



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

August 13. 2013

Tuesday, August 13, 2013

Start time 12:00 AM

AGENDA

1. **CALL TO ORDER**
2. **MINUTES**
 - 2.1 **JULY 16, 2013 (2013/07/16)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
 - 5.1. **ASHMONT WATER TREATMENT PLANT**
 - 5.2. **BYLAW NO. 2013-19 - OFF-HIGHWAY VEHICLE BYLAW** AT 10:00
 - 5.3. **BYLAW NO. 2013-26 - UNSIGHTLY CONDITIONS BYLAW** AT 10:00
 - 5.4. **POLICY PER-8 - CONFERENCE, SEMINAR, WORKSHOP AND EDUCATIONAL SUPPORT / COURSE POLICY** AT 10:00
 - 5.5. **GRANT APPLICATION FOR LAGOON FEASIBILITY STUDY WITH COUNTY OF TWO HILLS**
6. **DELEGATION**
 - 6.1. **10:30 A.M. - PUBLIC HEARING-BYLAW NO. 2013-28-AMEND IDP - REZONE PSW 17-58-9-W4 FROM URBAN RESERVE TO COUNTRY RESIDENTIAL**
 - 6.2. **11:00 A.M. - PUBLIC HEARING-BYLAW NO. 2013-29-AMEND LUB - REZONE PSW 17-58-9-W4 FROM AGRICULTURAL TO COUNTRY RESIDENTIAL (1)**
 - 6.3. **11:15 A.M. - KEN DENEGA**
7. **NEW BUSINESS**
 - 7.1. **RODEO WEEK KICK OFF SUPPER - AUG. 26**
 - 7.2. **MGA CONSULTATION WORKSHOPS - AUG. 22**
 - 7.3. **WESTERN CANADA WATER ANNUAL CONFERENCE & EXHIBITION - SEPT. 17-20**
 - 7.4. **2013 ALBERTA ASSESSORS' ASSOCIATION FALL SYMPOSIUM - SEPT. 19-20**
 - 7.5. **RISKPRO 6 TRAINING MODULE - SEPT. 20**

- 7.6. **SCHEDULE DATE FOR APPEAL HEARING ON OWLSEYE ROAD**
- 7.7. **MUNICIPAL AFFAIRS VIDEO CONFERENCE**
- 7.8. **BYLAW NO. 2013-35 - AMEND LUB REZONE S 1/2 SW 35-56-7-W4**
- 7.9. **REQUEST TO REFUND SUBDIVISION FEE**
- 7.10. **CONTRIBUTION TO MURPHY ROAD AGREEMENT - PIPELINE MANAGEMENT INC.**
- 7.11. **CONTRIBUTION TO MURPHY ROAD AGREEMENT - E CONSTRUCTION LTD.**
- 7.12. **GIRL GUIDES REQUEST TO USE WESTCOVE CAMPSITE**
- 7.13. **MOTION TO CANCEL INVOICE FOR FIRE CALL**
- 7.14. **PURCHASE 4 YARD BINS**
- 7.15. **ASHMONT LAGOON FEASIBILITY STUDY**
- 7.16. **ELK POINT/ST. PAUL REGIONAL WATER COMMISSION**
- 7.17. **MUNICIPAL SUSTAINABILITY INITIATIVE (MSI) OPERATING GRANT**
- 7.18. **UPDATE ON PROPERTY TAX COLLECTIONS**
- 7.19. **REQUEST FOR ACCESS TO SW 30-56-4-W4**
- 7.20. **ELK POINT MINOR BALL**
- 7.21. **IN CAMERA ITEM**
- 8. **CORRESPONDENCE**
 - 8.1. **THANK YOU LETTERS**
- 9. **REPORTS**
 - 9.1. **CAO REPORT**
 - 9.2. **REPORTS**
- 10. **UPCOMING MEETINGS**
 - 10.1. **AUG. 27 @ 10:00 A.M. - PUBLIC WORKS**
 - 10.2. **SEPTEMBER 13 - ZONE MEETING - STRATHCONA COUNTY**
- 11. **FINANCIAL**
 - 11.1. **BUDGET TO ACTUAL**
 - 11.2. **COUNCIL FEES**
 - 11.3. **LISTING OF ACCOUNTS PAYABLE**
- 12. **ADJOURNMENT**



July 16, 2013

Start time : 10:00 AM

MINUTES

CALL TO ORDER

The 619th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:04 a.m., Tuesday, July 16, 2013 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman

Division 1

Councillor Dwight Dach

Division 2

Councillor Cliff Martin

Division 3

Councillor Maxine Fodness

Division 4

Councillor Frank Sloan

Division 5

Councillor Alphonse Corbiere

Division 6

Sheila Kitz

CAO

Tim Mahdiuk

Assistant CAO

Phyllis Corbiere

Executive Assistant

Ryan McCracken

St. Paul Journal

MINUTES

Resolution #CM20130716.1001

Moved By: Councillor Maxine Fodness

Motion to approve minutes of the Special Council Meeting held June 25, 2013 as presented.

CARRIED

Resolution #CM20130716.1002

Moved By: Councillor Cliff Martin

Motion to approve minutes of the June 11, 2013 Council Meeting as presented.

CARRIED

BANK RECONCILIATION

Resolution #CM20130716.1003

Moved By: Councillor Dwight Dach

Motion to adopt the Bank Reconciliation for the month of June, 2013.

CARRIED

ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA

The following additions were made to the agenda:

7.34 Flooding in Southern Alberta

7.35 School Division - Request to Hold Joint Election

7.36 Construction of Range Road 102

7.37 HUB AGM/Hwy 28

Resolution #CM20130716.1004

Moved By: Councillor Alphonse Corbiere

Motion to adopt the agenda for the Regular Meeting of Council for July 16, 2013 with the above noted additions/deletions.

CARRIED

BYLAW NO.

Resolution #CM20130716.1005

Moved By: Councillor Frank Sloan

2013-19 - OFF HIGHWAY VEHICLE	<p>Motion to table the Bylaw No. 2013-19, Off Highway Vehicle for more information.</p> <p>CARRIED</p>
OVERLAY IN MALLAIG - 1ST STREET EAST	<p>Resolution #CM20130716.1006 Motion by Councillor A. Corbiere to ratify the overlay of 1st Street East in the Hamlet of Mallaig at a cost of \$39,820 to be funded from public works operations budget, Account No. 1-2-536-32.</p> <p>Councillor Cliff Martin requested a recorded vote:</p> <p>Votes:</p> <p>In Favour: Councillor Alphonse Corbiere, Councillor Dwight Dach, Councillor Glen Ockerman, Councillor Maxine Fodness, Reeve Steve Upham</p> <p>Opposed: Councillor Cliff Martin, Councillor Frank Sloan</p> <p>CARRIED</p>
10:30 A.M. - PUBLIC HEARING - BYLAW NO. 2013-22 - AMEND IDP - REZONE PNW 9-58-9-W4 FROM UR TO FUTURE BUSINESS	<p>Resolution #CM20130716.1007 Moved By: Councillor Maxine Fodness Motion to adjourn the meeting and proceed to public hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2013-22, which is a bylaw to amend the St. Paul IDP No. 1563 as it relates to rezoning PNW 9-58-9-W4 from Urban Reserve to Future Business.</p> <p>CARRIED</p> <p>Reeve Upham declared the public hearing open at 10:38 a.m. with all members of Council present. Dee and Leonard Joly were in attendance as observers.</p> <p>Krystle Fedoretz, Planning and Development, informed Council that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified.</p> <p>Krystle Fedoretz informed Council that the purpose of the public hearing is to discuss Bylaw No. 2013-22, which is a bylaw to amend the IDP as it relates to rezoning PNW 9-58-9-W4 from Urban Reserve to Future Business.</p> <p>There were no written submissions.</p> <p>No one was present to speak in opposition to or in favor of the proposed change.</p> <p>Reeve Upham declared the public hearing closed at 10:39 a.m.</p> <p>Resolution #CM20130716.1008 Moved By: Councillor Cliff Martin Motion to reconvene the meeting at 10:40 a.m.</p> <p>CARRIED</p> <p>Resolution #CM20130716.1009 Moved By: Councillor Maxine Fodness Motion to give second reading to Bylaw No. 2013-22, which is a bylaw to amend the IDP as it relates to rezoning PNW 9-58-9-W4 from Urban Reserve to Future Business.</p> <p>CARRIED</p> <p>Resolution #CM20130716.1010 Moved By: Councillor Cliff Martin Motion to give third reading to Bylaw No. 2013-22.</p> <p>CARRIED</p> <p>Resolution #CM20130716.1011 Moved By: Councillor Cliff Martin Motion to table Policy Per-8, Conference, Seminar, Workshop and</p>
POLICY PER-8 - EMPLOYEE AND COUNCIL	

CONFERENCE ATTENDANCE	Educational Support Policy.	CARRIED
10:45 A.M. - PUBLIC HEARING-BYLAWS NO. 2013-23-AMEND LAND USE BYLAW - REZONE PNW 9-58-9-W4 FROM AGRICULTURAL TO INDUSTRIAL COMMERCIAL	<p>Resolution #CM20130716.1012 Moved By: Councillor Cliff Martin Motion to adjourn the meeting and proceed to public hearing scheduled for 10:45 a.m. to discuss Bylaw No. 2013-23, which is a bylaw to Amend Land Use Bylaw No. 2013-23 as it relates to rezoning PNW 9-58-9-W4 from Agricultural to Industrial/Commercial.</p> <p>CARRIED</p> <p>Reeve Upham declared the public hearing open at 10:45 a.m. with all members of Council present. Dee and Leonard Joly and Louise Plante were in attendance as observers.</p> <p>Krystle Fedoretz, Planning and Development, informed Council that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified.</p> <p>Krystle Fedoretz then informed Council that the purpose of the public hearing is to discuss Bylaw No. 2013-23, which is a bylaw to amend the Land Use Bylaw as it relates to rezoning PNW 9-58-9-W4 from Agricultural to Industrial Commercial.</p> <p>No one was present to speak in opposition to or in favor of the proposed bylaw.</p> <p>Reeve Upham declared the public hearing closed at 10:47 a.m.</p> <p>Resolution #CM20130716.1013 Moved By: Councillor Alphonse Corbiere Motion to call the meeting back to order.</p> <p>CARRIED</p> <p>Resolution #CM20130716.1014 Moved By: Councillor Maxine Fodness Motion to give second reading to Bylaw No. 2013-23, which is a Bylaw to amend the Land Use Bylaw as it relates to rezoning PNW 9-58-9-W4 from Agricultural to Industrial Commercial.</p> <p>CARRIED</p> <p>Resolution #CM20130716.1015 Moved By: Councillor Dwight Dach Motion to give third reading to Bylaw No. 2013-23.</p> <p>CARRIED</p>	
POLICY ASB-54 EQUIPMENT SANITATION AND CONTAMINATION PREVENTION	<p>Resolution #CM20130716.1016 Moved By: Councillor Frank Sloan Motion to approve the amendment to Policy ASB-54, as it relates to the introduction of topsoil into the County originating from outside of the County of St. Paul, as per the recommendations of the Policy Committee.</p> <p>CARRIED</p>	
POLICY PER-94 - PENSIONABLE CONTRIBUTION EMPLOYEES EXCEEDING 35 YRS OF SERVICE	<p>Resolution #CM20130716.1017 Moved By: Councillor Dwight Dach Motion to approve Policy PER-94 as it relates to providing an alternative for pensionable contributions once a County employee can no longer contribute to the Local Authorities Pension Plan, as per the recommendations of the Policy Committee.</p> <p>CARRIED</p>	
BYLAW NO. 2013-24 - AIRPORT COMMITTEE	<p>Resolution #CM20130716.1018 Moved By: Councillor Cliff Martin Motion to give first reading to Bylaw 2013-24, which is a bylaw providing for the management and operation of the St. Paul Municipal Airport in the County of St. Paul No. 19.</p>	

CARRIED

Resolution #CM20130716.1019

Moved By: Councillor Maxine Fodness

Motion to give second reading to Bylaw 2013-24.

CARRIED

Resolution #CM20130716.1020

Moved By: Councillor Alphonse Corbiere

Motion to present Bylaw 2013-24 at this meeting for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20130716.1021

Moved By: Councillor Dwight Dach

Motion to give third reading to Bylaw 2013-24.

CARRIED

Councillor G. Ockerman left the meeting at 10:52 a.m.

**BYLAW NO.
2013-25 -
CORRIDOR
REGULATION**

Resolution #CM20130716.1022

Moved By: Councillor Alphonse Corbiere

Motion to give first reading to Bylaw 2013-25, which is a bylaw regulating the use of the Corridor owned by North East Muni-Corr Ltd.

CARRIED

Resolution #CM20130716.1023

Moved By: Councillor Frank Sloan

Motion to give second reading to Bylaw 2013-25.

CARRIED

Resolution #CM20130716.1024

Moved By: Councillor Maxine Fodness

Motion to present Bylaw 2013-25 at this meeting for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20130716.1025

Moved By: Councillor Cliff Martin

Motion to give third reading to Bylaw 2013-25.

CARRIED

Councillor G. Ockerman entered the meeting at 10:54 a.m.

**BYLAW NO.
2013-26 -
UNSIGHTLY
CONDITIONS
BYLAW**

Resolution #CM20130716.1026

Moved By: Councillor Cliff Martin

Motion to table Bylaw 2013-26, which is a bylaw for the regulation of unsightly properties within the County of St. Paul No. 19.

CARRIED

**BYLAW NO.
2013-27 -
CEMETERIES
BYLAW**

Resolution #CM20130716.1027

Moved By: Councillor Cliff Martin

Motion to give first reading to Bylaw 2013-27, which is a bylaw providing for the management of cemeteries in the County of St. Paul No. 19.

CARRIED

Resolution #CM20130716.1028

Moved By: Councillor Dwight Dach

Motion to give second reading to Bylaw 2013-27.

CARRIED

Resolution #CM20130716.1029

Moved By: Councillor Alphonse Corbiere

Motion to present Bylaw 2013-27 at this meeting for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20130716.1030

Moved By: Councillor Maxine Fodness

Motion to give third reading to Bylaw 2013-27.

CARRIED

**IPAC
CONFERENCE -
MONTREAL -
AUGUST 18-21**

Resolution #CM20130716.1031

Moved By: Councillor Frank Sloan

Motion that Kyle Attanasio, Municipal Intern, be approved to attend the Institute of Public Administration of Canada (IPAC) Conference in Montreal on August 18-21.

CARRIED

**ARPA
CONFERENCE -
OCTOBER 24-26**

Resolution #CM20130716.1032

Moved By: Councillor Dwight Dach

Motion to approve Kyle Attanasio to attend the Alberta Recreation & Parks Association Conference in Lake Louise on October 24-26, 2013.

CARRIED

**11:00 A.M. -
SILVERBACK
SALES &
SERVICES**

Andy and Donna Fae Jubinville were admitted to the council room at 11:05 a.m. to discuss their application for a sewage disposal contract.

Mrs. Jubinville informed Council that they have 50 port a potties that they are servicing along the pipeline. There do not use the blue chemicals. They will haul approximately 150 gallons and will dump in the lagoon twice a week. The contract to haul sewage until the end of November.

They are requesting a Sewage Disposal Contract to dump in the Whitney Lake Lagoon and the Mallaig Lagoon.

Resolution #CM20130716.1033

Moved By: Councillor Glen Ockerman

Motion to authorize Silverback Sales and Rentals to utilize the Whitney Lake and Mallaig Lagoons for dumping from the port a potties along the pipeline running through the County of St. Paul.

CARRIED

**2013 STRATEGIC
PLAN UPDATE -
2ND QUARTER**

Originated By: skitz

Resolution #CM20130716.1034

Moved By: Councillor Maxine Fodness

Motion to accept the second Quarter of the Strategic Plan as information.

CARRIED

**REQUEST FOR
GRANT - ST.
PAUL MUNICIPAL
SEED CLEANING
ASSN.**

Resolution #CM20130716.1035

Moved By: Councillor Glen Ockerman

Motion to approve a \$5,000 grant for the St. Paul Municipal Seed Cleaning Association to offset the tax increase due to the upgrade of the color sorter.

CARRIED

**REQUEST FOR
GRANT - MANN
LAKES GOLF
COURSE**

Resolution #CM20130716.1036

Moved By: Councillor Frank Sloan

Motion to approve a \$3,198.93 grant for the Mann Lakes Golf Course to help offset operating expenses.

CARRIED

**STREET LIGHT
REQUEST -
LAFOND**

Resolution #CM20130716.1037

Moved By: Councillor Maxine Fodness

Motion to approve the installation of a street light on an existing pole at Lot F, Block 2, Plan 1211NY in Lafond.

CARRIED

**ST. PAUL
CHAMBER OF
COMMERCE**

Resolution #CM20130716.1038

Moved By: Councillor Cliff Martin

Motion to file the letter from the St. Paul Chamber of Commerce about their plans to implement a full time Executive Director.

CARRIED

**HAYING IN THE
30'S BREAKFAST**

The Town of St. Paul is requesting assistance from Council with the Haying in the 30's breakfast on Sunday, August 4th. Some Councillors volunteered to attend.

INFORMATION

**AIRPORT FEES
AND CHARGES**

Resolution #CM20130716.1039

Moved By: Councillor Cliff Martin

Motion to approve the St. Paul Airport Fees/Charges effective immediately. The changes will be incorporated into the fee schedule bylaw

which will be updated at the end of the year.

CARRIED

**OIL COMPANIES
REQUEST FOR
EXTENSION ON
TAX PAYMENTS**

Resolution #CM20130716.1040

Moved By: Councillor Alphonse Corbiere

Motion to cancel the tax penalties in the amount of \$34.75 for Conserve Energy and \$377.44 for Velvet Energy Ltd. as their office buildings were closed and without power due to the flooding in Calgary.

CARRIED

**PARK
MANAGERS
REQUEST TO
LIVE AT
FLOATINGSTONE
CAMPGROUND
OVER WINTER
MONTHS**

Resolution #CM20130716.1041

Moved By: Councillor Alphonse Corbiere

Motion that Gail and Nick Popovich, Park Managers, be authorized to reside in the living quarters in the park office at Floatingstone Municipal Campground between September, 2013 and April, 2014 after the campground is closed for the season, providing they agree to pay the utility costs.

CARRIED

**REQUEST FOR
GRAVEL -
BELLEVUE
LODGE**

Resolution #CM20130716.1042

Moved By: Councillor Dwight Dach

Motion to donate one ten cubic yard load of gravel to Bellevue Lodge, which is a non-profit children's camp and retreat centre on Lake Bellevue.

CARRIED

**BYLAW NO.
2013-28 - AMEND
IDP - REZONE
PSW 17-58-9-W4**

Resolution #CM20130716.1043

Moved By: Councillor Cliff Martin

Motion to give first reading to Bylaw No. 2013-28, which is a bylaw to amend IDP No. 1563 as it relates to rezoning PSW 17-58-9-W4 from Urban Reserve to Country Residential.

CARRIED

**BYLAW NO.
2013-29 - AMEND
LAND USE
BYLAW -
REZONE PSW
17-58-9-W4**

Resolution #CM20130716.1044

Moved By: Councillor Alphonse Corbiere

Motion to give first reading to bylaw No. 2013-29, which is a bylaw to amend Land Use Bylaw No. 2013-11, as it relates to rezoning PNW 17-58-9-W4 from Agricultural to Country Residential (1).

CARRIED

**BYLAW NO.
2013-30 - AMEND
GARNER LAKE
ASP-REQUEST
TO REZONE PNE
22-60-12-W4**

Resolution #CM20130716.1045

Moved By: Councillor Glen Ockerman

Motion to give first reading to Bylaw No. 2013-30, which is a Bylaw to amend the Garner Lake Area Structure Plan as it relates to rezoning PNE 22-60-12-W4 from Rural Conservation to Residential Conservation.

DEFEATED

**BYLAW NO.
2013-31 - AMEND
LAND USE
BYLAW -
REZONE PNE
22-60-12-W4**

Resolution #CM20130716.1046

Moved By: Councillor Cliff Martin

Motion to give first reading to Bylaw No. 2013-31, to amend Land use Bylaw No. 2013-11, as it relates to rezoning PNE 22-60-12-W4 from Agricultural to Country Residential (1).

DEFEATED

**BYLAW NO.
2013-32 - AMEND
GARNER LAKE
ASP - REZONE
PNW 23-60-12-W4**

Resolution #CM20130716.1047

Moved By: Councillor Glen Ockerman

Motion to give first reading to Bylaw No. 2013-32, which is a bylaw to amend the Garner Lake Area Structure Plan, as it relates to rezoning PSW 23-60-12-W4 from Rural Conservation to Residential Conservation.

DEFEATED

**BYLAW NO.
2013-33 - AMEND
LAND USE**

Resolution #CM20130716.1048

Moved By: Councillor Dwight Dach

Motion to give first reading to Bylaw No. 2013-33, to amend Land Use Bylaw No. 2013-11, as it relates to rezoning PNW 23-60-12-W4 from Agricultural to Country Residential (1).

**BYLAW -
REZONE PNW
23-60-12-W4**

DEFEATED

**REQUEST TO
WAIVE
SUBDIVISION
FEE**

Resolution #CM20130716.1049

Moved By: Councillor Glen Ockerman

Motion to waive the \$1,000 subdivision fee for the NE 30-57-6-W4.

CARRIED

**COMPENSATION
FOR EXTRA
ROAD WIDENING**

Resolution #CM20130716.1050

Moved By: Councillor Cliff Martin

Motion to approve the easement on NE 6-58-8-W4 with Oliva and Linda Marcoux, for the 17 foot road widening that was taken in front of his property when he subdivided his acreage.

CARRIED

**EXPLORE
LAGOON AT LAC
SANTE WITH
COUNTY OF TWO
HILLS**

Resolution #CM20130716.1051

Moved By: Councillor Maxine Fodness

Motion to apply for a grant to explore the possibility of a joint lagoon at Lac Sante with the County of Two Hills and to put out a Request for Proposal for a consultant to do a feasibility study on the construction of a joint lagoon. Further should this grant be approved, then an RFP will be advertised for a consultant to do the feasibility study.

CARRIED

LAND LEASE

Resolution #CM20130716.1052

Moved By: Councillor Glen Ockerman

Motion to approve the land lease with the Canadian Sunday School Mission for PNE 9-56-4-W4 from June 25 to August 10, 2013.

CARRIED

**CULDESACS IN
MICHAUD
ESTATES**

Resolution #CM20130716.1053

Moved By: Councillor Glen Ockerman

Motion that the request to build the roads in the culdesacs in the Michaud Estates development on Vincent Lake be referred to the 2014 Strategic Planning Session to be held in the fall of 2013.

CARRIED

**REQUEST FOR
LETTER OF
SUPPORT -
MALLAIG
LEGION**

Resolution #CM20130716.1054

Moved By: Councillor Alphonse Corbiere

Motion to ratify the letter of support for the Mallaig Legion to accompany their application for a New Horizons Grant Application for funding to prepare blueprints and engineering for additions and upgrades to the Mallaig Legion Hall.

CARRIED

**FLOODING IN
SOUTHERN
ALBERTA**

Resolution #CM20130716.1055

Moved By: Councillor Dwight Dach

Motion to make a \$10,000 donation to the Red Cross in support of Flooding in Southern Alberta.

DEFEATED

**SCHOOL
DIVISION -
REQUEST TO
HOLD JOINT
ELECTION**

Resolution #CM20130716.1056

Moved By: Councillor Maxine Fodness

Motion to enter into an agreement with St. Paul Education Regional Division No. 1 to hold a joint election on October 21, 2013.

CARRIED

**CONSTRUCTION
OF RANGE ROAD
102**

Resolution #CM20130716.1057

Moved By: Councillor Dwight Dach

Motion to add the construction of 1 mile of road - Range Road 102 from Correction line north - in the event that there is time during the 2013 construction season.

CARRIED

**HUB AGM - HWY
28**

Resolution #CM20130716.1058

Moved By: Councillor Frank Sloan

Motion to send a letter to the Mayors and Reeves from the municipalities along Highway 28 to see if they are interested in starting discussions on engineering and planning for the construction of Highway 28.

CARRIED

**SCHOOL
DIVISION -
REQUEST TO
HOLD JOINT
ELECTION**

Reeve Upham recessed the meeting at 12:05 p.m. and reconvened the meeting at 1:00 p.m. with all members present with the exception of Councillor D. Dach.

Resolution #CM20130716.1059

Moved By: Councillor Cliff Martin

Motion that Council go in camera at 1:00 p.m. to discuss land and legal issues. Time: 1:05 p.m.

CARRIED

Resolution #CM20130716.1060

Moved By: Councillor Alphonse Corbiere

Motion that Council return to an open meeting at 2:00 p.m.

CARRIED

IN CAMERA

Resolution #CM20130716.1061

Moved By: Councillor Glen Ockerman

Motion that Councillor Frank Sloan, CAO Sheila Kitz, Assistant Public Works Superintendent Bobby Kinjerski, Ray Makowecki, Biologist, Daina Young, Lawyer and one representative from Genivar represent the County of St. Paul at the Mediation on the Owlseye Road on July 24, 2013.

CARRIED

Resolution #CM20130716.1062

Moved By: Councillor Cliff Martin

Motion to request that the County be allowed to have one additional representative at the Owlseye Mediation, being Reeve Steve Upham.

CARRIED

Resolution #CM20130716.1063

Moved By: Councillor Alphonse Corbiere

Motion that any resolution as a result of the Mediation must be brought back to Council for approved, as per the M.G.A.

CARRIED

CAO REPORT

Resolution #CM20130716.1064

Moved By: Councillor Alphonse Corbiere

Motion to approve the CAO report.

CARRIED

Resolution #CM20130716.1065

Moved By: Councillor Cliff Martin

Motion to approve the Road Use Agreement with Enbridge Pipelines (Athabasca) Inc. for a contribution of \$100,000 for use of the Murphy Road.

CARRIED

COUNCIL FEES

Resolution #CM20130716.1066

Moved By: Councillor Cliff Martin

Motion to approve the Council Fees for the Month of July, 2013 as circulated.

CARRIED

**LISTING OF
ACCOUNTS
PAYABLE**

Resolution #CM20130716.1067

Moved By: Councillor Alphonse Corbiere

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
16984	June 7, 2013	17390-17463	\$3,689,948.41
16990	June 10, 2013	17464	\$ 911.48
17016	June 19, 2013	17465-17559	\$ 743,853.06
17037	June 27, 2013	17560-17614	\$ 264,731.82

CARRIED

**FLOODING IN
SOUTHERN
ALBERTA**

Resolution #CM20130716.1068

Moved By: Councillor Frank Sloan

Motion to approve FCSS Director Janice Fodchuk to go to High River to assist with flooding.

CARRIED

**BUDGET TO
ACTUAL**

Resolution #CM20130716.1069

Moved By: Councillor Cliff Martin

Motion to file budget to actual as of June 30, 2013 as information.

CARRIED

ADJOURNMENT

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 2:38 p.m.

These minutes approved this 13th day of August, 2013.

Reeve

Chief Administrative Officer



Issue Summary Report

5.1. ASHMONT WATER TREATMENT PLANT

#20130808013

Meeting : August 13, 2013

Meeting Date : 2013/08/13 00:00

Background

The County tendered the Ashmont Water Treatment Plant in June 2013. The tenders were opened and based on the lowest compliant bid a letter was sent to Alberta Transportation requesting the additional funding required to complete the project (attached). At the Public Works meeting on July 23, 2013 Council discussed the letter that was received back from the Province (attached). This letter did not provide Council certainty that the project would be funded should the County go ahead with the project. Council asked Administration to set up a meeting with the Minister of Transportation to see if we could clarify the Province's intent of the letter. We have since received a second letter which refers to the Ashmont WTP as well as Murphy Road (attached).

Steve Upham, Frank Sloan, Maxine Fodness, Sheila Kitz, and Kyle Attanasio along with Matt Brassard from Urban Systems met with the Minister of Transportation on August 7, 2013. At that meeting the Minister indicated that this was an approved project that the Province will be funding. He indicated that the Province will finish projects that are already started before funding new Water for Life Projects. That said he is unable to provide more "certain" wording in the letter that the County has received. The Minister did commit to providing a letter to the County should the County wish to hold off the project until the Province can upfront the money for the WTP indicating that the County will still be eligible and not fall out of the "queue" for approval if they delay the project. We have received a letter from the Province today, but it does not explicitly say that either (attached).

Following the meeting with the Minister, I have provided the Province's letters to our Auditor for an opinion on whether the County is able to set up a receivable in the Audited Financial Statement for the Province's unfunded portion. He has committed to provide comments to the County on Monday. In addition, I have spoken to Servus Credit Union to see if they would be able to provide short term borrowing for the Province's unfunded portion of the project whereby the County pays only the interest on the loan for a period up to 5 years.

Additionally I will be meeting with Mike Yakemchuk from Alberta Transportation and Matt Brassard from Urban Systems on Monday, August 12, 2013 to review the project to date.

It is important to note that according to the Engineering News Record Construction Cost Index, the average annual construction escalation is 3.7% since 2003 (10 years). The overall increase 43.4%.

Alternatives

Options:

1. Award the tender to the lowest compliant bidder to build the Water Treatment Plant. Approve a Short Term Borrowing Bylaw for the Province's unfunded portion of the project whereby the County makes interest only payments for up to 5 years. Approve a Long Term Borrowing Bylaw for the County's 9.35% of the entire project (need to rescind earlier motion for first reading of Bylaw 2013-21 as the borrowing amount was based on the Engineering estimate, not the tendered amount). Should Council approve this option, Borrowing Bylaws will be provided to Council for consideration prior to giving any readings to the bylaws.

Pros:

- The Community members (tax payers/end users) get the new WTP earlier and at the least cost (i.e lowest water rate)
- Mitigates construction escalation and end user affordability
- The Province says that they are committed to funding projects that have already been started before approving any new projects.

Cons:

- The County exposes themselves if they proceed and the Province backs out of their commitment.

2. Do not award the tender - but re-tender when the Province approves the additional expense and it has money to up-front the costs for the WTP.

Pros:

- The County does not carry any debt on behalf of the Province.
- The Province has indicated that we will not lose our spot in the queue for funding if we build later rather than now.

Cons:

- The Provinces finances gets worse and the program gets suspended (e.g. if you don't proceed, you may end up with nothing)
- If the Provincial finances are no longer available to either repay the loan in Option 1, or to finance the program in Option 2, then the County would need to pick up the whole cost of the WTP at a higher overall project cost
- With escalated costs and increased end-user rates, residents may reject the project (e.g petition against the borrowing bylaw).
- The County may not be able to achieve full cost recovery based on high user rate resistance.

Recommendation

Based on the Province's commitment to finish projects that are already in progress, I would recommend that Council approve the building of the Ashmont WTP and award the tender to the lowest compliant bidder.

That Council provide all three readings to bylaw 2013-20 - Short Term Borrowing Bylaw for \$2,478,395 representing the Province's portion for the building of the Ashmont Water Treatment Plant.

That Council rescind motion CM20130611.1034 that provided 1st reading to Bylaw 2013-21. (a long term borrowing bylaw for the County's portion of the Water Transmission Line from Ashmont to Lottie Lake as well as the Ashmont Water Treatment Plant as this bylaw was based on engineering estimates of the project - not tendered amounts.)

That Council provide 1st reading to bylaw 2013-34 Long Term Borrowing Bylaw for \$685,715 representing the County's portion of the Water Transmission Line from Ashmont to Lottie Lake as well as the Ashmont Water Treatment Plant. Further that this bylaw be advertised as per the Municipal Government Act.

Additional Information

Originated By : skitz



County of St. Paul No. 19

July 5, 2013

Mr. Dean Litke
Infrastructure Manager
Alberta Transportation
Box 4596
4513 – 62 Avenue
Barrhead, AB T7N 1A5

Dear Mr. Litke,

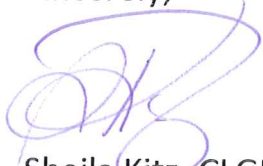
Re: Ashmont Water Treatment Plant Upgrade/Transmission Line to Lottie Lake

This letter is the County of St. Paul's request to increase the funding under the Water For Life Program for the Ashmont Water Treatment Plant Upgrade and Lottie Lake Water Transmission Line. In June of 2011 an agreement was signed approving the project for a total of \$4,600,000 with the Province funding 90.65% of the project (\$4,169,737). It was discovered in the spring of 2013 that the original application submitted in 2010 which was based on the 2009 Water Study had requested the wrong amount for the Water Treat Plant portion of the project. The original application included an estimated cost of 2.1 Million for the Water Transmission Line and 2.5 Million for the Water Treatment Plant. The 2.5 Million was the cost for a Stand Alone Upgrade for Ashmont, the request should have been submitted with the estimate of 4.3 Million whereby Ashmont would be a Hub Treatment Plant. Additionally, those estimates were based on 2009 figures.

The County recently called for tenders to build the Ashmont Water Treatment Plant. Based on the tenders received, we now are showing a shortfall on the original approval in the amount of \$2,733,847. Based on the project funding percentage (90.65%), the County is requesting the Province approve an additional 2,478,232 plus short term interest expense on this amount. In order for the County to be confident in awarding the tender and proceeding to the completion of this project, Council is requesting that we receive a letter of Alberta Transportation's approval and deferred funding of this project.

Please feel welcome to contact me should you have questions or concerns regarding the project at (780) 645-3301 ext. 208, or my cell (780) 614-5814.

Sincerely,



Sheila Kitz, CLGM
Chief Administrative Officer

Enclosed:

- Urban systems cost summary
- Tender Summary and Recommendation
- 2010 Agreement
- Excerpt from Water Study



MEMORANDUM

Date: June 28, 2013
To: Sheila Kitz, CAO, County of St. Paul
cc:
From: Matthew Brassard
File: 3144.0003.02
Subject: Project Summary – Post Tender Estimated Costs to Complete

Sheila,

As discussed, please find below a summary of the estimated costs to complete the Ashmont water treatment plant and the Ashmont / Lottie Lake transmission line projects, updated with the latest WTP tender results and the tender amount per our review letter.

In addition to the transmission line and WTP we have also included a new backup well as required by Alberta Environment as part of the regional hub system and a 5% contingency allowance for the WTP construction.

The following table summarizes the projected funds required to complete the Ashmont Water Treatment Plant and associated components for the regional hub system. More detailed cost estimates and backup information are included for reference.

Component	Estimated Cost to Complete
<u>Remaining Work to be completed</u>	
WTP (tender summary recommendation) ¹	\$2,996,140
Contingency for WTP Construction (5%)	\$150,000
Design and Construction Fees	\$200,000
Membranes for WTP	\$262,041
New Backup Supply Well	\$250,000
Transmission Line	\$316,022
Total Remaining Work =	\$4,174,203
Work Completed to Date =	\$3,159,644
Total Projected Project Cost (2013) =	\$7,333,847
Approved Funding² =	\$4,600,000
Additional Funding Required =	\$2,733,847

1 – Includes optional items in the contract.

2 – The approved funding is based on \$2.2M for the transmission line and \$2.5M for the Ashmont WTP as a stand-alone system.

Based on the past estimates and the current Tendered amounts, it is our opinion that the Tendered price and overall project costs are appropriate to the current construction market. Subject to Alberta

MEMORANDUM

Date: June 28, 2013
File: 3144.0003.02
Subject: Project Summary – Post Tender Estimated Costs to Complete
Page: 2 of 2



Transportation's and the County of St. Paul's approval of the additional funding of \$2,733,847 the Water Treatment Plant Contract could be awarded.

Should AT or the County decide not to approve the additional funds, the County should cancel the tender and re-tender the project when additional funding is available. Based on past experience the County should not expect to see significant reductions in cost, unless there is a marked drop in the provincial economy. If the provincial economy remains consistent or strengthens, the tender costs could increase.

We recommend that the County of St. Paul submit an application to AT for additional funding as identified above and award the contract.

URBAN SYSTEMS LTD.

A handwritten signature in blue ink, appearing to read "M. Brassard", followed by a long horizontal line.

Matthew Brassard, P.Eng
Branch Leader, Principal

/mbr

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June 28, 2013

File: 3144.0003.02

County of St. Paul No.19
5015 – 49 Avenue
St.Paul, AB T0A 3A4

Attention: Sheila Kitz, CLGM, CAO

**RE: COUNTY OF ST. PAUL – ASHMONT WATER TREATMENT PLANT UPGRADES – TENDER
SUMMARY AND RECOMMENDATION**

Four (4) bids were received for the Ashmont Water Treatment Plant Upgrade. We have reviewed each submission for compliance with the requirements of the Bid Documents. The following is a summary of the bid submissions. GST is not included.

Alpha Construction Inc.....	\$2,850,000.00
Flint Field Services Ltd.	\$2,966,140.00
Maple Reinders Inc.	\$3,420,850.00
PCL Construction Management Inc.	\$4,440,170.00

Our pre-tender estimate for this work, as bid, was \$2,330,520. Please refer to our letter dated May 9, 2013 for reference to overall budget. An updated summary will also be prepared for your use.

We have reviewed the tenders submitted, to check for compliance with the requirements of the Tender Documents.

1 – Alpha Construction Inc. - \$2,850,000.00

Items found in Bid

- The *Substantial Performance* date was changed from March 31, 2014 to June 30, 2014.
- A faxed price revision to add \$75,000. However, the faxed revision arrived after the closing date and shall not be considered and shall not affect the Bid as submitted.

The change in the *Substantial Performance* date is a material defect and the Bid is considered non-compliant. Awarding the project to Alpha Construction Inc. would be a material advantage and would not constitute a fair tendering process.

2 – Flint Field Services Ltd. - \$2,966,140.00

No errors or omissions were noted. This Tender is considered compliant.

Attention: Sheila Kitz, CLGM, CAO
File: 3144.0003.02
Date: June 28, 2013
Page: 2 of 2



3 – Maple Reinders Inc. - \$3,420,850.00

No errors or omissions were noted. This Tender is considered compliant.

4 – PCL Construction Management Inc. - \$4,440,170.00

No errors or omissions were noted. This Tender is considered compliant.

Conclusion

Based on our review of the four (4) submitted bids, we are of the opinion that the "County of St. Paul – Ashmont Water Treatment Plant Upgrades", could be awarded to Flint Field Services Ltd. in the amount of \$2,996,140.00 (excluding GST) subject to available funding.

Sincerely,

URBAN SYSTEMS LTD.

A handwritten signature in blue ink, appearing to read "Matthew Brassard", followed by a long horizontal line.

Matthew Brassard, P.Eng.
Principal

/mb

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GOVERNMENT OF ALBERTA

ALBERTA TRANSPORTATION

ALBERTA MUNICIPAL WATER/WASTEWATER PARTNERSHIP

AGREEMENT FOR THE

ASHMONT WATER TREATMENT PLANT UPGRADE AND LOTTIE LAKE WATERLINE

MEMORANDUM OF AGREEMENT MADE THIS 24th DAY OF JUNE A.D., 2011

HER MAJESTY THE QUEEN, in right of the Province of Alberta
herein represented by the Minister of Transportation
(hereinafter referred to as the "Province")

OF THE FIRST PART

- and -

COUNTY OF ST. PAUL NO. 19

in the Province of Alberta (hereinafter referred to as the "Municipality")

OF THE SECOND PART

WHEREAS, the Province desires to transfer funds to the Municipality in accordance with the terms of the Alberta Municipal Water/Wastewater Partnership; and

WHEREAS, under the provisions of the Transportation Grants Regulation, being Alberta Regulation 79/2003, the Minister is authorized to make grants and to enter into an agreement with respect to any matter relating to the payment of a grant.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the Minister paying to the Municipality the financial assistance and performing the obligations provided in the Agreement, the Municipality, while this Agreement is in effect, will undertake its obligations in accordance with the provisions stated in this Agreement, and the parties agree as follows:

1. The Municipality hereby agrees:
 - (a) To undertake the design, construction and administration for Ashmont Water Treatment Plant Upgrade and Lottie Lake Waterline,
 - (b) to finance the entire cost of the project,
 - (c) to undertake to acquire all necessary permits, licenses, authorities, property easements and lands required to allow the implementation of the Project,
 - (d) to retain competent engineering expertise as required to meet the design and construction standards acceptable to the Province,
 - (e) that when undertaking the construction on a Contract basis, the Municipality shall invite tenders; and where the Municipality recommends that any tender other than the low tender be accepted, the Municipality shall submit to the Province for its written approval its recommendation respecting such awarding, together with details of all tenders received; and
 - (f) that when undertaking the construction on a Day Labour basis; rates for equipment rental shall not exceed the Alberta Roadbuilders and Heavy Construction Association "Equipment Rental Rates Guide" currently in effect at the time the work is undertaken.
 - (g) to construct the Project at its sole risk in a proper and workmanlike manner, complete in all respects in accordance with the plans and specifications for the Project and pay all costs and expenses relating thereto,

Appendix 1 for 5.1.: Package requesting additional funding from AT

- (h) to assume all liability for all damages of any nature whatsoever caused by the Municipality, its servants, workmen, or agents, in the construction, use, operation, maintenance, repair and replacement of the Project, or any part thereof, and will indemnify and save harmless the Minister in respect of all claims or demands or actions of whatever kind and nature that may be made against the Minister or his employees, workmen, or agents by reason of the financial assistance given to the Municipality for the construction of the Project under this Agreement,
- (i) to invest all funds (in excess of current expenditures) advanced from this grant, or received from the Alberta Capital Finance Authority with respect to the Project. The interest earned there from shall be applied to reduce the costs of the Project,
- (j) to provide to the Minister, copies, certified in a manner satisfactory to the Minister, of any documents that the Minister may deem necessary for the purpose of this Agreement,
- (k) to submit a statement of costs incurred and revenues received with respect to the Project, and attest in writing that the expenditures and revenues so submitted for the Project are reasonable, are attributable to the Project, and that the accounting of the same has been performed in a manner that complies with the intent and meaning of this Agreement,
- (l) to submit progress reports to the Province on a regular basis and to submit to the Province for its written approval any costs incurred above those listed in Schedule "A" for which the municipality is requesting funding, before such costs are incurred,
- (m) to allow the Province or its agents access to the Project site, any engineering drawings or documents, any books of accounts relating to expenditures claimed under this Agreement, and other such project-related documents as deemed necessary by the Province in performing an audit of the Project,
- (n) to maintain the completed works at the municipality's own expense.


(3)

2. The Province agrees:
 - (a) to contribute to the Municipality an amount as listed in Schedule "A", under the terms of the Alberta Municipal Water/Wastewater Partnership.
 - (b) to issue payments as outlined in Schedule "B" attached.
3. The parties agree that their respective contributions toward the project are for the work comprising of the Ashmont Water Treatment Plant Upgrade and Lottie Lake Waterline.
4. The parties hereto agree to give this Agreement a fair and liberal interpretation and to negotiate with fairness and candor, from time to time, any modification or alteration thereof that may be rendered necessary by changing conditions.

IN WITNESS WHEREOF this Agreement has been duly executed by the parties hereto.

SIGNED, SEALED, AND DELIVERED

by the Province, in the presence of:



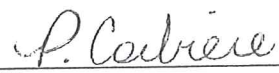
Witness



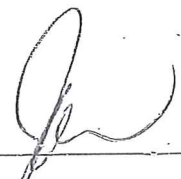
Regional Director
Alberta Transportation

SIGNED, SEALED, AND DELIVERED

by the Municipality, in the presence of:



Witness



Reeve
County of St. Paul No. 19

(4)

SCHEDULE "A"

"Schedule of Costs"

Grant Identification Number:	700672
Municipality:	County of St. Paul No. 19
Grant Funding Percentage:	90.65%
Population:	
Project:	Ashmont Water Treatment Plant Upgrade and Lottie Lake Waterline
Consultant:	
Total Project Costs:	\$4,600,000
Less Ineligible and/or Interest	
Engineering	
Total eligible Project Costs	\$4,600,000
Alberta Transportation Share	90.65% \$4,169,737
Municipality Share	\$430,263

Schedule "B"
Schedule of Payments

1. The province hereby agrees to issue the following grant payments with respect to the project:
 - (a) An initial payment in the amount of 25% of the approved grant amount upon receipt of the signed agreements,
 - (b) Further payments in the amount to coincide with progress of the project construction work up to 80% of the approved grant amount,
 - (c) The remainder representing the balance of the grant amount upon receipt of a summary of approved project costs and all project invoices, and
 - (d) Notwithstanding (a), (b) or (c) above, upon identifying available budget funds in any fiscal year, issue at its discretion any payment including advance payment and/or payment in full.

and exclude applicable taxes. St. Paul upgrade costs include process upgrades only, building expansion costs are not required.

Table 6.4

Standalone Upgrade	Inclusions	Cost \$ Million
Ashmont	<ul style="list-style-type: none"> Required building expansion Upgrade manganese removal system Clearwell expansion Upgrade necessary pumping 1 new groundwater well near WTP 	2.5
Mallaig	<ul style="list-style-type: none"> Required building expansion Upgrade manganese removal system Implement online instrumentation and controls Clearwell expansion Upgrade necessary pumping 1 new groundwater well near WTP 	2.5
Lottie Lake	<ul style="list-style-type: none"> Required building expansion Upgrade manganese and iron removal system Implement online instrumentation and controls Clearwell expansion Upgrade necessary pumping 1 new groundwater well near WTP 	2.5
St Paul	<ul style="list-style-type: none"> No Upgrade is required for up to 10 years 	0.0
Elk Point	<ul style="list-style-type: none"> Implement pretreatment optimization program Expand raw water reservoir by 265, 000 m³ Implement online instrumentation and controls 	5.0
Option 7 Total =		12.5

It appears that this is the number that was used for the grant application.

6.3.2.2 25-Year Regional System Hub Upgrade – Order of Magnitude Costs

See next page

Table 6.5 summarizes preliminary cost estimates for the regional systems associated with Options 1, 3 and 6. The cost estimates are order of magnitude for the purpose of a regional system assessment and exclude applicable taxes. Costs include process upgrades only, building expansion costs are not included.

Table 6.5

Option	Hub	Inclusions	Cost (\$Million)
1	St. Paul	<ul style="list-style-type: none"> Upgrade to include 3rd DAF train Upgrade necessary pumping 1 new GAC filter 	4.1
3	St. Paul	<ul style="list-style-type: none"> Upgrade to include 3rd DAF train Upgrade necessary pumping 1 new GAC filter 	4.1
6	St. Paul	<ul style="list-style-type: none"> Upgrade to include 3rd DAF train Upgrade necessary pumping 1 new GAC filter 	4.1
	Ashmont	<ul style="list-style-type: none"> Required building expansion Upgrade manganese removal system Clearwell expansion Upgrade necessary pumping 	4.3

With Ashmont as a regional hub - this is the number that should have been used.

6.3.3 Capital Costs Summary of all Options – Pipeline and Water Supply Upgrades

Table 6.6 summarizes the estimated capital costs for all options:

Table 6.6

Option	Pipe Length	Cost	WTP Upgrades	Total Cost
	km	(\$ Million)	(\$ Million)	(\$ Million)
1	81.3	24.3	4.1	28.4
3	62.7	19.5	4.1	23.6
6	52.7	15.4	8.4	23.8
7	-	-	12.5	12.5

6.3.3.1 Limitations

The assessment completed for each WTP facility is based upon data provided to AE from the Towns and Hamlets. In all cases, WTP quality data is based upon annual report grab samples collected rather than online data, as online did not exist or was not made available. Note that grab sample data provides a less accurate reflection of the WTP's operations than online data for assessing AENV turbidity standards compliance.



**Regional Services Division
North Central Region**
Box 4596, 4513 - 62 Avenue
Barrhead, Alberta T7N 1A5
Canada
Telephone 780-674-8221
Fax 780-674-8383
Toll Free Dial 310-0000
www.transportation.alberta.ca

July 17, 2013

Ms. Sheila Kitz, CLGM
Chief Administrative Officer
County of St. Paul No. 19
5015 - 49th Avenue
St. Paul, AB T0A 3A4

Dear Ms. Kitz:

I am writing in regards to your letter of July 5, 2013 regarding the Ashmont Water Treatment Plant Upgrades/Lottie Lake Waterline project.

In your letter it appears the cost of the project has increased by \$2,733,847 from the original June 2011 approval. Because of the current program budget constraints, the department at this time is unable to process your request for additional grant funding in the amount of \$2,478,232.

From the information found in your letter, it appears these additional costs would be considered eligible for future additional funding under the Alberta Water/Wastewater Partnership program. Your request has been placed in the program database and will be reviewed at a future date when program budgets allow. In the meantime, the county can continue to advance the project with provincial funding remaining at the level of the current approval. Interim financing costs, starting from the time a project is substantially complete, are now considered an eligible project cost and can be included as part of this application.

I would ask that as the project advances the county would continue to provide periodic project cost updates. This will provide a more definitive figure that will then be used when future approvals are considered.

If you have any further questions regarding this issue please contact Mr. Dean Litke, Infrastructure Manager, at 780-305-2427; toll free in Alberta by first dialing 310-0000, or e-mail dean.litke@gov.ab.ca.

Yours truly,



Michael Botros, P.Eng.
Regional Director

MB/dl/ehs

cc: Dean Litke



Regional Services Division
North Central Region
Box 4596, 4513 - 62 Avenue
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www.transportation.alberta.ca

RECEIVED AUG 06 2013

July 26, 2013

Mr. Steve Upham
Reeve
County of St. Paul No. 19
5015 - 49 Avenue
St. Paul, AB T0A 3A4

Dear Reeve Upham:

Further to the items discussed at this spring's Alberta Association of Municipal Districts and Counties Convention and as an update to my letter of April 17, 2013, I would like to provide the following information.

The major function of the provincial network is to facilitate both regional and inter-regional trips. The traffic along Murphy Road (Range Road 50) is localized and supported by area highway collector roadways (Highways 646, 659 and Highway 897) that move traffic to the main arterial highways (Highways 41 and 28). For this reason, Alberta Transportation does not support the inclusion of Murphy Road into the existing provincial highway network at this time.

To receive the maximum approved funding for the Ashmont Water Treatment Plant, the county should continue to advance the project as per the approval and provincial funding would remain at the level of the approval. A separate application for the cost overages would then be submitted for a future approval based on actual project costs. Interim financing charges associated with this application would be considered an eligible project expense and would be subject to future program budgets.


If you have any further questions regarding these issues, please contact Mr. Michael Botros, Regional Director, by calling 780-305-2405, toll free by first dialing 310-0000 or by email at Michael.Botros@gov.ab.ca.

.../2

Mr. Steve Upham
Page Two

I look forward to continuing to work with the county on these important issues.

Sincerely,



Michael Botros, P. Eng.
Regional Director

cc: Genia Leskiw, MLA Bonnyville-Cold Lake
Ed Rondeau, Reeve Municipal District of Bonnyville



ALBERTA
TRANSPORTATION

*Office of the Minister
MLA, Calgary-Hays*

AR59466

August 09, 2013

Mr. Steve Upham
Reeve
County of St. Paul No. 19
5015 – 49th Avenue
St. Paul, AB T0A 3A4

Dear Reeve Upham:

It was a pleasure meeting with you, members of county council, and county administration on August 7, 2013, to discuss the current approval under the Alberta Municipal Water/Wastewater Partnership – Water for Life initiative to upgrade the Ashmont Water Treatment Plant.

As discussed, the additional project costs cannot be approved at this time as no additional approvals will be issued in the next three years. The additional costs for your project would be eligible for future funding under the Alberta Municipal Water/Wastewater Partnership – Water for Life initiative. The request for additional funding has been added to our request list and funding will be granted based on provincial priorities and budget levels. The County may continue to advance the project with provincial funding remaining at the current approval level. Interim financing costs, starting from the time a project is substantially complete, are considered an eligible cost and can be included as part of the new application.

Should the County decide not to award the current tender at this time and look to re-tender at a later date, the current approval and funding terms will remain active. In the future, should there be a need to request additional funding above your current limit; the existing application process will still need to be followed. I would encourage you to continue working with Transportation staff in assisting you towards the completion of this worthwhile project.

Thank you for taking the time to meet with me on this issue.

Sincerely,

Ric McIver
Minister

cc: Michael Botros, Regional Director, North Central Region

425 Legislature Building 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-2080 Fax 780-422-2722
255, 11488 - 24 Street SE, Calgary, Alberta T2Z 4C9 Canada Telephone 403-215-4380 Fax 403-215-4383



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.2. BYLAW NO. 2013-19 - OFF-HIGHWAY VEHICLE BYLAW

#20130807002

Meeting : August 13, 2013

Meeting Date : 2013/08/13 00:00

Scheduled Time : 10:00

Background

Bylaw No. 2013-19 is being presented to Council to set guidelines for the use of off-highway vehicles in the County. This bylaw was brought before the Policy Committee on May 30, 2013.

This bylaw was tabled at the Council meeting on July 16, 2013 in order to properly flesh out the appropriate designated trails to be included in the Bylaw.

Recommendation

Motion to give first reading to Bylaw 2013-19, which is a bylaw to provide for control and regulation of off-highway vehicles within the corporate boundaries of the County of St. Paul No. 19.

Motion to give second reading to Bylaw 2013-19.

Motion to present Bylaw 2013-19 at this meeting for third reading.

Motion to give third reading to Bylaw 2013-19.

Additional Information

Originated By : KAttanasio

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-19

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta, pursuant to the provisions of the Traffic Safety Act, R.S.A. 2000 c. T-6, as amended, to provide for the control and regulation of off-highway vehicles within the corporate boundaries of the County of St. Paul No. 19.

WHEREAS Council deems it desirable and expedient to pass such a Bylaw

THEREFORE, the Council of the County of St. Paul No. 19 enacts as follows:

PART 1 - TITLE & DEFINITIONS

Section 1

This Bylaw may be cited as “The Off-Highway Vehicles Bylaw” of the County of St. Paul No. 19.

Section 2

In this Bylaw, unless the context otherwise requires, the word, term or expression:

- a) “Bylaw Enforcement Officer” means a Bylaw Enforcement Officer appointed by the County pursuant to the Municipal Government Act, S. A. 2000, section 555, as amended, to enforce the County’s Bylaws, and includes a member of the Royal Canadian Mounted Police and, when authorized, a Special Constable.
- b) “Council ” shall mean the Council of the County of St. Paul No. 19.
- c) “County” shall mean the County of St. Paul No. 19.
- d) “Designated Trails” shall mean all trails referred to in Schedule A of this Bylaw.
- e) “Highway” means a highway as defined in the Traffic Safety Act, R.S.A. 2000 c. T-6, as amended.
- f) “Off-Highway Vehicle” shall mean any motorized vehicle designed for cross country travel on land, water, snow, ice, marsh or swamp land or on other natural terrain that is licensed and insured and includes:
 - i. Four-wheel drive or low pressure tire vehicles,
 - ii. Two-wheel vehicles not licensed for highway travel under the Motor Vehicle Administration Act
 - iii. Amphibious machines,
 - iv. All terrain vehicles,
 - v. Snow vehicles,
 - vi. Quads,
 - vii. Any other means of transportation which is propelled by power other than muscular power, wind or gravity,

But does not include:

- viii. Motor boats
- ix. Four wheel drive vehicles licensed for highway travel under the Motor Vehicle Administration Act
- x. Two-wheel vehicles licensed for highway travel under the Motor Vehicle Administration Act
- g) “Roadway” shall mean that part of a highway intended for use by vehicular traffic;

- h) "Permitted Use Area" refers to any of the following:
 - i. County roads are prescribed in Section 3.1.i. of this Bylaw Designated Trails.

PART 2 - PROVISIONS

Section 3

1. No person shall operate an off highway vehicle on any portion of a highway within the County excepting only as follows namely:
 - i. The shoulder portion of all highways under the County's care and control, traveling in the same direction as traffic, in single file and at speeds not to exceed 50 km/h;
 - ii. On unlicensed, undeveloped road allowances at speeds not to exceed 50 km/h. (All licensed undeveloped road allowances are required to have posted signs indicating the name of the licensee pursuant to Bylaw No. 1315) Permission to access these licensed areas must be granted from the licensee.
 - iii. Lanes in all hamlets, residential and commercial subdivisions within the County with the following restrictions:
 - a) lanes be used only for on route and returning from permitted use areas,
 - b) speeds not to exceed 30 km/h.
 - iv. Areas specified in Schedule A hereto attached
2. A person who is authorized to operate an off-highway vehicle within the County pursuant to the Off-Highway Vehicle Act or this Bylaw shall:
 - i. Travel at a maximum speed as conditions warrant not to exceed fifty (50) kilometers per hour;
 - ii. Travel only in single file;
 - iii. Travel in the same direction as the vehicles travelling on that side of the roadway;
 - iv. All off-highway vehicles shall come to a complete stop before the operator commences to cross the roadway;
 - v. The operator of the off-highway vehicle shall yield the right-of-way to all other vehicles and persons on the roadway;
 - vi. The operator of the off-highway vehicle shall cross over the roadway or portion thereof by the most direct route available;
 - vii. When it is necessary to cross a sidewalk to enter a roadway, the operator of an off-highway vehicle shall come to a complete stop before crossing the sidewalk;
 - viii. No person shall operate or be a passenger on an off-highway vehicle where the number of persons on the off-highway vehicle exceeds the number of persons that the off-highway vehicle is designed to carry.
 - ix. A person operating an off-highway vehicle must ensure that the off-highway vehicle is equipped with one white light in front and at least one red light at the rear and that such lights are alight when the off-highway vehicle is being operated at night time hours or when insufficient light or atmospheric conditions make it necessary.
 - x. No person shall operate an off-highway vehicle on County owned property other than the routes specified in Schedule "A" or on any public property within the corporate limits of the County.

Section 4

1. The provisions of this Bylaw do not apply to the Bylaw Enforcement Officer or agents or employees of the County or agents of the federal or provincial

Crown, while operating an off-highway vehicle in the performance of their official duties.

2. During an emergency, disaster, or search and rescue operation within the County, as determined by Council or its designate, the provisions of this Bylaw may be waived, varied or suspended by Council or its designate.

PART 3 - PENALTIES

Section 5

1. The owner of an off-highway vehicle involved in a contravention of this Bylaw is guilty of an offence unless the owner establishes that at the time of the offence the off-highway vehicle was not being driven or left parked by the owner or any other person with the owner's consent, either expressed or implied.
2. Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in the Fee Schedule Bylaw
3. Under no circumstances shall any person contravening any provision of this Bylaw be subject to the penalty of imprisonment.

PART 4 - VIOLATION TAGS AND VIOLATION TICKETS

Section 6

1. A Bylaw Enforcement Officer is hereby authorized and empowered to issue a violation tag to any person who the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
2. A violation tag may be issued to such person:
 - i. Either personally; or
 - ii. By mailing a copy to such person at his or her last known Post Office address.
3. The violation tag shall be in a form approved by the County or the responsible County Officer and shall state:
 - i. The name of the person;
 - ii. The offence;
 - iii. The appropriate penalty for the offence as specified in this Bylaw;
 - iv. That the penalty shall be paid within thirty (30) days of the issuance of the violation tag;
4. Where a contravention of this Bylaw is of a continuing nature, further violation tags may be issued by a Bylaw Enforcement Officer, provided that no more than one violation tag shall be issued for each day that the contravention continues.
5. Where a violation tag is issued pursuant to this Bylaw, the person to whom the violation tag is issued may, in lieu of being prosecuted for the offence, pay the County Treasurer the penalty specified on the violation tag.
6. Nothing in this Bylaw shall prevent a Bylaw Enforcement Officer from immediately issuing a violation ticket.
7. If the penalty specified on a violation tag is not paid within the prescribed time period, then a Bylaw Enforcement Officer is hereby authorized and empowered to issue a violation ticket pursuant to Part II of the Provincial Offences Procedure Act, S.A. 1988, c. P-21.5, as amended.

PART 5 - SEVERABILITY

Section 7

- 1. Should any provision of this Bylaw be invalid, then such provision shall be severed and the remaining Bylaw shall be maintained.

PART 6 - EFFECTIVE DATE

Section 8

- 1. Bylaw No. 1426 is hereby repealed.
- 2. This Amended Bylaw comes into force and effect upon third and final reading.

Read a first time in Council this

Read a second time in Council this

Read a third time in Council this

Reeve

County Administrator

SCHEDULE A

The following trails are considered to be designated and therefore, permissible for off-highway vehicle traffic.

- 1. Bellevue Ferry Trail
- 2. Iron Horse Trail
- 3. Lac Sante Trail



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.3. BYLAW NO. 2013-26 - UNSIGHTLY CONDITIONS BYLAW

#20130808014

Meeting : August 13, 2013

Meeting Date : 2013/08/13 00:00

Scheduled Time : 10:00

Background

Bylaw 2013-26 is being presented before Council to approve provisions for the management of unsightly properties in the County. This Bylaw was brought before the the Policy Committee on July 4, 2013.

This Bylaw was also brought forward to the July 16, 2013 Council meeting where Council tabled it in order to ensure that Administration dealt with the issue of Agriculturally zoned land. Administration is bringing forward an amended bylaw today where in item 8. Exemptions Administration has introduced wording that will exempt Agricultural parcels in excess of 20 acres.

Section 187 of the M.G.A. states that all bylaws must have three distinct and separate readings.

Recommendation

Motion to give first reading to Bylaw 2013-26, which is a bylaw for the regulation of unsightly properties within the County of St. Paul No. 19.

Motion to give second reading to Bylaw 2013-26.

Motion to present Bylaw 2013-26 at this meeting for third reading.

Motion to give third reading to Bylaw 2013-26.

Additional Information

Originated By : KAttanasio

COUNTY OF ST. PAUL NO. 19
UNSIGHTLY CONDITIONS BYLAW
BYLAW NO. 2013-26

A Bylaw of the County of St. Paul No. 19, in the Province of Alberta, to provide for the control of Unsightly Conditions on Properties within the County of St. Paul.

WHEREAS, under the provisions of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the County of St. Paul No. 19 may pass Bylaws respecting the health and safety of the community and for controlling nuisances including dangerous and unsightly properties;

AND WHEREAS under the provisions of the *Municipal Government Act*, the Council of the County of St. Paul No. 19 may pass Bylaws and may make provisions that it deems necessary to carry out the purposes of the Bylaw;

AND WHEREAS the Council of the County of St. Paul No. 19 deems it desirable and necessary to promote the maintenance of properties, within the corporate limits of the County of St. Paul No. 19;

NOW THEREFORE, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

- 1.1 This Bylaw may be cited as the “Unsightly Conditions Bylaw.”

2. DEFINITIONS

- 2.1 “Adjacent” means land that is contiguous to the land that is subject of an unsightly condition complaint and includes land or a portion of land that would be contiguous if not for a public road, railway, river, or stream.
- 2.2 “Building Material” means all construction and demolition material accumulated on a premises while storing, constructing, altering, repairing, or demolishing any structure and includes, but is not limited to, earth, vegetation, or rock displaced during such storing, construction, alteration or repair.
- 2.3 “Bylaw Enforcement Officer” means
- a) Any member of the Royal Canadian Mounted Police
 - b) Any Community Peace Officer

- c) The Chief Administrative Officer of the County of St. Paul No. 19 or any person designated by the Chief Administrative Officer to enter and inspect property in accordance with the provisions of this Bylaw.
- 2.4 “Council” means the Municipal Council of the County of St. Paul No. 19.
- 2.5 “Detrimental to the Surrounding Area” includes causing the decline of market value to the surrounding area.
- 2.6 “Dismantled Vehicle” means a motor vehicle or trailer that has become dilapidated or disassembled which may include but is not limited to flat tires, missing tires and rims, fenders, doors, windows, hoods, trunks, and boxes.
- 2.7 “Emergency” shall mean any situation in which there is imminent danger to the general public or a potential danger to the property or surrounding properties.”
- 2.8 “Garbage” means any rubbish, refuse, papers, packages, containers, bottles, cans, manure, animal or human excrement or sewage or the whole or a part of an animal carcass, dirt, soil, gravel, rocks, sod, petroleum products, hazardous materials, disassembled equipment or machinery, broken household furnishings or appliances, boxes, cartons, discarded fabrics, any material composed of organic matter which is or may become decomposed, including the by-products from the preparation, consumption or storage of food.
- 2.9 Notice to Maintain Property shall mean a notice issued pursuant to this Bylaw and which shall for all purposes be an Order pursuant to S. 545 of the Municipal Government Act, 2000 c. M-26 regarding breach of this bylaw.
- 2.10 “Property Owner” means:
 - a) a person who is registered under the Land Titles Act as the owner of the property,
 - b) the person who is recorded as the owner of the property on the assessment roll of the County of St. Paul No. 19,
 - c) a person who has purchased or otherwise acquired any interest in the property, whether he has purchased or otherwise acquired any interest in the property directly from the owner or from another purchaser, and has not become the registered owner thereof,
 - d) a person holding himself out as the person having the powers and authority of ownership or who for the time being exercises the powers and authority of ownership,
 - e) a person controlling the property under construction, or
 - f) a person who is the occupant of the property under a lease, license or permit
- 2.11 “Property” includes any lands, buildings, structures, improvements or premises within the corporate boundaries of the County of St. Paul No. 19;

- 2.12 "Right of Access" means the right of a Bylaw Enforcement Officer to enter property to inspect the property to determine whether to issue a Notice to Maintain, or to allow work forces access to the property for the purposes of enforcing a Notice to Maintain Property;
- 2.13 "State of Disrepair" means
- a) The significant deterioration of buildings, structures, or improvements, or portions of buildings, structures, or improvements;
 - b) Broken or missing windows, siding, shingles, shutters, eaves, or other building material; or
 - c) Significant fading, chipping, or peeling of painted areas of buildings, structures or improvements on property.
- 2.14 "Unsightly Conditions" shall include any property located within the County of St. Paul No. 19 that in the opinion of the Bylaw Enforcement Officer, is unsightly to such an extent as to detrimentally affect the amenities, use, value or enjoyment of the surrounding lands in reasonable proximity to the property in question, or is otherwise detrimental to the surrounding area or in an unsightly condition as defined in the *Municipal Government Act*. Unsightly Conditions include, but are not limited to, all conditions described in Section 4 of this Bylaw.

3. GENERAL

- 3.1 The Property Owner of any property, is responsible for all activities on the property which are prohibited by this bylaw.
- 3.2 Nothing in this Bylaw relieves a person from complying with any Federal or Provincial law or regulation, other bylaw or any requirements of any lawful permit.

4. UNSIGHTLY CONDITIONS

- 4.1 Unsightly Conditions, for the purpose of this Bylaw, is any condition on or around a Property which in our opinion of the Bylaw Enforcement Officer, is untidy, unsightly, offensive, dangerous to health and safety of any person, or has or may have a detrimental effect upon any person or other surrounding lands, or which interferes with the use and enjoyment of other adjacent property, the neighbourhood, or which interferes with the use and enjoyment of another adjacent property;
- 4.2 A Property Owner shall keep grass and weeds in accordance with the following standards:
- a) Uncut grass or weeds on any residential Property and upon any boulevard adjacent to the front rear or side of the Property shall be maintained at a height not to exceed fifteen centimeters (six inches) in length.

- 4.3 No Property Owner shall cause or allow any Property to be in an unsightly condition or in a condition where its appearance and/or condition is a safety hazard or is detrimental to the surrounding area;
- 4.4 No Property Owner shall generate excessive dust, steam or other noxious emissions nor permit such dust, steam, or noxious emissions to escape from the property;
- 4.5 No Property Owner shall allow the growth of trees or shrubs to interfere or endanger visibility to street signage, sidewalks, or roadway clearances;
- 4.6 No Property Owner shall permit the accumulation in piles or otherwise of dirt, stone, garden waste, old implements, disassembled or broken vehicles, scrap iron, lumber, glass, furniture, appliances, food containers, waste paper or cardboard on their property;
- 4.7 No Property Owner shall dump or cause to be dumped any garbage, waste, petroleum products (either liquid or solid), or dispose of any material in an area within the County of St. Paul No. 19 except at locations specifically designated by the Chief Administrative Officer.
- 4.8 No Property Owner shall post or allow to be posted or exhibit on the Property unauthorized signs, posters, billboards, graffiti, obscene or offensive symbols, words, pictures or art;
- 4.9 Property Owners shall prevent the occurrence of, or promptly remedy, any Unsightly Conditions.

5. DANGEROUS BUILDINGS AND STRUCTURES

- 5.1 The Property Owner(s) of properties in the County of St. Paul No. 19, shall ensure that any building(s) or attached feature(s) in a state of disrepair shall restored or be demolished and removed from the property.
- 5.2 If any building(s) in a state of disrepair is to be restored, it shall be restored to a useable and safe condition in accordance with the *Safety Codes Act* and with the required demolition or building permits.
- 5.3 No Property Owner shall cause or allow his or her property to be a danger to public safety through the presence of excavations, structures, materials or any other hazard or condition posing a risk to public safety.

6. INSPECTION AND DIRECTION

- 6.1 Any Bylaw Enforcement Officer may, in accordance with S. 542 of the Municipal Government Act 2000, M-26 enter any public or private Property within the County to conduct an inspection and may inspect for Unsightly Conditions, and property in a State of Disrepair and dangerous property.
- 6.2 After inspection, the Bylaw Enforcement Officer may issue a Notice to Maintain Property, which shall specify a deadline for compliance and shall outline specific instructions to remedy the Unsightly Conditions or the State of Disrepair or dangerous property.

- 6.3 Each Notice to Maintain Property shall:
- a) describe the Property by name, if any, and the municipal address or legal description or a plan showing the location of the Property;
 - b) state that the Property contravenes the provisions of this By-law;
 - c) give reasonable particulars of the extent of the clean up, removal, demolition, clearing or other actions required to be made;
 - d) state the time within which the clean up, removal, demolition, clearing or other action is to be completed;
 - e) state that if the required actions are not done within the time specified, the County may carry out the actions required and charge the cost thereof against the person to whom the Notice is directed and if such person does not pay the costs, the costs shall be charged against the Property concerned as taxes due and owing in respect of that Property, and recovered as such; and
 - f) state that the person who received the Notice may request in writing a review by Council and that a request for such review must be in writing with the County within fourteen (14) days of the date of receipt of the Notice.
- 6.4 The County must serve the Notice to Maintain Property by:
- a) Delivering it personally to the person who is to be served, or
 - b) Mailing the Notice to the person to be served by registered mail to the last known post office address of the person to be served, and service shall be deemed to be effected 7 days after the Notice is mailed; or
 - c) Where the Property is not occupied, by mailing the notice by registered mail to the mailing address noted on the County's tax roll for that Property, and service shall be deemed to be 7 days after the Notice is mailed; or
 - d) As directed by the Courts.
- 6.5 The Bylaw Enforcement Officer may extend the time for doing anything which is required to be done by the terms of the Notice to Maintain Property.
- 6.6 Where a Notice to Maintain Property is issued pursuant to Section 6.2, a review by Council of such a Notice may be requested within 14 days of receipt of the Notice by the person who receives the Notice to Maintain.
- 6.7 Where review by Council of a Notice to Maintain Property is requested pursuant to subsection 6.6, the Notice is stayed pending the review by Council of the Notice to Maintain.
- 6.8 Council may confirm, vary, or revoke the Notice to Maintain Property or may substitute its decision in place of the Notice to Maintain Property

which was issued. Council may extend the time within which anything required to be done by the Notice to Maintain Property is to be performed.

- 6.9 Council may direct anything to be executed that a Bylaw Enforcement Officer can direct to be executed either in addition to or in substitution for the direction in the Notice appealed from.
- 6.10 A decision by Council shall be considered final, subject to the right of appeal to the Court of Queen's Bench provided by S. 548 of the Municipal Government Act 2000 c. M-26.

7. PENALTIES

- 7.1 Subject to Subsection 6.7 if the Property Owner has not complied with the Notice to Maintain Property by the specified deadline, the Bylaw Enforcement Officer may direct any work to be done to remedy the Unsightly Conditions the State of Disrepair or dangerous property, including the disposition of any materials, and will charge the owner, for all the costs associated with carrying out the Notice to Maintain Property.
- 7.2 If the owner fails to pay for the work done under Section 7.1, the County shall charge the cost against the Property as taxes due and recover the cost as taxes
- 7.3 The cost of the work done, as stated under 7.1, is charged in addition to an Administration Fee as set out in the Fee Schedule Bylaw.
- 7.4 The County or any Bylaw Enforcement Officer who inspects any property under this Bylaw, or any person who performs any work on behalf of the County to remedy the Unsightly Conditions is not liable for any damages caused by the inspection, the work, or disposition of any material in order to complete the work set out in the Notice to Maintain Property.
- 7.5 Breach of this bylaw is an offence.
 - 7.5.1 A County Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Ticket, pursuant to either Part II or III of the *Provincial Offences Procedure Act*, RSA 2000, c.P-34, as amended, to any person who the County Bylaw Enforcement Officer has reasonable grounds to believe has contravened any provision to this Bylaw.
 - 7.5.2 A Violation Ticket may be issued to a Property Owner:
 - 7.5.2.1 Either personally; or
 - 7.5.2.2 By using regular mail to mail a copy to the Property Owner at his last known postal address.

7.5.4 The Violation Ticket shall state:

7.5.4.1 The name of the person;

7.5.4.2 The offence;

7.5.4.3 The appropriate penalty for the offence as specified in the County's Fee Schedule Bylaw.

7.5.4.4 The location where the violation occurred;

7.5.4.5 Any other pertinent information as per the discretion of the Bylaw Enforcement Officer.

7.5.5 The Violation Ticket may provide for payment of the specified penalty set out in the County's Fee Schedule Bylaw for the offence and the recording of such payment by the Court shall constitute acceptance of a guilty plea and the imposition of a fine in the amount of the specified penalty.

7.5.6 Section 7.5.5 shall not prevent a Bylaw Enforcement Officer from issuing a Violation Ticket requiring a Court appearance of the defendant.

7.5.7 A person who is guilty of an offence under this bylaw for which a penalty is not otherwise provided is liable to a fine of not less than \$200.00 and not more than \$500.00.

7.6 The conviction of a Property Owner(s) under the provisions of this Bylaw does not operate as a bar to further prosecution for the continued neglect or failure on the part of the person to comply with the provisions of this Bylaw, or conditions, order or permits, issued in accordance with this Bylaw

8. EXEMPTIONS

8.1 The County of St. Paul values and recognizes the contribution of the agricultural sector to regional growth and vitality. Thus, the County wishes to proceed working cooperatively with agriculturists to limit regulation whenever possible. Therefore, this Bylaw will exempt Property Owners who own property in excess of twenty (20) acres and that is zoned as an Agricultural District as per the County's Land Use Bylaw.

SECTION 9: SEVERABILITY

9.1 Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this bylaw shall remain valid and enforceable.

SECTION 10: EFFECTIVE DATE

10.1 This Bylaw shall come into full force and effect upon the date of the third and final reading.



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.4. POLICY PER-8 - CONFERENCE, SEMINAR, WORKSHOP AND EDUCATIONAL SUPPORT / COURSE POLICY

#20130807003

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Scheduled Time : 10:00

Background

Policy PER-8 is being presented to Council to include amendments for the purpose of streamlining the process by which Council approves conference, seminar and other educational training opportunities for council members and employees. Any conference, seminar or training opportunities remaining outside this Policy will continue to be brought to Council on a case-by-case basis.

This Policy was brought before the Policy Committee on July 4, 2013 and tabled at the July 16, 2013 Council meeting for better clarification.

Recommendation

Motion to approve the amendment to Policy PER-8, as it relates to the process by which Council approves conference, seminar and educational training opportunities for council members and employees, as per the recommendation of the Policy Committee.

Additional Information

Originated By : KAttanasio

COUNTY OF ST. PAUL #19

Policy Number PER-8

Title
**Conference, Seminar,
Workshop and Educational
Support / Course Policy**

Page 1 of 4

Date Approved

Policy Statement: The Council of the County of St. Paul No. 19 recognizes the importance of employees and Council members attending conferences applicable to the delivery of services within their specific departments, and accepts responsibility for payment of related fees and expenses for attendance at the conference/meeting.

Procedures:

The Council of the County of St. Paul No. 19, therefore, approves the annual attendance of employees and Council members at the following conferences:

Reeve and County Councillors:

- AAMD&C Spring & Fall Conventions
- Agriculture Service Board Tour and Convention
- Rural Utilities and Safety Association Conference
- Community Planning Conference
- Elected Officials Education Program

*As it pertains to EOEP, Courses can only be taken once. Approval will cease upon completion of the certificate.

All conferences incidentally related to the committee work of the Reeve and all Councillors will not require approval from Council.

Chief Administrative Officer:

- Alberta Rural Municipal Administrators Assoc.
- AAMD&C Spring & Fall Conventions
- Administrators' Refresher Workshop - SLGM

Assistant Chief Administrative Officer:

- Alberta Rural Municipal Administrators Assoc.
- AAMD&C Spring & Fall Conventions

Superintendent of Public Works:

- AAMD&C Spring & Fall Conventions

Assistant Superintendent of Public Works:

- AAMD&C Spring & Fall Conventions

Finance Officer:

Government Finance Officers of Alberta

Assessors:

Alberta Assessor's Association

Alberta Assessors Association Fall Educational Symposium

Assessment Clerks:

Assessment Review Board Conference

Planning and Development Staff:

Alberta Development Officer's Association

Community Planning Conference

FOIP Coordinator:

Access and Privacy Conference

Secretary and At-Large Members of the Subdivision and Development Appeal Board:

Municipal Affairs Training

Certified Water Operators:

Alberta Chapter Western Canada Water & Wastewater Operators Assoc.

Rural Utilities and Safety Association

Director of Environmental and Emergency Services:

Alberta Association of Agricultural Fieldmen

Regional Agricultural Service Board Conference

In-service Training

Provincial Agricultural Services Board Summer Tour Conference

Community Planning Conference

Agriculture Fieldmen/Officers:

Alberta Association of Agricultural Fieldmen

Regional Agricultural Services Board Conference

In-service Training

Provincial Agricultural Services Board Summer Tour Conference

FCSS Director:

Director's Network

FCSSAA Spring and Fall Conferences

Secretary to the Library Board:

Northern Lights Library Conference

Alberta Library Conference

Parks Managers:

Alberta Recreation and Parks Association Conference

Other Staff Members

- a) The County Administrator may authorize department heads to attend conferences, workshops or activities related to their positions if such activities occur prior to Council having had an opportunity to consider the matter at a Council Meeting. When this occurs the County Administrator shall report such attendances to Council at the next following Council Meeting for ratification.
- b) The County may provide support for course fees to employees who wish to follow educational programs relevant to their work. The employees will be required to present a request to the County Administrator outlining in detail the program to be followed and related costs thereof.
- c) The Department Head may authorize an employee (in consultation with the County Administrator) to attend a conference, seminar, or workshop relevant to their job where the professional development activity is within the County or within a radius around the County which enables the employee to travel to and from the workshop on the same day as the workshop occurs at a regular salary.
- d) If reasonable, employee designated County vehicles are expected to be used for transportation to and from conferences, seminars, workshops, etc.
- e) Course registration fees may be paid for by the County with authorization by Council.
- f) Upon the completion of any course funded by the County, the final grades must be submitted to the County Administrator.
- g) All employees must take appropriate First Aid and CPR, WHMIS (Workplace Hazardous Materials Information System) and Safety Training as offered by the County.
- h) Any employee participating in any courses that have been paid by the County of St. Paul must remain with the County after course completion for a period of twelve (12) months. If an employee terminates his/her employment prior to the one (1) year period, the tuition is to be reimbursed to the County. (see attached form).

Course Agreement Form

Any employee participating in any courses that have been paid by the County of St. Paul must remain with the County after course completion for a period of twelve (12) months. If an employee terminates his/her employment prior to the one (1) year period, the tuition will be deducted from the employee's final pay cheque.

By signature below, the employee understands the above terms and agrees to the following terms.

Course Name

Start date of course

End Date of course

Employee's Name

Employee's Signature

Date

Administrator's (or designate)
Name

Administrator's (or designate)
Signature

Date



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.5. GRANT APPLICATION FOR LAGOON FEASIBILITY STUDY WITH COUNTY OF TWO HILLS #20130808006

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

At the July Meeting, Council passed a motion to apply for a grant to explore the possibility of a joint lagoon at Lac Sante with the County of Two Hills. The County of Two Hills made a motion to partner with us to make an application for a Regional Collaboration Grant with St. Paul as the managing partner.

I have been in contact with with Sally at the County of Two Hills and I have started working on the grant application. We now require a specific motion so that it fits the requirements of the grant application.

Recommendation

Be it resolved that we authorize the County of St. Paul to participate in an application for the Lac Sante Lagoon Feasibility Study project, submitted by the County of St. Paul under the Regional Collaboration Component of the Regional Collaboration Program, and further that the County of St. Paul No. 19, the applicant, agrees to enter into a Conditional Grant Agreement, governing the purpose and use of the grant funds.

Additional Information

Originated By : pcorbiere

COUNTY OF TWO HILLS No. 21

P.O. Box 490, Two Hills, AB, T0B 4K0
Telephone: (780) 657-3358 Fax: (780) 657-3504

July 19, 2013

Sheila Kitz, CLGM
Chief Administrative Officer
County of St. Paul No. 19
5015 - 49 Avenue
St. Paul, AB T0A 3A4

Dear Sheila Kitz:

This will advise that the County of Two Hills Council resolved, at their meeting of July 16, 2013, that the County of Two Hills partner with the County of St. Paul to make application for a Regional Collaboration Grant to complete a study regarding the feasibility of the construction of a joint lagoon in the Lac Sante area, having the County of St. Paul being the managing partner.

The County of Two Hills Council thanks the County of St. Paul for managing and initiating this Regional Collaboration Grant.

Sincerely,



Sally Dary
Interim CAO



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.1. 10:30 A.M. - PUBLIC HEARING-BYLAW NO. 2013-28-AMEND IDP - REZONE PSW 17-58-9-W4 FROM URBAN RESERVE TO COUNTRY #20130719006 RESIDENTIAL

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

At the July Meeting, Council gave 1st reading to Bylaw No. 2013-28, which is a bylaw to Amend the St. Paul IDP No. 1563 as it relates to rezoning PSW 17-58-9-W4 from Urban Reserve to Country Residential.

Bylaw No. 2013-28 was advertised in the St. Paul Journal the weeks of July 30th and August 6th, the adjacent landowners were notified via letter post and the Town of St. Paul was notified.

Town has given their Bylaw first reading. It is slated for public hearing and 2nd and potentially 3rd reading on Monday August 12th.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2013-28, which is a bylaw to Amend the St. Paul IDP No. 1563 as it relates to rezoning PSW 17-58-9-W4 from Urban Reserve to Country Residential.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-28

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Inter Municipal Development Plan No. 1563.

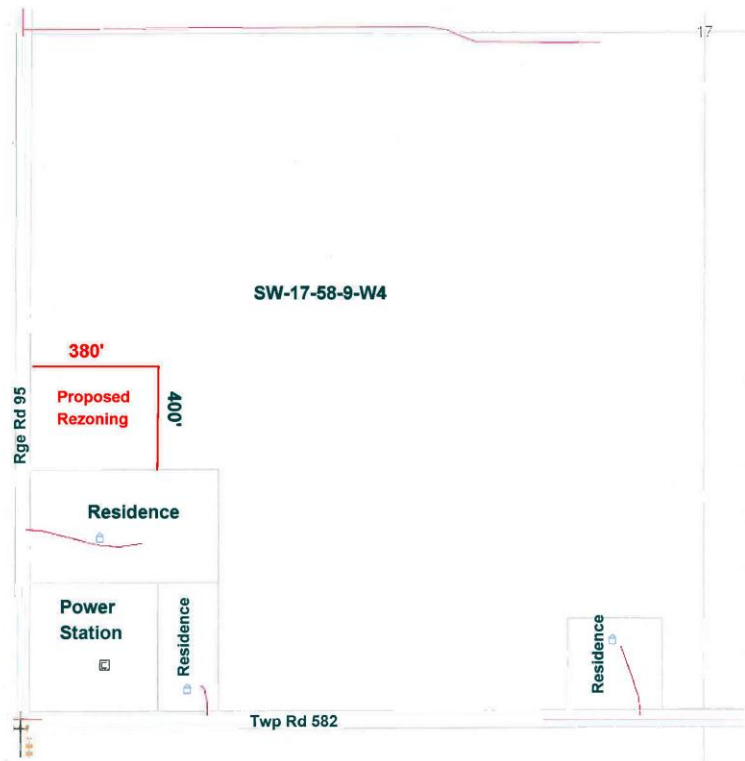
WHEREAS, it is deemed expedient to amend the Town of St. Paul and County of St. Paul Inter-Municipal Development Plan as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

- 1. Bylaw No. 1563 is hereby amended as follows:

FROM: Urban Reserve to Country Residential

FOR: PSW 17-58-9-W4



Read a first time in Council this 16th day of July, A.D. 2013.

Advertised the day of , A.D. 2013, and the day , A.D. 2013 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time and duly passed in Council this day of , A.D. 2013.

Reeve

Chief Administrative Officer



County of St Paul No 19
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Issue Summary Report

6.2. 11:00 A.M. - PUBLIC HEARING-BYLAW NO. 2013-29-AMEND LUB - REZONE PSW 17-58-9-W4 FROM AGRICULTURAL TO COUNTRY RESIDENTIAL (1) #20130719007

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

At the July Meeting, Council gave 1st reading to Bylaw No. 2013-29, which is a bylaw to Amend the Land Use Bylaw No. 2013-11 as it relates to rezoning PSW 17-58-9-W4 from Agricultural to Country Residential (1).

Bylaw No. 2013-29 was advertised in the St. Paul Journal the weeks of July 30th and August 6th and the adjacent landowners were notified via letter post.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 11:00 a.m. to discuss Bylaw No. 2013-29, which is a bylaw to Amend the Land Use Bylaw No. 2013-11 as it relates to rezoning PSW 17-58-9-W4 from Agricultural to Country Residential (1)

Additional Information

Originated By : pcorbiere

Appendix 1 for 6.2.: Bylaw No. 2013-29

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-29

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-11

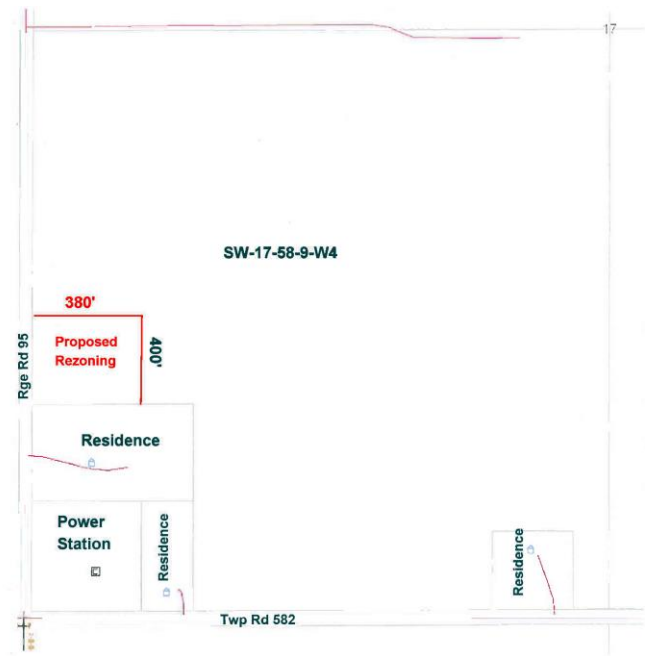
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-11 is hereby amended as follows:

FROM: Agricultural to Country Residential One

FOR: PSW 17-58-9-W4



Read a first time in Council this 16th day of July, A.D. 2013.

Advertised the day of , A.D. 2013, and the day , A.D. 2013 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time and duly passed in Council this day of , A.D. 2013.

Reeve

Chief Administrative Officer



County of St Paul No 19
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Issue Summary Report

6.3. 11:15 A.M. - KEN DENEGA

#20130809004

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

Ken Denega, resident of Division 2, will be in to speak with Council about the following items:

1. Request to name road North of Lake Eliza School - Denega Road or Denega Way
2. Easement - NE 4-56-8-W4
3. Road Improvements on TWP RD 560 - Is it still on the books to be rebuilt and when can they expect it to be done?

Additional Information

Originated By : pcorbiere

Items for Council

SW 4 56 8 W 4.

- 1 Change 84 Rd to Denega Road (2) Way (1)

This year or next year for sure the Okmian Villiage is honoring their pioneers by having their names inscribed on a monument at the Villiage. In keeping with this recognition it is a request of this council to have the one mile of road North of Lake Eliza School to be changed from
to Denega Rd a Denega Way

- 2 Easements NE 4 56 8 W 4

In the 1980's the County of St. Paul would of approached my late back for permission to build a road to avoid some hills (baby mountains). This was granted by the landowner. Now in 2013 the landowner is wanting to put this land into cultivation and is running into issues where the County terraced into the side of the hill where changes in elevation is approximately 4ft. causing tractor implement hang ups.

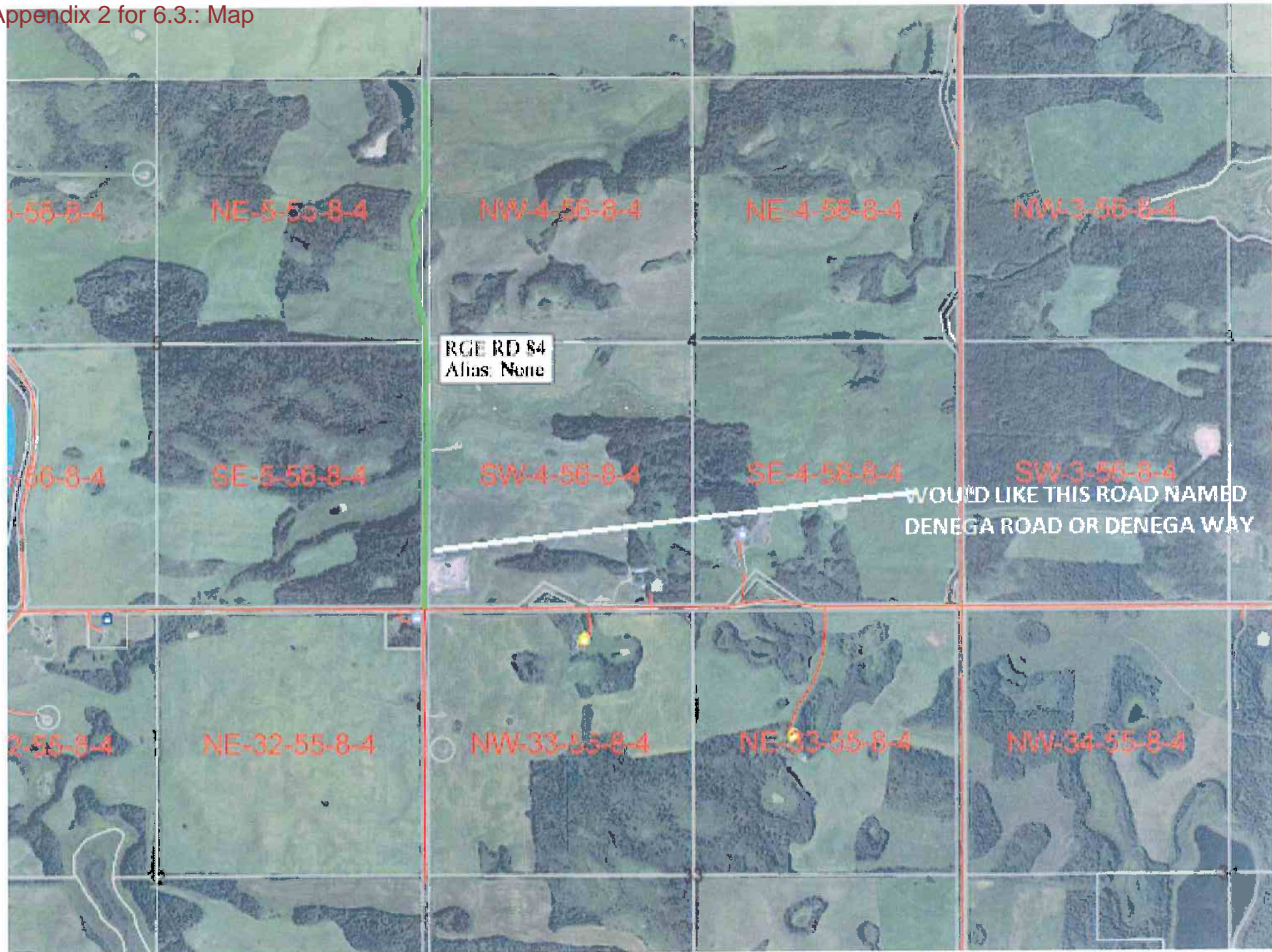
- 3 Also approximately 2 mile of Road improvements on Twp Rd 560 from Rge Rd 82 west 2 miles to Rge Rd 84. This was on the agenda for many years and was taken off. Why.

a) Why?

b) What is prob all when projects are cancelled?

c) Who get notified

d) Why would some parties be notified and others not.



5 Hunthill Court
Toronto, ON M9A 4A2

August 9, 2013

County of St. Paul No. 19
Attention: Phyllis

Dear Sirs/Mesdames: Letter of Authorization And Permission
Authorizing Kenneth Denega

I hereby authorize Kenneth Denega to represent me, and my interests, in meetings, discussions and all other forms of communication with the County of St. Paul No. 19 on matters pertaining to my properties located in the county including, but not restricted to, Road Plan 2714ET located in NE 4-56-8-W4 (dated 1936) a copy of which is attached for your ease of reference.

If you have any questions or require further information please do not hesitate to contact me.

Yours truly,

Michael Denega
Michael Denega
214-445-2244

Michael Denega
Ph. 416-231-4352

416-409-5863 (cell)

Email. mikedene@hotmail.com





County of St Paul No 19
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Issue Summary Report

7.1. RODEO WEEK KICK OFF SUPPER - AUG. 26

#20130806001

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

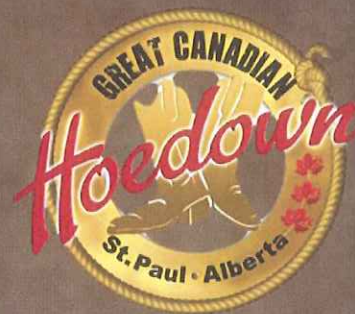
The Chamber of Commerce is requesting if Council wants to purchase a table of 8 at \$300 for the Rodeo Week Kick-off Supper scheduled for August 26th.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz



Dear Business Owner/Manager,

The St. Paul & District Chamber of Commerce invites you to attend the annual **Rodeo Week Kick-Off Supper** on **August 26th, 2013**. This event will launch the week of activities being held in conjunction with the annual Lakeland Rodeo Association Finals being held in St. Paul August 29th – September 1st.

Cocktail hour begins at 5:30 pm with supper served at 6:30 pm.
Entertainment will follow.
Tickets are \$40.00 each or \$300.00 per table of 8.
Please reserve your tickets by August 19th, 2013.

Cheques can be mailed to *Box 887, St. Paul, AB T0A 3A0* or can be dropped off at the
Chamber office located at 4802 – 50 Ave.
For further information, contact the Chamber office at
780-645-5820 or admin@stpaulchamber.ca.

This is our major fundraiser for the year and we would like to thank you for your contribution to the success of this evening.

Kind Regards,

Board of Directors
St Paul & District Chamber of Commerce



Business Name: _____ Contact Number: _____

Number of Tables: _____ @ \$300.00/Table of 8 = \$ _____

Individual Tickets: _____ @ \$40.00 per person = \$ _____

Total = \$ _____

Please make cheques payable to the St. Paul & District Chamber of Commerce,



County of St Paul No 19
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Issue Summary Report

7.2. MGA CONSULTATION WORKSHOPS - AUG. 22

#20130807004

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

The AAMD&C MGA Review Advisory Committee is playing a significant role in helping Municipal Affairs provide an efficient and informative consultation process for the MGA Review. They will be hosting a series of consultation workshops to gather input on elements of the MGA that could be improved and those that are beneficial and should be retained.

The consultations will be an opportunity for the AAMD&C members to discuss the functionality of the MGA and provide the AAMD&C with further direction to ensure the association is well positioned to contribute to the government-led consultations moving forward. A workshop will be held from 9:45 to 3:00 p.m. on August 22, at the Hay Lakes Agriplex.

Recommendation

Council to decide who will attend the MGA Consultation workshop on August 22 in Hay Lakes.

Additional Information

Originated By : pcorbiere



MEMBER BULLETIN

July 24, 2013

AAMDC Wants Your Input - Upcoming MGA Consultation Workshops

As a member of the MGA Review Advisory Committee, the AAMDC is playing a significant role in helping Municipal Affairs provide an efficient and informative consultation process for the MGA Review. To ensure the interests and priorities of our members are represented, the AAMDC will host a series of consultation workshops across the province to gather input. Facilitated by AAMDC's Advocacy staff, the intent of these sessions is to discuss elements of the MGA that could be improved and those that are beneficial and should be retained.

This will be an opportunity for AAMDC members to discuss the functionality of the MGA and provide AAMDC with further direction to ensure the association is well positioned to contribute to the government-led consultations moving forward.

Workshops will be held from 9:45 am to 3:00 pm at the following locations:

- Tuesday, August 20 – Grimshaw (Grimshaw Legion Hall)
- Thursday, August 22 - Hay Lakes (Hay Lakes Agriplex)
- Friday, August 23 – Coaldale (Readymade Community Hall)

These sessions are intended for elected officials and municipal staff of AAMDC's 69 full member municipalities. Please RSVP your attendance, specifying location, to Cindy Carstairs at cindy.carstairs@aamdc.com by **August 15, 2013**.

A draft backgrounder of the four board topics that will be used to guide discussions during the workshops is attached. Advocacy staff are preparing resource materials that will support these discussions, which will be distributed as soon as possible.

Enquiries may be directed to:

Tasha Blumenthal
Policy Analyst
780.955.4094

Kim Heyman
Director of Advocacy and Communications
780.955.4079

Attachment

AAMDC MGA Consultation Workshops

→ PROPOSED AGENDA

9:45 – 10:00 am	Intros & Process
10:00 – 10:45 am	Rotation #1
10:45 – 11:30 am	Rotation #2
11:30 am – 12:15 pm	Rotation #3
12:15 – 1:00 pm	LUNCH
1:00 – 1:45 pm	Rotation #4
1:45 – 2:45 pm	Roundtable
2:45 – 3:00 pm	Wrap Up

→ PROPOSED OUTLINE OF CONTENT

Overview:

- AAMDC's intended outcome from these sessions
 - What's working? (affirming the good)
 - What's not? (identify province-wide themes supported by local examples)
 - Anything missing?
- Differentiate between upcoming Government of Alberta consultations
- Articulate our interpretation of the provincial interest in this review (look at the province's goals/business plan and at Municipal Affairs)
- Review purpose of the MGA –Is it still valid? Is anything missing?
 - Natural person powers
 - Variety of taxation options (are more needed)
 - Enabling vs. prescriptive

Discussion Area 1 – Municipal Autonomy & Structures

This discussion area would seek member input on issues impacting the autonomy of municipalities. Specifically, the AAMDC anticipates creating a brief overview and questions covering topics that could include the follows:

- Order of government (i.e. Equal engagement; different than NGO's, business, etc.)
- Receiving title to roads
- Viability – summer villages/villages, changes to types of municipalities
- Sustainability planning – is there a role for formalized plans?
- MSS – should this be legislated?
- Is dissolution the best tool (i.e. discussions regarding amalgamations, annexations, etc.)

Discussion Area 2 – Sound Planning & Services

This discussion area would seek member input on issues impacting various aspects of planning (land use and financial) as well as service delivery and cost sharing. Following a brief overview, questions could be proposed that include the following topics:

- Land use planning
 - Annexations
 - Forced regionalization (CRP, CRB)
 - Alberta Land Stewardship Act – Land-Use Framework
 - Development along highways
- General planning
 - Asset management plans
 - Extreme weather/emergency
- Services
 - Defining core services
 - Cost sharing
 - Regional delivery

Discussion Area 3 – Revenue Streams

This discussion area would seek member input on issues impacting various aspects of revenue generation. After outlining the issues as we know them and our current positions (where applicable), we anticipate posing questions regarding:

- Regulated assessment – linear (method) and M&E (exemption)
- Split taxation rates
 - Intensive livestock
- WDET
- Off-site Levies
- Other revenue streams
 - Non-legislated grant funding (ex. MSI – operating)
 - Sharing of provincial revenue sources
- Education Tax

Discussion Area 4 – Appeals, Complaints and Breaches

The AAMDC is aware, through resolution and anecdotal discussions, of various issues related to appeals, complaints and breaches. This discussion will outline those findings and pose questions related to those matters as to:

- Assessment
- Planning
- Councillor conduct
- Clarity of council (policy) and administrative roles
- Council composition



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Issue Summary Report

7.3. WESTERN CANADA WATER ANNUAL CONFERENCE & EXHIBITION - SEPT. 17-20

#20130807001

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

The Western Canada Water (WCW) Annual Conference and Exhibition will be held September 17-20, 2013 in Edmonton. This conference only comes to Edmonton every four to five years.

Recommendation

Motion to approve Bryan Bespalko to attend the Western Canada Water '13 Annual Conference and Exhibition from September 17-20, 2013 in Edmonton.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.3.: Conference Agenda

Registration Form

WCW'13 Annual Conference & Exhibition

September 17-20 2013 Edmonton Alberta



Name _____
 Company _____
 Mailing Address _____
 City _____ Province _____ Postal Code _____
 Phone _____ Fax _____
 Email _____

Part A: Conference Registration

Includes exhibition, opening breakfast, luncheons and evening programs. Gala & WFP Breakfast extra.

Registration Type

** Registration Fees will be \$50 higher Onsite - Preregister and Save*

Check one

	Prior to Aug 31	Sept 1-Sept 13*	Total
<input type="radio"/> 3 Day Member	\$495	\$595	_____
<input type="radio"/> 3 Day Non-Member	\$595	\$695	_____
<input type="radio"/> 3 Day Life/Student	\$85	\$110	_____
<input type="radio"/> 1 Day*	\$275	\$325	_____
<input type="radio"/> Tuesday Exhibition Only	\$200	\$200	_____

* Indicate day of attendance for 1 Day Registration ☐ Wednesday ☐ Thursday ☐ Friday

Membership Number(s)

AWWA _____ SWWA _____
 WCWEA _____ MWWA _____
 WEF _____ AWWOA _____
 MSSA _____ NTWWA _____

☐ Check here if vegetarian meal is required
☐ or if there are any food allergy issues, please indicate:

Part B: Workshops

Workshops W1 - W6 have been approved for 0.3 CEUs

Tuesday September 17, Cost per workshop \$125

AM sessions - 8:00 am to 12:00 noon

- ☐ W1 - Source Control Strategies That Work
☐ W2 - Biosolids Management: Understanding Requirements and Options
☐ W3 - Leadership Concerns

PM sessions - 1:00 pm to 5:00 pm

- ☐ W4 - Green Building: Clear Savings Potential
☐ W5 - Managing Greenhouse Gas in Wastewater Treatment Plants
☐ W6 - Drinking Water Safety Plan Information Session
☐ W7 - Swimming through Spam & Sharks (no CEUs)

Qty _____ x \$125 = _____ Total

Part C: Tours

Tours Tuesday September 17, Cost per Tour \$35

Requirements in place for tours - please refer to program information

- ☐ T1 - EPCOR E.L. Smith Water treatment Plant - City of Edmonton, 9:00 am
☐ T2 - The Labatt's Brewery in Edmonton, 12:30 pm
☐ T3 - Composting Tour - Waste management Centre, 12:30 pm

Qty _____ x \$ 35 = _____ Total

Part D: Special Events

- ☐ **WFP Breakfast** Thursday September 19 Qty _____ x \$ 20 = _____
☐ **GALA Dinner** Thursday September 19 Qty _____ x \$ 75 = _____

Payment Method

☐ Cheque (Payable to Western Canada Water) ☐ Visa ☐ MasterCard

Cardholder Name _____

Card Number _____

Expiry Date _____

Signature _____

www.westerncanadawater.ca

Part E: Total

A. Conference _____

B. Workshops _____

C. Tours _____

D. Special Events _____

Subtotal _____

5% GST _____

Voluntary Water for People Donation _____

GRAND TOTAL _____

☐ I do not wish to be included in the list of attendees
 NOTE: If you select this option, you will not receive any correspondence from any supplier or invitations to member hosted special events.

GST No R108199589

GST exemption #: _____

Return Registration Form and Payment to:

WCW Box 1708
 Cochrane AB T4C 1B6
 p: 1.877.283.2003 / 403.709.0064
 f: 1.877.283.2007 / 403.709.0068

Cancellation Policy

- Cancellation received before September 1: 100% refund less \$50 service charge.
- Cancellation received September 1 to 15: 50% refund less \$50 service charge.
- Cancellation received after September 15: NO REFUND
- Substitutions welcome

Online Registration is also now available. Please contact the office if you require information to access your membership profile.

2013 WCW Conference and Exhibition - Tentative Paper Schedule

Wednesday, September 18				
ROOM	Salon 9	Salon 10	Salon 11	Salon 12
Session	Collection-Distribution	Storm Water	Water Treatment	WW Treatment
Chair	Open	George Bontus, Insituform	Gerald Samuel, AECOM	Luke Schoening, MPE
2:00 p.m.	Effects of Climate Change on Utilities John Albert, Water Research Foundation	Characterization of Total Suspended Solids (TSS) and Settlesable Solids (SS) in Stormwater Management Facilities (SWMF): Animal, Mineral, and Vegetable and Size Does Matter Geri De La Mare, City of Calgary	Clarifying Quality, Capacity, and Risk: Saving Capital Costs through use of Tube Settlers Rob St. Pierre, City of Saskatoon YP	Aquatera – WWTP Upgrades Phase II Brad Webb, Stantec
2:30 p.m.	A Comparison of Water and Sanitation in the Canadian North and the American North Ken Johnson, Stantec	Construction Cost Estimates as Random Variables: Balancing Probabilities and Expected Values Greg Schmidt, Associated Engineering	Taste & Odour Control Pilot Testing for Upgrades at the 205 ML/d Buffalo Pound Water Treatment Plant Rudi Sapach, AECOM	Relative Performance of Grit Removal Systems Patrick Herrick, Hydro International PLC
3:00 p.m.	Coffee Break (30 min)			
3:30 p.m.	Modelling Deterioration in Sewer Mains Using the Markov Model Jan-Mark Gustafson, AECOM	Rehabilitation of Outfalls within the Capital Region Greg Tippet, Stantec	Aging Water Treatment Infrastructure Challenges & Solutions for a Small WTP Jackie Mykytiuk, Associated Engineering YP	How DAF Optimization Impacts Wastewater Treatment Plant Operation and Final Effluent Quality - A Case Study of Gold Bar Wastewater Treatment Plant Bing Lin, EPCOR
4:00 p.m.	PCCP Condition Assessment - Performance and Deterioration Statistics based on 10 years of Data Tim Ross, Pure Technologies	Performance Assessment for Oil/Grit Separators for Stormwater Management in Road Application Study Julie Van Doesburg, Associated Engineering YP	Using the Variable UV dose Strategy in UV System Control and Monitoring For Dose Pacing UV Reactors John Qing Sheng Ke, Stantec	Removal of Pharmaceuticals: How Effective Our WWTPs are? Mei Chen, City of Calgary
4:30 p.m.	The Challenge of Implementing Detailed Condition assessment of PCCP for the Lake Huron Primary Water Supply System Logan Fresenmair, Pure Technologies	Non-Point Source Pollution and Stormwater Treatment Technology Advancements Shane Mulligan, Lafarge Canada Inc.	RO/UF Membrane Analysis Using Chromatic Elemental Imaging Ken Robinson, Avista Technologies	Membrane Protection; Grinders & Bar Screens to Fine Screens to Ultra-Fine Screens James Impero, Ovivo USA, LLC
Thursday, September 19				
ROOM	Salon 9	Salon 10	Salon 11	Salon 12
Session	Collection-Distribution	POTA **	Water Treatment	WW Treatment
Chair	Joel Sawatzky, Stantec	April Boyko, AECOM	Jackie Mykytiuk, Associated Eng	Pat Fisher, AECOM
8:30 a.m.	The City of Calgary- Graves Bridge Feedermain Mark Draper, CH2M Hill	System Dynamic Modelling Approach to Analyze Demand and Supply Scenario of Edmonton and Investigation of Management Options Romana Saila, U of A *	Chemical Storage Tank Venting Upgrade Esther van Herk, EPCOR YP	Compact, Flexible and Efficient Wastewater Treatment Robert Lafond, Veolia Water Solutions
9:00 a.m.	The Highway 63 Utility Relocations Project in Fort McMurray Stephan Weninger, Stantec	Affordable Remote Monitoring of Small Water Treatment Plants Scott Foster, BI Pure Water (Canada) Inc.	Optimizing WTP Disinfection via Biological Pre-Treatment Shengtao Weng, Associated Engineering	An application Feasibility Study on Using Bioreactors for Treating Oil Sand Process-Affected Water Lei Zhu, U of A *

2013 WCW Conference and Exhibition - Tentative Paper Schedule

9:30a.m.	Applying Rocket Science in the Water Industry: Computational Fluid Dynamics for Process Engineers Bernardo Majano, RV Anderson Associates	Addressing Operational, Engineering and Strategic Groups through Evidence-Based Asset Prioritization George Illaszewicz, Associated Engineering	Nanotechnology and Water Treatment: Tiny Solutions for Great Challenges Jesse Skwaruk, NAIT*	City of Saskatoon Wastewater Treatment Plant Odour Source and Mitigation Study Mathew MacPhail, Stantec
10:00 a.m.	Coffee Break (30 min)			
10:30 a.m.	Advantages of Modern Septage Receiving Stations Andrew Lyle, Flowpoint Systems Ltd.	Regional Water Operators' Consortiums Solve the Problem of Finding Certified Operators for Small Systems Kathy Abramowski, Alberta Env Gerald Samuel, AECOM	Northern Water: Treating it with Context Ken Johnson, Stantec	Application of Municipal Sewage Wastewater to Fast Growing Woody Crops - an Alternative Treatment Solution Richard Krygier, Natural Resources Canada
11:00 a.m.	Pipeline Condition Analysis and Rehab: a Holistic Approach David Russell, PICA Corp	An Alberta Environmental Public Health Assessment of Small, Non-Municipal Drinking Water Systems Karen Emde, Alberta Health Services	Alberta's First LEED Silver Certified WTP - New Water Ltd. Regional System Nathan Miller, Associated Engineering YP	Sidestream Treatment of Biological Aerated Filter (BAF) Backwash at the Canmore WWTP Sean Gill, Stantec
ROOM	Salon 9	Salon 10	Salon 11	Salon 12
Session	Collection-Distribution	POTA **	Collection-Distribution	Water Treatment
Chair	Alexandria Fisher, CBSR	Max Wong, Capital H2O	Mike Yakemchuk, MPE	Nathan Miller, Associated Eng
2:00 p.m.	Risk Assessment Analysis and the Identification of Infrastructure Renewal Needs for the Town of Cochrane, AB. Nicolas Abarca, Urban Systems Ltd.	Water Infrastructure Planning Solutions for Fort McMurray's Population Growth Edith Asselin, Associated Engineering	Pressure Management Using Automatic Control Valves Fred Fuller, Cla-Val Company	Surface Water Clarification and Organics Reduction in a Single Treatment Approach Bryce Carter, Inflico Degremont
2:30 p.m.	Post Installation Repair of Large Diameter Reinforced Concrete Pipe Adam Braun, AECOM	Successes and Challenges in Commissioning and Operating a Dechlorination System at Water Treatment Plant Alvin Han, EPCOR	The Municipality's Case for Directional Drilling of Water Transmission Lines in Rural Municipalities Amber Mitchell, Stantec	Was it Worth It? - Evaluating a Capital Project One Year On Jeff Ruzicka, Associated Engineering YP
3:00 p.m.	Coffee Break (30 min)			
3:30 p.m.	ATCO Energy Solutions - River Water Intake and Pumphouse David Ofield, Stantec	A Comparison Between Fecal Coliforms and E. coli for the Purpose of Regulatory Monitoring of Wastewater Effluents Theingi Maw, City of Calgary	Is it Safe to Enter? Sewage Pumping Station Ventilation Evaluated Using CFD Bob Hawboldt, Associated Engineering	City Of Lethbridge WTP Residual Dewatering Pilot Michael Boh, City of Lethbridge
4:00 p.m.	Smart Distribution Systems - Technologies Bringing Storage Tanks to the 21st Century Onno Koelman, PAX Water Technologies	Sustainable Engineering Design Evaluation: Town of Didsbury North Industrial Stormwater Wetland Garnet Dawes, ISL Engineering	Regional Distribution Systems: Disinfectant Changeover from Chlorination to Chloramination Jason Stusick, MPE Engineering	Advances in UV Technology and the Option to use UV for 4-Log Virus Disinfection During Primary Disinfection of Groundwater Before Distribution Greg Warkentin, Trojan Technologies
4:30 p.m.	Benefits of Direct Condition Assessment to Aging Pipeline Infrastructure Ankit Vajpayee, Pipeline Inspection	River for Life: Developing Edmonton's Water Quality Strategy Kristel Unterschlutz, Urban Systems Inc.	A New Approach to Air Valve Design in Alberta Central East Regional Water Pipeline Project Liang Yu, Martech	Covering Your Assets - Application of Risk Review Practices for Water Treatment Plant Design Samantha Marcy, Associated Engineering YP
Friday, September 20				

Appendix 1 for 7.3.: Conference Agenda

2013 WCW Conference and Exhibition - Tentative Paper Schedule

ROOM	Salon 9	Salon 10	Salon 11	Salon 12
Session	Trenchless	POTA**	Water Treatment	WW Treatment
Chair	Chris Jones, Stantec	Ken Johnson, Stantec	Esther van Herk, EPCOR YP	Stephan Weninger, Stantec
8:00 a.m.	Big Lake Offsite Sanitary Gravity Portion(W14) Project Craig Vandaele, Michels Canada	A Provincial Capacity-building Strategy for Rural 'Source-to-tap': A Progress Report on the Closer to Home (C2H) Initiative Michael Aherne, AWWOA Workforce Development	The Simplest Possible RO Pretreatment Robert Ning, King Lee Technologies	
8:30 a.m.	City of Hamilton's Trenchless Sewer Lateral Rehabilitation Program Chris Lewis, Liquiforce	Strategies for Renewing Alberta's Skilled Water and Wastewater Operations Workforce: Implications for Diligent Utility Management Michael Aherne, AWWOA Workforce Development	Seasonally Adjusted Coagulation Strategies for Edmonton's Water Treatment Plants Sadra Heidrey-Montford, EPCOR YP	Creating Biosolids Baskets: Investigating New Beneficial Use Options for Edmonton Region Biosolids Mark Teshima, Sylvis Environmental
9:00 a.m.	City of Saskatoon - Interceptor Trunk Sewer Rehabilitation Ladd Gould	Drinking Water Source Water Protection Planning in Alberta Steph Neufeld, EPCOR	The Balance Between Disinfection By-Product Control and Primary Disinfection for Small Prairie Surface Water Treatment Plants Peter Hooge, Associated Engineering	Evaluation of Potential Parameters for Estimating BOD5 at Calgary Wastewater Treatment Plant Dalibor Ambrus, City of Calgary
9:30a.m.	Pilot Project Using Akkerman GBM System in the 66 Stree Sanitary Sewer Tunnel Project Rav Davies, City of Edmonton	A Dwelling Unit Based Approach to Wastewater Design Standards for Residential Land Uses Galen Heinrichs, City of Saskatoon	Design and Construction of a Space-Limited WTP Expansion in a Rapidly Growing Municipality Steven Justus, Associated Engineering	Improving Mixing and Foam Control of Anaerobic Digestion Process at the City of Winnipeg's North End WPPC Saibal Basu, Stantec
10:00 a.m.	Coffee Break (30 min)			
Chair	Greg Tippett, Stantec	Ayan Abdille, EPCOR	Andrew Kleisinger, MPE	Crystal Eggert, NAIT
10:30 a.m.	Rationalizing an Approach and Rehabilitating a 150 year Brick Sewer Inventory in Victoria, BC Chris Macey, AECOM	Providing Secure Remote Access to Water and Wastewater Process Control Systems Zane Spencer, MPE Engineering	Biological Process to Reduce Chemical Pre-treatment for RO Membranes Rudy Chan, Associated Engineering	Ammonia Removal in Cold Climate Lagoon Based Wastewater Treatment Systems Martin Hildebrand, Nelson Environmental Inc.
11:00 a.m.	Product Overview and Quality Assurance Ramifications Associated with Pressure Pipe Liners George Bontus, Insituform Chris Macey, AECOM	Drinking Water Safety Plan (DWSP) Implementation: Early Lessons and Insights from Alberta's Small Communities Graham Gagnon, Dalhousie University	Successful Use of DAF for Algae Laden Small Rural Systems Monique Durand, MPE Engineering Ltd.	Improved Treatment Performance and Reduced Operating Costs Through the Installation of Turbo Blowers for Lagoon Aeration in Lloydminster Stephan Weninger, Stantec
11:30 a.m.	Horizontal Directionally Drilling a 320m HDPE Triple Barrel Sanitary Siphon under the Red Deer River, Open Trenching 1000m of Triple Barrel Siphon and Installation of the Initial Stage of an Odour Management Facility Joel Sawatzky, Stantec	The City of Calgary Wastewater Bylaw Update - Strategies and Best Practices Jesse Aylward, City of Calgary	Clarification of Highly Variable Source Water 2,100 NTU to 2 NTU in 90 min or Less Eric Gaudet, Associated Engineering YP	East Coulee WWTP Upgrades for Stringent Treated Effluent Standards Kevin Liu, MPE Engineering

*Student Paper competition sponsored by AWWOA and AWWA

**POTA - Planning, Operation, Training and Administration



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Issue Summary Report

7.4. 2013 ALBERTA ASSESSORS' ASSOCIATION FALL SYMPOSIUM - #20130807006 SEPT. 19-20

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

The 2013 Alberta Assessors' Association Fall Education Symposium will be held September 19-20 in High River.

Recommendation

Motion to approve Marion Yacyshyn to attend the 2013 Fall Educational Symposium in High River on September 19-20, 2013.

Additional Information

Originated By : pcorbiere

Alberta Assessors' Association

2013 Fall Educational Symposium

September 19 – 20, 2013

Heritage Inn, High River, AB



Program

Day 1 - Thursday September 19, 2013

7:30 am – 8:30 am

Registration/Breakfast

Workshop A: Reviewing M&E

Workshop B: COPTER

12:00 pm – 1:00 pm

Buffet Lunch

1:30 pm – 5:00 pm

TOURS

1. M&E Site: Little Chicago". 15-29-18-2-W5

Limit: 25-30 Pre-requisite: Workshop A

PPE Required (hard hats, coveralls, safety glasses, steel toe boots, H2S, and 4 head gas monitors)

2. Local Businesses

Confirming: Rural Diversification (Agri-business) site, Willow Creek Homes and Sprung Instant Structures

6:00 pm – 10:00 pm

Assessors' BBQ – Lynnwood Ranch (near Okotoks)

Hosted by Foothills, High River and Okotoks Assessors

(Re-certification Credits Day 1: 6 Learning)

Day 2 - Friday September 21, 2012

7:30 am – 8:30 am

Breakfast

8:30 am – 9:00 am

Presentation: 2013 Floods

9:00 am – 10:00 am

Group Session: Legal Issues Review

Health Break

10:15 am – 12:00 pm

Group Session: Open Discussion on *Regulations*

12:30 pm – 1:30 pm

Bagged Lunch and Symposium Closing

MEETING ROOMS ARE AVAILABLE AFTER LUNCH FOR WORKING GROUPS.

PLEASE RESERVE WITH THE ASSOCIATION OFFICE

(Re-certification Credits Day 2: 3 Learning)

Kind thanks to Brownlee Law for their financial support

Session Outlines

DAY 1

Workshop A: Machinery & Equipment Evolution and Regulated Property Assessment in Alberta

Presenter: Angel Svennes, AMAA

It seems everything that utilizes technology experiences change at a rapid pace these days presenting benefits and drawbacks depending on your perspective. The assessment of Machinery and Equipment is no exception. With similarities to the spring "New Technologies" workshop offered at 2013 Pre-Conference, this workshop will explore some of the equipment found in the Alberta Machinery & Equipment Assessment Minister's Guidelines including the older mechanical versions and, if applicable, briefly introduce the newer "technologically" advanced versions or replacements. Also discussed will be the application of the current M&E Manual to existing and new technologies coming on line in the field.

This workshop will be geared toward group discussion over lecture format with a goal of promoting consistent practice among assessors. There is potential for an "on site" tour in the afternoon after the morning portion has been completed however tour space is limited. **Please note:** *Personal Protective Equipment including fire retardant coveralls, steel toed boots, hard hat, 4-head gas monitor, safety glasses, hearing protection, and a valid H2S Alive Card/Certificate are REQUIRED to be able to attend the tour.*

Angel Svennes, AMAA is currently employed as Assessor by the Municipal District of Taber and currently holds the volunteer position of President of the Alberta Assessors' Association. She has been assessing properties for municipal taxation purposes since 1996.

Workshop B: Community Organization Property Tax Exemption Regulation

Presenter: Mike Jankovich,

Applying tax exemption legislation can be difficult and time consuming, especially when your decisions are in dispute. In this session, the facilitator(s) will:

- Speak, from a more general public policy perspective on how tax exemption works, and give some context to the Alberta tax exemption legislation.
- Introduce the structure of the tax exemption legislation, including the interrelated structure of the *Municipal Government Act* and the *Community Organization Property Tax Exemption Regulation*.
- Work through how to apply the legislation in general.
- Focus on the most contentious tax exemption issues and how they've been decided. Some of the key issues that will be covered are:
 - the meaning of the phrase "held by"
 - the various forms of "use"
 - the meaning of the phrase "general public"
 - the difficulties of interpreting the term "charitable or benevolent"
 - the application of section 7 restrictions.
- If time allows there will also be a discussion of strategies relating to the preparation for a tribunal hearing on exemption issues.
- Lead a discussion session / question and answer period after the main presentation where participants can share their experiences and ask questions.

Mike Jankovic, MA (Political Science) is currently the Senior Policy Analyst with the Assessment Business Unit at the City of Calgary and represents the City at assessment review board hearing on exemption issues.

Tour 1: M&E Site: Little Chicago 15-29-18-2-w5.

Hosts: IMAC

Assessors will tour a legacy site to aid in identifying new technologies as they relate to the M&E Manual. **This tour must abide by strict capacity limits** and names will be added on a "first come and meeting the necessary requirements-first served" basis. In order to sign up, Assessors must provide a proof of valid H2S Alive (Enform) training and have access to PPE (hard hats, safety glasses, steel toe boots and gas monitors).

Tour 2: Rural Economic Diversification On Farm (Site TBD), Willow Creek Homes and Sprung Structures

Hosts: Multiple

The ingenuity of agri-producers in diversifying the rural economies is boundless. So-called "Family Farms" are evolving into complex enterprises and property valuation becomes a challenge for the assessment community. This tour will visit one such enterprise to continue the discussion towards a better, more common understanding of farm versus non-farm assessment in Alberta.

Willow Creek Homes Inc. has been building ultra-custom homes of all shapes and sizes for the past thirteen years. All custom modular homes are built to the Alberta Building Code, and placed on a conventional basement. All beams and support columns are included along with delivery and set.

Sprung Instant Structures Inc - Sprung invented the tension membrane structure that allows for the rapid construction, total flexibility, complete reliability and ultimate cost-effectiveness of any short or long-term building project.

DAY 2

Presentation: 2013 Floods

Presenter/s: Diane Fraser, AMAA, Paul Milligan, AMAA and Sheila Young, AACI, P.App

The presenters will give first-hand accounts and impressions the massive flooding that captivated all of us over the summer, as well, from an assessment perspective, local, regional and provincial impacts.

Group Session: Legal Issues Review

Presenter: Carol Zukiwski, Barrister & Solicitor – Reynolds Mirth Richards & Farmer LLP

Carol's expertise and specialization offers a unique perspective of current legal issues relating to the assessment field, including current cases of interest.

Group Session: Open Discussion on *Regulations*

Presenter/s: Al Kozack, Barry

The AAA has completed its review of the *Municipal Government Act* and the Executive Committee believes the next logical step is a review of all the associated Regulations referred to in the *MGA* that guide the work of Assessors. Similar to the discussion in 2012, members will have the opportunity to list issues in the Regulations. Once collated, comments will be considered by the Legislative Policy Committee and possible solutions will be considered with the help of the membership. This session will begin with a brief "Where We Are in the Process" introduction by Municipal Affairs and continue with Brownlee Law's Alvin Kozack and Barry Sjolie expert facilitation skills encouraging the discussion and eliciting comments and concerns from delegates.



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Issue Summary Report

7.5. RISKPRO 6 TRAINING MODULE - SEPT. 20

#20130807005

Meeting : August 13, 2013

Meeting Date : 2013/08/13 00:00

Background

Jubilee Insurance is hosting Jubilee RiskPro Module 6 - "Roads to Success" which will assist members in managing and identifying the Liability Risks associated with their Road Liability issues. It will also address the importance of regular property inspections and maintenance for both municipal facilities and those owned by Additional Named Insureds.

Recommendation

Motion to approve Tim Mahdiuk and the Public Works Superintendent to attend the Jubilee RiskPro Module 6 - "Roads to Success" on September 20 in the County of Minburn Office.

Additional Information

Originated By : tmahdiuk



JUBILEE RISKPRO MODULE 6 INVITATION

Roads to Success

July 29, 2013

Attention: Administrators, Jubilee Insurance is pleased to announce the presentation of Jubilee RiskPro Module 6 – “Roads to Success”, to be held in September at 5 locations across the Province.

In response to member feedback, and after a thorough review of recent claims activity, the new RiskPro 6 Training Module will assist members in managing and identifying the Liability Risks associated with their Road Liability issues. RiskPro 6 will also address the importance of regular property inspections and maintenance for both municipal facilities and those owned by ANI's.

Morning Focus Topic

Roads Liability claims are the biggest single cost driver of our Genesis Liability Program. Over 35% of all third party liability claims incidents we received allege that our Insured Member was in some way “negligent” in managing their roads. At the same time, it is disconcerting to note that the legal and engineering professionals we engage to defend these claims on our behalf report to us that they could be better prepared to defend these allegations if the municipality had done “something different”.

The morning session of the RiskPro 6 Workshop will address these areas of concern that are common to all members alike. The presenters will conduct a pre- and post- loss analysis on existing claims to help our members obtain a better understanding of the claims process, and what can be done to prevent or mitigate their Liability losses. We will also offer each Member tools, materials and guidelines to help mitigate these Roads Liability risks and promote consistency across our membership.

Who Should Attend this Morning Session? Because this topic will encompass the spectrum of your current Roads Management system and procedures, we believe the attendance of both your senior **Public Works (Roads) Supervisor** and **Chief Administrative Officer** would be advisable.

The afternoon segment of the RiskPro 6 Workshop will address property issues with special attention given to losses related to property upkeep. We will illustrate how all members (and their ANI's) can work to reduce losses in general, and building envelope failure losses specifically, by being more proactive in managing their Capital Assets with regular inspections and maintenance for both municipal facilities and those owned by their ANI's.

The presenters will also conduct a pre- and post- loss analysis on existing Property claims to help our members obtain a better understanding of the claims process under this Policy, and what can be done to prevent or mitigate their property losses.

Our members have requested that we move our RiskPro workshops to the early fall which is a less hectic time of year for most. In addition, since all policies (with the exception of Aviation and VFIS) will renew effective November 1st annually hereafter, we feel that the optimum time to offer the RiskPro 6 workshops and future RiskPro workshops will be in the fall (September/October). The usual RiskPro “audit” format can then be applied

Appendix 1 for 7.5.: Jubilee RiskPro Module 6

so that members will have the ensuing six months to complete the Audit Requirements before any of their Policies are due to renew in the following year.

Therefore the sessions will be offered at the following five locations throughout the province in September 2013. In addition to Senior Administrators, Risk Coordinators, Facility Managers and Health and Safety personnel, we recommend that Senior Roads Officials and/or Public Works/Roads Supervisors attend our session.

On the following page is the registration form for attendance to the Module 6 training workshops along with locations and accommodation information.

Training materials will be provided at no cost but there will be a \$50.00 registration fee per participant to offset the cost of the meeting facilities and food service. Please complete and return the registration form to Miranda Marcinkoski no later than August 23, 2013. The registration form will act as an invoice, all checks are payable to Jubilee Insurance Agencies Ltd.

Attendance by your municipality, although not mandatory, is required in order for your organization to continue receiving the premium credit on any further renewals throughout the remainder of the 2013-2014 insurance year. As was required for RiskPro 4 & 5, the premium credit will only be given after the completion of the deliverable components, and only if received by March 31, 2014.

Jubilee is excited to offer such tools in response to our member's expressed needs, and our team looks forward to working with you at these workshops.

Should you have any questions or concerns, please contact your Risk Management Advisor, John Hackwell at 780-955-4078, or in his absence, Miranda Marcinkoski at 780-955-8403.

Sincerely,

A.D Tony Wadsworth

Manager of Insurance & Risk Services

Alberta Association of Municipal Districts & Counties/Jubilee Insurance Agencies Ltd.



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Issue Summary Report

7.6. SCHEDULE DATE FOR APPEAL HEARING ON OWLSEYE ROAD #20130807007

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

Alberta Environment Appeals Board has provided the following dates for a hearing in St. Paul: November 6, 7, 8, 13, 14, and 15 and we must advise them by tomorrow, August 14th which dates are suitable.

I am away for a Intern Supervisor meeting on November 8 and the week of November 13-15 conflicts with the AAMD&C Convention. I have checked with Ray Makowecki, Daina Young and Doug Lunde and they are all available on November 6th and 7th.

Recommendation

Council to determine if November 6th or 7th are dates we can put forward to the Alberta Environmental Appeals Board as suitable for the Appeal Hearing.

Additional Information

Originated By : skitz



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Issue Summary Report

7.7. MUNICIPAL AFFAIRS VIDEO CONFERENCE

#20130809005

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

Municipal Affairs is offering Video Conference Broadcast on Monday, September 16. The session from 1:00 - 4:30 p.m. is a Municipal Election Officials Refresher and 6:00 - 9:00 is a Prospective Candidates Workshop. We are wondering if this is something Council would like to host - we can host one, both or no sessions. We could also ask the Town of St. Paul and Town of Elk Point if they would be interested.

There is no charge to host the video conference, however we are checking at different organizations to see if we can find a location to hold the video conference, for free, if Council so chooses to go that route

Recommendation

Council to decide if they want to hold the Video Conference.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.8. BYLAW NO. 2013-35 - AMEND LUB REZONE S 1/2 SW 35-56-7-W4 #20130809001

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

Bylaw No. 2013-35 is being presented to Council to amend Land Use Bylaw No. 2013-11 as it relates to rezoning S 1/2 SW 35-56-7-W4 from Agricultural to Country Residential (1). The applicant wishes to subdivide the property into country residential parcels.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to section 230 of the M.G.A.

The adjacent landowners will be notified of the proposed rezoning.

Recommendation

Motion to give first reading to Bylaw No. 2013-35, to amend Land use Bylaw No. 2013-11, as it relates to rezoning S 1/2 SW 35-56-7-W4 from Agricultural to Country Residential (1).

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-35

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-11

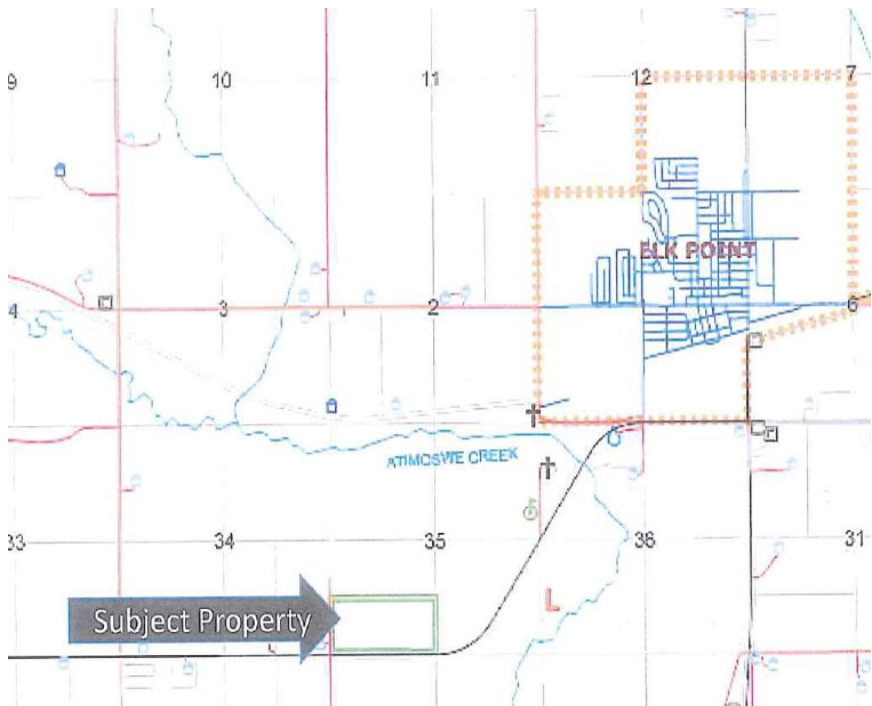
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-11 is hereby amended as follows:

FROM: Agricultural to Country Residential One

FOR: S ½ SW 35-36-7-W4



Read a first time in Council this 13th day of August, A.D. 2013.

Advertised the day of , A.D. 2013, and the day , A.D. 2013 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time and duly passed in Council this day of , A.D. 2013.

Reeve

Chief Administrative Officer

THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name RAKHYNSKI LAND SERVICES LTD. Telephone No. 780-695-3399
Address Box 1987 ST. PAUL, AB T0A 3A0

Registered Owner of Land:

Name ARBO RANCHING LTD. Telephone No. 780-210-4646
Address Box 690, Elk Point, AB T0A 1A0
(If different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. 132 169 633 Section 5 1/2 SW 35
Twp. 56 Range 7 West of the 4th Meridian.

Situated within the AGRICULTURAL Land Use District.

Amendment applied for:

From the following designated permitted Land Use(s).

AGRICULTURAL

To COUNTRY RESIDENTIAL 1 Land Use.

Reasons in support of this Application:

Owner wishes to subdivide into Country Residential
parcels

I/We enclose \$350.00 being the Application Fee.

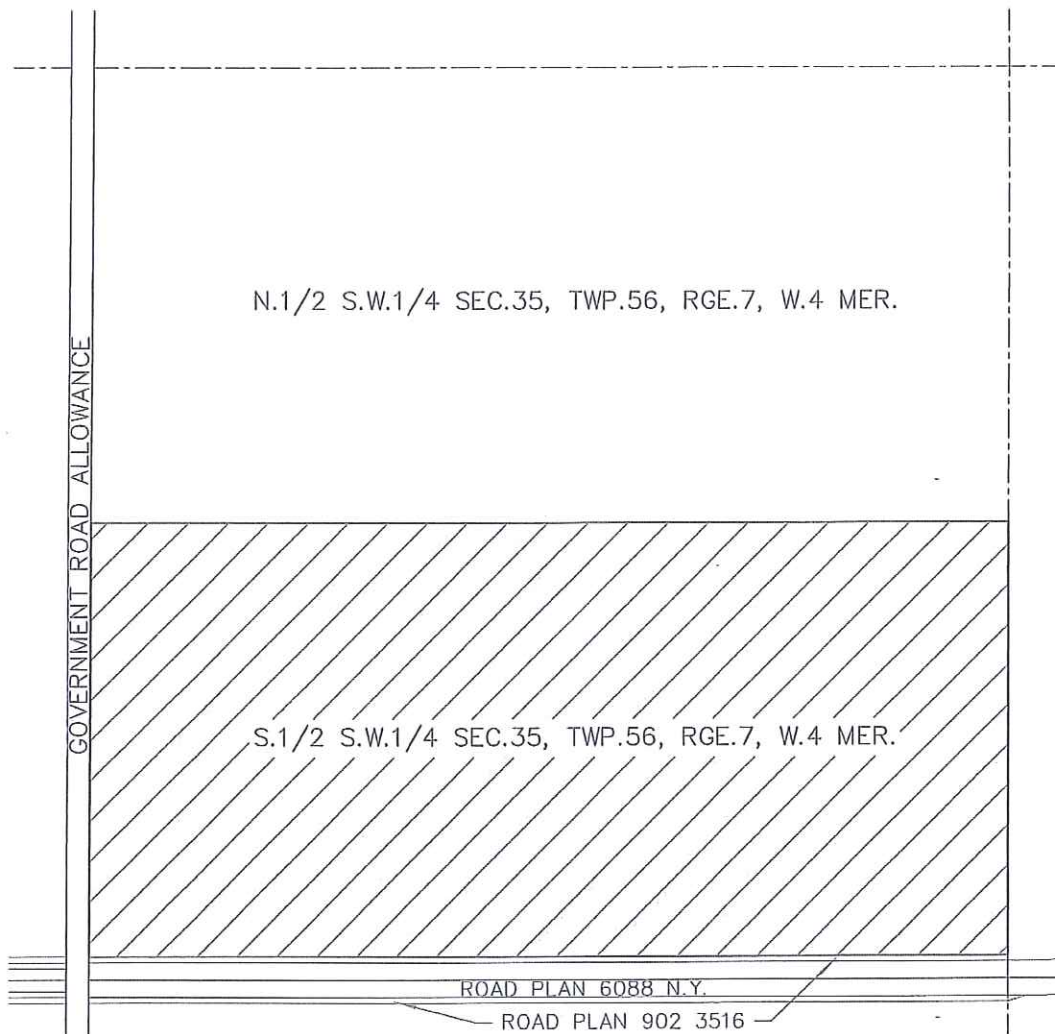
Date August 2, 2013

[Signature]
Signature of Applicant or Registered Owner

Roll 7635300

Appendix 2 for 7.8.: Rezoning Application

TENTATIVE PLAN
SHOWING PROPOSED REZONING OF PART OF
S.W.1/4 SEC.35, TWP.56, RGE.7, W.4 MER.
COUNTY OF ST. PAUL, ALBERTA



SCALE 1:5000

AREA TO BE REZONED SHOWN THUS



RACHYNSKI LAND SURVEYS(1998) LTD.

BOX 1987, ST. PAUL, AB.

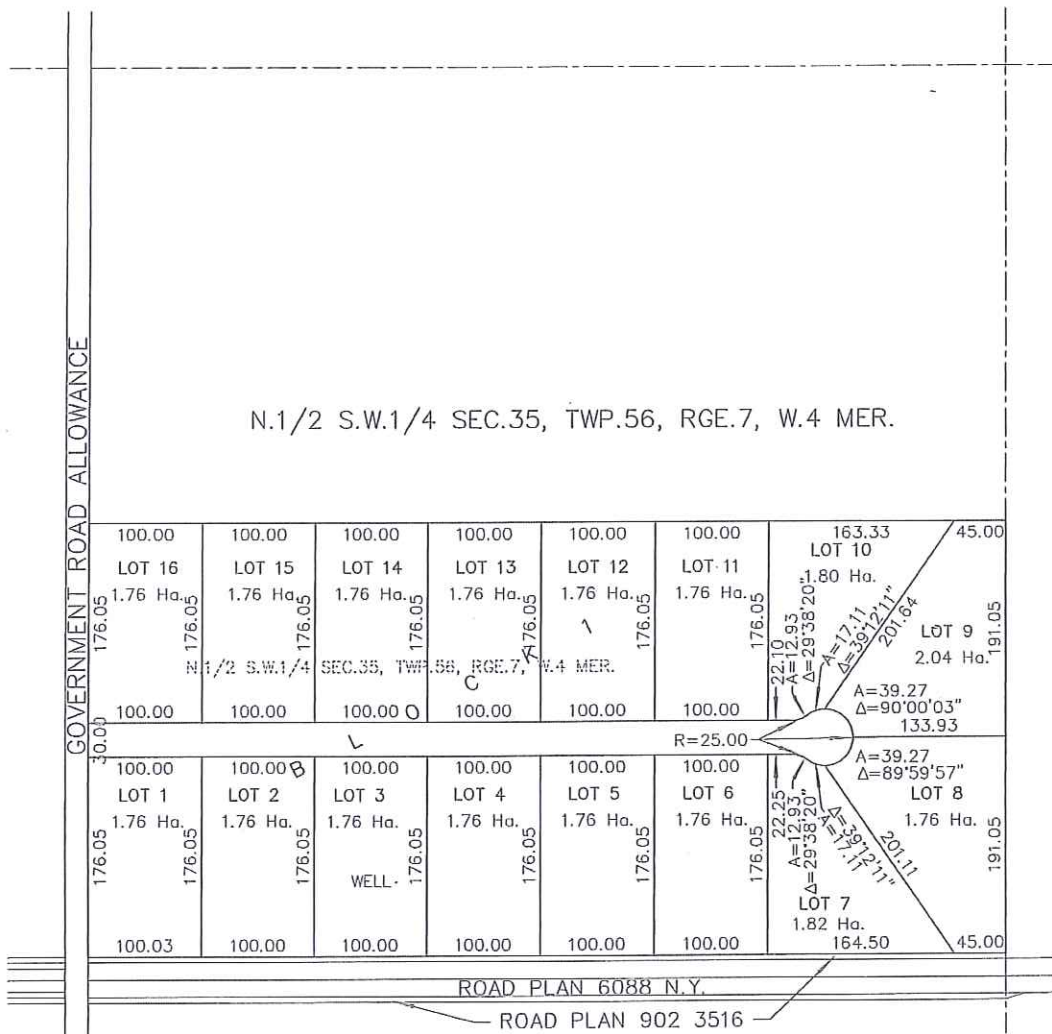
780-645-3399

DRAWING FILE NAME: SP50213A

DATE DRAWN: AUG. 8, 2013

Appendix 2 for 7.8.: Rezoning Application

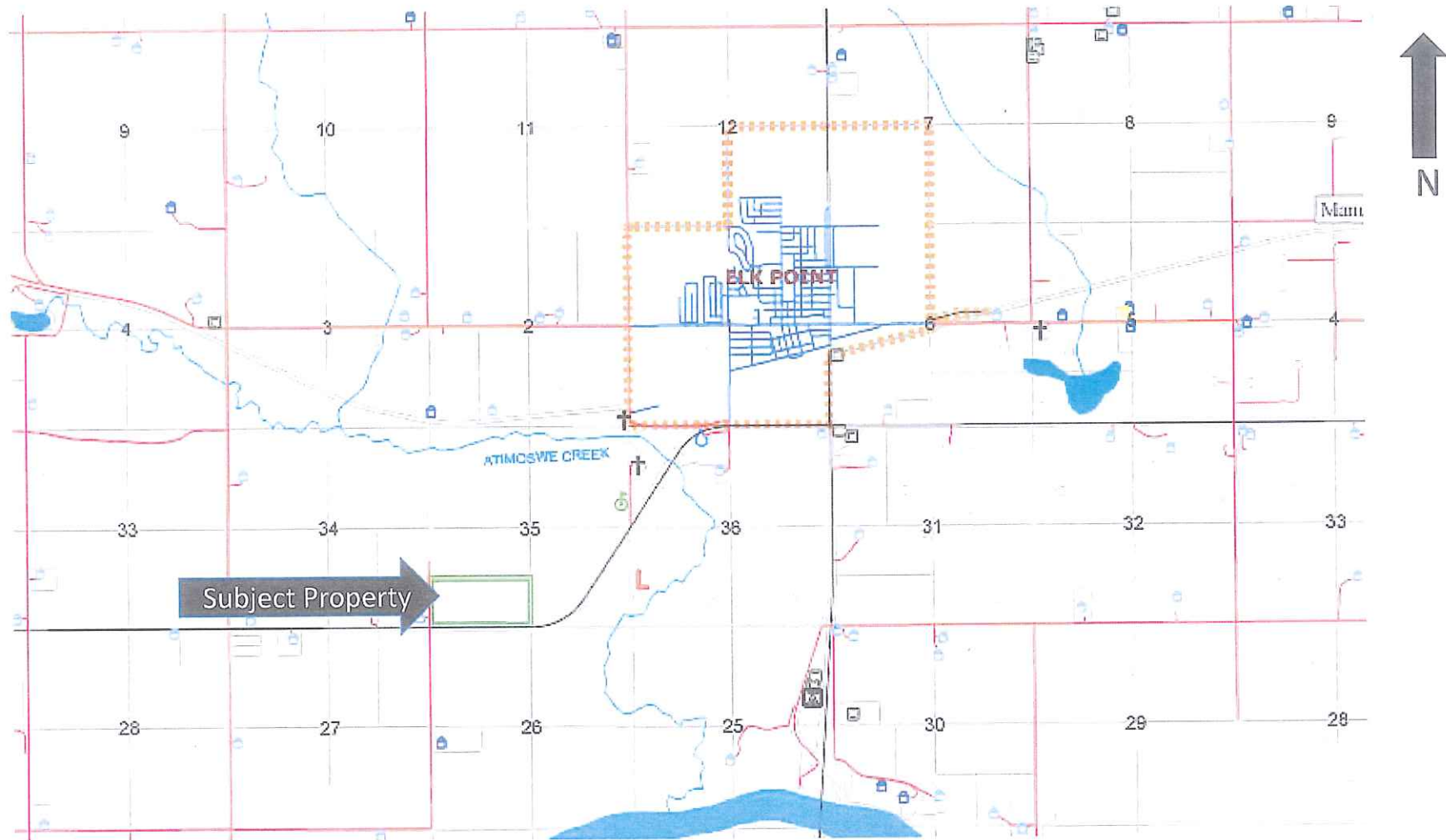
TENTATIVE PLAN
SHOWING PROPOSED SUBDIVISION OF PART OF
S.W.1/4 SEC.35, TWP.56, RGE.7, W.4 MER.
COUNTY OF ST. PAUL, ALBERTA



SCALE 1:5000

RACHYNSKI LAND SURVEYS(1998) LTD.
BOX 1987, ST. PAUL, AB.
780-645-3399
DRAWING FILE NAME: SP50213
DATE DRAWN: JULY 31, 2013

Figure 1.0 – General Location Map





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Issue Summary Report

7.9. REQUEST TO REFUND SUBDIVISION FEE

#20130808002

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

On April 8, 2013 Alan Kotowich submitted an application to subdivide the N 1/2 SE 26-57-9-W4 into 2 40 acre parcels, along with a \$700 application fee. When he submitted his application, he was told that it would not be approved as it did not fit within the County's Land Use Bylaw, and that there were no means to appeal the decision however he still wanted to proceed with the application. After the application was denied, he submitted another application to subdivide out a 10 acre parcel and he paid another \$700 application fee.

The landowner is now requesting that Council consider refunding the \$700 application fee.

Krystle Fedoretz will be in to speak with Council about the application.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

August 6, 2013

Allan Kotowich
Box 1611
St. Paul, AB
TOA 3AO

To County Council,

Request application for sub-division to split 2, 40 acre parcels
Application fee of 700.00 dollars to be returned to owner.

wanted to split 80 acre into
2 40 Acres parcel not in Land
Use bylaw - Apply Know for 10 acre
Allan and Rita Kotowich Subdivision which is in
Thank-you Bylaw which I paid
another \$700.00 in process
Allen: Krystie
wrote letter as discussed

auth
let



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Issue Summary Report

7.10. CONTRIBUTION TO MURPHY ROAD AGREEMENT - PIPELINE MANAGEMENT INC.

#20130807010

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

Attached is an agreement with Pipeline Management Inc. for a minimum contribution of \$100,000 to be used for the overlay of the Murphy Road which will take place in 2014 or 2105. This is for the Inter Pipeline Fund, as discussed at the July 23rd Public Works Meeting.

Recommendation

Motion to ratify the agreement with Pipeline Management Inc. for a contribution of at least \$100,000 to be used for the overlay of the Murphy Road in 2014 or 2015.

Additional Information

Originated By : pcorbiere

CONTRIBUTION TO MURPHY ROAD AGREEMENT

This agreement made this 29 day of July, 2013

BETWEEN:

PIPELINE MANAGEMENT INC.

And

COUNTY OF ST. PAUL NO. 19

WHEREAS The County of St. Paul has built and paved the Murphy Road in 1998;

WHEREAS the County of St. Paul will be required to do an overlay of Murphy Road in 2014 or 2015;

WHEREAS Pipeline Management Inc. will be installing a large pipeline adjacent to Murphy Road and utilizing Murphy Road to move pipe, heavy equipment and workers during 2013 and cleanup activities during 2014;

WHEREAS Pipeline Management Inc. has undertaken an engineering assessment report of the Murphy Road prior to the commencement of their project.

AND WHEREAS this agreement will become effective July 29, 2013;

NOW THEREFORE and in consideration of the mutual covenants and undertakings herein, the two parties agree as follows:

RESPONSIBILITIES:

Pipeline Management Inc. will provide a contribution to the County of St. Paul No. 19 of at least \$100,000 to be used in the overlay of the Murphy Road, by August 31, 2013.

The County of St. Paul will undertake to overlay approximately 25 kilometers of Murphy Road and use the contribution from Pipeline Management Inc. towards the pavement overlay.

CONTACT INFORMATION:

The contact information in regards to this agreement are as follows:

Pipeline Management Inc.
Suite 2600, 237 – 4th Avenue S.W.

Calgary, Alberta T2J 4K3
Attn: Malcolm Palmarek,
Manager of Operation Services
403-717-5786

County of St. Paul No. 19
5015 – 49 Avenue
St. Paul, AB T0A 3A4
Attn: Sheila Kitz, CAO

IN WITNESS WHEREOF, the parties have hereto affixed their hands and corporate seals on the date and year first above written.

Pipeline Management Inc.

Per: _____

James J. Madro, P.Eng.
Vice President
Operations

Per: _____

County of St. Paul No. 19

Per: _____

Per: _____



County of St Paul No 19
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www.county.stpaul.ab.ca

Issue Summary Report

7.11. CONTRIBUTION TO MURPHY ROAD AGREEMENT - E CONSTRUCTION LTD.

#20130807011

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

Attached is an agreement with E-Construction for a minimum contribution of \$20,000 to be used for the overlay of the Murphy Road which will take place in 2014 or 2105.

Recommendation

Motion to approve the agreement with E-Construction Ltd. for a contribution of at least \$20,000 to be used for the overlay of the Murphy Road in 2014 or 2015.

Additional Information

Originated By : pcorbiere

CONTRIBUTION TO MURPHY ROAD AGREEMENT

This agreement made this ____ day of _____, 2013

BETWEEN:

E CONSTRUCTION LTD.

And

COUNTY OF ST. PAUL NO. 19

WHEREAS The County of St. Paul has built and paved the Murphy Road in 1998;

WHEREAS the County of St. Paul will be required to do an overlay of Murphy Road in 2014 or 2015;

WHEREAS E Construction Ltd. will be hauling approximately 130,000 tonnes of gravel to the MD of Bonnyville utilizing Murphy Road

AND WHEREAS this agreement will become effective July _____, 2013;

NOW THEREFORE and in consideration of the mutual covenants and undertakings herein, the two parties agree as follows:

RESPONSIBILITIES:

E Construction Ltd. will provide a contribution to the County of St. Paul No. 19 of at least \$20,000 to be used in the overlay of the Murphy Road, by August 31, 2013.

The County of St. Paul will undertake to overlay approximately 25 kilometers of Murphy Road and use the contribution from E Construction Ltd. towards the pavement overlay.

The County of St. Paul will acknowledge the contribution of E Construction Ltd.

CONTACT INFORMATION:

The contact information in regards to this agreement are as follows:

Appendix 1 for 7.11.: Agreement - E Construction

E Construction Ltd.
10130 – 21 Street
Edmonton, AB T6P 1W7
Attn: Rodney Allain

County of St. Paul No. 19
5015 – 49 Avenue
St. Paul, AB T0A 3A4
Attn: Sheila Kitz, CAO

IN WITNESS WHEREOF, the parties have hereto affixed their hands and corporate seals on the date and year first above written.

E Construction Ltd.

Per: _____

Per: _____

County of St. Paul No. 19

Per: _____

Per:  _____



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.12. GIRL GUIDES REQUEST TO USE WESTCOVE CAMPSITE

#20130807012

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

The St. Paul Pathfinders (Girl Guides) are requesting to use the Westcove Campsite for the September 6 weekend. There will be 9 girls between the ages of 12-15 and 3 supervisors.

Recommendation

Motion to authorize the St. Paul Girl Guides to use the Westcove Campground for the September 6th weekend, free of charge.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.13. MOTION TO CANCEL INVOICE FOR FIRE CALL

#20130807009

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

We have received a letter from the landowner of NW 14-62-12-W4 expressing concerns with the invoice she received for a fire call to her property on May 3, 2013.

Recommendation

Motion to ratify cancelling Invoice No. 47557 in the amount of \$2,960.06 for a fire call on NW 14-62-12-W4, as the invoice is deemed to be uncollectible.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.14. PURCHASE 4 YARD BINS

#20130807014

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

The County has been renting a lot of bins this year - more than usual due to the increased activity in the area. There are only 4 - 4 yard bins available to be rented out, due to the high activity in our area. The capital budget for bins is already expended, therefore we require a motion from Council to purchase additional bins. Cost per bin is \$872. While the total of each bin is under the capitalization threshold, these bins are pooled assets which are capitalized, therefore Administration is looking for approval of these bins as a capital item.

Recommendation

Motion to approve the purchase of six 4-yard bins at a cost of \$872 per bin.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.15. ASHMONT LAGOON FEASIBILITY STUDY

#20130808003

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

Further to the meeting with Urban systems on June 19, 2013 we require a motion to ratify that the County hire Urban Systems to conduct the Ashmont Lagoon Feasibility Study at a cost of \$35,000. Please note that based on the direction provided to Urban Systems at that meeting, work has already commenced on this project.

Recommendation

Motion to ratify hiring Urban Systems to conduct the Ashmont Lagoon Feasibility Study at a cost of \$35,000.

Additional Information

Originated By : pcorbiere



May 09, 2013

File: CD3144.0000.00

County of St. Paul No. 19
5015 – 49 Avenue
St. Paul, Alberta T0A 3A4

Attention: Sheila Kitz

**RE: ASHMONT WASTEWATER FEASIBILITY AND LAGOON AMMENDMENT
ASHMONT, ALBERTA**

Thank you for the opportunity to present our scope of work to provide wastewater engineering services to the County of St. Paul No. 19.

Below is the scope of work to complete:

- Feasibility study for the upgrade of the existing lagoon or for a replacement wastewater treatment facility;
- Application for the 2014/15 fiscal year Building Canada Fund;
- Business case for the need of a new or upgraded facility to support the Building Canada Fund application;
- Request for amendment to Alberta Environment and Sustainable Resource Development (ESRD) for an additional discharge event for the existing lagoon.

1.0 FEASIBILITY STUDY

The existing lagoon system at Ashmont will be reviewed for current and future capacity and assessed against the new Federal Wastewater Systems Effluent Regulation that came into effect in July of 2012. This review will include a review to either replace the existing lagoon with a mechanical wastewater treatment facility or to upgrade the existing lagoon.

The deliverable will be a feasibility study that will determine the preferred course of action for servicing the needs of the community for a period of twenty years. The feasibility study will provide conceptual cost estimates as well as a proposed time line to achieve the preferred option.

2.0 BUILDING CANADA FUND APPLICATION AND BUSINESS CASE

The new Building Canada Fund, which was announced in March of 2013, will provide over \$53 billion in new funding over a period of 10 years, starting in the 2014/15 fiscal. It is unknown what exactly the requirements will be for accessing funds under the new funding program; however, we have assumed that the requirements will be similar to that of the former program. The requirements of the former program included:

Attention: Sheila Kitz
File: CD3144.0000.00
Date: May 09, 2013
Page: 2 of 3



- Completed application,
- Business Case, and
- Feasibility study.

3.0 LAGOON DISCHARGE AMENDMENT

The addition of the residual water discharge to the existing lagoon infrastructure will require an amendment to registration 372-02-00. This is required since the capacity of the lagoon will be compromised with additional discharge events from the lagoon being required.

Conversations with Alberta Environment and Sustainable Resources Development (ESRD) have indicated that a third lagoon discharge event is suitable on a temporary basis in the event that a third event is required upon commissioning of the new water treatment facility. We will provide ESRD with a formal request for a third discharge event with a plan in place to expand or replace the current lagoon infrastructure.

The increased flow rate will also increase the daily design flow to the lagoon above 100 m³ per day which will trigger the new Federal Wastewater Systems Effluent Regulations (WSER). As part of the work proposed, we will investigate with Environment Canada when the identification report, application for transitional or temporary authorization will be required under WSER. An identification report will be submitted, if required.

4.0 PROJECT ESTIMATES

Below is a summary of the estimated fees for each work task for the Ashmont Lagoon. The project will be task billed monthly based on percent complete.

Task 1 – Feasibility Study	\$ 35,000.00
Task 2 – Building Canada Fund Application and Business Plan	\$ 15,000.00
Task 3 – Lagoon Discharge Amendment	\$ 6,000.00
<hr/>	
Total	\$ 56,000.00 + GST

Attention: Sheila Kitz
File: CD3144.0000.00
Date: May 09, 2013
Page: 3 of 3



5.0 ASSUMPTIONS

The project was budgeted based on the following assumptions:

- Data is available for historical, current and future wastewater flows
- Wastewater analytical data is available
- The identification report for Environment Canada under WSER will be required.
- Other applications under WSER are considered out of scope and can be completed for additional fees.
- Only one field visit is required to review the lagoon.
- The requirements of the new Building Canada Fund will be similar to the past program.

6.0 CLOSING

The project team looks forward to working with you on this project. If you have any questions in regards to this proposal, please advise. Please sign this letter and return to Urban Systems Ltd. for work to commence.

Sincerely,

URBAN SYSTEMS LTD.

A handwritten signature in black ink, appearing to read "Bill Marsh", is written over a horizontal line.

Bill Marsh, M.Sc., P.Eng.
Environmental Engineer

/bm

Sheila Kitz, County of St. Paul

Date

U:\Projects_EDM\3144\0000\00\Ashmont Lagoon\2013-05-09 Ashmont Lagoon Scope.docx



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.16. ELK POINT/ST. PAUL REGIONAL WATER COMMISSION

#20130808001

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

Further to the July 23 Public Works Meeting, attached is letter to the Elk Point/St. Paul Regional Water Commission which states that the County supports the commission with borrowing funds for the unfunded portion of the Water Transmission Line and the County will pay 20% of the debenture cost each year.

Recommendation

Motion to ratify the letter to the Elk Point/St. Paul Regional Water Commission.

Additional Information

Originated By : pcorbiere

July 31, 2013

Elk Point/St. Paul Regional Water Commission
Box 448
Elk Point, AB
T0A 1A0

Dear Mr. Goyan

Re: Payment of Debenture

This will advise that the County of St. Paul has budgeted according to the Elk Point/St. Paul Regional Water Commission's Business Plan whereby the County is responsible to provide an annual payment to the Commission equal to 20% of the amount of debenture taken out to pay for the unfunded portion of the transmission line. Therefore the County supports the Commission to proceed with borrowing for the unfunded portion of the transmission line.

Please let me know if you have any questions or concerns.

Sincerely,

Sheila Kitz, CLGM
Chief Administrative Officer



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5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.17. MUNICIPAL SUSTAINABILITY INITIATIVE (MSI) OPERATING GRANT

#20130808004

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

Attached is the spending plan for the 2013 conditional operating funding component of the MSI Grant, which has been accepted by Municipal Affairs. As part of the funding approval, Municipal Affairs is requesting that the list of of MSI-funded projects be published. They will be included in the August highlights.

Recommendation

Motion to file the letter from Municipal Affairs regarding the Municipality's 2013 operating spending plan as information.

Additional Information

Originated By : pcorbiere



AR68738

July 30, 2013

Reeve Steve Upham
County of St. Paul
5015 - 49 Avenue
St. Paul, AB T0A 3A4

Dear Reeve Upham: *Steve*

Thank you for submitting your municipality's operating spending plan under the 2013 conditional operating funding component of the Municipal Sustainability Initiative (MSI).

I am pleased to inform you that the operating spending plan has been accepted. You may proceed to apply your municipality's 2013 operating allocation and any estimated 2012 carry-forward to the priorities identified in your plan. Applying your municipality's 2012 carry-forward is subject to meeting the terms and conditions of the MSI long-term Memorandum of Agreement, including expending each annual allocation within two years.

In order to recognize the contribution that the MSI has made to your municipality's successes, please ensure that activities supported by your MSI operating spending plan are included on a published list of MSI-funded projects. For any projects that merit enhanced public recognition, please contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at ma.msicommunications@gov.ab.ca, to discuss specific communication activities to highlight the project, as outlined in the MSI operating program guidelines.

I would like to recognize Genia Leskiw, MLA, Bonnyville-Cold Lake, for her continued support for this program.

I wish you, your council, and the municipality's staff continued success with your priorities.

Sincerely,

Doug Griffiths
Minister

copy: Genia Leskiw, MLA, Bonnyville-Cold Lake
Sheila Kitz, Chief Administrative Officer, County of St. Paul

Appendix 1 for 7.17.: MSI Operating Grant

County of St. Paul No. 19 Summary of MSI Projects 2013

Capital Projects Funding	1,768,234.00
Portage College Residence	50,000.00 (note approved \$250,000 over 5 years (2010-2014))
Volvo Excavator	271,600.00
Skidsteer	49,000.00
2 Motor Graders	956,000.00
PW Shop Upgrade	441,634.00
	1,768,234.00
Balance	-
Operating Projects Funding	253,130.00
Library Board Support	37,303.00
Agriculture Society Support	58,800.00
Community Hall Support	53,500.00
Inter-Municipal Recreation Project	103,527.00
	253,130.00
Balance	-



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.18. UPDATE ON PROPERTY TAX COLLECTIONS

#20130808007

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

Property tax collection as of August 7, 2013 is 95%. Tax Collection as of June 30, 2012 was 94%.

Recommendation

Motion to file for information.

Additional Information

Originated By : pcorbiere

TAX COLLECTION FOR 2012

Tax Levied	17,519,820.52
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Balance Owing(Current)	1,049,208.14
------------------------	--------------

Total Collected	<u>16,470,612.38</u>
-----------------	----------------------

Collection Rate	94%
-----------------	-----

TOTAL TAXES OWING TO DATE	1,350,116.12
----------------------------------	---------------------

TAX COLLECTION FOR 2013

Tax Levied	18,603,892.30
------------	---------------

Balance Owing(Current)	913,337.62
------------------------	------------

Total Collected	<u>17,690,554.68</u>
-----------------	----------------------

Collection Rate	95%
-----------------	-----

TOTAL TAXES OWING TO DATE	1,127,975.10
----------------------------------	---------------------

As of August 8, 2013



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.19. REQUEST FOR ACCESS TO SW 30-56-4-W4

#20130809003

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

At the June 25th Public Works Meeting, Council discussed the request to build an access to the SW 30-56-4-W4 along the undeveloped road allowance on TWP Rd 564 which runs parallel to Secondary Highway 646. Council agreed that it would be unsafe to have a road in such close proximity to the provincial highway and there is already access to the quarter of land. This item should have been on the July Council Agenda, however it was inadvertently missed therefore we are bringing it back now to be ratified.

Recommendation

Motion to ratify the letter to Edward and Walter Skolarchuk denying their request to build an access to the SW 30-56-4-W4 due to safety concerns with a road in such close proximity to the Provincial Highway and because there is already access to the quarter of land.

Additional Information

Originated By : skitz

August 1, 2013

Mr. Edward & Mr. Walter Skolarchuk
Box 69
Lindbergh, AB
T0A 2J0

Dear Messer's

Re: Building of Access to your Property on SW30-56-4-W4

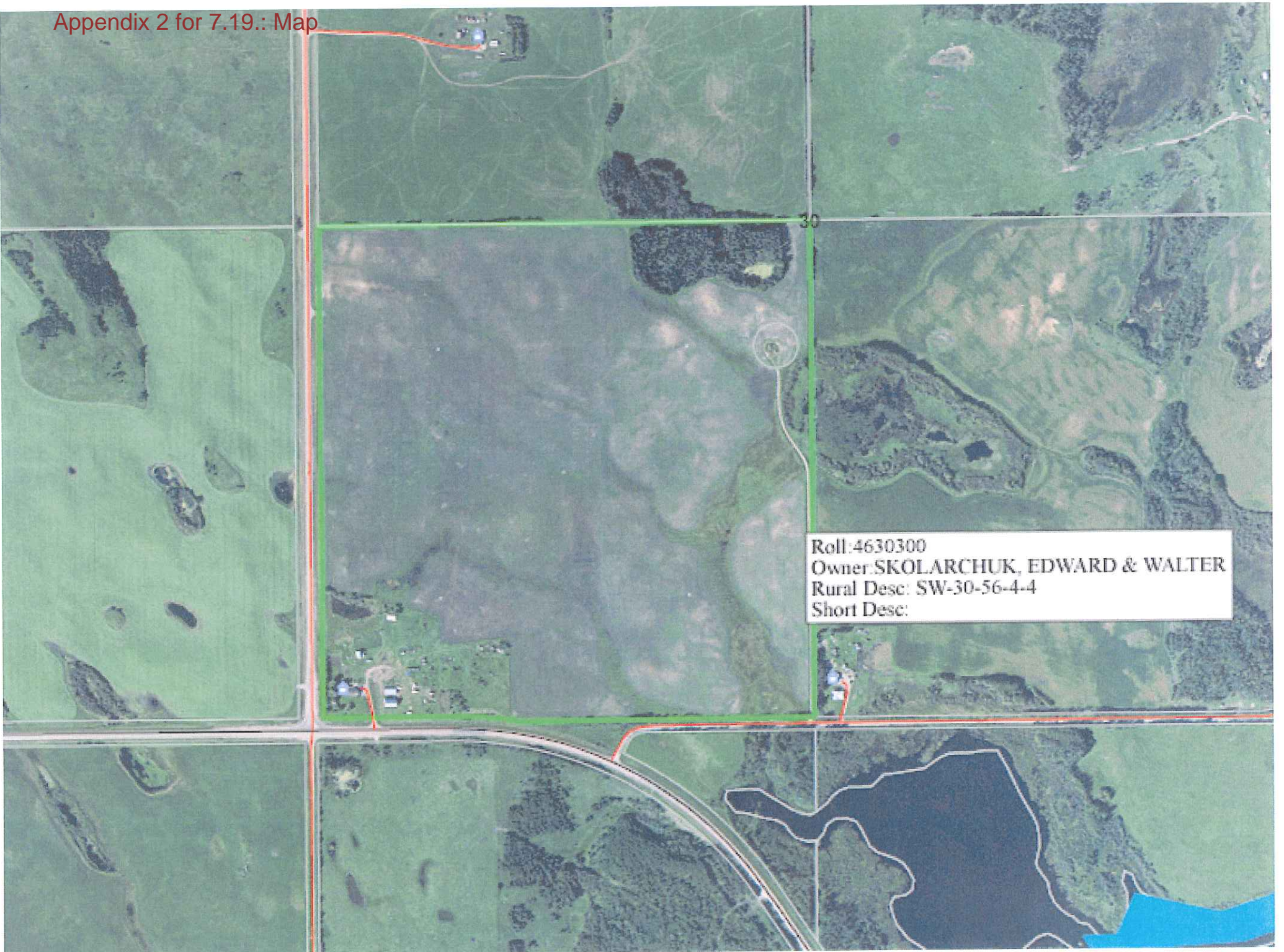
This will advise you that County Council considered your request for the County to build you an access to your property on SW30–56-4-W4 along the undeveloped road allowance on Twp 564 that runs parallel to Secondary Highway 646. Council denied the request as there is already access to this quarter of land. Additionally, Council feels it would be unsafe to have a road in such close proximity to the Provincial Highway. The building of a road here would require Provincial approval.

It is my understanding that you wish to build a road along the undeveloped road allowance – even though the County is unwilling to build this portion of road for you. This will not be approved due to the same reasons above. If you believe you need a second access to this parcel of land, you will have to build the access on your property. The County will allow you to have an approach that is perpendicular to TWP 564 east of Secondary Highway 646. Please contact Steven Jeffrey from our Public Works Department to determine a suitable location for this approach at (780) 614-7946.

Please feel welcome to contact me should require further clarification regarding this matter.

Sincerely,

Sheila Kitz, CLGM
Chief Administrative Officer

An aerial photograph of a rural landscape. A large, irregularly shaped area in the center is outlined with a thick green line. A red line runs vertically along the left side of the green-outlined area and then curves horizontally along its bottom edge. The landscape is a mix of green fields, dark patches of trees or shrubs, and some small buildings or structures. In the bottom right corner, there is a large body of water, possibly a lake or a reservoir, with a blue-colored shoreline.

Roll: 4630300
Owner: SKOLARCHUK, EDWARD & WALTER
Rural Desc: SW-30-56-4-4
Short Desc:



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5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.20. ELK POINT MINOR BALL

#20130808005

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

The Elk Point Minor Ball hosted the Tier V peewee provincial championship on July 19-21, 2013. They are requesting a donation to help offset their costs.

Recommendation

Motion to approve a \$1,000 donation for the Elk Point Minor Ball, as per Policy ADM-51.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.20.: Letter - Elk Point Minor Ball

**Elk Point Minor Ball**Box 908 Elk Point, AB T0A 1A0 telephone (780) 724-3970

July 15, 2013

Dear County of St. Paul:

Elk Point Minor Ball organizes, provides programs and support to over 80 local youth, both boys and girls, between the ages of 3 and 17 years of age. These young people compete in leagues with teams from St. Paul, Bonnyville, Grand Centre, Cold Lake and Lac La Biche.

On July 19-21, 2013 the Elk Point SOX baseball team is proud to be hosting the Tier V peewee provincial championship. This is a 4 team tournament with teams travelling from Fort McMurray, Calgary and Drayton Valley. We would appreciate if you could make a donation to help towards the cost of heart and hustle medals, ball jackets for the Elk Point team, goodie bags for all the players (67), umpires and chalk for on the diamonds.

Thank you for your consideration to this worthwhile cause.

Sincerely,

Dennell Anderson
President - Elk Point Minor Ball



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5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.21. IN CAMERA ITEM

#20130807008

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

To be presented at the meeting.

Recommendation

Motion to go in camera to discuss a personnel item.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

8.1. THANK YOU LETTERS

#20130807015

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Background

Attached are letters from Camp Whitney thanking Council for their financial contribution towards the construction of the new dorms, the MD of Bonnyville thanking Council for their sponsorship for the 2013 Provincial Ag Service Board Tour and from the Municipal Seed Plant thanking Council for the grant to assist with property taxes.

Recommendation

Motion to file the letters from Camp Whitney, the MD of Bonnyville and the St. Paul Municipal Seed Plant as information.

Additional Information

Originated By : pcorbiere

Appendix 1 for 8.1.: Camp Whitney

To the Reeve and Members of County Council,

As Chair of Camp Whitney, I would like to extend a sincere appreciation for your most generous donation. In these troubled economic times, governments have had to adjust their fiscal plans in the face of growing demands and rising expectations. To witness, such a kind and generous offer, fills our organization with boundless hope and enthusiastic appreciation.

This donation helps us to further our goal for the complete construction of new dormitories, enhancing the camping experience for local youth. We would like to name a portion of the new dorms in recognition of your support, and to invite you to our grand opening once the project is complete.

We will keep you informed as to our progress. Once again, thanks!

Blessings and Peace,

Rev. Stephen Sparks, Chair.





July 31, 2013



Tour Sponsor
2013 Provincial Agriculture
Service Board Tour

Dear Sponsor:

The Agricultural Service Board and Tour Committee of the Municipal District of Bonnyville No. 87 wish to express their sincere appreciation for your sponsorship in the 2013 Provincial Agriculture Service Board Tour that was held July 8-11, 2013.

The committee has received many positive comments from delegates, partners and youth attending the tour. Your sponsorship has made this a possibility as the committee was able to enhance the planned events and provide extras for the tour.

The Agricultural Service Board, the Tour Committee and Council are grateful for your contribution to the tour.

Sincerely,

A handwritten signature in black ink, appearing to read "Rachelle Rupp".

Rachelle Rupp
ASB Tour Coordinator

A handwritten signature in black ink, appearing to read "Matt Janz".

Matt Janz
Director of Agricultural & Waste Services

/klk



ST PAUL MUNICIPAL SEED CLEANING ASSOCIATION LTD

PH: (780) 645-3939 FAX: (780) 645-2122
P.O. Box 1101, St. Paul, AB T0A 3A0
Email Address: stplseed@telusplanet.net



"We Specialize in Seed Cleaning"

July 24, 2013

County of St. Paul No. 19
5015 - 49 Avenue
St. Paul, AB
T0A 3A4

GRANT FUNDS – PROPERTY TAXES

To the County Councilors and the County of St. Paul;

On behalf of the Board of Directors of the St. Paul Municipal Seed Cleaning Association, we wish to express our appreciation for Grant funding provided by the County of St. Paul No. 19 to assist with the cost of property taxes.

Thank you once again for your support in strengthening the importance of agriculture in our community.

Sincerely,

Andy Pomerleau, Chairman
The Board of Directors
St. Paul Municipal Seed Cleaning Association Ltd.

sb



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

9.1. CAO REPORT

#20130719001

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Additional Information

Originated By : skitz



County of St Paul No 19
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www.county.stpaul.ab.ca

Issue Summary Report

9.2. REPORTS

#20130719002

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.1. AUG. 27 @ 10:00 A.M. - PUBLIC WORKS

#20130809006

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.2. SEPTEMBER 13 - ZONE MEETING - STRATHCONA COUNTY

#20130809007

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

11.1. BUDGET TO ACTUAL

#20130719003

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Executive Summary

Background

To be presented at the meeting.

Recommendation

Motion to approve the budget to actual as of July 31, 2013.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.2. COUNCIL FEES

#20130719005

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Recommendation

Motion to approve the Council Fees for the Month of , 2012 as circulated.

Additional Information

Originated By : tmahdiuk



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.3. LISTING OF ACCOUNTS PAYABLE

#20130719004

Meeting : August 13. 2013

Meeting Date : 2013/08/13 00:00

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>

Additional Information

Originated By : pcorbiere