



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

**September 10, 2013**

Tuesday, September 10, 2013

Start time 10:00 AM

## **AGENDA**

1. **CALL TO ORDER**
2. **MINUTES**
  - 2.1 **AUGUST 13. 2013 (2013/08/13)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
  - 5.1. **BYLAW NO. 2013-26 - UNSIGHTLY CONDITIONS BYLAW**
  - 5.2. **REQUEST FOR IMPROVEMENTS ON TWP RD 560**
6. **DELEGATION**
  - 6.1. **10:30 A.M. - ST. PAUL RCMP**
  - 6.2. **11:00 A.M. - PUBLIC HEARING - BYLAW NO. 2013-35 - AMEND LUB REZONE S 1/2 SW 35-56-7-W4 FROM AG TO CR(1)**
  - 6.3. **11:15 A.M. - JOSH MORROW**
  - 6.4. **1:00 P.M. - MAURICE & ALINE BROUSSEAU & GILLES & EILEEN BOULIANNE**
7. **NEW BUSINESS**
  - 7.1. **ALBERTA RECREATION PARKS ASSOCIATION CONFERENCE - OCT. 24-26**
  - 7.2. **SYNERGY CONFERENCE - OCT. 28-30**
  - 7.3. **AEMA STAKEHOLDER SUMMIT - NOV. 4-5**
  - 7.4. **AAMDC FALL CONVENTION - NOV. 12-15**
  - 7.5. **DATE FOR OCTOBER PUBLIC WORKS MEETING**
  - 7.6. **DATE FOR NOVEMBER COUNCIL MEETING**
  - 7.7. **BYLAW 2013-36 - PARKING BYLAW**
  - 7.8. **POLICY ADM-96 - EXIT INTERVIEW POLICY**
  - 7.9. **POLICY PW-97 - LIGHT EFFICIENT COMMUNITY POLICY**
  - 7.10. **POLICY PW-98 - RECREATION CORRIDOR DESIGNATION POLICY**

- 7.11. **POLICY ADM-99 - COUNCIL NAMING POLICY**
- 7.12. **BYLAW NO. 2013-37 - AMEND LAND USE BYLAW - REZONE PNW 19-60-9-W4**
- 7.13. **INCREASE ROAD CONSTRUCTION ON STARK ROAD**
- 7.14. **PAVING IN ASHMONT - STREETS IMPROVEMENTS GRANT (SIP)**
- 7.15. **REQUEST TO USE FLOATINGSTONE CAMPGROUND FOR ID VIP TEAM GROUP WEEKEND**
- 7.16. **AGREEMENT WITH LOUIS DECHAIEN RE GIBBS PIT**
- 7.17. **VERMILION BEACH ASSOCIATION - REQUEST FOR SUPPORT**
- 7.18. **REQUEST FOR INPUT ON MAINTENANCE AND SERVICE ON THREE DIGIT HIGHWAYS**
- 7.19. **RENEW LEASE FOR ST. LINA RECREATION GROUNDS**
- 7.20. **REQUEST FROM MALLAIG MINOR HOCKEY FOR ASSISTANCE WITH CARETAKER**
- 7.21. **REQUEST FOR FUNDING - WILLIAMS' HAUNTED HOUSE**
- 7.22. **WESTCOVE KENNELS - CONTRACT FOR BOARDING STRAY DOGS**
- 7.23. **OFFICE SPACE FOR AMBULANCE STAFF**
- 7.24. **IN CAMERA**
- 8. **CORRESPONDENCE**
- 9. **REPORTS**
  - 9.1. **CAO REPORT**
  - 9.2. **REPORTS**
  - 9.3. **JOINT HEALTH & SAFETY COMMITTEE MINUTES**
- 10. **UPCOMING MEETINGS**
  - 10.1. **SEPT. 13 @ 9:30 A.M. - ZONE MEETING - WHITECROFT HALL, STRATHCONA COUNTY**
  - 10.2. **SEPT. 20 @ 9:45 A.M. - AAMD&C MGA CONSULTATION WORKSHOP - LOWER LEVEL**
  - 10.3. **SEPT. 20 @ 10:00 A.M. - BEAVER COUNTY SERVICE CENTRE GRAND OPENING**
- 11. **FINANCIAL**
  - 11.1. **COUNCIL FEES**
  - 11.2. **LISTING OF ACCOUNTS PAYABLE**
  - 11.3. **BUDGET TO ACTUAL**
- 12. **ADJOURNMENT**



**August 13. 2013**

Start time : 12:00 AM

**MINUTES**

**CALL TO ORDER**

The 620th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:06 a.m., Tuesday, August 13, 2013 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Alphonse Corbiere Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Kyle Attanasio Municipal Intern

Ryan McCracken St. Paul Journal

**MINUTES**

**Resolution #CM20130813.1001**

Moved By: Councillor Alphonse Corbiere

Motion to approve minutes of the July 16, 2013 Council Meeting as presented.

**CARRIED**

**BANK  
RECONCILIATION**

**Resolution #CM20130813.1002**

Moved By: Councillor Maxine Fodness

Motion to adopt the Bank Reconciliation for the month of July 31, 2013, as presented.

**CARRIED**

**ADDITIONS TO  
AGENDA AND  
ACCEPTANCE  
OF AGENDA**

The following additions were made to the agenda:

7.22 Road Construction Easements

7.23 Extending Camping Season at Floatingstone

7.24 Street Light at Sunset Bay

9.3 Muni Corr Reports

**Resolution #CM20130813.1003**

Moved By: Councillor Cliff Martin

Motion to adopt the agenda for the Regular Meeting of Council for August 13, 2013 with the above noted additions.

**CARRIED**

**ASHMONT  
WATER  
TREATMENT  
PLANT**

Sheila Kitz, CAO gave Council a brief synopsis on the Ashmont Water Treatment Plant.

Mike Yakemchuk with Alberta Transportation and Matt Brassard with Urban Systems were present to speak with Council about options for

providing good water to the residents of Ashmont, Lottie Lake and ultimately Mallaig, which could include upgrading the Ashmont Water Treatment Plant.

Mike Yakemchuk advised Council that this may be a good time to re-evaluate their decision to proceed with the Ashmont Water Treatment Plant. Alberta Transportation's long term plans are to eliminate all water treatment plants because they are costly to operate and will only continue to increase in cost. He then suggested that the Ashmont Water Treatment Plant could be a short term solution, however a long term solution could mean connecting to the Hwy 28/63 Water Commission line coming to Spedden or connecting to the Town of St. Paul Water Treatment Plant. Mr. Yakemchuk then advised Council that he would support their decision to re-evaluate the water treatment plant and would spearhead discussions with the HWY 28 Commission and the St. Paul Water Line.

Matt Brassard then informed Council that if they decide to re-evaluate their options, he would ask the lowest compliant bidder if they would extend their pricing and for how long. The goal is for the water to be affordable for the end user.

**Resolution #CM20130813.1004**

Moved By: Councillor Frank Sloan

Motion to put the Ashmont Water Treatment Plant on hold and have Urban System do an assessment on the cost of connecting to the Hwy 28/63 Water Commission, connecting to the St. Paul Water Treatment Plant or proceeding with the Ashmont Water Treatment Plant. The analysis will take 4 to 6 weeks.

**CARRIED**

**10:30 A.M. -  
PUBLIC  
HEARING-BYLAWS  
NO.  
2013-28-AMEND  
IDP - REZONE  
PSW 17-58-9-W4  
FROM URBAN  
RESERVE TO  
COUNTRY  
RESIDENTIAL**

**Resolution #CM20130813.1005**

Moved By: Councillor Maxine Fodness

Motion to adjourn the meeting and proceed to public hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2013-28, which is a bylaw to amend the St. Paul IDP No. 1563 as it relates to rezoning PSW 17-58-9-W4 from Urban Reserve to Country Residential.

**CARRIED**

Reeve Upham called the public hearing to order at 10:45 a.m. with all members of Council present. Tyler Robertson, applicant was present as an observer.

Krystle Fedoretz, Planning and Development, informed Council that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified.

Krystle Fedoretz informed Council that the purpose of the public hearing is to discuss Bylaw No. 2013-28, which is a bylaw to amend the St. Paul IDP as it relates to rezoning PSW 17-58-9-W4 from Urban Reserve to Country Residential.

There were no written submissions.

The Town of St. Paul has been notified of the proposed rezoning and gave all three readings to their bylaw.

No one was present to speak in opposition to or in favor of the proposed rezoning.

Reeve Upham declared the public hearing closed at 10:50 a.m.

**Resolution #CM20130813.1006**

Moved By: Councillor Maxine Fodness

Motion to give second reading to Bylaw No. 2013-28.

**CARRIED**



**Resolution #CM20130813.1007**

Moved By: Councillor Dwight Dach

Motion to give third reading to Bylaw No. 2013-28.

**CARRIED**

**BYLAW NO.  
2013-19 -  
OFF-HIGHWAY  
VEHICLE BYLAW**

**Resolution #CM20130813.1008**

Moved By: Councillor Glen Ockerman

Motion to give first reading to Bylaw 2013-19, which is a bylaw to provide for control and regulation of off-highway vehicles within the corporate boundaries of the County of St. Paul No. 19.

**CARRIED**

**Resolution #CM20130813.1009**

Moved By: Councillor Dwight Dach

Motion to give second reading to Bylaw 2013-19.

**CARRIED**

**Resolution #CM20130813.1010**

Moved By: Councillor Alphonse Corbiere

Motion to present Bylaw 2013-19 at this meeting for third reading.

**CARRIED UNANIMOUSLY**

Council decided not to proceed to third reading to Bylaw No. 2013-19 until they determine if there are easement in place for the trails as well as valid insurance.

**BYLAW NO.  
2013-26 -  
UNSIGHTLY  
CONDITIONS  
BYLAW**

**Resolution #CM20130813.1011**

Moved By: Councillor Glen Ockerman

Motion to table Bylaw No. 2013-26, Unsightly Conditions Bylaw.

**CARRIED**

**11:00 A.M. -  
PUBLIC  
HEARING-BYLAW  
NO.  
2013-29-AMEND  
LUB - REZONE  
PSW 17-58-9-W4  
FROM  
AGRICULTURAL  
TO COUNTRY  
RESIDENTIAL (1)**

**Resolution #CM20130813.1012**

Moved By: Councillor Cliff Martin

Motion to adjourn the meeting and proceed to public hearing scheduled for 11:00 a.m. to discuss Bylaw No. 2013-29, which is a bylaw to Amend the Land Use Bylaw No. 2013-11 as it relates to rezoning PSW 17-58-9-W4 from Agricultural to Country Residential (1)

**CARRIED**

Reeve Upham declared the public hearing open at 11:00 a.m. with all members of Council present. Tyler Robertson was present as an observer.

Krystle Fedoretz, Planning and Development, informed Council that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified.

Krystle then informed Council that the purpose of the public hearing is to discuss Bylaw No. 2013-29, which is a bylaw to amend the Land Use Bylaw as it relates to rezoning PSW 17-58-9-W4 from Agricultural to Country Residential (1).

No one was present to speak in opposition to or in favor of the proposed subdivision.

Reeve Upham declared the public hearing closed at 11:05 a.m.

**Resolution #CM20130813.1013**

Moved By: Councillor Maxine Fodness

Motion to give second reading to Bylaw No. 2013-29 as it relates to rezoning PSW 17-58-9-W4 from Agricultural to Country Residential (1).

**CARRIED**

**Resolution #CM20130813.1014**

Moved By: Councillor Cliff Martin

Motion to give third and final reading to Bylaw No. 2013-29.

**CARRIED**

**POLICY PER-8 -  
CONFERENCE,  
SEMINAR,  
WORKSHOP AND  
EDUCATIONAL  
SUPPORT /  
COURSE POLICY**

**Resolution #CM20130813.1015**

Moved By: Councillor Cliff Martin

Motion to approve the amendment to Policy PER-8, as it relates to the process by which Council approves conference, seminar and educational training opportunities for council members and employees, as per the recommendation of the Policy Committee.

**CARRIED**

**GRANT  
APPLICATION  
FOR LAGOON  
FEASIBILITY  
STUDY WITH  
COUNTY OF TWO  
HILLS**

**Resolution #CM20130813.1016**

Moved By: Councillor Maxine Fodness

Be it resolved that we authorize the County of St. Paul to participate in an application for the Lac Sante Lagoon Feasibility Study project, submitted by the County of St. Paul under the Regional Collaboration Component of the Regional Collaboration Program, and further that the County of St. Paul No. 19, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

**CARRIED**

**RODEO WEEK  
KICK OFF  
SUPPER - AUG.  
26**

**Resolution #CM20130813.1017**

Moved By: Councillor Alphonse Corbiere

Motion to purchase a table of 8 for \$300 for the Rodeo Week Kick-off supper scheduled for August 26, 2013.

**CARRIED**

**MGA  
CONSULTATION  
WORKSHOPS -  
AUG. 22**

**Resolution #CM20130813.1018**

Moved By: Councillor Alphonse Corbiere

Motion to approve appropriate staff to attend the MGA Consultation Review in Hay Lakes on August 22, 2013.

**CARRIED**

**WESTERN  
CANADA WATER  
ANNUAL  
CONFERENCE &  
EXHIBITION -  
SEPT. 17-20**

**Resolution #CM20130813.1019**

Moved By: Councillor Dwight Dach

Motion to approve Bryan Bespalko to attend the Western Canada Water '13 Annual Conference and Exhibition from September 17-20, 2013 in Edmonton.

**CARRIED**

**2013 ALBERTA  
ASSESSORS'  
ASSOCIATION  
FALL  
SYMPOSIUM -  
SEPT. 19-20**

Originated By: pcorbiere

**Resolution #CM20130813.1020**

Moved By: Councillor Frank Sloan

Motion to approve Marion Yacyshyn to attend the 2013 Fall Educational Symposium in High River on September 19-20, 2013.

**CARRIED**

**RISKPRO 6  
TRAINING  
MODULE - SEPT.  
20**

**Resolution #CM20130813.1021**

Moved By: Councillor Maxine Fodness

Motion to approve Tim Mahdiuk and the Public Works Superintendent to attend the Jubilee RiskPro Module 6 - "Roads to Success" on September 20 in the County of Minburn Office.

**CARRIED**

**11:15 A.M. - KEN  
DENEGA**

Ken Denega was admitted to the Council Room at 11:15 a.m. to present the following items to Council:

- Request to name Range Road 84, north of Township Road 560 Denega Road of Denega Way.

**Resolution #CM20130813.1022**

Moved By: Councillor Dwight Dach

Motion to approve naming Range Road 84 north of Township Road 560 Denega Road, providing Mr. Denega receives signatures from the residents living along the road.

**CARRIED**

Mr. Denega then requested that the County remove the hill on NE 4-56-8-W4 beside the road and restore the property back to the state it was in 1930.

**Resolution #CM20130813.1023**

Moved By: Councillor Glen Ockerman

Motion to table Ken Denega's request to restore the NE 4-56-8-W4 back to the state the property was in 1930, to public works and in the meantime administration will go out and take a look at the property, as Mr. Denega has recently been compensated for the backslapping along that property.

**CARRIED**

Ken Denega withdrew his third item, construction of 2 miles of road on TWP 560 from Range Road 82 west 2 miles, as it is still on 2014 construction list.

Ken Denega sat back in gallery at 11:30 a.m. as an observer.

Reeve Upham recessed the meeting at 11:30 a.m. and reconvened the meeting at 11:35 a.m. with all members present.

**SCHEDULE DATE  
FOR APPEAL  
HEARING ON  
OWLSEYE ROAD**

**Resolution #CM20130813.1024**

Moved By: Councillor Glen Ockerman

Motion that administration advise the Alberta Environmental Appeals Board that November 6 or 7, 2013 are suitable for County representatives to attend the Appeal Hearing, as the later dates conflict with the 2013 Municipal Fall Convention.

**CARRIED**

**MUNICIPAL  
AFFAIRS VIDEO  
CONFERENCE**

**Resolution #CM20130813.1025**

Moved By: Councillor Frank Sloan

Motion that the County host a Video Conference Broadcast jointly with the Town of St. Paul and the School Board on September 16, 2013, which will include a Refresher Course as well as a Prospective Candidates Workshop.

**CARRIED**

**BYLAW NO.  
2013-35 - AMEND  
LUB REZONE S  
1/2 SW  
35-56-7-W4**

**Resolution #CM20130813.1026**

Moved By: Councillor Dwight Dach

Motion to give first reading to Bylaw No. 2013-35, to amend Land Use Bylaw No. 2013-11, as it relates to rezoning S 1/2 SW 35-56-7-W4 from Agricultural to Country Residential (1).

**CARRIED**

**REQUEST TO  
REFUND  
SUBDIVISION  
FEE**

**Resolution #CM20130813.1027**

Councillor C. Martin made a motion to refund the \$700 subdivision application fee on the N 1/2 SE 26-57-9-W4 based on the fee being charged for two different applications on the same property.

Councillor Ockerman requested a recorded vote.

**Votes:**

**In** Councillor Cliff Martin, Councillor Dwight Dach, Councillor  
**Favour:** Frank Sloan, Councillor Maxine Fodness, Reeve Steve Upham  
**Opposed:** Councillor Alphonse Corbiere, Councillor Glen Ockerman

**CARRIED**

**CONTRIBUTION  
TO MURPHY  
ROAD  
AGREEMENT -  
PIPELINE  
MANAGEMENT  
INC.**

**Resolution #CM20130813.1028**

Moved By: Councillor Glen Ockerman

Motion to ratify the agreement with Pipeline Management Inc. for a contribution of at least \$100,000 to be used for the overlay of the Murphy Road.

**CARRIED**

**CONTRIBUTION  
TO MURPHY  
ROAD  
AGREEMENT - E**

**Resolution #CM20130813.1029**

Moved By: Councillor Maxine Fodness

Motion to approve the agreement with E-Construction Ltd. for a contribution of at least \$20,000 to be used for the overlay of the Murphy

<b>CONSTRUCTION LTD.</b>	Road.	<b>CARRIED</b>
<b>GIRL GUIDES REQUEST TO USE WESTCOVE CAMPSITE</b>	<b>Resolution #CM20130813.1030</b> Moved By: Councillor Dwight Dach Motion to authorize the St. Paul Girl Guides to use the Westcove Campground for the September 6th weekend, free of charge.	<b>CARRIED</b>
<b>MOTION TO CANCEL INVOICE FOR FIRE CALL</b>	<b>Resolution #CM20130813.1031</b> Moved By: Councillor Alphonse Corbiere Motion to move this item to the in-camera item.	<b>CARRIED</b>
<b>PURCHASE 4 YARD BINS</b>	<b>Resolution #CM20130813.1032</b> Moved By: Councillor Glen Ockerman Motion to approve the purchase of six 4-yard bins at a cost of \$872 per bin.	<b>CARRIED</b>
<b>ASHMONT LAGOON FEASIBILITY STUDY</b>	<b>Resolution #CM20130813.1033</b> Moved By: Councillor Alphonse Corbiere Motion to ratify hiring Urban Systems to conduct the Ashmont Lagoon Feasibility Study at a cost of \$35,000.	<b>CARRIED</b>
<b>ELK POINT/ST. PAUL REGIONAL WATER COMMISSION</b>	<b>Resolution #CM20130813.1034</b> Moved By: Councillor Dwight Dach Motion to ratify the letter to the Elk Point/St. Paul Regional Water Commission which states that the County supports the commission with borrowing funds for the unfunded portion of the Water Transmission Line and the County agrees to pay 20% of the debenture cost each year.	<b>CARRIED</b>
<b>MUNICIPAL SUSTAINABILITY INITIATIVE (MSI) OPERATING GRANT</b>	<b>Resolution #CM20130813.1035</b> Moved By: Councillor Cliff Martin Motion to file the letter from Municipal Affairs, which states that the County's 2013 MSI operating spending plan has been accepted as submitted.	<b>CARRIED</b>
<b>UPDATE ON PROPERTY TAX COLLECTIONS</b>	<b>Resolution #CM20130813.1036</b> Moved By: Councillor Maxine Fodness Tax collection as of August 7, 2013 is 95%. Motion to file as information.	<b>CARRIED</b>
<b>REQUEST FOR ACCESS TO SW 30-56-4-W4</b>	<b>Resolution #CM20130813.1037</b> Motion by Councillor G. Ockerman to build an access to the SW 30-56-4-W4 along the undeveloped road allowance on TWP Rd 564 that runs parallel to Secondary Highway 646.  Councillor G. Ockerman requested a recorded vote:  <b>Votes:</b>  <b>In Favour:</b> Councillor Glen Ockerman Councillor Alphonse Corbiere, Councillor Cliff Martin, <b>Opposed:</b> Councillor Dwight Dach, Councillor Frank Sloan, Councillor Maxine Fodness, Reeve Steve Upham	<b>CARRIED</b>
<b>ELK POINT MINOR BALL</b>	<b>Resolution #CM20130813.1038</b> Moved By: Councillor Cliff Martin Motion to approve a \$1,000 donation for Elk Point Minor Ball to help offset the costs of hosting the Tier V Pee Wee Provincial Championship from	

July 19-21, 2013, as per Policy ADM-51.

**CARRIED**

**ROAD  
CONSTRUCTION  
EASEMENTS**

Councillor F. Sloan left the meeting at 11:37 a.m. as his son in law has an easement on the list being presented for approval.

**Resolution #CM20130813.1039**

Moved By: Councillor Alphonse Corbiere

Motion to approve the following easements for road construction purposes

**South of Sec. 32-56-6-W4, Project 2C135, 1 Mile**

SW 32-56-6-W4          David & Bernadette Pankiw

PSW 32-56-6-W4        Dean & Melissa Togal

SE 32-56-6-W4          Jason & Tessa Pankiw

NE 29-56-5-W4          Aarbo Ranching

NW 29-56-6-W4          Aarbo Ranching

**Thru Sec. 14-60-11-W4, Project 5BF75654, 5C134, 2 Miles**

SW 14-60-11-W4        Hugh Ross & June Stephenson

PNW 14-60-11-W4       Martin & Rebecca Luckert \*

NE 14-60-11-W4        Dr. W. Rozeboom & Virginia Rozeboom \*

NW 11-60-11-W4        Jack & Timothy Lawton

**CARRIED**

Councillor F. Sloan entered the meeting at 11:59 a.m.

**REQUEST TO  
EXTEND  
CAMPING  
SEASON AT  
FLOATINGSTONE**

**Resolution #CM20130813.1040**

Moved By: Councillor Frank Sloan

Following a discussion about extending the camping season at Floatingstone campground, a motion was made that administration check with the Parks staff to see if they are available to work an extended season and to table the request to the Public Works Meeting for further discussion.

**CARRIED**

**REQUEST FOR  
STREET LIGHT  
AT SUNSET BAY**

**Resolution #CM20130813.1041**

Moved By: Councillor Frank Sloan

Motion to approve the installation of one street light at intersection of Main Street and Beach road, subject to policy ADM-80,

**CARRIED**

**THANK YOU  
LETTERS**

**Resolution #CM20130813.1042**

Moved By: Councillor Alphonse Corbiere

Motion to file the thank you letters from Camp Whitney, the MD of Bonnyville and the St. Paul Municipal Seed Plant as information.

**CARRIED**

**CAO REPORT**

**Resolution #CM20130813.1043**

Moved By: Councillor Alphonse Corbiere

Motion to file the CAO report as presented.

**CARRIED**

**MUNI CORR -  
MINISTERS VISIT  
- AUG. 16 @ 4:00**

Council was informed that Cabinet Ministers will be riding on the Iron Horse Trail from Feed Rite Site at St. Paul to Edouardville on August 16, 2013.

**INFORMATION**

**BUDGET TO  
ACTUAL**

**Resolution #CM20130813.1044**

Moved By: Councillor Alphonse Corbiere

Motion to approve the budget to actual as of July 31, 2013.

**CARRIED**

COUNCIL FEES

**Resolution #CM20130813.1045**  
Moved By: Councillor Alphonse Corbiere  
Motion to approve the Council Fees for the Month of July, 2013 as circulated.

CARRIED

LISTING OF  
ACCOUNTS  
PAYABLE

**Resolution #CM20130813.1046**  
Moved By: Councillor Maxine Fodness  
Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
17060	July 4, 2013	17615-17661	\$ 466,037.75
17078	July 10, 2013	17662-17728	\$4,609,671.22
17096	July 17, 2013	17729-17771	\$ 442,629.17
17108	July 23, 2013	17772-17801	\$1,777,482.79
17125	July 31, 2013	17802-17824	\$ 175,376.06

CARRIED

IN CAMERA ITEM

**Resolution #CM20130813.1047**  
Moved By: Councillor Alphonse Corbiere  
Motion to go in camera to discuss personnel, land and legal issues at 12:25 p.m.

CARRIED

**Resolution #CM20130813.1048**  
Moved By: Councillor Alphonse Corbiere  
Motion to revert to an open meeting. Time: 1:32 p.m.

CARRIED

**Resolution #CM20130813.1049**  
Moved By: Councillor Maxine Fodness  
Motion that Administration proceed with a restrictive covenant on Lot 1, Plan 701HW in the Ashmont, with regards to the installation of the sewer lift station.

CARRIED

**Resolution #CM20130813.1050**  
Moved By: Councillor Dwight Dach  
Motion to approve the nomination for the National Fire Chief Award jointly with the Town of St. Paul.

CARRIED

**Resolution #CM20130813.1051**  
Moved By: Councillor Alphonse Corbiere  
Motion that administration send a letter to the landowner of NE 15-62-12-W4 in reply to her letter regarding the fire on her property on May 3, 2013, stating the Council supports their volunteer fire departments,

CARRIED

ADJOURNMENT

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 1:31 p.m.

These minutes approved this 10th day of September, 2013.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 5.1. BYLAW NO. 2013-26 - UNSIGHTLY CONDITIONS BYLAW

#20130830001

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

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Bylaw 2013-26 is being presented to approve provisions for the management of unsightly properties in the County. This Bylaw was brought before the Policy Committee on August 30, 2013.

Section 187 of the M.G.A. states that all bylaws must have three distinct and separate readings.

#### Recommendation

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Motion to give first reading to Bylaw 2013-26, which is a bylaw for the regulation of unsightly properties within the County of St. Paul No. 19.

Motion to give second reading to Bylaw 2013-26.

Motion to present Bylaw 2013-26 at this meeting for third reading.

Motion to give third reading to Bylaw 2013-26.

#### Additional Information

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**Originated By :** KAttanasio

**COUNTY OF ST. PAUL NO. 19**  
**UNSIGHTLY CONDITIONS BYLAW**  
**BYLAW NO. 2013-26**

---

A Bylaw of the County of St. Paul No. 19, in the Province of Alberta, to provide for the control of Unsightly Conditions on Properties within the County of St. Paul.

---

WHEREAS, under the provisions of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the County of St. Paul No. 19 may pass Bylaws respecting the health and safety of the community and for controlling nuisances including dangerous and unsightly properties;

AND WHEREAS under the provisions of the *Municipal Government Act*, the Council of the County of St. Paul No. 19 may pass Bylaws and may make provisions that it deems necessary to carry out the purposes of the Bylaw;

AND WHEREAS the Council of the County of St. Paul No. 19 deems it desirable and necessary to promote the maintenance of properties, within the corporate limits of the County of St. Paul No. 19;

NOW THEREFORE, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled enacts as follows:

**1. SHORT TITLE**

- 1.1 This Bylaw may be cited as the “Unsightly Conditions Bylaw.”

**2. DEFINITIONS**

- 2.1 “Adjacent” means land that is contiguous to the land that is subject of an unsightly condition complaint and includes land or a portion of land that would be contiguous if not for a public road, railway, river, or stream.
- 2.2 “Building Material” means all construction and demolition material accumulated on a premises while storing, constructing, altering, repairing, or demolishing any structure and includes, but is not limited to, earth, vegetation, or rock displaced during such storing, construction, alteration or repair.
- 2.3 “Bylaw Enforcement Officer” means
- a) Any member of the Royal Canadian Mounted Police
  - b) Any Community Peace Officer



- c) The Chief Administrative Officer of the County of St. Paul No. 19 or any person designated by the Chief Administrative Officer to enter and inspect property in accordance with the provisions of this Bylaw.
- 2.4 “Council” means the Municipal Council of the County of St. Paul No. 19.
- 2.5 “Detrimental to the Surrounding Area” includes causing the decline of market value to the surrounding area.
- 2.6 “Dismantled Vehicle” means a motor vehicle or trailer that has become dilapidated or disassembled which may include but is not limited to flat tires, missing tires and rims, fenders, doors, windows, hoods, trunks, and boxes.
- 2.7 “Emergency” shall mean any situation in which there is imminent danger to the general public or a potential danger to the property or surrounding properties.”
- 2.8 “Garbage” means any rubbish, refuse, papers, packages, containers, bottles, cans, manure, animal or human excrement or sewage or the whole or a part of an animal carcass, dirt, soil, gravel, rocks, sod, petroleum products, hazardous materials, disassembled equipment or machinery, broken household furnishings or appliances, boxes, cartons, discarded fabrics, any material composed of organic matter which is or may become decomposed, including the by-products from the preparation, consumption or storage of food.
- 2.9 Notice to Maintain Property shall mean a notice issued pursuant to this Bylaw and which shall for all purposes be an Order pursuant to S. 545 of the Municipal Government Act, 2000 c. M-26 regarding breach of this bylaw.
- 2.10 “Property Owner” means:
  - a) a person who is registered under the Land Titles Act as the owner of the property,
  - b) the person who is recorded as the owner of the property on the assessment roll of the County of St. Paul No. 19,
  - c) a person who has purchased or otherwise acquired any interest in the property, whether he has purchased or otherwise acquired any interest in the property directly from the owner or from another purchaser, and has not become the registered owner thereof,
  - d) a person holding himself out as the person having the powers and authority of ownership or who for the time being exercises the powers and authority of ownership,
  - e) a person controlling the property under construction, or
  - f) a person who is the occupant of the property under a lease, license or permit
- 2.11 “Property” includes any lands, buildings, structures, improvements or premises within the corporate boundaries of the County of St. Paul No. 19;

- 2.12 "Right of Access" means the right of a Bylaw Enforcement Officer to enter property to inspect the property to determine whether to issue a Notice to Maintain, or to allow work forces access to the property for the purposes of enforcing a Notice to Maintain Property;
- 2.13 "State of Disrepair" means
- a) The significant deterioration of buildings, structures, or improvements, or portions of buildings, structures, or improvements;
  - b) Broken or missing windows, siding, shingles, shutters, eaves, or other building material; or
  - c) Significant fading, chipping, or peeling of painted areas of buildings, structures or improvements on property.
- 2.14 "Unsightly Conditions" shall include any property located within the County of St. Paul No. 19 that in the opinion of the Bylaw Enforcement Officer, is unsightly to such an extent as to detrimentally affect the amenities, use, value or enjoyment of the surrounding lands in reasonable proximity to the property in question, or is otherwise detrimental to the surrounding area or in an unsightly condition as defined in the *Municipal Government Act*. Unsightly Conditions include, but are not limited to, all conditions described in Section 4 of this Bylaw.

### 3. GENERAL

- 3.1 The Property Owner of any property, is responsible for all activities on the property which are prohibited by this bylaw.
- 3.2 Nothing in this Bylaw relieves a person from complying with any Federal or Provincial law or regulation, other bylaw or any requirements of any lawful permit.

### 4. UNSIGHTLY CONDITIONS

- 4.1 Unsightly Conditions, for the purpose of this Bylaw, is any condition on or around a Property which in our opinion of the Bylaw Enforcement Officer, is untidy, unsightly, offensive, dangerous to health and safety of any person, or has or may have a detrimental effect upon any person or other surrounding lands, or which interferes with the use and enjoyment of other adjacent property, the neighbourhood, or which interferes with the use and enjoyment of another adjacent property;
- 4.2 A Property Owner shall keep grass and weeds in accordance with the following standards:
- a) Uncut grass or weeds on any residential Property and upon any boulevard adjacent to the front rear or side of the Property shall be maintained at a height not to exceed fifteen centimeters (six inches) in length.

- 4.3 No Property Owner shall cause or allow any Property to be in an unsightly condition or in a condition where its appearance and/or condition is a safety hazard or is detrimental to the surrounding area;
- 4.4 No Property Owner shall allow the growth of trees or shrubs to interfere or endanger visibility to street signage, sidewalks, or roadway clearances;
- 4.5 No Property Owner shall permit the accumulation in piles or otherwise of dirt, stone, garden waste, old implements, disassembled or broken vehicles, scrap iron, lumber, glass, furniture, appliances, food containers, waste paper or cardboard on their property;
- 4.6 No Property Owner shall dump or cause to be dumped any garbage, waste, fecal matter, petroleum products (either liquid or solid), or dispose of any material in an area within the County of St. Paul No. 19 except at locations specifically designated by the Chief Administrative Officer.
- 4.7 No Property Owner shall post or allow to be posted or exhibit on the Property unauthorized signs, posters, billboards, graffiti, obscene or offensive symbols, words, pictures or art;
- 4.8 Property Owners shall maintain all fixtures, improvements, renovations, or additions to any building, structure or improvement to a Property including exterior stairs, porches, decks, landings, balconies, and other similar structures.
- 4.9 Property Owners shall ensure that all foundations, exterior walls, roofs, windows, stairs, fences, and other similar structures are maintained in a reasonable state of repair.
- 4.10 Property Owners shall prevent the occurrence of, or promptly remedy, any Unsightly Conditions.

### **5. DANGEROUS BUILDINGS AND STRUCTURES**

- 5.1 The Property Owner(s) of properties in the County of St. Paul No. 19, shall ensure that any building(s) or attached feature(s) in a state of disrepair shall restored or be demolished and removed from the property.
- 5.2 If any building(s) in a state of disrepair is to be restored, it shall be restored to a useable and safe condition in accordance with the *Safety Codes Act* and with the required demolition or building permits.
- 5.3 No Property Owner shall cause or allow his or her property to be a danger to public safety through the presence of excavations, structures, materials or any other hazard or condition posing a risk to public safety.

### **6. INSPECTION AND DIRECTION**

- 6.1 Any Bylaw Enforcement Officer may, in accordance with S. 542 of the Municipal Government Act 2000, M-26 enter any public or private Property within the County to conduct an inspection and may inspect for Unsightly Conditions, and property in a State of Disrepair and dangerous property.

- 6.2 After inspection, the Bylaw Enforcement Officer may issue a Notice to Maintain Property, which shall specify a deadline for compliance and shall outline specific instructions to remedy the Unsightly Conditions or the State of Disrepair or dangerous property.
- 6.3 Each Notice to Maintain Property shall:
- a) describe the Property by name, if any, and the municipal address or legal description or a plan showing the location of the Property;
  - b) state that the Property contravenes the provisions of this By-law;
  - c) give reasonable particulars of the extent of the clean up, removal, demolition, clearing or other actions required to be made;
  - d) state the time within which the clean up, removal, demolition, clearing or other action is to be completed;
  - e) state that if the required actions are not done within the time specified, the County may carry out the actions required and charge the cost thereof against the person to whom the Notice is directed and if such person does not pay the costs, the costs shall be charged against the Property concerned as taxes due and owing in respect of that Property, and recovered as such; and
  - f) state that the person who received the Notice may request in writing a review by Council and that a request for such review must be in writing with the County within fourteen (14) days of the date of receipt of the Notice.
- 6.4 The County must serve the Notice to Maintain Property by:
- a) Delivering it personally to the person who is to be served, or
  - b) Mailing the Notice to the person to be served by registered mail to the last known post office address of the person to be served, and service shall be deemed to be effected 7 days after the Notice is mailed; or
  - c) Where the Property is not occupied, by mailing the notice by registered mail to the mailing address noted on the County's tax roll for that Property, and service shall be deemed to be 7 days after the Notice is mailed; or
  - d) As directed by the Courts.
- 6.5 The Bylaw Enforcement Officer may extend the time for doing anything which is required to be done by the terms of the Notice to Maintain Property.
- 6.6 Where a Notice to Maintain Property is issued pursuant to Section 6.2, a review by Council of such a Notice may be requested within 14 days of receipt of the Notice by the person who receives the Notice to Maintain.

- 6.7 Where review by Council of a Notice to Maintain Property is requested pursuant to subsection 6.6, the Notice is stayed pending the review by Council of the Notice to Maintain.
- 6.8 Council may confirm, vary, or revoke the Notice to Maintain Property or may substitute its decision in place of the Notice to Maintain Property which was issued. Council may extend the time within which anything required to be done by the Notice to Maintain Property is to be performed.
- 6.9 Council may direct anything to be executed that a Bylaw Enforcement Officer can direct to be executed either in addition to or in substitution for the direction in the Notice appealed from.
- 6.10 A decision by Council shall be considered final, subject to the right of appeal to the Court of Queen's Bench provided by S. 548 of the Municipal Government Act 2000 c. M-26.

### 7. PENALTIES

- 7.1 Subject to Subsection 6.7 if the Property Owner has not complied with the Notice to Maintain Property by the specified deadline, the Bylaw Enforcement Officer may direct any work to be done to remedy the Unsightly Conditions the State of Disrepair or dangerous property, including the disposition of any materials, and will charge the owner, for all the costs associated with carrying out the Notice to Maintain Property.
- 7.2 If the owner fails to pay for the work done under Section 7.1, the County shall charge the cost against the Property as taxes due and recover the cost as taxes
- 7.3 The cost of the work done, as stated under 7.1, is charged in addition to an Administration Fee as set out in the Fee Schedule Bylaw.
- 7.4 The County or any Bylaw Enforcement Officer who inspects any property under this Bylaw, or any person who performs any work on behalf of the County to remedy the Unsightly Conditions is not liable for any damages caused by the inspection, the work, or disposition of any material in order to complete the work set out in the Notice to Maintain Property.
- 7.5 Breach of this bylaw is an offence.
  - 7.5.1 A County Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Ticket, pursuant to either Part II or III of the *Provincial Offences Procedure Act*, RSA 2000, c.P-34, as amended, to any person who the County Bylaw Enforcement Officer has reasonable grounds to believe has contravened any provision to this Bylaw.

7.5.2 A Violation Ticket may be issued to a Property Owner:

7.5.2.1 Either personally; or

7.5.2.2 By using regular mail to mail a copy to the Property Owner at his last known postal address.

7.5.4 The Violation Ticket shall state:

7.5.4.1 The name of the person;

7.5.4.2 The offence;

7.5.4.3 The appropriate penalty for the offence as specified in the County's Fee Schedule Bylaw.

7.5.4.4 The location where the violation occurred;

7.5.4.5 Any other pertinent information as per the discretion of the Bylaw Enforcement Officer.

7.5.5 The Violation Ticket may provide for payment of the specified penalty set out in the County's Fee Schedule Bylaw for the offence and the recording of such payment by the Court shall constitute acceptance of a guilty plea and the imposition of a fine in the amount of the specified penalty.

7.5.6 Section 7.5.5 shall not prevent a Bylaw Enforcement Officer from issuing a Violation Ticket requiring a Court appearance of the defendant.

7.5.7 A person who is guilty of an offence under this bylaw for which a penalty is not otherwise provided is liable to a fine of not less than \$200.00 and not more than \$500.00.

7.6 The conviction of a Property Owner(s) under the provisions of this Bylaw does not operate as a bar to further prosecution for the continued neglect or failure on the part of the person to comply with the provisions of this Bylaw, or conditions, order or permits, issued in accordance with this Bylaw.

## **8. EMERGENCIES**

8.1 In accordance with section 551 of the Municipal Government Act, R.S.A. 2000, c. M-26 and notwithstanding any provisions of this Bylaw, in an emergency the County may take whatever actions or measures are deemed necessary to eliminate the emergency.

## **9. EXEMPTIONS AND EXCEPTIONS**

- 9.1 The provisions in this Bylaw shall not be interpreted to prevent legitimate work diligently carried out in accordance with a development permit issued by the Development Authority such as: commercial, industrial, construction, demolition, renovation, landscaping, clean-up, storage or other related activities from being carried out on, or in relation to a Property.
- 9.2 The County of St. Paul values and recognizes the contribution of the agricultural sector to regional growth and vitality. Thus, the County wishes to proceed working cooperatively with agriculturists to limit regulation whenever possible. Nothing in Sections 4 or 5 shall apply to or prevent legitimate agricultural practices from taking place.
- 9.3 The Owner of a Property that carries on or permits the carrying on of any activities referred to in Sections 4 and 5 of this Bylaw shall ensure that all reasonable steps are taken to minimize the duration and visual impact of any resulting untidiness or unsightliness of a Property.
- 9.4 Whether or not an Owner has taken all reasonable steps to minimize the duration and visual impression of any resulting untidiness or unsightliness of the Premise, as referred to in Sections 4 and 5 of this Bylaw, is a question to be determined by the Court hearing a prosecution of an offence pursuant to the provisions of this Bylaw.

## **10: SEVERABILITY**

- 10.1 Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this bylaw shall remain valid and enforceable.

## **1: EFFECTIVE DATE**

- 11.1 This Bylaw shall come into full force and effect upon the date of the third and final reading.





*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 5.2. REQUEST FOR IMPROVEMENTS ON TWP RD 560

#20130904018

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

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Following Ken Denega's presentation to Council at the July meeting, administration went out to look at the site where Mr. Denega requested some dirt work on Range Road 83, where the County cancelled a portion of that road.

At the Public Works meeting, administration was instructed to send a letter to Mr. Denega denying his request for the dirt work as Council felt that there are many areas in the County where a road has been built on a different alignment than the original road from many years ago. The County does not have the capacity to change the topography of all of these old abandoned roads.

#### Recommendation

---

Motion to ratify the letter to Mr. Ken Denega denying his request for dirt work where the County cancelled a portion of road on Range Road 83 as there are many areas in the County where a road has been built on a different alignment than the original road from many years ago.

#### Additional Information

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**Originated By :** pcorbiere



## Appendix 1 for 5.2.: Denega Letter

September 4, 2013

Mr. Ken Denega

Box 1059

St. Paul, AB T0A 3A0

**Re: Council Response to Delegation**

Council agreed at the August 13, 2013 Council meeting to name Range Road 84 north of Secondary Highway 646 Denega Way. This naming of the road is symbolic only, consequently the range road sign will remain unchanged as well as the Rural Address signs. Also as per the Council meeting, you will be responsible for the cost of the sign and any cost to erect the sign. Please provide the signatures of residents living along the road, stating that they agree to the road being named Denega Way.

Council deliberated your request to have the County do some dirt work where the County cancelled a portion of road on Range Road 83 at the Public Works meeting on August 27, 2013. After much discussion Council decided to deny your request. Council felt that there are many areas in the County where a road has been built on a different alignment than the original road from many years ago. The County does not have the capacity to change the topography of all of these old abandoned roads.

Thank you for taking the time to come to Council with your concerns. Please let me know if you require clarification regarding the above.

Sincerely,

Sheila Kitz, CLGM

Chief Administrative Officer



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

**6.1. 10:30 A.M. - ST. PAUL RCMP**

**#20130904002**

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

### **Background**

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Corporal James Morton will attend the meeting to provide Council with a post summer police report.

### **Additional Information**

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**Originated By :** pcorbiere



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 6.2. 11:00 A.M. - PUBLIC HEARING - BYLAW NO. 2013-35 - AMEND LUB REZONE S 1/2 SW 35-56-7-W4 FROM AG TO CR(1)

#20130904003

Meeting : September 10, 2013

Meeting Date : 2013/09/10 10:00

#### Background

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At the August Meeting, Council gave first reading to Bylaw No. 2013-35, which is a bylaw to amend Bylaw No. 2013-11 as it relates to rezoning S 1/2 SW 35-56-7-W4 from Agricultural to Country Residential (1).

Bylaw No. 2013-35 was advertised in the Elk Point Review the weeks of August 27 and September 3 and the adjacent landowners were notified via letter post.

Krystle Fedoretz will attend this Public Hearing.

#### Recommendation

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Motion to adjourn the meeting and proceed to Public Hearing scheduled for 11:00 a.m. to discuss Bylaw No. 2013-35, which is a Bylaw to amend Land Use Bylaw No, 2013-11 as it relates to rezoning S 1/2 SW 35-56-7-W4 from Agricultural to Country Residential (1).

#### Additional Information

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Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-35

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-11

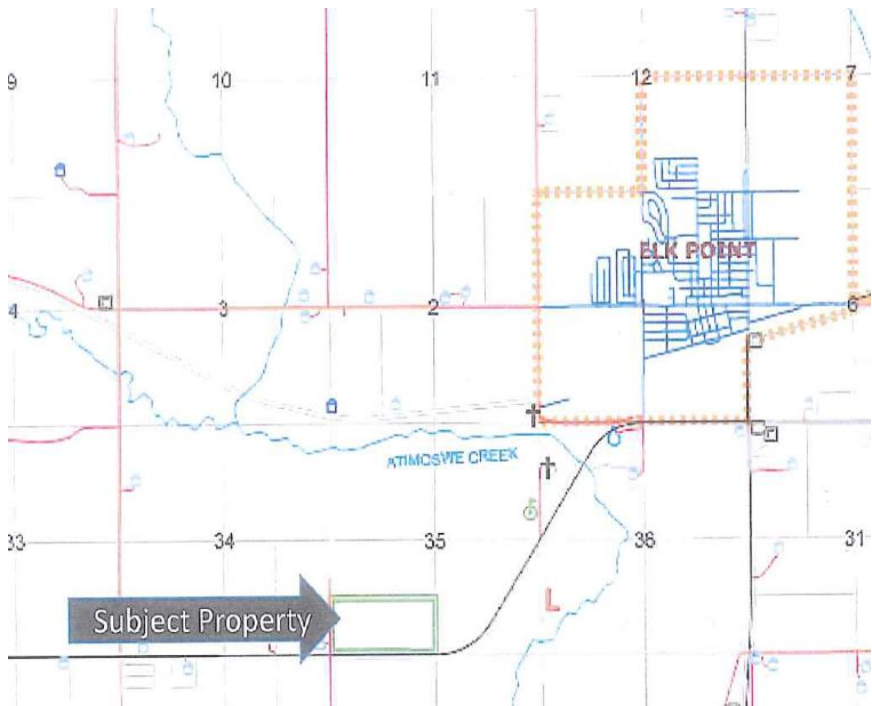
**WHEREAS**, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

**NOW, THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-11 is hereby amended as follows:

FROM: Agricultural to Country Residential One

FOR: S ½ SW 35-36-7-W4



Read a first time in Council this 13<sup>th</sup> day of August, A.D. 2013.

Advertised the            day of            , A.D. 2013, and the            day            , A.D. 2013 in the St. Paul Journal.

Read a second time in Council this            day of            , A.D. 2013.

Read a third time and duly passed in Council this            day of            , A.D. 2013.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

**6.3. 11:15 A.M. - JOSH MORROW**

**#20130906003**

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

### **Background**

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Josh Morrow is requesting that Council grant him permission to use the Stoney Lake Campground road for access to his property as that quarter is currently land locked. He has been working with engineers from Edmonton on a sustainable and environmentally sensitive subdivision proposal and is currently not asking for subdivision approval but for access to this quarter of land using the county road. He will have a short presentation for Council on Tuesday and will get more in depth at that time if required.

He is requesting an answer at Tuesday's meeting so he can continue his studies and project development as he has already expended a large amount of resources toward this project.

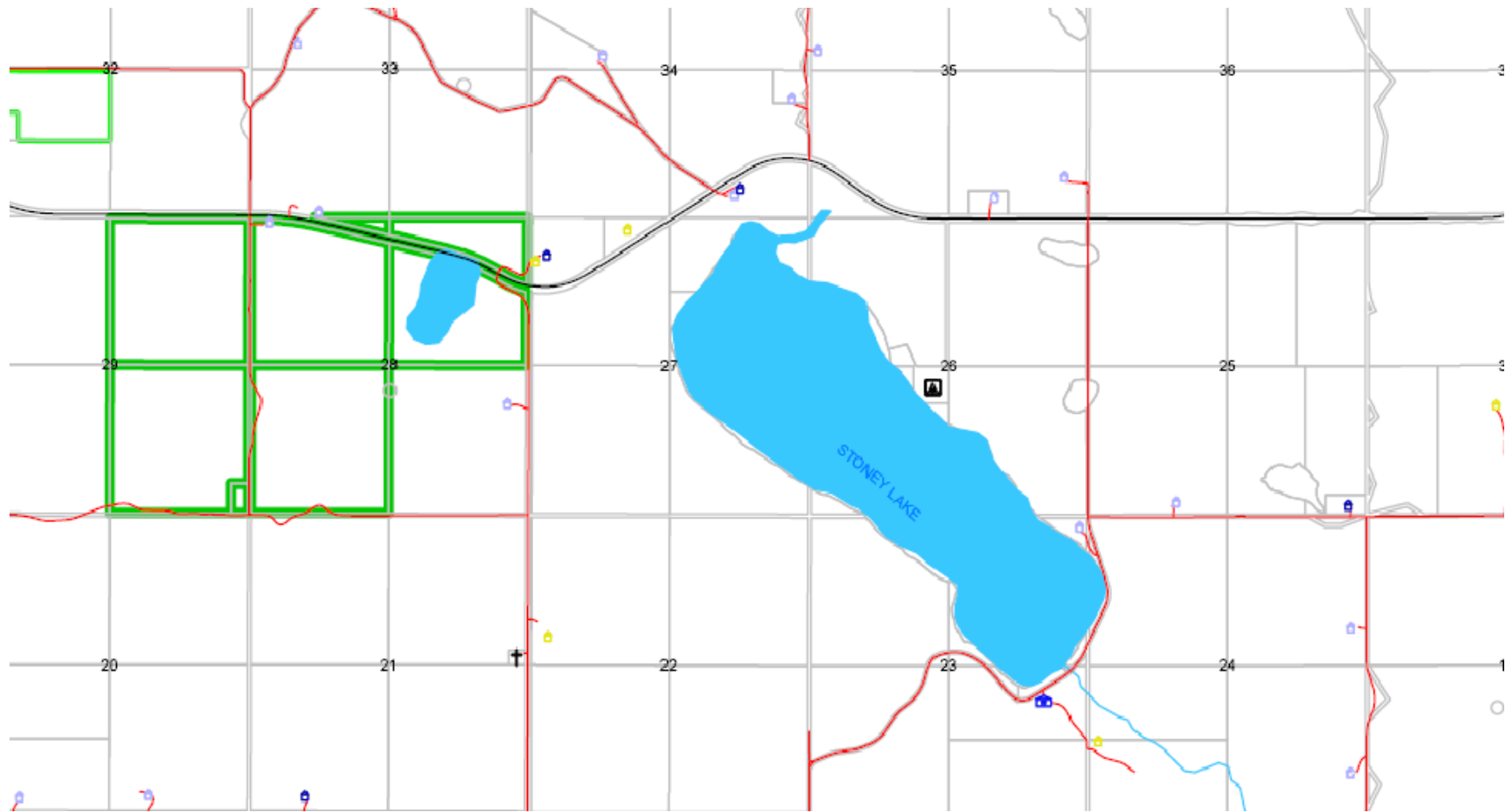
Councillors Dach and Martin will meet with Mr. Morrow over the weekend.

### **Additional Information**

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**Originated By :** pcorbiere

## Appendix 1 for 6.3.: Map





*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

**6.4. 1:00 P.M. - MAURICE & ALINE BROUSSEAU & GILLES & EILEEN BOULIANNE** #20130906002

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

### Background

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Maurice & Aline Brousseau and Gilles & Eileen Boulianne will be in to speak with Council about their request to close the statutory road between SW 22-58-11-W4 and SE 21-58-11-W4.

At the Public Works Meeting, Council agreed to the proposed closure providing the applicants agree to pay the associated costs. The applicants will be requesting that the County consider covering administration costs as well as the land costs.

### Additional Information

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**Originated By :** pcorbiere

## Appendix 1 for 6.4.: Letter - Maurice & Aline Brousseau

September 4, 2013

County of St. Paul No. 19  
5015-49 Avenue  
St. Paul, Alberta T0A 3A4

**To: County Council**  
**Re: Road Closure between of SW 22-58-11-W4M and SE 21-58-11-W4M**

This letter is to inform County Council of our intent to subdivide and develop the North-West triangular piece of land on the SW 22-58-11-W4M. The property is currently naturally fragmented by Range Road 113 and is approximately +/- 7 acres.

For years now, we have considered moving back to St. Paul to be closer to our family from Lac La Biche, Alberta. Due to the recent unforeseen events in our family, we feel the need to be closer to our family more than ever. On October 25, 2012 in St. Paul, Alberta, the Racette School was impacted by a van crashing into the school. On October 26, 2013, we lost our niece Megan Wolitski at the age of 11. The loss of our Megan has affected our whole family immensely and we are forever changed by it. This tragedy has caused considerable hardship and sadness in our family forever.

We were pleased to be informed by Krystle Fedoretz, Planning & Development Officer and Dennis Bergheim, Planning Manager that Council has considered our road closure request for the above noted property at your Public Works meeting on August 27, 2013. It is our understanding that at this meeting Council has discussed and agreed to close this road and that we would need to cover all costs associated with this request. The costs include items such as surveying, administration's time, advertising, and land costs. We feel that this is all reasonable except for the charge of administration's time and land cost (market value). The cost of Administration's time can be open ended and can vary greatly. We are requesting that the County consider covering administration's costs and as well, the land costs. To build the road on the current government road allowance we understand would be costly as this area has a creek going through same. Approximately 10 years ago, the County of St. Paul approached my parents, Gilles and Eileen Boulianne to re-align the road (Range Road 113). As a result, good farm land was given up to accommodate same. It was expected by my parents that the statutory road allowance would be closed and the land would be consolidated with the SW 22-58-11-W4M.



## Appendix 1 for 6.4.: Letter - Maurice & Aline Brousseau

The map below indicates our plan to construct a home and a shop in the very near future on this parcel of land. The 66 feet is needed to accommodate a private sewage system (either a treatment mound or disposal field) on site and to be able to construct our home further away from Range Road 113. It is important to note that most of this parcel is treed and sloped leaving a very small building envelope to work with.



Recently, we have contacted Richard Golonka from Alberta Transportation to verify the process of proceeding with this request. Emails can be provided if needed. He has agreed that Alberta Transportation is in favour of closing this statutory road allowance although, they would only consider same once a bylaw from the County of St. Paul No. 19 was presented to their office.

We are extremely excited and pleased to be moving back to the community in which we were born and raised! We appreciate your thoughts and input on how we can proceed with re-locating our family to this community. Thank you for your time and consideration of our request.

Respectfully submitted,

Written by: Maurice and Aline Brousseau

Endorsed by: Gilles and Eileen Boulianne



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.1. ALBERTA RECREATION PARKS ASSOCIATION CONFERENCE - #20130904009 OCT. 24-26

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

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The Alberta Recreation & Parks Association Conference is scheduled for October 24-26, 2013 in Lake Louise. Councillor Dach has expressed interest in attending the conference.

More information is available on the ARPA website .  
<http://arpaonline.ca/events/2013-ifpra-congress/overview/>.

#### Recommendation

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Motion to approve Councillor Dach to attend the Alberta Recreation & Parks Association Conference in Lake Louise on October 24-26, 2013.

#### Additional Information

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**Originated By :** pcorbiere



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.2. SYNERGY CONFERENCE - OCT. 28-30

**#20130904007**

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### **Background**

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The Synergy Alberta Conference 2013 is scheduled to be held October 28-30, 2013 in Red Deer. Councillor Dach would like to attend.

#### **Recommendation**

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Motion to approve Councillor Dach to attend the Synergy Alberta Conference 2013 in Red Deer from October 28-30, 2013.

#### **Additional Information**

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**Originated By :** pcorbiere

## SYNERGY ALBERTA CONFERENCE

*Draft - subject to change*

Monday, October 28	
10:00	Doors Open
10:30	<b>WORKSHOP</b> (Lunch will be served at 12:00) Facilitated workshop for all stakeholders active in synergy groups to discuss <ul style="list-style-type: none"> <li>• role of synergy groups</li> <li>• defining the synergy process</li> </ul>
4:00	<b>ANNUAL GENERAL MEETING</b>
4:45	Registration and Check in
6:00	Dinner
7:00	<b>PANEL: <i>Discussion on Canada's Energy Future</i></b> Networking

Tuesday, October 29	
7:30	Registration and Breakfast
8:30	<b>PANEL: <i>Water – Keeping our Water Clean and Safe</i></b> Breakout Sessions (3) on Water related topics
12:00	Lunch and Presentation
1:30	<b>PANEL: <i>Community Engagement – Effective Engagement of Communities Impacted by Energy Development</i></b> Breakout Sessions (3) on Community Engagement related topics
6:00	Dinner <b>PANEL: <i>The Value of Synergy</i></b> Synergy Awards Entertainment Social time and networking

Wednesday, October 30	
7:30	Registration and Breakfast
8:30	<b>PANEL: <i>Land Use – Access to Land: Juggling Competing Interests</i></b> Breakout Sessions (3) on Land Use related topics
12:00	Lunch and Presentation
1:30	Closing Keynote Speaker
2:30	Closing



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## Issue Summary Report

### 7.3. AEMA STAKEHOLDER SUMMIT - NOV. 4-5

**#20130904008**

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### **Background**

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The Alberta Emergency Management Agency Stakeholder Summit will be held November 4-5, 2013 in Calgary. The Agenda for the conference is attached.

#### **Recommendation**

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Motion to approve the appropriate staff to attend the 2013 AEMA Stakeholder Summit on November 4-5, 2013 in Calgary.

#### **Additional Information**

---

**Originated By :** pcorbiere



## 2013 AEMA Stakeholder Summit Agenda

DAY 1	November 4, 2013
07:30 – 08:15	Registration and Breakfast
08:15 – 08:30	Welcome and Announcements
08:30 – 08:50	Welcome Remarks by AEMA Managing Director
08:50 – 09:10	Minister of Municipal Affairs
09:10 – 10:15	<b>Keynote 1 – Lee Spencer, Manitoba Emergency Management Organization</b>
10:15 – 10:45	Move to Breakout Sessions
10:45 – 12:15	Concurrent Breakout Sessions A
	<ul style="list-style-type: none"> <li>• A1 – Sara Shier: AESRD Social Media Format, Strategy and Tips</li> <li>• A2 – Heather Mack, Insurance Bureau of Canada</li> <li>• A3 – Kelly O'Shea: FireSmart</li> <li>• A4 – National Search and Rescue Secretariat / Office of the Fire Commissioner</li> <li>• A5 – <i>Emergency Preparedness for Schools – To be Confirmed</i></li> </ul>
12:15 – 13:15	Lunch
13:15 – 14:45	Concurrent Breakout Sessions B
	<ul style="list-style-type: none"> <li>• B1 – Roger Laferriere, Director, Office of Emergency Services in Flathead County, MO</li> <li>• B2 – Judith Kulig: Implications of DM/Mitigation: Understanding the Human Dimension of Wildfire</li> <li>• B3 – Ron Robinson: Medicine Hat Mitigation After 2010</li> <li>• B4 – OFC / GIS: Risk Assessment Structural Safety Team (RASST) Southern Alberta Flooding</li> <li>• B5 – <i>Emergency Preparedness for Schools – To be Confirmed</i></li> </ul>
14:45 – 15:00	Move to Main Ballroom
15:00 – 16:00	<b>Keynote 2 – Lionel Crowther, Winnipeg Fire Department</b>
17:30	Reception
18:00	Welcome
18:15	Buffet Dinner
18:45	Acknowledgments
19:30	<b>Speaker – Greg van Tighem, Jasper Fire Department</b>
21:00	Close

DAY 2	November 5, 2013
07:30 – 08:15	Breakfast
08:15 – 08:20	Welcome and Announcements
08:20 – 09:20	<b>Keynote 3 – Bryan Koon, Director of the Florida Division of Emergency Management</b>
09:20 – 09:50	Move to Breakout Sessions
09:50 – 11:20	Concurrent Breakout Sessions C
	<ul style="list-style-type: none"> <li>• C1 – Sara Shier: AESRD Social Media Format, Strategy and Tips</li> <li>• C2 – Heather Mack, Insurance Bureau of Canada</li> <li>• C3 – Kelly O'Shea: FireSmart</li> <li>• C4 – John Conrad/Dave Galea EMBrella: / Public Safety Governance</li> <li>• C5 – National Search and Rescue Secretariat / Office of the Fire Commissioner</li> </ul>
11:20 – 12:20	Lunch – Open for Networking
12:20 – 12:30	Move to Breakout Sessions
12:30 – 14:00	Concurrent Breakout Sessions D
	<ul style="list-style-type: none"> <li>• D1 – Roger Laferriere, Director, Office of Emergency Services in Flathead County, MO</li> <li>• D2 – Judith Kulig: Implications of DM/Mitigation: Understanding the Human Dimension of Wildfire</li> <li>• D3 – Ron Robinson: Medicine Hat Mitigation After 2010</li> <li>• D4 – John Conrad/Dave Galea EMBrella: / Public Safety Governance</li> <li>• D5 – OFC / GIS: Risk Assessment Structural Safety Team (RASST) Southern Alberta Flooding</li> </ul>
14:00 – 14:10	Move to Plenary Session
14:10 – 15:10	<b>Keynote 4 – Honourable Rick Fraser, the Associate Minister of Regional Recovery and Reconstruction for High River</b>
15:10 – 15:30	Concluding remarks



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## Issue Summary Report

### 7.4. AAMDC FALL CONVENTION - NOV. 12-15

**#20130830008**

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### **Background**

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The Alberta Association of Municipal Districts and Counties Conference will be held November 12 to 15, 2013 in Edmonton, Alberta. Kyle Attanasio, Municipal Intern would like to attend this conference and this is not covered by our Policy.

#### **Recommendation**

---

Motion to approve Kyle Attanasio to attend the Alberta Association of Municipal Districts and Counties from November 12 to 15, 2013 in Edmonton.

#### **Additional Information**

---

**Originated By :** KAttanasio



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## Issue Summary Report

### 7.5. DATE FOR OCTOBER PUBLIC WORKS MEETING

#20130904005

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

The regularly scheduled date for the October Public Works Meeting is the day after the election, October 22nd. Section 193(3) of the M.G.A. allows Council to change the date of a regularly scheduled meeting.

Following the election, we will also have to hold an organizational meeting as well as a Councillor Orientation session, if required.

#### Recommendation

---

Motion to reschedule to October Public Works Meeting to October 29, 2013 at 10:00 a.m. as per section 193(3) of the M.G.A.

#### Additional Information

---

**Originated By :** pcorbiere





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## Issue Summary Report

### 7.6. DATE FOR NOVEMBER COUNCIL MEETING

#20130904006

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

The regularly scheduled date for the November Council meeting conflicts with the AAMD&C Fall Convention (1:00 New Councillor Orientation; 5:15 Reeves Meeting).

#### Recommendation

---

Motion to reschedule the November Council meeting to November 19, 2013 at 10:00 a.m., as per section 193(3) of the M.G.A.

#### Additional Information

---

**Originated By :** pcorbiere



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## Issue Summary Report

### 7.7. BYLAW 2013-36 - PARKING BYLAW

#20130830005

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

Bylaw No. 2013-36 is being presented to Council to set guidelines for the use of the County's municipal parking lot located at 5015 - 49 Ave, St. Paul, AB. This Bylaw was brought before the Policy Committee on August 30, 2013.

#### Recommendation

---

Motion to give first reading to Bylaw 2013-36, which is a Bylaw to provide for the control and regulation of the County's municipal parking lot located at 5015- 49 Avenue, St. Paul, AB.

Motion to give second reading to Bylaw 2013-36.

Motion to present Bylaw 2013-36 at this meeting for third reading.

Motion to give third reading to Bylaw 2013-36.

#### Additional Information

---

**Originated By :** KAttanasio

**COUNTY OF ST. PAUL NO. 19**

**BY-LAW NO. 2013-36**

---

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta to regulate and control the parking of vehicles within municipal parking lots of the County of St. Paul No. 19.

---

**WHEREAS**, Council deems it desirable and expedient to pass such a Bylaw

**WHEREAS**, under the provisions of the *Traffic Safety Act*, R.S.A. 2000, Chapter T-6, the Council of the County of St. Paul No. 19 may enact Bylaws providing for the control and regulation of vehicle parking, and;

**WHEREAS**, the Council of the County of St. Paul No. 19 deems it to be in the best interest of residents of the County of St. Paul to regulate and control the parking of vehicles within municipal parking lots of the County of St. Paul No. 19.

**NOW THEREFORE**, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled and pursuant to the authority conferred upon it by the *Highway Traffic Act*, R.S.A. 2000, Chapter T-6, as amended, enacts as follows:

**SECTION 1: SHORT TITLE**

1.1 This Bylaw may be cited as the County of St. Paul's "Parking Bylaw."

**SECTION 2: DEFINITIONS**

2.1 "Authorized Sign" means any sign, notice, or other device placed or erected in municipal parking lot by the County of St. Paul No. 10

2.2 "Bylaw Enforcement Officer" means

- i) Any member of the Royal Canadian Mounted Police
- ii) Any Community Peace Officer
- iii) The Chief Administrative Officer of the County of St. Paul No. 19 or any person designated by the Chief Administrative Officer to enter and inspect property in accordance with the provisions of this Bylaw.

2.3 "County" means the County of St. Paul No. 19 in the Province of Alberta.

2.4 "Owner" with regards to a Vehicle means:

2.4.1 the person in whose name the vehicle is registered under the *Motor Vehicle Administration Act*, R.S.A. 2000, c M-23.

2.4.2 any person renting a Vehicle or having the exclusive use of it

under lease or otherwise for more than thirty (30) days.

- 2.5 “Park” when prohibited, means the standing or idling of a vehicle whether occupied or no, except when standing temporarily for the purpose of and while actually engaged in the loading or unloading of merchandise or passengers;
- 2.6 “Stop” when prohibited, means the halting of a vehicle, even momentarily, whether occupied or not, except when necessary to avoid conflict with other traffic, or in compliance with the directions of a police officer or a traffic control sign or signal;
- 2.7 “Vehicle” includes any automobile, motorcycle, motor assisted bicycle, trailer, traction engine, farm tractor, road building machine, or any other method of transport propelled or driven by any kind of power, including muscular power with the exception of any mobility aid vehicles.

### **SECTION 3: PROVISIONS**

- 3.1 This Bylaw applies to the County of St. Paul’s Municipal Parking Lot located at 5015 – 49 Avenue in the Town of St. Paul in the Province of Alberta.
- 3.2 When signed, no person shall park a Vehicle in the Municipal Parking Lot stated in Section 3.1 unless employed by the County of St. Paul No. 19, attending the County Office for a meeting, to gain access to a County service, or otherwise authorized.
- 3.3 No person shall use a Municipal Parking Lot for any purpose other than for Parking a Vehicle unless written permission has been obtained from a County Bylaw Enforcement Officer. Without limiting the generality of the foregoing such prohibited activity includes: washing or servicing a vehicle, giving driving instruction, playing games or sports, displaying or selling any merchandise.
- 3.4 No person while in a Municipal Parking Lot shall:
  - 3.4.1 park a Vehicle in a driving lane;
  - 3.4.2 park a Vehicle across one or more parking spaces;
  - 3.4.3 park a Vehicle on any landscaped area;
  - 3.4.4 park a Vehicle in a manner that obstructs another vehicle;
  - 3.4.5 park or abandon a Vehicle; or
  - 3.4.6 park within three (3) metres of a fire hydrant.
- 3.5 No person while in a municipal parking lot shall Park or Stop a Vehicle on a sidewalk, curb, or walking path.

**SECTION 4: EXEMPTIONS**

- 4.1 The provisions in this Bylaw shall not apply to ambulances, fire department Vehicles, other emergency response Vehicles, or County Vehicles while employees are engaged in performing their duties.

**SECTION 5: ENFORCEMENT**

- 5.1 All municipal Bylaw Enforcement Officers are hereby appointed to enforce the provisions of this Bylaw.
- 5.2 Every person that contravenes any provision of this Bylaw is guilty of an offence and is liable to a fine and other penalties imposed pursuant to the *Provincial Offences Procedure Act*, RSA 2000, c.P-34, as amended.
- 5.3 Where a vehicle is found parked or stopped in contravention of this Bylaw the Bylaw Enforcement Officer so finding the Vehicle shall serve the Owner of the Vehicle”
- a) Affixing the Violation Ticket to the Vehicle in a conspicuous place at the time of the alleged infraction; or
  - b) By delivering the Violation Ticket personally to the person having care and control of the Vehicle at the time of the alleged infraction; or
  - c) By using regular mail to mail a copy of the Violation Ticket to the Owner at their last known postal address.
- 5.4 A person other than the Owner or operator of a Vehicle shall not remove any Violation Ticket placed on or affixed to the Vehicle by the County Bylaw Officer in the course of their duties.
- 5.5 The Violation Ticket shall state:
- 5.5.1 the name of the person;
  - 5.5.2 the offence;
  - 5.5.3 the appropriate penalty for the offence as specified in the County’s Fee Schedule Bylaw.
  - 5.5.4 the location where the violation occurred;
  - 5.5.5 any other pertinent information as per the discretion of the Bylaw Enforcement Officer.
- 5.6 Within fifteen (15) days of the date of infraction the Owner may make the set fine payment or request a trial date.
- 5.7 All payments must be made to the County of St. Paul No. 19.
- 5.8 All requests for trial must be made to the County of St. Paul No. 19.

**SECTION 6: REMOVING OR IMPOUNDING**

- 6.1 Where a vehicle is found to be parked in contravention of this Bylaw, a municipal Bylaw Enforcement Officer may cause it to be moved or taken to and placed or stored in a suitable place and all costs and charges for removing, care, and storage thereof, if any, are a lien upon the Vehicle, which may be enforced in a manner provided by the *Possessory Liens Act*, R.S.A. 2000, c. P-19, as amended.

**SECTION 7: SEVERABILITY**

- 7.1 Should any provision of this Bylaw be invalid, then the appropriate provision shall be severed and the remaining Bylaw shall be maintained.

**SECTION 8: EFFECTIVE DATE**

- 8.1 This Bylaw comes into force on the day that it passes third and final reading.

Read a first time in Council this

Read a second time in Council this

Read a third time in Council this

---

Reeve

---

County Administrator





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## Issue Summary Report

### 7.8. POLICY ADM-96 - EXIT INTERVIEW POLICY

#20130830003

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

Policy ADM-96 is being presented to Council to establish an exit interview process for the purpose of ascertaining the reasons why employees elect to leave their employment with the County of St. Paul No. 19. This Policy was brought before the Policy Committee on August 30, 2013.

#### Recommendation

---

Motion to approve Policy ADM-95 as it relates to the establishment of an exit interview process for the purpose of ascertaining the reasons why employees elect to leave their employment with the County of St. Paul No. 19, as per the recommendations of the Policy Committee.

#### Additional Information

---

**Originated By :** KAttanasio



## COUNTY OF ST. PAUL #19

**Policy Number**

**ADM-96**

**Title**  
**Exit Interview Policy**

**Page 1 of 2**

**Date Approved**

**Policy Statement:** The County of St. Paul No. 19 strives to provide a working environment that is positive, supportive and fulfilling. In the event of an employee's departure, the County will identify workplace, organizational, and human resource factors that have contributed to an employee's decision to leave. This will enable the County of St. Paul to identify any trends requiring attention or any opportunities for improving the County's ability to respond to employee issues and allow the company to improve and continue to develop recruitment and retention strategies aimed at addressing these issues.

**Scope:**

This policy applies to all employees including employees taking early retirement and voluntary severance. Exceptions include temporary and contract employees and employees discharged for cause.

**Procedures:**

The Assistant Chief Administrative Officer or his human resources designate will contact the employee in writing, inviting them to participate in an exit interview. The exit interview should take place in the final week of employment.

The employee will be asked to complete a standard set of questions and given a chance to provide written feedback or any information they feel would be beneficial for the company to know about their employment experience at the County.

Employees are responsible for participating in the exit interview on a voluntary basis. If an employee chooses to participate in an exit interview, they will be encouraged to be honest, candid, and constructive in their responses.

The information received through exit interviews will be secured and no names will be printed. No specific information that could possibly be traced back to ex-employee will be disseminated or discussed.

## Appendix 1 for 7.8.: EXIT INTERVIEW POLICY

<p>The information will be analyzed regularly to identify areas or determine trends that may need to be addressed. Periodically, the information will be shared and analyzed and recommendations will be made to designated members of the staff or administrative management team.</p>



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## Issue Summary Report

### 7.9. POLICY PW-97 - LIGHT EFFICIENT COMMUNITY POLICY

#20130830004

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

Policy PW-97 is being presented to Council to implement the use of LED technology for all new replacement street lights and future street light installations. This Policy was brought before the Policy Committee on August 30, 2013.

#### Recommendation

---

Motion to approve Policy PW-97 as it relates to the implementation of LED technology for all future street light replacements and future installations, as per the recommendations of the Policy Committee.

#### Additional Information

---

**Originated By :** KAttanasio

## COUNTY OF ST. PAUL #19

**Policy Number**

**Title:**  
**Light Efficient Community**  
**Policy**

**Page 1 of 1**

**Date Approved**

**Policy Statement:** The Council of the County of St. Paul No. 19 wishes to use lighting more responsibly and more cost effectively.

**Procedures:**

In recognition of the environmental and financial advantages that can be achieved by increasing the presence of LED lighting technology in the County, the Council of the County of St. Paul will shift to using LED lighting for all future street lighting installations and all replacement street lights.

Current lighting luminaries in the County will be replaced with LED lighting technology on a case by case basis as current lighting luminaries burn out or require replacement.



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## Issue Summary Report

### 7.10. POLICY PW-98 - RECREATION CORRIDOR DESIGNATION POLICY

#20130830006

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

Policy PW-98 is being presented to Council to establish a process whereby recreational corridors can become designated within the County of St. Paul No. 19.

This policy was brought before the Policy Committee on August 30, 2013.

#### Recommendation

---

Motion to approve Policy PW-98, as it relates to the establishment of a process whereby recreational corridors can become designated within the County of St. Paul No. 19, as per the recommendations of the Policy Committee.

#### Additional Information

---

**Originated By :** KAttanasio

## COUNTY OF ST. PAUL #19

Policy Number

PW-98

**Title**  
**Recreation Corridor**  
**Designation Policy**

Page 1 of 1

Date Approved

**Policy Statement:** The Council of the County of St. Paul No. 19 recognizes the benefits of recreational corridors within the municipality encourages physical activity, enhances environmental awareness, provide opportunities for rural diversification, economic development, and tourism promotion.

The County of St. Paul recognizes that the designation of municipally significant recreation corridors is necessary to support the orderly, balanced, and well-managed growth of the provincial trail network while maximizing benefits to all stakeholders.

**Procedures:**

Any incorporated society, registered association, or non-profit entity wishing to designate a recreational corridor with the County of St. Paul No. 19 must obtain agreements with all adjacent landowners, or easements, in the event that a corridor enters onto private land.

Upon receipt of the necessary agreements or easements, the group may bring forward their request to the County of St. Paul No. 19 for Council's consideration.

It is noteworthy that any municipal designation corresponds with municipal legislation only. If provincial designation is desired, the group must meet the requirements set out at the provincial level.



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## Issue Summary Report

### 7.11. POLICY ADM-99 - COUNCIL NAMING POLICY

#20130830007

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

Policy ADM-99 is being presented to Council to establish a process for managing the renaming of roads, parks, trails and municipal facilities.

This Policy was brought before the Policy Committee on August 30, 2013.

#### Recommendation

---

Motion to approve Policy ADM-99, as it relates to establishing the process by which Council can approve the renaming of roads, parks, trails and municipal facilities, as per the recommendation of the Policy Committee.

#### Additional Information

---

**Originated By :** KAttanasio

**COUNTY OF ST. PAUL #19**

**Policy Number:**

**ADM-99**

**Title**

**Council Naming Policy**

**Page 1 of 6**

**Date Approved**

**Purpose:** The County of St. Paul No. 19 recognizes the desire of residents to select and apply names or designations to roads, parks, and municipal facilities. These names and designations promote a distinctive and unique identity, based on local history, culture and heritage.

The establishment of a Names Reserve List, Naming Policy, and Naming Procedures will maintain and promote this identity, while ensuring expediency for the Administration, proponents, and the community to move ahead with named areas or facilities. Associated fees and charges will reflect staff time and related costs for processing and signage, and discourage frivolous applications.

**Policy Statement:**

The primary function of naming roads, parks, major trails and municipal facilities is to recognize and commemorate noteworthy persons associated with the County of St. Paul; reflect the County's heritage; and to recognize flora, fauna, and the natural features of the community.

The Council Naming Policy applies to:

- Roads and streets
- Parks
- Major Trails
- Municipal Facilities

**Names Reserve List:**

1.1 The Taxation and Assessment Technician will maintain a Names Reserve List for the County.

1.2 Upon request, proposed names being put forward for consideration will be added to the Names Reserve List. Administration will review all submissions for compliance with the criteria detailed below and prepare a report that will be submitted to Council for consideration. Council will consider submitted requests on a biannual basis.

1.3 The name of the person must meet at least one of the following criteria:



- 1.3.1 An original inhabitant, pioneer, or settler of the local County of St. Paul area
- 1.3.2 A person who demonstrates excellence, courage, or exceptional dedication to service in ways that bring special credit to the County of St. Paul, Province of Alberta, or Canada.
- 1.3.3 A person who volunteers and gives extraordinary help or care to individuals, Families or groups, or supports community services or humanitarian causes;
- 1.3.4 A person who risks his or her life to save or protect others; or
- 1.3.5 A person who achieves a deed or activity performed in an outstanding professional manner or uncommonly high standard that brings considerable benefit or great honour to the County of St. Paul, Province of Alberta, or Canada.

1.4 Names, other than a person, may reflect a historical event significant to the County of St. Paul.

1.5 Notwithstanding the above, the name of the person or a name other than a person, not identified on the Names Reserve List may be assigned to a park, road, municipal facility or major trail when unique or extenuating circumstances warrant.

1.6 Names of living persons should be reserved for only the most extenuating circumstances.

1.7 Names to be avoided include:

- 1.7.1 Cumbersome, corrupted or modified names, discriminatory or derogatory names, from the point of view of race, sex, colour, creed, political affiliation, or other sensitive social factors shall be avoided.

### **Naming/Renaming:**

2.1 Where Administration considers a name change, the name shall be drawn from Names Reserve List.

2.2 Incidents for naming or renaming not dealt with in this policy shall be at the discretion of Administration.

2.3 Applicant will be responsible for acquiring all the necessary easements from all adjacent landowners residing along the particular stretch of road in question.

### **Road Naming/Renaming Policy:**

3.1 All numbered and township roads will remain numbered. They will not be legally renamed under any conditions . On rare occasions, Council will permit alternate signage to be displayed for symbolic purposes.

3.2 Roads may be renamed if the name reflects a historical or geographical connection to the particular neighbourhood.

- 3.3 Names must come from the Names Reserve List, and be consistent with the criteria of this list.
- 3.4 If a road is named, Administration shall be responsible for the appropriate designation (Road, Street, Way, etc.) while considering suggestions from the proponent.
- 3.5 Only a person's last name shall be used for a road name.
- 3.6 Land developers will retain the right to register roads under names of their choosing.
- 3.7 Names to be avoided include:
  - 3.7.1 Road names that duplicate an existing street in the County of St. Paul or in neighbouring municipalities.
  - 3.7.2 Similar sounding names should be avoided such as Beach Avenue and Peace Avenue.
  - 3.7.3 Names for public streets that could be construed as advertising a particular business.
- 3.8 The preference in all cases is for numbered roads according to the grid system. This provides clarity and ease of use to residents, visitors and emergency services.

### **Park and Major Trail Naming/Renaming Policy:**

- 4.1 Names must come from the Names Reserve List, or be consistent with the criteria of the Names Reserve List.
- 4.2 In the event of a proposed renaming, Administration will review the request for statutory compliance and compliance with the naming procedure. If compliant, a report will be submitted to Council. Council will then hear the request and determine approval.
- 4.3 County parks and major trails shall be named after a person, a historical event Significant to the County of St. Paul, or flora and fauna of the local area or the geographical or topographical features of the local area.
- 4.4 The descriptive word "park" shall be assigned to the name of the park.
- 4.5 The descriptive work "trail" or "path" shall be assigned to the name of the trail.
- 4.6 All applicants must complete a Park, Trail or Facility Naming Application.

**Municipal Facilities Naming/Renaming Policy:**

- 5.1 Names must come from the Names Reserve List, or be consistent with the criteria of the Names Reserve List.
- 5.2 General municipal facilities shall be named according to the facility's function (County Office, for example).
- 5.3 Municipal recreation and cultural facilities may be named after the neighbourhood in which they are located, the name of a person, a geographical designation, an organization, an historical event, or sponsor.
- 5.4 In the event of a proposed naming or renaming, Administration will review the request for statutory compliance and compliance with the naming procedure. If compliant, a report will be submitted to Council. Council will then hear the request and determine approval.
- 5.5 The naming of halls, rooms or other facilities within a municipal facility are excluded from this policy.
- 5.6 All applicants must complete a Park, Trail or Facility Naming Application.

**Implementation:**

- 6.1 The Taxation and Assessment Technician must ensure that the requirements of this Policy are met.
- 6.2 Applicants will be responsible for submitting the requisite fee for signage and administration. This fee can be found in the County's Fee Schedule Bylaw.
- 6.3 The County of St. Paul No. 19 reserves the right to rename roads, parks, major trails or municipal facilities at their own discretion.

Park, Trail and Facility Naming Application

Please return completed form to:

County of St. Paul No. 19

5015 - 49 Avenue

St. Paul, AB, T0A 3A4

**Applicant's Information**

Name: \_\_\_\_\_ Length of Residence in County: \_\_\_\_\_

Home Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Current Name of Park, Trail or Facility: \_\_\_\_\_

Proposed Name of Park, Trail or Facility: \_\_\_\_\_

Please provide five supporting signatures and/or letters of support from County of St. Paul residents.

_____ Signature	_____ Print Name
_____ Signature	_____ Print Name
_____ Signature	_____ Print Name
_____ Signature	_____ Print Name
_____ Signature	_____ Print Name

Date Submitted: \_\_\_\_\_

\*The personal information requested on this form is being collected under the authority of the Freedom of Information and Privacy Act. The information collected will be used as required for contacting applicants to invite them to open houses and follow up thereafter. These applications will be included in Council packages, which may be made publically available. If you have any questions about the collection or use of your personal information, contact the County of St. Paul's FOIP Coordinator at (780) 645-3301.

## Appendix 1 for 7.11.: COUNCIL NAMING POLICY

Please provide support for your proposal. Please discuss how the name will meet one or all of the following criteria:

- Honours an individual who has made a significant contribution to the community, province, or country.
- Compliments the County of St. Paul's mission, vision, and values
- Enhances the French heritage
- Has the potential to invoke pride, tradition or innovation

Use additional pages as necessary.

[illegible]

## Financial Contribution

I/We are willing to contribute \$ \_\_\_\_\_ to assist with the costs associated with this proposal (signage, commemorative plaque, publications, etc.)

Following the Planning Department's review and investigation of an application, those approved will be forwarded to Council for final approval. Council will make the final determination as to whether or not to name or rename the facility.

Should Council approve the proposed name, the following steps will be taken:

- Applicant will be notified
- Road, Park or Facility signage will be changed or commemorative plaque ordered
- Press release will go to media



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.12. BYLAW NO. 2013-37 - AMEND LAND USE BYLAW - REZONE PNW 19-60-9-W4

#20130904012

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

Bylaw No. 2013-37 is being presented to Council to amend Land Use Bylaw No. 2013-11 as it relates to rezoning PNW 19-60-9-W4 from Agricultural to Country Residential (1). The applicant would like to to subdivide an acreage on the property but the land is already maxed out for subdivision so rezoning is the only option.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning.

#### Recommendation

---

Motion to give first reading to Bylaw No. 2013-37, to amend Land Use Bylaw No. 2013-11, as it relates to rezoning PNW 19-60-9-W4 from Agricultural to Country Residential (1).

#### Additional Information

---

**Originated By :** pcorbiere

Appendix 1 for 7.12.: Bylaw No. 2013-37 - Amend LUB - Rezone PNW 19-60-9-W4

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-37

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-11

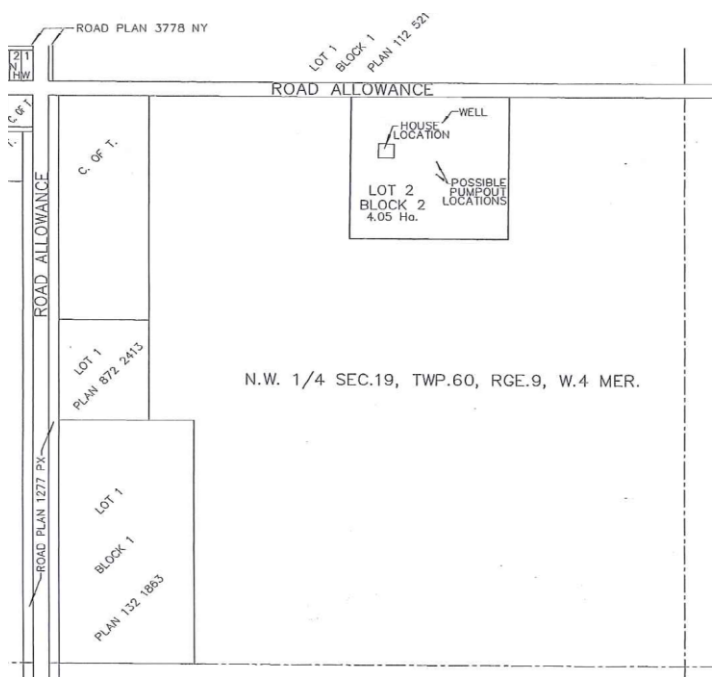
**WHEREAS**, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

**NOW, THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-11 is hereby amended as follows:

FROM:     Agricultural to Country Residential (1)

FOR:       PNW 19-60-9-W4



Read a first time in Council this 10<sup>th</sup> day of September, A.D. 2013.

Advertised the            day of                   , A.D. 2013, and the    day           , A.D. 2013 in the St. Paul Journal.

Read a second time in Council this            day of                   , A.D. 2013.

Read a third time and duly passed in Council this            day of                   , A.D. 2013.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



## COUNTY OF ST. PAUL REZONING APPLICATION

Name of Applicant: Rechnycki Land Services Ltd. Email: albert@rechnycki.com  
 Mailing Address: Box 1987, St. Paul, AB, T0A 3A0  
 Telephone (Home): 780-645-5169 (Business): 780-645-3399 (Fax): 780-645-3260  
 Registered Owner (if not applicant): Philip: Amanda Amyotte  
 Mailing Address: Box 91, McLaughlin, AB T0A 2K0  
 Telephone (Home): 780-645-1688 (Business): \_\_\_\_\_ (Fax): \_\_\_\_\_

### 1. LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED:

- a) All / part of the NW 1/4 19 section 60 township 2 range W4M Roll: 9019500  
 b) Being all / parts of Lot \_\_\_\_\_ Block \_\_\_\_\_ Registered Plan \_\_\_\_\_  
 c) Total area of the above parcel of land to be rezoned is 129.77 acres 52.52 (hectares)

### 2. ZONING INFORMATION:

- a) Current Zoning as per the Land Use Bylaw 2013-11: AGRICULTURAL  
 b) Desired Zoning as per the Land Use Bylaw 2013-11: COUNTRY RESIDENTIAL 1  
 c) Proposed use as per the Land Use Bylaw 2013-11: COUNTRY RESIDENTIAL 1  
 d) Is the proposed use a permitted or discretionary use: PERMITTED  
 e) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? NO  
 f) Information in support of the rezoning:

OWNER WISHES TO SUBDIVIDE ACREAGE FOR  
THE PURPOSE OF BUILDING A RESIDENCE.  
TO BE OWNED BY HIS BROTHER.



**3. LOCATION OF LAND TO BE REZONED:**

a) Is the land situated immediately adjacent to the municipal boundary? Yes \_\_\_\_\_ No ✓

If "yes", the adjoining municipality is \_\_\_\_\_

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes \_\_\_\_\_ No ✓

If "yes" the highway is No. \_\_\_\_\_

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch? Yes \_\_\_\_\_ No ✓

If "yes", state its name \_\_\_\_\_

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes \_\_\_\_\_ No ✓

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes \_\_\_\_\_ No ✓

i) Is the sour gas facility active, abandoned, or currently being reclaimed? \_\_\_\_\_

g) Is there an abandoned oil or gas well or pipeline on the property? Yes \_\_\_\_\_ No ✓

**\*For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.**

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes \_\_\_\_\_ No \_\_\_\_\_

ii) Does the proposed parcel contain a slope greater than 15% Yes \_\_\_\_\_ No \_\_\_\_\_

**4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:**

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) FLAT

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

TREE STANDS

**5. WATER SERVICES:**

a) Existing Source of Water: WELL

b) Proposed water source (if not rezoning parcel in its entirety).

- ☐ Proposed water supply to new lots by a licensed (surface)water distribution system;
- ☐ Proposed water supply to new lots by cistern and hauling;
- ☐ Proposed water supply to new lots by individual water wells.

**6. SEWER SERVICES:**

- a) Existing sewage disposal: none
- b) Proposed sewage disposal: Pumpout

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

*The personal information provided will be used to process the Subdivision Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.*

**REGISTERED OWNER OR PERSON ACTING ON BEHALF:**

I, BACHYNSKI, LERO SANCHEZ LTO. hereby certify that (check one):

☐ I am the registered owner; or

☒ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.

[Signature]  
Agent Signature

Sept. 4, 2013  
Date

\_\_\_\_\_  
Owner Signature

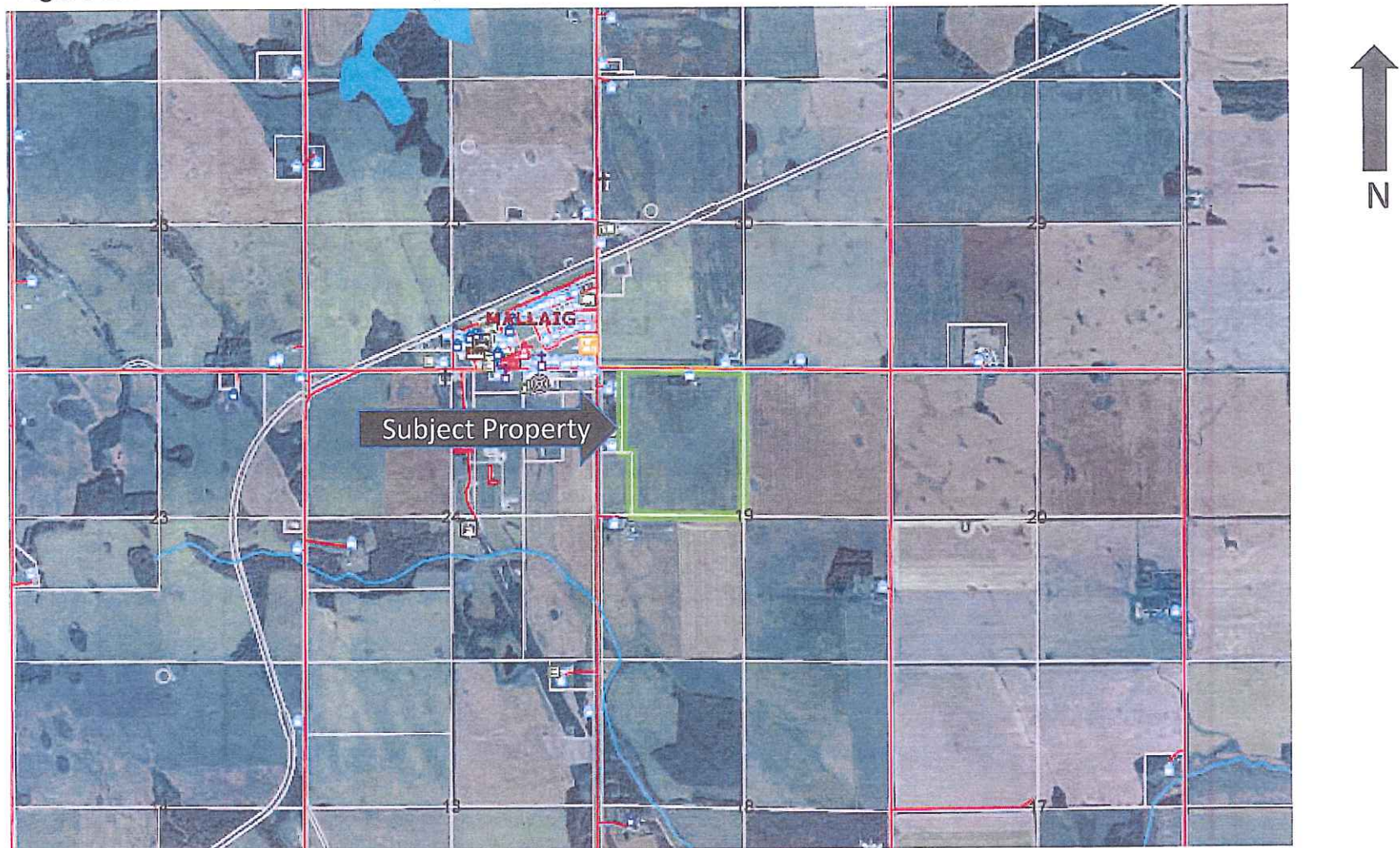
\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

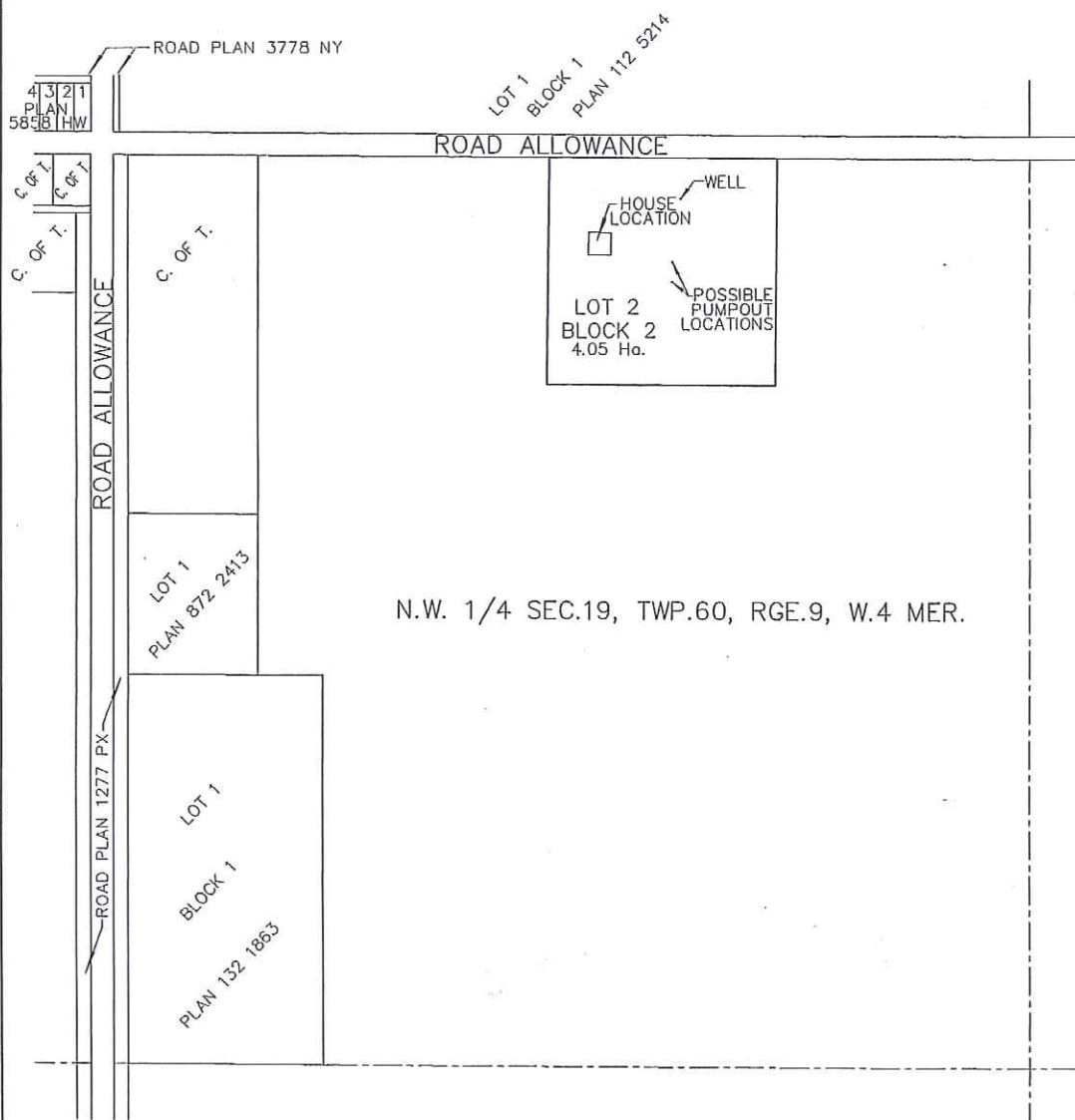


Figure 1.0 – General Location Map



# Appendix 2 for 7.12.: Rezoning Application - PNW 19-60-9-W4

TENTATIVE PLAN  
SHOWING PROPOSED SUBDIVISION OF PART OF  
N.W.1/4 SEC.19, TWP.60, RGE.9, W.4 MER.  
COUNTY OF ST. PAUL, ALBERTA



SCALE 1:5000

RACHYNSKI LAND SURVEYS(1998) LTD.  
BOX 1987, ST. PAUL, AB.  
780-645-3399  
DRAWING FILE NAME: SP62113  
DATE DRAWN: AUGUST 20, 2013



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.13. INCREASE ROAD CONSTRUCTION ON STARK ROAD

#20130904017

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

Further to the discussions at the August Public Works Meeting, we require a motion from Council to increase the road construction on Range Road 81, Project 3C121, W of 14-58-8-W4 by approximately 1/2 mile on the north end of this project.

#### Recommendation

---

Motion to to increase the road construction on Range Road 81, Project 3C121, W of 14-58-8-W4 by approximately 1/2 mile at the north end of this construction project.

#### Additional Information

---

**Originated By :** pcorbiere



*County of St Paul No 19*  
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[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.14. PAVING IN ASHMONT - STREETS IMPROVEMENTS GRANT (SIP)

#20130807013

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

The following quotes for paving 155 metres in the Hamlet of Ashmont were presented to Council at the August 27 Public Works Meeting:

- Blue Star Paving - \$58,500
- Black Track Construction - \$60,700
- E-Construction - \$95,000

#### Recommendation

---

Motion that the County hire Blue Star Paving to pave 155 metres at a cost of \$58,500 along railway avenue in the Hamlet of Ashmont, starting at the back alley of main street and going east to first street east.

Motion that the Ashmont paving project be allocated to the Streets Improvement Grant for 2013.

#### Additional Information

---

**Originated By :** pcorbiere





*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.15. REQUEST TO USE FLOATINGSTONE CAMPGROUND FOR ID VIP TEAM GROUP WEEKEND

#20130904004

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

As discussed at the August 27th Public Works Meeting, Brian Ho, with the ID VIP Team, is requesting to use the Floatingstone Campground for a team group weekend free of charge from September 6-8, 2013. In exchange they have committed to the 2014 Ashmont Canada Day Celebrations.

#### Recommendation

---

Motion to ratify ID VIP using the Floatingstone Municipal Campground from September 6-8, 2013 at no charge.

#### Additional Information

---

**Originated By :** pcorbiere





*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.16. AGREEMENT WITH LOUIS DECHAIINE RE GIBBS PIT

#20130904020

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

In 2010, Louis Dechaine crushed gravel from his quarter, PNW 25-62-11-W4, just south of the Gibb's pit and Council allowed him to store the gravel and reject on the County's lease with A. Gibb. In 2010 Sandstar removed the crushed product via the road the county built on A. Gibb's property. The reject pile was left on the County's gravel lease. Mr. Dechaine has now requested to remove the reject pile from 2010. Administration has drafted and had Mr. Dechaine sign an agreement to remove the product that is accessible - attached. This agreement was approved at the September 27th Public Works meeting. The product was to be removed as of September 6, 2013, however due to circumstances, they have not been able to meet the deadline agreed upon. Only half of the product has been removed. Administration is requesting Council's consideration to allow an amendment to the agreement for an additional 2 weeks to accommodate Dechaine's removal of the product.

#### Recommendation

---

Motion to ratify the Agreement dated August 23, 2013 with Louis and Suzanne Dechaine for the removal of the screenings from the Gibb Gravel pit located on PSW 36-62-11-W4.

Council to decide whether or not to amend the agreement to allow 2 additional weeks to remove the product.

#### Additional Information

---

**Originated By :** pcorbiere

**AGREEMENT TO REMOVE SCREENINGS FROM GIBB GRAVEL PIT**

This agreement made this 19th day of August, 2013

**BETWEEN:**

**Louis & Suzanne**

**DECHaine**

And the

**COUNTY OF ST. PAUL NO. 19**

**WHEREAS** The County of St. Paul has a lease agreement for the Gibbs gravel Pit located, on P.T. S.W. 36 – 62 – 11 - W - 4th

**WHEREAS** the County of St. Paul allowed SandStar to crush and stockpile gravel and screenings on this property in 2011.

**AND WHEREAS** the pile of screenings was not removed and remains on the Gibbs Pit area.

**NOW THEREFORE** and in consideration of the mutual covenants and undertakings herein, the two parties agree as follows:

**RESPONSIBILITIES:**

Dechaine will remove the screenings pile from the Gibbs Pit – as defined by the Public Works Superintendent or designate, by September 6, 2013.

Dechaine will be responsible to provide their own trucks and loader to remove the screenings.

The County of St. Paul will allow access to the Gibb Pit for a period of the date of signing of this agreement up to and inclusive of September 6, 2013 for the removal of this material.

Any remaining material left on this location after the September 6, 2013 date will be retained by the County of St. Paul No. 19

**CONTACT INFORMATION:**

The contact information in regards to this agreement are as follows:


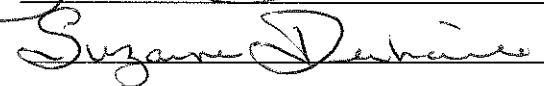
## Appendix 1 for 7.16.: Lease Agreement

Louis and Suzanne Dechaine  
Box 91, St. Lina, AB T0A 2Z0

County of St. Paul No. 19  
5015 – 49 Avenue  
St. Paul, AB T0A 3A4  
Attn: Sheila Kitz, CAO

IN WITNESS WHEREOF, the parties have hereto affixed their hands on the date and year first above written.

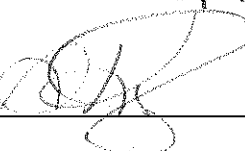
Louis and Suzanne Dechaine

Per:   
Per: 

Dated: August 23/13

County of St. Paul No. 19

Per: 

Per: 

Dated: Aug 23/2013



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.17. VERMILION BEACH ASSOCIATION - REQUEST FOR SUPPORT #20130904019

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

The Vermilion Beach Association is objecting to CNRL's proposed Primary Recover Scheme in sections 14, 23, 26 and 35 in 56-4-W4. They are objecting to the development as the area is a nature preserve and attracts lot owners from across the Province. They are also concerned that the roads in the area are not suitable for the traffic which will result from the oilfield activity.

They are requesting that Council support their objection on this proposal.

#### Recommendation

---

Motion that administration send a letter to the Vermilion Beach Association advising that the proposed activity does not fall within the County's jurisdiction, therefore Council will not get involved in the approval process.

#### Additional Information

---

**Originated By :** pcorbiere

## Appendix 1 for 7.17.: Vermilion Beach Association

Mayor, County of St Paul  
5015 49 Avenue  
St Paul  
Alberta, T0A 3A4

July 22, 2013

Vermilion Beach Association  
Mike Odynski, President  
Laurier Lake,  
Vermilion Beach, Alberta

Mailing Address:  
c/o 238 Benchlands Terrace,  
Canmore, Alberta  
T1W 1G1

Regarding CNRL proposed Primary Recovery Scheme Amendment No. 9415 in sections 14, 23, 26 and 35 in TWP 56 RGE 4 W4M.

The Beach Association held its Annual General Meeting July 13<sup>th</sup> 2013. At this meeting a motion was passed to send our objection to the proposed development as above. We are letting you know of our strong objection to this development and as County tax payers you would respect and support our objection. This area is a nature preserve and as such is a great asset to the area and attracts lot owners from across the Province. Another major concern is the impact to the roads. The roads in our area are not suitable for this sort of traffic impact and such traffic is a danger to vacationers. We already have roads subsiding around the lake and many of the roads need work due to the sandy soil and traffic.

We have collected as a petition of over 100 names from our beach objecting to this development.

We have attached the notice of concern sent to the Alberta Energy Regulator.

It is assumed that the approval of this downspacing amendment would lead to an increase in oilfield activity on the sections listed. As an interested and directly affected stakeholder group we object to PRSA No. 9415 and the implied increase in oilfield activity that would result from its approval. Our objection to PRSA No. 9415 is based on the concerns noted on the notice of concern however this list is not intended to capture all the possible detrimental effects of an increase in oilfield activity in this area.

At our annual general meeting the Association members passed a motion of objection to PRSA No. 9415 because of the concerns on the attached notice of concern. This notice is

## Appendix 1 for 7.17.: Vermilion Beach Association

not all inclusive due to the constraints of the meeting but reflect the nature of our concerns.

We trust that you would respect our concerns over this development and support our concerns.

Regards



Mike Odynski  
President, Vermilion Beach Association

Attachments:  
Notice of Concern



# Statement of Concern to an Energy Resource Project



Use this form to outline your concerns about applications for coal, oil sands, oil, or natural gas resource development. For further details, see *EnerFAQs Expressing Your Concerns – How to File a Statement of Concern About an Energy Resource Project*. Operational complaints about existing activities should be directed to the nearest field centre. The Alberta Energy Regulator (AER) encourages all parties to resolve disputes directly between themselves whenever possible.

<b>Your Contact Information:</b>	<b>Please note that your concerns must be submitted to the company and copied to the AER.</b>	
	Name: Vermilion Beach Association	
	Mailing address: c/o 238 Benchlands Terrace, Canmore, Alberta T1W 1G1	Phone: 403 472 0441
		E-mail: slane2009@hotmail.com
		Fax:
	State the location of the proposed project or activity in relation to you, your residence, your land, or land in which you have an interest CNRL proposed Primary Recovery Scheme Amendment No. 9415 in sections <b>14, 23, 26 and 35</b> in TWP 56 RGE 4 W4M Vermilion Beach, Laurier Lake, Alberta	
	Your land description (if known): LSD: <input type="text"/> - Sec: <input type="text"/> <input type="text"/> <input type="text"/> - Twp: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - R <input type="text"/> <input type="text"/> W <input type="text"/> <input type="text"/> M (i.e. SW 00-000-00W4M or 00-00-000-00W5M)	

I/We wish to notify the AER of an unresolved concern with the following party:	
Project location: LSD: <input type="text"/> - Sec: <input type="text"/> <input type="text"/> <input type="text"/> - Twp: <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> - R <input type="text"/> <input type="text"/> W <input type="text"/> <input type="text"/> M	Project description: Oil recovery
Project type: <input checked="" type="checkbox"/> Oil and gas <input type="checkbox"/> Oil sands/coal	AER application no. (if available): 9415
Company name: CNRL	
Company contact/representative (if available): Josh Driedger	
Company address (if available): Suite 2500, 855-2 Street SW, Calgary, AB, T2P 4J8	
Please outline your concerns in the following section: (attach additional sheets if the form does not expand as needed): Note: Please attach any correspondence that may support your summary of concerns (i.e., maps, etc.)	
<p>1. A summary of your concerns (how the proposed project could impact you, your organization, or your members and/or adversely affect you, your residence, or lands in which you have an interest): The Beach Association held its Annual General Meeting on July 13<sup>th</sup> 2013. A motion was approved to send an objection to this proposed development by CNRL and request it is stopped or at the very least to be restricted to further than one mile away from any shoreline of the Whitney Lakes, including Laurier Lake, Whitney Lakes, and Ross Lake.</p> <p>It is assumed that the approval of this downspacing amendment would lead to an increase in oilfield activity on the sections listed. As an interested and directly affected stakeholder group we object to PRSA No. 9415 and the implied increase in oilfield activity that would result from its approval. My objection to PRSA No. 9415 is based on the concerns I've outlined below however this list is not intended to capture all the possible detrimental effects of an increase in oilfield activity in this area. I am sure there are other issues that may result from this activity and I expect CNRL to provide the necessary expertise and due diligence as a socially and environmentally responsible operator to ensure that their own list of concerns is comprehensive and complete before operating in any part of Alberta. We understand that many of our lot owners did not receive notice of this projected development until the project was well over the deadline for affected landowners to be able to obtain further information as required. I understand that the onus and burden of proof is not on our group, the stakeholders, to ensure the list of concerns is robust and all inclusive, we can only provide concerns that seem relevant based on our group and individual experience and perspective.</p> <p>At our annual general meeting the Association members passed a motion of objection to PRSA No. 9415 because of the following concerns:</p>	



**water bodies and watershed**

This unique and ecologically sensitive area is home to 148 species of birds and waterfowl, deer, moose, beaver, black bear, red squirrel, flycatcher, several species of fish, and other wildlife. The park's unique landscapes that are exclusive to this area and resulted from the glacial processes that shaped the distinctive kettle topography of both the park and surrounding area. PRSA No. 9415 affects lands and watershed in an ecosystem unlike any other in the area and as such the effects of historical offsetting activity are not analogous. This area was made into a Park to protect these very exceptional environmental circumstances and unique flora and fauna that rely on them staying protected. Using basic research materials we have come up with at least 9 "species at risk" whose habitats are coincident with the park and surrounding area, I am sure there are more; it's a park after all. The impact on these 9; the Yellow Rail, Sprague's Pipit, Short Eared Owl, Sensitive Raptor Range area for Bald Eagles, Rusty Black Bird, Piping Plover, Monarch Butterfly, Canadian Toad and Northern Leopard Frog and many others would need to be studied extensively before any activity could proceed.

2. **The scale and effect of motorized equipment** associated with oil and gas drilling, lease preparation and subsequent production and hauling of product far exceeds that of any off-road activities. Leases and access roads are stripped of top soil creating the opportunity for noxious and invasive plant species to take hold adjacent to the park as well as the destabilization of surface soil conditions leading to erosion of the sandy glacial substrate which is characteristic of the park's unique topography and glacial landform morphology. PC pumps are run on **noisy combustion engines and large scale trucking** of produced fluids and drilling rigs, service rigs and lease construction equipment cross roads that are adjacent to and provide access to as well as through the park and will bring oilfield traffic and associated noise into close contact with park wildlife and induce stress on said wild life at least equal to that of off road vehicle activity.

3. The proposed **access and hauling routes intersect the parks** public walking/cross-country ski pathway and trail network, putting oil field traffic in contact with year round outdoor enthusiasts and will increase the risk of a vehicle striking a pedestrian, skier or cyclist as they cross the TWP 562 road on the existing paths. The paths of this road and others in the area are affected by the unique glacial landforms and associated lakes, bogs and fens and as such they tend to be curvy with limited line of sight unlike the regular TWP RGE grid elsewhere in the province. Oil field hauling trucks require a significantly greater amount of time to make an emergency stop and to merge back into traffic once stopped. TWP 562 is a curvy, narrow, road with limited line of sight, soft unstable shoulders and large volumes of year round recreational traffic hauling camper trailers and boats into and out of the park as well as associated pedestrian, hiker, cyclist and skier traffic such as you would expect in a popular provincial park setting. Any increase in oilfield activity would significantly increase the risk of an accident.

4. **Unintended releases of oil and saline water happen in the oil and gas industry. An unintended release either on location or during transport would be detrimental to the watershed** around the Whitney lakes parks area. The park is characterized by glacial sediments and the surrounding lands have the same sandy substrate rather than the usual organic soil over a low permeability clay subsoil. Fluids that fall on the high permeability sand and glacial till can readily comingle with and contaminate the freshwater aquifer where they will then follow the potentiometric surface of this water table and discharge into the surface water, streams, lakes, sloughs, seasonal ponds, bogs fens, and any other riparian habitat, flowing or static, as the topography and potentiometric head dictates. A release on the pad location or transportation routes anywhere on the Whitney lakes watershed, of produced fluids including saline water, oil of any API, work over chemicals such as paraffin inhibitors etc could have significant and long lasting detrimental effects on the park and its delicate and unique ecosystem and the flora and fauna therein. The mixed boreal forest, as you would expect from a freshwater ecosystem, is extremely intolerant of high salinities, a release of produced brine water, for example, anywhere along TWP road 562 or Highway 646 where these roadways are coincident with the watershed and water bodies proper, could be catastrophic and the potential effects of such a release must be extensively studied to properly understand the associated incremental risks of additional oil activity. Where these roads are coincident with the water bodies tends to logically be where the roads are the curviest and have the shortest sight lines which increases the chances of an accident and an unintended release at these locations.

5. We believe we would be doing our **Provincial image a huge reputational disservice**, to bring hundreds of visiting park users to a pristine and ecologically distinct park that is effectively surrounded by high density oilfield development. 10 acre spacing with heated surface tank storage and trucked product is about as high density as the oil industry gets. I recognize that this is just the downspacing application but if approved, well locations will soon be picked and well licenses will be applied for. If we allow high density Oil and Gas development under and adjacent to a Provincial treasure like the Whitney Lakes Provincial Park what does that say about us and our ethics and priorities in this Province? What image are you putting in the minds of the vacationing families and other guests we welcome to this Park regarding our environmental attitudes and industrial ethics in Alberta? What does it say about a company that would propose such a development and about a Government that would endorse such development?

Alberta is already viewed internationally as a Province that does not respect the environment sufficiently in development of natural resources. This development will reinforce that perception.



## Appendix 1 for 7.17.: Vermilion Beach Association

Please outline the following: (attach additional sheets if the form does not expand as needed)

2. A summary of the history and/or background information that may provide insight to the AER about your concerns.

The Beaches here were purchased and invested in by lot owners due to the proximity and network of Provincial lakes and the park area. We love the natural environment and wish this preserved. We like the quiet, the beauty of the lakes, and the wildlife. This investment of our individual limited funds will be jeopardized by this development. The Annual General Meeting discussion and motion reflected this disapproval of the development.

The Parks area was established to preserve this unique environment. Development should be restricted from the parkland areas. The access roads are not developed for heavy traffic use. The roads are developed for people who are here to relax. The roads are curvy and narrow. Some areas around the lake due to the sandy soil subside easily. Truck traffic up to a quarter of a million as calculated in this development will severely impact the roads, the quiet, and the area use. WE already have trucks running off the road with dangerous materials due to the corners and nature of the roads. The area will not be sustainable for more such truck traffic.

Directional drilling now intrudes on park lands and in contravention of intended use of park areas. Energy development rules in our opinion have not been revised to deal with energy development impacts now. This is reflected in the international negative view of our development rules.

3. Identify the actions you propose the AER should take in response to your concerns.

- a. This proposed development by CNRL should be refused. OR
- b. If this is impossible then all development close to any parks network should be restricted to at least one mile from any shoreline or park line. The restriction is due to the noise, traffic, and close impact of the development on the natural preserved area. Also now oil development uses water from natural watersheds and permits directional and horizontal drilling and pipelines which even now are intruding on park lands.

In accordance with Section 49 of the *Alberta Energy Regulator Rules of Practice*, all documents filed in respect of a proceeding must be placed on the public record. However, any party may apply for confidentiality of information under Section 49. The regulator may consider a request for confidentiality on any terms it considers appropriate, subject to the *Freedom of Information and Protection of Privacy Act*. A request for confidentiality must be copied to other parties in the proceeding.

**Authorization and proof of submission:** I/We hereby understand that as part of regular AER business practices this statement of concern will be forwarded to the company and other interested parties and will become part of a public record.

Name(s): Mike Odynski

Date: July 22<sup>nd</sup> 2013

Title (if applicable): President

Company: Vermilion Beach Association

Signature(s):

Submissions may be sent to the AER at:

Mailing: Suite 1000, 250 – 5 Street SW, Calgary, Alberta, Canada T2P 0R4

E-mail: Oil and Gas: [BOS-Admin@aer.ca](mailto:BOS-Admin@aer.ca) Oil Sands/Coal: [OSB-Admin@aer.ca](mailto:OSB-Admin@aer.ca) Fax: 403-297-7336

(Note: The AER recommends that all e-mail attachments be in a PDF format)



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## Issue Summary Report

### 7.18. REQUEST FOR INPUT ON MAINTENANCE AND SERVICE ON THREE DIGIT HIGHWAYS

#20130904010

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### **Background**

---

The AAMD&C is requesting municipalities to complete the attached survey with regard to the condition and maintenance of the three digit highways within our municipality. The results of this survey will shape the AAMD&C's advocacy strategy going forward with regard to the highways maintenance contracts. Deadline for response is October 2.

#### **Recommendation**

---

To complete the survey and submit it on behalf of Council as a whole.

#### **Additional Information**

---

**Originated By :** pcorbiere

## Maintenance and Service on Three-Digit (Secondary) Highways



Partners in Advocacy & Business

The AAMDC has become aware of member concerns with the quality and level of service provided in maintaining three-digit (secondary) highways. In order to understand the magnitude of these concerns, or conversely, the positive aspects of this service, the AAMDC has created this short survey. Members are encouraged to work collectively with their council, administration, and public works expertise to complete a response. This survey should take between 5 and 10 minutes. The deadline to participate is October 2, 2013.

### \*1. Please indicate your municipality.

### \*2. This response is intended as input from which of the following?

- ☐ An administrator
- ☐ Council as a whole
- ☐ Other (please specify)

### 3. Using your best estimate, please indicate what percentage of the three-digit (secondary) highways in your municipality are:

Paved

Gravel

## Paved Three-Digit (Secondary) Highways

### 4. How would you rate the quality of PAVED road surface on three-digit (secondary) highways in your municipality?

Poor	Fair	Good	Excellent	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Maintenance and Service on Three-Digit (Secondary) Highways

### 5. How would you rate the quality of the following services on PAVED three-digit (secondary) highways in your municipality?

	Poor	Fair	Good	Excellent	N/A
Snow removal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Weed control	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mowing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sign installation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sign replacement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Culvert maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Traffic control (in emergencies)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Gravel Three-Digit (Secondary) Highways

### 6. How would you rate the quality of GRAVEL road surface on three-digit (secondary) highways in your municipality?

Poor	Fair	Good	Excellent	N/A
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### 7. How would you rate the quality of the following services on GRAVEL three-digit (secondary) highways in your municipality?

	Poor	Fair	Good	Excellent	N/A
Grading	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Snow removal	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Weed control	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mowing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sign installation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Sign replacement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Culvert maintenance	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Traffic control (in emergencies)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## General Comments

### 8. How does the quality of road infrastructure and service on three-digit (secondary) highways compare to when your municipality was responsible for secondary highways?

Worse	The same	Better
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

## Maintenance and Service on Three-Digit (Secondary) Highways

**9. If you feel that service to and quality of three-digit (secondary) highways has been reduced, what do you attribute this to? (select all that apply)**

- ☐ Reduced investment in maintenance and infrastructure
- ☐ Reduced staffing levels
- ☐ Remoteness
- ☐ Competing priorities
- ☐ Lack of contract enforcement

Other (please specify)

### General Comments continued...

**10. How does the quality of and service to three-digit (secondary) highways compare to the quality of and service you deliver to your own municipal roads?**

- ☐ Municipal roads are in better shape
- ☐ Three-digit (secondary) are in better shape
- ☐ They are about the same

Other (please specify)

**11. Has your municipality experienced any increased use of municipal roads as a result of poor conditions on three-digit (secondary) highways?**

- ☐ Yes
- ☐ No

Other (please specify)

## Maintenance and Service on Three-Digit (Secondary) Highways

**12. Does your municipality have any concerns with year-round road bans on three-digit (secondary) highways? If so, what are they?**

- ☐ Not applicable to my municipality
- ☐ No concerns about year-round road bans
- ☐ Increased traffic
- ☐ Increased damage
- ☐ Increased evading of road permits

Other (please specify)

## Responsibility for Three-Digit (Secondary) Highways

**13. The AAMDC is aware that some members have an interest in re-assuming responsibility of three-digit (secondary) highways. Have you considered this for your municipality?**

- ☐ Yes
- ☐ No

**14. If your municipality has considered re-assuming control of three-digit (secondary) highways, under what conditions would you do so?**

- ☐ Not interested under any circumstances
- ☐ Willing using only own-source revenue
- ☐ Willing if there is agreement from the province on funding support

Other (please specify)

**15. Do you see this as a priority issue for the AAMDC to advocate on?**

- ☐ Yes
- ☐ No

**You're done!**

## Maintenance and Service on Three-Digit (Secondary) Highways

**16. This represents the end of the survey. Please use this space to provide any other general comments related to this issue.**

**17. Can we contact you if we need more information? If so, please leave your contact information.**

**Name:**

**Email Address:**

**Phone Number:**

The AAMDC thanks you for your time and efforts to respond to this survey!



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## Issue Summary Report

### 7.19. RENEW LEASE FOR ST. LINA RECREATION GROUNDS

#20130904011

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

We have received a letter from Alberta Environment and Sustainable Resource indicating that the lease on SE 29-61-10-W4 will expire on October 31, 2013.

#### Recommendation

---

Motion that administration send a letter to Alberta Environment & Sustainable Resources stating the County's desire to retain the property and outlining the use of the site by the St. Lina Ag Society.

#### Additional Information

---

**Originated By :** pcorbiere





File No. REC 128

August 26, 2013

County of St. Paul No. 19  
5015-49 Ave  
St. Paul, Alberta  
T0A 3A4

Dear Sir or Madam:

**RE: Recreational Lease No. REC 128**  
**SE 29-61-10-W4 (130.74 acres)**  
**Purpose: Recreation Grounds**

---

Recreational Lease No. REC 128 will expire on October 31, 2013 and a recent field inspection revealed the site is not in use. According to the lease document the land was to be used for the purpose of a recreations grounds. Non-use/development of the site may jeopardize renewal of this disposition.

In view of this, in order to consider renewal of this lease, the department requires a detailed written submission outlining the nature and extent of use of this site and your immediate intended plans within 30 days from the date of this letter. If you no longer wish to retain this lease and wish to cancel the disposition, please advise us in writing.

If you have any questions regarding this matter, please contact me at (780) 415-4680, in Edmonton.

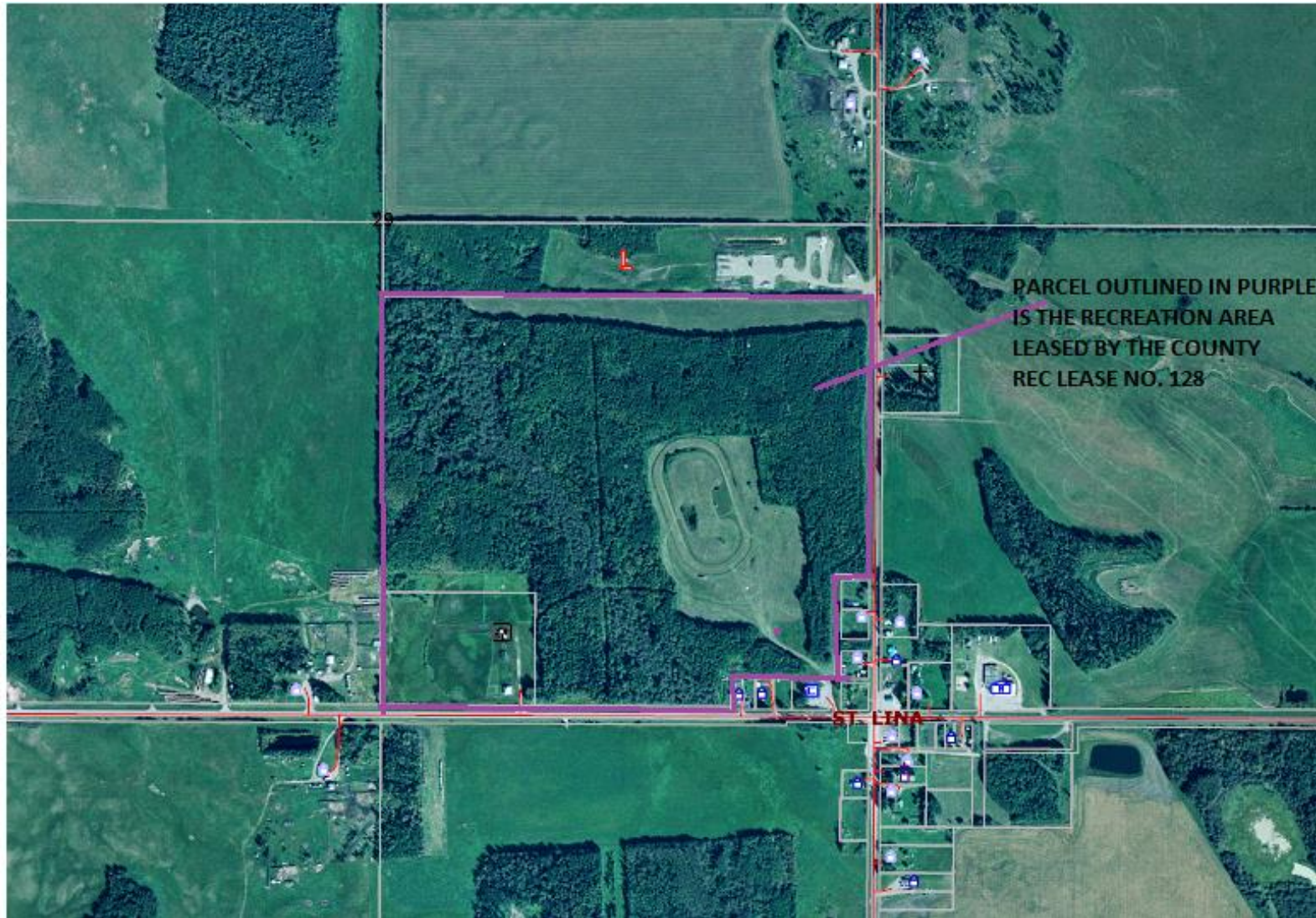
Yours truly,

A handwritten signature in black ink, appearing to read "Pat McNeil".

Pat McNeil  
Disposition and Approvals Section  
/pm

cc: Bonnyville-Lands

## Appendix 2 for 7.19.: Map of Lease Area





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## Issue Summary Report

### 7.20. REQUEST FROM MALLAIG MINOR HOCKEY FOR ASSISTANCE WITH CARETAKER #20130906005

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

Mallaig Minor Hockey hired a new caretaker for the 2013/14 hockey season. The former caretaker worked in the County parks during the summer months and at the Mallaig arena during the winter months. He was paid through County payroll and his benefits were paid by the County during the time he was employed by Minor Hockey.

Mallaig Minor Hockey is now requesting if the County would continue to provide payroll services for the upcoming hockey season (2013-14) and pay the employer share of the CPP and EI.

#### Recommendation

---

As per Council's wishes.

#### Additional Information

---

**Originated By :** pcorbiere

## Appendix 1 for 7.20.: Letter - Mallaig Minor Hockey

From: Mallaig Minor Hockey Association

Mallaig Alberta

To: County Council

County of St. Paul

To the Council I would first like to extend a Thank you on behalf of Mallaig Minor Hockey for being accommodating and servicing our needs with respect to our former caretaker and county employee Richard Chute. During his tenor the ability to have the county direct pay him with us reimbursing the county was and made it an easy paper trail to follow as well as minimizes our workload for our volunteer book keeper. Unfortunately Richard resigned from the county as well as us which means we are on the search for a new Attendant.

Being that the local arena is a focal point for our community and our board member is being charged with the keeping our doors open, and running the facility. As a board we are pursuing all options to minimize costs and be a successful arena

I am approaching the council and would like to submit a request to have the county continue to be the administrator of deductions etc of our care taker for the 2013/2014 season.

We would request that the county deduct income tax etc but as well pay the employer share of CPP and EI and direct deposit pay cheques for our successful candidate to help us save costs to the association. Mallaig Minor Hockey would reimburse for his salary and holiday Pay and take care of his Workers compensation through the Ag Society.

We have a caretaker potentially that is from the area and is a former employee of the arena and as to be competitive we will be close in salary to what we paid Richard in 2012/13. The saving grace last year was the county picked up the employers share of the deductions. The deductions to the employer would approximately be 200-400 dollars per month. Start date would be Oct 1 2013 ending March 31 2014 for this position If you have any questions please do not hesitated to call me at 780-645-9205 at any time

Thank you for looking into the request and any help would be very much appreciated

Thank you for your time

Doug Moisey

Mallaig Minor Hockey





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## Issue Summary Report

### 7.21. REQUEST FOR FUNDING - WILLIAMS' HAUNTED HOUSE

#20130904016

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

Brad and Oralea Williams, on behalf of Williams Haunted House are seeking financial assistance for their annual Spooktacular Event.

In 2013, Council provided \$500 to help purchase a sea can to store the decorations that they have accumulated over the years.

#### Recommendation

---

As per Council's wishes.

#### Additional Information

---

**Originated By :** pcorbiere

## Appendix 1 for 7.21.: Williams Haunted House



### WILLIAMS' HAUNTED HOUSE

Box 1082  
ST. PAUL, AR  
70530

Dear Reeve Steve Upham for County of St. Paul,

We, Brad & Oralea Williams, are writing to you on behalf of the "Williams' Haunted House", a local group of family and friends who volunteer to set up and run the annual 'St. Paul Spooktacular Event'.

The Williams Family has been making the Williams Haunted House for over 15 years, and in the last 6 years has partnered with the Town of St. Paul and last year the County of St. Paul to make an affordable family 'Safe and Sweet Halloween Event' for our community. All proceeds of this event are donated to local charities. In the past, we have made donations to *Hayin' in the 30's*, *CHLW Kids Fund*, *St. Paul Food Bank*, *Kidsport*, and *Jumpstart*. We have also opened this venue to allow other local groups such as *Friends of Playschool*, *Special Olympics* and *St. Paul Animal Shelter* to run concessions and carnival games to raise funds to support their activities. You can see how many local charities are touched and supported with one event.

We are once again approaching you for your support this year. As this event has grows every year, we look at new ways to create the event and your funding helps make that happen. We look forward for your help and support in delivering this fun, family event.

We are happy to acknowledge your donation on our Website, the St. Paul Journal and at numerous events including the night(s) of the "Williams' Haunted House" (Unless you prefer otherwise).

We would like to thank you for considering this opportunity to partner with our organization for raising funds. If you have any questions, please feel free to contact us at the following phone numbers.

Sincerely,

*Brad & Oralea Williams*

'Williams Haunted House'

[www.williamshauntedhouse.com](http://www.williamshauntedhouse.com)

Phone: (780) 645-1122 Home

(780) 210-0723

*Quita:-*  
*Please add to agenda*  
*Thanks - Steve*



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## Issue Summary Report

### 7.22. WESTCOVE KENNELS - CONTRACT FOR BOARDING STRAY DOGS

#20130904001

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

The contract with Helen Chapdelaine/Westcove Kennels expired on August 31, 2013. Attached is a copy of the contract. Helen is requesting that the monthly retainer fee be increased from \$225 to \$300 per month. The last time the retainer fee was increased was in 2009 (from \$200 to \$225).

#### Recommendation

---

Motion to renew the contract for boarding stray dogs with Westcove Kennels for a one-year period commencing September 1, 2013.

#### Additional Information

---

**Originated By :** pcorbiere

## CONTRACT FOR BOARDING STRAY DOGS FOR THE COUNTY OF ST. PAUL

Effective September 1, 2013 until August 31, 2014 the County of St. Paul will have a one year contract with Helen Chapdelaine/Westcove Kennels for boarding stray dogs at the kennels.

- ▶ dogs will be identified by the dog catcher when entering the kennels
- ▶ dogs will be fed daily
- ▶ dogs will not be walked
- ▶ dogs will be boarded for 72 hours before being brought to the St. Paul Vet clinic. Saturdays, Sundays and Statutory holidays shall not be included in the computation of the seventy-two (72) hour period.
- ▶ any dogs having a serious disease/or is considered vicious will be brought to the St. Paul Vet immediately.

### Boarding Fee:

- ▶ \$20.00/day per dog - to a maximum of 5 days
- ▶ \$35.00 travelling fee to vet clinic

### Amending Fee Schedule

- ▶ Monthly retainer fee of ~~\$225.00~~ **\$300.00**

Cheque payment accepted.

### Dogs claimed by the owner:

- ▶ \$35.00 releasing fee/per dog
- ▶ \$20.00/day boarding fee/per dog

CASH ONLY.

CONTRACT DATE: September 1, 2012 to August 31, 2013.

\_\_\_\_\_  
County of St. Paul

\_\_\_\_\_  
Helen Chapdelaine

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Witness





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## Issue Summary Report

### 7.23. OFFICE SPACE FOR AMBULANCE STAFF

#20130906004

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

The St. Paul Ambulance board is looking for new office space for 2 staff members by November 1, 2013.

When they originally requested the office space, we got a quote of \$6,000 to develop an office in the south storage room across from the FCSS meeting room but the work would be done by a public works employee. We would now need to contract the work out.

Council to decide if they want to develop the office space and rent it to the Ambulance staff and if so how much will we charge for rent. We currently charge HUB \$400 a month for rent.

#### Recommendation

---

If Council decides to rent the office space out, we will require a motion to proceed with the renovations.

#### Additional Information

---

**Originated By :** pcorbiere



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## Issue Summary Report

### 7.24. IN CAMERA

#20130906001

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Background

---

Items to be presented at the meeting.

#### Recommendation

---

Motion to go in camera to discuss a land issue and legal issue.

#### Additional Information

---

**Originated By :** pcorbiere



*County of St Paul No 19*  
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## Issue Summary Report

### 9.1. CAO REPORT

**#20130808008**

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Additional Information

---

**Originated By :** skitz



*County of St Paul No 19*  
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## Issue Summary Report

### 9.2. REPORTS

#20130808009

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Additional Information

---

**Originated By :** pcorbiere



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## Issue Summary Report

### 9.3. JOINT HEALTH & SAFETY COMMITTEE MINUTES

#20130906006

Meeting : September 10, 2013

Meeting Date : 2013/09/10 10:00

#### Additional Information

---

Originated By : pcorbiere

**COUNTY OF ST. PAUL NO. 19  
JOINT HEALTH AND SAFETY COMMITTEE MEETING  
June 14, 2013**

**Present:** Steven Jeffery, Sheila Kitz, , Linda Meger, Ken Warholik, Ron Dechaine, Brent Lilje, D.D. Skawronski-Munro, Katie Webber, Jack Vandenberg, Danny Weinmeier, Dennis Bergheim, Josee Poulin, Rolly Piquette, Klye Attanasio

**Absent:** Leo Demoissac, Bryan Bespalko, Steve Upham

**1. CALL MEETING TO ORDER**

The 32<sup>nd</sup> Joint Health and Safety Committee meeting of the County of St. Paul No. 19 was called to order by Steven Jeffery, Chairperson for the Employee Group at 3:05 p.m., June 14, 2013 at the Administration Office.

**2. ADDITIONS AND ACCEPTANCE OF THE AGENDA**

Moved by Ken Warholik to adopt the agenda as presented. All in favor

**3. MINUTES**

Moved by Sheila Kitz that the minutes of the May 2, 2013 meeting be approved with the following correction: Under Training Sessions- Air Brakes Training the sentence should read as follows: The air brakes training courses will be held May 6<sup>th</sup> and May 7<sup>th</sup> at the Public Works shop. All in Favor.

**BUSINESS ARISING**

**Covers for Lights on Plow Trucks**

It was decided that rather than purchasing cover for the lights staff will tilt them up to prevent them from any damage.

**Newsletter**

The June newsletter was inserted with the paystubs. The next newsletter will be done for September.

**Front Fenders for Graders**

The front fender will be provided for the 1 operator that has requested it.

**Railing on 966 loader**

Will be completed when the loader comes in.

**4. ROUND TABLE DISCUSSIONS**

**INCIDENT REPORTS**

Steven Jeffery reported that there was 1 incident reported since the last meeting.

The incident was due to a first call not being done and staff hitting a gas line. No injuries occurred.

The group discussed the importance of having first calls done prior to any digging taking place regardless of timelines.

The group had its round table discussions.

The following actions items are required:

Staff will be checking into removing the snowplows mount from the freightliner truck.

The Braking system on the equipment used by ASB will have to be investigated further.

Staff would like to have the Hazard Assessment Forms Modified.

Dennis Bergheim and Steven Jeffery will have to conduct safety assessments at the landfills.

**5. TRAINING SESSIONS**

**Bobcat Course**

Tabled at this time.

**Air Brakes Training**

The air brakes training course was held May 6<sup>th</sup> and May 7<sup>th</sup> at the Public Works shop and it went very well.

**Forklift Trainer Course.**

Tabled at this time.

**Staff Orientation**

Some office staff still need to receive their orientation.

**6. NEW BUSINESS**

The team building committee will consist of D.D. Skawronski-Munro, Linda Meger, Katie Webber, Dennis Bergheim, Jack Vandenberg and Kyle Attanasio

**7. DATE OF NEXT MEETING**

The next meeting is scheduled for August 29, 2013

**8. ADJOURNMENT**

Steven Adjourned the meeting at 4:05 p.m.





*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
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## Issue Summary Report

**10.1. SEPT. 13 @ 9:30 A.M. - ZONE MEETING - WHITECROFT HALL, STRATHCONA COUNTY** #20130904013

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

### Additional Information

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**Originated By :** pcorbiere

# Appendix 1 for 10.1.: Zone Meeting Agenda

AAMD&C District No. 5  
Agenda July 2, 2013



## ALBERTA ASSOCIATION OF MUNICIPAL DISTRICTS & COUNTIES DISTRICT NO. 5

**AGENDA:** Regular Meeting – Friday, September 13, 2013

Whitecroft Hall  
Hosted by Strathcona County

**Continental Breakfast:** 9:30 a.m.  
**Meeting:** 10:00 a.m.  
**Lunch:** 12:30 to 2:00 p.m.

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### 1. Meeting:

- 1.1. Call to Order
- 1.2. Thank You to Sponsors: FortisAlberta
- 1.3. Welcoming Address: Strathcona County

### 2. Agenda:

- 2.1. Additions / Deletions to the Agenda
- 2.2. Approval of Agenda – as presented / with additions or deletions

### 3. Minutes:

- 3.1. Adopt Minutes: District No. 5 Regular Meeting, July 2, 2013

### 4. Financial Statement:

- 4.1. Adopt Financial Statement

### 5. Reports:

- 5.1. AAMDC President: Bob Barss
- 5.2. AAMDC District No. 5 Director: Soren Odegard
- 5.3. AAMDC Executive Director: Gerald Rhodes
- 5.4. AUMA Representative: Jenelle Saskiw

### 6. Old Business:

- 6.1. AAMDC District No. 5 Meetings – Number of Regular Meetings per Year

### 7. New Business:

- 7.1. County of St. Paul – Highway 28 Upgrading Priority
- 7.2. The Beaver Hills Initiative (BHI)
- 7.3. FortisAlberta, Dave Hunka
- 7.4. MLA for Fort Saskatchewan-Vegreville, Jacquie Fenske
- 7.5. MLA for Strathcona-Sherwood Park, Dave Quest
- 7.6. MLA for Sherwood Park, Cathy Olesen

### 8. Resolutions:

- 8.1. Infrastructure Funding as a Result of Dissolution – Camrose County

### 9. Next Meeting:

- 9.1 January 8, 2014 – Hosted by the County of Two Hills

### 10. Adjournment



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## Issue Summary Report

### 10.2. SEPT. 20 @ 9:45 A.M. - AAMD&C MGA CONSULTATION WORKSHOP - LOWER LEVEL

#20130904014

Meeting : September 10, 2013

Meeting Date : 2013/09/10 10:00

#### Additional Information

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Originated By : pcorbiere



*County of St Paul No 19*  
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## Issue Summary Report

**10.3. SEPT. 20 @ 10:00 A.M. - BEAVER COUNTY SERVICE CENTRE  
GRAND OPENING**

**#20130904015**

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

### **Additional Information**

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**Originated By :** pcorbiere





## SERVICE CENTRE GRAND OPENING OPEN HOUSE

### **JOIN US AS WE CELEBRATE A NEW BEGINNING IN THE NEWLY RENOVATED BEAVER COUNTY SERVICE CENTRE**

Beaver County invites you to our Grand Opening & Open House on  
Friday, September 20th at the Beaver County Service Centre between 10:00 am—2:00 pm

While the County recognizes that gestures of congratulations are traditional for an event such as this, Council respectfully requests that in lieu of plaques or gifts, a monetary donation be made to our local area Food Banks. Cheques should be made payable to the Tofield/Ryley and Area Food Bank and forwarded to the County Service Centre, P.O. Box 140, Ryley, AB T0B 4A0 .

Office Tours	10:00 am to 2:00 pm
Speeches	11:00 am to 11:45 am
Blessing	11:45 am
Ribbon Cutting	11:50 am
Lunch	Noon to 1:00 pm



RSVP BY SEPTEMBER 6, 2013  
TO CINDY COX:  
BY EMAIL: CINDY@BEAVER.AB.CA  
BY PHONE: (780) 663-3730



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## Issue Summary Report

### 11.1. COUNCIL FEES

#20130808012

**Meeting :** September 10, 2013

**Meeting Date :** 2013/09/10 10:00

#### Recommendation

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Motion to approve the Council Fees for the Month of , 2012 as circulated.

#### Additional Information

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**Originated By :** tmahdiuk



*County of St Paul No 19*  
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## Issue Summary Report

### 11.2. LISTING OF ACCOUNTS PAYABLE

#20130808011

Meeting : September 10, 2013

Meeting Date : 2013/09/10 10:00

#### Recommendation

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Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>

#### Additional Information

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Originated By : pcorbiere





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## Issue Summary Report

### 11.3. BUDGET TO ACTUAL

#20130808010

Meeting : September 10, 2013

Meeting Date : 2013/09/10 10:00

#### Executive Summary

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#### Recommendation

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Motion to approve the budget to actual as of , 2013.

#### Additional Information

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Originated By : skitz