subsection (1) at any time before the municipality disposed of the parcel in accordance with section 425.

Right to dispose of parcel

425(1) A municipality that becomes the owner of a parcel of land pursuant to section 424 may dispose of the parcel

- a. By selling it at a price that is as close as reasonably possible to the market value of the parcel

Recommendation

Motion to remove Lot 1, Plan 0022983 in SE 20-62-10-W4 from the list of properties advertised for sale, as per section 415(3) of the M.G.A., as the landowner paid the outstanding property taxes.

Motion to accept the bids as determined acceptable by Council.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL INVITATION FOR OFFERS

The County of St. Paul No. 19 (the "County") hereby offers the following property for sale by invitation for offer on the terms and conditions contained herein:

SW 8-57-7-W4
0.72 ACRE
ARMISTICE HALL

- Market Value - \$5,000.00

Lot 98, Block 2, Plan 7922205
(PSW 14-57-10-W4)
LOWER THERIEN LAKE

- Market Value - \$25,000.00

Lot 1, Plan 0022983
(PSE 20-62-10-W4)
11.00 Acres

- Market Value - \$58,000.00

LOT 19 BK 1 PLAN 1379CL
(PSW 27-59-11-W4)
ASHMONT

- Market Value - \$6,400.00

LOT 25 BK 1 PLAN 3909TR
(NE 1-60-11-W4)
LOWER MANN LAKE

- Market Value - \$25,500.00

(Hereinafter called the "Lands")

1. These properties are being offered for sale, on an "as-is, where-is" basis, and the County of St. Paul No. 19 makes no representations and gives no warranty, whatsoever, regarding the title to or condition of the Lands, including any structures, fixtures or chattels located thereon or therein. Specifically, and not so as to limit the generality of the foregoing, the County does not warrant the condition of the Lands with respect to adequacy of services, soil conditions, building and development conditions, the presence or absence of environmental contamination, or that the current or intended use complies with applicable land use by-laws.
2. In no way shall the County be obligated to provide road access of any form to the above Lands.
3. Each parcel is offered for sale, however, Council reserves the right to not accept bids that may be under the market value. All parcels are offered to the reservations and conditions contained in the existing certificate of title or implied by law, as well as subject to any outstanding leases which may be in effect with respect to any of the Lands.

Appendix 1 for 6.1.: List of Properties Advertised for Sale

4. Deadline for receipt of all offers with respect to the Lands shall be 12:00 p.m. on JULY 11, 2014. All offers must be contained within a sealed envelope and addressed as follows:

Offer RE: (legal description of property)

Linda Meger, Taxation and Assessment Technician
County of St. Paul No. 19
5015 - 49 Avenue
St. Paul, Alberta T0A 3A4

5. All offers which are received after the above deadline, are incorrectly addressed, or do not comply with the terms of this invitation shall be subject to rejection.
6. All offers must be unconditional, shall adopt and be subject only to the terms and conditions contained within this invitation for offers, and there must be only one individual legal description per offer.
7. All those submitting offers, as well as the general public, may attend the offer opening at 10:30 a.m. July 15, 2014 at the County of St. Paul No. 19 office at 5015 - 49 Avenue, St. Paul, Alberta.
8. A 10% Deposit to accompany all bids, if unsuccessful, the deposit will be returned.
9. The closing date, the date given for all adjustments, and the date for full payment of purchase price for any given parcel listed in the above Lands shall be thirty (30) days after the date of sale.
10. The highest offer received for any given parcel through this invitation for offers shall not necessarily be accepted as the successful bid.
11. All sales of the Lands shall be subject to Goods and Services Tax which shall be payable by the successful bidder to the County of St. Paul No. 19 at the time of payment of purchase price, unless the successful bidder provides satisfactory evidence to the County (including confirmation of G.S.T. registration number) that he/she/it is properly registered for the purposes of the Goods and Services Tax pursuant to the *Excise Tax Act*.

Further information is available by contacting Linda Meger at (780) 645-3301 extension (212) or Carolyn Kwiatkowski at (790) 645-3301 extension (215) or visit our website at www.county.stpaul.ab.ca



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.2. 11:00 a.m. - Darren Bannink - Lot 6, Block 3, Plan 1209TR

#20140709005

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

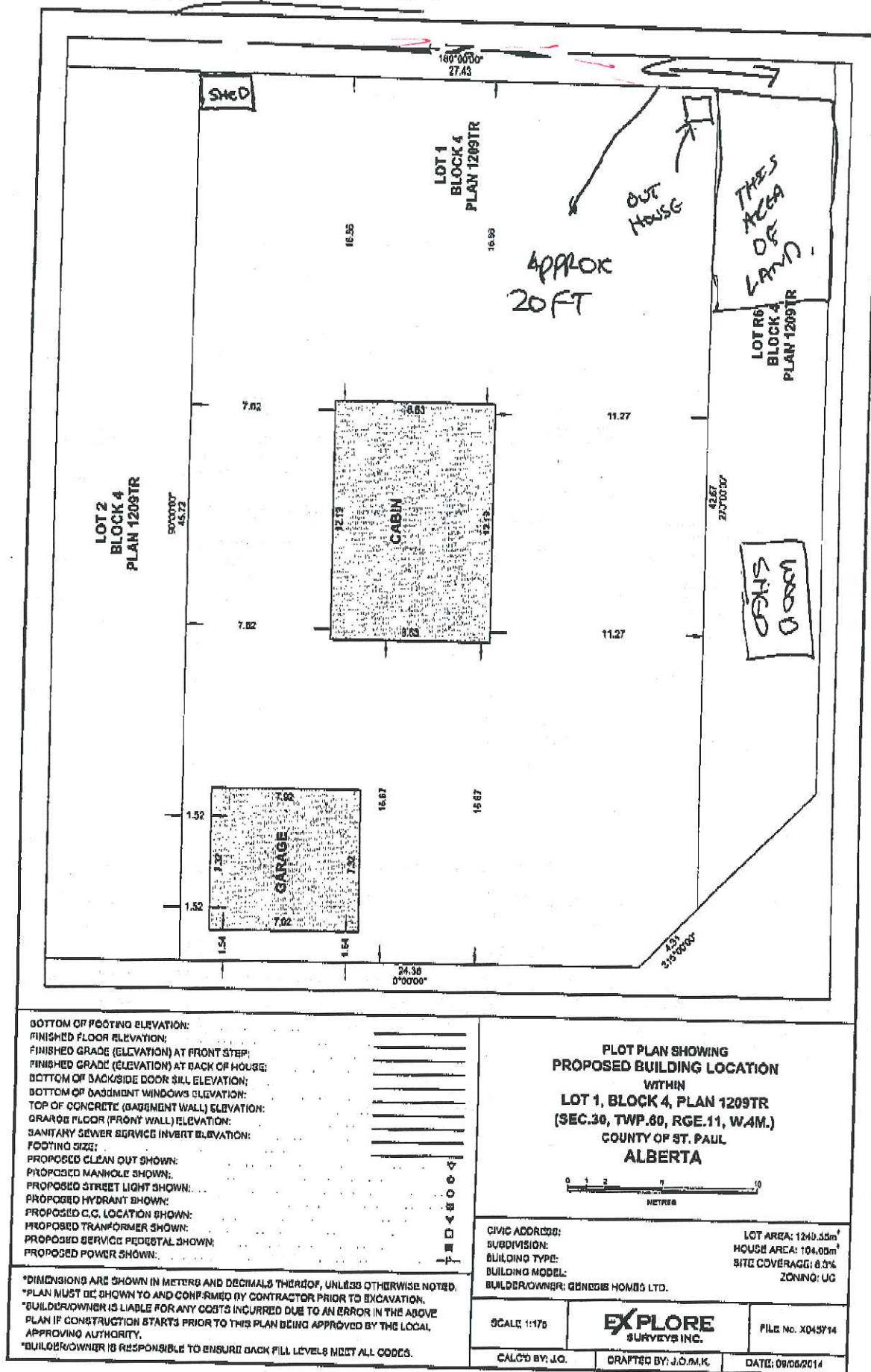
At the June Meeting, Council denied the request from the owner of Lot 1, Block 4, Plan 1209TR to purchase part of Lot 6R, Block 3, Plan 1209TR and requested that administration send a letter to the landowner requesting that he remove the debris from the MR.

Mr. Darren Bannink, owner of the property, has an appointment for 11:00 a.m. to request that Council reconsider their decision not to sell the reserve land to him.

Additional Information

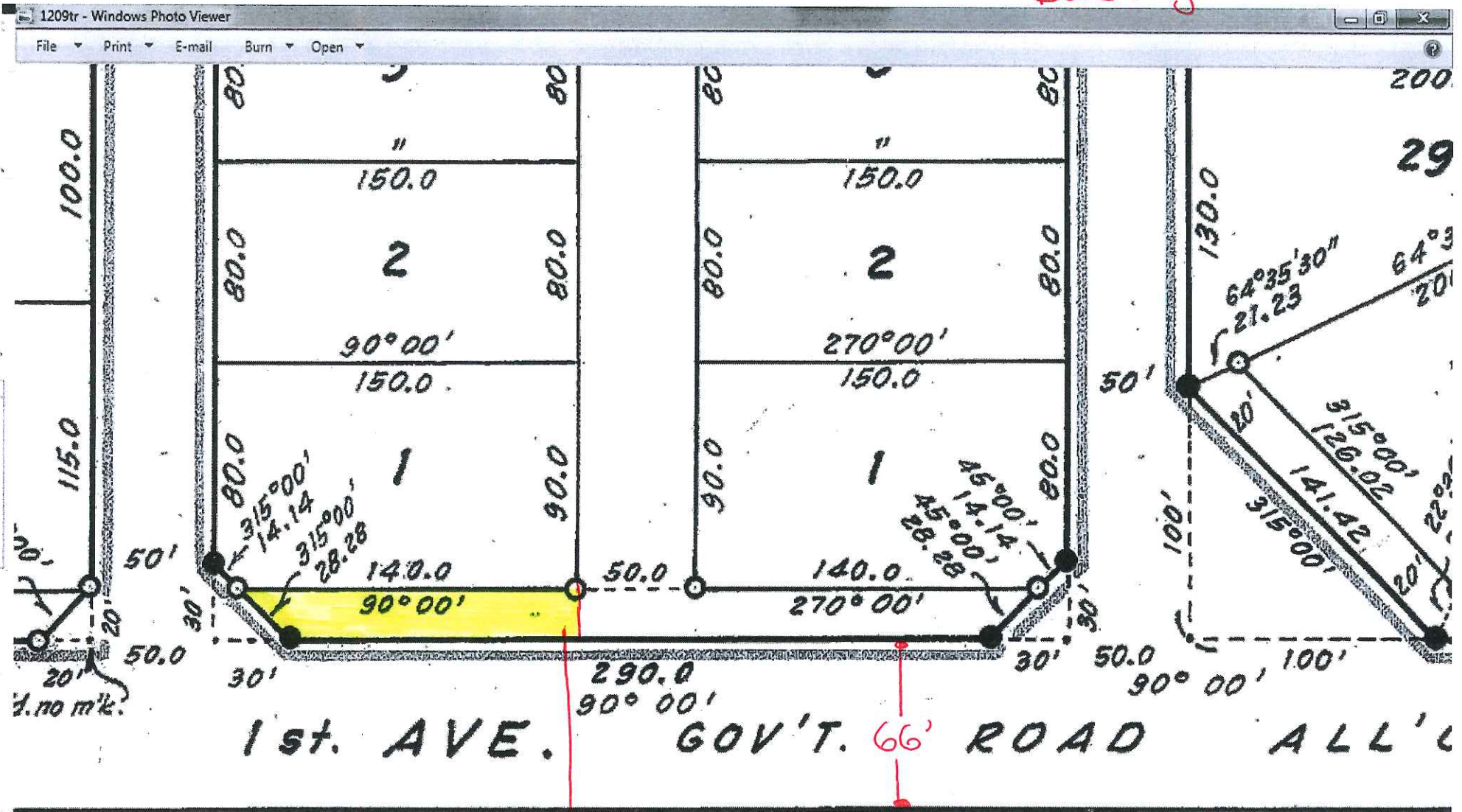
Originated By : pcorbiere





Part of:
Lot 06 R, Block 3, Plan 1209TR

Date Registered: Sept 15, 1972





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.3. 11:30 a.m. - Public Hearing - Bylaw No. 2014-14 - Amend Lac Sante ASP

#20140711007

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

At the June meeting, Council made a motion to give first reading to Bylaw No. 2014-14 as it relates to amending Section 2.2.(a) of Bylaw No. 1542, Lac Sante Area Structure Plan.

Bylaw No. 2014-14 was advertised in the St. Paul Journal the weeks of July 1 and 8.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2014-14, which is a Bylaw to amend Section 2.2(a) of Land use Bylaw No. 2013-50.

Additional Information

Originated By : pcorbiere

Appendix 1 for 6.3.: Bylaw No. 2014-14 - Amend Lac Sante ASP

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2014-14

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Lac Sante Area Structure Plan No. 1542.

WHEREAS, it is deemed expedient to amend the Lac Sante Area Structure Plan as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

The Lac Sante Areas Structure Plan, Bylaw No. 1542, is hereby amended as follows:

- 2. Subdivision for residential purposes shall be allowed in accordance with the policies for agriculture subdivisions in the County’s Municipal Development Plan and Land Use Bylaw. An application to re-district land within the Rural Conservation Area for multi-lot Country Residential development or to develop an Intensive Campground shall not be approved by Council unless and until this Area Structure Plan is amended.
 - a) Notwithstanding Subsection 2, an application to re-district NE 34-56-11-W4 for Country Residential development may be approved by Council without a re-districting amendment to this Area Structure Plan provided only one additional lot is removed from the quarter section.

Read a first time in Council this 19th day of June, A.D. 2014.

Advertised the 1st day of July, A.D. 2014, and the 8th day of July, A.D. 2014 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2014.

Read a third time and duly passed in Council this day of , A.D. 2014.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.4. 1:00 p.m - Public Hearing - Bylaw No. 2014-13 - Amend LUB - Rezone NW 31-56-6-W4, Lot 2A, Plan 9020405

#20140709006

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

At the June Meeting, Council gave first reading to Bylaw No. 2014-13, which is a bylaw to amend Bylaw No. 2013-50 as it relates to rezoning Lot 2A, Plan 9020404 in NW 31-56-6-W4 from Agricultural to Industrial/Commercial,

A public consultation was held on June 26, 2014 at the Elk Point Seniors Recreation Centre and there were 9 people in attendance,

Bylaw No. 2014-13 was advertised in the Elk Point Review the weeks of July 1 and 8, 2014 and adjacent landowners were notified via letter post.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to Public Hearing scheduled for 1:00 p.m. to discuss Bylaw No. 2014-13, which is a bylaw to amend Land Use Bylaw No. 2013-50 as it relates to rezoning Lot 2A. Plan 9020405 in NW 31-56-6-W4 from Agricultural to Industrial Commercial.

Additional Information

Originated By : pcorbiere

Appendix 1 for 6.4.: Bylaw No. 2014-13 - Amend LUB

COUNTY OF ST. PAUL NO. 19

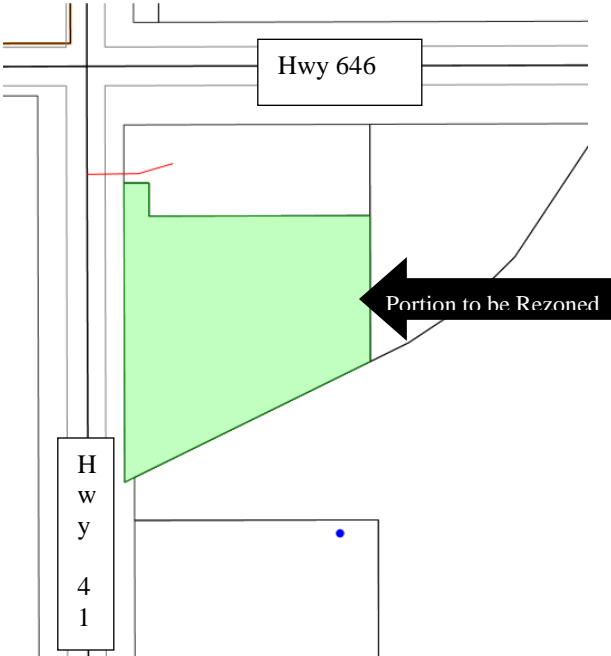
BY-LAW NO. 2014-13

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-50 is hereby amended as follows:
- FROM: Agricultural to Industrial Commercial
- FOR: Lot 2A, Plan 9020405 in NW 31-56-6-W4



Read a first time in Council this 19th day of June, A.D. 2014.

Advertised the 1st day of July, A.D. 2014, and the 8th day July, A.D. 2014 in the Elk Point Review.

Read a second time in Council this day of , A.D. 2014.

Read a third time and duly passed in Council this day of , A.D. 2014.

Reeve

Chief Administrative Officer

COUNTY OF ST. PAUL REZONING APPLICATION

Name of Applicant: Harris Jerrett Email: Harris@Kingsenergygroup.com

Mailing Address: Box 11159, Lloydminster, AB, T9V 3B5

Telephone (Home): 780-871-8162 (Business): 780-875-2266 (Fax): 780-875-1135

Registered Owner (if not applicant): Kayfore Holdings Ltd. (Darren King)

Mailing Address: Box 11159 Lloydminster, AB, T9V 3B5

Telephone (Home): _____ (Business): 780-875-2266 (Fax): 780-875-1135

1. LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED:

- a) All / part of the NW $\frac{1}{4}$ 31 section 056 township 06 range W4M
- b) Being all / parts of Lot 2A Block _____ Registered Plan 902 0405
- c) Total area of the above parcel of land to be rezoned is 3.45 acres 1.396 (hectares)

2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw 2013-50: Agriculture
- b) Desired Zoning as per the Land Use Bylaw 2013-50: Industrial Commercial
- c) Proposed use as per the Land Use Bylaw 2013-50: Fuel Distribution Cardlock Service Station or Gas Bar
- d) Is the proposed use a permitted or discretionary use: Discretionary
- e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? No
- f) Information in support of the rezoning:
Kayfore holdings clients are currently fueling at the cardlock immediately to the north of our property (Lot 1A). We would like to build a multi-lane cardlock to better service our clients in the elk point area.
Access to the cardlock would utilize existing roadways.
The PTMAA has approved our fueling installation as proposed and issued our fire permit for aboveground tank installation.

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes _____ No No

If "yes", the adjoining municipality is _____

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes Yes No _____

If "yes" the highway is No. 41 + 646

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch?

Yes Yes No _____

If "yes", state its name Drainage ditch on South + East sides of property

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes Yes No _____

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes _____ No No

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes _____ No No

***For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes _____ No No

ii) Does the proposed parcel contain a slope greater than 15% Yes _____ No No

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) Flat

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

Brush, grass

5. WATER SERVICES:

a) Existing Source of Water: Not Required

b) Proposed water source (if not rezoning parcel in its entirety).

- ☐ Proposed water supply to new lots by a licensed (surface)water distribution system;
- ☐ Proposed water supply to new lots by cistern and hauling;
- ☐ Proposed water supply to new lots by individual water wells.

Appendix 2 for 6.4.: Rezoning Application

6. SEWER SERVICES:

a) Existing sewage disposal: Not Required.

b) Proposed sewage disposal: Not Required.

An existing sewage system must comply with the above setbacks (existing and/or proposed).

| | Property Line | Water Source | Building | Septic Tank | Basement | Water Course |
|----------------------------------|---------------|--------------|-----------|-------------|-----------|--------------|
| Holding Tanks | 1 metre | 10 metres | 1 metre | | | 10 metres |
| Treatment Mound | 3 metres | 15 metres | 10 metres | 3 metres | 10 metres | 15 metres |
| Field System | 1.5 metres | 15 metres | 10 metres | 5 metres | 10 metres | 15 metres |
| Open Discharge | 90 metres | 50 metres | 45 metres | | | 45 metres |
| Lagoons | 30 metres | 100 metres | 45 metres | | | 90 metres |
| Packaged Sewage Treatment Plants | 6 metres | 10 metres | 1 metre | | | 10 metres |

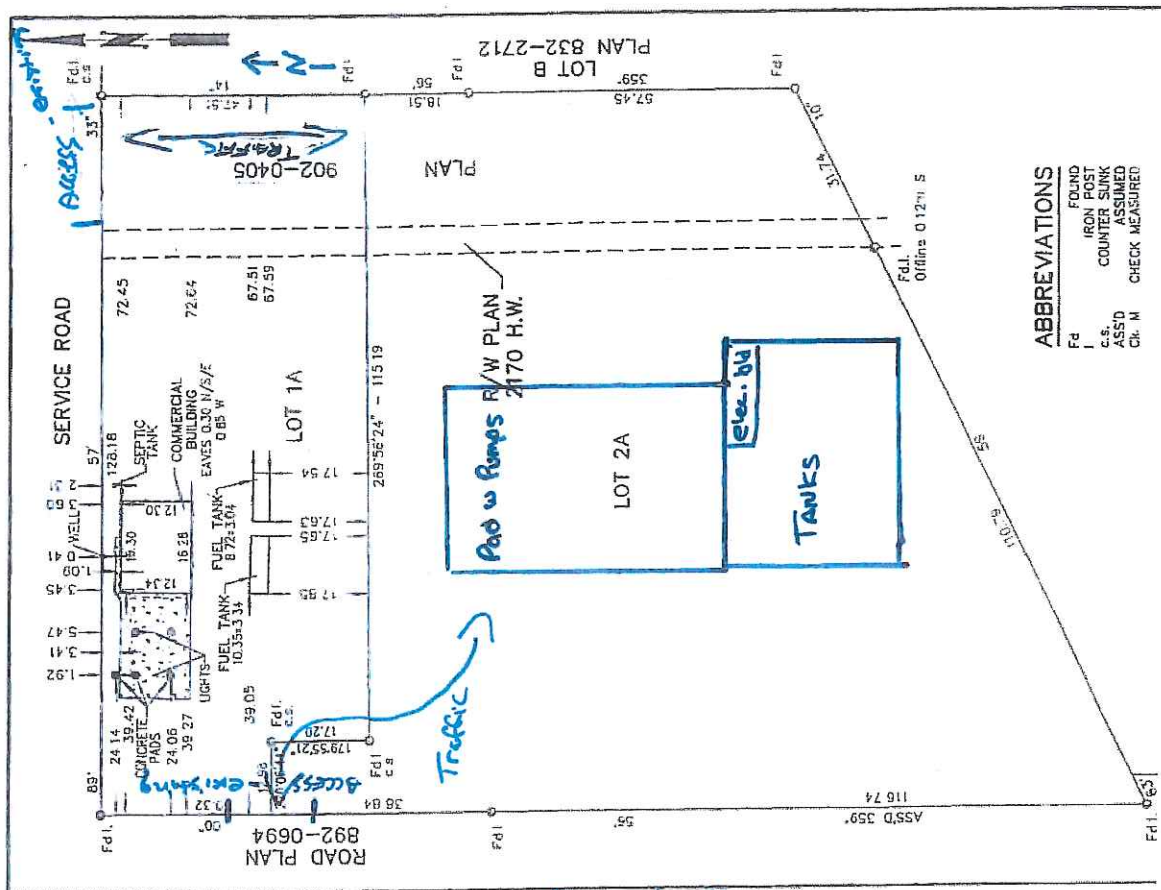
The personal information provided will be used to process the Subdivision Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

Appendix 2 for 6.4.: Rezoning Application

Lot 2A Block _____ Plan 902 0405 and/or Part of NW 1/4 Sec 31 Twp 056 Rge 06 W4M

Proposed Sketch – please indicate/include:

- The use, location and dimensions of buildings on the land and specify which buildings may be demolished or moved from property.
- Location of any water bodies on subject property.
- All developed and undeveloped road allowances.
- Indicate the North direction.
- Location of all right-of-way and easements within or abutting the subject property.
- Location of existing wells/ septic systems and distances from property lines to any permanent structures.
- Indicate the location, dimensions and boundaries of the land to be rezoned.
- Location of all right-of-way and easements within or abutting the subject property.
- Existing and proposed accesses on property.



Date: June 9 2014

Signature of Applicant: _____

Appendix 2 for 6.4.: Rezoning Application

REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, Harris Terrell hereby certify that (check one):

☐ I am the registered owner; or

☒ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.



Agent Signature

June 9 2014

Date



Owner Signature

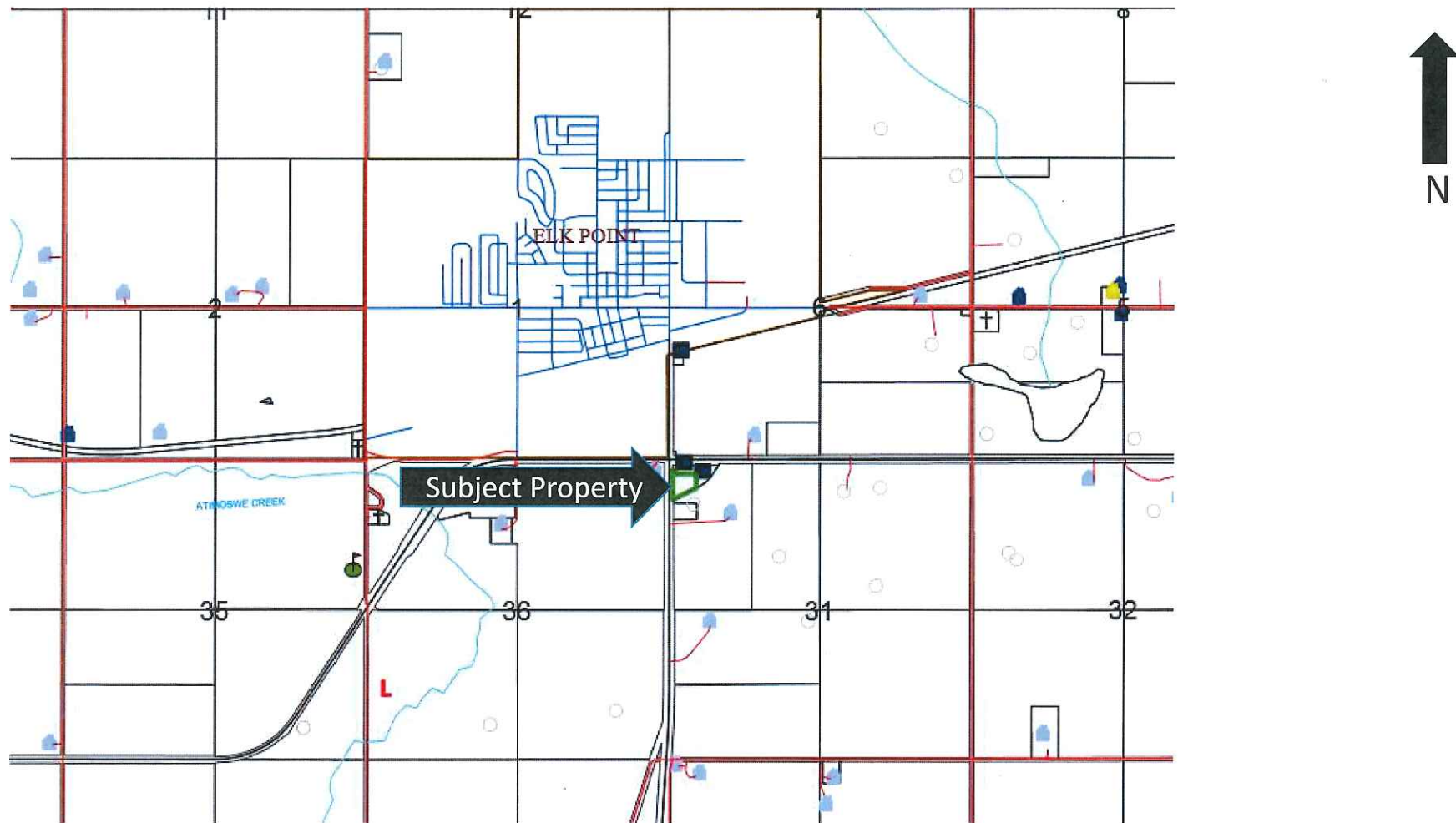
June 9/2014

Date

Owner Signature

Date

Figure 1.0 – General Location Map



Developer Public Consultation Report

Please complete the form below and return it to the Planning and Development Department.

1. Date of Public Consultation:

June 26, 2014

2. Location of Public Consultation:

Elk Point Seniors Recreation Center

3. Number of People in Attendance: 9

Please attach sign-in sheet

4. What did those in attendance like about the project?

Attendees like the availability of new products on cardlock at the proposed facility and that DEF on cardlock would reduce the plastic jug waste created by using DEF in jugs.

5. What did those in attendance dislike about the project?

Attendees had concerns about accidental overfill when filling vehicles and what measures are taken to prevent environmental impact from vehicle overfill.

6. How are concerns being addressed?

As presented in the open house Kings will be using an oil/water separator at the site which allows for capture and containment of any accidental overfill while allowing rainwater to flow through the system.

7. Additional Comments:

Please attach comment forms, minutes of proceedings (if a public meeting was held), and return this report to Planning and Development. You will be notified via letter post regarding the date and time for the Public Hearing with the County of St. Paul Council.



Kings Energy Group
Box 11159
5310 - 52 Street
Lloydminster, AB
Canada, T9V 3B5

Environmental Policy

Kings is committed to continuous improvement in environmental performance by reducing the impact to land and habitat, air and water.

The Company meets and strives to exceed regulatory requirements, reflecting its commitment to continuous improvement across all of its operations.

Environmental Incidents

While Kings has a zero-tolerance policy for spills and other environmental incidents, it recognizes that these events sometimes occur. It is important such incidents are fully investigated to determine root causes so the risk of re-occurrence is minimized or eliminated.

Any spills, regardless of volume, are immediately reported to the Safety Manager and Spill Reporting Centre.

Social and Environmental Policy

Kings approaches social responsibility and sustainable development by seeking a balance among economic, operational reliability, health, safety, environmental and social issues while maintaining growth. Kings strives to find solutions to these issues that do not compromise the needs of future generations.

Kayfore Holdings Ltd. is committed to protecting the environment and to the consideration of environmental and economic issues in all aspects of its operations.

In meeting this commitment, the company will:

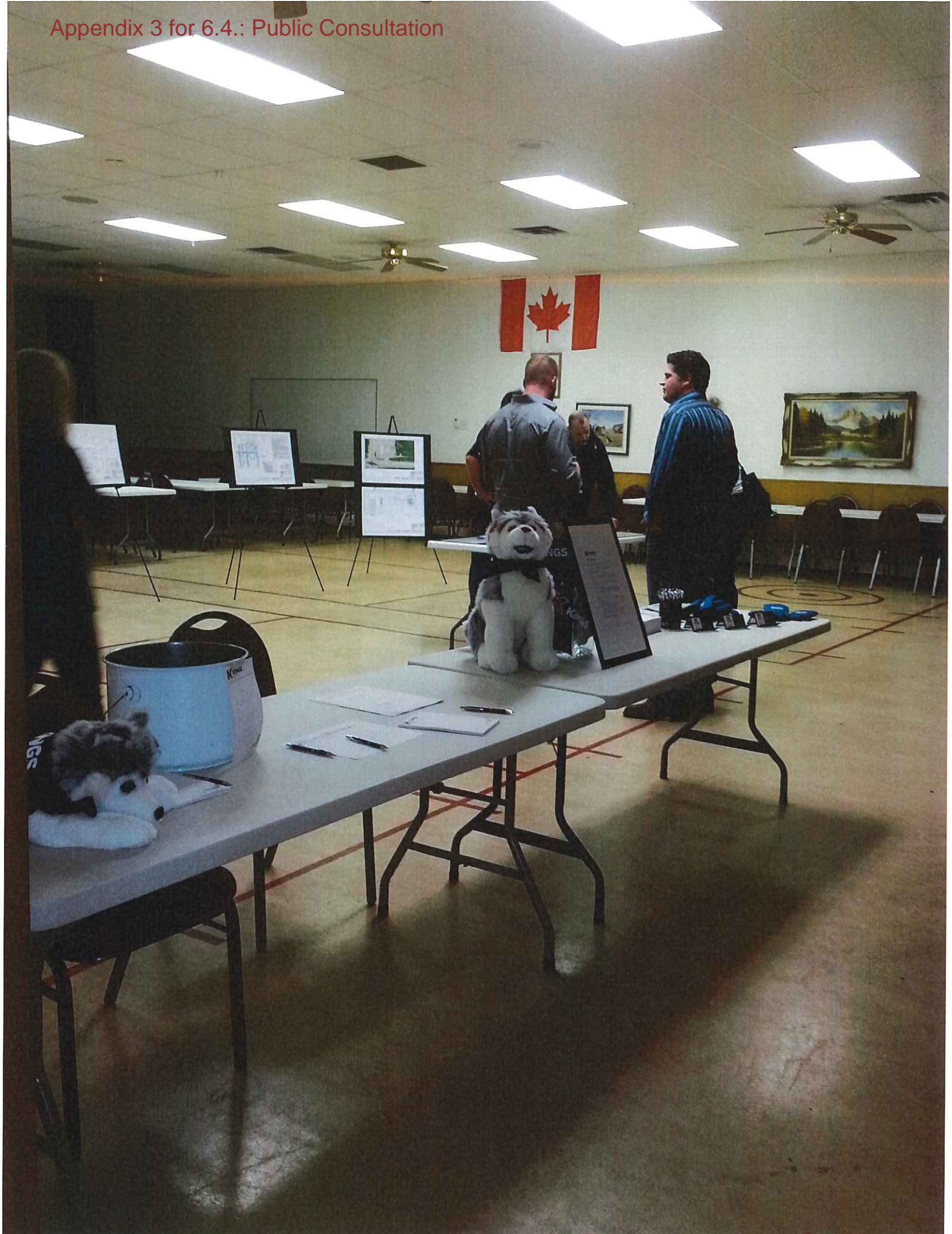
- Manage its operations to ensure that the environmental and legal requirements are met;
- Adopt company standards that comply with environmental legislation;
 - Recycle as much internally generated material as possible
 - Use recyclable containers whenever possible
- Ensure the company's activities are carried out in an environmentally friendly fashion;
 - Store used oil and solvents until they can be disposed of at a proper facility
- Respond promptly and effectively to environmental incident which result from its operations
- Communicate with employees, clients the public and regulatory bodies on issues concerning the environmental aspects of its operations.

phone: 1.780.875.2266

A division of Kayfore Holdings Ltd.

fax: 1.780.875.1135







County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.1. 2014 Strategic Plan Update - 2nd Quarter

#20140709007

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

The 2014 Strategic Plan which has been updated for the 2nd quarter is attached.

Recommendation

Motion to accept the 2nd Quarter of the 2014 Strategic Plan as information.

Additional Information

Originated By : skitz

Vision:

“The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy”

This Strategic Plan provides *Council's* priority direction to administration in moving St. Paul County forward in achieving the vision.

All direction give to administration is to be fulfilled adhering to the values of the County:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

“Strategic Planning is a process by which we can envision the future and develop the necessary procedures and operations to influence and achieve that future”

– Clark Crouch

Strategic Business Plan 2014

County of St. Paul No. 19

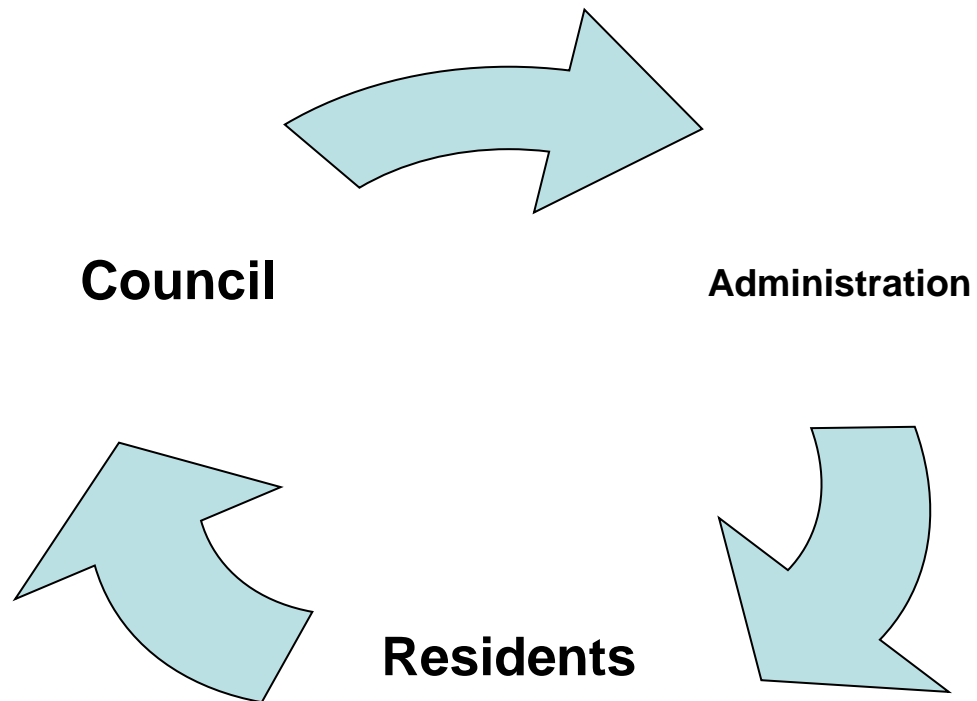


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| Goal 12 – Planning and Development | ----- |
| Goal 13 – Parks & Recreation | ----- |
| Goal 14 – Library | ----- |

**County of St. Paul
Strategic Business Plan – 2013**

Vision:

The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy

Core Values:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

Guiding Principles:

- 1) Balance the rural character of the County with regional vitality, orderly growth and diversified economic opportunities.
- 2) Promote environmental stewardship and conservation of natural resources.
- 3) Foster innovation and research to improve the community.
- 4) Seek collaborative approaches for effective service delivery and quality of life improvement.
- 5) Strive for operations efficiency and stability to provide affordable services to residents.

Sustainable Priorities:

- Preserve the rural character of the County through the conservation of the quantity and quality of the agricultural land, maintaining the beauty and accessibility of the lakes, and good partnerships with urban neighbors.
- Encourage environmentally sound and sensitive development.
- Allow development in such a manner as to limit the removal of higher capability agricultural land, not put undue pressure on the natural environment or the provision of services and not cause unacceptable adverse effects on the agricultural economy and community.
- Utilize natural resources to promote economic diversification which is compatible with the rural environment and environmentally sound so that all residents may enjoy optimum working and living standards.
- Continue to support and promote sustainable and enhanced agricultural research, activities and practices to achieve the rational diversification and intensification of agricultural activities and a profitable and sustainable future for producers.
- Seek inter-municipal plans and cooperative service agreements such that they continue to support better relationships among rural and urban residents, better services and efficiency of services.
- Encourage the development and expansion of institutional facilities to meet the educational, social, religious and cultural needs of residents.
- Ensure the provision essential services such as emergency services, health services, education and gathering places for social and religious activities, to support the renewal and enhancement of vital components of rural lifestyle and quality of life.
- Support the continued, orderly growth of the incorporated urban centers so they can continue to provide a range of commercial, industrial, residential and institutional services to the wider community.
- Minimize the negative impact on the land by encouraging good stewardship of the land.
- Minimize conflicts between agricultural and non-agricultural land users.

Goal 1 – Governance

Goal 1. Council uses a “rural filter” in making all decisions and models transparent, participatory and inclusive leadership

| Action | Lead | Target Date | Quarterly Report |
|---|----------------|-------------|---|
| Host Annual Meeting – move the annual meeting around the County – 2014 in Elk Point | Council/Sheila | April 2014 | Quarter 1 – Annual meeting scheduled for April 8, 2014 – Allied Arts in Elk Point. |
| Consider potential Contribution to Beaver River Trestle – request is \$50,000 | Council | 2014 | Quarter 2 – Council contributed \$40,000 to the Beaver River Trestle. |

Goal 2 – Administration

Goal 2: Excellence in services provided by Administration is premised on ensuring Council is well-informed, strengthening ties with community partners, building effective working relationships with government, promoting the rural character of St. Paul County and building corporate capacity.

| Action | Lead | Target Date | Quarterly Report |
|--|----------------|-------------|--|
| Continue to work on an asset management project to determine life of assets within municipality | Sheila/Darlene | Dec 2014 | Quarter 1 - Road Classification Workshop held with Council to finalize classifications and levels of service for County roads – to be approved and communicated to residents in 2nd quarter. |
| Complete High Speed Internet Tower project – installation of 9 new towers – using the Community Broadband Infrastructure Program | Sheila | March 2014 | <p>Quarter 1 2013 - The County was successful in obtaining the Community Broadband Infrastructure grant. We will be erecting 9 new communication towers in the County that will increase the ability to connect to high-speed internet.</p> <p>Quarter 2 - Agreements have been signed with Province and MCSNet regarding the project. Grant funds have been received. The project is currently in the hands of MCSNet – completion date to be March 2014.</p> <p>Quarter 3 – According to MCSNet – 2 towers have been installed. They have also applied for development permits for the installation of the others.</p> <p>Quarter 4 – do not have an update from MCSNet, however project is supposed to be complete by the end of March 2014.</p> <p>Quarter 2, 2014 – MCSNet estimate they are 71% complete on</p> |

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| | | | |
|--|------------------------------------|--------------------|---|
| | | | the project 7 of the 9 towers are installed as of the end of June 2014. |
| Continue adding County vehicles to AVL System – and/or Working Alone mechanisms | Sheila | Dec 2014 | <p>Quarter 1 – Have ordered Supervisor software for 3 vehicles to be used in the field. GPS is being installed on all graders and plow trucks.</p> <p>Quarter 2 – the Work Alone is set up for 51 employees. Staff will be trained on the use of the system in July.</p> |
| <p>Host a Municipal Intern in the Administrative Program if the grant app is successful</p> <p>Continue 2nd year of Municipal Intern Program</p> <p>Council to consider participation in Intern Program for 2015 (applications to be out in fall of 2014)</p> | Sheila/all departments | Start May 2013 | <p>Quarter 1 2013– Grant application was successful. An Intern was recruited in February. Kyle Attanasio was hired and started work May 6.</p> <p>Quarter 2 - Kyle is working a lot on policy and bylaw development. In addition he is spending time with PW, P&D, ASB, Bylaw Enforcement when situations arise that he will have a learning opportunity.</p> <p>Quarter 3 – Kyle is continuing spending time in other departments as time allows. He is working on additional bylaw/policy development. He has expressed interest in extending the Internship to the second year. Council has discussed this and will consider at the October Council meeting.</p> <p>Quarter 4 – Council has approved to extend the internship to the 2nd year.</p> <p>Quarter 2 2014 – Council has approved the permanent hire of Kyle Attanasio effective October 2014.</p> <p>Applications for next year’s program will be announced in the 3rd Quarter – Council to decide if we will participate – either as an Administrative or Financial Internship.</p> |
| <p>Communication Plan:</p> <ul style="list-style-type: none"> Review of County Webpage Explore Social Media options for Communication Expand use of radio spots for positive communication and events | <p>Sheila</p> <p>Kyle/Paulette</p> | Start January 2014 | <p>Quarter 1 – Paulette/Katie/Kyle will participate in webinar regarding social media</p> <ul style="list-style-type: none"> - Katie is coordinating “County News” on page 8 of Journal - A newsletter was prepared and finalized to insert with the 2014 Property Tax Notice. - FCSS is utilizing radio spots for advertising their programs. <p>Quarter 2 - FCSS is coordinating radio spots for all advertising.</p> <p>-Review of webpage and social media options is being completed, report expected in July 2014.</p> |

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| | | | |
|---|---|----------------|--|
| <ul style="list-style-type: none"> Continue Newspaper County Page 8 Update Welcome Packages with information regarding Transfer Stations and Landfill location and hours Newsletter sent in with tax notices (include transfer station/landfill info) | Phyllis/Katie Janice Linda/Paulette | | Implemented info in the County welcome packages, regarding Transfer Station and Landfill locations – May 2014. |
| Implement a new budgeting program that will increase accuracy and simplify monthly reporting to departments. It will allow for department heads to access up to date detailed financial data any time and provide CAO with variance reporting. Also will streamline budgeting process. \$49,000 | Sheila/Darlene | June 2014 | Quarter 2 - Purchase Agreement with Bellamy Software for Weave Budget and Analytics Module – to be installed by July 11th with Configuration to begin July 16th. |
| Explore IT options – offsite servers – AAMDC Program with ATCO ITech, Electronic Records Management (option with our new photocopier) this will ensure access to data in the event of emergency where the office is inaccessible and/or destroyed. | Sheila/Tim | When Available | |
| RFP for Auditing services in 2014 – for 4 year period. To be conducted in mid-April | Sheila/Tim | April 2014 | Quarter 2 – RFP's were sent out – Synergy Chartered Accountants were the successful bidders for a four year term. |

| Administration - Policy | | | |
|--|------------|-------------|---|
| Action | Lead | Target Date | Quarterly Report |
| Explore dust control matrix – policy regarding who would | Sheila/Leo | June 2014 | Quarter 2 - Policy to be discussed in July Quarter 3 – Council determined to defer to 2014 Strategic |

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| | | | |
|---|--------------|---------------|---|
| qualify for free dust control, possible payment or contribution to dust control if not meeting requirements | | | Planning |
| Explore policy development regarding building of roads for access to subdivision or development. Who Pays? County or Developer? | Sheila | February 2014 | Quarter 2 - This is being determined in the Engineering Standards – to be discussed with Council in August. Quarter 3 – Engineering Standards are delayed due to delay in road info from Accurate Assessment. Quarter 1 – Engineering Standards have been approved providing direction on these items. |
| Bridge File replacement – policy to ensure that road construction required for Bridge File is automatically included in road planning | Sheila | June 2014 | Quarter 2 – No action yet. |
| Review of HR Policies | Sheila | February 2014 | Quarter 1- Eight policies presented to policy committee and being brought to April Council meeting: Employee Long Service Policy Safety Inspection Policy Overtime Policy Vacation Policy Hours of Work Policy Mechanics' Allowance Policy On-Call Policy Fax Machines/Laptops/Printers Policy More policies to be reviewed at subsequent Policy meeting in May. Quarter 2 - Working Alone Policy Rainy Day Policy Also Council updated the Private Gravel Sales Policy. |
| Policy for spraying of noxious weeds on private land | Dennis/Keith | June 2014 | Quarter 1 - Policy presented to policy committee and being brought to April Council Meeting. |

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| | | | |
|---|-----------------|--------------------|---|
| Waste Bins in subdivisions | Dennis | June 2014 | Quarter 1 – Policy Committee elected to continue with current procedures and situations vary in each development – no policy will be brought to Council. Complete. |
| Administration - Building Corporate Capacity | | | |
| Action | Lead | Target Date | Quarterly Report |
| Continue Succession planning processes that will ensure staff are ready for new roles as senior staff retire in the coming years. \$35,000 team building, leadership training, knowledge transfer (Asset Mgt/GIS database) | Sheila | Dec 2014 | Quarter 1 - Effective Teams and Leadership courses completed for the first group in January, second round of staff started courses in March. Great feedback from staff and process changes have been undertaken to improve communication to staff. |
| Complete review of job duties for all positions to ensure they are clearly defined | Sheila/Managers | May 2014 | Quarter 1 – Job descriptions have been developed and signed off by Public Works staff. |
| Team building for all staff – minimum of 2 events per year | WHSC | Fall 2014 | Quarter 1 – Team Building event scheduled for April 17, 2014. |
| Explore Employee Attraction and Retention Strategies: <ul style="list-style-type: none"> Employee Engagement Survey Participation in Job Fairs – start in High Schools Review of HR Policies – OT Pay vs. OT Banking (1.5), Vacation for Managers, On-call for truck drivers in winter, Amendments to sick pay rather than bringing in STD, Rainy Day Policy, hrs of work – lunch breaks | | | Quarter 1 – <ul style="list-style-type: none"> No job fairs were held in St. Paul (Chamber of Commerce was trying to coordinate – but was not successful in getting off the ground) Several HR Policies have been vetted by the Policy Committee for approval in April Team Building event is planned for April Effective Teambuilding and Leadership series started with 2nd group of staff. Exit Interview questionnaire is developed. Have had discussions with Lane Quinn regarding benefit plan changes to be brought to Council in 2nd quarter. Advertisements for seasonal staff have been put in local papers Janice Fodchuk has been designated as confidential |

| | | | |
|---|--|--|--|
| <ul style="list-style-type: none"> – truck drivers, Family Medical Days • Continuation of Team Building Events • Succession Planning – Effective Teambuilding and Leadership series • Implement Exit Interview Questionnaire • Explore option of Health Spending acct being used as Wellness Account • Explore affordable housing or community housing projects for new employees moving to area • Explore ways to find and retain skilled employees • Complete more background research when hiring. Check resumes better • Explore appointing confidential contact person to address employee concerns • Explore attending career days/job fair | | | <p>contact person for staff members to address employee concerns.</p> <p>Quarter 2 –</p> <ul style="list-style-type: none"> • New Benefit Plan has been negotiated increasing benefits to staff without increasing costs – to be effective August 1, 2014. • The Health Spending Account will be changed effective 2015 to be either Health or Wellness Account. |
| | | | |

Goal 3 – Assessment

Goal 3: Assessment meets “best practice” standards, ensuring fair taxation for residents and businesses.

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| Action | Lead | Target Date | Quarterly Report |
|--|--------|-------------------------|---|
| Succession Planning – Head Assessors plans to retire in 2014. RFP in Spring RFP to be for a highbred approach as we will still have one in-house assessor (if Head Assessor is retiring) | Sheila | 1 st quarter | Quarter 1 –RFP for Assessment to go out in 2nd quarter. Quarter 2 – RFP sent out – Accurate Assessment was awarded a 4 year contract – subject to a 1 year probation. |

Goal 4 – Economic Development

Goal 4. Economic development that is environmentally sound, focuses on sustaining agriculture, enhancing rural-based oil and gas utilization or is compatible with rural lifestyle, is encouraged

| Action | Lead | Target Date | Quarterly Report |
|---|-------------|-------------|------------------|
| Work together with HUB, Towns, and Chamber websites to complement each other for Economic Development (part of Communications Strategy – website development) | Sheila/Kyle | Spring 2014 | |

Goal 5 – Fire/Disaster Services

Goal 5: Fire and Disaster services increase safety for residents and respond to rural living as effectively as possible

| Action | Lead | Target Date | Quarterly Report |
|--|------------------------|-------------|--|
| Take a lead role in facilitating the development of a regional emergency management and disaster social services plan. | Janice, Dennis, Sheila | | Quarter 1 – Janice has been working on our Emergency Management Plan, no work has been done on regional plan at this point. Completed in draft for review Quarter 2 - Janice attended ESS Training and has a manual |

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| | | | |
|--|--------|--|---|
| <p>Arrange a joint municipalities meeting with Town of St. Paul, Town of Elk Point, County, and SV of Horseshoe Bay</p> <p>Apply for RCP Grant for the development of Regional Emergency Management Plan</p> <p>Hire consultant to develop Regional Plan and organize table top exercise to implement and validate plan.</p> <p>Continue training staff on Emergency Management Skills</p> | | <p>January 2014</p> <p>February 2014</p> <p>Asap</p> | <p>completed for ESS.</p> <p>Plan to start the discussion again on a regional plan with the adjacent towns. Have a joint E.M. agency meeting a possible table top exercise with the Town of St. Paul in 1st quarter 2014.</p> <p>Quarter 1- Grant has been applied for and we should have be able to start the process with the consultant and the partners of the plan for the working group to commence development of a regional plan in May.</p> <p>Quarter 2 – Regional Collaboration Grant is approved. The Regional Emergency Management committee met twice in the 2nd quarter to have initial discussions regarding the development of an Emergency Management Plan. Also an advertisement for a Regional Director of Emergency Management was placed. Interviewed took place in early July with a Manager hired effective September. Next meeting scheduled in September.</p> |
| <p>Complete Fire Halls</p> <p>Hold Grand Openings for Fire Halls</p> <p>Fence Ashmont Fire Hall</p> <p>Equipment for New Fire Halls – pressure washers, gear storage, meeting room and office furnishings</p> | Dennis | <p>February 2014</p> <p>May 2014</p> <p>Summer 2014</p> <p>February 2014</p> | <p>Quarter 1 – Fire Halls for Ashmont and Mallaig have been tendered out and awarded. Will be completed in 2013.</p> <p>Quarter 2 - Ground breaking occurred for both halls. Water lines have been installed to each building. Building foundations are complete and building packages have arrived are being erected.</p> <p>Quarter 3 – Work is continuing on both fire halls, expectation that they will be complete prior to yearend. Mallaig fire hall to be completed by year end.</p> <p>Quarter 4 - Mallaig should be completed by mid-January and Ashmont fire hall by the end of February</p> <p>Quarter 1 - Fire Halls are very near completion. Departments should be moving into the halls in late April or first part of May.</p> <p>Quarter 2 – Fire Halls are complete and both Fire Departments have moved into their respective halls. Ashmont Fire Department planned and hosted their official Grand Opening on</p> |

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| | | | |
|--|---------------------------|----------|---|
| | | | June 28, 2014. Mallaig to have their official opening in Sept. |
| Training required for emergency preparedness and to be part of provincial team (e.g. DSS, CISM training, AEMA Conference) | Emergency Management Team | Dec 2014 | Quarter 2 – Fire Halls are complete and both Fire Departments have moved into their respective halls. Ashmont Fire Department planned and hosted their official Grand Opening on June 28, 2014. Mallaig to have their official opening in September. |
| Update SCBA equipment in St. Paul Fire Station (County 50% of cost) | Trevor | | Quarter 2 – SCBA's have been purchased will be put into service in the 3rd quarter. |
| Explore group to assist fire departments when there is a cattle liner rollover – roundup of livestock. Register any members of this group under the Volunteer Insurance plan. | Dennis/Trevor | | Quarter 1 - Presently looking into the feasibility of purchasing an emergency livestock trailer, and working with a group from the St. Paul Ag society to assist in incidents that occur with livestock emergencies. |
| Review Fire Agreements with Towns | Dennis/Sheila | | Quarter 1- Ongoing |
| Plan for St. Paul Rapid Response Truck to be updated in 2015 – estimate \$75,000 – Fire Department will apply for grant. | Trevor | 2015 | |

Goal 6 – Protective Services

Goal 6: *Efficacious law enforcement*

| Action | Lead | Target Date | Quarterly Report |
|--|--------|------------------------------|---|
| Host training session/train staff in proper unsightly property enforcement jointly with other municipalities | Sheila | 1 st quarter 2014 | Quarter 2 – looking to arrange this session in the fall. |

Goal 7 – Public Works/Transportation/Safety

| Goal 7: Services provided by Public Works minimize negative impact on agricultural land, are provided in a safe, cost-effective manner and enhance quality of life for residents. | | | |
|--|-------------|------------------------------|--|
| Action | Lead | Target Date | Quarterly Report |
| Implement new Gravel Haul Road Agreement | Leo/Sheila | 1 st quarter 2014 | Quarter 1 – Leo has been working with Aggregate Operators to sign road use agreements. |

| Goal 7A: Road system is maintained and upgraded on a regular basis to ensure safety and good quality roads | | | |
|---|-------------------|-------------------------|--|
| Actions | Lead | Target Date | Quarterly Report |
| Road and Bridge Construction | | | |
| Assess MG30 Trial in 2013 for road oiling, and Continue in 2014? | Leo/Ken | Summer 2014 | Quarter 1 – |
| See Appendix A for listing of road, bridge construction, and 2014 equipment replacement | Leo | | |
| Consider joint application under the Building Canada Program for “ring road” north of St. Paul. | Sheila | 1 st quarter | Quarter 1 – Town of St. Paul is not interested in a joint application – waiting for program guidelines to come out to see if local roads are included. |
| Sidewalk from new subdivision in Mallaig to Church – SIP Grant | Leo/Dennis/Sheila | Summer 2014 | Quarter 1 - In the process of negotiating with a landowner to purchase an easement for the purpose of a sidewalk. Quarter 2 – an agreement has been signed, Planning and Development staff are currently working on the required subdivisions to ensure that the sidewalk is located properly. |
| Explore contracting out of more gravel hauling | Leo | Spring 2014 | Quarter 2 – have used some contracted truckers for gravel hauling this spring. |

| Goal 7B: Public works equipment is maintained and upgraded on a regular basis | | | |
|--|-------------|--------------------|--|
| Action | Lead | Target Date | Quarterly Report |
| Shop building efficiency – lighting and overhead doors, air handling and heating. Complete PW Shop Retrofit | Sheila/Ken | May 2014 | Quarter 2 – started in 2012; lighting is complete Quarter 1 – Retrofits to the PW Shop were tendered and opened on April 30. Council to determine if the tender will be awarded at the May Council meeting. Quarter 2 - Tender awarded. Work is commencing on the HVAC systems. Quarter 3 - Work is continuing on upgrades at the PW Shop – |

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| | | | |
|--|-----|--|--|
| | | | <p>deadline is November 2013.</p> <p>Quarter 4 – progress on renovation is slow due to contractor – we have requested an extension to January 31, 2014 – however based on progress at the end of December, will need to consider additional extension request – possibly to June 2014.</p> <p>Quarter 1 2014 – Work on installation of HVAC Equipment is now progressing – deadline for MCCAC Grant has been extended to May 31, 2014.</p> <p>Quarter 2 2014 – Work is not complete – just waiting for final inspection from the Engineer. Paperwork has been sent in to MCCAC Grants people. (Grant arrived in July)</p> |
| <p>Retain Old Fire Halls to house PW Equipment/potential youth centre (Ashmont). Cost to keep halls – utilities, insurance, etc approx. \$7500 each.</p> <p>Need to check safety codes to see if two uses would be allowed in the building</p> | | | <p>Quarter 2 – FCSS has determined they do not wish to utilize old halls for youth center – would require too much work to convert.</p> |
| See Appendix C for listing of equipment purchases | Leo | | |

| Goal 7C: Successful Safety | | | |
|---|------|-------------|--|
| Actions | Lead | Target Date | Quarterly Report |
| Train additional Staff to assist with safety program and conducting safety audits | | | <p>Quarter 1 - Training courses for 2 employees have been booked for the spring 2014.</p> <p>Quarter 2 – Crystal St. Arnault was sent for AMHSA Safety Auditor Course. Has completed a partial internal audit to fulfill her course requirements.</p> |
| Review clerical duties of safety program and delegate to appropriate staff | | Jan 2014 | Quarter 1 - Crystal St. Arnault to help in this role. |

| | | | |
|--|--|--|--|
| Training program for new equipment operators | | | Quarter 1 - Training for 2 grader operators has been booked for April. |
| Training Opportunities for staff | | | -Workplace Violence Prevention and Prime Contractor courses have been booked for spring 2014. |

Goal 8 - Utilities

| Goal 8: Utility systems are maintained and upgraded on a regular basis to ensure effective and efficient delivery of services | | | |
|---|-------------|--|--|
| Action | Lead | Target Date | Quarterly Report |
| <p>Install new water meters in Lottie Lake, Ashmont, Mallaig</p> <p>Complete new water meter installs – some are seasonal residents</p> | | <p>Lottie Lake – 1st quarter</p> <p>Ashmont/Mallaig – Spring 2014</p> | <p>Quarter 1 - Water meters have been installed in Lottie Lake.</p> <p>Water meters for Ashmont and Mallaig are being ordered and installation will be scheduled.</p> <p>Quarter 2 – The water meters have arrived for Ashmont and Mallaig – an installation plan will be developed and implemented soon.</p> <p>Quarter 3 – Water Meters are being installed in Ashmont – scheduled to be installed in Mallaig in October.</p> <p>Quarter 4 – most of the new water meters have been installed. Utility staff have been working out the bugs of installation and electronic meter reading.</p> <p>Quarter 2, 2014 – most meters have been installed – just a few where the meter needs to be adapted to accommodate larger water line. Anticipated that all issues will be resolved by the end of summer. Note: there are some summer residents who have not attended their lots for a long time.</p> |
| <p>Work towards improved water quality in Ashmont and Mallaig</p> <ul style="list-style-type: none"> - Determine water supply for Ashmont, Lottie Lake – WTP or Transmission line from Spedden | | <p>WTP – March 2014</p> <p>Test Plant – spring 2013</p> | <p>Quarter 1 - Ashmont Water Treatment plant detailed design is complete. As of April 30, ready for tendering. Administration to liaison with AT to determine if projects that exceed the approval will be funded....this will be part of any tender document. Council to determine if we proceed to tender at the May Council meeting.</p> |

| | | | |
|--|--|--------------------|---|
| <p>- Move Wigen Test plant to Mallaig following Ashmont project to enhance water quality there</p> | | | <p>Quarter 2 - Ashmont Water Treatment Plant was tendered out. Council to determine if tender will be awarded following review by Alberta Transportation – and approval by Transportation to cover the unfunded portion – when they are able.</p> <p>Quarter 3 – Following meeting with Alberta Transportation and letter received regarding funding – Council determined to put the awarding of the tender for the Ashmont WTP on hold in order to look at other options. Options that will be explored include: connection to Hwy 28/63 Water Commission at Spedden; connection to St. Paul; and construction of WTP. Council will make determination at October Council meeting.</p> <p>Quarter 4 – Council received report from Urban Systems and based on the report made a resolution to proceed with a scope change requesting to build a line from St. Paul to Ashmont – provided the Town of St. Paul is interested in supplying water to the County. Then in November, the County received new information regarding the price of water from the Hwy 28/63 Commission at Spedden, as well they asked Administration to research potential water line from Cold Lake to Glendon.</p> <p>Quarter 2 – Council approved the expenditure of \$20,000 to look at the supply of water that can be provided to the County of St. Paul from the Hwy 28/63 Commission. This study will provide Council with information as to what population will trigger required upgrades on that line and the scope of the upgrades – pumping or twinning of lines.</p> |
| <p>Complete locating all cc valves with accurate GPS equipment and put in GIS system</p> | | <p>Spring 2014</p> | <p>Quarter 1 – GPS equipment ordered. Ongoing</p> <p>Quarter 3 – Equipment has arrived in Edmonton. Staff will be trained in 4th quarter.</p> <p>Quarter 4 – staff commenced locating of valve, however due equipment arriving late, computer glitches, and winter all the work was not completed – will resume in the spring.</p> |

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| | | | |
|--|---------------------|-------------------|--|
| | | | Quarter 2, 2014 – staff have located all infrastructure by GPS, however there are a few cc's that staff could not locate, Utility staff have this on their list for locating this summer. |
| Conduct Feasibility study for Joint Lagoon in the Lac Sante Area – with the County of Two Hills | Sheila | Summer 2014 | Quarter 1 – RFQ and RFP's have been sent out regarding this project. Project was awarded to Urban Systems. Quarter 2 – a kick-off meeting was held in Two Hills to discuss the process for this Feasibility Study. |
| Explore Tank loaders for non-potable water | Sheila, Dennis, Leo | | Quarter 1 – Quarter 2 – |
| When requested, explore providing water to Developments | Sheila | 2014 as requested | Quarter 1,2,3 – No requests |
| Make application under new Federal Program for upgrade of water distribution systems in Lottie Lake, Ashmont, Bayview Beach, potential Co-ops off St. Paul/Elk Point line (with the municipal portion funded by residents) | Sheila/Tim | When announced | Quarter 2 – Program will not be open for applications until 2014. Quarter 2, 2014 – Open Houses were held for Lottie Lake and Ashmont residents in June to determine support for new water distribution lines. A newsletter was sent out in June to all residents giving them until the end of July to respond – Council will proceed with an application based on these responses. |
| Upgrade Mallaig lagoon for sewage truck dumping | Bryan | Summer 2014 | Quarter 2 – in permit stage Quarter 1 – this project has been deferred to 2014 – will change location of proposed road to access the lagoon. Quarter 2 - An agreement has been signed with Bill Manchura providing the County access through his property in order for sewage trucks to dump at the lagoon without using back alley access. Planning and Development to re-send info regarding the development to residents and affected parties. PW to work on getting permits to construct road to the lagoon from the Transfer Station road. Quarter 1 - Environmental study taking place to determine if permits to cross water course are necessary. Enviro-Mak currently working on this. Quarter 2 – Environmental Study is complete – work should take place in July – after a bird study is completed. |

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| | | | |
|---|--------------------|--|---|
| <p>Review Ashmont Lagoon Feasibility study and work on implementation plan.</p> <p>Short Term measures to extend life of Ashmont Lagoon:</p> <ul style="list-style-type: none"> • De-sludging lagoon - \$85,000 • Re-route trucks to Mallaig (once upgrades complete) • Geo-technical review of area for lagoon expansion • Purchase of required land | Council | <p>January 2014</p> <p>Summer 2014</p> | <p>Quarter 2 – Work has commenced on the de-sludging of the Ashmont Lagoon – will take place in July/August. Flow Meter is scheduled to be installed in July. Geo-technical review has been completed.</p> |
| Ashmont Sewer Line expansion to three lots (as per council resolution in 2013) | Bryan | Summer 2014 | <p>Quarter 1 - To be constructed this summer, or as per contractor's schedule</p> <p>Quarter 2 – Utility staff are working with contractors to schedule time for work to be done.</p> |
| Plan for installation of isolation valves in water distribution systems so that areas of the system can be turned off without affecting entire hamlet. | Bryan/Danny/Dwayne | Summer 2014 | Quarter 1 – Not included in 2014 budget, will be considered if Building Canada Grant application for distribution system is not approved. |
| Conduct and inventory water wells in subdivisions and ensure they are secured and signed as non-potable water supplies. Include their location on the GIS System | Bryan/Danny | Summer 2014 | |

Goal 9 – Waste Management

| Goal 9: Waste management enhances and encourages “best practices” in waste disposal | | | |
|--|---------------|--------------------|---|
| Action | Lead | Target Date | Quarterly Report |
| Waste Storage Sites for Perch Lake and Poirier Development | Dennis | Fall 2014 | Quarter 2 – Will completed clay – Gravel pad at Perch Lake Quarter 3 – St. Vincent Waste Storage Site complete. Perch Lake will be completed in the fall. Garner Lake site to defer to next year. Perch lake will not get completed until the spring of 2014. A site has been selected for Poirier Development’s bins, and will be constructed in 2014. Quarter 1- |
| Develop policy around how a subdivision qualifies for garbage bins to be placed | Dennis/Sheila | | Quarter 1 – Policy Committee determined that it is difficult to develop policy around the qualification for garbage bins. They felt it was better to leave this on a case by case basis for determination of placement of bins. |

Goal 10 – FCSS

| Goal 10: FCSS services conserve and enhance the rural lifestyle of residents. | | | |
|--|----------------|--------------------|---|
| Actions | Lead | Target Date | Quarterly Report |
| Meet the target set out by the province to spend 50% of the budget on Children and youth programs. | Janice | Dec 2014 | Quarter 2 – on track |
| Assist the general Public with ongoing support and Direction | Janice & Katie | Ongoing | Quarter 1 - ongoing |
| Hold a Seniors Clinic on Alberta Seniors Benefits changes once per year | Janice & Katie | Ongoing | Quarter 2 – Province announces changes in July or August waiting for this announcement. |
| Organize and host Seniors Festival | Janice & Katie | Dec 2014 | |
| Provide recognition to Community Volunteers | Janice & Katie | Aug 2014 | Quarter 1 – applied for and received Volunteer Grant from the Province. Appropriate tokens of appreciation were purchased and will be distributed to the following |

| | | | |
|---|----------------|----------|---|
| | | | <p>members/volunteers at our local halls (not all halls were included due to funds, but may be acknowledged next year):</p> <ul style="list-style-type: none"> • Boscombe Hall • Cork Hall • Heinsburg Community Club • Lac Sante Family Rec Society • Mallaig Seniors • McRea Rec Centre • St. Lina Seniors Centre • St. Vincent Rec Centre • Elk Point Allied Arts Centre • Ashmont do Drop In Centre • Ashmont Legion • St. Paul Legion • Stoney Lake Hall <p>Quarter 2 – Completed April 30, 2014</p> |
| Provide Support to Rural Crime Watch as Requested | Katie | Ongoing | |
| Arrange Joint Board Meetings with the Town Of St. Paul FCSs to insure no Overlap of Service | Janice | Nov 2014 | <p>Quarter 1 – Joint Meeting with the Town is schedule for April.</p> <p>Quarter 2 – completed April 10, 2014 and booked fall meeting for October 7, 2014.</p> |
| Update FCSS Policy & Procedures Manual as requested | Janice | Ongoing | |
| Welcome Baby program, implement changes as requested | Janice & Katie | Ongoing | |
| Welcome to the County Packages & implement Changes as requested | Janice & Katie | Ongoing | Quarter 2 – Implemented the landfill and transfer station locations and hours of operations – May 2014 |
| Lead the 4 th annual Ashmont Summer Program | Janice & Katie | Sep 2014 | Quarter 2 – Staff hired and all arrangements made with the school division. Program starts July 15, 2014 |
| Coordinate the 2 nd annual Canada Day Event | Janice | Aug 2014 | Quarter 2 – Ashmont community declined this event due to lack of volunteers. |

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| | | | |
|--|----------------|----------|--|
| Administer the Mallaig Moms N Tots | Janice | Ongoing | |
| Administer the Ashmont Moms N Tots | Janice & Katie | Ongoing | |
| Coordinate the Volunteer Income Tax Program | Katie | Jun 2014 | Quarter 2 – completed 223 income tax forms for the year 2013. |
| Coordinate Seniors Week Events | Janice & Katie | Jun 2014 | Quarter 2 – Hosted Seniors Week Celebration in three Hamlets - Completed June 6, 2014 |
| Complete the Annual Report As Requested by the Province | Janice | Oct 2014 | Quarter 2- Completed it April 23, 2014 |
| Complete Outcome Measures as requested by the Province | Janice | Ongoing | Quarter 2 – Met with Outcome trainer June 17, 2014. Waiting for the Prov to provide the report. |
| Provide Support & Direction to Seniors that are being Abused | Janice | Ongoing | |
| Monitor the community Counselling program- & implement Changes As Requested | Janice | Ongoing | |
| Provide 1:1 Support to individuals that Request Assistance | Janice | Ongoing | |
| Consider contribution to the FSLW Program (request \$30,000) not included in FCSS budget – would be over and above County required contribution for FCSS | | | Quarter 2 – Received FSLW grant application going to Council for approval. |
| Explore snow angel volunteer program for hamlets | | | |

Goal 11 – Agriculture

Goal 11: Agricultural services are designed to assist the continuation and enhancement of agricultural activities.

| Actions | Lead | Target Date | Quarterly Report |
|--|-------------|--------------------|--|
| Re-orientate staff in the use of the AIMS system through Accurate Assessment to GPS location and | Keith/Jack | April 2014 | Quarter 1 – Keith is trained on the AIMS system. Will train Warren on the AIMS system. This year we will map out the oxeye daisy outbreak around Ashmont with AIMS. |

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| | | | |
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| actions taken on weed infestations in the County | | | |
| GPS on mowing equipment | Keith/Jack | April 2014 | <p>Quarter 1 - We are still working on getting the GPS on the mowers.</p> <p>Quarter 2 – will defer GPS on Mowers till 2015 – ran out of budget.</p> |
| Work with highway maintenance contractor to ensure weeds are controlled around those highways | Dennis/Keith | April 2014 | <p>Quarter 2 - Agreed to do some weed control along highways in troubled areas. Costs covered (2013)</p> <p>Quarter 1 - This is based on a per year basis. Transportation will cover costs for any type of work done. Sk</p> <p>Sprayed for weeds on highways near Ashmont. We continue to be in contact with the Ministry of Transportation to ensure their roads are kept clear. Currently we have up to \$5000 to spend on weed control on highways in the County from the Ministry. kk</p> |
| Coyote Bounty for predation control - \$20,000 for Jan-Mar 2014 and additional \$10,00 for fall 2014 | Keith /Jack | Dec 2014 | <p>Quarter 1 – Program has ended for the spring with 944 coyotes/1 wolf brought in (in 2012 over 1400 coyotes were brought in). \$10,000 left in the budget to commence the program again in November 2013.</p> <p>Quarter 2 –</p> <p>Quarter 4 – Coyote Bounty commenced again November 1, 2013</p> <p>Quarter 1 - The coyote bounty has received approximately 1300 coyotes and 3 wolves from the reduction program as of April 1, 2014.</p> |
| Advocate to the Province regarding the control of Wolf population | ASB | | <p>Quarter 1 – The Wildlife Damage Compensation Program resolution was brought forward at this years' ASB conference to address this.</p> |
| Sell 30' Land Roller - | Sheila | January 214 | <p>Quarter 1 - The land roller was sold for \$17,900 at the March ASB meeting.</p> |
| Explore options to resolve dog issues within the County – contract out? | Keith/Jack | Fall 2014 | <p>Quarter 1 – We continue to answer dog calls in the County and try to find solutions and avoid fines. With additions of noise cannons and work alone software we will make this safer.</p> <p>Quarter 2 – dog complaints are still coming in – most complaints due to neighbours not getting along. Work alone software will be installed in July.</p> |
| Continue with Oxeye Daisy | | | <p>Quarter 1 – We will map out the oxeye daisy outbreak around</p> |

Appendix 1 for 7.1.: 2014 Strategic Plan - 2nd Quarter

| | | | |
|---|--|--|---|
| program – 2014 – Education | | | Ashmont and report how it can spread from year to year. We will continue to have discussions with local residents about the weed. We will ensure County roads are clear of oxeye daisy. |
| Review mowing program – with level of service on road classification program – new construction | | | Quarter 1 – We will review the classification program to see if our current mowing program needs to be changed. |

Goal 12 – Planning & Development

| Goal 12: Development is environmentally sound and sensitive | | | |
|--|----------------|--------------|--|
| Actions | Lead | Target Date | Quarterly Report |
| Review of County owned land – possible sale of properties Gravel testing on properties identified in review (when time permits) | Leo | Dec 2014 | Quarter 1 |
| Additional P & D staff – review of comparison data from other municipalities. (Clerical position that could include duties for Safety Program) | Krystle/Dennis | January 2014 | Quarter 1 – Chelsey Thobin was hired in January. |

Goal 13 – Parks & Recreation

| Goal 13: Recreation opportunities are available to the public through the County of St. Paul or partnerships | | | |
|--|---------|-------------|---|
| Action | Lead | Target Date | Quarterly Report |
| Completion of Power at Stoney Lake campground | Leo/Ken | Spring 2014 | Quarter 1 – approved in 2013 budget Quarter 4 – Power was installed in Stoney Lake – some completion will be required in spring Quarter 2 2014 – Power installation is complete. |
| Playground - Floating Stone | Leo/Ken | Nov 2014 | Quarter 1 – Not included in 2014 budget. |
| Playground - Stoney Lake | Leo/Ken | Nov 2014 | Quarter 1 – Not included in 2014 budget. |
| Playground - Lindbergh - install in | Leo/Ken | June 2014 | Quarter 1 – approved in the 2013 budget |

| | | | |
|--|--|-------------|--|
| spring | | | <p>Quarter 2 – Playground equipment has been ordered.</p> <p>Quarter 4 – Playground equipment has arrived – was too late in the season to install – defer installation to the spring.</p> <p>Quarter 2 – Playground has been installed – just need to finish with sand.</p> |
| Explore options and costs for a “gathering place” at Lottie Lake | | Summer 2014 | |
| Explore developing overflow camping area at Lac Bellevue | | Summer 2014 | Quarter 1 – Included in 2014 budget – to be completed during construction season. |
| Explore solar street lighting for new parking lot at Westcove - | | Summer 2014 | Quarter 1 – Not included in 2014 budget |
| Explore replacing piers at all parks | | Summer2014 | Quarter 1 – On going |

Goal 14 – Library/Culture

Goal14: Public libraries conserve and enhance the rural lifestyle of residents by providing easy access to information, reading and educational materials

| Action | Lead | Target Date | Quarterly Report |
|---|------|-------------|---|
| Consideration for contribution to Allied Arts for upgrade of sound system and stage flooring - \$30,000 | | April 2014 | <p>Quarter 1 – Included in 2014 budget.</p> <p>Quarter 2 - \$30,000 was allocated to Allied Arts.</p> |



County of St Paul No 19
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www.county.stpaul.ab.ca

Issue Summary Report

7.2. Donations as per Policy PER-14

#20140709010

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

County Pins/Promotional Items – The County of St. Paul, on request, may provide County Pins and /or Promotional items to individuals, teams and various organizations, at the discretion of Administration. Administration will provide a quarterly report to Council regarding distribution of these items.

Attached is a list of the donations that were distributed since January, 2014.

Recommendation

Motion to file as information.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.2.: Donation items

| 2014 | | | | |
|----------------|----------------------------------|-------------------------------|----------------------------------|----------|
| <u>Date</u> | <u>Function</u> | <u>Group</u> | <u>Item</u> | |
| Jan. 22, 2014 | Provincial Basketball Tournament | Glendon School | 150 Pins | Phyllis |
| Jan. 24, 2014 | Men's Curling Bonspiel | Mallaig Curling Club | Water Bottles/ Golf Balls | Phyllis |
| Feb. 6, 2014 | Mixed Floor Curling | St. Paul Senior Citizens Club | Carafe/Knife | Phyllis |
| March 3, 2014 | Provincial Hockey Tournament | Mallaig Bantams | 140 Pins | Phyllis |
| March 4, 2014 | Crib Tournament | Boscombe Community Centre | Cooler on Wheels | Phyllis |
| April 11, 2014 | Quad Rally | Ashmont Ag Society | Safety Kits & Swiss Force Knives | Tim |
| April 12, 2014 | Trade Show | Fort McMurray/Lac la Biche | Cooler on Wheels/Carafe | Paulette |
| April 24, 2014 | Door Prizes | Quilting Bees Guild | Emergency kit/Duffle Bag | Tim |
| May 2, 2014 | Firefighter's Ball | Elk Point Fire Dept. | Cheese Block | Phyllis |
| June 28, 2014 | Bowling at Nationals | Merv Yuschyshyn | 50 Pins | Betty |
| June 14, 2014 | Golf Tournament | Mallaig Ag Society | Wine Case | Phyllis |
| June 13, 2014 | AGM | Alberta Council on Aging | 140 Pins | Phyllis |
| June 11, 2014 | Trip to England & Switzerland | St. Paul Pathfinders | 100 Pins | Betty |
| June 18, 2014 | Hillbilly Jam | Boscombe Community Centre | Wine Case | Phyllis |



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Issue Summary Report

7.3. 2014 ARMAA Conference - September 3-5

#20140709001

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Executive Summary

The 2014 ARMAA Conference will be held September 3-5 in Drumheller. We are looking for approval for Kyle Attanasio to attend.

Recommendation

That Kyle Attanasio be approved to attend the ARMAA Conference in Drumheller on September 3-5, 2014.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.4. Alberta Recycling Conference - Sept 3-5

#20140709012

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

Alberta C.A.R.E. will be holding their 14th Annual Recycling Conference from September 3-5, 2014 in Lac La Biche.

Recommendation

Motion to approve Dennis Bergheim to attend the Alberta C.A.R.E. Conference from on September 3-5, 2014 in Lac La Biche.

Additional Information

Originated By : pcorbiere

Wednesday, September 3rd

- 9:00 a.m. Registration and Exhibit Set-up
- 11:30 a.m. Light Lunch and Refreshment
- Noon **TOUR**
- Local Landfill & Transfer Station
 - Lac La Biche Biological Nutrient Removal Wastewater Treatment Facility
- OR *(Buses Provided for Tour)*
- NOON Tee Time **GOLFING at the Lac La Biche Golf & Country Club**
Tee Times: 12:08PM (18 or 9 holes, with carts)
- 5:00 p.m. **Cocktails (Cash Bar)**
- 5:45 p.m. Greeting from the Mayor of Lac La Biche County
- 6:00 p.m. **BUFFET BANQUET**
- 8:00 p.m. **"Deal or No Deal"**



Alberta CARE

Register 3 or more
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Thursday, September 4th

- 7:30 a.m. Exhibit Viewing & Buffet Breakfast
- 8:45 a.m. **Welcome** - Rob Smith, Chairman, Alberta CARE
- 9:00 a.m. **Waste and Recycling Management - Then, Now, and the Future**
Barry Kolenosky, Solid Waste Manager, County of Lac La Biche
- 9:45 a.m. **COFFEE BREAK**
- 10:15 a.m. **Rural Economical Development Profile**
Karen Gringas, Economic Development Officer, County of Lac La Biche
- 11:00 a.m. **Landfill Closure & Reclamation Options**
Michel Lefebvre, XCG Consultants Ltd.
- 11:45 a.m. **BUFFET LUNCHEON**
- 12:45 p.m. **"SOLAR CAR" - Full Street Legal Solar Powered Vehicle**
Jonah Zankl, Project Co-Chair, University of Calgary, Solar Car Team
- 1:30 p.m. **TOUR 1 - Pontoon Boat Tour (40 Seats)**
- 3:30 p.m. **TOUR 2 - Pontoon Boat Tour (40 Seats)**
(Weather Permitting)
- OR
- Another Round of Golf at Lac La Biche Golf & Country Club
- OR
- Bring Your Boat & Fish on the Lake
- OR
- Guided Hiking Tour at Sir Winston Churchill Park
- 6:30 p.m. **"LAKE BBQ"**
Under the Tent at Kinsmen Park Campgrounds
- 8:30 p.m. **K&K Recycling Services Hospitality Night**
Under the Tents at Kinsmen Park Campground
(Designated Drivers Available)

Friday, September 5th

- 7:30 a.m. Exhibit Viewing / Hot Buffet Breakfast
- 8:30 a.m. **"Using Biomass Now" - Steam Generation and/or Electric Energy**
Toso Bozic, Woodlands Extension Specialist, Alberta Agricultural & Rural Development & **"Alberta Wood Waste Recycling"** - Update by Jim Donaldson, Chairman
- 9:30 a.m. **"Contamination Rate & Communication... Why it Works?"**
Different strategies lead to different results. Fabrizio Bertolo, advanced Enviro Engineering
- 10:15 a.m. **"Proposed Designated Materials Recycling Regulation"**
Alberta Environment & Sustainable Development
- 10:45 a.m. **Closing Remarks**
Rob Smith, Chairman, Alberta CARE
- 11:00 a.m. **Conference Ends**

(Coffee Side Board During Morning Sessions)



This Conference is Alberta Environment approved for Continuing Education Units

**Cancellation Deadline
August 25, 2014**

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Issue Summary Report

7.5. ICMA Conference - September 13-17

#20140709002

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Executive Summary

The International City/County Management Association Conference is being held September 13-17 in Charlotte, North Carolina. We are looking for approval for Kyle Attanasio to attend.

Kyle applied for a scholarship to attend the conference as a first time young professional and has been given a generous offer of \$1060 which includes the \$710 conference registration and a \$350 travel stipend.

Part of the conference schedule is attached. The full agenda can be viewed at
www.icma.org/en/icma/events/conference.

Recommendation

That Kyle Attanasio be approved to attend the 100th International City/County Management Association Annual Conference in Charlotte on September 13-17.

Additional Information

Originated By : kattanasio

Program Overview

During ICMA's 100-year history, Annual Conference attendees have picked up thousands of innovative ideas and practical strategies for managing local governments in challenging environments while enjoying countless opportunities for professional and personal renewal and networking. This year's event celebrates the best of ICMA and features a program developed by the 2014 Conference Planning Committee that supports the abundance of educational, information-sharing, and networking offerings you have come to expect.

To help you fulfill your commitment to career-long learning and lead your community in today's complex environment, this year's conference again offers stimulating daily keynote presentations, informative concurrent educational and Solutions Track sessions, interactive roundtable discussions, films related to local government issues, skill-building ICMA University workshops and forums, and assorted field demonstrations. Engaging session formats, room sets, and presentation styles, combined with the use of social media and other technologies, will maximize your experience as you take advantage of all the wonderful opportunities the conference has in store for you.

Concurrent Educational Sessions

In addition to sessions celebrating ICMA's 100th anniversary and those offered by ICMA's projects, affiliates, and partners, this year's conference will feature educational sessions addressing the challenges facing local government managers in five theme tracks developed by the 2014 Conference Planning Committee:

- Collaborative Service Delivery
- From Vinegar to Honey: Civility Today
- Local Government Infrastructure Management
- The Technology Evolution
- Thriving and Surviving: The Personal Path of the Profession

The conference program also includes four career tracks of educational sessions designed specifically for

- Senior Managers/ICMA Credentialed Managers
- Assistant and Deputy Managers
- Small-Community Managers
- County Managers

Learning Lounge

Don't feel like attending a 75-minute panel presentation? Then stop by the confer-

ence's Learning Lounge and join a small audience at your choice of short, interactive presentations on focused topics (listed on page 12) that will stir your curiosity. Featuring acoustic improvements based on your feedback from last year, the lounge will also host an Experts Bar, where you can get one-on-one advice from in-the-know colleagues on the "tricks and traps" of tech gadgets, making the most of social media, and résumé design.

Are you unable to attend the conference in person?

If you cannot attend the conference in person, this is your opportunity to continue your learning on your own time. The 2014 Virtual ICMA Annual Conference will take place during the on-site event, September 14–17. ICMA will broadcast over the Internet live, streaming video of 19 educational sessions, including synced PowerPoint presentations, and all four keynote sessions. Engage with your colleagues, ask questions of the speakers live via the chat function, and—new this year and exclusive to virtual attendees—take part in a live online chat with ICMA executive director Bob O'Neill.

VIRTUAL
ANNUAL
CONFERENCE 

Although the Virtual Conference is not a substitute for the "on-the-ground" skill-building, networking, and social opportunities that ICMA's Annual Conference offers, it will enable you to access the same quality content as well as check out conference exhibitors via the Internet. Look for the **V** icon throughout this program to identify sessions that will be streamed live as part of the Virtual Conference.

To get the most out of this benefit, for just one fee you can use the 2014 Virtual Conference to share professional development with your staff. This cost-effective method of providing ongoing education to your staff is a win-win for everybody! Register online at icma.org/conference2014.

Schedule at a Glance

| | 7 a.m. | 8 a.m. | 9 a.m. | 10 a.m. | 11 a.m. | Noon | 1 p.m. |
|-----------|-------------------------|---|--|--|---------------------------------|---------------------------|--|
| SATURDAY | | ICMA University Workshops | | | | | ICMA University |
| | | Engaging Your Community Workshop | | | | | |
| | | | | Tour: U.S. National Whitewater Center | | | |
| | | | | | | | Tour: "A Day with |
| SUNDAY | | Registration and Host Committee Desk | | | | | |
| | | Annual Leadership Institute | | | | | ICMA University Forums |
| | | ICMA University Workshops | | | | | County Administrators Idea Exchange |
| | | | | Solar America Communities Workshop | | Field Demos | |
| | | Member Task Force/Committee Meetings | | | | Regional Mtgs | Women's Luncheon and Program |
| | | | | Speed Coaching | | | |
| | | | | Tour: "A Day with the Queen" | | | |
| | Sports: Yoga | | | Tour: Charlotte Center City Walking Tour | | | |
| | Sports: 5K Fun Run/Walk | | | | Tour: Carolinas Aviation Museum | | |
| | Sports: Golf Tournament | | | | | | |
| MONDAY | | | | Sports: Disc Golf | | | |
| | | Registration and Host Committee Desk | | | | | |
| | Inspirational Breakfast | | Keynote: Gary Hamel | Educational Sessions | Special Sessions | | Educational Sessions |
| | | | | Learning Lounge/ Experts Bar | Roundtable Discussions | | Featured Speaker: Rebecca Ryan |
| | | | | Solutions Track | Solutions Track | | Solutions Track |
| | | | | Field Demos | | | Field Demos |
| | | | | Film | | | Film |
| | | | | Partners' Brunch and session | | | |
| | | | | | Assistants' Luncheon | | |
| | Sports: Yoga | | | Tour: Shop 'Til You Drop! | | | |
| TUESDAY | | Tour: Biltmore Estate | | | | | |
| | | | | Tour: Childress Vineyards and RCR Museum | | | |
| | | | | | Tour: Drag Racing | | |
| | | Registration and Host Committee Desk | | | | | |
| | | | Educational Exhibits/Solutions Theaters/ICMA Pavilion/Internet Express | | | | |
| | | | Keynote: Dan Heath | Annual Business Meeting | Educational Sessions | Special Sessions | |
| | | | | Solutions Track | Solutions Track | Solutions Track | |
| | | | | | Learning Lounge/ Experts Bar | Roundtable Discussions | |
| | | | | Partners' Service Projects | | | Field Demos |
| | | | | | Film | State Secretariat Meeting | |
| WEDNESDAY | Sports: Yoga | Tour: Blowing Rock, North Carolina | | | | | |
| | | | | Tour: NASCAR Valley | | | |
| | | | | Tour: U.S. National Whitewater Center | | | |
| | | | | Tour: Daniel Stowe Botanical Gardens | | | |
| | | Registration and Host Committee Desk | | | | | |
| | | | Educational Exhibits/Solutions Theaters/ICMA Pavilion/Internet Express | | | | |
| | | Celebration of Service: Peter Kageyama | | | Roundtable Discussions | | |
| | | | | | ICMA University Forums | | |
| | | Tour: Charleston, South Carolina (ends 7:30 p.m.) | | | | | |
| | | | | Tour: Billy Graham Library | | | |
| | | Host Committee Desk | | | | | |
| | 7 a.m. | 8 a.m. | 9 a.m. | 10 a.m. | 11 a.m. | Noon | 1 p.m. |

Key

| | |
|-----------------------------|---------------------------|
| Educational Program | Social Events |
| Meetings and Special Events | Registration and Exhibits |

[illegible]

Educational Sessions

Concurrent educational sessions do not require preregistration.

Concurrent educational sessions that are being developed from ideas generated by the 2014 Conference Planning Committee are listed below, along with sessions being planned in conjunction with ICMA projects and affiliates. Session descriptions are subject to change as speakers are being engaged over the summer. ICMA University Practice Group numbers (noted in italics after the description) are attributed to each session.

Theme Tracks

Celebrating ICMA's 100th Anniversary

Future Financial Challenges and Solutions for Local Governments

Monday, Sept. 15, 9:45–11 a.m.

Governing magazine columnists and experts on local government policy and finance management, Katherine Barrett and Richard Greene will lead a discussion focusing on the fiscal landmines that will confront localities in coming years—and explore approaches to avoid them. *10, 11, 13*

That Was Then, This Is Now. Hey, What about Tomorrow?

Tuesday, Sept. 16, 2–3:10 p.m.

Learn what the culture, local government, and ICMA were like “back in

the day” and what all three have the potential to become in the future. This fascinating session will feature young professionals, mid-careerists, and veteran ICMA members/leaders as they discuss ICMA's past, present, and future within the context of the corresponding local government and cultural environments.

Collaborative Service Delivery

Partnerships and Collaboration with the Private Sector

Monday, Sept. 15, 12:45–2 p.m.

When local government managers are asked to look at outsourcing or privatizing, what does that mean and why should you consider it? This session will help define public-private partnership and present a step-by-step approach to partnering, followed by case studies that showcase innovative partnerships. *3, 11*

What We Share: Successful Collaborations

Tuesday, Sept. 16, 2–3:10 p.m.

Many municipalities and counties are pursuing new areas for service sharing: human services, public safety, back-office functions, cooperative purchasing, and transportation. Hear how different local governments have done it, and come ready to share your new idea or approach. *3, 11*



Virtual Conference Sessions



Small Community Managers

Afternoon Featured Speakers

Again this year, inspirational presentations on Monday and Tuesday afternoon will be delivered by experts in their fields who are noted for their presentation skills.

Get Future-Ready!

Monday, September 15, 12:45–2 p.m.



Three years after her popular ICMA keynote presentation in Milwaukee on demographic and economic trends, **Rebecca Ryan** returns in her new roles as Resident Futurist for the Alliance for Innovation and Senior Fellow at CEOs for Cities to guide you in interpreting, predicting, and shaping your community's future.

Engaging Next Generation Citizens

Tuesday, September 16, 2–3:10 p.m.



An expert in creating social transformation in today's diverse, youthful, technology-driven world, **Erica Williams** has a passion for helping leaders use digital media and cultural organizing to engage citizens in the hard work of making their communities a better place.

Educational Sessions

Councils of Governments: Leveraging the Regional Approach to Municipal Services

Tuesday, Sept. 16, 3:30–4:40 p.m.

Smaller communities may struggle with providing services. This session will explain how forming or joining local councils of governments (COGs) can increase buying power, improve services, and save tax dollars. Learn how to work across boundaries using a COG structure for consensus building and governance of cross-boundary collaboration. 3, 11

From Vinegar to Honey: Civility Today

Managing E-Hostility

Monday, Sept. 15, 9:45–11 a.m.

The increased use of social media and remote-access technology creates challenges when government must manage any hostility and incivility that arises in these forums. The techniques used when responding to such situations face to face may not be as effective in a digital setting. This session will identify techniques for effectively managing online communications. 7, 8, 14

Civility: The Good, the Bad, and the Costly

Monday, Sept. 15, 2:30–3:40 p.m.

This interactive session will provide real examples of incivility occurring in communities. We'll provide you with the tools to address these challenges in your community and put into perspective the consequences of *not* addressing them. 8, 14

Facilitating Discussion in a Challenging Environment

Tuesday, Sept. 16, 3:30–4:40 p.m.

Single-issue groups, elected officials, and even co-workers often approach a discussion in a manner that fails to consider the possibility of multiple correct answers. Hear some strategies on how to turn uncomfortable and even combative discussions into positive dialogues. 2, 8, 14

I find the ICMA Annual Conference to be one of the most rewarding training opportunities for a manager. It has so much to offer all in one location and in one conference setting.... From the mobile tours, to the ICMA University workshops, to breakout and general sessions, there is something for everyone. The Annual Conference also provides you with an opportunity to connect with managers across the states and even internationally! You find yourself having more in common with others than you would have expected.

Shaunna Johnson, City Administrator

Waite Park, Minnesota (pop 6,715)

Local Government Infrastructure Management

Dealing with Organizational Infrastructure Legacy Costs

Tuesday, Sept. 16, 2–3:10 p.m.

Many local governments make funding decisions that have long-term impacts over a number of years. This session will highlight strategies for identifying and calculating the financial impact of legacy funding for programs such as pensions and union contract cost management. Attendees will also learn how to make incremental changes now to ensure future program sustainability. 10, 11, 13

Enhancing Operational Efficiencies and Elevating Your Community for Success

Tuesday, Sept. 16, 3:30–4:40 p.m.

This session will examine the major resource areas—e.g., alternative revenues, debt management, priority-based budgeting, strategic/financial planning—that a local government must consider to successfully balance an increasing demand for services against shrinking revenues. 3, 10, 11

Storm-water Challenges: When It Rains, It Pours

Monday, Sept. 15, 12:45–2 p.m.

Between extreme flooding and a growing list of mandates, storm water is a frequent challenge for local governments—

but not an impossible one. Successfully addressing storm water requires holistic solutions. Learn who needs to be at the table, what green infrastructure solutions and risk mitigation strategies are available, and how to pay for it all. 3

The Technology Evolution

Beyond Transparency: Why Managers Need to Think about Open Data

Monday, Sept. 15, 9:45–11 a.m.

The rise of open data has sparked innovation, driven efficiency, and fueled economic development. This session will highlight how local governments can formulate policies and implement an open-data program for their communities. 7

North Carolina Metros Use Technology to Evaluate Growth Decisions

Monday, Sept. 15, 12:45–2 p.m.

Regional planning is taking North Carolina by storm. But why should local governments want to participate, and what are they getting out of it? Fundamentally, better data should lead to more informed decision making, and this session will explain how regional planning initiatives in North Carolina are developing the tools that local governments need. 7, 11, 13



Technology for Citizen Engagement

Tuesday, Sept. 16, 11 a.m.–12:15 p.m.

Citizen engagement is an important part of managing successful organizations and communities today. We'll discuss what tools are available to successfully engage citizens and provide a platform for them to openly give their feedback. 4, 7, 8, 14

Thriving and Surviving: The Personal Path of the Profession

Is There a Pill for That?

Monday, Sept. 15, 12:45–2 p.m.

Maintaining work-life balance can be challenging, but a fulfilling and enjoyable personal life *is* obtainable. This session will discuss positive options for managing stress. Listen as peers, partners, a mental health professional, and a yoga instructor talk about being proactive in order to succeed emotionally through the tribulations of the job. 18

The Afterlife: Our Encore Performance

Monday, Sept. 15, 2:30–3:40 p.m.

You have decided to retire but aren't quite ready for the rocking chair. That sense of community obligation still burns deep within your soul. This session will explore career options that are available to managers during their transitional stage of life. 18

Personal Survival after Community Crisis

Tuesday, Sept. 16, 3:30–4:40 p.m.

Good leaders develop strategies to manage their own survival in the wake of disaster. Attend this session to hear about tales and tools of endurance from leaders who withstood a crisis and balanced their personal needs with their commitment to the community. 18

Career Tracks

Senior Managers/ICMA Credentialed Managers

Local Government and the Profession: Where We Have Been and Where We Need to Go

Monday, Sept. 15, 12:45–2 p.m.

Join ICMA executive director Bob O'Neill in a conversation highlighting the legacy of the past 100 years and major trends affecting local government.

How far has the profession come? What are the current challenges and stresses that managers face and, most importantly, what are the leadership challenges of the next decade and beyond?

Next Gen Elected Officials: How Do They Change the Council Dynamics?

Tuesday, Sept. 16, 3:30–4:40 p.m.

The younger generation of elected officials faces the world with different skills, values, and perspectives than the generations that preceded them. They're more frequent users of technology and multimedia, and have different decision-making processes. This session will give attendees a better understanding of how to interact and work with this demographic of elected leaders and its leadership styles. 2, 9



Educational Sessions

Assistant and Deputy Managers

Leading without Ultimate Authority

Monday, Sept. 15, 9:45–11 a.m.

Many times the manager is out, meeting with the community or businesses. That leaves the assistant to “run” the organization and focus on the internal issues. Sometimes that means they have to switch gears and think more strategically. How do assistants manage this effectively—and with the respect of the organization—without being the top boss? 8

Are You Ready for the Manager’s Chair?

Tuesday, Sept. 16, 11 a.m.–12:15 p.m.

Being an assistant is honest and noble work, but for many in the profession, the goal is to be the city manager or county administrator. Sometimes this opportunity comes about unexpectedly. Hear from assistants who have been interim managers, and get tips on how to become the manager yourself.

Small-Community Managers

Finding and Keeping Talented Staff in Small Communities

Monday, Sept. 15, 12:45–2 p.m.

This session will focus on how to recruit talent in a rural area and retain talent in a smaller metropolitan community. We’ll also discuss how managers can find a balance in their management style to retain good people and allow them to grow in place. 12

The Jetsons Meet Mayberry

Tuesday, Sept. 16, 2–3:10 p.m.

This session will look at essential technology for a small community and will address how managers balance the cost versus the return on investment. We’ll look at case studies of small communities that have successfully implemented new technologies. 7

County Managers

Counties and Regional Transit Systems: Governing Tips and Lessons Learned

Monday, Sept. 15, 2:30–3:40 p.m.

Transportation services are crucial for transporting people to jobs, medical services, and educational opportunities, but economies often dictate that systems be regional, which brings up governance issues. In this session, we’ll provide case studies and guidance on funding, building, maintaining, and governing regional public transportation. 2

Annual, Project, and Affiliate Sessions

Alliance for Innovation

Ideas that Worked: Rapid Fire Innovation

Tuesday, Sept. 16, 3:30–4:40 p.m.

Back by popular demand: the Alliance for Innovation’s rapid-fire innovation session! Join this fast-paced interactive discussion to learn what’s working in other local governments. Each presenter will have five minutes to present an idea, an innovative project, or a successful program. Participants will be seated at round tables to facilitate an energetic idea exchange. A cash bar will be available.

Eldon Fields Colloquium

Political Astuteness: Bridging the Gap between Politics and Administration

Monday, Sept. 15, 2:30–3:40 p.m.

The prerequisite to effective governance is connecting what is politically acceptable with what is administratively sustainable. Politically astute managers understand this and recognize that bridging the gap between politics and administration requires an understanding of these two fundamental concepts. This session first will describe the four values that underpin community building and then will outline the constellations of administrative and political logic. 2

Ethics

Integrity in Leadership? It Begins with You!

Tuesday, Sept. 16, 11 a.m.–12:15 p.m.

Successful local government leaders recognize that building an ethical culture is imperative. Do you have the courage and integrity to lead your organization? When tested, are your values non-negotiable? Join an interactive session designed to celebrate the profession’s high ethical standards. 17

ICMA Program Centers

Essential Management Skills for Today . . . and the Next 100 Years!

Monday, Sept. 15, 9:45–11 a.m.

As we look toward the next 100 years of professional local government management, how is your organization positioned to undertake the work that can make a difference for your community and for you? Join the ICMA Center for Management Strategies practice leaders for a quick-hitting, rapid-fire presentation of their best ideas on how to “change the world” of local government management. 6

Goldilocks in Performance Measurement: Finding the Sweet Spot

Monday, Sept. 15, 2:30–3:40 p.m.

When a jurisdiction is just getting started in measuring its performance, it might be tempted to measure just what’s readily available, even though the data may not be meaningful. Or it might overreach, tracking so much data that it overwhelms the staff’s ability to make sense of it. As ICMA recalibrates its own performance management offerings to emphasize key indicators and analytical value, this session will lead a discussion on how every jurisdiction can make those decisions locally to ensure that its data collection and performance management are “just right.” 5



The Road to Excellence

Tuesday, Sept. 16, 2–3:10 p.m.

ICMA's Center for Public Safety Management (CPSM), the Commission on Accreditation of Law Enforcement Agencies, and the Center for Public Safety Excellence have partnered to help communities position their public safety departments on a path to excellence, and CPSM has updated its templates to help agencies manage performance. Attend this session to learn more.

We Are What We Eat

Tuesday, Sept. 16, 11 a.m.–12:15 p.m.

We've all heard this adage and thought about what it means for us individually. Have you considered the question for your community? What your residents eat affects your community's economy, health care system, and planning. ICMA's Center for Sustainable Communities brings together local leaders who are trying to improve the food systems available to their residents. Please take this opportunity to share your best practices with your colleagues as well. 2, 4

Keynote Breakouts

What Matters Now

Monday, Sept. 15, 9:45–11 a.m.

Join Monday's keynote speaker, Gary Hamel, to continue the discussion of key issues that will determine whether your organization thrives or dives in the years ahead.

Decisive

Tuesday, Sept. 16, 11 a.m.–12:15 p.m.

Join Tuesday's keynote speaker, Dan Heath, to continue the discussion of how to overcome natural biases and irrational thinking to make better decisions about your work, life, organization, and career.

Women in Management

The Balancing Act of the Modern Woman

Monday, Sept. 15, 2:30–3:40 p.m.

In her book *Mogul, Mom, & Maid*, Liz O'Donnell takes an honest look at how women are balancing home life and career. This session will explore the book and share tips on how women in local government can achieve that balance. Attendees should read the book and be prepared to discuss. 18



The Great Escape: Exiting a Zero-Interest-Rate Environment V

Monday, Sept. 15, 9:45 a.m.–11 a.m.

Since 2009, global financial markets have navigated a broad range of challenges, with domestic stocks and bonds reaching new records along the way. Join ICMA-RC's chief investment officer and a panel of investment experts to discuss factors that may be important in shaping future market returns. 18

Planning for Your Future? Meet with a Financial Planning Expert

Monday, Sept. 15, 10 a.m.–5 p.m.

Tuesday, Sept. 16, 9:30 a.m.–4 p.m.

Do you have a financial plan for your future? Have you saved for a rainy day? Do you know how much money you'll need in retirement? ICMA-RC's Certified Financial Planner™ professionals will be providing individual consultations to help you with your financial planning needs. Space is limited so be sure to sign up for your consultation at the ICMA-RC booth as soon as possible.

Charlotte
Motor
Speedway



Empowered Employees in the New World of Healthcare V

Tuesday, Sept. 16, 11 a.m.–12:15 p.m.

Getting employees engaged in their health isn't just about benefit plans anymore. You have to be in the spaces that they're using. Learn about digital trends in healthcare and see how offering options will drive employees to take their health to the next level.

ICMA University Forums

Register for ICMA University forums online at icma.org/conference2014.

ICMA University forums are a hybrid of the traditional conference educational sessions and the ICMA University workshops. Because they are designed to be highly interactive and skill building in nature, the forums are limited in enrollment to 250 participants. Although there is no fee to participate in a forum beyond the main conference registration fee, preregistration is required because of the ceiling on enrollment, and early registration is recommended. ICMA University Practice Group numbers (noted in italics after the description) are attributed to each forum.

BreakThrough Conflict

Sunday, Sept. 14, 12:45–2:45 p.m.

Ignoring conflicts that arise from breakdowns in communication jeopardizes personal relationships and stifles quality decision making. To manage such conflicts constructively, however, requires skills and tools that can not only strengthen relationships and deepen trust, but also stimulate creative problem solving, innovation, and cooperation within and among city and county organizations. Forum leaders will introduce the concrete skills needed to *decode* the hidden world of nonverbal communication; *teach* people how their behavior is a problem and *convert* their responses from defensiveness and blame to insight and agreement; *raise* difficult issues that simultaneously solve problems and strengthen relationships; *transform* the organization's culture from avoidance to positive engagement; and *create* trust through conflict. *1*

Forum Leaders: Peter A. Glaser, PhD, consultant, and Susan R. Glaser, PhD, consultant, Glaser & Associates, Inc., Eugene, Oregon

Civility and Civic Engagement: The Art of Positive Dialogue

Sunday, Sept. 14, 12:45–2:45 p.m.

How can we advance democracy and civic engagement while competing interests vie to be heard, emotions run high, and the level of discourse turns increasingly coarse and confrontational? This forum will identify the legal

and constitutional structure that, while protecting free speech, has contributed to the alienation of our citizens from each other as well as from the governing body. It will then explain and demonstrate successful techniques to help managers move people from rage to reason, run dynamic public meetings, and engage stakeholders in building consensus. Participants will be encouraged to share their own stories, suggest solutions, and identify approaches to avoid. *8*

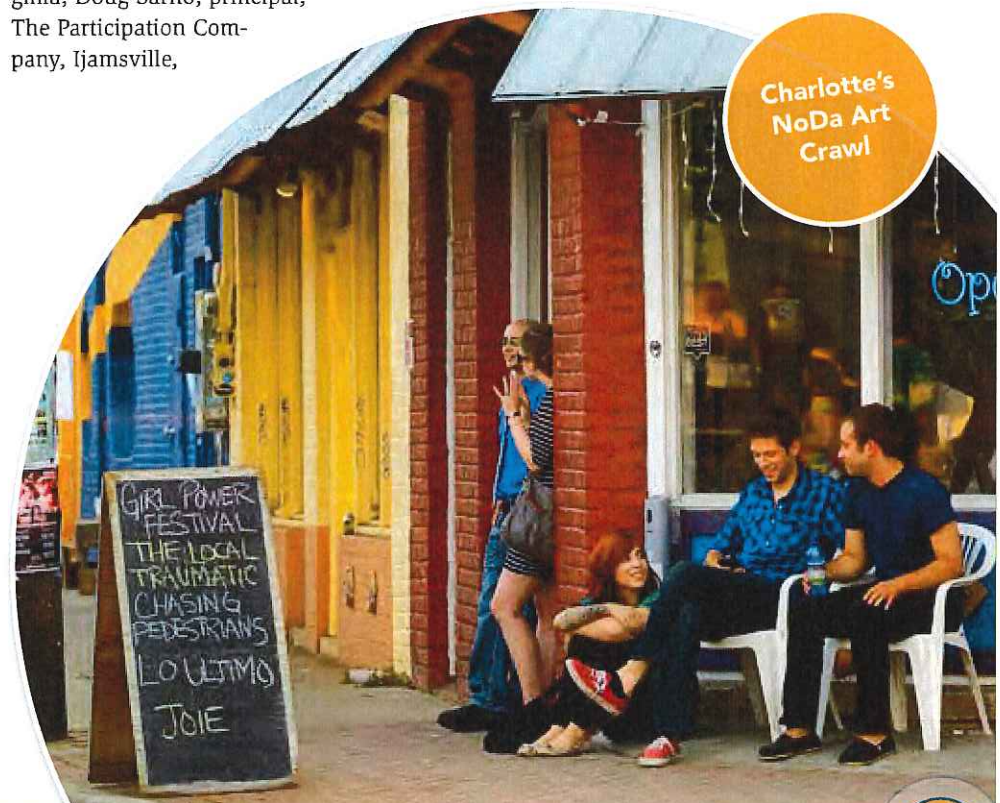
Forum Leaders: Jeffrey Mincks, county attorney, Chesterfield County, Virginia; Doug Sarno, principal, The Participation Company, Ijamsville,

Maryland; and James Stegmaier, county administrator, Chesterfield County, Virginia

Collaboration Is All Well and Good, but Is It Right for Me?

Sunday, Sept. 14, 12:45–2:45 p.m.

Collaboration is a popular approach to service delivery, but is it right for your organization? The research partnership of ICMA, the Alliance for Innovation, and Arizona State University, with additional



ICMA University Forums

funding and technical assistance from CH2M HILL, has found that any successful collaboration requires that the local government manager (1) determine whether the approach is appropriate for the community and the service under consideration; (2) decide how best to create a collaborative agreement, recognizing that it takes both management skills (e.g., negotiation, contract management) and leadership skills (e.g., creation of a culture that facilitates collaboration); and (3) be able to measure successes and failures of the collaboration and determine what they portend for future efforts. Participants will hear the latest research on collaboration, examine case studies, discuss different types of collaboration, assess their own readiness and capacity for collaboration, and learn how to evaluate the strengths and weaknesses of their collaboration efforts. 13

Forum Leaders: Spencer Brien, assistant professor, School of Public Affairs, Arizona State University, Tempe, Arizona; Cheryl Hilvert, director, ICMA Center for Management Strategies, Montgomery, Ohio; Susan Mays, vice president, Marketing and Strategic Initiatives, CH2M HILL, Englewood, Colorado; and David Swindell, PhD, director and associate professor, Arizona State University, Center for Urban Innovation, Phoenix, Arizona

Leadership ICMA Class of 2014: Rapid Fire Capstone Presentations—Everyday Challenges, Inventive Solutions

Sunday, Sept. 14, 12:45–2:45 p.m.

Four short, informative presentations—finding opportunities for improvements in vehicle maintenance and building services; engaging residents and staff in traffic calming efforts; enriching livability through a more intentional and strategic approach to partnerships; and creating a playbook for green space preservation—will outline resourceful ideas for dealing with everyday local government challenges. Breakout groups will provide an opportunity to delve into details and contribute how your community may be

... I love ICMA and I never miss a conference (if I can help it). It is so well organized and such a good time both professionally and personally. It always sends me back to my community recharged and recommitted. See you next year!

Kimberly Newman, City Administrator

Lyndon, Kansas (pop 1,040)

dealing with any of these issues. 3

Forum Leaders: Leadership ICMA Class of 2014

Building Your Organizational Technology Strategy

Wednesday, Sept. 17, 10:45 a.m.–12:45 p.m.

Local government chief information and innovation officers will describe how they analyzed, developed, and communicated their organizational technology strategies. Then you'll start on developing your own strategy. This forum will include tips on how to assess your current state of organizational technology, align technology priorities with business priorities, communicate strategy, and start a discussion in your organization about a more deliberate technology strategy. 7

Forum Leaders: Jeffrey W. Stovall, chief information officer, Charlotte, North Carolina, and Shannon H. Tufts, PhD, University of North Carolina School of Government, Chapel Hill, North Carolina

Creating Civil Public Conversations about the Role of Local Government

Wednesday, Sept. 17, 10:45 a.m.–12:45 p.m.

Dominant public attitudes about "government" often default to images of "bickering politicians" or "bumbling bureaucracy" that distort conversations, portray citizens as vending machine consumers, and make it difficult for local government leaders to talk productively with residents about public priorities. Forum leaders will illustrate approaches that local managers can use in their daily work, and participants will engage in interactive

exercises to learn effective techniques for creating more pragmatic, productive, and civil conversations about local government and its role in community life. 8

Forum Leaders: Mike Huggins, former city manager and principal, Civic Praxis, Eau Claire, Wisconsin, and civic engagement service provider, ICMA Center for Management Strategies; and Elaine Mejia, senior program associate, Public Works, The Center for the Public Sector, Faison, North Carolina

Hiring Executives with Emotional Intelligence and Technical Competence

Wednesday, Sept. 17, 10:45 a.m.–12:45 p.m.

A bad executive hire can cost an organization up to five times that executive's annual salary and benefits; negatively affect colleague morale; invite errors and negative press; cause productivity to suffer; and require the manager to devote time and effort to deal with the fallout. Typically, hired executives fail not for lack of technical competence but for other reasons, such as not communicating well with others, not resolving conflicts well, failing to engage effectively with key stakeholders, and making autocratic rather than collaborative decisions. These are issues of emotional intelligence (EI), not IQ or technical competence. 12

Forum Leaders: Heather Lee, PhD SPHR, partner, Developmental Associates, Durham, North Carolina and Stephen Straus, PhD, retired faculty, North Carolina State University, MPA Program, and president, Developmental Associates, Durham, North Carolina

ICMA University Workshops

Register for
ICMA University
workshops online
at [icma.org/
conference2014](http://icma.org/conference2014).

ICMA University workshops offer interactive, intensive training designed to develop skills and enhance knowledge. They support ICMA members' commitment to career-long learning by addressing the ICMA Practices for Effective Local Government Management. Instructors are selected for their knowledge of the topic, understanding of local government issues, and proven ability to effectively teach adults. Visit the ICMA University workshops page at icma.org/conference2014 for descriptions of each workshop.

Collaborative Leadership: Hardwiring Teamwork and Innovation

Saturday, Sept. 13, 8 a.m.–noon

Practice Groups: 1, 14

Workshop Leaders: Peter A. Glaser, PhD, consultant, and Susan R. Glaser, PhD, consultant, Glaser & Associates, Inc., Eugene, Oregon

Equity Investments: Serving the Underserved

Saturday, Sept. 13, 8 a.m.–noon

Practice Groups: 4, 9

Workshop Leaders: Susan Robinson, consultant, Arlington, Virginia; and Joanna Shoffner-Scott, PhD, program director, Race Matters Institute, Just Partners, Inc., Baltimore, Maryland

Leading Your Organization (and Elected Officials) to Fiscal Health and Wellness through Priority Based Budgeting

Saturday, Sept. 13, 8 a.m.–noon

Practice Groups: 10, 11

Workshop Leaders: Chris Fabian, cofounder; Jon Johnson, cofounder; and Kathie Novak, senior advisor, Center for Priority Based Budgeting, Denver, Colorado

Leadership and Management in a (Permanent) Crisis

Saturday, Sept. 13, 8 a.m.–noon

Practice Groups: 3, 6

Workshop Leader: Robert S. LaSala, county administrator, Pinellas County, Florida

Workshop Fees, Registration, and Location

Because workshops are not supported by conference registration fees and must be self-supporting, there is an additional registration fee (\$175) for each half-day workshop unless otherwise noted. This fee covers the cost of hand-outs and certificates; audiovisual equipment rental; refreshments; instructor travel, lodging, and honoraria; and any other costs specific to the workshops.

Preregistration is required, and early registration is recommended as enrollment in each workshop is limited to between 30 and 50 participants to allow for maximum interaction with the instructor and other participants. All workshops will take place on Saturday and Sunday at the Westin Charlotte Hotel. To register for workshops, go to icma.org/conference2014.

Moving Forward with Data

Saturday, Sept. 13, 8 a.m.–noon

Practice Groups: 3, 5, 6

Workshop Leader: Michelle Kobayashi, vice president, National Research Center, Inc., Boulder, Colorado

Public Engagement: The Vital Leadership Skill in Difficult Times

Saturday, Sept. 13, 8 a.m.–noon

Practice Group: 8

Workshop Leaders: Edward P. Everett, city strategist, Nextdoor, and senior fellow, Davenport Institute, Redwood City, California; and Pete Peterson, executive director, Davenport Institute, Pepperdine University's School of Public Policy, Malibu, California

Working on Purpose: Finding Meaning and Purpose in Your Work and Life

Saturday, September 13, 8 a.m.–noon

Practice Group: 18

Workshop Leader: Craig Rapp, president, Craig Rapp, LLC, Chicago, Illinois

Fatal Flaws of a Council-Manager Relationship

Saturday, Sept. 13, 1–5 p.m.

Practice Groups: 1, 2, 4, 8, 9, 13, 17, 18

Workshop Leader: George B. Cuff, president, Cuff & Associates Ltd, Spruce Grove, Alberta, Canada

Inspire Your Workforce, Improve Your Organization

Saturday, Sept. 13, 1–5 p.m.

Practice Groups: 1, 12

Workshop Leader: Brian Bosshardt, deputy county administrator, Los Alamos County, New Mexico

Interpersonal Leadership: Surviving and Thriving on the Road that Lies Ahead

Saturday, Sept. 13, 1–5 p.m.

Practice Groups: 2, 6, 14, 18

Workshop Leader: David Limardi, ICMA Midwest regional director, Washington, D.C.

Leading Change Isn't a Spectator Sport

Saturday, Sept. 13, 1–5 p.m.

Practice Group: 6

Workshop Leader: Patrick Ibarra, cofounder and partner, The Mejorado Group, Glendale, Arizona

Maximizing Survey Results

Saturday, Sept. 13, 1–5 p.m.

Practice Groups: 4, 6, 16

Workshop Leader: Jessica Sharp, director of development and communications, National Research Center, Inc., Boulder, Colorado

Persuasion and Influence

Saturday, Sept. 13, 1–5 p.m.

Practice Group: 15

Workshop Leaders: Peter A. Glaser, PhD, consultant, and Susan R. Glaser, PhD, consultant, Glaser & Associates, Inc., Eugene, Oregon

Navigating with Your Elected Officials to Success

Saturday, Sept. 13, 1–5 p.m.

Sunday, Sept. 14, 8 a.m.–noon

Practice Group: 2

Workshop Leader: Deborah Roberts, professor, University of Virginia, Charlottesville, Virginia

Employee Engagement: Understanding and Applying New Brain Research to Create a "Brain-Friendly" Workplace

Sunday, Sept. 14, 8 a.m.–noon

Practice Groups: 1, 14

Workshop Leaders: Gerald Brokaw, principal, Commonwealth Centers for High Performance Organizations, Wadmalaw Island, South Carolina; and Dr. Phil Harnaden, principal, Commonwealth Centers for High-Performance Organizations, Gansevoort, New York

How to Use Data to Manage Your Police, Fire, and EMS Services: What Questions Do We Need to Be Asking and Get Answered?

Sunday, Sept. 14, 8 a.m.–noon

Practice Group: 3

Workshop Leaders: Leonard Matarese, director of research and project development, and Thomas Wieczorek, director, ICMA Center for Public Safety Management, Washington, D.C.

Moving Your Organization toward Higher Performance

Sunday, Sept. 14, 8 a.m.–noon

Practice Groups: 1, 6

Workshop Leaders: Anton Gardner, leadership development faculty, University of Virginia Cooper Center for Public Service, Charlottesville, Virginia; Cheryl Hilvert, director, ICMA Center for Management Strategies, Montgomery, Ohio; John Pickering, president, Commonwealth Center for High Performance Organizations, Inc., Charlottesville, Virginia

The Next 10 Years: Strategic Planning and Performance Management

Sunday, Sept. 14, 8 a.m.–noon

Practice Groups: 5, 13

Workshop Leaders: Thomas Bonfield, city manager, Durham, North Carolina;

J. T. McCarty, county administrator, Eau Claire County, Wisconsin; and Katy Simon, President, Simon Associates Consulting, Reno, Nevada.

Stress: What If You Could Make It Work for You?

Sunday, Sept. 14, 8–10 a.m.

This workshop is offered through the generous support of ICMA's Strategic Partner Cigna. There is no fee.

ICMA-RC Funds Overview: Understanding Your Investments

Sunday, Sept. 14, 10 a.m.–noon

This workshop is offered through the generous support of ICMA's Strategic Partner ICMA-RC. There is no fee.

4th Annual ICMA Leadership Institute

Sunday, Sept. 14, 8 a.m.–noon

The ICMA Annual Leadership Institute provides an opportunity to connect members across generations and experience levels who share an interest in and commitment to leadership development.

The institute requires a separate registration fee of \$199. Preregistration is required and early registration is recommended as space is very limited. Preference will be given to ICMA SEI graduates, leadership development program graduates, senior credentialed managers, and first-time administrators. Because of the highly interactive nature of this session, registration will be limited to 45 participants.

Political Astuteness: Bridging the Gap between Political Acceptability and Administrative Sustainability

The focus of this session is on bridging the gap between political acceptability and administrative sustainability and three leadership challenges associated with that effort. Specifically we will be working to understand the challenges of increasing the skills needed by department directors to work the arena between politics and administration; dealing with problems that span jurisdictional boundaries; and engagement in an era when legitimacy for governing institutions is diminishing.

Required reading: "Contemporary Challenges in Local Government: Evolving Roles and Responsibilities, Structures, and Processes," by John Nalbandian, Bob O'Neill, Michael Wilkes, and Amanda Kaufman, in *Public Administration Review* 73, no. 4 (July/August 2013): 567–574. *Practice Group 2*

Institute Leader: John Nalbandian, professor of public administration, University of Kansas, Lawrence, Kansas

Speakers: Debra Figone, retired city manager, San José, California; Randy Reid, ICMA Southeast regional director; and Michael Wilkes, city manager, Olathe, Kansas



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.6. Funding Request - Canada Senior Games

#20140711006

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

Daisy Fraser will be attending the Senior Canada Summer Games from August 26-29 in Sherwood Park in the swimming competition. She is requesting if the County would sponsor her. Mrs. Fraser is a County resident.

Recommendation

Motion to donate \$200 to Daisy Fraser to help offset the costs of representing Alberta at the Canada Senior Games from August 26-29 in Sherwood Park.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.6.: Letter from Daisy Fraser

County of St. Paul #19

July 10, 2014

To Whom it may Concern,

I have been a resident of the County of St. Paul since 1946 except for a period of five years. I have resided at 59014 Range Road 94 since 1969.

Since 2001 at the age of 55, I have participated in the senior games (7 in total) representing the County of St. Paul – Zone 7. This August I will be competing at the Canadian Senior Games in Sherwood Park. This will be my sixth Canadian Senior games competing in swimming, which I place very well at. At the Canadian Games all expenses are paid for by the participant except for a few meals. Rooms, transportation, entry fee and other meals are paid for by the athlete.

I am hoping that the County of St. Paul will contribute towards my expenses in some way.

Thank you



Daisy Fraser



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.7. Letter of Support - St. Paul & District Arts Foundation

#20140711008

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

The St. Paul and District Arts Foundation is in the beginning stages of setting up their foundation. Their project will house visual arts studios, a musical theatre space, literary arts space, music spaces, a dance studio and programming offered for youth to develop and promote all aspects of the arts. They are applying for a Community Initiatives Grant to help offset the costs of renovating their building and they are requesting a letter of support in to include with their application.

Recommendation

Motion to provide the St. Paul and District Arts Foundation with a letter of support in principle for their CIP grant application for funding to renovate their building.

Additional Information

Originated By : pcorbiere



St. Paul and District Arts Foundation
4822 – 50th Avenue
PO Box 1775
St. Paul, AB
T0A 3A0
mpdowntownartsstudio@outlook.com

County of St. Paul
5015 – 49th Avenue
St. Paul, AB
T0A 3A4

June 20, 2014

Dear County of St. Paul Council,

We are a nonprofit group in the beginning stages of forming the St. Paul and District Arts Foundation. This project will house visual arts studios, a musical theatre space, literary arts space, music spaces, a dance studio and programming offered for youth to develop and promote all aspects of the arts.

This is something that we feel will be very successful, and sustainable long-term with funds generated from workshops, fundraising, productions, and grants. We have secured a building, formed our Board of Directors and are in the process of forming sub committees to develop and oversee each program that will be offered.

We are now applying for Community Initiatives Grant to help with the cost of renovating our building. Currently there are no walls and so we will need to build some to create different spaces for our programs to run. The flooring needs to be replaced as the tiles that are on the floor are chipped, some are missing and the floor is quite uneven. For the dance component, a special spring floor will need to be installed to ensure the safety of our children. The electrical also requires a bit of work to put in proper lighting and adequate plugins to run the required equipment. The bathroom is in need of renovating and will need to be expanded to ensure there is room for handicapped access. Painting will also needed on most of the building walls.

Appendix 1 for 7.7.: Letter - St. Paul & Dist. Arts Foundation

As you can see, this is a big project that we have undertaken. We are hoping to begin offering programs in the very near future. Our team has been working hard lining up fundraisers and donations to get funds in place so the arts foundation can get up and running. Volunteers are ready to work hard to help with these renovations to help save on the cost. However, the sooner we can get the supplies needed to finish this project, the sooner we can start opening our doors to the community to come and experience the wide variety of programs that will be offered.

We are hoping that you would be willing to provide us with a letter of support to include with our CIP grant application.

Thank you for your consideration.

Sincerely,

Members of the St. Paul and District Arts Foundation.



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.8. Family School Liaison Worker Grant Application

#20140711009

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

We have received a grant application from the St. Paul Education Regional Division No. 1 for \$30,000 for the Family School Liaison Worker Program (FSLW). The funding for this program comes from the County budget, therefore the FCSS Board referred the application to Council.

Recommendation

Motion to approve the application from the St. Paul Education Regional Division No. 1 for \$30,000 for the Family School Liaison Worker Program (FSLW).

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.9. St. Paul & District Ambulance Society

#20140704006

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

The St. Paul & District Ambulance Society had requested a quote from Smyl Motors in order to procure two new ambulances. Smyl Motors, in order to get the best pricing, put the quote in the name of the County of St. Paul. The St. Paul & District Ambulance Society went ahead with the purchase, but arranged for a leasing company to pay for the ambulances so that the society could lease the ambulances from them on a monthly basis. In order to complete the transaction properly, the St. Paul & District Ambulance Society is looking to the County to make the following motions:

That the County of St. Paul purchase two ambulances from Smyl Motors on behalf of the St. Paul & District Ambulance Society.

That the County of St. Paul sell two ambulances to Element Financial Corporation .

Recommendation

That the County of St. Paul purchase two ambulances from Smyl Motors on behalf of the St. Paul & District Ambulance Society.

That the County of St. Paul sell two ambulances to Element Financial Corporation.

Additional Information

Originated By : tmahdiuk



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.10. Bylaw No. 2014-16 - Loan Guarantee on Behalf of St. Paul & District Ambulance

#20140710002

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

In 2009, Council passed a Loan Guarantee Bylaw on behalf of the St. Paul & District Ambulance for \$300,000 (Bylaw No. 1538). The bylaw states that the County will become responsible for 50% of the money borrowed; the Town of St. Paul had passed a bylaw for the other 50%. The bylaw is outdated and ATB has requested that the St. Paul & District Ambulance provide a current copy.

The Bylaw has been amended so that the County is the only guarantor.

This Bylaw should be renewed every year, much the same as we renew the County's Borrowing Bylaws.

Recommendation

Motion to give first reading to Bylaw No. 2014-16.

Motion to give second reading to Bylaw No. 2014-16.

Motion to present Bylaw No. 2014-16 at this meeting for third reading.

Motion to give third reading to Bylaw No. 2014-16.

Additional Information

Originated By : pcorbiere

BORROWING BYLAW

LOAN GUARANTEE ON BEHALF OF THE ST. PAUL & DISTRICT AMBULANCE

BYLAW NO. 2014-16

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA

WHEREAS the County of St. Paul No. 19 agrees to guarantee a line of credit behalf of the St. Paul & District Ambulance (hereafter called the “Corporation”). The Corporation considers it necessary to borrow certain sums of money from time to time to meet current expenditures of the Corporation for its financial year commencing **January 1, 2014**.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act and/or the County Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation with the guarantee of the County of St. Paul No. 19 will borrow from ATB Financial sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation, provided that the total principal amount owed to ATB Financial at any one time hereunder shall not exceed the sum of **THREE HUNDRED THOUSAND DOLLARS (\$300,000.00)**.
2. **The repayment of the money borrowed hereunder shall become the responsibility of the County of St. Paul No. 19 and shall come from taxes collected for the current fiscal year and will be repaid to ATB Financial upon requisition from St. Paul and District Ambulance.**
3. Bylaw No. 1538 is hereby repealed.
4. This Bylaw comes into force on the final passing thereof.

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed and enacted by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the **15th DAY OF JULY, 2014** at which a quorum was present, as entered in the minutes of the said Council, and the said Bylaw is in full force and effect.

WITNESS our hands and the seal of the Corporation this 15th day of July, 2014.

Read a first time in Council this 15th day of July, A.D. 2014.

Read a second time in Council this 15th day of July, A.D. 2014.

Read a third time in Council this 15th day of July, A.D. 2014 and duly passed this 15th day of July, A.D. 2014.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.11. Bylaw No. 2014-17 - Loan Guarantee on Behalf of the Elk Point Regional Allied Arts #20140710003

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

Servus Credit Union is currently reviewing the loan that the Elk Point Regional Allied Arts Society has with them. In 2008 the County and Town of Elk Point passed a bylaw to be responsible for fifty percent of the money borrowed. The Elk Point Regional Allied Arts Society still requires this line of credit and is therefore requesting that the County renew the loan guarantee bylaw.

Recommendation

Motion to give first reading to Bylaw No. 2014-17, which is a bylaw to Guarantee 50% of the \$300,000 line of credit with Servus Credit Union on behalf of the Elk Point Regional Allied Arts Society.

Motion to give second reading to Bylaw No. 2014-17.

Motion to present Bylaw No. 2014-17 at this meeting for third reading.

Motion to give third reading to Bylaw No. 2014-17.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.11.: Letter - Elk Point Regional Allied Arts Society

Elk Point Regional Allied Arts Society
Box 255
Elk Point, Alberta T0A 1A0
June 26, 2014

RECEIVED JUL 04 2014

County of St. Paul No.19
5015 – 49 Avenue
St. Paul, Alberta T0A 3A4

Dear Reeve and County Councilors;

REFERENCE: BYLAW OF LOAN GUARANTEE ON BEHALF OF ELK POINT REGIONAL ALLIED ARTS SOCIETY

The Servus Credit Union is currently reviewing the loan Elk Point Regional Allied Arts Society has with them. In 2008 both the Town of Elk Point and the County of St. Paul No. 19 passed a bylaw to be responsible for fifty percent of the money borrowed. As the Society still needs this arrangement and have it act as a "line of credit", we are asking for this bylaw to be renewed and appropriately written. A copy of the 2008 bylaw is attached for your information.

The following motion was made at the June 24, 2014 EPRAAS meeting.

MOTION: It was moved by Blaine Easthope and seconded by John Sieben that EPRAAS request both the Town of Elk Point and the County of St. Paul No. 19 to renew the Bylaw written in 2008 and include appropriate wording, line of credit, on behalf of Elk Point Regional Allied Arts Society. Motion carried.

On behalf of the Society I thank you for your attention to our request.

Sincerely,



Deanna Easthope, Interim Sec-Treas.
Elk Point Regional Allied Arts Society

/de
Enc.
CC: Dwight Dach

BORROWING BYLAW

***LOAN GUARANTEE ON BEHALF OF THE
ELK POINT REGIONAL ALLIED ARTS SOCIETY***

BYLAW NO. 2014-17

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA

WHEREAS the County of St. Paul No. 19 agrees to guarantee a line of credit on behalf of the Elk Point Regional Allied Arts Society (hereafter called the “Corporation”) jointly with the Town of Elk Point. The Corporation considers it necessary to borrow certain sums of money from time to time to meet current expenditures of the Corporation for its financial year commencing **January 1, 2014**.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act and/or the County Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation with the guarantee of the County of St. Paul No. 19 and the Town of Elk Point do borrow from Servus Credit Union sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation, provided that the total principal amount owed to Servus Credit Union at any one time hereunder shall not exceed the sum of **THREE HUNDRED THOUSAND DOLLARS (\$300,000.00)**.
2. **Only Fifty percent (50%) of the money borrowed hereunder will become the responsibility of the County of St. Paul No. 19 and shall come from taxes collected for the current fiscal year and will be repaid to Servus Credit Union upon requisition from the Elk Point Regional Allied Arts Society.**
3. Bylaw No. 1518 is hereby repealed.
4. This Bylaw comes into force on the final passing thereof.

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed and enacted by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the **15th day of July, 2008** at which a quorum was present, as entered in the minutes of the said Council, and the said Bylaw is in full force and effect.

WITNESS our hands and the seal of the Corporation this 23rd day of July, 2008.

Read a first time in Council this 15th day of July, A.D. 2014.

Read a second time in Council this 15th day of July, A.D. 2014.

Read a third time in Council this 15th day of July, A.D. 2014 and duly passed this 15th day of July, A.D. 2014.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.12. Write off Tax Arrears on Hangar

#20140711005

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

The County has representation on the St. Paul Airport Committee and shares the net cost of the Airport 50/50 with the Town of St. Paul (per the St. Paul Airport Operating Agreement) . Each year the County provides the municipal tax revenue from the Airport Hangers for the St. Paul Airport Committee to use for activities they are responsible for at the Airport. It has been discovered that the owner of parcel SE11-58-10-W4, Block 1, Plan 5633RS Lot D&E has not paid the property taxes, even though these taxes were sent to the Airport Committee. Now the Airport committee has requested that the County write-off the tax arrears as the property has been sold and the new owner will be paying taxes from now on. The amount of tax arrears to write-off is \$2,124.85 with the municipal portion of those taxes equaling \$805.42.

The Tax department has already issued a cheque this year to the Airport Committee comprising the municipal portion of tax revenue reported in the County's ledger for the 2014 taxes.

Alternatives

Should Council write off the Taxes owing on this property all taxes relating to School and Seniors foundation will be an expense to the County however in regards to the municipal portion of the taxes, the County could decide to:

1. Absorb the costs of the write-off and expense it on the County's operations statement
2. Invoice the Airport Committee for the amount of the write-off (municipal portion only) so that the expense can be shared 50/50 as per the St. Paul Airport Operating Agreement (clause 1).

Recommendation

That Council write off the taxes for the following parcel SE11-58-10-W4, Block 1, Plan 5633RS Lot D&E, additionally that the St. Paul Airport Committee be invoiced \$805.42 equaling the municipal portion of the tax write-off so that the expense can be shared equally by the two municipalities as per clause 1 the St. Paul Airport Operating Agreement.

Additional Information

Originated By : pcorbiere

ST. PAUL AIRPORT OPERATING AGREEMENT

THIS AGREEMENT made this 10th day of December, 20 10.

BETWEEN:

THE COUNTY OF ST. PAUL NO. 19
of St. Paul, in the Province of Alberta
(hereinafter called "the County")

OF THE FIRST PART

and

THE TOWN OF ST. PAUL
of St. Paul, in the Province of Alberta
(hereinafter called "the Town")

OF THE SECOND PART

WHEREAS the Town and the County jointly own and are desirous of jointly operating the St. Paul Municipal Airport situated on Block 1, Plan 5633RS, SE 11-58-10-W4M;

NOW THEREFORE, the Parties mentioned above hereby agree as follows:

1. The Parties hereto agree that they will and shall jointly operate a municipal airport on the above described lands and that each party shall share equally in revenue and expenses within municipal budget with the exception of the following:
 - a) The County will provide the municipal portion of taxes collected from taxable properties on the lands described above.
 - b) The Town will provide Administrative support and services to the St. Paul Airport Committee in-kind.
2. Until otherwise mutually agreed upon to the contrary by both parties hereto, said airport shall be operated and managed by a Committee to be known as the St. Paul Airport Committee and to be comprised of representatives as follows, namely:
 - Two (2) Councillors from the County of St. Paul No. 19
 - Two (2) Councillors from the Town of St. Paul
 - One (1) person at large appointed by the County of St. Paul, not being a County Councillor

- Two (2) persons at large appointed by the Town of St. Paul, not being a Town of St. Paul Councillor
- 3. The Members of the Committee appointed at large shall be appointed from the 1st day of July of each year for a three (3) year term and members will be eligible for reappointment.
- 4. Any Member of the Committee that could be monetarily affected by a decision of the Committee must declare a pecuniary interest and abstain from discussion and/or voting on the decision. No person shall be ineligible for appointment simply because he has a private hangar and/or operates a private plane on said airport lands.
- 5. The St. Paul Municipal Airport Committee, hereinafter referred to as "the Committee", shall have the following rights, duties and obligations, namely:
 - (a) duty to operate the St. Paul Municipal Airport on such terms and conditions as set out by the Town of St. Paul and County of St. Paul No. 19, and in accordance with Part 2 of the Canada Transportation Act, 1996, and Air Transportation Regulations as amended;
 - (b) authorization to appoint a Chairman and other officers as the Committee might desire from its own members, and the right to set its own procedural regulations;
 - (c) authorization to enter into agreements on behalf of the two municipalities for leases or other use agreements for the airport;
 - (d) authorization to charge and collect rentals or lease payments as set out in Schedule A, or any other income which might be obtainable from use of airport lands and/or improvements, and to use those amounts for the operation of the airport;
 - (e) obligation to submit a detailed budget of the committee to each Municipal CAO on or before the 1st day of February for approval and inclusion in the budget of each municipality as required. Any expenditures over budget must be approved by both municipalities.
- 6. In consideration of the mutual covenants herein, the County does hereby agree to waive all assessments and taxes of the runway during the currency of this Agreement.
- 7. This Agreement may be amended or cancelled only by joint agreement of both Parties hereto, provided however, that either Party hereto may, upon thirty (30)

Appendix 1 for 7.12.: St. Paul Airport Operating Agreement

days written request to the other, request a review of the terms of this Agreement, provided however, that no amendment or cancellation shall occur unless both Parties mutually so agree.

8. This Agreement shall be binding upon the Parties hereto for a period of 10th effective December 20 10.

Dated this 10th day of December, 20 10

TOWN OF ST. PAUL

PER

Mayor

PER

Town Manager

COUNTY OF ST. PAUL NO. 19

PER

Reeve

PER

Administrator

Appendix 2 for 7.12.: Taxes to cancel

2011 - 2013 MUNICIPAL TAXES FOR SUNLITE ELECTRIC

SE 11-58-10-4 Block 1, Plan 5633RS LOT D AND E

| ROLL # | LESSEE | ASSESSMENT | X | MILLRATE | TOTAL |
|---|----------------------|------------|---|----------|-----------------|
| 10811106 | 2011 Municipal Taxes | 73,830 | X | 3.6500 | \$269.48 |
| 10811106 | 2012 Municipal Taxes | 73,740 | X | 3.7595 | \$277.23 |
| 10811106 | 2013 Municipal Taxes | 75,880 | X | 3.4095 | \$258.71 |
| TOTAL SENT TO ST. PAUL AIRPORT COMMITTEE | | | | | \$805.42 |

| | | | | | |
|-------------------------------|------------------|--|--|--|-------------------|
| 10811106 | 2011 Taxes Owing | | | | \$741.26 |
| 10811106 | 2012 Taxes Owing | | | | \$711.88 |
| 10811106 | 2013 Taxes Owing | | | | \$671.71 |
| AMOUNT TO BE CANCELLED | | | | | \$2,124.85 |



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.13. Use of Floatingstone Campground for ID VIP Team Group

#20140709008

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

Brian Ho, with the ID VIP Team, is once again requesting to use the Floatingstone Campground for their Harvest Moon musician event weekend from September 5-7, free of charge. In exchange the team is willing to perform at a County event free of charge. Last year they performed at the Ashmont Canada Day celebration.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.14. Rec Lease 129 on Stoney Lake

#20140710005

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

We have received notification from the Province that the County's Recreation Lease 129 on Stoney Lake expired on April 30, 2014. At the June Public Works Meeting, Council decided that they want to renew this lease. Linda Meger has contacted SRD and is waiting for a response as to what the next step is after Council makes a motion to renew the lease.

Recommendation

Motion to renew Recreation Lease No. 129, for 16.88 acres on Stoney Lake.

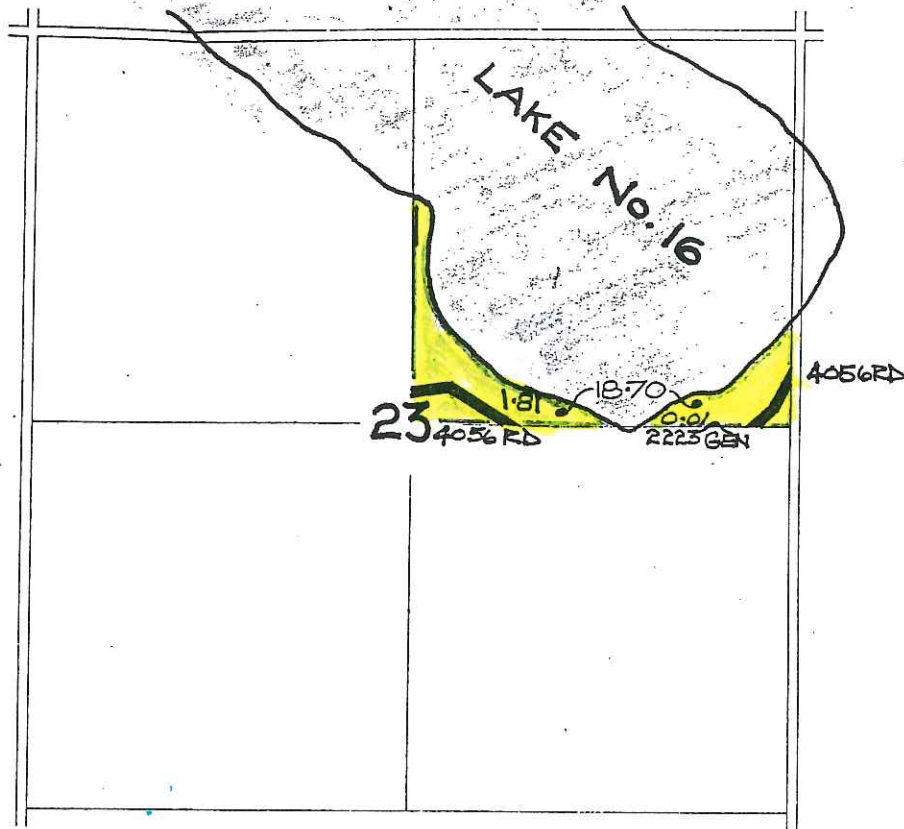
Additional Information

Originated By : pcorbiere

SKETCH OF SECTION 23

TOWNSHIP No. 56 RANGE 8 WEST OF 4 MERIDIAN

SCALE: 20 CHAINS TO AN INCH



LEASE AREA-6.832HA(16.88ACS)

| | | |
|--------------------|-------------------|-----------|
| Plan #: | <u>77356 MS</u> | |
| Version: | <u>2001 01 02</u> | |
| File: | <u>REC 129</u> | |
| TECHNICAL SERVICES | <u>SKT</u> | <u>CS</u> |

| | |
|--------------------------------------|---------------------------|
| DOCUMENTATION SECTION | |
| ALBERTA ENERGY AND NATURAL RESOURCES | |
| <u>REC 000129</u> | |
| Prepared By <u>JM</u> | Date Paid <u>19/02/05</u> |



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.15. Land Lease - Canadian Sunday School Mission

#20140709009

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

As discussed at the June Public Works meeting, the Canadian Sunday School Mission is requesting to renew their lease for PNE 8-56-4-W4 (Old Landfill Site) from June 25 to August 10, 2013. During this period of time, they hold a summer camp for children and they use the old landfill site to graze the horses that are used at the summer camp. This is an annual lease.

Section 61 of the M.G.A. allows a municipality to grant rights with respect to its property.

Recommendation

Motion to approve the land lease with the Canadian Sunday School Mission for PNE 9-56-4-W4 from June 25 to August 10, 2014.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.16. Request to Lease N 1/2 SW 34-58-11-W4

#20140709013

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

We have received a request from the adjacent landowner to lease the N 1/2 SW 34-58-11-W4, where the old Lottie Lake dump was located. Dennis went out to the property and found that there are two areas where there is no vegetation growth, which he suspects are the result of the old landfill - chemical storage spot and storage asphalt area. The adjacent landowner wants to use the property to pasture cattle. There have been other cattle on this property in the past.

Dennis does not feel there should be an issue leasing this property for livestock purposes, however he is recommending that we have our lawyers add a clause to the lease agreement which states that the lessee is aware that this was an old landfill site and the County is not liable in any way.

In 2013 we had a similar request - where one of the adjacent landowners wanted to lease NE 2-62-12-W4. At that time Council decided to notify both adjacent landowners to see if they were interested in leasing the property.

Recommendation

Motion to notify the the three adjacent landowners to see if they are interested in leasing the N 1/2 of SW 34-58-11-W4 with the understanding that this is an old landfill site and the County will not be liable in any way.

Additional Information

Originated By : pcorbiere











County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.17. Alta Gas - Proposed Route

#20140710007

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

At the June Public Works Meeting, Council discussed a request from Alta Gas for permission to install a gas line through the Municipal Reserve along highway 867 to connect to Lot 1, Block 1, Plan 0123860 on Lower Mann Lake. Council was concerned with the line going through the MR as well as the landowner not permitting the line to continue through their property if the need arose.

Krystle spoke with AltaGas and there is a clause in the agreement that is signed with the landowner and then registered on title, which states that the landowner must allow AltaGas to continue the line through their property should service be required elsewhere.

Recommendation

Motion to authorize AltaGas to install a line through Lot 20MR, Block 1, Plan 8120303 to connect to Lot 1, Block 1, Plan 0123860 in NW 7-60-10-W4 and that any reclamation will be at the owner's expense.

Additional Information

Originated By : pcorbiere





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.18. New Home Warranty

#20140711003

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

Cardston County sent a letter regarding the negative experiences with the implementation of the New Home Warranty (NHW) Program. Their concerns are the

1. Lack of response from the Governments New Home Warranty personnel.
 - a. People do not answer phones, we must leave voicemails,
 - b. Calls have not been returned for over three weeks in some instances,
 - c. When calls have been returned, the NHW personnel have been unable to even send out a simple email to assist our taxpayers.
2. Inability of NHW personnel to explain how applications for exemptions for self-build homeowners will be assessed, our citizens have had to submit the mandatory, and nonrefundable \$750 exemption application fee not knowing the requirements in order to have the application approved,
3. As there have been delays in simply receiving information from NHW personnel, delays in a person's ability to acquire the necessary safety code permits, as well as financing commitments from financial institutions,
4. Banks have their own requirements and some will not recognize an exemption for a self-build home,
5. The estimated cost of a new home warranty prior to the program implementation was approx. \$1700. The reality is that the cost of a warranty is closer to \$3400, and
6. The \$750 non-refundable exemption application fee is punitive and merely seeks to dissuade people from applying for an exemption. The potential costs associated with the exemption were not disclosed before the program was implemented.

Is this something that should be addressed at the Zone meeting? Do we want a resolution on the NHWP? If so what do we want to see changed? What outcome do we want?

Recommendation

Motion that administration send a letter to the Minister of Municipal Affairs outlining our concerns with the New Home Warranty Program.

Additional Information

Originated By : pcorbiere



Cardston County

July 7, 2014

To whom it may concern,

RE: Negative impacts of the New Home Warranty Program

Cardston County wishes to update you on our concerns about, and negative experiences with, the implementation of the New Home Warranty Program, and what changes we would like the AAMDC to lobby for on behalf of all its municipalities.

Since the implementation of the new program several issues have become evident that threaten our citizens ability to build their family homes with any degree of certainty with regards to timeline and cost. Residents of our municipality have directly experienced the following:

1. Lack of response from the Governments New Home Warranty personnel.
 - a. People do not answer phones, we must leave voicemails,
 - b. Calls have not been returned for over three weeks in some instances,
 - c. When calls have been returned, the NHW personnel have been unable to even send out a simple email to assist our taxpayers.
2. Inability of NHW personnel to explain how applications for exemptions for self-build homeowners will be assessed, our citizens have had to submit the mandatory, and non-refundable \$750 exemption application fee not knowing the requirements in order to have the application approved,
3. As there have been delays in simply receiving information from NHW personnel, delays in a person's ability to acquire the necessary safety code permits, as well as financing commitments from financial institutions,
4. Banks have their own requirements and some will not recognize an exemption for a self-build home,
5. The estimated cost of a new home warranty prior to the program implementation was approx. \$1700. The reality is that the cost of a warranty is closer to \$3400, and
6. The \$750 non-refundable exemption application fee is punitive and merely seeks to dissuade people from applying for an exemption. The potential costs associated with the exemption were not disclosed before the program was implemented.

All of the above might be somewhat more palatable if homeowners were not already mandated to obtain Alberta Safety Code permits, at a significant cost, in order to ensure that their home is built according to the standards of Alberta's building code. The Province seems to be both mandating homes are built according to the established standards, but then forcing people to insure their home against the probability that proper standards were not followed.

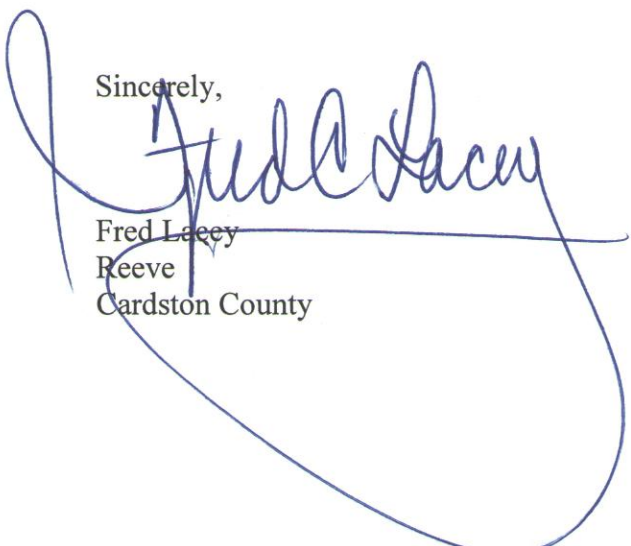
Appendix 1 for 7.18: Letter from Cardston County

Residents of Cardston County have expressed their dissatisfaction with both the mandatory nature of the New Home Warranty Program and the continuing logistical problems with the program roll-out. The extreme delays and exorbitantly unexpected costs associated with this new mandatory program have negatively impacted Cardston County Residents and we believe that any benefits the government envisioned accruing to provincial taxpayers have been grossly overshadowed by the excessively bureaucratic process, bait-and-switch cost estimates, and unwarranted delays.

Cardston County is seeking your input regarding the New Home Warranty program, its roll-out, and the associated impacts. We believe that as Municipalities we have the responsibility to speak up when our citizens are being negatively impacted by rushed Government programs, and that together, the Municipalities of AAMDC can successfully push for changes that will benefit our citizens, and encourage development, not discourage it.

Should your citizens be experiencing negative impacts arising from this program we encourage you to make this known to the leadership of AAMDC, and your local MLA.

Sincerely,



Fred Laeey
Reeve
Cardston County



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.19. Bylaw No. 2014-15 - Amend LUB - Rezone NW 31-56-6-W4

#20140709011

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

Bylaw No. 2014-15 is being presented to Council to amend Land Use Bylaw No. 2013-50 as it relates to rezoning Lot 1A, Plan 9020405 NW 31-56-6-W4 from Agricultural to Industrial Commercial. The property will then be used for a Service Station/Gas Bar and Commercial Service Centre, which is not a permitted use under the current zoning.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to section 230 of the M.G.A. The adjacent landowners will be notified of the proposed rezoning.

The applicant is also required to hold a public consultation prior to the public hearing being held.

Recommendation

Motion to give first reading to Bylaw No. 2014-15, as it relates to rezoning Lot 1A, Plan 9020405 in NW 31-56-6-W4 from Agricultural to Industrial Commercial.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2014-15

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-50

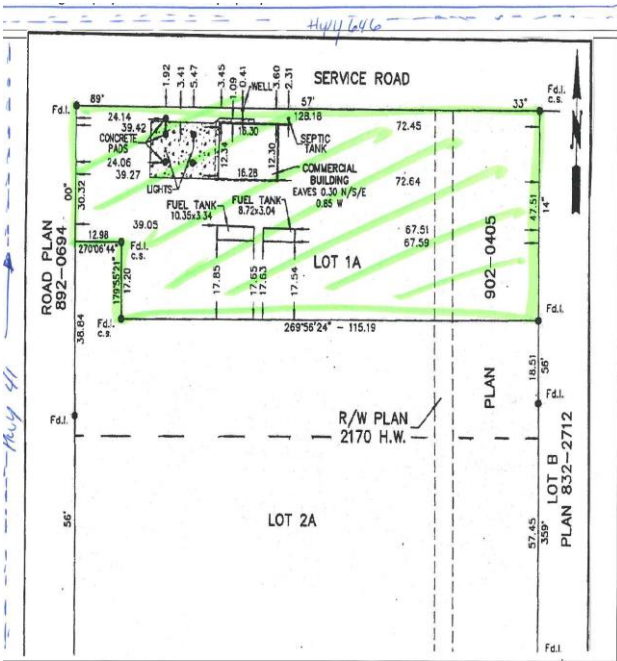
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

- 1. Bylaw No. 2013-50 is hereby amended as follows:

FROM: Agricultural to Industrial Commercial

FOR: Lot 1A, Plan 9020405 in NW 31-56-6-W4



Read a first time in Council this 19th day of June, A.D. 2014.

Advertised the day of July, A.D. 2014, and the day July, A.D. 2014 in the Elk Point Review.

Read a second time in Council this day of , A.D. 2014.

Read a third time and duly passed in Council this day of , A.D. 2014.

Reeve

Chief Administrative Officer

COUNTY OF ST. PAUL REZONING APPLICATIONName of Applicant: Barbo Ranching Ltd Email: loreenreynolds@gmail.comMailing Address: Box 690 Elk Point AB T0A 1A0Telephone (Home): 780-724-4646 (Business): 780-210-4646 (Fax): 780-569-7660

Registered Owner (if not applicant): _____

Mailing Address: _____

Telephone (Home): _____ (Business): _____ (Fax): _____

1. LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED:

- a) All / part of the NW $\frac{1}{4}$ 31 section 56 township 6 range W4M
- b) Being all / parts of Lot 001A Block _____ Registered Plan 9020405
- c) Total area of the above parcel of land to be rezoned is 1.45 acres _____ (hectares)

2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw 2013-50: Agriculture
- b) Desired Zoning as per the Land Use Bylaw 2013-50: Industrial / Commercial
- c) Proposed use as per the Land Use Bylaw 2013-50: Commercial Service Station / Gas Bar + Commercial Service Centre (Offices)
- d) Is the proposed use a permitted or discretionary use: Permitted - Commercial Service Centre
Discretionary - Service Station / Gas Bar
- e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? Yes
Elk Point Inter-Municipal Development Plan County of St. Paul Plan
- f) Information in support of the rezoning: Plan

The property has been used for commercial use for the last 50 years and should have been zoned commercial.

All the commercial sites around adjacent to the property are zoned agriculture + should be commercial.

I am currently planning to build a new building application will be submitted for building permit following this application is for rezoning

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes ☒ No ☐

If "yes", the adjoining municipality is The Town of Elk Point

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes ☒ No ☐

If "yes" the highway is No. Highway 41 & Highway 646

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch? Yes ☐ No ☒

If "yes", state its name _____

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes ☐ No ☒

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes ☐ No ☒

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes ☐ No ☒

***For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes ☐ No ☒

ii) Does the proposed parcel contain a slope greater than 15%? Yes ☐ No ☒

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) flat

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

gravel

5. WATER SERVICES:

a) Existing Source of Water: well

b) Proposed water source (if not rezoning parcel in its entirety).

☐ Proposed water supply to new lots by a licensed (surface)water distribution system;

☐ Proposed water supply to new lots by cistern and hauling;

☒ Proposed water supply to new lots by individual water wells.

6. SEWER SERVICES:

a) Existing sewage disposal: Tank Holding Tank

b) Proposed sewage disposal: Tank Holding Tank

An existing sewage system must comply with the above setbacks (existing and/or proposed).

| | Property Line | Water Source | Building | Septic Tank | Basement | Water Course |
|----------------------------------|---------------|--------------|-----------|-------------|-----------|--------------|
| Holding Tanks | 1 metre | 10 metres | 1 metre | | | 10 metres |
| Treatment Mound | 3 metres | 15 metres | 10 metres | 3 metres | 10 metres | 15 metres |
| Field System | 1.5 metres | 15 metres | 10 metres | 5 metres | 10 metres | 15 metres |
| Open Discharge | 90 metres | 50 metres | 45 metres | | | 45 metres |
| Lagoons | 30 metres | 100 metres | 45 metres | | | 90 metres |
| Packaged Sewage Treatment Plants | 6 metres | 10 metres | 1 metre | | | 10 metres |

The personal information provided will be used to process the Subdivision Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, Loreen Reynolds hereby certify that (check one):

- ☐ I am the registered owner; or
- ☒ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.

Agent Signature

Date

Owner Signature

Date

Owner Signature

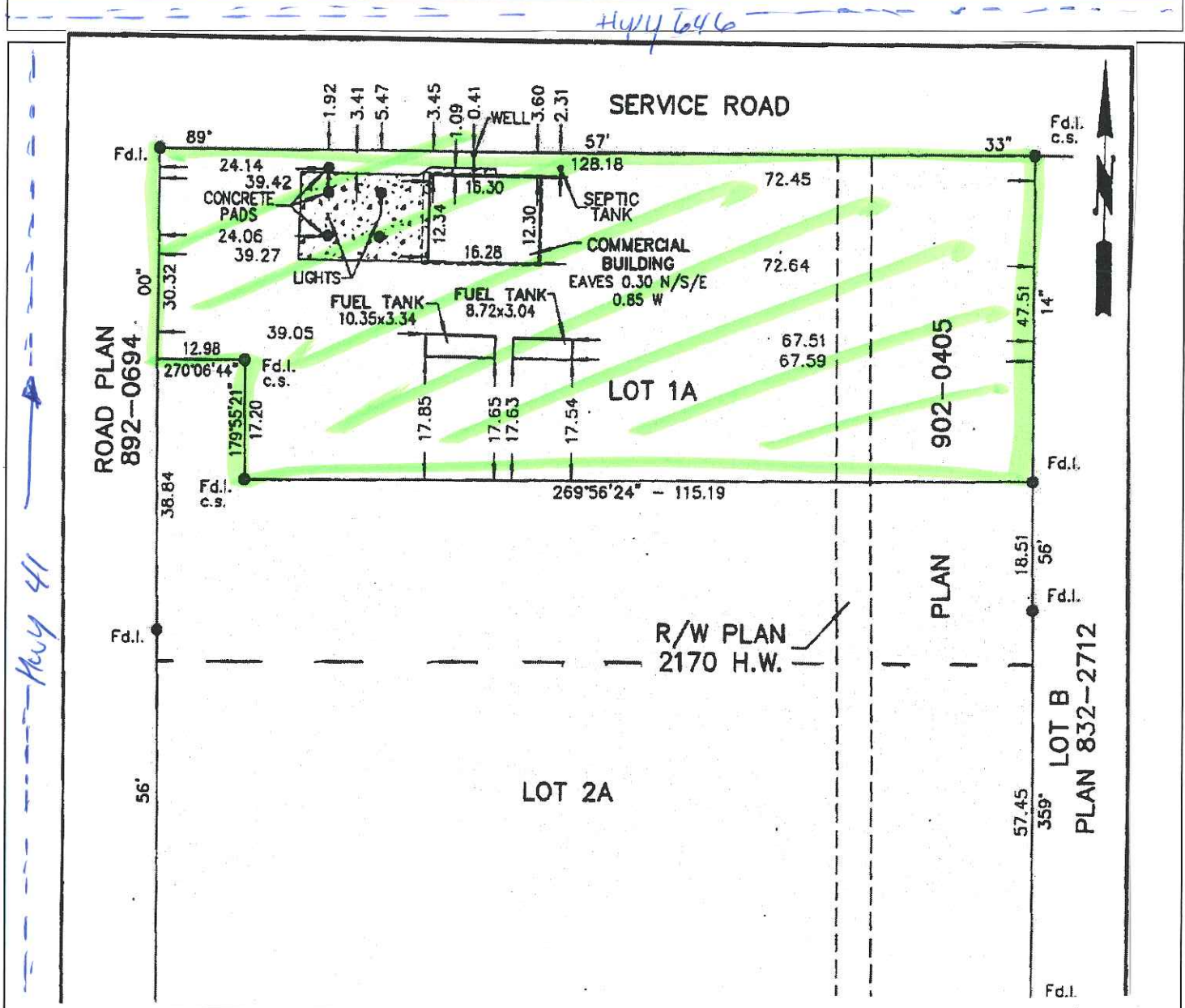
Date

Appendix 2 for 7.19.: Rezoning Application Lot 01A, Plan 9020405

Lot 1A Block _____ Plan 9020405 and/or Part of NW 1/4 Sec 31 Twp 26 Rge 6 W4M

Proposed Sketch – please indicate/include:

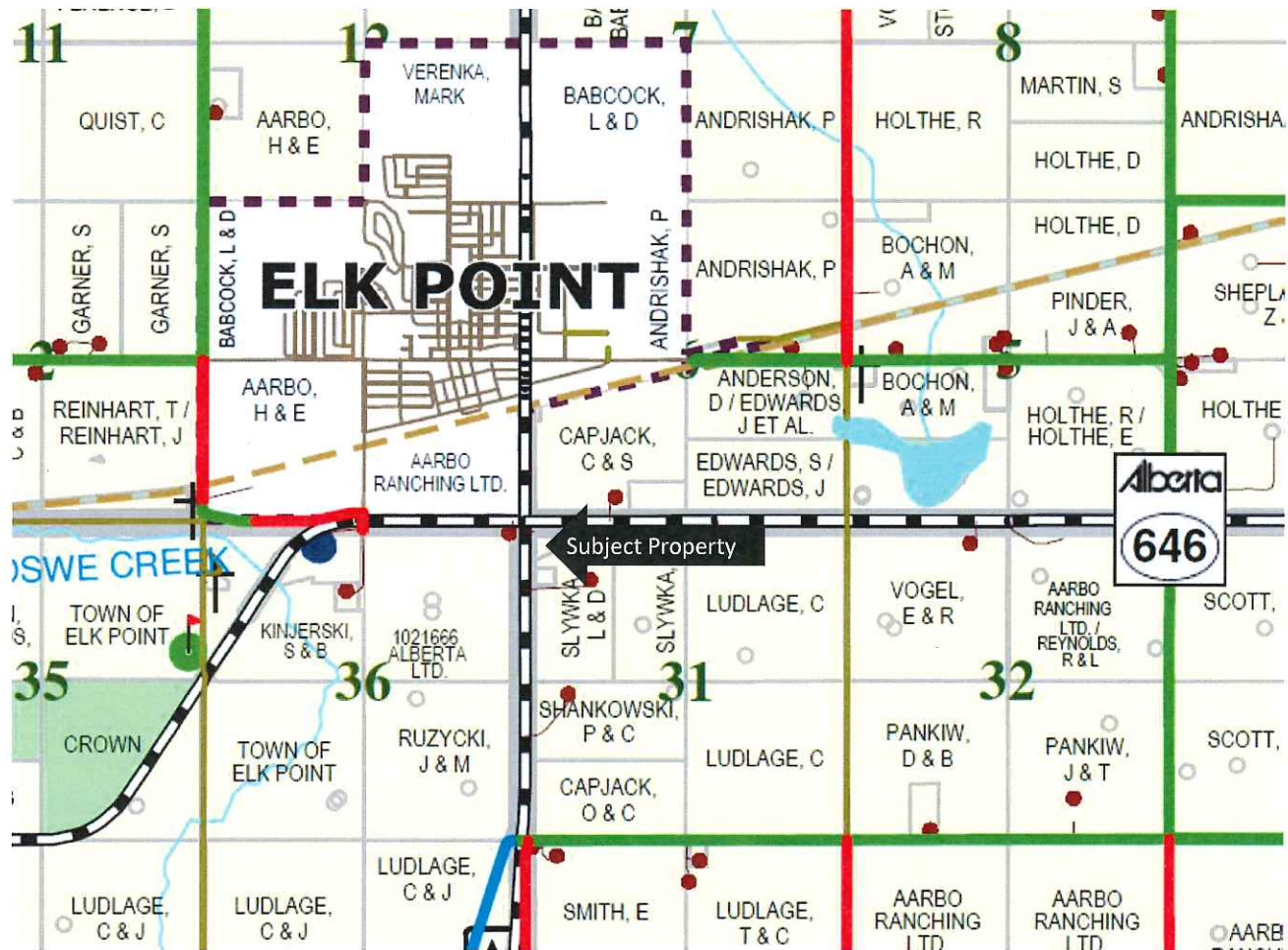
- The use, location and dimensions of buildings on the land and specify which buildings may be demolished or moved from property.
- Location of any water bodies on subject property.
- All developed and undeveloped road allowances.
- Indicate the North direction.
- Location of all right-of-way and easements within or abutting the subject property.
- Location of existing wells/ septic systems and distances from property lines to any permanent structures.
- Indicate the location, dimensions and boundaries of the land to be rezoned.
- Location of all right-of-way and easements within or abutting the subject property.
- Existing and proposed accesses on property.



Date: _____

Signature of Applicant: _____

Figure 2 – General Location Map





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5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.20. Request to Use Bay in Mallaig Fire Hall

#20140710004

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

In April, 2014 Council made a motion to deny a request from St. Paul Education to purchase the Fire Hall until Council can explore all options for use of the Fire Halls.

Councillor Amyotte has now received a request from the Mallaig Rec Society to store picnic tables in one bay of the Fire Hall.

Recommendation

Council to decide if they want to allow the Mallaig Rec Board to store picnic tables in one bay in the interim until they decide what they want to do with the building.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.21. Mallaig Arena Keeper

#20140711001

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

We received the following e-mail from the President of Mallaig Minor Hockey - I am writing to you because I was given your name as the person to speak to about our arena keeper situation. We currently do not have anyone and with today's economy it has become impossible to find someone. I am looking to the county for a full time employee to maintain our facility in town or to keep anyone we find on with full time summer employment. Being such a small community and having 3 large facility's that accommodate all the surrounding areas it has become impossible to maintain purely on volunteer support wearing everyone thin. I really do not think it should be up to a small board of volunteers to hire and support a full time arena keeper when there are so many employment guidelines that must be met. I hope you are able to assist me in some way with this as the season is fast approaching and we will have trouble opening the doors without someone to maintain the ice or facility. If you are not the right person can you please direct me in the right direction.

In the past, we assisted the Mallaig Hockey Board by employing their caretaker as a park attendant during the summer months - giving him full time employment. Administration is suggesting that the Mallaig Hockey Board may want to consider two caretakers who can share the position and if they are both interested they can be employed by the County during the spring and summer months. The basis for this consideration is the long hours and lack of time off during the winter that is expected of the individual that fills this role. The County and the Hockey Board may have more luck retaining staff if they hours and expectations are more realistic.

Recommendation

Motion to work with the Mallaig Hockey Board with finding an attendant(s) for their facility who can then be employed by the County during the spring and summer months, giving them full time employment.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
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Issue Summary Report

7.22. Brushing 500 Metres along Range Road 90

#20140710001

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

Councillor Martin is planning for construction of approximately 500 metres along Range Road 90 for the 2015 construction season and is requesting that the brushing along the road be done this year. The acreage owner to the south has agreed to provide a 5 metre right of way without compensation. This road is adjacent to SW 7-58-8-W4 which has one subdivision that is still unregistered and another proposed subdivision that was presented to Council at the last meeting for rezoning (Bylaw No. 2014-12).

Recommendation

Motion to approve the brushing for the 2014 construction season.

Additional Information

Originated By : cmartin



500 yd
500 m



Current Scale 1: 9907





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.23. Tervita Land Request

#20140711002

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

Tervita, as a foreign-owned corporation, has made an application to Service Alberta to acquire land within the County of St. Paul's boundaries. Tervita wishes to use three wells that have already been drilled on the land. Two wells will be used for disposing oilfield produced waste water and the third well will be used to create a waste disposal cavern.

Tervita requires the permission of the County and an order-in-council from the Minister to acquire use of the land. Previously in 2009, Tervita obtained permission from the County and received an order-in-council for a similar land acquisition.

Tervita requires the County's approval to move forward with their application to the Minister. The proposed order-in-council will contain conditions requiring all the necessary approvals, licenses, permits or other authorizations of any kind under municipal, provincial, and federal law.

Recommendation

As the County is currently involved in negotiations with Tervita on a separate matter, Administration is recommending that Council table a decision on this issue until the current negotiations are resolved.

Additional Information

Originated By : kattanasio



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.24. Quote for Mixing Cold Mix Using Sales Oil

#20140711004

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

Public Works has been dealing with a season of wet weather as has been reported to Council on various occasions. Some of the successes we have been experiencing with road maintenance and repair has been attributed to the use of cold mix rather than trying to oil with our conventional methods. The use of cold mix has eliminated the process of drying gravel over and over before applying oil to it for the re-oiling of roads.

Leo has been in conversation with a couple of batch plants for the mixing of cold mix. He is proposing that we use the oil CNRL has allocated for Division 1 and 2 and use it to make cold mix - they have agreed to purchase the gravel for the roads as per our previous agreement - we would supply the gravel for the batch plant and use cold mix to repair the roads in Division 1 and 2.

Even with CNRL supplying the oil and paying for some of the gravel required to do this, PW will need an increase to their Oiling budget of approximately \$605,000 in order to change to this process of oil road repair. Leo is proposing that we use some of the revenue we have been able to collect for road use to pay for this additional expense. As well we are far behind on other road projects which should reduce budgeted expenses. The balance of any shortfall could be funded from unrestricted surplus.

Recommendation

That Council approve the additional expenditure of approx \$605,000 for additional Coldmix for Division 1 and 2 road repairs.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.25. PC Candidates Forum - August 7th in Nisku

#20140714001

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

The AAMDC has invited member municipalities to participate in an upcoming event, ***the AAMDC Premier Candidates Forum***. This event offers an opportunity to hear each of the three participating PC leadership candidate's platforms and learn more about the candidate's views on rural municipal issues. There will also be an open microphone opportunity with each candidate.

The AAMDC Premier Candidates Forum will offer each candidate some time to share their platform and vision, and answer audience questions. The AAMDC values the strong working relationship we have established with the Government of Alberta. We see this event as an opportunity to share some of our key rural municipal issues with the candidates.

The Premier Candidates Forum will take place **Thursday, August 7, 2014** from 1:30 p.m. until 4:30 p.m., at the Nisku Inn (1101 4th St.) in Nisku, AB. Coffee and snacks will be provided. More information will be available in the upcoming weeks through Contact!

We ask that you RSVP by **July 30** to confirm our catering numbers. You may confirm your attendance with from Cindy Carstairs at 780.955.4095 or by email at cindy.carstairs@aamdc.com

Recommendation

That all members of Council along with the CAO be approved to attend the AAMDC PC Premier Candidates Forum on August 7 from 1:30 to 4:30 at the Nisku Inn.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.26. Resolution re Waste Management Regulation

#20140714002

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

The CAO attended a meeting with the Manager of Evergreen Regional Waste Management Commission as well as consultant Al McCann. This meeting was a followup to the Minister's meeting that the Chair and Vice-Chair of Evergreen attended. The purpose was to discuss Toluene levels in the leachate. At the meeting, Alberta Environment staff indicated that in order to change the allowable levels of Toluene, the Waste Control Regulation: AR192/1996 would need to be amended. This regulation sets limits for hazardous waste. The regulation allows for 0.5 mg/L we are recommending or requesting to have the limit rated to 5 mg/l in accordance with recommendations in the 2006 Final Report, Updating Alberta's Hazardous Waste Regulatory Framework. In addition we would be looking to have ammonia deregulated as per page 52 of the 2006 report.

At the meeting it was very clear that this amendment could take years to get on the political agenda - since it has been 8 years since the 2006 report was completed making those recommendations - and no changes have been done to the regulation. The Alberta Environment staff felt that it was up to us to try to move this up on the political agenda. This was discussed last Friday at the Evergreen Regional Waste Management Commission Meeting. Evergreen has made a motion to send a letter to the Minister and request a further meeting to discuss this. It was suggested that the County of St. Paul could write a resolution to bring forward to the AAMDC Zone 5 meeting in September.

Why is this important to the Commission and our municipality? Well we currently exceed the amount of Toluene indicated in the Waste Control Regulation therefore we are limited to which type of facility can accept the leachate. Currently Evergreen has to haul the waste to Redwater or Edmonton. As a result they have already exceeded the budgeted amount for the disposal of leachate, which could likely exceed 2X the budgeted amount. This will affect the amount paid by the taxpayers of the member municipalities of the Commission. AE staff indicated that we could put in a treatment plant - also at a cost to taxpayers. This 2006 report indicates that the current limits in the Regulation are far too stringent - if the rates were changed for both Toluene and Ammonia as per the 2005 report the leachate could be disposed of at Triveta reducing our costs.

Recommendation

That Council approve Administration to draft a resolution to be brought to the AAMDC Zone 5 Meeting looking for the Province to change the limits for both Toluene and Ammonia in the Waste Control Regulation; AR192/1996 to be at the levels reflected in the FINAL REPORT, UPDATING ALBERTA'S HAZARDOUS WASTE REGULATORY FRAMEWORK. A Report Prepared by the Hazardous Waste Technical Committee for the Waste Management Stakeholder Group, November 30, 2006.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.27. Request to Cancel Penalties

#20140714003

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

The owner of NE 36-56-7-W4 is requesting that Council consider cancelling the penalties in the amount of \$33.91.

The landowner also owns another property and said that he mailed two separate cheques (#45 and #46) for his property taxes in the same envelope - cheques were dated June 30th. He received a receipt for cheque #46. We have no way of knowing if cheque #45 and the stub from the bottom of the tax notice was inadvertently left in the envelope, if it was attached to the other stub and the second cheque was missed when the payment was processed or if it was in fact mailed. The cheque numbers that the landowner said he mailed are consistent with what was quoted on his receipt.

Section 347 of the M.G.A. allows a Council to refund or cancel all or part of a tax.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.28. Bylaw No. 2014-19 - Licence Road Allowance

#20140714004

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

Larry Bazian is applying for a licence agreement for the undeveloped road allowance situated between NE 13 and NW 14-56-5-W4 for agricultural purposes. He owns the property on both sides of the road. Mr. Bazian completed the application and paid the \$100 application fee.

The County, under Section 18 of the M.G.A. has the direction, control and management of all roads within the municipality. Under Section 16 of the Highway Traffic Act, a municipality may grant a licence for the use of a road allowance.

After first reading the bylaw must be advertised.

Recommendation

Motion to give first reading to Bylaw No. 2014-19, Licence Agreement for road allowance located between NW 13 and NE 14-56-5-W4.

Additional Information

Originated By : pcorbeire



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.29. Request from Heinsburg Community Club

#20140714005

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

The Heinsburg Community Club is requesting a \$500 donation to pay for the Kikino Metis Dancers to come as entertainment for the Wild Pink Yonder on August 14.

Recommendation

Motion to approve a \$500 donation for the Heinsburg Community Club to pay for the Kikino Metis Dances to come to Heinsburg as entertainment for the Wild Pink Yonder on August 14, 2014.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.30. Request for Proceeds from Rodeo Supper

#20140714008

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

We have received requests from the Greater Lakeland rural Crime Watch, St. Paul & District Arts Foundation and St. Paul United Church for the proceeds from the rodeo supper. We have not had any groups apply to clean up after the rodeo performances. We will be running an ad for the next couple of weeks and hope that we get a group to apply.

We have also had a request from Dean Hedrick to hand out plates at the rodeo supper and he would give the money to his 4 year old great-nephew who has colon and pelvic cancer. This request does not fall within the guidelines of the policy.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.31. Minister Don Scott

#20140714006

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

9.1. CAO Report

#20140704001

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

9.2. MD of St. Paul Foundation

#20140704002

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

10.1. July 22 @ 10:00 a.m. - Public Works

#20140711011

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.1. Listing of Accounts Payable

#20140704003

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Background

The listing of Accounts Payable will be circulated at the meeting.

Recommendation

Motion to file the listing of Accounts Payable as circulated:

| <u>Batch</u> | <u>Cheque Date</u> | <u>Cheque Nos.</u> | <u>Batch Amount</u> |
|--------------|--------------------|--------------------|---------------------|
| 17758 | June 1, 2014 | 19962-19963 | \$ 99,460.36 |
| 17772 | June 4, 2014 | 19965 | \$ 2,000.00 |
| 17786 | June 10, 2014 | 19966-20066 | \$584,115.79 |
| 17790 | June 11, 2014 | 20067-20068 | \$165,424.72 |
| 17817 | June 19, 2014 | 20069-20129 | \$518,907.37 |
| 17840 | June 26, 2014 | 20130-20178 | \$ 90,144.57 |

Additional Information

Originated By : pcorbiere



County of St Paul No 19
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Issue Summary Report

11.2. Council Fees

#20140704004

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Recommendation

Motion to approve the Council Fees for the Month of , 2012 as circulated.

Additional Information

Originated By : tmahdiuk



County of St Paul No 19
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Issue Summary Report

11.3. Budget to Actual

#20140704005

Meeting : July 15, 2014

Meeting Date : 2014/07/15 10:00

Executive Summary

Recommendation

Motion to approve the budget to actual as of , 2013.

Additional Information

Originated By : skitz