



**October 8, 2013**

Start time : 10:00 AM

## **MINUTES**

### **CALL TO ORDER**

The 622nd meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:13 a.m., Tuesday, October 8, 2013 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman                      Division 1

Councillor Dwight Dach                      Division 2

Councillor Cliff Martin                      Division 3

Councillor Maxine Fodness                      Division 4

Councillor Frank Sloan                      Division 5

Councillor Alphonse Corbiere                      Division 6

Sheila Kitz                      CAO

Tim Mahdiuk                      Assistant CAO

Phyllis Corbiere                      Executive Assistant

Leo deMoissac                      Public Works Superintendent

Kyle Attanasio                      Municipal Intern

Janice Huser                      St. Paul Journal

### **MINUTES**

The following information was omitted from the September 10, 2013 minutes at the 11:00 a.m. Public Hearing:

- Councillor Fodness entered the Council Room at 11:14 a.m.

#### **Resolution #CM20131008.1001**

Moved By: Councillor Maxine Fodness

Motion to approve the minutes of the September 10, 2013 Council Meeting with the above noted amendment.

**CARRIED**

### **BANK RECONCILIATION - AUGUST AND SEPTEMBER**

#### **Resolution #CM20131008.1002**

Moved By: Councillor Cliff Martin

Motion to adopt the Bank Reconciliation for the month of August, 2013.

**CARRIED**

#### **Resolution #CM20131008.1003**

Moved By: Councillor Alphonse Corbiere

Motion to adopt the Bank Reconciliation for the month of September, 2013.

**CARRIED**

### **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**

The following addition was made to the agenda:

7.17 Request for Bus Stop Sign

#### **Resolution #CM20131008.1004**

Moved By: Councillor Alphonse Corbiere

Motion to adopt the agenda for the Regular Meeting of Council for October 8, 2013 with the above noted addition.

**CARRIED**

<b>BYLAW NO. 2013-39 - ROAD CLOSURE BETWEEN SE 21 AND SW 22-58-11-W4</b>	<b>Resolution #CM20131008.1005</b> Moved By: Councillor Maxine Fodness Motion to give first reading to Bylaw No. 2013-39, Road Closure between SE 21 and SW 22-58-11-W4.	<b>CARRIED</b>
<b>UTILITY TRAINING - OCT. 23-25</b>	<b>Resolution #CM20131008.1006</b> Moved By: Councillor Alphonse Corbiere Motion to approve Paulette Mudryk, Utilities Clerk, to attend the Utility Training Session from October 23-25, 2013 in Edmonton.	<b>CARRIED</b>
<b>2013 BELLAMY PARTNERSHIP FORUM - NOV. 27 &amp; 28</b>	<b>Resolution #CM20131008.1007</b> Moved By: Councillor Maxine Fodness Motion to approve the appropriate staff to attend the 2013 Bellamy Partnership Forum, sponsored by the County's software providers to be held November 27 & 28, 2013 in Edmonton.	<b>CARRIED</b>
<b>RUSA CONFERENCE - DEC. 3-5</b>	<b>Resolution #CM20131008.1008</b> Moved By: Councillor Glen Ockerman Motion to approve two staff members to attend the 2013 RUSA Conference from December 3 to 5, 2013.	<b>CARRIED</b>
<b>COMMUNITY WORKING GROUP COMMITTEE</b>	<b>Resolution #CM20131008.1009</b> Moved By: Councillor Maxine Fodness Motion to ratify Reeve Upham's attendance at the Community Working Group Committee meetings on September 16, 18, 23 and 30 to prepare a grant application for a Family Care Clinic Proposal as it was important he attended due to the County's contribution to the wellness centre.	<b>CARRIED</b>
<b>2013 STRATEGIC PLAN UPDATE - 3RD QUARTER</b> Originated By: pcorbiere	<b>Resolution #CM20131008.1010</b> Moved By: Councillor Cliff Martin Motion to accept the 3rd Quarter of the 2013 Strategic Plan as information.	<b>CARRIED</b>
<b>COUNCILLOR ORIENTATION</b>	<b>Resolution #CM20131008.1011</b> Moved By: Councillor Dwight Dach That the County contract Lois Byers of Smiling LB Consulting to conduct Council Orientation following the 2013 Municipal Election at a cost of \$903.	<b>CARRIED</b>
<b>BYLAW NO. 2013-38 LICENCE ROAD ALLOWANCE</b>	<b>Resolution #CM20131008.1012</b> Moved By: Councillor Dwight Dach Motion to give first reading to Bylaw No. 2013-38, Licence Agreement for road allowance located between SE 25-57-6-W5 and NE 21-57-6-W4.	<b>CARRIED</b>
<b>BYLAW NO. 2013-40 - RESCIND BYLAW NO. 2013-01</b>	<b>Resolution #CM20131008.1013</b> Moved By: Councillor Dwight Dach Motion to give first reading to Bylaw No. 2013-40, which is a Bylaw to rescind Bylaw No. 2013-01.	<b>CARRIED</b>
<b>SUBDIVISION - PAVEMENT OF INTERNAL ROADS</b>	<b>Resolution #CM20131008.1014</b> Moved By: Councillor Maxine Fodness Motion to add the following wording to the County's Development Agreement which will be used until the Engineering Standards are	

completed "All multi-lot residential subdivision developments (as defined in the Municipal Development Plan Bylaw No 2013-10) that are serviced by an internal road will require pavement (hot mix)".

**CARRIED**

**GRAVEL FOR  
HAYING IN THE  
30S**

**Resolution #CM20131008.1015**

Moved By: Councillor Alphonse Corbiere

Motion to ratify the donation of 60 yards of gravel to be stockpiled at the Haying in the 30s site in Mallaig.

**CARRIED**

**6TH ANNUAL  
CLASSIC  
FARMER'S SPIEL**

**Resolution #CM20131008.1016**

Moved By: Councillor Alphonse Corbiere

Motion to sponsor one team for \$160 and provide a door prize for the Mallaig Farmer's Spiel.

**CARRIED**

**FERN CHAPEL -  
HISTORICAL  
DESIGNATION**

**Resolution #CM20131008.1017**

Moved By: Councillor Dwight Dach

Motion to approve the Memorandum of Agreement with Community Design Strategies Inc. to develop a Statement of Significance (SOS), which is the initial step in designating Fern Chapel as a historic site, and to pay \$2,300 to Community Design Strategies Inc. for the SOS.

**CARRIED**

**EXTEND  
MUNICIPAL  
INTERN POSITION  
FOR ONE YEAR**

**Resolution #CM20131008.1018**

Moved By: Councillor Alphonse Corbiere

That the County submit a letter to Municipal Affairs stating that the County wishes to continue with the Municipal Internship Program for Kyle Attanasio and requesting the \$19,000 grant for the second year of the program.

**CARRIED**

**WATER FOR  
ASHMONT/LOTTIE  
LAKE**

**Resolution #CM20131008.1019**

Moved By: Councillor Frank Sloan

That the County submit a scope change application to Alberta Transportation for the Ashmont/Lottie Lake Water For Life Project from the water source being an upgraded Water Treatment Plant in Ashmont changed to a Regional Water Transmission Line/system from the Town of St. Paul to Ashmont.

**CARRIED**

**11:00 A.M. -  
TREVOR  
KOTOWICH, ST.  
PAUL FIRE CHIEF**

Trevor Kotowich was admitted to the Council Room at 11:00 a.m. to request that Council consider going to year round burning permits in an attempt to decrease the number of false alarms that the fire departments respond to between November 1 and February 28 - the period when permits are not issued. Trevor advised Council that during the time when fire permits are not issued the fire departments are dispatched out to significantly more calls increasing expenses to the County and tiring out the volunteers.

Council agreed to go ahead with a year round permit system, however they stressed that they want to educate residents about the requirement for year round burning permits as well as review the process of obtaining a permit, making it as easy as possible for landowners to obtain one.

**Resolution #CM20131008.1020**

Moved By: Councillor Maxine Fodness

Motion to give first reading to Bylaw No. 2013-41, which is a bylaw to rescind Bylaw No. 1478.

**CARRIED**

**Resolution #CM20131008.1021**

Moved By: Councillor Alphonse Corbiere

Motion to give second reading to Bylaw No. 2013-41.

**CARRIED**

**Resolution #CM20131008.1022**

Moved By: Councillor Glen Ockerman

Motion to present Bylaw No. 2013-41 at this meeting for third and final reading.

**CARRIED UNANIMOUSLY**

**Resolution #CM20131008.1023**

Moved By: Councillor Cliff Martin

Motion to give third reading to Bylaw No. 2013-41.

**CARRIED**

**Resolution #CM20131008.1024**

Moved By: Councillor Dwight Dach

Motion to give first reading to Bylaw No. 2013-42, which is a bylaw to amend Bylaw No. 1401 as it relates to the requirement for fire permits for year round burning.

**CARRIED**

**Resolution #CM20131008.1025**

Moved By: Councillor Maxine Fodness

Motion to give second reading to Bylaw No. 2013-42.

**CARRIED**

**Resolution #CM20131008.1026**

Moved By: Councillor Frank Sloan

Motion to present Bylaw No. 2013-42 at this meeting for third and final reading.

**CARRIED UNANIMOUSLY**

**Resolution #CM20131008.1027**

Moved By: Councillor Alphonse Corbiere

Motion to give third and final reading to Bylaw No. 2013-42.

**CARRIED**

**SEWER BACK UP  
IN MALLAIG**

**Resolution #CM20131008.1028**

Moved By: Councillor Frank Sloan

Motion to refer the request from the owner of Lot 17, Block 4, Plan 8120063 in the Hamlet of Mallaig for compensation for sewer back, to the County's insurance company and to install a back flow preventing valve in the residence to prevent the backup from happening in the future.

**CARRIED**

**REQUEST FOR  
SCHOOL BUS  
SIGN**

**Resolution #CM20131008.1029**

Moved By: Councillor Maxine Fodness

Motion to refer the request for a bus sign on range Road 101 to St. Paul Education Regional Division No. 1.

**CARRIED**

**THANK YOU  
LETTERS**

**Resolution #CM20131008.1030**

Moved By: Councillor Dwight Dach

Motion to file the thank you letters from the Ashmont Ag Society, the Girl Guides and the MD of Bonnyville as information.

**CARRIED**

**PUBLIC WORKS  
REPORT**

The public works report, which included a three year summary for gravelling, road construction and oiling was presented to Council.

**CAO REPORT**

CAO, Sheila Kitz, read her report aloud to Council.

**Resolution #CM20131008.1031**

Moved By: Councillor Cliff Martin

Motion to accept the CAO report as information

**CARRIED**

**Resolution #CM20131008.1032**

Moved By: Councillor Glen Ockerman

Motion to upgrade the sewer line in Ashmont to Lots 1 & 2, Plan 701HW and Plan 3509ET subject to receipt of the signed restrictive covenants for Plan 3509ET and Lot 2, Plan 701HW, which states that if there is a connection to the sewer line in future the owner will be obligated to pay \$13,000 to the County. The restrictive covenant will be registered on title.

CARRIED

**OCTOBER 29 -  
PUBLIC WORKS  
MEETING**

**Resolution #CM20131008.1033**

Moved By: Councillor Glen Ockerman  
Motion to change the regularly scheduled Public Works meeting to  
October 31, 2013 at 9:00 a.m.

CARRIED

**COUNCIL FEES**

Councillor Glen Ockerman left the Council Room at 12:14 p.m.

**Resolution #CM20131008.1034**

Moved By: Councillor Cliff Martin  
Motion to approve the Council Fees for the Month of September, 2012 as  
circulated.

CARRIED

Councillor Glen Ockerman entered the meeting at 12:15 p.m.

**BUDGET TO  
ACTUAL**

**Resolution #CM20131008.1035**

Moved By: Councillor Maxine Fodness  
Motion to approve the budget to actual as of September 30, 2013 as  
information.

CARRIED

**LISTING OF  
ACCOUNTS  
PAYABLE**

**Resolution #CM20131008.1036**

Moved By: Councillor Glen Ockerman  
Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
17218	Sept. 13, 2013	17979-18099	\$1,395,548.82
17233	Sept. 24, 2013	18100-18140	\$ 611,201.74

CARRIED

**IN CAMERA ITEM**

**Resolution #CM20131008.1037**

Moved By: Councillor Alphonse Corbiere  
Motion to go in camera. Time: 12:20 p.m.

CARRIED

Councillor G. Ockerman left the Council Room at 12:26 p.m. as he is a  
lessee on one of the properties being discussed in camera.

Councillor G. Ockerman entered the Council Room at 12:30 p.m.

**Resolution #CM20131008.1038**

Moved By: Councillor Alphonse Corbiere  
Motion to revert to an open meeting.

CARRIED

**Resolution #CM20131008.1039**

Moved By: Councillor Dwight Dach  
Motion to offer the Armistice hall (.72 acres on PSW 8-57-7-W4) for sale  
to the second highest bidder for \$16,026 (which is equivalent to the  
amount of the successful bidder) and if he is not interested in purchasing  
the property for that price, then offer it to the third highest bidder at the  
same price.

CARRIED

**Resolution #CM20131008.1040**

Moved By: Councillor Cliff Martin  
Motion that the County present a draft agreement to the landowner which  
indicates that a bond is required for 50% of the estimated cost of building  
the road, which will be returned to the landowner when a permanent  
residence is built on the property.

CARRIED

Councillor G. Ockerman left the meeting at 12:38 p.m.

**Resolution #CM20131008.1041**

Moved By: Councillor Frank Sloan

Motion that administration provide letters to the lessees of SE 4-56-3-W4, NW 31-55-4-W4 and SW 16-58-5-W4 advising that the County will continue to lease the properties for 2014, however the public works department may be entering onto the property to test for gravel and if no gravel is found and there is no apparent reason for the County to retain the property, it may be advertised for sale.

**CARRIED**

Councillor G. Ockerman entered the Council Room at 12:39 p.m.

**Resolution #CM20131008.1042**

Moved By: Councillor Maxine Fodness

Motion to go into camera. Time: 12:41 p.m.

**CARRIED**

**Resolution #CM20131008.1043**

Moved By: Councillor Cliff Martin

Motion to revert to an open meeting. Time 1:00 p.m.

**CARRIED**

**ADJOURNMENT**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 1:03 p.m.

These minutes approved this 19th day of November, 2013.

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Reeve

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Chief Administrative Officer