



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

July 16, 2013

Tuesday, July 16, 2013

Start time 10:00 AM

AGENDA

1. **CALL TO ORDER**
2. **MINUTES**
 - 2.1 **SPECIAL COUNCIL MEETING (2013/06/25)**
 - 2.2 **JUNE 11, 2013 (2013/06/11)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
 - 5.1. **BYLAW NO. 2013-19 - OFF HIGHWAY VEHICLE**
6. **DELEGATION**
 - 6.1. **10:30 A.M. - PUBLIC HEARING-BYLAW NO. 2013-22-AMEND IDP - REZONE PNW 9-58-9-W4 FROM UR TO FUTURE BUSINESS**
 - 6.2. **10:45 A.M. - PUBLIC HEARING-BYLAW NO. 2013-23-AMEND LAND USE BYLAW - REZONE PNW 9-58-9-W4 FROM AGRICULTURAL TO INDUSTRIAL COMMERCIAL**
 - 6.3. **11:00 A.M. - SILVERBACK SALES & SERVICES**
7. **NEW BUSINESS**
 - 7.1. **OVERLAY IN MALLAIG - 1ST STREET EAST**
 - 7.2. **POLICY PER-8 - EMPLOYEE AND COUNCIL CONFERENCE ATTENDANCE** AT 10:00
 - 7.3. **POLICY ASB-54 EQUIPMENT SANITATION AND CONTAMINATION PREVENTION**
 - 7.4. **POLICY PER-94 - PENSIONABLE CONTRIBUTION FOR EMPLOYEES EXCEEDING THIRTY-FIVE YEARS OF SERVICE** AT 10:00
 - 7.5. **BYLAW NO. 2013-24 - AIRPORT COMMITTEE** AT 10:00
 - 7.6. **BYLAW NO. 2013-25 - CORRIDOR REGULATION** AT 10:00
 - 7.7. **BYLAW NO. 2013-26 - UNSIGHTLY CONDITIONS BYLAW**
 - 7.8. **BYLAW NO. 2013-27 - CEMETERIES BYLAW**

- 7.9. **IPAC CONFERENCE - MONTREAL - AUGUST 18-21**
- 7.10. **ARPA CONFERENCE - OCTOBER 24-26**
- 7.11. **2013 STRATEGIC PLAN UPDATE - 2ND QUARTER**
- 7.12. **REQUEST FOR GRANT - ST. PAUL MUNICIPAL SEED CLEANING ASSN.**
- 7.13. **REQUEST FOR GRANT - MANN LAKES GOLF COURSE**
- 7.14. **STREET LIGHT REQUEST - LAFOND**
- 7.15. **ST. PAUL CHAMBER OF COMMERCE**
- 7.16. **HAYING IN THE 30'S BREAKFAST**
- 7.17. **AIRPORT FEES AND CHARGES**
- 7.18. **OIL COMPANIES REQUEST FOR EXTENSION ON TAX PAYMENTS**
- 7.19. **PARK MANAGERS REQUEST TO LIVE AT FLOATINGSTONE CAMPGROUND OVER WINTER MONTHS**
- 7.20. **REQUEST FOR GRAVEL - BELLEVUE LODGE**
- 7.21. **BYLAW NO. 2013-28 - AMEND IDP - REZONE PSW 17-58-9-W4**
- 7.22. **BYLAW NO. 2013-29 - AMEND LAND USE BYLAW - REZONE PSW 17-58-9-W4**
- 7.23. **BYLAW NO. 2013-30 - AMEND GARNER LAKE ASP-REQUEST TO REZONE PNE 22-60-12-W4**
- 7.24. **BYLAW NO. 2013-31 - AMEND LAND USE BYLAW - REZONE PNE 22-60-12-W4**
- 7.25. **BYLAW NO. 2013-32 - AMEND GARNER LAKE ASP - REZONE PNW 23-60-12-W4**
- 7.26. **BYLAW NO. 2013-33 - AMEND LAND USE BYLAW - REZONE PNW 23-60-12-W4**
- 7.27. **REQUEST TO WAIVE SUBDIVISION FEE**
- 7.28. **COMPENSATION FOR EXTRA ROAD WIDENING**
- 7.29. **EXPLORE LAGOON AT LAC SANTE WITH COUNTY OF TWO HILLS**
- 7.30. **LAND LEASE**
- 7.31. **CULDESACS IN MICHAUD ESTATES**
- 7.32. **REQUEST FOR LETTER OF SUPPORT - MALLAIG LEGION**
- 7.33. **IN CAMERA**
- 8. **CORRESPONDENCE**
- 9. **REPORTS**
 - 9.1. **CAO REPORT**
 - 9.2. **REPORTS**
- 10. **UPCOMING MEETINGS**
- 11. **FINANCIAL**
 - 11.1. **COUNCIL FEES**
 - 11.2. **LISTING OF ACCOUNTS PAYABLE**
 - 11.3. **BUDGET TO ACTUAL**
- 12. **ADJOURNMENT**



Special Council Meeting

Start time : 9:00 AM

MINUTES

CALL TO ORDER

Reeve Upham called the Special Meeting of the County of St. Paul to order on Tuesday, June 25, 2013 at 9:08 a.m. at the County Office in St. Paul, there being present the following:

Councillor Glen Ockerman	Division 1
Councillor Dwight Dach	Division 2
Councillor Cliff Martin	Division 3
Councillor Maxine Fodness	Division 4
Councillor Frank Sloan	Division 5
Councillor Alphonse Corbiere	Division 6
Sheila Kitz	CAO
Tim Mahdiuk	Assistant CAO
Phyllis Corbiere	Executive Assistant
Leo deMoissac	Public Works Superintendent
Kyle Attanasio	Municipal Intern

ADDITIONS TO THE AGENDA AND ACCEPTANCE OF AGENDA

Resolution #SM20130625.1001

Motion by Councillor A. Corbiere to add the following item to the agenda:

e) Paving - Street Repair in the Hamlet of Mallaig

Councillor G. Ockerman left the meeting at 9:08 a.m.

Reeve S. Upham adjourned the meeting at 9:08 a.m. and reconvened at 9:12 a.m. with all members of Council present except Councillor G. Ockerman.

The motion to add Paving - Street Repair in the Hamlet of Mallaig is defeated.

Resolution #SM20130625.1002

Moved By: Councillor Cliff Martin

Motion to adopt the agenda for the June 25, 2013 Special Meeting as presented.

CARRIED

BYLAW NO. 2013-12 - LONG TERM BORROWING - FIRE HALLS

Resolution #SM20130625.1003

Moved By: Councillor Frank Sloan

Motion to give second reading to Bylaw No. 2013-12 Long Term Borrowing Bylaw for the Ashmont and Maillaig Fire Halls.

CARRIED

Resolution #SM20130625.1004

Moved By: Councillor Alphonse Corbiere

Motion to give third reading to Bylaw No. 2013-12.

CARRIED

BYLAW NO. 2013-13 - LONG

Resolution #SM20130625.1005

Moved By: Councillor Maxine Fodness

TERM BORROWING - PAVING OF SUBDIVISIONS	Motion to give second reading to Bylaw No, 2013-13, Long Term Borrowing Bylaw for Paving in acreage and lake lot subdivisions. Resolution #SM20130625.1006 Moved By: Councillor Frank Sloan Motion to give third reading to Bylaw No. 2013-12	CARRIED CARRIED																		
BYLAW NO. 2013-19 - OFF HIGHWAY VEHICLES	Resolution #SM20130625.1007 Moved By: Councillor Cliff Martin Motion to table Bylaw No. 2013-13, Off Highway Vehicles, to the July Council Meeting. Resolution #SM20130625.1008 Moved By: Councillor Maxine Fodness Motion to adjourn the meeting until 10:00 a.m., which is the time that the sale of land has been advertised for. Resolution #SM20130625.1009 Moved By: Councillor Cliff Martin Motion to reconvene the meeting. Time: 10:02 a.m.	CARRIED CARRIED CARRIED																		
10:00 A.M. - SALE OF LAND AS ADVERTISED	Sealed tenders for the properties advertised in the St. Paul Journal and Elk Point Review the weeks of June 4 & 11, 2013, were opened in the presence of Council. Resolution #SM20130625.1010 Moved By: Councillor Maxine Fodness Motion to accept the highest tender for each of the following properties: <table><tr><td>Lot 19, Block 2, Plan 4950EO</td><td>\$10,000</td><td>Shane Hansen</td></tr><tr><td>PSW 8-57-7-W4 (0.72 acres)</td><td>\$16,026</td><td>Mike Roscovich</td></tr><tr><td>PNE 5-57-8-W4 (2.40 acres)</td><td>\$3,100</td><td>Floyd & Rita Kunnas</td></tr><tr><td>NE 20-61-10-W4 (.25 acres)</td><td>\$2,100</td><td>Mike Riley</td></tr><tr><td>Lot 12, Block 1, Plan 7820473</td><td>\$32,212.22</td><td>Shelly Boulianne</td></tr><tr><td>Lot 16, Block 2, Plan 3903TR</td><td>\$15,500</td><td>Ken Fletcher</td></tr></table> and that the County will retain ownership of all properties where the highest bid was less than market value or there was no bid on the property.	Lot 19, Block 2, Plan 4950EO	\$10,000	Shane Hansen	PSW 8-57-7-W4 (0.72 acres)	\$16,026	Mike Roscovich	PNE 5-57-8-W4 (2.40 acres)	\$3,100	Floyd & Rita Kunnas	NE 20-61-10-W4 (.25 acres)	\$2,100	Mike Riley	Lot 12, Block 1, Plan 7820473	\$32,212.22	Shelly Boulianne	Lot 16, Block 2, Plan 3903TR	\$15,500	Ken Fletcher	CARRIED
Lot 19, Block 2, Plan 4950EO	\$10,000	Shane Hansen																		
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Lot 12, Block 1, Plan 7820473	\$32,212.22	Shelly Boulianne																		
Lot 16, Block 2, Plan 3903TR	\$15,500	Ken Fletcher																		
ADJOURNMENT	Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 10:20 a.m. These minutes approved this 16th day of July, 2013.																			
	<div>Reeve</div> <div>Chief Administrative Officer</div>																			



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5015 - 49 Avenue, St. Paul, AB T0A 3A4
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June 11, 2013

Start time : 10:00 AM

MINUTES

CALL TO ORDER

The 618th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:08 a.m., Tuesday, June 11, 2013 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Alphonse Corbiere Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Leo deMoissac Public Works Superintendent

Kyle Attanasio Municipal Intern

Janice Huser St. Paul Journal

MINUTES

Resolution #CM20130611.1001

Moved By: Councillor Frank Sloan

Motion to approve minutes of the May 14, 2013 Council Meeting with an amendment to Item No. CM20130514.1047 to read Top Yield Fertilizer instead of Dechaine Enterprises 2011.

CARRIED

Resolution #CM20130611.1002

Moved By: Councillor Cliff Martin

Motion to approve minutes of the May 28, 2013 Special Council Meeting as presented.

CARRIED

BANK RECONCILIATION

Resolution #CM20130611.1003

Moved By: Councillor Maxine Fodness

Motion to adopt the Bank Reconciliation for the month of May, 2013.

CARRIED

**ADDITIONS TO AGENDA
AND ACCEPTANCE OF
AGENDA**

The following additions were made to the agenda:

7.32 Bylaw No. 2013-22 - Amend IDP - Rezone PNW 9-58-9-W4

7.33 Bylaw No. 2013-23 - Amend Land Use Bylaw No. 2013-11 - Rezone PNW 9-58-9-W4

7.34 27th Annual Conrad Jean Special Olympics

7.35 Road Construction Easements

7.36 Water Line to NW 19-60-9-W4

Resolution #CM20130611.1004

Moved By: Councillor Alphonse Corbiere

Motion to adopt the agenda for the Regular Meeting of Council for June 11, 2013 with the above noted additions.

CARRIED

PLAN 8722874, LOT 1

Resolution #CM20130611.1005

Moved By: Councillor Maxine Fodness

Motion to reverse the part of motion CM20130514.1055 which states that the County of St. Paul will enter into an agreement with the tenant of Plan 8722874, Lot 1 to pay \$5,330.16 which represents the back taxes on the mobile home located on that property, based on the recommendations of legal counsel.

CARRIED

**10:30 A.M. - SUMMER
VILLAGE OF HORSESHOE
BAY**

Gary Burns, Mayor and Vic Staudzs, Councillor with the Summer Village of Horseshoe Bay were admitted to the Council Room to present Council with a \$90,000 cheque to assist with the construction of the Mallaig Fire Hall. He thanked Council for their cooperation and added that they are pleased to be involved with the fire hall. He also requested that Council pass along a thank you to the volunteers of the Mallaig Fire Department.

**PORTS TO PLAINS
ALLIANCE WORKING
GROUP MEETING - MAY 29**

Resolution #CM20130611.1006

Moved By: Councillor Glen Ockerman

Motion to approve any Council members who are available to attend the Ports-to-Plains Alliance Working Group Meeting with Premier Redford and Ministers Dallas and Griffiths on June 20 & 21, 2013 in Wainwright.

CARRIED

**2013 AAMDC AGGREGATED
BUSINESS SERVICES GOLF
TOURNAMENT - JUNE 27**

Resolution #CM20130611.1007

Moved By: Cliff Martin

Motion to approve one team of four to attend the 2013 AAMD&C Aggregated Business Services Golf Tournament in Wetaskiwin on June 27, 2013.

CARRIED

**MUNICIPAL AFFAIRS
TRAINING COURSES**

Resolution #CM20130611.1008

Moved By: Councillor Cliff Martin

Motion that Kyle Attanasio and Phyllis Corbiere be approved to attend the Municipal Affairs Regional Training Session in Bashaw on June 19, 2013.

CARRIED

ARMAA CONFERENCE

Resolution #CM20130611.1009

Moved By: Councillor Alphonse Corbiere

That Sheila Kitz, Tim Mahdiuk, and Kyle Attanasio be approved to attend the Alberta Rural Municipal Administrators Association Conference (ARMAA) in Lethbridge on September 4-6, 2013.

CARRIED

**REQUEST FOR
SPONSORSHIP FOR
PROVINCIAL TOURNAMENTS**

Resolution #CM20130611.1010

Moved By: Councillor Maxine Fodness

Motion to approve a \$500 grant for Mallaig School and for St. Paul Regional High School to attend the Provincial Track and Field Championship on June 7 & 8, 2013 in Calgary, as per policy ADM-51.

CARRIED

**REQUEST - ST. PAUL CRISIS
CENTRE**

Resolution #CM20130611.1011

Moved By: Councillor Glen Ockerman

Motion that the County become a platinum sponsor for the St.

Paul RCMP/St. Paul Crisis Centre Charity Golf Tournament by providing a \$1000 donation for the tournament to be held on June 15, 2013.

CARRIED

**RODEO WEEK KICK OFF
SUPPER**

Resolution #CM20130611.1012

Moved By: Councillor Cliff Martin

Motion to approve a cash donation of \$250 for the Rodeo Week Kick-Off supper, which will be used to purchase large ticket prizes to be raffled off at the Rodeo Supper.

CARRIED

**CANADA DAY
CELEBRATIONS IN
ASHMONT**

Resolution #CM20130611.1013

Moved By: Councillor Dwight Dach

Motion that the County sponsor the ribbons for the show and shine for the Ashmont Canada Day Celebrations, which will be hosted in part by the County FCSS Department.

CARRIED

**LETTER OF SUPPORT - NEW
HORIZONS GRANT**

Resolution #CM20130611.1014

Moved By: Councillor Alphonse Corbiere

Motion to provide the FCSS Department with a letter of support to accompany their New Horizons Grant application to build a pickle ball court at the Westcove Campground and to confirm that the courts can be built on County land.

CARRIED

FARM FAMILY AWARD

Resolution #CM20130611.1015

Moved By: Councillor Dwight Dach

Motion to ratify the Capjack Family, Sidehill Farms as the nominee for the 2013 Farm Family Award, as per the recommendations of the ASB Committee.

CARRIED

**REQUEST TO CANCEL
PROPERTY TAXES ON LOT
6, BLOCK 3, PLAN 0021847**

Resolution #CM20130611.1016

Moved By: Councillor Glen Ockerman

Motion to refund the municipal property taxes in the amount of \$746.68 for the 2013 taxation year for Lot 6, Block 3, Plan 0021847 as the property is only being used for a dugout and a small shed that houses equipment to pump water to the lots in the subdivision.

CARRIED

**2013 MUNICIPAL FALL
ELECTION - RETURNING
OFFICER**

Resolution #CM20130611.1017

Moved By: Councillor Dwight Dach

Motion to appoint Calvin Leckie as Returning Officer and Kyle Attanasio as his assistant for the 2013 Municipal Election.

CARRIED

**2013 MUNICIPAL FALL
ELECTION - POLLING
STATIONS AND ADVANCED
POLLS**

Resolution #CM20130611.1018

Moved By: Councillor Glen Ockerman

Motion that Council approve the following locations for polling stations for the upcoming Municipal Fall Election:

Advanced Poll:	Elk Point Seniors Recreational Centre & County Office
Polling Stations:	
Division 1	Ferguson Flats Hall Heinsburg Seniors Centre Valley Service Garage
Division 2	Elk Point Seniors Centre Stoney Lake Community Hall
Division 3	St. Paul Legion Hall Lac Bellevue Hall
Division 4	Cork Hall St. Paul Legion Hall
Division 5	Ashmont Legion Boscombe Community Centre St. Vincent Parish St. Paul Legion Hall
Division 6	Mallaig Seniors Centre Boyne Lake Ukrainian Church McRae Recreation Centre St. Lina Ag Society Hall

CARRIED

Resolution #CM20130611.1019

Moved By: Councillor Maxine Fodness

Motion that the advanced poll be held on October 12, 2013 at the Elk Point Seniors Centre and at the County Office.

CARRIED

BYLAW NO. 2013-16 - SPEED CONTROL BYLAW

Resolution #CM20130611.1020

Moved By: Councillor Alphonse Corbiere

Motion to give 1st reading to Speed Control Bylaw No. 2013-16, which is a bylaw to regulate and control vehicle speed on County roadways.

CARRIED

Resolution #CM20130611.1021

Moved By: Councillor Cliff Martin

Motion to give second reading to Bylaw 2013-16.

CARRIED

Resolution #CM20130611.1022

Moved By: Councillor Maxine Fodness

Motion to present Bylaw 2013-16 at this meeting for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20130611.1023

Moved By: Councillor Frank Sloan

Motion to give third and final reading to Bylaw 2013-16.

CARRIED

BYLAW NO. 2013-17 - DOG CONTROL BYLAW

Resolution #CM20130611.1024

Moved By: Councillor Glen Ockerman

Motion to give first reading to Bylaw 2013-17, which is a bylaw for the regulation and control of dogs running at large within the County of St. Paul.

CARRIED

Resolution #CM20130611.1025

Moved By: Councillor Dwight Dach

Motion to give second reading to Bylaw 2013-17.

CARRIED

Resolution #CM20130611.1026

Moved By: Councillor Alphonse Corbiere

Motion to present Bylaw 2013-17 at this meeting for third reading.

CARRIED UNANIMOUSLY

Resolution #CM20130611.1027

Moved By: Councillor Frank Sloan

Motion to give third reading to Bylaw 2013-17.

CARRIED

**BYLAW NO. 2013-18 -
ASSESSMENT APPEALS FEE
BYLAW**

Resolution #CM20130611.1028

Moved By: Councillor Maxine Fodness

Motion to give first reading to Bylaw 2013- 18, which is a bylaw to establish a fee structure for assessment appeals.

CARRIED

Resolution #CM20130611.1029

Moved By: Councillor Dwight Dach

Motion to give second reading to Bylaw 2013-18.

CARRIED

Resolution #CM20130611.1030

Moved By: Councillor Cliff Martin

Motion to present Bylaw 2013-18 at this meeting for third reading.

CARRIED UNANIMOUSLY

Resolution #CM20130611.1031

Moved By: Councillor Frank Sloan

Motion to give third reading to Bylaw 2013-18.

CARRIED

**BYLAW NO. 2013-19 -
OFF-HIGHWAY VEHICLE
BYLAW**

Resolution #CM20130611.1032

Moved By: Councillor Maxine Fodness

Motion to table Bylaw No. 2013-19 for clarification of designated trails.

CARRIED

**BYLAW NO. 2013-20 - SHORT
TERM BORROWING FOR
ASHMONT WATER
TREATMENT PLANT**

Resolution #CM20130611.1033

Moved By: Councillor Cliff Martin

Motion to table Bylaw No. 2013-20, Short Term Borrowing for Ashmont Water Treatment Plant, until the County receives a letter of commitment from the provincial government stating that they will fund the Ashmont/Lottie Lake Transmission Line and Upgrade the Water Treatment Plant in the Hamlet of Ashmont.

CARRIED

**BYLAW NO. 2013-21 - LONG
TERM BORROWING BYLAW -
ASH WTP &
ASHMONT/LOTTIE LAKE
TRANS. LINE**

Resolution #CM20130611.1034

Moved By: Councillor Frank Sloan

Motion to give first reading to Bylaw No. 2013-21, Long Term Borrowing for the County's portion of the Water for Life Funding for the Ashmont Water Treatment Plant and the Ashmont/Lottie Lake Water Transmission Line Project.

CARRIED

Councillor Frank Sloan left the meeting at 11:05 a.m. as he is the adjacent landowner to the property being discussed in the next item.

**11:00 A.M. - LAKELANDER'S
TRAILER CLUB**

Originated By: skitz

Brad Shapka, representing the Lakelander's Trailer Club, was admitted to the Council Room to advise Council that agreements are in place with Celtic and Frank Sloan to proceed with the road construction. They will be choosing the road contractor by the end of the month. Mr. Shapka then

requested an extension on their agreement to access their lease through the Floatingstone Municipal Campground for the 2013 camping season.

Brad Shapka left the meeting at 11:10 a.m.

Resolution #CM20130611.1035

Moved By: Councillor Glen Ockerman

Motion to approve the Short Term Access Agreement for the Lakelander's Trailer Club through Floatingstone Municipal Park to MLL Lease No. 2202 located on NW 29-60-11-W4.

CARRIED

Councillor Frank Sloan entered the meeting at 11:12 a.m.

**PW-59 - GRAVEL SALES
POLICY (AMENDMENT)**

Resolution #CM20130611.1036

Moved By: Councillor Maxine Fodness

Motion to approve the amendment to the purpose of Policy PW-59, as it relates to sales to industry for use on county infrastructure and any requests that fall outside of the policy, as per the recommendations of the Policy Committee.

CARRIED

Resolution #CM20130611.1037

Moved By: Councillor Frank Sloan

Motion to set the gravel rate at \$25 per cubic yard for industry with no maximum for the number of yards.

CARRIED

**ASB-89 STONEY LAKE AND
SILER CREEK DAM
REMOVAL POLICY**

Resolution #CM20130611.1038

Moved By: Councillor Dwight Dach

Motion to approve policy ASB-89 as it relates to beaver dam removal on Stoney Lake and Siler Creek, as per the recommendations of the Policy Committee.

CARRIED

**ASB-90 - BEAVER CONTROL
ON DAMS AFFECTING
COUNTY INFRASTRUCTURE**

Resolution #CM20130611.1039

Moved By: Councillor Glen Ockerman

Motion to approve Policy ASB-90, Beaver Control on Dams Affecting County Infrastructure, as per the recommendations of the Policy Committee.

CARRIED

**ASB-91 - BEAVER CONTROL
ON PRIVATE LAND POLICY**

Resolution #CM20130611.1040

Moved By: Councillor Alphonse Corbiere

Motion to approve Policy ASB-91 as it relates to establishing the County's approach to beaver control on private land, as per the recommendations of the Policy Committee.

CARRIED

**PW-92 - ROAD
PROTECTION/MAINTENANCE
AGREEMENT POLICY**

Resolution #CM20130611.1041

Moved By: Councillor Dwight Dach

Motion to approve policy PW-92 as it relates to a road protection/maintenance agreement with heavy haulers as per the recommendations of the Policy Committee.

CARRIED

**PW-93 - MAINTENANCE OF
PATHWAYS AT LAKE
SUBDIVISIONS**

Resolution #CM20130611.1042

Moved By: Councillor Frank Sloan

Motion to approve Policy PW-93, which is a policy to affirm that the County will not be responsible for the maintenance of pathways at lake subdivisions as per the recommendations of the Policy Committee.

CARRIED

**MACHURA TEMPORARY
ACCESS AGREEMENT**

Resolution #CM20130611.1043

Moved By: Councillor Maxine Fodness

Motion to ratify the Temporary Access Agreement with William Machura to use Lot 4, Block 1, Plan 80120848 to access the sewage dumping facility on the property directly south of 3012 Park Avenue in the Hamlet of Mallaig.

CARRIED

Councillor D. Dach left the meeting at 11:23 a.m.

**WATER CUSTOMER
CONTRACT**

Resolution #CM20130611.1044

Moved By: Councillor Alphonse Corbiere

Motion that Council approve a Water Customer Service Application and Agreement for residents connecting to County/Water Commission water lines.

CARRIED

Councillor D. Dach entered the meeting at 11:27 a.m.

**EMS DISPATCH
CONSOLIDATION ONLINE
CONSULTATION**

Resolution #CM20130611.1045

Moved By: Councillor Cliff Martin

Motion to forward the County's response to the EMS Dispatch Questionnaire consolidated with the St. Paul Ambulance and Fire Department and to defer a decision on whether or not a County representative will attend the consultation session on June 20, to the ambulance committee.

CARRIED

**11:30 A.M. - STAFF SGT.
WADE TROTTIER**

Staff Sergeant Wade Trottier was admitted to the Council Room at 11:30 a.m. to provide Council with the April and May, 2013 St. Paul Detachment statistics for the County and spoke about the community initiatives that they have been involved with. Council then thanked S/Sgt. Trottier for their presence in the County and specifically in the lake subdivisions.

Following the discussion, S/Sgt Trottier left the Council Room.

14 M GRADERS

Resolution #CM20130611.1046

Moved By: Councillor Frank Sloan

Motion that Council approve the purchase of 4 new 14M Graders from Finning Canada, which will include the trade of 4 2011 14M Graders with a difference of \$192,000 to be funded by Unrestricted Surplus.

CARRIED

**MOWING IN SUMMER
VILLAGE OF HORSESHOE
BAY**

Resolution #CM20130611.1047

Moved By: Councillor Frank Sloan

That Council approve the Ag Service Department to mow the areas as requested by the the Summer Village of Horseshoe Bay as a fee for service which will take approximately 2 hours to cut each time, however Council does not approve any cost sharing of the east/west road into the Summer Village as that is deemed the Summer Village's road. Mowing to take place when County crews are mowing County properties in the area.

CARRIED

**27TH ANNUAL CONRAD
JEAN SPECIAL OLYMPICS**

Resolution #CM20130611.1048

Moved By: Councillor Maxine Fodness

Motion to approve a \$500 donation for the St. Paul Special Olympics to help offset the costs of hosting the 27th Annual Conrad Jean Slo Pitch Tournament.

CARRIED

**ROAD CONSTRUCTION
EASEMENTS**

Resolution #CM20130611.1049

Moved By: Councillor Dwight Dach

Motion to approve the following easements. Backsloping and

County to fence or pay compensation for fencing.
Hwy 28, South on Rge Rd 95, Project 5C123, 2 Miles
NW 29-59-9-W4 Roger Dallaire

Fencing Around Cemeteries

NW 26-55-7-W4 Vera Thir
NE 7-56-7-W4 Remi & Coral Tremblay

CARRIED

**WATER LINE TO NW
19-60-9-W4**

Resolution #CM20130611.1050

Moved By: Councillor Frank Sloan

Motion that the new fertilizer plant to be constructed on NW 19-60-9-W4 be connected to the Mallaig Water System, providing that the landowner arranges for the installation of a 4" line. The County will pay the cost to upsize the line from the required 2" to a 4" line.

CARRIED

**BYLAW NO. 2013-22 -
AMEND IDP - REZONE PNW
9-58-9-W4**

Resolution #CM20130611.1051

Moved By: Councillor Frank Sloan

Motion to give first reading to Bylaw No, 2013-22, to amend IDP No. 1563 as it relates to rezoning PNW 9-58-9-W4 from Urban Reserve to Future Business.

CARRIED

**BYLAW NO. 2013-23 -
AMEND LAND USE BYLAW
NO. 2013-11 - REZONE PNW
9-58-9-W4**

Resolution #CM20130611.1052

Moved By: Councillor Maxine Fodness

Motion to give first reading to Bylaw No. 2013-23, to amend Land Use Bylaw No. 2013-11, as it relates to rezoning PNW 9-58-9-W4 from Agricultural to Industrial/Commercial.

CARRIED

Reeve Upham recessed the meeting for lunch and reconvened at 1:05 p.m. with all members present except Councillor G. Ockerman.

CAO REPORT

Resolution #CM20130611.1053

Moved By: Councillor Cliff Martin

Motion to approve the CAO report as presented.

CARRIED

Councillor G. Ockerman entered the meeting at 1:08 p.m.

IN CAMERA

Resolution #CM20130611.1054

Moved By: Councillor Alphonse Corbiere

Motion that the meeting go in camera to discuss a land issue.
Time: 1:21 p.m.

CARRIED

Resolution #CM20130611.1055

Moved By: Councillor Cliff Martin

Motion that the meeting return to an open meeting at 1:38 p.m.

CARRIED

Resolution #CM20130611.1056

Moved By: Councillor Cliff Martin

Motion to ratify the advertisement for the sale of the following properties as per the discussions as the May Public Works Meeting:

- Lot 19, Block 2, Plan 4950EO
- Lot 27, Block 1, Plan 8021891
- SW 8-57-7-W4
- NE 5-57-8-W4

- NW 7-60-10-W4
- Lot 2, Block 7, Plan 0928675
- Lot 4, Block 7, Plan 0928675
- Lot 6, Block 7, Plan 0928675
- Lot 7, Block 7, Plan 0928675
- Lot 10, Block 7, Plan 0928675
- Lot 11, Block 7, Plan 0928675
- Lot 12, Block 7, Plan 0928675
- Lot 14, Block 7, Plan 0928675
- Lot 2, Block 8, Plan 0928675
- Lot 3, Block 8, Plan 0928675
- PNE 20-61-10-W4 - .25 Acre
- Lot 12, Block 1, Plan 7820473
- Lot 19, Block 1, Plan 1379CL
- Lot 16, Block 2, Plan 3909TR
- Lot 25, Block 1, Plan 3909TR

Sealed bids to be opened at the July 25 Special Meeting.

CARRIED

Resolution #CM20130611.1057

Moved By: Councillor Dwight Dach

Motion to defer the policy on dirt being hauled into the County of St. Paul to the next ASB Meeting.

CARRIED

REPORTS

Councillor D. Dach gave a report on the FCM Conference.

**LISTING OF ACCOUNTS
PAYABLE**

Resolution #CM20130611.1058

Moved By: Councillor Alphonse Corbiere

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
16922	May 13, 2013	17180-17275	\$935,872.88
16945	May 22, 2013	17276-17341	\$705,658.15
16956	May 29, 2013	17342-17389	\$340,125..45

CARRIED

BUDGET TO ACTUAL

Resolution #CM20130611.1059

Moved By: Councillor Alphonse Corbiere

Motion to approve the budget to actual as of May 30, 2013.

CARRIED

COUNCIL FEES

Resolution #CM20130611.1060

Moved By: Councillor Maxine Fodness

Motion to approve the Council Fees for the Month of June, 2013 as circulated.

CARRIED

ADJOURNMENT

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 1:53 p.m.

These minutes approved this 16th day of July, 2013.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.1. BYLAW NO. 2013-19 - OFF HIGHWAY VEHICLE

#20130712004

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

At the June 25 Special Meeting, Council made a motion to table the Off Highway Vehicle to the July Council Meeting.

Thus policy was discussed with the Policy Committee on July 4th and administration still has more work to do to finalized it.

Recommendation

Motion to table the Bylaw No. 2013-19, Off Highway Vehicle.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.1. 10:30 A.M. - PUBLIC HEARING-BYLAW NO. 2013-22-AMEND IDP - #20130711004 REZONE PNW 9-58-9-W4 FROM UR TO FUTURE BUSINESS

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

At the June Meeting, Council gave 1st reading to Bylaw No. 2013-22, which is a bylaw to Amend the St. Paul IDP No. 1563 as it relates to rezoning PNW 9-58-9-W4 from Urban Reserve to Future Business.

Bylaw No. 2013-22 was advertised in the St. Paul Journal the weeks of July 2nd and 9th, the adjacent landowners were notified via letter post and the Town of St. Paul was notified. The Town of St. Paul has already passed their bylaw to amend the IDP.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2013-22, which is a bylaw to Amend the St. Paul IDP No. 1563 as it relates to rezoning PNW 9-58-9-W4 from Urban Reserve to Future Business.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-22

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Inter Municipal Development Plan No. 1563.

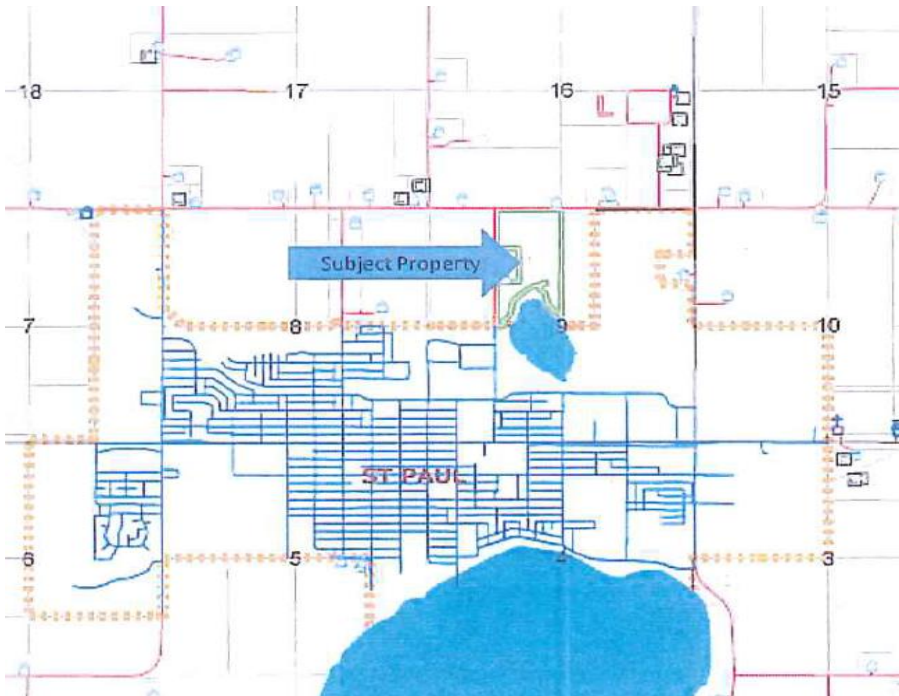
WHEREAS, it is deemed expedient to amend the Town of St. Paul and County of St. Paul Inter-Municipal Development Plan as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1563 is hereby amended as follows:

FROM: Urban Reserve to Future Business

FOR: PNW 9-58-9-W4



Read a first time in Council this 11th day of June, A.D. 2013.

Advertised the 2nd day of July, A.D. 2013, and the 9th day of July, A.D. 2013 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time and duly passed in Council this day of , A.D. 2013.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

6.2. 10:45 A.M. - PUBLIC HEARING-BYLAW NO. 2013-23-AMEND LAND USE BYLAW - REZONE PNW 9-58-9-W4 FROM AGRICULTURAL#20130711005 TO INDUSTRIAL COMMERCIAL

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

At the June Meeting, Council gave 1st reading to Bylaw No. 2013-23, which is a bylaw to Amend Land Use Bylaw No. 2013-11 as it relates to rezoning PNW 9-58-9-W4 from Agricultural to Industrial Commercial.

Bylaw No. 2013-23 was advertised in the St. Paul Journal the weeks of July 2nd and 9th and the adjacent landowners were notified via letter post.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 10:45 a.m. to discuss Bylaw No. 2013-23, which is a bylaw to Amend Land Use Bylaw No. 2013-23 as it relates to rezoning PNW 9-58-9-W4 from Agricultural to Industrial/Commercial.

Additional Information

Originated By : pcorbiere

Appendix 1 for 6.2.: Amend LUB - Rezone PNW 9-58-9-W4

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-23

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-11

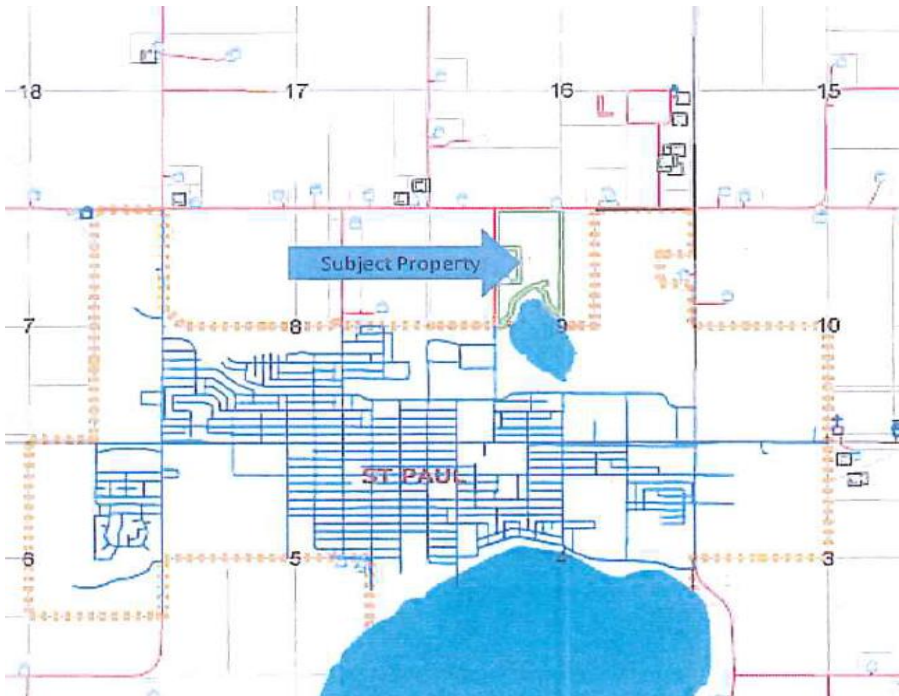
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-11 is hereby amended as follows:

FROM: Agricultural to Industrial/Commercial

FOR: PNW 9-58-9-W4



Read a first time in Council this 11th day of June, A.D. 2013.

Advertised the 2nd day of July, A.D. 2013, and the 9th day July, A.D. 2013 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time and duly passed in Council this day of , A.D. 2013.

Reeve

Chief Administrative Officer



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Issue Summary Report

6.3. 11:00 A.M. - SILVERBACK SALES & SERVICES

#20130711006

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

Andy and Donna Fae Jubinville will be in to talk to Council about their application for a sewage disposal contract. They felt that the information that was presented to Council last month was incorrect and they want to come to Council to clarify their request and answer any concerns Council may have regarding it.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.1. OVERLAY IN MALLAIG - 1ST STREET EAST

#20130710006

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

Following the meeting with Urban Systems on June 19, where Councillor Corbiere requested council consider an overlay on 1st Street East in Mallaig - Administration was asked to get quotes on the project and provide to Council. These quotes were emailed to Council - with the expectation that Council could make a decision on the project at the Public Works Meeting. However due to the progress made on the County's paving project and the fact that the pavers would be leaving the area the day of the Public Works meeting, Administration proceeded to call councillors to see if they were in support of this project. Based on the approval of the majority of Council members, Administration proceeded with the project in order to get the price quoted. The quote to do the work was as follows:

Paving of Street	\$38,250
WTP	\$ 3,000
Gravel	\$ 7,000
Total	\$48,250

This project would qualify under the Streets Improvement Program.

The work at the WTP was not completed therefore the cost for the project was \$38,000 for paving - and \$1,820 for gravel - total = \$39,820.

Recommendation

Motion to ratify the overlay of 1st Street East in the Hamlet of Mallaig at a cost of \$39,820 and to apply this project under the Streets Improvement Program for 2013.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
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Issue Summary Report

7.2. POLICY PER-8 - EMPLOYEE AND COUNCIL CONFERENCE ATTENDANCE

#20130627006

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Scheduled Time : 10:00

Background

Policy PER-8 is being presented to Council for amendment to approve a list of conferences for employees and Council to attend on an annual basis. This Policy was brought before the Policy Committee on July 4, 2013.

Recommendation

Motion to approve Policy PER-8 as amended as it relates to establishing a standard list of conferences for County employees and Council members to attend on an annual basis, as per the recommendations of the Policy Committee.

Additional Information

Originated By : KAttanasio

COUNTY OF ST. PAUL #19

Policy Number

PER-8

Title
Conference, Seminar,
Workshop and Educational
Support Policy

Page 1 of 3

Date Approved

Policy Statement: The Council of the County of St. Paul No. 19 recognizes the importance of employees and Council members attending conferences applicable to the delivery of services within their specific departments, and accepts responsibility for payment of related fees and expenses for attendance at conferences, seminars and meetings.

Procedures:

The Council of the County of St. Paul No. 19, therefore, approves the annual attendance of employees at the following conferences:

Reeve and County Councillors:

AAMD&C Spring & Fall Conventions
Agriculture Service Board Tour and Convention

Chief Administrative Officer:

Alberta Rural Municipal Administrators Assoc.
AAMD&C Spring & Fall Conventions

Assistant Chief Administrative Officer:

Alberta Rural Municipal Administrators Assoc.
AAMD&C Spring & Fall Conventions
Alberta Recreation and Parks Conference

Superintendent of Public Works:

AAMD&C Spring & Fall Conventions

Assistant Superintendent of Public Works:

AAMD&C Spring & Fall Conventions
Alberta Recreation and Parks Conference

Finance Officer:

Government Finance Officers of Alberta

Assessors:

Alberta Assessor's Association

Assistant Assessor:

Alberta Assessor's Association

Planning and Development Officer:

Alberta Development Officer's Association

Community Planning Conference

Planning Manager:

Alberta Development Officer's Association

Community Planning Conference

Certified Water Operators:

Alberta Chapter Western Canada Water & Wastewater Operators Assoc.

Rural Utilities and Safety Association

Director of Environmental and Emergency Services:

Alberta Association of Agricultural Fieldmen

Regional ASB Conference

Assistant Agriculture Fieldman:

Alberta Association of Agricultural Fieldmen

Regional ASB Conference

Agricultural Service Board Field Officer:

Alberta Association of Agricultural Fieldmen

Regional ASB Conference

FCSS Director:

Director's Network

FCSSAA Spring & Fall Conferences

Secretary to the Library Board

Northern Lights Library Conference

Alberta Library Conference

Other Staff Members

- a) Employees not listed above may attend conferences, seminars, workshops, or related activities relative to their jobs, subject to resolution by Council authorizing attendance.
- b) The Department Head may authorize an employee (in consultation with the County Administrator) to attend a conference, seminar, or workshop relevant to their job where the professional development activity is within the County or within a radius around the County which enables the employee to travel to and

from the workshop on the same day as the workshop occurs at a regular salary.

- c) If reasonable, employee designated County vehicles are expected to be used for transportation to and from conferences, seminars, workshops, etc.
- d) The County Administrator may authorize department heads to attend additional conferences, workshops or activities related to their positions if such activities occur prior to Council having had an opportunity to consider the matter at a Council Meeting. When this occurs the County Administrator shall report such attendances to Council at the next following Council Meeting for ratification.

Educational Support

- The County may provide support for course fees to employees who wish to follow educational programs relevant to their work. The employees will be required to present a request to the County Administrator outlining in detail the program to be followed and related costs thereof.
- Course registration fees may be paid for by the County with authorization by Council.
- Upon the completion of any course funded by the County, the final grades must be submitted to the County Administrator.
- All employees must take appropriate First Aid and CPR, WHMIS (Workplace Hazardous Materials Information System) and Safety Training as offered by the County.
- Any employee participating in any courses that have been paid by the County of St. Paul must remain with the County after course completion for a period of twelve (12) months. If an employee terminates his/her employment prior to the one (1) year period, the tuition is to be reimbursed to the County. (see attached form)

Councillors

- An approved per diem for each day in attendance.
- Special events attended by Council will be included under their base salary with the exception of the Council presenter where their regular per diem will be in affect.

	Date
Approved by Council	September 14, 2010
Amended	
Amended	



County of St Paul No 19
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Issue Summary Report

7.3. POLICY ASB-54 EQUIPMENT SANITATION AND CONTAMINATION PREVENTION

#20130705001

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

Policy ASB-54 is being presented to Council to include amendments which state that the introduction of topsoil into the County of St. Paul originating from outside the County is prohibited to prevent the contamination of County topsoil with Clubroot or other noxious weeds or invasive plant species.

This policy was brought before the Policy Committee on July 4, 2013.

Recommendation

Motion to recommend the amendment to Policy ASB-54, as it relates to the prohibition of topsoil external to the County of St. Paul, as per the recommendations of the Policy Committee.

Additional Information

Originated By : KAttanasio

COUNTY OF ST. PAUL #19**Policy Number****ASB-54**

Title:
**Equipment Sanitation and
 Contamination Prevention
 Policy**

Page 1 of 1**Date Approved**

Purpose: To recognize that Clubroot of Canola is a serious problem and support the principle to control the spread of Clubroot, which is a designated pest under the Agricultural Pest Act.

Policy: For all contracted services working for the County of St. Paul, all equipment from other municipalities must be washed and sanitized prior to entering.

Washing and Sanitation - Sanitation involves cleaning and disinfecting machinery by following this sequence of three steps:

Step 1 – remove as much soil as possible from the machine by scraping or knocking off the larger clumps of soil and using compressed air to remove dust and plant debris.

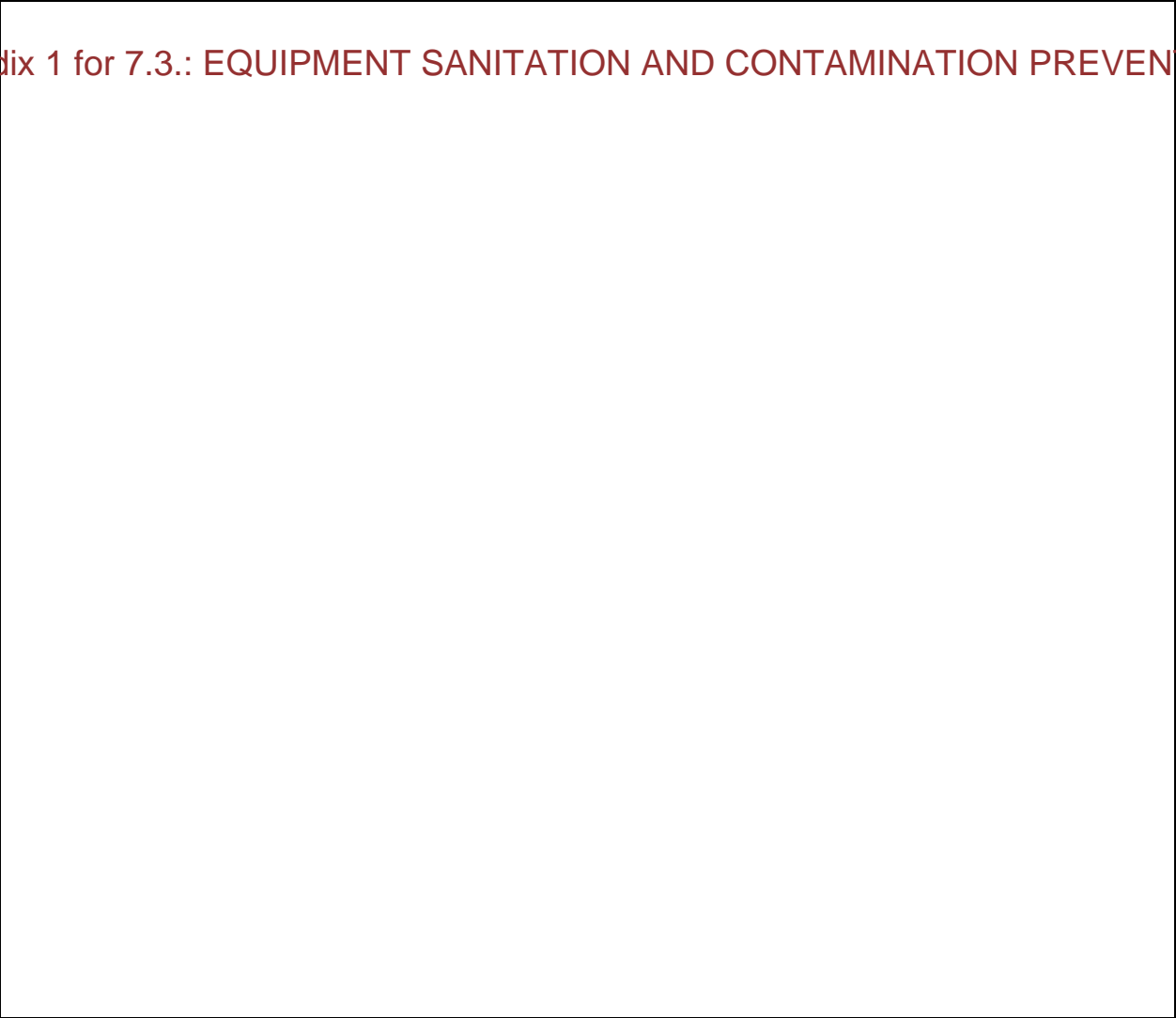
Step 2 – remove any residual contaminated soil with a pressure washer or steaming unit.

Step 3 – to mist the cleaned surfaces with a disinfectant of 1% to 2% (active ingredient) household or commercial bleach solution.

Additionally, no person, commercial or industrial business shall remove topsoil from a municipality outside the County of St. Paul No. 19 and introduce said topsoil into the County of St. Paul No. 19's ecological system. The Town of St. Paul, Town of Elk Point and Summer Village of Horseshoe Bay are exempted from this provision due to their geographical location within the County of St. Paul No. 19's corporate boundaries.

Note: The above steps have been recommended by the Alberta Clubroot Management Committee. Private landowners and industry are responsible for negotiating their own access and sanitation agreements with each other. The municipality will not be getting involved in private negotiations unless it is an enforcement issue regarding a positive Clubroot location.

This policy must be included in all tender packages for County contracted services.



	Date
Approved by Council	September 14, 2010
Amended	
Amended	



County of St Paul No 19
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Issue Summary Report

7.4. POLICY PER-94 - PENSIONABLE CONTRIBUTION FOR EMPLOYEES EXCEEDING THIRTY-FIVE YEARS OF SERVICE

#20130627007

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Scheduled Time : 10:00

Background

Policy PER-94 is being presented to Council to approve measures for employees exceeding thirty-five years of service to the County of St. Paul to receive alternative pension contributions once the employee can no longer contribute to the Local Authorities Pension Plan.

Recommendation

Motion to approve Policy PER-94 as it relates to providing an alternative for pensionable contributions once a County employee can no longer contribute to the Local Authorities Pension Plan, as per the recommendations of the Policy Committee.

Additional Information

Originated By : KAttanasio

COUNTY OF ST. PAUL #19**Policy Number****ADM-94****Title**

**Pensionable Contributions
for Employees Exceeding
Thirty-Five Years of Service
Policy**

Page 1 of 1**Date Approved**

Objective: The maximum pensionable service an employee may have under the Local Authorities Pension Plan is thirty-five (35) years. If an employee reaches this milestone, the member and employer can no longer contribute. If a member continues to work, all additional years will be included to calculate the member's highest average salary when determining their pensionable income even though contributions have stopped.

This policy seeks to provide an alternative contribution option for those employees exceeding thirty-five years of service in the Local Authorities Pension Plan.

Policy Statement:

The County of St. Paul No. 19 recognizes that its employees are its most valuable resource and will set out a program to provide employees exceeding thirty-five years of service with an alternative contribution option following this impressive milestone in recognition of staff's contributions and commitment to serving the County.

After an employee is no longer eligible to participate in the Local Authorities Pension Plan, the County of St. Paul No. 19 will provide the employee with a monthly salary bonus that would be equivalent to the employer's contribution under the Local Authorities Pension Plan based on the current annual salary of the given employee.

This policy will take effect as of July 1st, 2013.



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Issue Summary Report

7.5. BYLAW NO. 2013-24 - AIRPORT COMMITTEE

#20130627011

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Scheduled Time : 10:00

Background

Bylaw 2013-24 is being presented to Council to approve the provisions for operating the St. Paul Municipal Airport and to align this bylaw with the County's Fee Schedule Bylaw. This Bylaw was brought before the Policy Committee on July 4, 2013.

Section 187 of the M.G.A. states that all Bylaws must have three distinct and separate readings.

Recommendation

Motion to give first reading to Bylaw 2013-24, which is a bylaw providing for the management and operation of the St. Paul Municipal Airport in the County of St. Paul No. 19.

Motion to give second reading to Bylaw 2013-24.

Motion to present Bylaw 2013-24 at this meeting for third reading.

Motion to give third reading to Bylaw 2013-24.

Additional Information

Originated By : KAttanasio

COUNTY OF ST. PAUL NO. 19

BYLAW NO. 2013-24

A Bylaw of the County of St. Paul in the Province of Alberta to establish a joint Airport Committee and enter into an agreement with the Town of St. Paul for the purpose of operating the St. Paul Municipal Airport.

WHEREAS, the Town of St. Paul and the County of St. Paul No. 19 are joint owners of the St. Paul Municipal Airport located on SE 11-58-10-W4,

AND WHEREAS, it has been agreed that the airport be controlled and operated by the Town of St. Paul and the County of St. Paul No. 19,

AND WHEREAS, Council may pass a bylaw in relation to the establishment and function of a Council Committee under Section 145 of the Municipal Government Act RSA 2000, Chapter M-26,

AND WHEREAS, Council may by bylaw delegate any of its powers, duties or functions to a Council Committee under Section 203(1) of the Municipal Government Act RSA 2000, Chapter M-26, with the exception of those duties listed under Section 203(2) of the same act,

NOW, THEREFORE, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled hereby enacts as follows:

1. That the Airport Commission established in 1976 be formally re-established as the St. Paul Municipal Airport Committee.
2. The St. Paul Municipal Airport Committee shall consist of seven members as follows:
 - two Council members from the Town of St. Paul
 - two Council members from the County of St. Paul No. 19
 - three members at large
 - two appointed by the Town of St. Paul Council
 - one appointed by the County of St. Paul Council
3. The St. Paul Municipal Airport Committee shall have the following rights, duties and obligations, namely:
 - (a) duty to operate the St. Paul Municipal Airport on such terms and conditions as set out by the Town of St. Paul and County of St. Paul No. 19, and in accordance with Part 2 of the Canada Transportation Act, 1996, and Air Transportation Regulations as amended;
 - (b) authorization to appoint a Chairman and other officers as the Committee might desire from its own members, and the right to set its own procedural regulations;
 - (c) authorization to enter into agreements on behalf of the two municipalities for leases or other use agreements for the airport;
 - (d) authorization to charge and collect rentals or lease payments as set out in the County's Fee Schedule Bylaw, or any other income which might be obtainable from use of airport lands and/or improvements, and to use those amounts for the operation of the airport;

Bylaw No. 2013-24
Page 2

- (e) obligation to submit a detailed budget of the committee to each Municipal CAO on or before the 1st day of February for approval and inclusion in the budget of each municipality as required. Any expenditure over budget must be approved by both municipalities.
- 4. An agreement shall be entered into between the Town of St. Paul and the County of St. Paul No. 19 setting out the terms and conditions of joint ownership and operation of the St. Paul Municipal Airport.
- 5. This Bylaw comes into effect upon its final passing thereof.
- 6. Bylaw No. 1556 dated the 14th of December, 2010 is hereby rescinded.

Read a first time in Council this 16th day of July, 2013.

Read a second time in Council this 16th day of July, 2013.

Read a third time in Council this 16th day of July, 2013.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.6. BYLAW NO. 2013-25 - CORRIDOR REGULATION

#20130627012

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Scheduled Time : 10:00

Background

Bylaw 2013-25 is being presented to Council to approve provisions for regulating the use of the Corridor owned by North East Muni-Corr Ltd and align this bylaw with the Fee Schedule Bylaw. This Bylaw was brought before the Policy Committee on July 4, 2013.

Section 187 of the M.G.A. states that all Bylaws must have three distinct and separate readings.

Recommendation

Motion to give first reading to Bylaw 2013-25, which is a bylaw regulating the use of the Corridor owned by North East Muni-Corr Ltd.

Motion to give second reading to Bylaw 2013-25.

Motion to present Bylaw 2013-25 at this meeting for third reading.

Motion to give third reading to Bylaw 2013-25.

Additional Information

Originated By : KAttanasio

COUNTY OF ST. PAUL NO. 19
BYLAW NO. 2013-25

CORRIDOR REGULATION BYLAW

A Bylaw of the County of St. Paul in the Province of for the purpose of regulating use of the corridor owned by North East Muni-Corr Ltd.

WHEREAS section 7 of the Municipal Government Act (Alberta), as amended, provides that a Municipality may pass bylaws respecting the safety, health and welfare of people and the protection of people and property, and

WHEREAS the Traffic Safety Act, RSA 2000,c. T-6, authorizes a Municipal Council to pass Bylaws to regulate the operation of Off Highway Vehicles and regulate vehicle, animal and pedestrian traffic, within the Corporate Limits of the Municipality.

NOW THEREFORE the Council of the County of St. Paul No. 19 in the Province of Alberta, duly assembled, enacts:

SECTION 1: SHORT TITLE

This Bylaw may be cited as the County of St. Paul No. 19 “Corridor Regulation Bylaw”.

SECTION 2: DEFINITIONS

- a) “Chief Administrative Officer” shall mean the individual who holds that position for the County of St. Paul No. 19 at any given time and includes any person authorized to act for and in the name of that individual.
- b) “Council” means the Council of the County of St. Paul No. 19 in the Province of Alberta.
- c) “County” means the County of St. Paul No. 19 in the Province of Alberta.
- d) “Muni-Corr” shall mean North East Muni-Corr Ltd. a body incorporated in Alberta under Part 9 of the Companies Act of Alberta.
- e) “Hunting” shall mean the capturing or killing, or attempted capture or killing, of animals by means of traps, nets, firearms, bow and arrow, or other such similar means.
- f) “Bylaw Enforcement Officer” means
 - i) Any member of the Royal Canadian Mounted Police
 - ii) Any Community Peace Officer
 - iii) The Chief Administrative Officer of the County of St. Paul No. 19 or any person designated by the Chief Administrative Officer to enter and inspect property in accordance with the provisions of this Bylaw.
- g) “Corridor” shall mean the abandoned Railway Right-of-Way owned by North East Muni-Corr Ltd. and under the joint care and control of the County. This shall include any “Rest stops” or “Staging areas”.
- h) “Usage Control Device” shall mean any sign, signal, marking or device placed, marked or erected under the authority of this Bylaw for the purpose of regulating, warning or prohibiting use of the Corridor.

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- i) "Trailer" means any device that is attached to or drawn by a Vehicle and includes machinery or equipment used in construction or farming.
- j) "Motor Vehicle" shall mean a Motor Vehicle as defined in Section 1(1) of the Traffic Safety Act R.S.A. 2000-C.T-6.
- k) "Off Highway Vehicle" shall mean a Motor Vehicle as defined in Section 117 of the Traffic Safety Act R.S.A. 2000 C.T-6.
- l) "Weapon" means all items including but not limited to, rifles, shotguns, pistols, handguns, target pistols, air rifles, pellet guns, hunting bows, cross bows, sling shots, and paint ball guns.

SECTION 3: REGULATION OF USE

- 1) Except as otherwise set out in this Bylaw Council hereby delegates to the Chief Administrative Officer the authority to regulate and control the use of the Corridor as defined in this Bylaw.
- 2) Unless required or permitted by this Bylaw or by a Usage Control Device, or in compliance with the directions of a Peace Officer, a Person shall not stop, park, or operate a Motor Vehicle, or, an Owner, permit his Vehicle to be stopped, parked or operated, on the Corridor.
- 3) Unless required or permitted by this Bylaw or by a Usage Control Device a Person shall not park or leave a Trailer on the Corridor or an Owner permit his trailer to be parked on the Corridor.
- 4) The Chief Administrative Officer is hereby delegated the authority to prescribe where Usage Control Devices, either permanent or temporary, are to be located. The Chief Administrative Officer shall cause such devices to be placed such that they are clearly recognizable in all reasonable light and weather conditions.
- 5) Usage Control Devices authorized by the Chief Administrative Officer as delegated pursuant to Section 3.4 hereof, shall be deemed to have been made by bylaw of the M.D. and such person is to maintain a record of all such locations, which shall be open to public inspection during normal business hours.
- 6) No person shall make or place an obstruction of any kind in, upon or above the Corridor or place any building or structure of any nature in a manner that encroaches upon any portion of the Corridor unless permission has been granted by the Chief Administrative Officer and upon such terms and conditions as he deems necessary.
- 7) Every person who fails to obtain permission or comply with the conditions attached thereto shall be guilty of an offence and shall, in addition to any other penalty, cause the removal of the obstruction or encroachment within twenty-four (24) hours after being notified to do so by the Chief Administrative Officer. After the expiration of the said twenty-four (24) hours, the Chief Administrative Officer may cause the removal of the obstruction or encroachment and such removal shall be at the expense of the person causing, placing or permitting the obstruction or encroachment of the Railway Right-of-Way.
- 8) Where an obstruction or encroachment of any kind exists in, upon, or above any Railway Right-of-Way and, in the opinion of the Chief Administrative Officer it creates an unsafe condition, the Chief

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Administrative Officer shall be entitled to take such measures as are required for the protection of life or property.

- 9) No person, shall discharge any weapon on or over the Corridor.
- 10) Off Highway Vehicles are permitted to be operated on the Corridor provided they comply with the following rules of the road:
 - a) Registered in accordance with the Traffic Safety Act, RSA 2000, C.T-6
 - b) Insured, including liability insurance, in accordance with the Traffic Safety Act RSA 2000, C.T-6
 - c) Operated with consideration for the other users of the Corridor
 - d) Operated in such a manner so as to only cause minimal disturbance to persons residing adjacent to the Corridor
 - e) Operated in such a manner so as not to disturb, harass, injure or kill any livestock located adjacent to the Corridor
 - f) Operated at a speed, that considering the circumstances, is reasonable
 - g) Operated in a manner, that considering the circumstances, is not careless
 - h) Yielding the Right of Way to other users of the Corridor, who are not operating Off Highway Vehicles
 - i) Moving to the right side of the Corridor when encountering approaching Off Highway Vehicles
 - j) When crossing a Highway that intersects with the Corridor, following the rules laid out in the Traffic Safety Act, RSA 2000, C.T-6, Section 120(3)
 - k) Park in a manner so as not to obstruct the Corridor or its access points or intersections with any Highway, and not inconvenience or prevent the use of the Corridor by any other persons.
 - l) Follow all aspects relating to Off Highway vehicle use in accordance with the Traffic Safety Act, RSA 2000, C.T-6 and its regulations.
- 11) No person shall place, permit to be placed, or throw any substance, or thing of any kind, on the Railway Right-of-Way or property located adjacent to the Railway Right-of-Way.
- 12) No person shall climb, deface, or interfere with any structure, trees, protection system, or utility located on or adjacent to the Railway Right-of-Way.
- 13) No person shall willfully remove, throw down, deface, alter, damage or destroy a Usage Control Device, placed, marked or erected on, or adjacent to, the Railway Right-of-Way

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- 14) No person shall conduct himself or otherwise position himself on the Railway Right-of-Way in such a manner as to obstruct or inconvenience any other user of the Railway Right-of-Way.

SECTION 4: ENFORCEMENT

- 1) Any Peace Officer is hereby authorized to remove or cause to be removed any Motor Vehicle or Trailer parked in contravention of this Bylaw.
- 2) Any such Motor Vehicle or Trailer may be removed to a place designated by the Peace Officer where it will remain impounded until claimed by the owner thereof or his authorized agent.
- 3) The Towing away of the Motor Vehicle or trailer shall be in accordance with the Towing and Impound Laws contained in the Traffic Safety Act, RSA 2000, C.T-6.
- 4) In the event that an owner of a Motor Vehicle or Trailer does not claim such Motor Vehicle or Trailer, the storage and removal charges may be collected by the Tow Company pursuant to the provisions of the Traffic Safety Act, RSA 2000, C.T-6.

SECTION 5: EXCEPTIONS

- 1) Where, considering the circumstance, it is reasonable and safe, the following groups may operate motor vehicles on the corridor when required to do so:
 - a) Emergency Motor Vehicles and Off Highway Vehicles including, ambulance services, fire department or vehicles being operated by on duty Peace Officers
 - b) Motor Vehicles and Off Highway Vehicles used in conjunction with the servicing of public utilities including telephone systems, electric systems, natural gas systems and Cablevision systems.
 - c) Municipal and other government public works Motor Vehicles and Off Highway Vehicles.
 - d) Towing service Motor Vehicles.
 - e) Owners of land adjacent to the Corridor to whom a permit has been issued by the County and/or North East Muni-Corr Ltd.
 - f) Any other individual to whom a permit has been issued by the County and/or North East Muni-Corr Ltd.

SECTION 6: PERMITS

- 1) To obtain a permit pursuant to Sub-Sections 5 (e) and (f) of this Bylaw, an application must be made to Muni-Corr.
- 2) Muni-Corr may refuse to grant the permit with such terms and conditions, as he deems necessary.

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- 3) Muni-Corr may grant the permit for a specified date or may allow a permit of indefinite duration.
- 4) Muni-Corr may grant a permit for a Special Event for a specified date or may allow a permit of indefinite duration.
- 5) Any applicant requesting a permit under subsection (a) hereof shall make an application in writing to Muni-Corr providing the following information:
 - (i) The description and registration information for the Vehicle or Trailer to be parked or operated on the Right-of-Way.
 - (ii) The location of the Railway Right-of-Way the applicant wishes to access.
 - (iii) The date on which the applicant proposes to access the Right-of-Way the applicant is requesting a permit of indefinite duration.
 - (iv) The purpose for which access to the Right-of-Way is requested.
 - (v) Such other information as may be required.
- 6) Coincident with issuance of the permit, the applicant shall enter into an agreement to indemnify the County and North East Muni-Corr Ltd. for any and all damages caused to the Corridor or any works made or done over, upon or under the same, as a result of the use of the Corridor pursuant to a permit.
- 7) Muni-Corr may in writing alter, suspend or revoke a permit whenever it is determined that:
 - (i) The permit was issued in error.
 - (ii) The permit was issued based on incorrect information supplied.
 - (iii) The area indicated on the permit is required by the County for other purposes.
 - (iv) The permit is in violation of any County bylaw or resolution.
- 8) Upon request by an applicant or permit holder and when it is determined by Muni-Corr that extenuating circumstances exist, Muni-Corr is hereby authorized to waive or alter any term of an agreement or permit required by this Bylaw.

SECTION 7: PENALTIES

- 1) Except as otherwise provided herein, every person who contravenes any provisions of this Bylaw is guilty of an offence, and shall be liable on Summary Conviction to a fine as set out in the County of St. Paul No. 19's Fee Schedule Bylaw.
- 2) An offence ticket shall be deemed to be sufficiently served:
 - (i) If served personally on the accused.

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- (ii) If mailed, by ordinary mail, to the address of the registered owner of the Motor Vehicle, Off Highway Vehicle or Trailer concerned, or to the person concerned.
- (iii) If attached to or left securely and visible upon the Motor Vehicle, Off Highway Vehicle or Trailer in respect of which the offence is alleged to have been committed.

SECTION 8: TRANSITION AND REPEALS

- 1. All Usage Control Devices which are in place on the effective date of this Bylaw shall be deemed to be valid Usage Control Devices for the purposes of this bylaw until removed.
- 2. Let Bylaw 1484 known as the “Corridor Regulation Bylaw” be hereby repealed.

This Bylaw comes into effect on the date of final passing.

Read a first time in Council this 16th of July, 2013.

Read a second time in Council this 16th day of July, 2013

Read a third time in Council this 16th day of July, 2013

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.7. BYLAW NO. 2013-26 - UNSIGHTLY CONDITIONS BYLAW

#20130627014

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

Bylaw 2013-26 is being presented to Council to approve provisions for the management of unsightly properties in the County. This bylaw was brought before the Policy Committee on July 4, 2013.

Section 187 of the M.G.A. states that all bylaws must have three distinct and separate readings.

Recommendation

Motion to give first reading to Bylaw 2013-26, which is a bylaw for the regulation of unsightly properties within the County of St. Paul No. 19.

Motion to give second reading to Bylaw 2013-26.

Motion to present Bylaw 2013-26 at this meeting for third reading.

Motion to give third reading to Bylaw 2013-26.

Additional Information

Originated By : KAttanasio

COUNTY OF ST. PAUL NO. 19
BYLAW NO. 2013-26

UNSIGHTLY CONDITIONS BYLAW

A Bylaw of the County of St. Paul in the Province of Alberta to provide for the control of unsightly conditions on properties within the County of St. Paul.

WHEREAS, under the provisions of the *Municipal Government Act*, RSA 2000, Chapter M-26, the Council of the County of St. Paul No. 19 may pass Bylaws respecting the health and safety of the community and for controlling dangerous and unsightly properties;

AND WHEREAS under the provisions of the *Municipal Government Act*, the Council of the County of St. Paul No. 19 may pass Bylaws and may make provisions that it deems necessary to carry out the purposes of the Bylaw;

AND WHEREAS the Council of the County of St. Paul No. 19 deems it desirable and necessary to promote the maintenance of properties, within the corporate limits of the County of St. Paul No. 19;

NOW THEREFORE, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled enacts as follows:

1. SHORT TITLE

1.1 This Bylaw may be cited as the “Unsightly Conditions Bylaw.”

2. DEFINITIONS

2.1 “Adjacent” means land that is contiguous to the land that is subject of an unsightly condition complaint and includes land or a portion of land that would be contiguous if not for a public road, railway, river, or stream.

2.2 “Building Material” means all construction and demolition material accumulated on a premises while storing, constructing, altering, repairing, or demolishing any structure and includes, but is not limited to, earth, vegetation, or rock displaced during such storing, construction, alteration or repair.

2.3 “Bylaw Enforcement Officer” means

- a) Any member of the Royal Canadian Mounted Police
- b) Any Community Peace Officer
- c) The Chief Administrative Officer of the County of St. Paul No. 19 or any person designated by the Chief Administrative Officer to enter and inspect property in accordance with the provisions of this Bylaw.

2.4 “Council” means the Municipal Council of the County of St. Paul No. 19.

2.5 “Detrimental to the Surrounding Area” means causing the decline of market value to the surrounding area.

2.6 “Dismantled Vehicle” means a motor vehicle or trailer that has become dilapidated or disassembled which may include but is not limited to flat tires, missing tires and rims, fenders, doors, windows, hoods, trunks, and boxes.

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- 2.7 “Emergency” shall mean any situation in which there is imminent danger to the general public or a potential danger to the property or surrounding properties.”
- 2.8 “Garbage” means any rubbish, refuse, papers, packages, containers, bottles, cans, manure, animal or human excrement or sewage or the whole or a part of an animal carcass, dirt, soil, gravel, rocks, sod, petroleum products, hazardous materials, disassembled equipment or machinery, broken household furnishings or appliances, boxes, cartons, discarded fabrics, any material composed of organic matter which is or may become decomposed, including the by-products from the preparation, consumption or storage of food.
- 2.9 “Hamlet” refers to all lands located in Hamlets in the County of St. Paul No. 19 and includes Ashmont, Heinsburg, Lafond, Lindbergh, Lottie Lake, Mallaig, Riverview, St. Edouard, St. Lina, and St. Vincent.
- 2.10 “Multi-Lot Subdivision” means a subdivision where a lot has been divided into two or more parcels of land or contains two or more dwellings.
- 2.11 “Property Owner” means:
- a) a person who is registered under the Land Titles Act as the owner of the property,
 - b) the person who is recorded as the owner of the property on the assessment roll of the County of St. Paul No. 19,
 - c) a person who has purchased or otherwise acquired any interest in the property, whether he has purchased or otherwise acquired any interest in the property directly from the owner or from another purchaser, and has not become the registered owner thereof,
 - d) a person holding himself out as the person having the powers and authority of ownership or who for the time being exercises the powers and authority of ownership,
 - e) a person controlling the property under construction, or
 - f) a person who is the occupant of the property under a lease, license or permit.
- 2.12 “Property” includes any lands, buildings, or premises within the corporate boundaries of the County of St. Paul No. 19;
- 2.13 "Right of Access" means the right of a Bylaw Enforcement Officer to enter property to inspect the property to determine whether to issue a Clean Up Order, or to allow work forces access to the property for the purposes of enforcing a Notice to Maintain Property;
- 2.14 “State of Disrepair” means
- a) The significant deterioration of buildings, structures, or improvements, or portions of buildings, structures, or improvements;
 - b) Broken or missing windows, siding, shingles, shutters, eaves, or other building material;
 - c) Significant fading, chipping, or peeling of painted areas of buildings, structures or improvements on property

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- 2.15 “Unsightly Conditions” shall mean any structure or property located within the County of St. Paul No. 19 that in the opinion of the Bylaw Enforcement Officer, is unsightly to such an extent as to detrimentally affect the amenities, use, value or enjoyment of the surrounding lands in reasonable proximity to the unsightly conditions, or is otherwise detrimental to the surrounding area or in an unsightly condition as defined in the *Municipal Government Act*. Unsightly Conditions include, but are not limited to, all conditions described in Section 4 of this Bylaw.

3. GENERAL

- 3.1 The property owner of any property, is ultimately responsible for all activities on the property which may constitute prohibition of this bylaw.
- 3.2 Nothing in this Bylaw relieves a person from complying with any Federal or Provincial law or regulation, other bylaw or any requirements of any lawful permit.

4. UNSIGHTLY CONDITIONS

- 4.1 Unsightly conditions, for the purpose of this Bylaw, is any condition on or around a Property that is untidy, unsightly, offensive, and dangerous to health and safety of any person, or has or may have a detrimental effect upon any person or other property in the neighbourhood, or which interferes with the use and enjoyment of other adjacent property, neighbourhood, or which interferes with the use and enjoyment of another adjacent property;
- 4.2 The following set of standards by which grass and weeds must be kept:
- a) Uncut grass or weeds on any parcel of land shall be maintained at a height not to exceed fifteen centimeters (six inches) in length;
 - b) Property owners are required to maintain the front, rear, or side portions or boulevards adjacent to their Property;
- 4.3 No property owner shall cause or allow any building, and/or structure, or fence to become unsightly or in a condition where its appearance and/or condition is a safety hazard or is detrimental to the surrounding area;
- 4.4 No property owner shall allow the growth of trees or shrubs to interfere or endanger visibility to street signage, sidewalks, or roadway clearances;
- 4.5 No property owner shall permit the accumulation of piles of dirt, stone, garden waste, old implements, disassembled or broken vehicles, scrap iron, lumber, glass, furniture, appliances, food containers, waste paper or cardboard on their property;
- 4.6 No property owner shall dump or cause to be dumped any rubbish, garbage, waste, petroleum products (either liquid or solid), or dispose of any material in an area within the County of St. Paul No. 19 except at locations specifically designated by the Chief Administrative Officer.
- 4.7 No property owner shall post or exhibit unauthorized signs, posters, billboards, graffiti, obscene or offensive symbols, words, pictures or art;

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- 4.8 Property Owners must prevent the occurrence of, or promptly remedy, any Unsightly Conditions.

5. DANGEROUS BUILDINGS AND STRUCTURE

- 5.1 The Property Owner(s) of properties in the County of St. Paul No. 19, shall ensure that any building(s) or attached feature(s) in a state of disrepair shall be demolished and removed from the property.
- 5.2 If any building(s) are in a state of disrepair, they shall be restored to a useable and safe condition in accordance with the *Safety Codes Act* and with the required demolition or building permits.
- 5.3 No property owner shall cause or allow his or her property to be a danger to public safety through the presence of excavations, structures, materials or any other hazard or condition posing a risk to public safety.
- 5.4 Property Owners violating this Bylaw will be delivered a cleanup notice providing the Owner with no less than fourteen (14) days and no more than thirty (30) days to comply. If a cleanup notice under this section of the Bylaw is not complied with, the Bylaw Enforcement Officer shall have the right to direct any person to do the work required to by the Notice to Maintain Property. The cost of doing the work required, plus an administration fee as per the Fee Schedule Bylaw, may be recovered from the property owner as debt due to the County of St. Paul or such costs may be charged against the property taxes due and owing, pursuant to the *Municipal Government Act*, R.S.A. 2000, M-26, Section 553.

6. INSPECTION AND DIRECTION

- 6.1 Any Bylaw Enforcement Officer may enter any public or private property to conduct an inspection within the County and may inspect for unsightly conditions.
- 6.2 After inspection, the Bylaw Enforcement Officer may issue a Notice to Maintain Property, which shall specify a deadline for compliance and shall outline specific instructions to remedy the unsightly conditions.
- 6.3 Each Notice shall:
- a) describe the property by name, if any, and the municipal address or legal description or a plan showing the location of the property;
 - b) state that the property contravenes the provisions of this By-law;
 - c) give reasonable particulars of the extent of the clean up, removal, clearing or other actions required to be made;
 - d) state the time within which the clean up, removal, clearing or other action is to be completed;
 - e) state that if the required actions are not done within the time specified, the County may carry out the actions required and charge the cost thereof against the person to whom the Notice is directed and if such person does not pay the costs, the costs shall be charged against the property concerned as taxes due and owing in respect of that property, and recovered as such; and

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- f) state that an appeal lies from the issuance of this Notice to Council if an appeal is lodged in writing within fourteen (14) days of the date of issuance of the Notice.

6.4 The County must serve the Notice to Maintain Property by:

- a) Delivering it personally to the person who is to be served, or
- b) Mailing the Notice to the person to be served by registered mail to the last known post office address of the person to be served, and service shall be deemed to be effected at the time the copy is delivered by an official of the Post Office to the person to be served; or
- c) Where the property is not occupied, by mailing the notice by registered mail to the mailing address noted on the County's tax roll for that property, and service shall be deemed to be effected at the time the copy is delivered by an official of the Post Office to the person to be served; or
- d) As directed by the Courts.

6.5 The Bylaw Enforcement Officer may extend the time for doing anything which is required to be done by the terms of the Order.

6.6 Where a Notice to Maintain Property is issued pursuant to Section 6.2, such a Notice may be appealed within fourteen (14) days to Council.

6.7 Where a Notice to Maintain Property is appealed pursuant to subsection 6.6, the Notice is stayed pending a decision by Council on the appeal.

6.8 A decision by Council shall be considered final.

6.9 Council may confirm, vary, or revoke the Notice to Maintain Property or may substitute its decision in place of the Notice to Maintain Property which was issued. Council may extend the time within which anything required to be done by the Notice to Maintain Property is to be performed.

6.10 Council may direct anything to be executed that a Bylaw Enforcement Officer can direct to be executed either in addition to or in substitution for the direction in the Notice appealed from.

7. PENALTIES

7.1 If the property owner has not complied with the Notice to Maintain Property by the specified deadline, the Bylaw Enforcement Officer may direct any work to be done to remedy the unsightly conditions, including the disposition of any materials, and will charge the owner, for all the costs associated with maintaining the property.

7.2 If the owner fails to pay for the work done under Section 7.1, the County shall charge the cost against the land as taxes due and recover the cost as taxes.

7.3 The cost of the work done, as stated under 7.1, is charged in addition to an Administration Fee as set out in the Fee Schedule Bylaw.

7.4 The County or any Bylaw Enforcement Officer who inspects any property under this Bylaw, or any person who performs any work on behalf of the County to remedy the unsightly conditions is not liable for any damages caused by the inspection, the work, or disposition of any material in order

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to complete the work set out in the Notice to Maintain Property.

- 7.5 The conviction of a Property Owner(s) under the provisions of this Bylaw does not operate as a bar to further prosecution for the continued neglect or failure on the part of the person to comply with the provisions of this Bylaw, or conditions, order or permits, issued in accordance with this Bylaw

8. **EXEMPTIONS**

- 8.1 The County of St. Paul values and recognizes the contribution of the agricultural sector to regional growth and vitality. Thus, the County wishes to proceed working cooperatively with agriculturists to limit regulation whenever possible. Generally, the intent of this Bylaw is to control unsightly properties in hamlets, lake subdivisions and multi-lot subdivisions.

9. **SEVERABILITY**

- 9.1 Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this bylaw shall remain valid and enforceable.

10. **EFFECTIVE DATE**

- 10.1 This Bylaw shall come into full force and effect upon the final passing thereof.

Read a first time in Council this 16th day of July, A.D. 2013.

Read a second time in Council this 16th day of July, A.D. 2013.

Read a third time in Council this 16th day of July, A.D. 2013.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.8. BYLAW NO. 2013-27 - CEMETERIES BYLAW

#20130627010

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Executive Summary

Bylaw No. 2013-27 is being presented to Council to approve provisions for the management of cemeteries in the County and align this Bylaw with the County's Fee Schedule Bylaw. This Bylaw was brought before the Policy Committee on July 4, 2013.

Section 187 of the M.G.A. states that all Bylaws must have three distinct and separate readings.

Recommendation

Motion to give first reading to Bylaw 2013-27, which is a bylaw providing for the management of cemeteries in the County of St. Paul No. 19.

Motion to give second reading to Bylaw 2013-27.

Motion to present Bylaw 2013-27 at this meeting for third reading.

Motion to give third reading to Bylaw 2013-27.

Additional Information

Originated By : KAttanasio

COUNTY OF ST. PAUL NO. 19

BYLAW NO. 2013-27

A Bylaw of the County of St. Paul No. 19, in the Province of Alberta, to adopt a Cemetery Bylaw.

This Bylaw is to be cited as the “County of St. Paul No. 19 Cemetery Bylaw”. This bylaw only applies to cemeteries owned by the County of St. Paul No. 19.

In this bylaw, “County of St. Paul No. 19 Cemetery Committee” is made up of three council members, two employees, and one member at large.

The County of St. Paul No. 19 shall keep either copies or original burial permits, disinterment permits, and plot plans.

All information will be inputted in a database.

The minutes of Committee meetings shall be kept on file at the County office.

All records relating to plots, burials and disinterment shall be kept at the County office. Information will be inputted in the County’s database to be updated periodically.

1. CEMETERY COMMITTEE

A Board is hereby established and shall be known as the “County of St. Paul No. 19 Cemetery Committee”.

The “County of St. Paul No. 19 Cemetery Committee” will assume responsibility concerned with the management, planning and maintenance of only those cemeteries owned by the County of St. Paul No. 19.

The Board shall consist of three Councillors, two employees and one member at large.

Members of the Cemetery Committee shall be appointed annually to the Board, at the annual organizational meeting.

Members at large shall be appointed by resolution of Council.

2. DUTIES OF EXECUTIVE

The Chairman shall reside over meetings.

The Vice-Chairman shall, in the absence of the Chairman, preside over meetings.

The Secretary shall attend and take accurate minutes of all meetings, maintain and keep custody of these minutes, and make these minutes available for members prior to the next meeting.

The County Council and Administration, shall properly account for all funds, and by recommendation of the Cemetery Committee, make disbursements, as required for Cemetery purposes only. County Administration shall also review a Statement of Income and Expenses periodically when necessary.

3. MEETINGS

Cemetery Committee Meetings will be called when deemed necessary.

4. DUTIES, RIGHTS, AND POWERS

The Cemetery Committee shall control all matters within the Cemeteries that are concerned with maintaining the grounds in a neat and pleasing condition, and to that end is hereby authorized to regulate and control the Cemetery grounds as recommended by County Council.

The Cemetery Committee is hereby authorized to remove, or have removed, any weeds, grass, funeral designs or floral pieces, which may become wilted, or any other article or thing, which, in the opinion of the Cemetery Committee, is unsightly.

5. PLOTS

The cost of plots are listed in the County’s Fee Schedule Bylaw. All plots reserved prior to the County acquiring title will be honoured provided the requisite verification is in place.

Plans for burial purposes, including a record of all interments and disinterment will be kept at the County of St. Paul No. 19 office. Copies of all such plans shall be available for inspection free of charge at the County of St. Paul No. 19 office during regular business hours.

Plots shall not be resold; however, plots may be transferred from one family member to another family member. No transfer shall be valid unless it is duly registered with the County of St. Paul No. 19.

All burials, in cemeteries owned by the County of St. Paul No. 19, whether casket or urn (traditional or cremation), must first be reported to the County of St. Paul No. 19.

The County of St. Paul No. 19 shall allow double depth graves, with a minimum of three feet of coverage after second burial. Costing information can be found in the County’s Fee Schedule Bylaw. Two interments within one plot will only be allowed with double depth grave.

All plots must be prepaid to reserve and all prices include GST.

6. INTERMENTS AND DISINTERMENTS

No interment shall be permitted in the County owned cemeteries unless, and until a completed application for interment has been signed by the owner/family of the plot.

All interments within the County of St. Paul owned cemeteries, require a concrete grave liner (concrete box minimum standard) except those interments of caskets less than four (4) feet in length unless requested.

No grave for the burial of a deceased person shall be less than three (3) feet between the top of the casket and the surface of the ground.

No grave for the burial of cremated remains shall be less than eighteen (18) inches of coverage from the surface of the ground.

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All work being conducted in the immediate vicinity of a Plot shall be discontinued during a burial service at that Plot.

Disinterment of a body shall not take place until a permit for disinterment is issued by the Provincial Director of Vital Statistics and delivered to the County of St. Paul No. 19 office. After disinterment has taken place the plot stays in the family or the County of St. Paul No 19 will reimburse the family 85% of the market value of the plot, at Council's discretion.

The person requesting a disinterment shall give complete and precise instruction regarding the location of the grave. The County of St. Paul No. 19 shall not be responsible for any errors resulting from the lack of instruction.

7. MONUMENTS

The placement of Monuments shall comply with the following requirements.

- (a) Monuments must be constructed of granite, marble, bronze, or comparable material.
- (b) All Monuments shall be allowed in the cemeteries. All bases are not to exceed eighteen (18) inches.
- (c) No inscriptions shall be placed on any Monument, which is not in keeping with the dignity and decorum of the Cemetery.

Henceforth, grave covers are strictly prohibited, however notwithstanding this where a grave cover presently exists, the plot owner or a personal representative may have a matching cover installed.

No person shall erect upon a Plot or Lot any fence, railing, wall, border, hedge, coping, or the like and where any of the same have been previously erected around a Plot or Lot and have, by reason of age or neglect, become unsightly or objectionable.

The Cemetery Committee is to contact family members if a gravesite needs repairs.

Each owner of a Monument or other erection upon any Plot shall maintain it and assure it is in proper repair.

8. RESTRICTIONS

There shall be **NO** planting of flowers, trees, or shrubs on or near any graves.

The Cemetery Committee shall designate particular areas throughout the Cemetery where flowers, trees, and shrubs can be planted.

Those trees and shrubs planted prior to the County of St. Paul No. 19 taking ownership will be left where they are. If the trees need trimming or removing, the family will be contacted to either do the work or give permission to have it done.

9. MAINTENANCE

The County of St. Paul No. 19 and/or the Cemetery Committee shall see to the maintenance of the Cemetery grounds throughout the summer growing season (mowing, trimming, etc.).

Bylaw No. 2013-27
Page 4

All refuse must be bagged (twigs and sticks tied in bundles) and placed in the refuse containers located within the designated area. The County of St. Paul will be responsible for the collection and disposal of this refuse.

10. VEHICLES IN THE CEMETERY

No person shall drive any vehicle through the Cemetery at a speed exceeding fifteen (15) km and then may only drive a vehicle upon the roadway provided for that purpose.

No person shall ride an all terrain vehicle, snowmobile, or horse in the Cemetery unless they are part of a funeral procession.

The owner of any moving vehicle shall be responsible for any damage done by such vehicle within the boundaries of the Cemetery.

No person shall enter the Cemetery carrying firearms unless such person is participating in a military funeral.

11. FUNDS

All donations, memorials or monies received for the Cemetery are to be used only for the purposes of the Cemetery. A tax deductible receipt will be issued by the County of St. Paul No. 19 for any donations of \$25.00 and up.

These funds will be disbursed at the discretion of County Council, as recommended by the Cemetery Committee.

12. OFFENCES

Any person who acts contrary to Section 10 of this bylaw, or who damages or causes damages to a cemetery, a cemetery grounds, or any monument, headstone, fence or sign within or on a cemetery commits an offence hereunder and shall be liable to a fine as set out in the Fee Schedule Bylaw.

13. SEVERABILITY

This Bylaw shall come into force on the date of final passing. Should a section or part of this Bylaw be found to be improperly enacted or *ultra virus*, for any reasons, then such section or part shall be regarded as being severable from the Bylaw and Bylaw remaining after such severance shall be effective and enforceable.

14. REPEAL

Bylaw No. 1445 dated the 14th of April, 2005 is hereby repealed.

Read a first time in Council this 16th of July, 2013.

Read a second time in Council this 16th day of July, 2013

Read a third time in Council this 16th day of July, 2013

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.9. IPAC CONFERENCE - MONTREAL - AUGUST 18-21

#20130627017

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The Institute of Public Administration of Canada is scheduled to host its annual conference in Montreal from August 18-21. We are looking for approval to send Kyle Attanasio to attend.

This year's conference has a special emphasis on new administrators. Questions of change, adaptation and innovation are issues that have long been debated in organizations, both public and private. The Conference will explore why, in what areas and in what ways governments must reinvent themselves, and then will identify the conditions necessary for such reinvention.

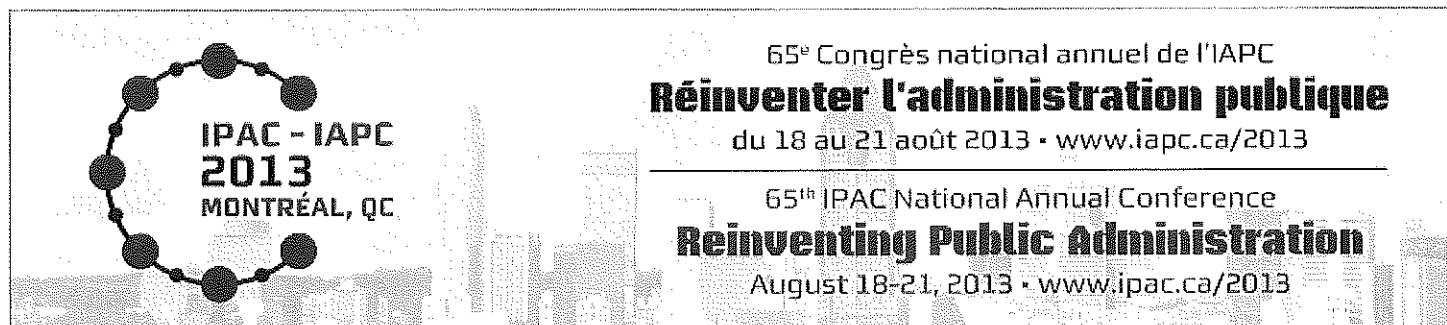
A significant part of the Municipal Intern Program is Professional Development. Interns are encouraged to budget and make decisions regarding the courses or conferences that they feel will benefit their understanding of local government administration. Kyle has been given the amount set aside in the Work Plan which the County was approved for the Intern Program. He has provided the Professional Development portion of the budget as an attachment to this agenda item to show his supervisor and County Council how he plans to spend these dollars this year. I am confident that he has researched the various conferences out there for local government and agree that this conference will provide him greater insight to the administration of local government - and the relationships between local, provincial, and federal governments.

Recommendation

That Kyle Attanasio be approved to attend the IPAC Conference in Montreal on August 18-21.

Additional Information

Originated By : SKitz



[Highlights](#)

[Program](#)

[Register Now](#)

[Speakers](#)

[Adjudicated Papers](#)

[Awards](#)

[New Professionals](#)

[Sponsors](#)

[Travel & Hotel](#)

65th IPAC National Annual Conference: Reinventing Public Administration

**Centre Sheraton Hotel, 1201 René-Lévesque West, Montreal, QC
August 18-21, 2013**

Program

Conference theme "Reinventing Public Administration" is to be explored via three sub-themes and a program offering keynote addresses, interactive panels and professional development workshops.

The sub-themes are:

1. Reinventing public administration through relationships with citizens and elected officials
2. Reinventing public administration through intergovernmental relations
3. Reinventing public administration from the inside
4. Reinventing public administration through lessons learned from the past and from others

Please note: Program is in development and details are subject to change



IPAC Official Conference Airline
Delegates save 15%

Sunday, August 18, 2013

1:00 pm to 6:00 pm	Conference Registration
9:00 am to 12:00 pm	International Forum: Transparency and Accountability in Canada and Around the Globe
3:45 pm to 4:30 pm	IPAC Annual General Meeting
6:00 pm to 9:00 pm	Welcome Reception (Musée des Beaux-Arts de Montréal)

Monday, August 19, 2013

7:00 am to 5:00 pm	Registration
7:00 am to 8:15 am	Continental Breakfast
8:15 am to 9:00 am	Opening Ceremony and Remarks George Ross, President of IPAC Jean-François Lisée, Honorary Chair of the 65th IPAC Annual Conference, Minister of International Relations, La Francophonie and External Trade

9:00 am to 10:00 am	Reinventing public administration through relationships with citizens and elected officials Keynote: Jean St-Gelais, Secretary General and Clerk of the Executive Council
10:00 am to 10:30 am	Health Break
10:30 am to 11:30 am	Keynote: How to Rebuild Trust Between Elected Officials, Citizens and Public Managers? Panelists Jean-Guy Finn, former Secretary to Cabinet and Clerk of the Executive Council of the Government of New Brunswick Raymonde Saint-Germain, Public Protector, The Ombudsman Louis J. Duhamel, Partner, Deloitte, Quebec
12:15 pm to 2:00 pm	Lunch and Galimberti Memorial Lecture Speaker: Michèle Thibodeau-DeGuire, Chair, Board of Directors, Corporation Polytechnique
2:15 pm to 2:55 pm	Innovative Management Awards
2:55 pm to 3:30 pm	Presentation by IBM
3:30 pm to 3:45 pm	Health Break
3:45 pm to 5:00 pm	Concurrent Round Tables <ol style="list-style-type: none"> Comparative Canada-EU Social Policy Governance Helping Large Public IT Projects Succeed: Experiences from KPMG (U.S.) Éric Applewhite, Director Advisory KPMG N.Y. Guillaume Lechasseur, Senior Associate KPMG N.Y. Moderator : Maurice Couture, Department of Political Sciences, UQAM City of Quebec, Supporting Fact Based Decision Making Sylvain Boule, Director of Management Accounting, City of Quebec Luc Ladouceur, Customer Account Executive, Loyalty - Public Sector SAS Canada For the last 2 years the City of Quebec has been driving fact based decision making in support of financial and business strategies. This required reinventing the information that management had available to drive decisions. Using Activity Based Management concepts and methodologies, the City of Quebec managed to empower decision makers with the facts they needed to drive more informed decision. No one said it was going to be easy... come and learn about the challenges that had to be overcome and the successes to date. Provincial Dan Florizone, Deputy Minister, Ministry of Health, Saskatchewan (invited) Debra Woodgate, Deputy Minister, Commissioner of the Manitoba Public Service Commission (invited) Representative, Commission de la fonction publique du Québec (invited) Reinventing Government by Asserting Control (Adjudicated Papers) Rajeev Venugopal/ Greg Lutes, New Brunswick's Smart Regulations Jordan Taft, Whither the PBO. A Review and Comparaison of the Office of the PBO and the Office of the Auditor General Luc Godbout/Yves Trudel, Réforme des régimes publics de retraite : la pertinence des processus d'ajustement automatique Moderator: Nancy Croll, Directrice administrative, Ressources humaines du secteur de la Couronne, Crown Investments Corporation, gouvernement de la Saskatchewan
6:00 pm	Evening is free

Tuesday, August 20, 2013

Appendix 1 for 7.9.: IPAC Conference Agenda

7:00 am to 4:30 pm	Registration
7:00 am to 8:45 am	Continental Breakfast - New Professionals
9:00 am to 9:30 pm	Keynote: Alexandre Cloutier, Minister responsible for Canadian Intergovernmental Affairs, the Canadian Francophonie and Sovereignist Governance
9:30 am to 9:45 pm	Break
9:45 am to 10:45 am	Plenary Guy McKenzie, Deputy Minister of the Economic Development Agency of Canada for the Regions of Quebec Paul Whittaker, Deputy Minister, Municipal Affairs, Alberta Massimo Iezzoni, General Director, Communauté métropolitaine de Montréal
10:45 am to 11:00 am	Health Break
11:00 am to 12:15 pm	Concurrent Round Tables <ol style="list-style-type: none"> 1. Aboriginal Gerald Cunningham, Chair of East Prairie Métis Settlement Council (invited) Grand Chief Konrad H. Sioui, Huron Wendat Nation, Wendake, Quebec (invited) Peter Dinsdale, Acting Chief Executive Officer, Assembly of First Nations Facilitator: tbc 2. Putting the Wind into the Sails of Public Administration: Culture transformation that engages the public service to move forward Can culture transformation make a real impact on public administration? Culture -- the values, norms, unconscious messages and subtle behaviours of leaders and employees -- can significantly hinder performance or enable an organization to succeed to new levels. In this interactive session, Mathé Grenier and Gerardo Delli Quadri will explore the drivers of culture transformation in the public sector and provide practical solutions to engage the public service to move forward. 3. Aid on Demand: A Canadian Success Story in International Development Canadian International Development Agency's Deployment for Democratic Development (DDD) program has initiated eighty-five projects to date in thirty-five countries around the world. IPAC has published a book chronicling this successful and unique approach to international development. The book's author and three DDD advisers will explore with you this under-the-radar success story. Maria Barrados, former President of the Public Service Commission of Canada Mary Gusella, former federal Deputy Minister Pierre Martineau, former federal public servant Moderator: Gordon Evans, International Consultant 4. Reinventing Government in a Digital, Information Age (Adjudicated Papers) Julie Stratton/Monalie Varia, Creating a Culture of Numeracy: Administrative and Organizational Requirements for Better Use of Data for Decision-Making; Amanda Clarke, Digital Government-Citizen Information Networks: Adaptations and Resistance in the Welfare Policy Sectors of Canada and United Kingdom Ian D. Clark/Leslie A. Pal, Where the Streets Have No Names: Mapping the Discipline of Public Management Moderator: Nancy Croll, Executive Director, Crown Sector HR, Crown Investments Corporation, Saskatchewan
12:15 pm to 2:00 pm	Luncheon and Keynote Keynote: Wayne Wouters, Clerk to the Privy Council and Secretary to the Cabinet, Government of Canada Pierre De Celles Award Ceremony by Mr. Laurent Blanchard, Mayor, City of Montréal (invited)
2:00 pm to 2:45 pm	Reinventing Public Administration from Inside New public management (NPM) must be revisited in terms of what it has given to various players in the realms of politics and public administration, and to citizens more broadly. How to characterize the post NPM era? We will address the issues of gender, representation, consultation and

Appendix 1 for 7.9.: IPAC Conference Agenda

communication, as well as the contributions and limitations of technology in service delivery.

Keynote: Kevin Page, former Parliamentary Budget Officer

2:45 pm to 3:15 pm

Health Break

3:15 pm to 4:00 pm

Plenary sponsored by Open Text

4:15 pm to 5:30 pm

Concurrent Round Tables

1. Municipal

Karen Leibovici, president, Canadian Federation of Municipalities, Councillor, City of Edmonton, Alberta (invited)
 Danièle Roy Marinelli, Mayor of the city of Lévis, Vice-president, Union des municipalités du Québec (invited)
 Facilitator : Michael Meritt, Assistant Deputy Minister, Alberta Municipal Affairs

2. Federal: Building the Public Service of the Future Together

In his 20th Annual Report to the Prime Minister on the Public Service of Canada, the Clerk of the Privy Council talked about the need for "a clear and shared vision of what Canada's Public Service should become in the decades ahead."

Senior leaders have developed a vision to meet the demands of the future. It is a vision of a revitalized and world-class Public Service with a capable, confident and high-performing workforce that works collaboratively with citizens and stakeholders, equipped with the power of new technologies and who strives to seek innovative whole-of-government opportunities for improved efficiency and effectiveness. And it will be agile and able to anticipate and respond to the evolving needs of Canadians and the Government.

In the months ahead, departments and agencies will engage their employees in a dialogue on what the vision means for their respective areas of responsibility and what key areas of change are required.

Andrew Treusch, Commissioner of Revenue and Chief Executive Officer, Canada Revenue Agency
 Louise Levonian, Associate Deputy Minister of Finance, Department of Finance Canada
 Dr. Evert A. Lindquist, Director of the School of Public Administration, University of Victoria
Moderator : Jacques Bourgault, Associate Professor at UQAM / ÉNAP, Consultant for COFAP Inc.

3. Culture –

Simon Brault, Director General, National School of Theatre; President, Foundation Culture Montreal; Vice-President, Canada Council for the Arts.
 Moderator : Michel Saint-Denis

4. Reinventing Government at the Local and Community Level (Adjudicated Papers)

Zena Seldon/Afiz Rahman, Decision Making in Towns and Municipalities : Does Municipal Size or Regional Location Matter

Dr Hendrick Labuschagne, Local Government Institutions in South Africa

Ele Pawelski, Identifying Elements of a Sustainable Ontario Government – Non-Profit Sector Relationship

Kate Graham/Dr Cobhan, Did the Common Sense Revolution Reduce the Size of Municipal Government of Ontario

Moderator : Ken Armour, The Research Universities' Council of BC, Victoria, BC

6:00 pm to 7:30 pm

President's Cocktail

7:30 pm to 12:00 am

Social Evening

Appendix 1 for 7.9.: IPAC Conference Agenda

Wednesday, August 21, 2013

7:00 am to 8:30 am	Continental Breakfast
8:20 am to 8:30 am	2014 Conference Preview from Edmonton
8:30 am to 9:30 am	<p>Plenary: Reinventing public administration through lessons learned from the past and from the others</p> <p>Why do so many reforms disappoint or fail, while others mark an entire generation? We seek to understand and identify the factors responsible for this, with case studies drawn from here and elsewhere.</p> <p>Facilitator : Kathy Brock, Professor, Queen's University</p> <p>Rolet Loretan, Director General, International Institute of Administrative Sciences</p> <p>Louis Bernard, Former Chief of Staff to Premier René Lévesque and former Secretary General of the Executive Council</p> <p>Maria Barrados, Former President, Public Service Commission of Canada</p>
9:30 am to 10:00 am	<p>Plenary</p> <p>Joe Eshun, Global Public Sector Priority Markets Leader and National Industry Leader, East Africa, Deloitte</p>
10:00 am to 10:15 am	Health Break
10:15 am to 11:15 am	<p>Arm Chair Discussion</p> <p>James Cherry, President and Chief Executive Officer, Aéroports de Montréal</p> <p>Pierre Pettigrew, former member of Parliament for Papineau and former Minister of Foreign Affairs, Government of Canada</p> <p>Jacques Bourgault, Associate Professor at l'UQAM / ÉNAP, Consultant for COFAP Inc.</p>
11:15 am to 11:45 am	<p>Special Presentation: L'Encyclopédie du patrimoine politique du Québec (EPPOQ) (Encyclopedia of Quebec's Political Heritage)</p> <p>Marcel Masse, President of EPPOQ, Project Creator</p> <p>James I. Gow, Professor Emeritus, University of Montreal</p> <p>Michel Sarra-Bournet, CEO of EPPOQ</p>
11:45 am	<p>Wrap up and Conclusion: Tom Balfour, President, Institute of Public Administration of Canada – Montreal Chapter</p> <p>A Word from Outgoing and Incoming IPAC Presidents</p>

Please note: Program is in development and details are subject to change.



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Municipal Intern Budget

Total Budget	\$12,500.00						
PD Courses/Workshops	Amount	Total Mileage	Rate	For:	# of nights or km		Total
University Course (NACLAA Level 1) x2	\$1,418.00						\$1,418.00
Bashaw (Regional Workshop)	\$195.00		\$195.00		1		\$195.00
Ministry Workshops							
Intern Orientation	\$-						
Hotels	\$-		\$-	for	0	night(s)	
Food			\$45.00		3		\$135.00
Intern Executive Week (November)							
Hotels			\$-				
Food			\$45.00	for	5		\$225.00
Intern Wrap-Up and Transition (March)							
Hotels							
Food			\$45.00	for	3		\$135.00
Conferences:							
SLGM Mountain Refresher							
Food			\$45.00	for	3		\$135.00
Conference Fees							
ARPA Conference (Lake Louise, AB) October							
Mileage			\$0.52		\$1,330.00		\$691.60
Hotel	\$585.00						\$585.00
Food			\$45.00	for	3		\$135.00
Fees	\$450.00						\$450.00
LGAA Conference (Red Deer) (March)							
Mileage			\$0.52		690		\$358.80
Hotel	\$585.00						\$585.00
Food			\$45.00		3		\$135.00
Conference Fees	\$420.00						\$420.00
ARMAA Conference (Lethbridge) (September)							
Mileage			\$0.52		490		\$254.80
Hotel	\$-						\$-
Food	\$-		\$45.00	for	3		\$135.00
Conference Fees	\$340.00						\$340.00
IPAC Conference (Montreal, QC) (August)							
Hotel			\$195.00	for	4		\$780.00
Flights	\$600.00						\$600.00

Appendix 2 for 7.9.: Intern Budget for Conferences

Mileage			\$ 0.52		350		\$ 182.00
Fees	\$ 895.00						\$ 895.00
Food			\$ 45.00		4		\$ 180.00
AAMDC (Edmonton) (November)							
Food			\$ 45.00	for	3		\$ 135.00
Fees	\$ 450.00						\$ 450.00
AAMDC (Edmonton) March							
Food			\$ 45.00		3		\$ 135.00
Fees	400						\$ 400.00
Alberta Municipal Clerks Association (April)							\$ -
Mileage			\$ 0.52		300		\$ 156.00
Hotel			\$ 195.00		2		\$ 390.00
Food			\$ 45.00	for	2		\$ 90.00
Conference Fees	\$ 150.00						\$ 150.00
ASB Tour- Bonnyville							
Fees	\$535						\$ 535.00
Mileage			0.52		390		\$ 202.80
Hotel							
Total Expenses				Total Expenses			\$ 11,614.00
Remaining Budget				Remaining Budget			\$ 886.00



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.10. ARPA CONFERENCE - OCTOBER 24-26

#20130711001

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The Alberta Recreation & Parks Association Conference is scheduled for October 24-26, 2013 in Lake Louise, AB. We are looking for approval for Kyle Attanasio to attend.

More information can be viewed on the ARPA website
<http://arpaonline.ca/events/2013-ifpra-congress/overview/>.

Please note that this conference was also included on his Professional Development budget.

Recommendation

That Kyle Attanasio be approved to attend the Alberta Recreation & Parks Association Conference in Lake Louise on October 24-26, 2013.

Additional Information

Originated By : KAttanasio



ARPA & IFPRA

CONFERENCE AND ENERGIZE WORKSHOP

WORLD
CONGRESS

LAKE LOUISE, AB

OCT. 24-26, 2013

www.ifpra2013.arpaonline.ca



IFPRA
2013



new horizons
learning together



Government
of Alberta

PROGRAM MATRIX

IFPRA new horizons
2013 learning together

Key	No Credits	1.0 CPLS Credit	1.5 CPLS Credits	2.5 CPLS Credits
	 Content Relevant to Energize Delegates		 Parks Stream Sessions	

Wednesday, October 23	ARPA Board & Ifpra Commissioners Only	8:30-10:30 am	Ifpra World Executive Meeting	
		10:30-12:30 pm	Ifpra Commissioners Workshop	
		12:30-1:30 pm	Lunch	
		1:30-3:30 pm	Ifpra Europe Commission Meeting & Asia-Pacific Commission Meeting	ARPA Board of Directors Meeting
		3:30-5:30 pm	Ifpra World Commissions Meeting	
		6:30-8:30 pm	Ifpra Commissioner and ARPA Board of Directors Dinner Fairview Dining Room	
		8:30-11:00 pm	Reception Alpine Room	

Thursday, October 24	Pre-Conference Workshops	9:00am-Noon	PC1 The Benefits of Parks and Open Spaces Anders Busse Nielsen (SWE) & Chris Lemieux	PC2 Where Do You Think You're Going? A Workshop on Active Transportation Robert Voigt	PC3 Explorations in Recreation Foresight and Innovation Ruben Nelson, Ken Balmer, Chris Szabo & Kim Sanderson	PC4 Let's Get Dirty! Bringing Back Nature Play: A Conservation Café Elizabeth Halpenny, Nancy Spencer-Cavaliere, Bethan Kingsley, Mary Ann Rintoul, Allison Pratley & Lisa Tink	PC5 Corporate Sponsorship and Naming Rights as a Funding Solution Judy Haber	
		1:00-4:00 pm	PC6 Ifpra Certification, Competencies and the Ifpra Academy Christy Boylan (IRL), Stephen A. Wolter (USA) & Austin Hochstetler (USA)	PC7 Exploring the Health Values of Parks Paul Allison	PC8 Growing Green: A Conservation Design Workshop Chris Manderson & Scott Lockwood	PC9 Natural Playgrounds: A Hands-On Workshop on how to Justify, Design, Build, Maintain, and Comply Adam Bienenstock & Robert Voigt	PC10 National Recreation Agenda: Two Years After the Summit Brian Johnston	PC11 PLAY Tools: Physical Literacy Assessment for Youth Workshop Ashley Fox
		5:00-6:00 pm	Cocktail Reception					
		6:00-8:00 pm	Opening Ceremonies Banquet Ifpra World President Installation Keynote Address - Adam Bienenstock & Robert Voigt - Urban Nature					
		8:00-11:00 pm	Social - Celebration of Alberta					

PROGRAM MATRIX

IFPRA new horizons
2013 learning together

Friday, October 25	7:00-8:30 am	Breakfast				Energize Breakfast		
	8:30-9:30 am	A1 ⚡	A2 🌳	A3 ⚡	A4	A5 ⚡	A6 🌳	A7
		Recreation as Right not Privilege: Impact on Poverty / Social Policy Joseph Levy & David Legg	Making a 350 Year Old Urban Park Relevant Through Diverse Events & Activities/ Making Costs Visible Margaret Gormley (IRL) / Anna Steidle (DEU)	The Active Alberta Policy: Implementation at the Local Level Damien Traverse & Lisa Tink	Nature-based Tourism in the Beaver Hills Paul Radchenko	The Business of Recreation: Building Alternate Revenues Mark Edwards	Connecting Children to Nature: Easier Said Than Done!! Kim Sanderson	Effective Leadership for Changing Times Joe Grainger
	9:30-10:00 am	Transition Break						
	10:00 - 11:00 am	B1 ⚡	B2 🌳	B3	B4 🌳	B5 ⚡	B6 ⚡	B7 🌳
		Foresight and Innovation in Recreation and Parks Ruben Nelson, Kim Sanderson & Chris Szabo	Legacy, Resilience and the Future in Parks Neil McCarthy (AUS)	Reviving Children's Active Free Play Nicholas Holt/ University of Alberta Grad Students	Global Trends in Urban Park Development / A Partnership-Based Management System at a Satoyama Park in Tokyo Yoritaka Tashiro & Mari Yajima (JPN)	New Horizons: Learning Together for the Future of Recreation and Parks in Alberta Bill Wells, Lara Fenton & Craig Cameron	i-leisure: How Consumer Leisure is Changing the Role of Public Recreation and Parks Joe Pavella	Rebuilding after a Natural Disaster Toru Minegishi (JPN)/ Derek Roozen (NZL)
	11:00-11:30 am	Refreshment Break						
	11:30-12:30 pm	C1 ⚡🌳	C2 🌳	C3 ⚡	C4 🌳	C5 ⚡	C6	C7
		Rouge National Urban Park: Greater Toronto Area (GTA) Pam Veinotte	Matching Governance to Outcomes Mr Denis Pointin (AUS)	Convenient Living Is Killing Us: Yet There Is Hope Sue Scott; Dr. Dwayne Sheehan & Nadine Van Wyk	Another Way? The UK Park Trust Model / Personal Dreams for the Public Good James McCulloch (UK) / Manda Wilde	Saving Your Community Co-operatively: Unleashing Local Capital Dan Ohler	Aboriginal Youth Development and Physical Activity Audrey R. Giles	Collaborative Planning and Action for Community Sport and Recreation Development Panel
	12:30-2:00 pm	Luncheon						
	2:00-3:30 pm	D1 ⚡🌳	D2 🌳	D3 ⚡	D4 🌳	D5	D6	D7 ⚡
		Playgrounds from Scratch / Community Gardens in Basel, Switzerland Emanuel Trueb (CHE)	PARKS: Sharing Together / Learning Together / International Communication + International Solutions = Local Success Christopher Rutherford (NZL)/ Todd Reichardt & Pekka Engblom (FIN)	Recreation and Health: Partners for Wellbeing Dr. Trevor Hancock	How to organize Volunteer Work in Recreation and Parks Elina Nummi & Riitta Partanen (FIN)	Public Recreation: Engaging the Community Through Mobile Programming / Enjoy Your Park in a New Way: be Mobile! Deb Maxwell & Jodi DiCastrì / Ms. Sari Suomalainen (FIN)	The Power of Coalitions: Positive Outcomes for Alberta Children through Community Development Dianna Souveny & Laurie Lafortune	30 years of Sport Tourism in Canada: What Have We Learned? Bob Yates
	3:30-6:30 pm	Activity & Poster Sessions Hikes / Student Poster Session / Traditional Games Workshop						
	6:30-10:30 pm	Trade Show Dinner and Social						

PROGRAM MATRIX

IFPRA | new horizons
2013 | learning together

Saturday, October 26	7:00-8:30 am	Breakfast							
	8:30-10:00 am	E1	E2	E3	E4	E5	E6	E7	E8
		Urban Green Structure as a Means of promoting Public Health and Wellbeing / How Parks and Recreation Spaces Contribute to Health Torgeir Esig Soerensen (NOR) / David Aldous (AUS)	Calgary's Environmental & Educational Strategic Plan / Reshaping a City and a Parks System with Biodiversity Kym McCulley & Joe Pavelka / Chris Manderson & Steven Snell	Finding Solutions for Making Recreation Accessible for More Albertans Bethan Kingsley & Allison Pradley	The Canadian Index of Wellbeing and the Contribution of the Leisure and Culture Domain to the Quality of Life Bryan Smale	Working Together: A Review of Successful Joint Use Agreements Panel	Conservation Ethic and Experiential Education: A Walk in the Park! / Duke of Edinburgh Awards James Bartram & Dave Rodney	Exploring New Horizons in Community Recreation Infrastructure and Programming AUMA Panel	Speed Dating with Students Panel
	10:00-12:00pm	Ifpra Regional General Assemblies Ifpra World Assembly ARPA Annual General Meeting							
	12:00-1:30 pm	Luncheon - ARPA Volunteer Recognition Awards							
	1:30-2:45 pm	F1	F2	F3	F4	F5	F6	F7	
		A Natural Relationship Brian Keating	Hosting Winter Festivals: The Ice on Whyte Experience Sheila Campbell & Wanda Bornn	Cross Cultural Learning Mount Royal University Faculty & Students	Off Leash Management Panel	In Pursuit of an Alberta After School Recreation Agenda Damien Traverse & Lisa Tink	The FCM Report Card and the Importance of Asset Management for Recreation and Parks Adam Thompson & Todd Reichardt	Encouraging Diversity in Your Community: Learnings from the ACE 'Diversity Friendly' Communities Barb Pedersen & Janet Naclia	
	2:45-3:15 pm	Refreshment Break							
	3:15-4:30 pm	Closing Keynote - Tonya Surman - The Collaborative Economy							
	4:30-6:00 pm	Ifpra Banquet and ARPA Presidents Awards Banquet							
	6:00-11:30 pm	Social - Celebrating Together							



County of St Paul No 19
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Issue Summary Report

7.11. 2013 STRATEGIC PLAN UPDATE - 2ND QUARTER

#20130709001

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The 2013 Strategic Plan which has been updated for the 2nd quarter is attached.

Recommendation

Motion to accept the 2nd Quarter of the Strategic Plan as information.

Additional Information

Originated By : skitz

Vision:

“The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy”

This Strategic Plan provides Council’s priority direction to administration in moving St. Paul County forward in achieving the vision.

All direction give to administration is to be fulfilled adhering to the values of the County:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

“Strategic Planning is a process by which we can envision the future and develop the necessary procedures and operations to influence and achieve that future”

– Clark Crouch

Strategic Business Plan

County of St. Paul No. 19

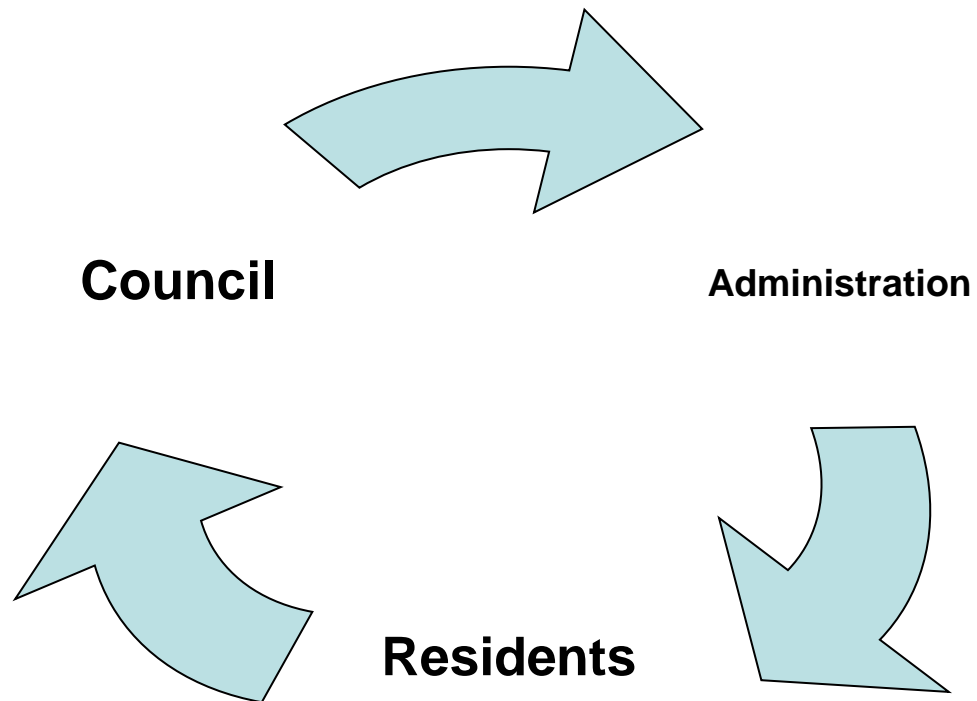


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**County of St. Paul
Strategic Business Plan – 2013**

Vision:

The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy

Core Values:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

Guiding Principles:

- 1) Balance the rural character of the County with regional vitality, orderly growth and diversified economic opportunities.
- 2) Promote environmental stewardship and conservation of natural resources.
- 3) Foster innovation and research to improve the community.
- 4) Seek collaborative approaches for effective service delivery and quality of life improvement.
- 5) Strive for operations efficiency and stability to provide affordable services to residents.

Sustainable Priorities:

- Preserve the rural character of the County through the conservation of the quantity and quality of the agricultural land, maintaining the beauty and accessibility of the lakes, and good partnerships with urban neighbors.
- Encourage environmentally sound and sensitive development.
- Allow development in such a manner as to limit the removal of higher capability agricultural land, not put undue pressure on the natural environment or the provision of services and not cause unacceptable adverse effects on the agricultural economy and community.
- Utilize natural resources to promote economic diversification which is compatible with the rural environment and environmentally sound so that all residents may enjoy optimum working and living standards.
- Continue to support and promote sustainable and enhanced agricultural research, activities and practices to achieve the rational diversification and intensification of agricultural activities and a profitable and sustainable future for producers.
- Seek inter-municipal plans and cooperative service agreements such that they continue to support better relationships among rural and urban residents, better services and efficiency of services.
- Encourage the development and expansion of institutional facilities to meet the educational, social, religious and cultural needs of residents.
- Ensure the provision essential services such as emergency services, health services, education and gathering places for social and religious activities, to support the renewal and enhancement of vital components of rural lifestyle and quality of life.
- Support the continued, orderly growth of the incorporated urban centers so they can continue to provide a range of commercial, industrial, residential and institutional services to the wider community.
- Minimize the negative impact on the land by encouraging good stewardship of the land.
- Minimize conflicts between agricultural and non-agricultural land users.

Goal 1 – Governance

Goal 1. Council uses a “rural filter” in making all decisions and models transparent, participatory and inclusive leadership

Action	Lead	Target Date	Quarterly Report
Host Annual Meeting	Council/Sheila	April 2013	Quarter 1 – Annual meeting held May 2 – 27 people attended.
Explore concept of posting information with regard to Councilor costs more often than within annual report	Council	1 st quarter	Quarter 1 – No action taken yet.

Goal 2 – Administration

Goal 2: Excellence in services provided by Administration is premised on ensuring Council is well-informed, strengthening ties with community partners, building effective working relationships with government, promoting the rural character of St. Paul County and building corporate capacity.

Action	Lead	Target Date	Quarterly Report
Complete an asset management project to determine life of assets within municipality	Sheila/Darlene	Dec 2013	<p>Quarter 1 – Accurate Assessment still working on road identification for 1 miles segments of road. Following their work, Urban Systems will complete Engineering Standards which will take into account Road Classifications. Darlene and Bryan scheduled to attend an Asset Management Course in Red Deer in June – this course will result in the Asset Management Plan</p> <p>Quarter 2 – Bryan and Darlene attended Course and came out with Basic Asset Management Plant for Utilities. Darlene to finalize then proceed with other departments. Bryan to present Asset Management Policy to Committee for consideration. (B&D).</p> <p>We are hoping to have the road information completed by August. (Sheila)</p>
Coordinate ads from County to create a “County” area/page in the	Sheila/Janice	Jan 2013	Quarter 1 - – Phyllis has coordinated this with the St. Paul Journal. Katie from FCSS is coordinating the County’s ads –

Appendix 1 for 7.11.: 2013 Strategic Plan - 2nd Quarter

St. Paul and Elk Point newspapers			they are located on page 8 Quarter 2 –Implemented and ongoing.
If grant application under the Community Broadband Infrastructure program is successful, implement the program to ensure high speed internet is available for all residents of the County of St. Paul	Sheila		Quarter 1 - The County was successful in obtaining the Community Broadband Infrastructure grant. We will be erecting 9 new communication towers in the County that will increase the ability to connect to high-speed internet. Quarter 2 - Agreements have been signed with Province and MCSNet regarding the project. Grant funds have been received. The project is currently in the hands of MCSNet – completion date to be March 2014.
Implement automated vehicle locating (GIS)	Sheila	Summer 2013	Quarter 1 – AVL equipment installed in Fire equipment, not running live yet. When this is complete, Administration will evaluate which other County vehicles to implement the system in. Quarter 2 - All Fire departments have had training regarding AVL as well as the 911 Dispatch Centre and 2 admin staff. Fire departments should be running on AVL system now.
Implement GPS for 911	Sheila	1 st quarter 2013	Quarter 1 – the 911 Dispatch is set up to use the AVL system for routing fire vehicles. Quarter 2 - 911 Dispatch has access to the AVL software and is now routing fire trucks. Complete.
Send out Fridge Magnet with Emergency numbers and spot for residents to put their rural address on – to be sent with Tax Notices, will be part of Welcome Package in the future	Linda/Janice	May 2013	Quarter 1 - Received magnets and going in tax notices Quarter 2 – Completed all tax notices had a magnet inserted.
Host a Municipal Intern in the Administrative Program if the grant app is successful	Sheila/all departments	Start May 2013	Quarter 1 – Grant application was successful. An Intern was recruited in February. Kyle Attanasio was hired and started work May 6. Quarter 2 - Kyle is working a lot on policy and bylaw development. In addition he is spending time with PW, P&D, ASB, Bylaw Enforcement when situations arise that he will have a learning opportunity.
Administration - Policy			

Appendix 1 for 7.11.: 2013 Strategic Plan - 2nd Quarter

Action	Lead	Target Date	Quarterly Report
Explore dust control matrix – policy regarding who would qualify for free dust control, possible payment or contribution to dust control if not meeting requirements	Sheila/Leo	April 2013	Quarter 2 - Policy to be discussed in July
Bylaw to ensure consistent speed limits within subdivisions	Sheila/Leo	January 2013	Quarter 2 – Bylaw passed. Complete.
Pathways at lake subdivision policy	Sheila	Summer 2013	Quarter 2 – Policy adopted. Complete.
Fee Schedule Bylaw/Policy	Sheila	Summer 2013	Quarter 1 – Fee Schedule Bylaw adopted.
Explore policy development regarding building of roads for access to subdivision or development. Who Pays? County or Developer?	Sheila	April 2013	Quarter 2 - This is being determined in the Engineering Standards – to be discussed with Council in August.
Road Access/Approaches Policy – need to look at different fees – minimum cost	Sheila	April 2013	Quarter 1 – Policy regarding approaches has been adopted
Bridge File replacement – policy to ensure that road construction required for Bridge File is automatically included in road planning	Sheila	April 2013	Quarter 2 – No action yet.

Administration - Building Corporate Capacity			
Action	Lead	Target Date	Quarterly Report
Succession planning processes that will ensure staff are ready for new roles as senior staff retire in the coming years. \$25,000 (explore development of manuals, or	Sheila	Dec 2013	Quarter 1 – following approval of budget, leadership/effective team work courses have been scheduled for staff. Looking to offer the courses to permanent staff over the course of time. These courses will provide staff with necessary skills to be effective team players and leadership skills should they currently

Appendix 1 for 7.11.: 2013 Strategic Plan - 2nd Quarter

leadership building courses for promotion of internal staff)			be or in the future take on a management role.
Complete review of job duties for all positions to ensure they are clearly defined	Sheila/Managers	Dec 2013	Quarter 1 – no action taken Quarter 2 – no action taken
Team building for all staff – minimum of 2 events per year	WHSC	Fall 2013	Quarter 1 – team building event held April 17.
Training for First Responders in rural addressing	Linda	1 st quarter 2013	Quarter 1 – no action taken yet Quarter 2 - Fire departments will be routed by 911 Dispatch who is using rural addressing with the AVL system.
Explore Short Term Disability benefits	Tim	1 st quarter 2013	Quarter 1 – this was evaluated during the budget process – was decided not to implement in 2013.

Goal 3 – Assessment

Goal 3: Assessment meets “best practice” standards, ensuring fair taxation for residents and businesses.

Action	Lead	Target Date	Quarterly Report
Succession Planning – Head Assessors plans to retire in 2014. Will we continue in-house or combo or contract out?	Glen	1 st quarter	Quarter 1 – During budget process Council decided to not budget to replace assessor, but to look at a highbred approach for Assessment following his retirement. This would entail sending out an RFP later in 2013 for contract assessment whiles still having one in-house assessor. Quarter 2 –

Goal 4 – Economic Development

Goal 4. Economic development that is environmentally sound, focuses on sustaining agriculture, enhancing rural-based oil and gas utilization or is compatible with rural lifestyle, is encouraged

Action	Lead	Target Date	Quarterly Report
Participate in provincial government Community Investment Readiness Strategy – a report card of our Economic	Sheila	Dec 2013	Quarter 1 – Sheila is participating in this strategy. Will work with the Intern to achieve some of the goals in the strategy – updating of webpage is important outcome.

Development readiness			Quarter 2 – CIR meeting in June – regarding investor calls – was provided analysis as to where we can improve. Plan to host a meeting with our neighbours and Chambers of Commerce so we can best support each other so we can effectively attract investment into our community – inconjunction with HUB. Quarter 3 –
Work together with partners to make grant application for study for affordable housing/housing for our community. FCSS, HUB, Industry		1 st quarter	Quarter 1 – no action taken Quarter 2 – no action taken

Goal 5 – Fire/Disaster Services

Goal 5: Fire and Disaster services increase safety for residents and respond to rural living as effectively as possible

Action	Lead	Target Date	Quarterly Report
Take a lead role in facilitating the development of a regional emergency management and disaster social services plan	Janice, Dennis, Sheila	Summer 2013	Quarter 1 – Janice has been working on our Emergency Management Plan, no work has been done on regional plan at this point. Completed in draft for review Quarter 2 - Janice attended ESS Training and has a manual completed for ESS. Kyle will be working up completing the Provincial template which will effectively update the County's plan. We will meet with our Stakeholders to ensure that we agree on locations for Reception Centres/EOC's/Etc. Plan to bring updated plan to Council by September.
Tender/Build Ashmont/Mallaig Fire Hall	Dennis	January 2013	Quarter 1 – Fire Halls for Ashmont and Mallaig have been tendered out and awarded. Will be completed in 2013. Quarter 2 - Ground breaking occurred for both halls. Water lines have been installed to each building. Building foundations are complete and building packages have arrived are being erected.
Training required for emergency preparedness and to be part of provincial team (e.g. DSS, CISM)	Janice	Dec 2013	Quarter 1 - May 8 & 9 DSS & R&I Janice has been scheduled to take training. Quarter 2- Janice attended ESS Training and has a manual

training)			completed for ESS. Kyle will be working up completing the Provincial template which will effectively update the County's plan. We will meet with our Stakeholders to ensure that we agree on locations for Reception Centres/EOC's/Etc. Plan to bring updated plan to Council by September.
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Goal 6 – Protective Services

Goal 6: *Efficacious law enforcement*

Action	Lead	Target Date	Quarterly Report
Develop a plan to clean up unsightly areas	Sheila	1 st quarter 2013	Quarter 1 – no action taken on this yet Quarter 2 - Working on unsightly premises bylaw.

Goal 7 – Public Works/Transportation/Safety

Goal 7: Services provided by Public Works minimize negative impact on agricultural land, are provided in a safe, cost-effective manner and enhance quality of life for residents.			
Action	Lead	Target Date	Quarterly Report
Implement SCC Gravel Levy and determine use of funds collected	Leo/Sheila	1 st quarter 2013	Quarter 1 – Gravel Levy Bylaw was presented to Council in the 1st quarter – it received 1st reading – a meeting was set up for Gravel Pit Owners/Operators – the bylaw did not pass 2nd reading.
Review private sales of gravel (e.g. rates, whether to continue selling)	Leo	January 2013	Quarter 1 - Council decided to change the rate for private sale of gravel. New rate is \$15/yard up to 20 yards. \$25/yard over 20 yards – to a maximum of 100 yards.

Goal 7A: Road system is maintained and upgraded on a regular basis to ensure safety and good quality roads			
Actions	Lead	Target Date	Quarterly Report
Road and Bridge Construction			
Develop a plan for the control of vegetation along County roadways to increase visibility and safety	Leo/Dennis	1 st quarter 2013	

Appendix 1 for 7.11.: 2013 Strategic Plan - 2nd Quarter

MG30 Trial for road oiling	Leo/Ken	Summer 2013	Quarter 2 - Council instructed Administration to try a couple of test road using MG30 as a dust suppressant – PW to coordinate during the summer months.
Explore the costs and process of paving all subdivisions	Leo	January 2013	Quarter 1 – Public works invited paving companies to provide quotes to pave all subdivisions. Based on the quotes received at the April Council meeting, Council resolved to complete the project and to work with the low bidder. Quarter 2 – Paving project is complete. Crew is currently going through the subdivisions to put gravel down in the driveways where there is a big difference from the height of the pavement to the driveway.
See Appendix A for listing of road and bridge construction	Leo		
See Appendix B for listing of oiling and dust control	Leo		
Goal 7B: Public works equipment is maintained and upgraded on a regular basis			
Action	Lead	Target Date	Quarterly Report
Shop building efficiency – lighting and overhead doors, air handling and heating.	Sheila/Ken	August 2013	Quarter 2 – started in 2012; lighting is complete Quarter 1 – Retrofits to the PW Shop were tendered and opened on April 30. Council to determine if the tender will be awarded at the May Council meeting. Quarter 2 - Tender awarded. Work is commencing on the HVAC systems.
See Appendix C for listing of equipment purchases	Leo		
Install GPS on defined equipment	Sheila/Linda	Dec 2013	
Auto greasers on defined equipment	Leo	Summer 2013	

Goal 7C: Successful Safety			
Actions	Lead	Target Date	Quarterly Report
Have a more organized safety orientation process to ensure all	Bryan	ongoing	Quarter 1 - Training of new hire employees is commencing as they are hired.

Appendix 1 for 7.11.: 2013 Strategic Plan - 2nd Quarter

new employees receive training before beginning work.			
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Goal 8 - Utilities

Goal 8: Utility systems are maintained and upgraded on a regular basis to ensure effective and efficient delivery of services			
Action	Lead	Target Date	Quarterly Report
Install new water meters in Lottie Lake, Ashmont, Mallaig		Lottie Lake – 1 st quarter Ashmont/Mallaig – Dec 2013	Quarter 1 - Water meters have been installed in Lottie Lake. Water meters for Ashmont and Mallaig are being ordered and installation will be scheduled. Quarter 2 – The water meters have arrived for Ashmont and Mallaig – an installation plan will be developed and implemented soon.
Improve communication in Utility Department – work order systems, weekly meetings, communication protocols		January 2013	Quarter 1 - Communication is improving with Bryan, Danny and Ron discussing operations regularly.
Work towards improved water quality in Ashmont and Mallaig - Determine water supply for Ashmont, Lottie Lake – WTP or Transmission line from Spedden - Move Wiggen Test plant to Mallaig following Ashmont project to enhance water quality there		WTP – March 2014 Test Plant – spring 2013	Quarter 1 - Ashmont Water Treatment plant detailed design is complete. As of April 30, ready for tendering. Administration to liaison with AT to determine if projects that exceed the approval will be funded....this will be part of any tender document. Council to determine if we proceed to tender at the May Council meeting. Quarter 2 - Ashmont Water Treatment Plant was tendered out. Council to determine if tender will be awarded following review by Alberta Transportation – and approval by Transportation to cover the unfunded portion – when they are able.
Locate all cc valves with accurate GPS equipment and put in GIS system		Summer 2013	Quarter 1 – GPS equipment ordered. Ongoing
Explore joint Lagoon with the County of Two Hills for Lac Sante area	Sheila	Summer 2013	Quarter 2 – No discussion on this item
Explore Tank loaders for non-potable water	Sheila, Dennis, Leo	Fall 2013	Quarter 1 – Quarter 2 –

Appendix 1 for 7.11.: 2013 Strategic Plan - 2nd Quarter

When requested, explore providing water to Developments	Sheila	2013 as requested	
Decommission non-potable wells in subdivisions on municipal land	Utilities staff	Summer 2013	Quarter 2 – have disconnected power to the municipal well in Crestview.
Make application under new Federal Program for upgrade of water distribution systems in Lottie Lake, Ashmont, Bayview Beach, potential Co-ops off St. Paul/Elk Point line (with the municipal portion funded by residents)	Sheila/Tim	When announced	Quarter 2 – Program will not be open for applications until 2014.
Upgrade Mallaig lagoon for sewage truck dumping	Bryan	Summer 2013	Quarter 2 – in permit stage Quarter 1 – this project has been deferred to 2014 – will change location of proposed road to access the lagoon. Quarter 2 - An agreement has been signed with Bill Manchura providing the County access through his property in order for sewage trucks to dump at the lagoon without using back alley access. Planning and Development to re-send info regarding the development to residents and affected parties. PW to work on getting permits to construct road to the lagoon from the Transfer Station road.
Implement preventative maintenance program for utilities	Bryan	January 2013	Quarter 1 - Ongoing

Goal 9 – Waste Management

Goal 9: Waste management enhances and encourages “best practices” in waste disposal			
Action	Lead	Target Date	Quarterly Report
Waste Storage Sites for Garner Lake and Perch Lake	Dennis	Fall 2013	Quarter 2 – Will completed clay – Gravel pad at Perch Lake
Negotiate agreement with Smoky Lake regarding non-county use of transfer stations vs. lagoon use	Dennis	January 2013	Quarter 1 – draft agreement proposed to Smoky Lake County – waiting for their feedback. Quarter 2- Agreement has been signed by both parties. First garbage collection to take place prior to the July long weekend.

Goal 10 – FCSS

Goal 10: FCSS services conserve and enhance the rural lifestyle of residents.
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Appendix 1 for 7.11.: 2013 Strategic Plan - 2nd Quarter

Actions	Lead	Target Date	Quarterly Report
Meet the target set by the province to spend 50% of the budget on children and youth programs	Janice	Dec 2013	
Assist the general public with ongoing support and direction including the Alberta Seniors program	Janice	ongoing	
Implement County welcome packages	Janice	Summer 2013	Completed April 1/13 Quarter 2 - Ongoing
Hold a senior's clinic on Alberta Seniors Benefits programs once per year	Janice	Fall 2013	Aug 14/13 – Mallaig Aug 15/13 – St. Paul
Apply for New Horizon Grant for Elder Abuse Awareness	Janice	Spring 2013	Quarter 2 – Grant application completed and mailed June 19, 2013. However we could not apply for Elder Abuse Awareness again, so the application has been for a Pickle Ball Court to be constructed at Westcove.
Organize a Seniors Festival	Janice/Katie	Dec 2013	
More recognition and involvement of small communities	Janice	ongoing	Volunteer week; Acknowledged all our rural communities with Certificates & Mugs
Provide support to Rural Crime Watch as requested	Janice	ongoing	Ongoing- Provide assistance with meeting minutes & agendas
Have joint board meetings with the Town of St. Paul FCSS twice per year to insure no overlap of services	Janice	Dec 2013	April 3, 2013 October 1, 2013
Update FCSS policy and procedure manual as required	Janice	ongoing	Quarter 2 - On going
Continue to build on the Welcome Baby Program in partnership with the Town of St. Paul FCSS	Janice	ongoing	Included Portage college as a partner
Continue to run Ashmont summer	Janice	Summer 2013	Quarter 2-hired the staff and the program starts July 23,

Appendix 1 for 7.11.: 2013 Strategic Plan - 2nd Quarter

program			2013.
Continue Moms N Tots in Mallaig and Ashmont	Janice	ongoing	Increase in numbers for Mallaig
Assist residents with volunteer income tax program	Janice/Katie	April 2013	Completed
Organize Block parties – Mallaig, Ashmont, Heinsburg, Lottie Lake	Janice	Summer 2013	Ashmont July 1/13. Mallaig declined this year. Quarter 2 – Heinsburg also declined.
Explore ideas for more family activities	Janice	ongoing	Quarter 2- Ashmont Canada Day is a big family event.
Complete outcome measures as required by the Alberta Gov't	Janice	Dec 2013	Completed 2012 waiting for 2013 Quarter 2- Outcomes completed just waiting for the province to request them.

Goal 11 – Agriculture

Goal 11: Agricultural services are designed to assist the continuation and enhancement of agricultural activities.

Actions	Lead	Target Date	Quarterly Report
Implement the AIMS system through Accurate Assessment to GPS location and actions taken on weed infestations in the County	Keith/Jack	April 2013	Quarter 1 – equipment for AIMS system ordered – to be implemented in May. Quarter 2 - Equipment has been received and staff have been trained. Complete.
GPS on mowing equipment	Keith/Jack	April 2013	
Work with highway maintenance contractor to ensure weeds are controlled around those highways	Dennis/Keith	April 2013	Quarter 2 - Agreed to do some weed control along highways in troubled areas. Costs covered
Purchase a 7 ft. rotary mower for smaller areas – subdivisions \$5000	Keith/Jack	May 2013	
Coyote Bounty for predation control - \$20,000 for Jan-Mar 2013 and additional \$10,00 for fall 2013	Keith /Jack	Dec 2013	Quarter 1 – Program has ended for the spring with 944 coyotes/1 wolf brought in (in 2012 over 1400 coyotes were brought in). \$10,000 left in the budget to commence the program again in November 2013. Quarter 2 –
Beaver control policy (address	Dennis/Keith	Summer 2013	Quarter 1 – Resolutions were made at the ASB meeting in early

problem and private land issues)			<p>May that will be developed into policy.</p> <ul style="list-style-type: none"> • When a Beaver Dam is affecting the County of St. Paul infrastructure, the ASB will proceed with the removal of the Beaver Dams at no cost to the landowner or landowners – with appropriate communication/easements signed by the affected residents. • Where ASB is requested to remove Beaver Dams on Private Property, residents will be required to complete the Beaver Control Application and a fee of \$200 per Beaver Dam will be charged. <p>Quarter 2 - Two Beaver Control policies have been adopted – one for Beaver Dams affecting County Infrastructure, the other for Beaver Dam removal on private property. Completed.</p>
Re-evaluate rental of innovative and popular agricultural equipment	Dennis/Keith	Summer 2013	Quarter 2 – To be completed by 3rd or 4th quarter.
	Keith/Jack	Fall 2013	
Explore options to resolve dog issues within the County – contract out?	Keith/Jack	Fall 2013	
Provide timely advice and information to producers and ratepayers on agricultural issues	ASB Staff	ongoing	

Goal 12 – Planning & Development

Goal 12: Development is environmentally sound and sensitive			
Actions	Lead	Target Date	Quarterly Report
LUB/MDP implementation – education of public	Dennis/Krystle Crystal	2013	<p>Quarter 1 – revisions to documents completed. 1st reading of the bylaws at the April Council meeting. Public Hearing scheduled for May Council Meeting.</p> <p>Quarter 2 – Bylaws adopted. Education process to be determined.</p>
Review of County owned land – possible sale of properties	Linda	Dec 2013	<p>Quarter 1 – Council provided direction to Administration, those properties that Council has approved for sale will be advertised following the 2013 Tax Sale to be held at the May Council meeting.</p>

			Quarter 2 - Properties were listed for sale and bids were opened at the end of June. 6 properties were sold for a total of \$78,932.22.
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Goal 13 – Parks & Recreation

Goal 13: Recreation opportunities are available to the public through the County of St. Paul or partnerships

Action	Lead	Target Date	Quarterly Report
Power at Stoney Lake campground	Leo/Ken	Spring 2013	Quarter 1 – approved in 2013 budget
Playground - Floating Stone	Leo/Ken	Nov 2013	Quarter 1 – cancelled until 2014
Playground - Stoney Lake	Leo/Ken	Nov 2013	Quarter 1 – cancelled until 2014
Playground – Lottie Lake	Leo/Ken	Nov 2013	Quarter 1 – cancelled until 2014
Playground - Lindbergh	Leo/Ken	Nov 2013	Quarter 1 – approved in the 2013 budget Quarter 2 – Playground equipment has been ordered.
Explore developing more hiking trails within parks		Dec 2013	
Explore options and costs for a “gathering place” at Lottie Lake		Summer 2013	

Goal 14 – Library

Goal14: Public libraries conserve and enhance the rural lifestyle of residents by providing easy access to information, reading and educational materials

Action	Lead	Target Date	Quarterly Report
Review the library board structure and committee(s)	Sheila	Summer 2013	Quarter 1 – No action taken on this item at this time. Quarter 2 – No action taken on this item at this time.



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.12. REQUEST FOR GRANT - ST. PAUL MUNICIPAL SEED CLEANING ASSN.

#20130709002

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The St. Paul Municipal Seed Cleaning Association is requesting a grant from the County to assist with their property taxes. In 2013 the property taxes are \$17,943.93, \$2,949.93 of which was school tax.

In 2012 Council approved a \$5,000 grant to assist with operating expenses. Total taxes in 2012 were \$17,311.07.

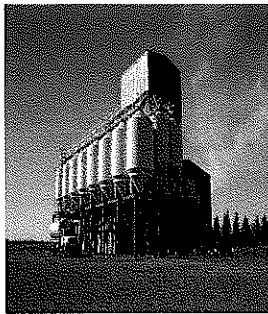
Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.12.: Letter from Seed Cleaning Plant



ST. PAUL MUNICIPAL SEED CLEANING ASSOCIATION LTD

PH: (780) 645-3939 FAX: (780) 645-2122

P.O. Box 1101, St. Paul, AB T0A 3A0

Email Address: stplseed@telusplanet.net



"We Specialize in Seed Cleaning"

June 20, 2013

County of St. Paul No. 19
5015 - 49 Avenue
St. Paul, AB
T0A 3A4

ATTENTION: COUNTY COUNCIL

RE: REQUEST FOR GRANT FUNDING – PROPERTY TAXES

We the Board of Directors, respectfully request the County's consideration for grant funding to assist with the cost of property taxes for the St. Paul Municipal Seed Cleaning Association Ltd.

Our Plant must continually assess the need for costly equipment and upgrades in order to manage the demand of producers. Our facility does not pose a competitive disadvantage to other businesses or market places within our County, but rather provides much needed and necessary processing/handling of our grain commodities.

With the ever rising costs of operations, the St. Paul Municipal Seed Cleaning Association Ltd. sees the need to request assistance so that we may continue to be viable as an Agriculture based Co-operative.

Please advise as to the outcome of this request at your earliest convenience.

Respectfully yours,

The Board of Directors,
St. Paul Municipal Seed Cleaning Association Ltd.

sb



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.13. REQUEST FOR GRANT - MANN LAKES GOLF COURSE

#20130709003

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The owner of the Mann Lakes Golf Course is requesting an operating grant of \$3,198.93 to help offset the 2013 property taxes. School tax on this property is \$629.42.

Since 2009, Council approved a grant to offset the property taxes and Mr. McDonald was advised that his request would be reviewed on an annual basis.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz

June 24, 2013

Dear Reeve and Council:

I am the owner of the Upper Mann Lake Golf Course and am probably the only recreational facility within the County that is not owned/operated by a Municipality. I keep the fees as low as I can for adults and allow kids to use the facility for free.

I have noticed in the past that you have provided grants to both the Town of St. Paul and Town of Elk Point Golf Courses. Though we don't operate at the level of these other two golf courses, we do offer a much needed recreational opportunity to County residents and do so at little or no profit.

I am asking Council for an operating grant of \$3,198.93 to help offset operating costs. This will allow me to continue to keep the fees as low as possible and to allow kids under 10 to golf with their parents or an adult for free.

I thank you for your consideration and look forward to a positive response.

Yours truly,

A handwritten signature in black ink, appearing to read "Ron McDonald", with a long horizontal flourish extending to the right.

Ron McDonald



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.14. STREET LIGHT REQUEST - LAFOND

#20130709004

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The owners of Lot F, Block 2, Plan 1211NY in Lafond are requesting the installation of a street light on the NW corner of their property. They have the signatures of the adjacent landowners.

Recommendation

To approve a street light at Lot F, Block 2, Plan 1211NY in Lafond.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.14.: Street Light Request

May 1, 2013

To Whom It May Concern:

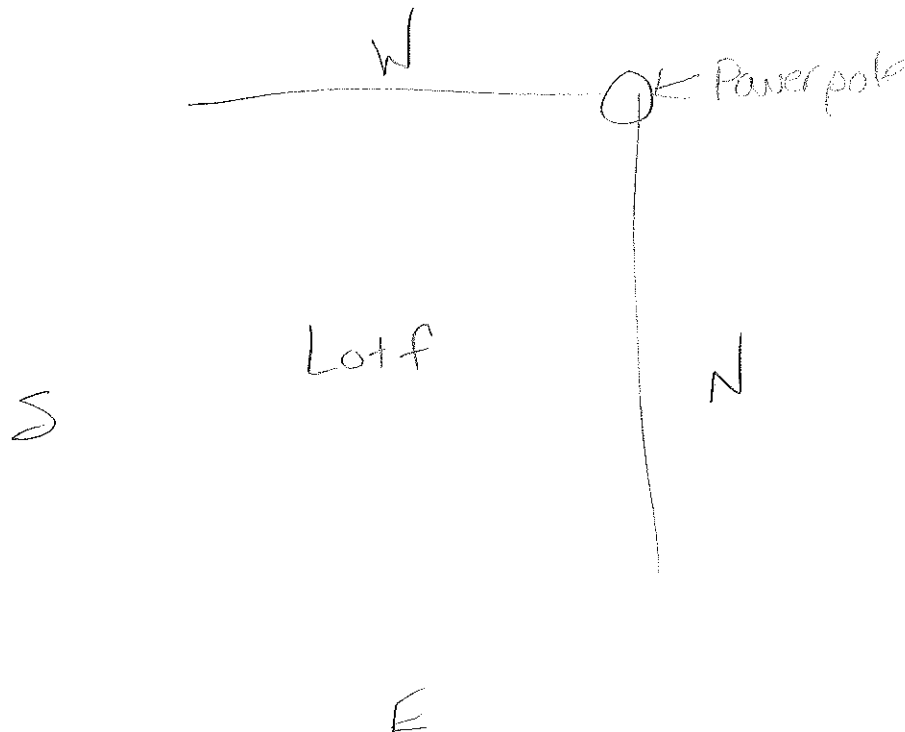
This letter is further to the request for lighting in Lafond.

I am including some information that may be pertinent in helping with the decision making for this request. Over the years we have been experiencing more crime on the north end of Lafond. This is, we believe, in part because the lighting in this area is insufficient. We, as residents, have added more lights in our yards to prevent such occurrences but still have areas where the lighting could be improved. The most recent event led us to contact the local RCMP detachment to report theft of fuel. Constable Nairn had agreed that a light on this end of Lafond would be more of a deterrent to criminals. Please consider this request seriously as we have been targeted on several occasions other than the aforementioned incident.

Thank you

Darlene and Roland Brousseau

780-614-2087



Appendix 1 for 7.14.: Street Light Request

October 29, 2012

To Whom It May Concern:

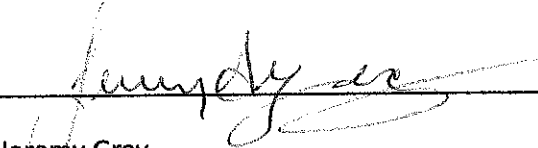
I am writing to request that a street light be erected by the NW Corner of our lot. There is an existing power pole near this end of the property. The land description is as follows:

Plan 1211NY, Block2, Lot F or SE 5 57 10 4

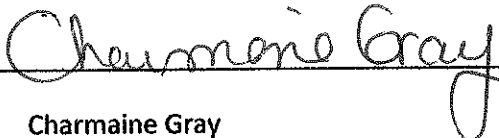
The neighbor(s) that may be affected by this lighting are:

Jeremy and Charmaine Gray located at the following land description: SW-5-57-10 w of 4th

Please accept the signatures below as indications that there are no objections to the installation of the light at this location.



Jeremy Gray



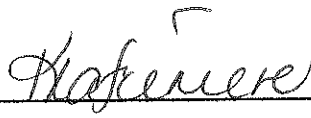
Charmaine Gray

Paul and Kathy Lafreniere located at the following land description: SE 6-57-10 w of 4th.

Please accept the signatures below as indications that there are no objections to the installation of the light at this location.



Paul Lafreniere



Kathy Lafreniere

Respectfully,

Roland and Darlene Brousseau



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.15. ST. PAUL CHAMBER OF COMMERCE

#20130709006

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The St. Paul Chamber of Commerce has formulated a 3-5 year action plan and in order to implement these projects they will require a full time Executive Director. The Chamber made a presentation to the Town of St. Paul requesting that all business owners in the community contribute to the St. Paul Chamber of Commerce.

The Chamber has 4 large sponsorship opportunities available for Rodeo Week. They are looking for two sponsors for the supper, one for the entertainment and one for the grand prize.

At the June Meeting, Council made a motion to approve a \$250 cash donation for the Rodeo Week Kick-Off supper, which will be used to purchase large ticket prizes to be raffled off at the Rodeo Supper.

Recommendation

Motion to file as information.

Additional Information

Originated By : pcorbiere



June 12, 2013

Dear Business Manager / Owner

Over the past year the St. Paul Chamber of Commerce has met with St. Paul Town Council on a number of occasions. Our goal has been to re-establish a partnership in which we can jointly work, plan and market our community. We have been focusing on ideas and activities where both the Chamber of Commerce and the Town of St. Paul can combine resources to support our business community.

The St. Paul Chamber of Commerce is an active member of the Alberta Chamber of Commerce, which is in turn, a member of the Canadian Chamber of Commerce. One small business voice translates into one large business voice at the federal level where we have the ability to lobby the provincial and federal governments. For example, the Alberta Chamber of Commerce is presently working on a policy to present to the provincial government that will limit the rates that can be charged to businesses for affinity credit cards.

The St. Paul Chamber of Commerce Board of Directors has formulated a 3 – 5 year action plan, geared to promote and benefit the businesses in our community. Some of the highlights are:

1. Create an Economic Business Development package which will contain information on taxes and licenses pertaining to business, current development opportunities, sign ordinances/regulations, traffic impact assessments, etc.
2. Lobby with the Alberta Chamber of Commerce to implement affordable housing throughout the province
3. Provide camps in our area with information relevant to businesses in St. Paul
4. Attend and host tradeshow to showcase employment opportunities and promote new business development

In order to implement these and other exciting projects, the St. Paul Chamber of Commerce is in need of a full time Executive Director. We do not wish to ask the Town or County of St. Paul for additional funding as this money will be coming directly from taxpayers. We are therefore approaching you, our business community for assistance.

The Board of Directors of the Chamber of Commerce is making a presentation to the Town of St. Paul on July 8, 2013 to request that all business owners in our community contribute to the St. Paul Chamber of Commerce. The Town of St. Paul will be collecting the St. Paul & District Chamber memberships in conjunction with the Town of St. Paul business licenses. Total combined cost for both will be \$175.00 per business.

Together, we can work towards maintaining a strong focus on the business needs of our unique community. Please show your support by emailing or faxing back the pledge form on the back of this letter.

Thank you,

St. Paul & District Chamber of Commerce Board of Directors

Edna Gervais
780-210-5104
Thankr.

Appendix 1 for 7.15.: St. Paul Chamber of Commerce

I _____, as a business owner/manager in the Town of St. Paul, Alberta, wish to communicate my support of the amalgamation of the Town of St. Paul business license and the St. Paul & District Chamber of Commerce membership.

_____ Yes

_____ No

Signature: _____

Date: _____

Business Represented: _____

Please return this letter by Email or Fax.

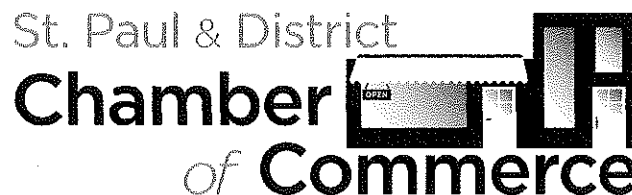
For further information please contact the St. Paul & District Chamber of Commerce office.

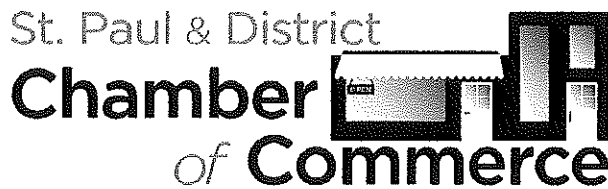
Box 887 (5802-50th Avenue) St. Paul, Alberta T0A 3A0

Phone/Fax: 780-645-5820

Email: admin@stpaulchamber.ca

Website: www.stpaulchamber.ca





June 2013

Dear County of St. Paul No. 19,

The St. Paul & District Chamber of Commerce has begun preparations to host the **Rodeo Week Kick-Off Supper** on **August 26th, 2013**. This event will launch the week of activities being held in conjunction with the annual Lakeland Rodeo Association Finals being held in St. Paul August 29th – September 1st.

*We have made some exciting changes in the entertainment and fundraising portion of this event. This year we have **Four Large Sponsorship** opportunities. Two sponsors for the **Supper**, one sponsor for the **Entertainment** and one sponsor for the **Grand Prize**.*

With your sponsorship, you will receive 8 Dinner tickets and we will include your business logo in all marketing and promotional materials of the Rodeo Week Kick-Off Supper as well as mentioned in all advertisements. You will be mentioned throughout the evening events and recognized during the speech portion. You are also invited to distribute promotional materials and post signage at the Rodeo Supper.

Please contact Matisson, the Executive Director of the St. Paul and District Chamber of Commerce for more information about the available sponsorships before ~~June 28th~~, 2013. This is our major fundraiser for the year and we would like to thank you for your contribution to the success of this evening.

July 8

Kind Regards,

Board of Directors
St Paul & District
Chamber of Commerce

Phone: 780-645-5820

Email: admin@stpaulchamber.ca



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.16. HAYING IN THE 30'S BREAKFAST

#20130709007

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The Town of St. Paul will be participating in the Haying in the 30's Breakfast on Sunday August 4, 13 at 7:00 a.m.. The Town is requesting if County Council or Staff are interested in volunteering to assist with this Breakfast.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.17. AIRPORT FEES AND CHARGES

#20130709008

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The St. Paul Airport Committee amended the Airport Fees/Charges at their June 6, 2013 meeting. A copy of the new fee schedule is attached.

Recommendation

Motion to approve the St. Paul Airport Fees/Charges effective immediately. The changes to be incorporated into the fee schedule bylaw which will be updated at the end of the year.

Additional Information

Originated By : pcorbiere

TOWN OF ST PAUL

BY-LAW No. 1178

SCHEDULE "A"
AIRPORT FEES/CHARGES
June 6, 2013

1. Aircraft Parking Fees:

- a) \$200.00 per unit per year on grass
- b) \$125.00 per unit per half-year (six months) on grass
- c) \$5.00 per unit **overnight fee**
- d) \$5.00 per unit **plug- in fee**

2. Hangar Land Lease Rates—As per agreement approved by the St Paul Airport Committee.

NOTES:

- i) **Fees for Section (1) will not be applied to aircraft on leased lot.**



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.18. OIL COMPANIES REQUEST FOR EXTENSION ON TAX PAYMENTS

#20130709009

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

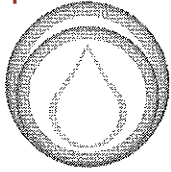
At the June Public Works Meeting, Council was advised that 2 oil companies had requested an extension to pay their property taxes as they did not think they would be able to process their payment, due to the flooding in Calgary. Council agreed to extend the deadline to July 16th to accommodate any companies affected by the flood. Those two oil companies were able to pay their taxes before the deadline, however Conserve Oil Corporation and Velvet Energy were not. Their payment arrived the week of July 8th. Penalties in the amount of \$34.75 were applied to Conserve Oil and \$377.44 was applied to Velvet Energy.

Recommendation

Motion to cancel the penalties in the amount of \$34.75 for Conserve Energy and \$377.44 for Velvet Energy Ltd. due to the flooding in Calgary.

Additional Information

Originated By : pcorbiere




CONSERVE OIL
CORPORATION

500, 340 - 12 Avenue S.W.
Calgary, Alberta T2R 1L5
Phone (403) 269-5811
Fax (403) 269-1633

Please be advised that our property tax payment is late due to the recent flooding and state of emergency in Calgary. The office building was closed and was without power. We are sorry for the late payment but the circumstances were beyond our control.

RECEIVED JUL 6 8 2013

Thank you


Tammy Tolhurst
Controller
403-298-0267

\$ 34.75 penalties

Appendix 2 for 7.18.: Velvet Energy

Glenn Zayac

From: Marion Yacyshyn
Sent: July-10-13 12:54 PM
To: Glenn Zayac
Subject: Fw: Velvet 2013 tax payment - penalties applied

From: Horudko, Melody [mailto:mhorudko@dmmainc.com]
Sent: Wednesday, July 10, 2013 11:11 AM
To: Marion Yacyshyn
Subject: Velvet 2013 tax payment - penalties applied

Good Morning Marion,

Velvet Energy has advised me they have received notice from the County of St. Paul there are penalties applied to their account due to the postmark not meeting the June 30th payment deadline.

In speaking with other municipalities, it is my understanding this is a decision that would be made by Council and they would consider removing any penalties if a formal letter was provided, each handled on a case by case basis.

Would Council consider a letter provided by Velvet explaining the late payment due to the flooding in Calgary, and several companies were without power for a full work week. Most were not allowed back into their buildings until July 2 – Tuesday.

Please advise and we will act accordingly.

Regards,
Melody Horudko
Associate Tax Consultant

DuCharme, McMillen & Associates, Inc.
727 7th Avenue SW, Suite 1520
Calgary Alberta T2P 0Z5
Phone: 403-263-2141 ext. 2719
Fax: 403-263-2142
e-mail: mhorudko@dmmainc.com
www.dmmainc.com

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www.county.stpaul.ab.ca

Issue Summary Report

7.19. PARK MANAGERS REQUEST TO LIVE AT FLOATINGSTONE CAMPGROUND OVER WINTER MONTHS

#20130709010

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

At the June Public Works Meeting, Council discussed the request from the park managers at the Floatingstone Municipal Campground to stay in the living quarters of the Park Office over the winter months. They are planning to return to work at the campground for the 2014 camping season. The Managers would pay enough rent to cover the cost of utilities.

Recommendation

Motion that Gail and Nick Popovich, Park Managers, be authorized to reside in the living quarters at the park office at Floatingstone Municipal Campground between September and April, after the campground is closed to the public, providing they agree to pay the utility costs.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.20. REQUEST FOR GRAVEL - BELLEVUE LODGE

#20130710001

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The Bellevue Lodge is a non-profit children's camp and retreat centre located on Lake Bellevue. They are requesting a donation of a 10 yard load of gravel for their camp roads.

Recommendation

Council to decide if they will donate a load of gravel to Bellevue Lodge.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.20.: Bellevue Lodge



Bellevue Lodge

PO Box 978, St Paul, AB, T0A3A0

info@bellevuelodge.com

ph, 780-645-4948; fax 780-645-5034

Dear Mrs. Kitz

My name is Shelley Kornelsen and I am on the board of directors for Bellevue Lodge. Bellevue Lodge is a non-profit children's camp and retreat center located on Lake Bellevue. I understand that the county will usually deliver one 10 yard load of gravel at no cost to organizations like ours and was wondering if the county could bring us the load for some of our roads at the camp? This would be greatly appreciated and help us continue to offer our services to county residents! You can call me at 780-645-5400 or email me at shellandkeith@hotmail.com if you have any questions.

Thank you

A handwritten signature in black ink, appearing to read 'Shelley Kornelsen', written over a horizontal line.

Shelley Kornelsen



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.21. BYLAW NO. 2013-28 - AMEND IDP - REZONE PSW 17-58-9-W4 #20130710002

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

Bylaw No. 2013-28 is being presented to Council to amend the Inter Municipal Development Plan Bylaw No. 1563 as it relates to rezoning PSW 17-58-9-W4 from Urban Reserve to Country Residential. The applicant wishes to subdivide an acreage from the parcel of land however there are already the maximum number of parcels on this property.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to Section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning. The Town of St. Paul will also be notified as this property is in the IDP.

Krystle Fedoretz will be in to speak with Council.

Recommendation

Motion to give first reading to Bylaw No, 2013-28, to amend IDP No. 1563 as it relates to rezoning PSW 17-58-9-W4 from Urban Reserve to Country Residential.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-28

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Inter Municipal Development Plan No. 1563.

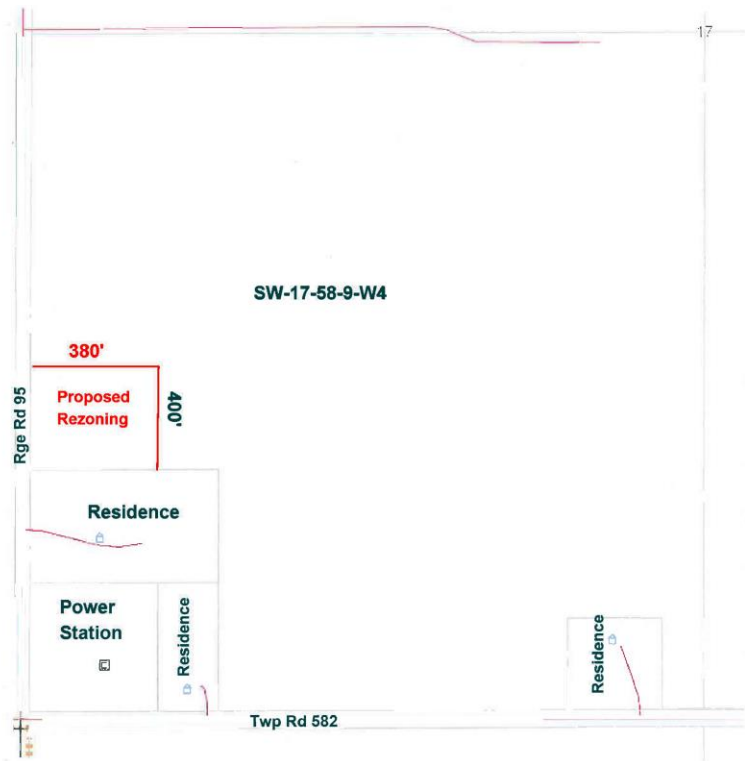
WHEREAS, it is deemed expedient to amend the Town of St. Paul and County of St. Paul Inter-Municipal Development Plan as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1563 is hereby amended as follows:

FROM: Urban Reserve to Country Residential

FOR: PSW 17-58-9-W4



Read a first time in Council this 16th day of July, A.D. 2013.

Advertised the day of , A.D. 2013, and the day , A.D. 2013 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time and duly passed in Council this day of , A.D. 2013.

Reeve

Chief Administrative Officer

THE COUNTY OF ST. PAUL NO. 19

I.D.P. BYLAW 1563

TO THE COUNCIL OF THE COUNTY OF ST. PAUL

APPLICATION FOR AMENDMENT TO THE Inter-municipal Development Plan

I/We make application to amend the Inter-municipal Development Plan

Applicant: Name Tyler Robertson Telephone No. 780-210-4975
Address Box 412, St. Paul AB T0A 3A0

Registered Owner of Land:

Name Gary Robertson Telephone No. 780-645-4230
Address Box 1420, St. Paul AB T0A 3A0
(If different from Applicant)Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. _____ SW Section 17
Twp. 58 Range 9 West of the 4th Meridian.Situating within the Urban Reserve Land Use District.

Amendment applied for

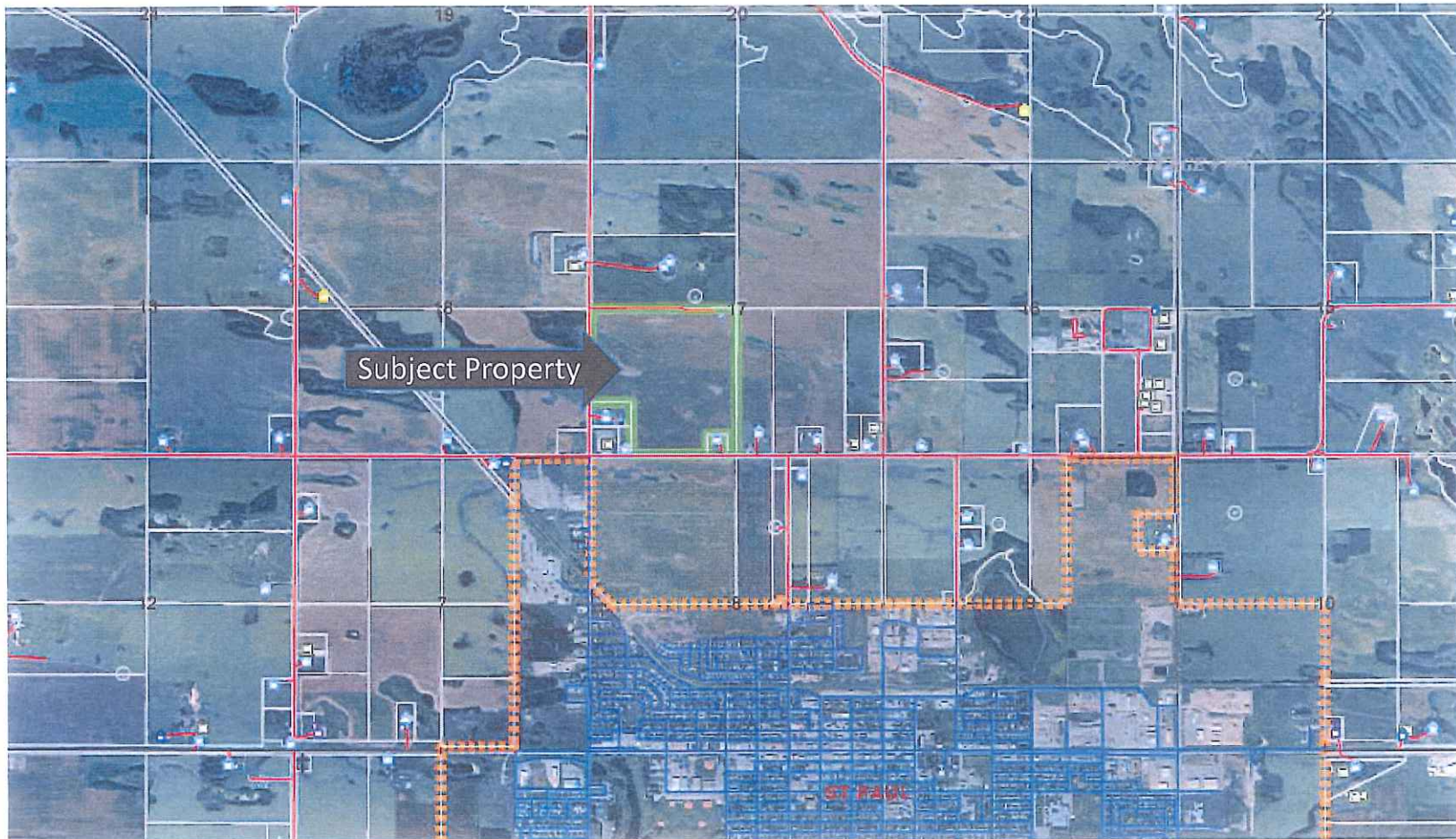
From the following designated permitted Land Use(s).

_____To Country Residential Land Use.

Reasons in support of this Application:

Wishes to subdivide an acreage. Maximum parcels
already on quarter section.

Figure 1.0 – General Location Map



Appendix 2 for 7.21.: Rezone PSW 17-58-9-W4

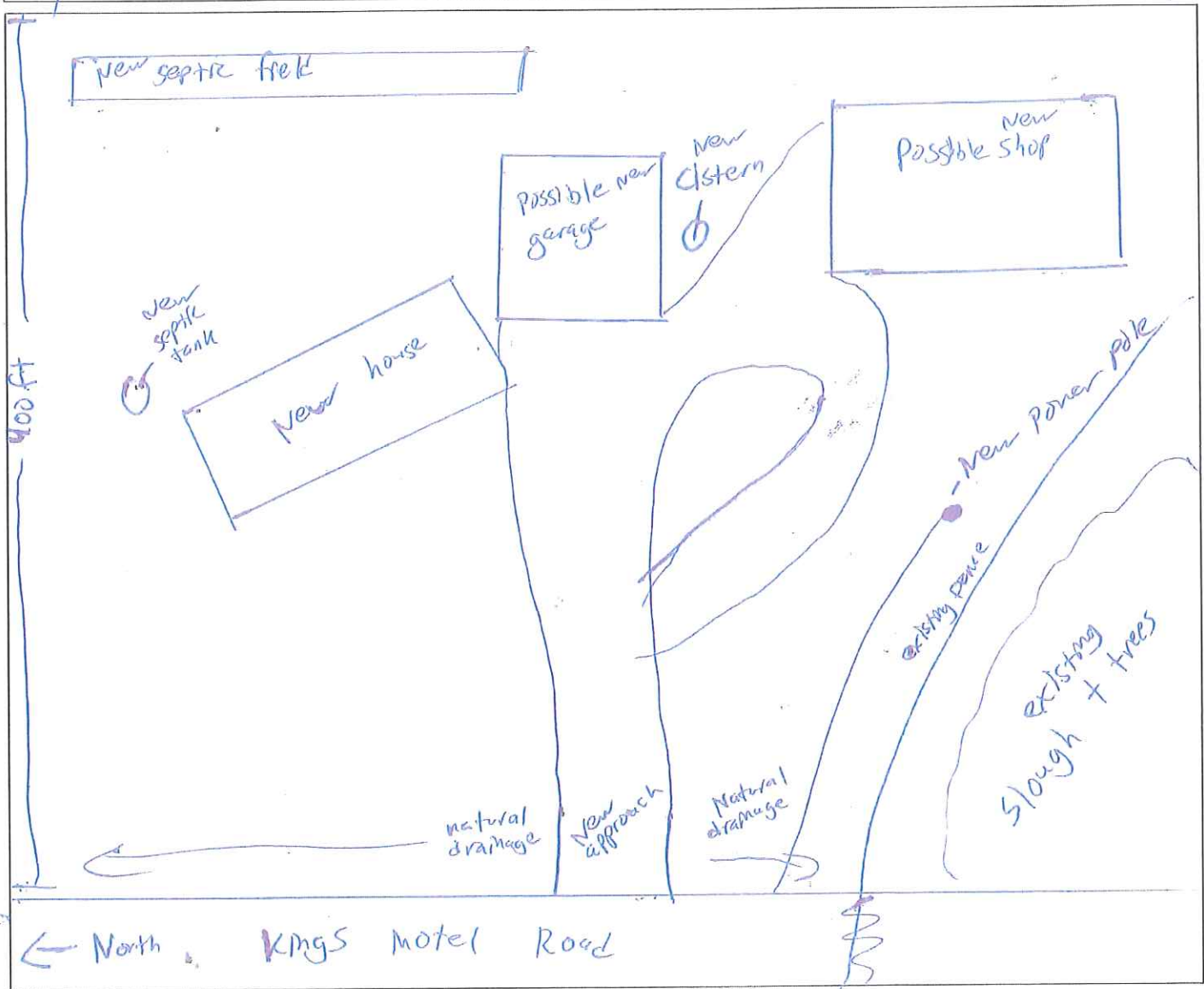
Lot _____ Block _____ Plan _____ and/or Part of SW ¼ Sec 17 Twp 58 Rge 9 W4M

Proposed Sketch – please indicate/include:

- The use, location and dimensions of buildings on the land and specify which buildings may be demolished or moved from property.
- Location of any water bodies on subject property.
- All developed and undeveloped road allowances.
- Indicate the North direction.
- Location of all right-of-way and easements within or abutting the subject property.
- Location of existing wells/ septic systems and distances from property lines to any permanent structures.
- Indicate the location, dimensions and boundaries of the land to be rezoned.
- Location of all right-of-way and easements within or abutting the subject property.
- Existing and proposed accesses on property.

3.5 acres

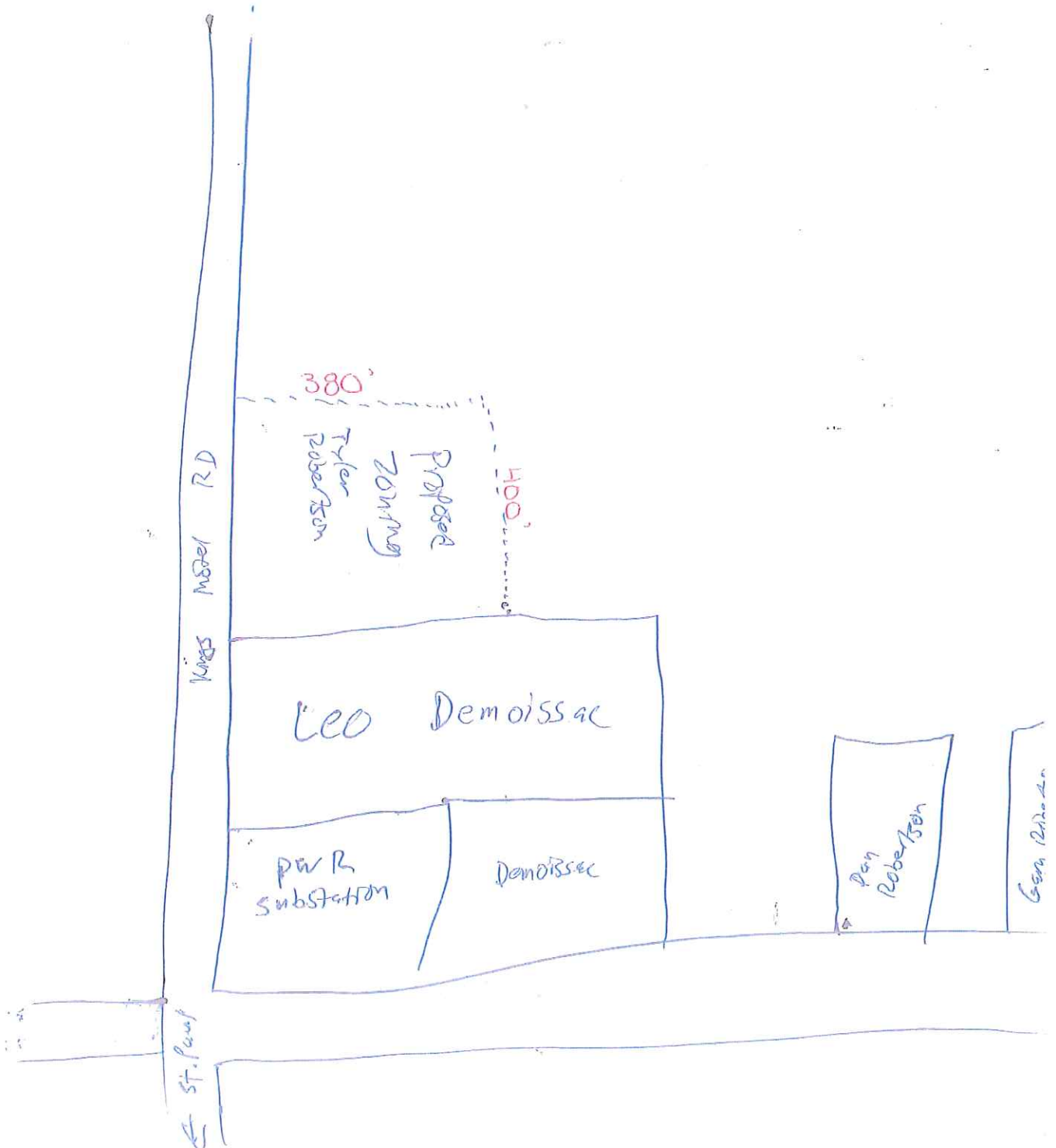
380 feet



Date: July 2/13

Signature of Applicant: [Signature]

North
↑





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.22. BYLAW NO. 2013-29 - AMEND LAND USE BYLAW - REZONE PSW 17-58-9-W4

#20130710003

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

Bylaw No. 2013-29 is being presented to Council to amend Land Use Bylaw No. 2013-11 as it relates to rezoning PSW 17-58-9-W4 from Agricultural to Country Residential (1). The applicant would like to develop an acreage on the property but the land is already maxed out for subdivision so rezoning is the only option.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning.

Recommendation

Motion to give first reading to bylaw No. 2013-29, to amend Land Use Bylaw No. 2013-11, as it relates to rezoning PNW 17-58-9-W4 from Agricultural to Country Residential (1).

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL REZONING APPLICATIONName of Applicant: Tyler Robertson Email: Tyler_2010@hotmail.comMailing Address: Box 412 St. Paul Alberta T0A 3A0Telephone (Home): 780-210-4975 (Business): _____ (Fax): _____Registered Owner (if not applicant): Gary RobertsonMailing Address: Box 1420Telephone (Home): 780-645-4230 (Business): 780-645-3659 (Fax): _____**1. LEGAL DESCRIPTION OF LAND TO BE SUBDIVIDED:**a) All / part of the SW $\frac{1}{4}$ 17 section 58 township 9 range W4M

* b) Being all / parts of Lot _____ Block _____ Registered Plan _____

c) Total area of the above parcel of land to be rezoned is 3.8 acres _____ (hectares)**2. ZONING INFORMATION:*** a) Current Zoning as per the Land Use Bylaw 2013-11: Agriculturalb) Desired Zoning as per the Land Use Bylaw 2013-11: (Residential) Country Residential One* c) Proposed use as per the Land Use Bylaw 2013-11: Single Detached Dwelling* d) Is the proposed use a permitted or discretionary use: Permittede) Is the proposed parcel located within an Area Structure Plan or Inter-municipal Development Plan? yes

f) Information in support of the rezoning:

would like to build an acreage on the property
but land is Maxxed out for subdivisions
so rezoning is the only option.
Location is ideal for my future plans and is a
good distance for commuting to work & town.

Appendix 2 for 7.22.: Application

3. LOCATION OF LAND TO BE REZONED:

a) Is the land situated immediately adjacent to the municipal boundary? Yes ☒ No ☐

If "yes", the adjoining municipality is Town County of St. Paul #19

b) Is the land situated within 0.8 kilometres of the right-of-way of a highway? Yes ☐ No ☒

If "yes" the highway is No. _____

c) Does the proposed parcel contain or is it bounded by a river, stream, lake or body of water, or by a canal or drainage ditch?

Yes ☐ No ☒

If "yes", state its name _____

d) Are there any oil/gas wells on or within 100 metres of the subject property(s)? Yes ☐ No ☒

e) Is the proposed parcel within 1.5 kilometres of a sour gas facility? Yes ☐ No ☒

i) Is the sour gas facility active, abandoned, or currently being reclaimed? _____

g) Is there an abandoned oil or gas well or pipeline on the property? Yes ☐ No ☒

*For a listing of EUB wells in a specific area, contact the Information Services Group at the EUB (403) 297-8190.

h) Is the proposed parcel within 1.5 km of a Confined Feeding Operation? Yes ☐ No ☒

ii) Does the proposed parcel contain a slope greater than 15% Yes ☐ No ☒

4. PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED:

a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) rolling

b) Describe the nature of the vegetation & water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.)

Brush, small trees, slough all in one corner of land

5. WATER SERVICES:

a) Existing Source of Water: None

b) Proposed water source (if not rezoning parcel in its entirety).

☐ Proposed water supply to new lots by a licensed (surface) water distribution system;

☒ Proposed water supply to new lots by cistern and hauling;

☐ Proposed water supply to new lots by individual water wells.

Appendix 2 for 7.22.: Application

6. SEWER SERVICES:

- a) Existing sewage disposal: None
- b) Proposed sewage disposal: ~~land~~ field system

An existing sewage system must comply with the above setbacks (existing and/or proposed).

	Property Line	Water Source	Building	Septic Tank	Basement	Water Course
Holding Tanks	1 metre	10 metres	1 metre			10 metres
Treatment Mound	3 metres	15 metres	10 metres	3 metres	10 metres	15 metres
Field System	1.5 metres	15 metres	10 metres	5 metres	10 metres	15 metres
Open Discharge	90 metres	50 metres	45 metres			45 metres
Lagoons	30 metres	100 metres	45 metres			90 metres
Packaged Sewage Treatment Plants	6 metres	10 metres	1 metre			10 metres

The personal information provided will be used to process the Subdivision Application is collected under the authority of Section 642 of the Municipal Government Act. Personal information you provide may be made public pursuant to the provisions of the Freedom of Information and Protection of Privacy (FOIP) Act, including Section 39 through 42 therein. If you have any questions about the collection and use of this information, please contact the FOIP Coordinator of the County of St. Paul at 780.645.3301.

Appendix 2 for 7.22.: Application

REGISTERED OWNER OR PERSON ACTING ON BEHALF:

I, Gerald Robertson hereby certify that (check one):

☒ I am the registered owner; or

☐ I am authorized to act on behalf of the registered owner

and that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for rezoning.

Agent Signature

Date

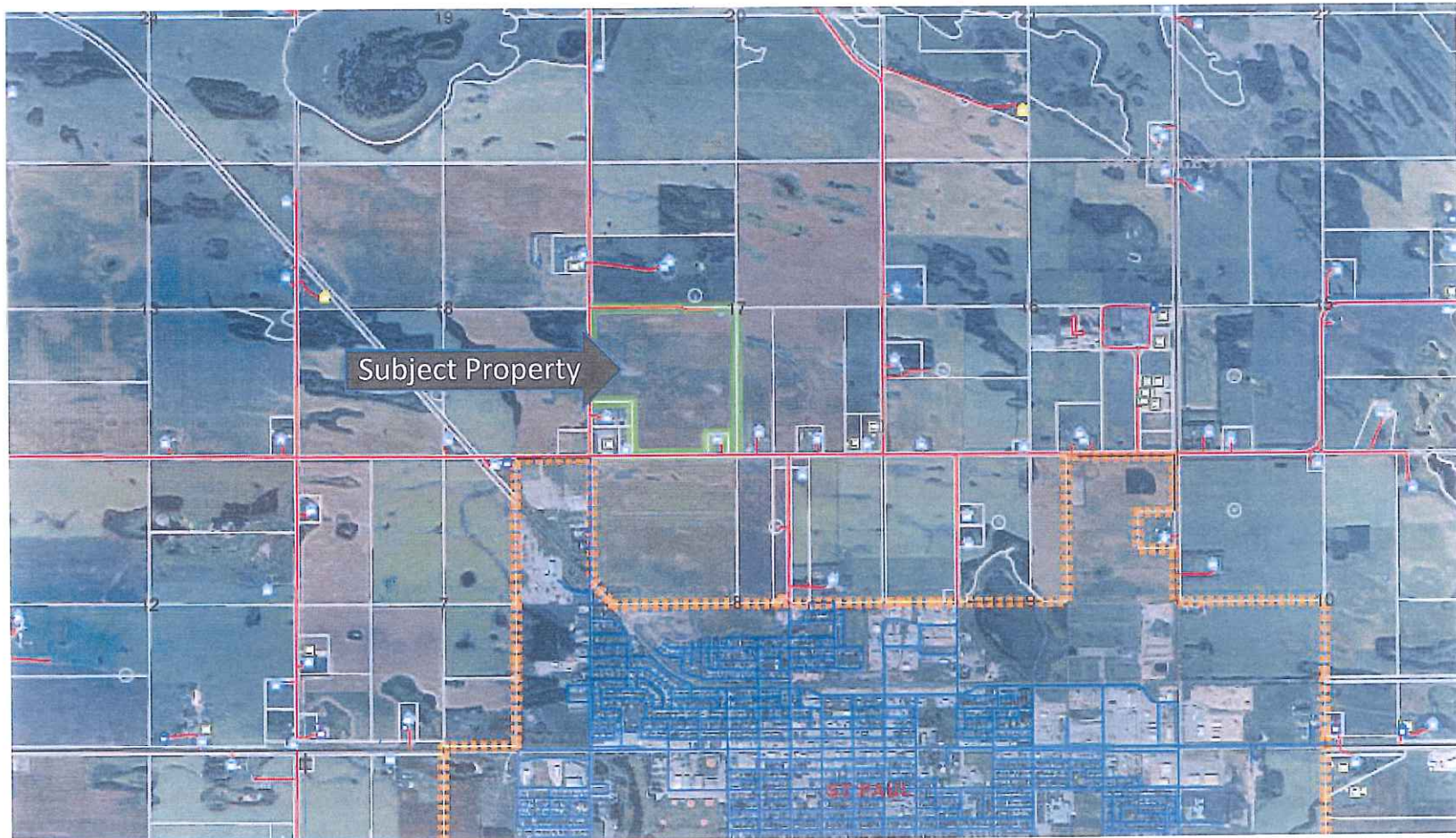
Gerald Robertson
Owner Signature

July 2/13
Date

Owner Signature

Date

Figure 1.0 – General Location Map



Appendix 2 for 7.22.: Application

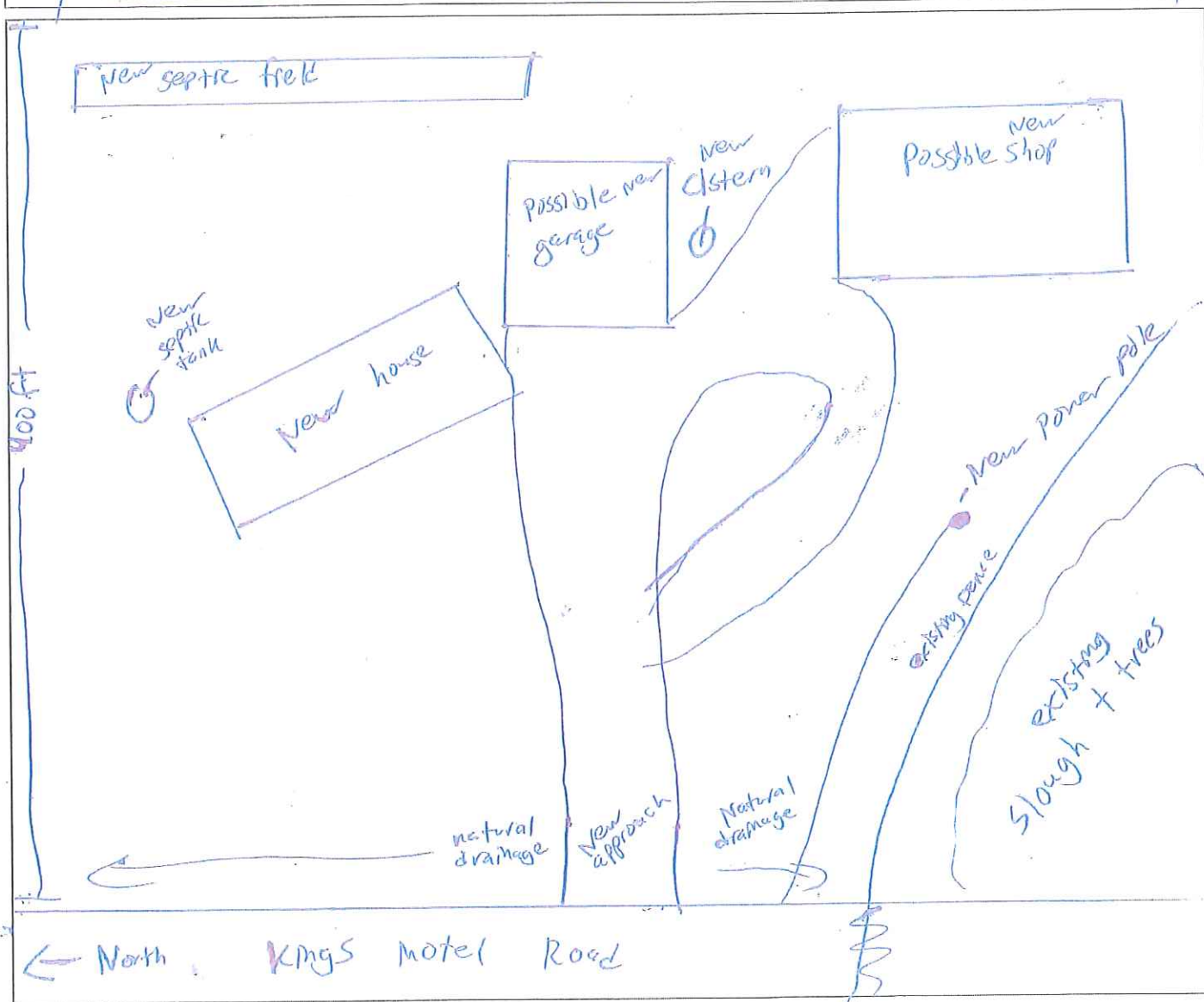
Lot _____ Block _____ Plan _____ and/or Part of SW 1/4 Sec 17 Twp 58 Rge 9 W4M

Proposed Sketch – please indicate/include:

- The use, location and dimensions of buildings on the land and specify which buildings may be demolished or moved from property.
- Location of any water bodies on subject property.
- All developed and undeveloped road allowances.
- Indicate the North direction.
- Location of all right-of-way and easements within or abutting the subject property.
- Location of existing wells/ septic systems and distances from property lines to any permanent structures.
- Indicate the location, dimensions and boundaries of the land to be rezoned.
- Location of all right-of-way and easements within or abutting the subject property.
- Existing and proposed accesses on property.

3.5 acres

380 feet



Date: July 2/13

Signature of Applicant: _____





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.23. BYLAW NO. 2013-30 - AMEND GARNER LAKE ASP-REQUEST TO REZONE PNE 22-60-12-W4

#20130710004

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The Planning Department has received an application from a landowner who wishes to rezone PNE 22-60-12-W4 in the Garner Lake Area Structure Plan from Rural Conservation to Residential Conservation. The landowner wants to create conventional style residential acreage properties (5 lots) to a maximum of 10 acres with emphasis on maintaining the natural resources and sensitive environment of the lake area.

Before proceeding to the bylaw stage, Krystle Fedoretz will be in to discuss this application with Council. She has provided the following information for Council to consider.

Among other matters, in dealing with an amendment to this Area Structure Plan to change the designation of an area to Residential Conservation Area, Council will consider what it believes will be the impact of the proposed development on Garner Lake, as well as the impact of the development of those lands within the Plan area which may have already been approved for development, but which might not yet have been sold, leased, or developed. The proponent of the amendment shall be responsible for providing the information necessary for Council to make that assessment, and County staff will work with the proponent to provide what information it can to help Council in this consideration.

The Development Concept Plan shall include a site analysis, usually in map form with some text describing the features of the map (or maps). Layout of the development should be based on the findings of the site analysis. The purpose of the site analysis is to ensure that the important site features have been identified and that the proposed Environmental Reserve, Municipal Reserve and other open and protected spaces will meet the requirements of these policies. The site analysis should indicate:

- a. existing and proposed site and property boundaries;
- b. all streams, rivers, lakes, wetlands, and other hydro-geological features (including seasonal water flow and ponding areas) within and adjacent to the site;
- c. topographic contours of no less than 3 m intervals;
- d. all environmentally sensitive areas as identified by provincial and federal government agencies and other non-governmental agencies;
- e. general vegetation characteristics;
- f. soil drainage;
- g. farmland assessment ratios for the site;
- h. existing roads and road structures; and

i. potential connections of open space, green spaces, and trails.

The Development Concept Plan shall also contain a description of how storm water is to be managed.

Recommendation

Motion to give first reading to Bylaw No. 2013-30, Amend Garner Lake Area Structure Plan - Rezone PNE 22-60-12-W4.

Additional Information

Originated By : kfedoretz

Appendix 1 for 7.23.: Bylaw No. 2013-30 Amend Garner Lake ASP

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-30

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Garner Lake Area Structure Plan.

WHEREAS, it is deemed expedient to amend the Garner Lake Area Structure Plan as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1576 is hereby amended as follows:

FROM: Rural Conservation Land Use to Residential Conservation

FOR: PNE 22-60-12-W4



Read a first time in Council this 16th day of July, A.D. 2013.

Advertised the day of , A.D. 2013, and the day , A.D. 2013 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time and duly passed in Council this day of , A.D. 2013.

Reeve

Chief Administrative Officer

Appendix 2 for 7.23.: Application

JUN-07-2013 FRI 04:35 PM

REALTY EXECUTIVES JOHNSON GROUP

FAX No. 17809984313

ASP

P. 001

2013-30

THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name Jarett Johnson Telephone No. 780-777-9703
Address #148 10404 99 Ave - Fort Saskatchewan, T8L 3W2

Registered Owner of Land:

Name Mark Widney (1240605 AB Ltd.) Telephone No. 780-718-7294
Address 53506 Range Road 221, Ardrossan, T8E 2K6
(if different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. 062 220 950 + 1 Section NE 22
Twp. 60 Range 12 West of the 4th Meridian.

Situated within the Gardner Lake Area Structure Plan Land Use District.
(Rural Conservation)

Amendment applied for

From the following designated permitted Land Use(s).

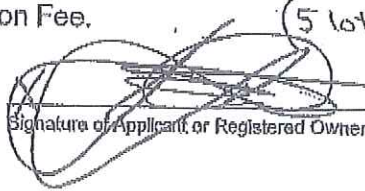
Rural Conservation Land Use

To Residential Conservation Land Use.

Reasons in support of this Application:

To create conventional style residential acreage properties to a maximum of 10 acres with emphasis on maintaining the natural resources and sensitive environment of the lake area. This will allow for others to enjoy the natural environment with leaving approx. 50% of the natural features in an undeveloped state.
I/We enclose \$350.00 being the Application Fee. (5 lots)(no additional roads).

Date June 7/2013


Signature of Applicant or Registered Owner

P. 003

FAX No. 17809984813

REALTY EXECUTIVES JOHNSON GROUP

JUN-07-2013 FRI 04:36 PM

TENTATIVE PLAN

SHOWING SUBDIVISION
OF PART OF

LOT 1, BLK.1,
DESCRIPTIVE PLAN DB2 1540
IN THE
N.E.1/4 SEC.22-60-12-4

AND PART OF THE
N.W.1/4 SEC.23-60-12-4
COUNTY OF ST. PAUL No.19

SCALE 1:6000 2013 D.J. HAGEN, A.L.S.



HAGEN SURVEYS (1982) LTD.

8925-20 STREET, EDMONTON, PH: 464-5506

SURVEYOR'S STAMP

DRAWN BY: DA

CALC'D. BY: DA

DATE: May 29, 2013

FILE NO. 06S0728

DWG. NO. 06SD728T

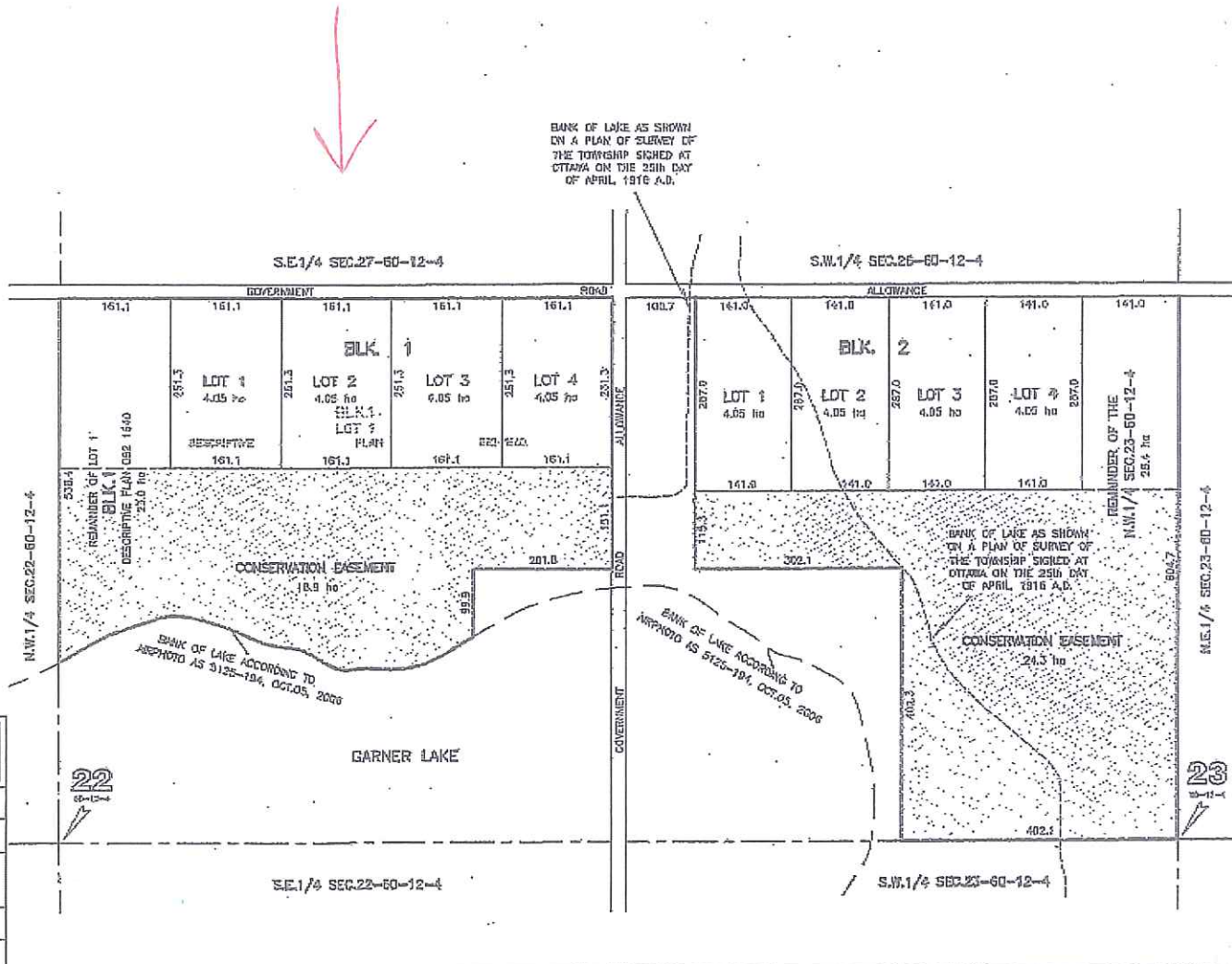
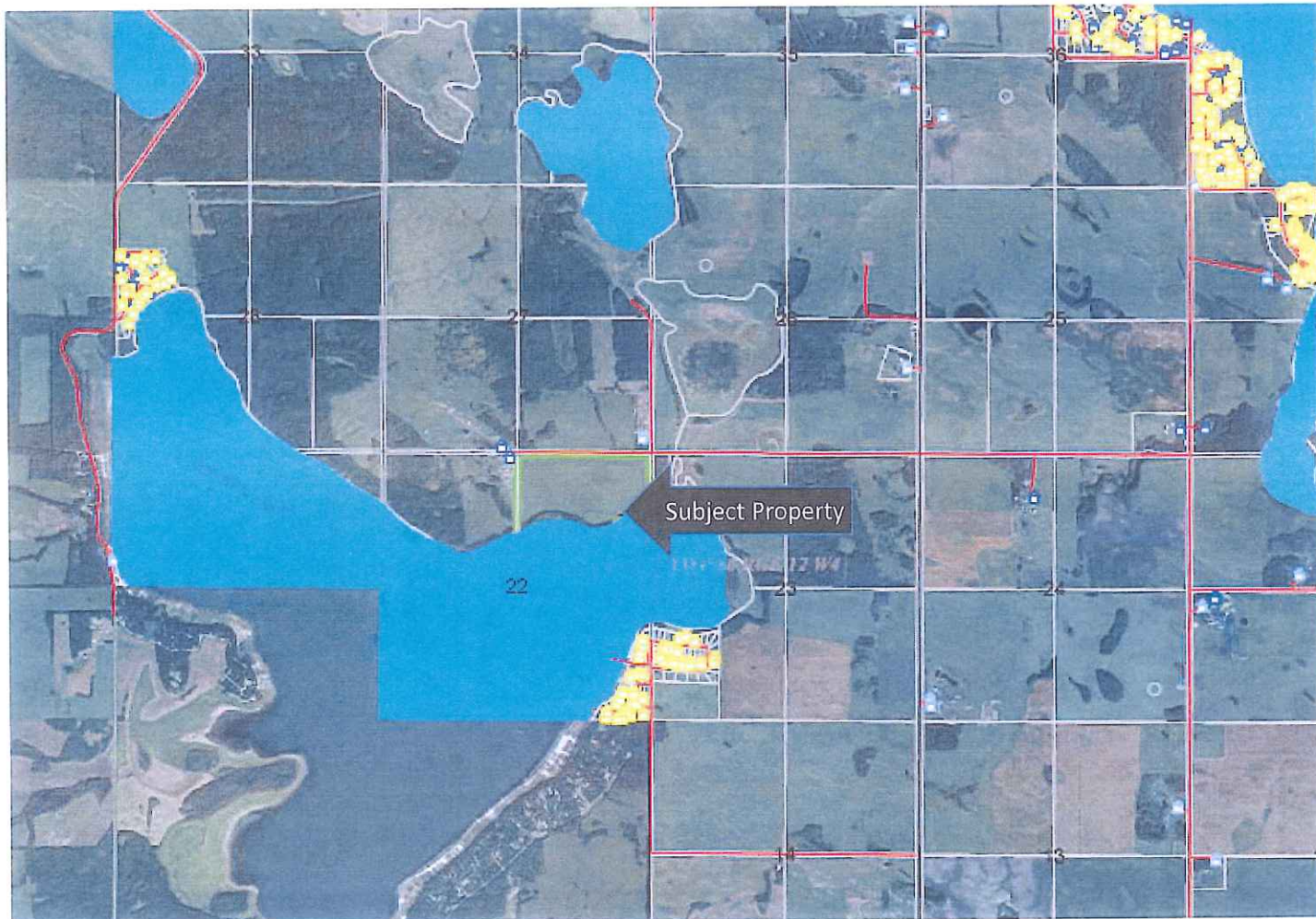


Figure 1.0 – General Location Map





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.24. BYLAW NO. 2013-31 - AMEND LAND USE BYLAW - REZONE PNE 22-60-12-W4

#20130711007

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

Bylaw No. 2013-31 is being presented to Council to amend Land use Bylaw No. 2013-11 as it relates to rezoning PNE 22-60-12-W4 from Agricultural to Country Residential (1). The applicant would like to create conventional style residential acreage properties to a maximum of 10 acres - 5 lots.

After first reading, the bylaw must be advertised according to section 606 of the MGA and a public hearing held according to section 230 of the MGA.

The adjacently landowners will also be notified of the proposed rezoning.

Recommendation

Motion to give first reading to Bylaw No. 2013-31, to amend Land use Bylaw No. 2013-11, as it relates to rezoning PNE 22-60-12-W4 from Agricultural to Country Residential (1).

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.24.: Bylaw No. 2013-31

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-31

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-11

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-11 is hereby amended as follows:

FROM: Agricultural to Country Residential One

FOR: PNE 22-60-12-W4



Read a first time in Council this 16th day of July, A.D. 2013.

Advertised the day of , A.D. 2013, and the day , A.D. 2013 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time and duly passed in Council this day of , A.D. 2013.

Reeve

Chief Administrative Officer

Appendix 2 for 7.24.: Application

JUN-07-2013 FRI 04:35 PM

REALTY EXECUTIVES JOHNSON GROUP

FAX No. 17809984313

P.001

2013-31

THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name Jaquett Johnson Telephone No. 780-777-9703
Address #148 10404 99 Ave - Fort Saskatchewan, T8L 3W2

Registered Owner of Land:

Name Mark Widney (1240605 AB Ltd.) Telephone No. 780-718-7294
Address 53506 Range Road 221, Ardrossan, T8E 2K6
(If different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. 062 220 950 +1 Section NE 22
Twp. 60 Range 12 West of the 4th Meridian.

Situated within the Agricultural Land Use District.

Amendment applied for

From the following designated permitted Land Use(s).

Agricultural

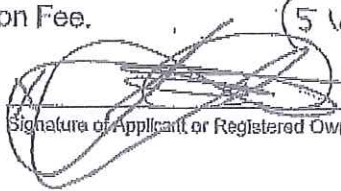
To Country Residential Land Use.

Reasons in support of this Application:

To create conventional style residential acreage properties to a maximum of 10 acres with emphasis on maintaining the natural resources and sensitive environment of the lake area. This will allow for others to enjoy the natural environment with leaving approx. 50% of the natural features in an undeveloped state.
I/We enclose \$350.00 being the Application Fee. (5 lots) (no additional roads)

Date

June 7/2013


Signature of Applicant or Registered Owner

HAGEN SURVEYS (1982) LTD.		3928-20 STREET, EDMONTON, P.C. 464-5506	
DRAWN BY: DA		SURVEYOR'S STAMP	
CALC'D BY: DA			
DATE: May 29, 2013			
FILE NO. 06S07228			
DWS.NO. 06S07228T			



SCALE 1:5000 2013 D.J. HAGER, A.L.S.

TENTATIVE PLAN
SHOWING SUBDIVISION
OF PART OF
LOT 1, BLK.1,
DESCRIPTIVE PLAN 082 1640
IN THE
N.E.1/4 SEC.22-60-12-4
AND PART OF THE
N.W.1/4 SEC.23-60-12-4
COUNTY OF ST. PAUL NO.19

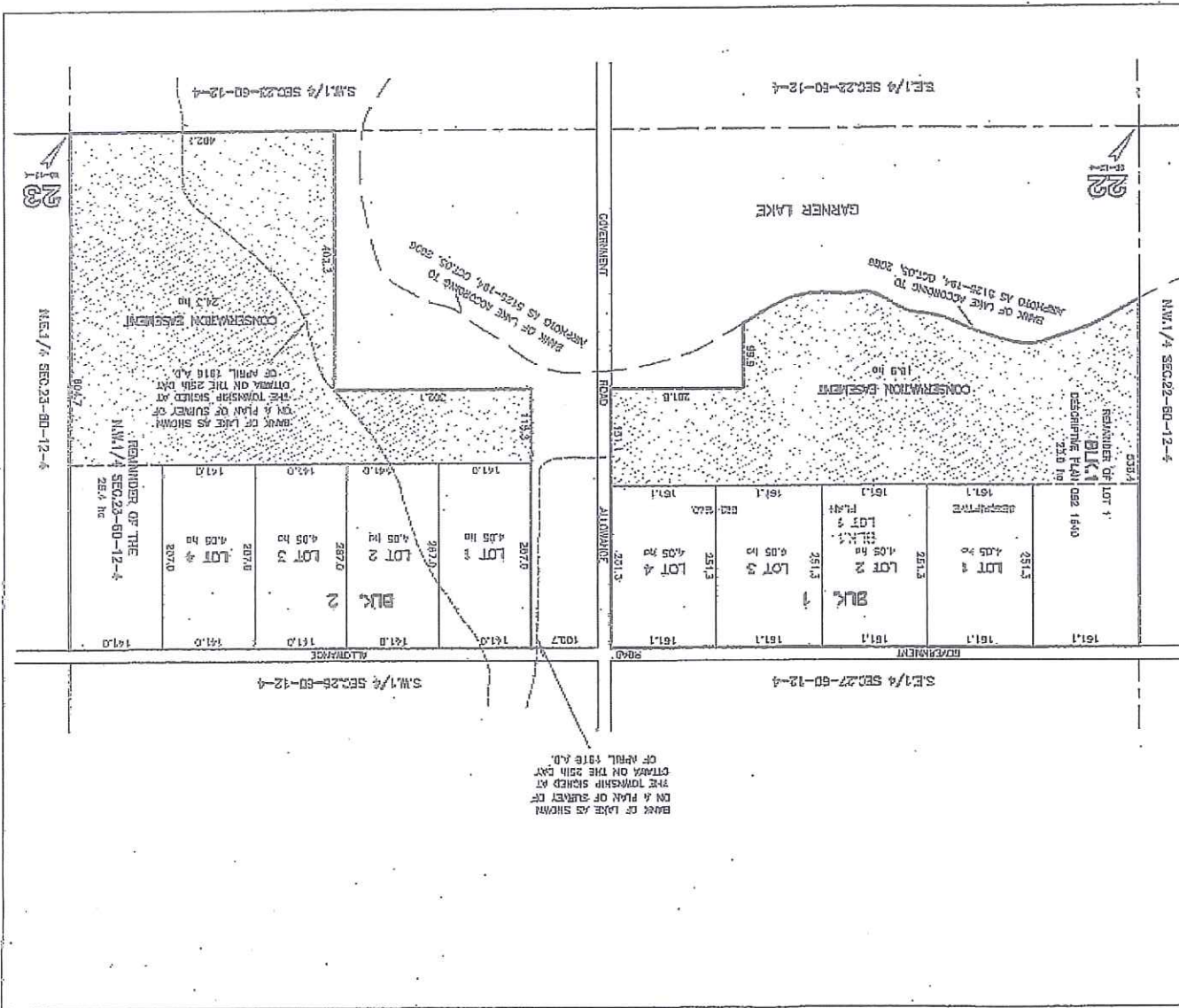
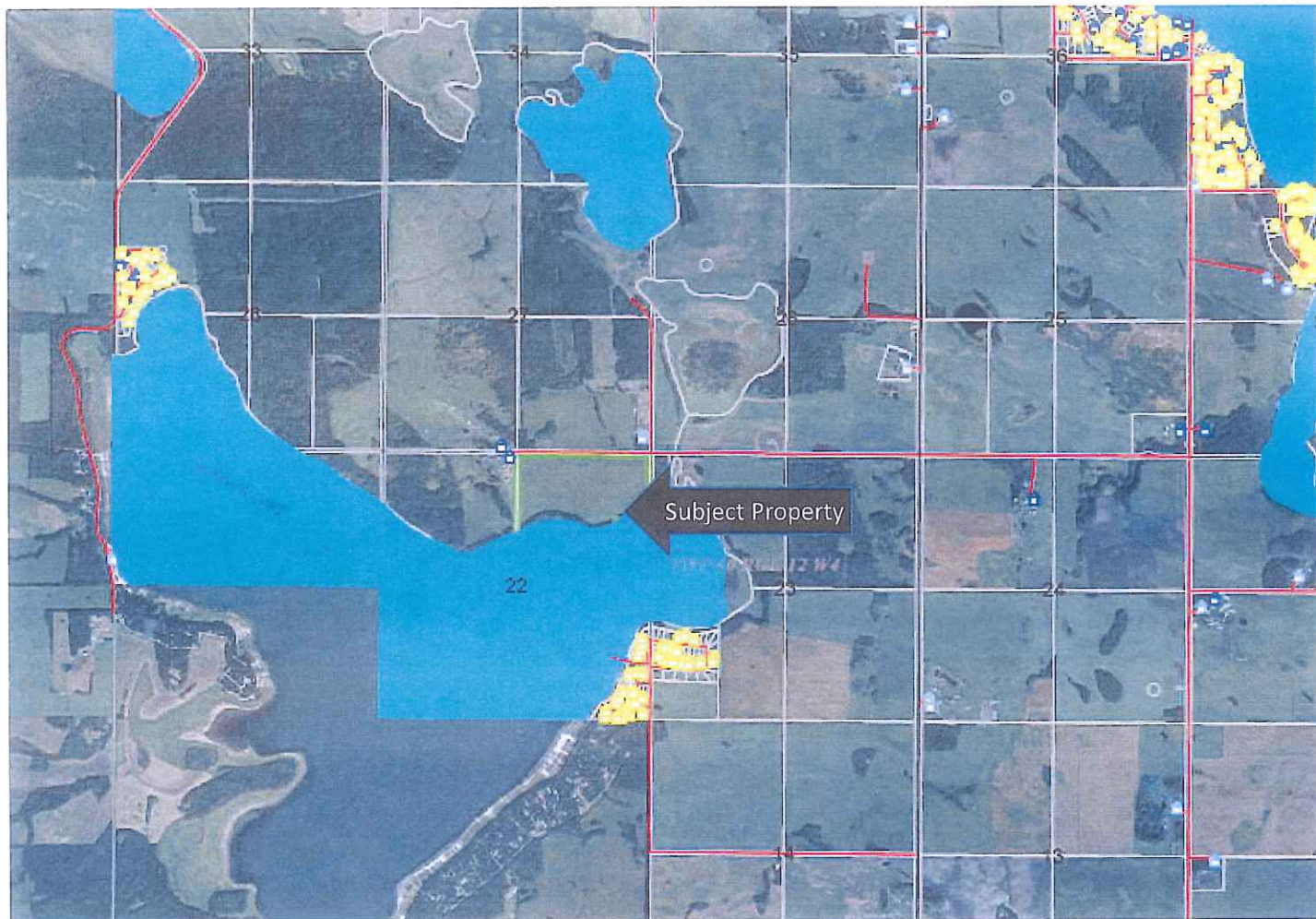


Figure 1.0 – General Location Map





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.25. BYLAW NO. 2013-32 - AMEND GARNER LAKE ASP - REZONE PNW 23-60-12-W4

#20130710005

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The Planning Department has received an application from a landowner who wishes to rezone PNW 23-60-12-W4 in the Garner Lake Area Structure Plan from Rural Conservation to Residential Conservation. The landowner wants to create conventional style residential acreage properties (5 lots) to a maximum of 10 acres with emphasis on maintaining the natural resources and sensitive environment of the lake area.

Before proceeding to the bylaw stage, Krystle Fedoretz will be in to discuss this application with Council. She has provided the following information for Council to consider.

Among other matters, in dealing with an amendment to this Area Structure Plan to change the designation of an area to Residential Conservation Area, Council will consider what it believes will be the impact of the proposed development on Garner Lake, as well as the impact of the development of those lands within the Plan area which may have already been approved for development, but which might not yet have been sold, leased, or developed. The proponent of the amendment shall be responsible for providing the information necessary for Council to make that assessment, and County staff will work with the proponent to provide what information it can to help Council in this consideration.

The Development Concept Plan shall include a site analysis, usually in map form with some text describing the features of the map (or maps). Layout of the development should be based on the findings of the site analysis. The purpose of the site analysis is to ensure that the important site features have been identified and that the proposed Environmental Reserve, Municipal Reserve and other open and protected spaces will meet the requirements of these policies. The site analysis should indicate:

- a. existing and proposed site and property boundaries;
- b. all streams, rivers, lakes, wetlands, and other hydro-geological features (including seasonal water flow and ponding areas) within and adjacent to the site;
- c. topographic contours of no less than 3 m intervals;
- d. all environmentally sensitive areas as identified by provincial and federal government agencies and other non-governmental agencies;
- e. general vegetation characteristics;
- f. soil drainage;
- g. farmland assessment ratios for the site;
- h. existing roads and road structures; and

i. potential connections of open space, green spaces, and trails.

The Development Concept Plan shall also contain a description of how storm water is to be managed.

Recommendation

Motion to give first reading to Bylaw No. 2013-32.

Additional Information

Originated By : kfedoretz

BY-LAW NO. 2013-32

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Garner Lake Area Structure Plan.

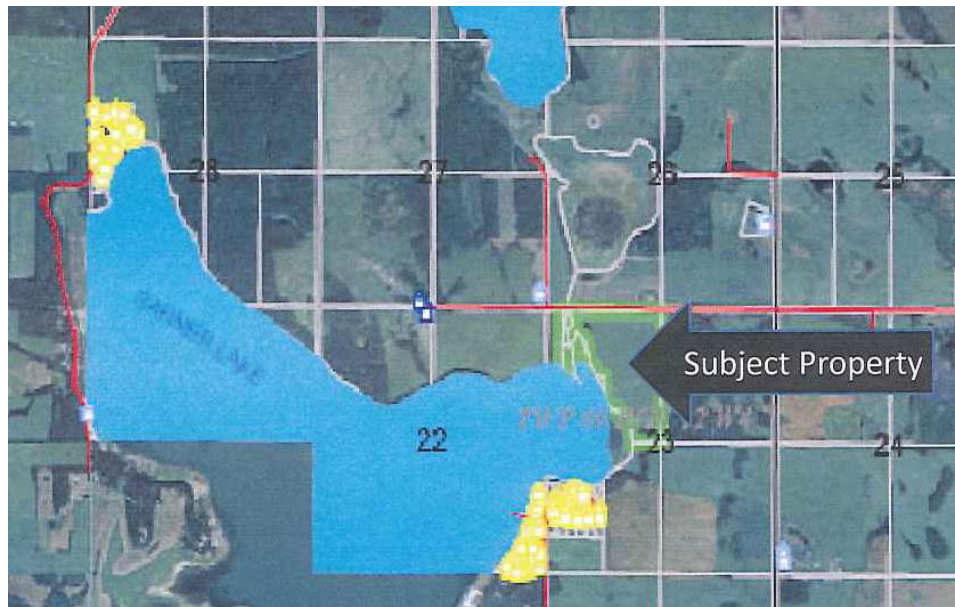
WHEREAS, it is deemed expedient to amend the Garner Lake Area Structure Plan as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1576 is hereby amended as follows:

FROM: Rural Conservation Land Use to Residential Conservation

FOR: PNW 23-60-12-W4



Read a first time in Council this 16th day of July, A.D. 2013.

Advertised the day of , A.D. 2013, and the day , A.D. 2013 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time and duly passed in Council this day of , A.D. 2013.

Reeve

Chief Administrative Officer

2013-32

**THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW**

**TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486**

I/We make application to amend the Land Use Bylaw.

Applicant: Name Tarett Johnson Telephone No. 780-777-9703
Address #148 10404 99 Ave - Fort Saskatchewan, T8L 3W2

Registered Owner of Land:

Name Mark Widney (1240605 AB Ltd.) Telephone No. 780-718-7294
Address 53506 Range Road 221, Ardrossan, T8E 2K6
(If different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. 062 220 950 Section NW 23
Twp. 60 Range 12 West of the 4th Meridian.

Situated within the Gardner Lake Area Structure Plan Land Use District.
(Rural Conservation)

Amendment applied for

From the following designated permitted Land Use(s).

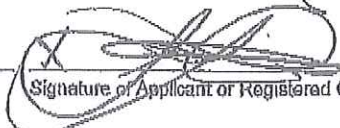
Rural Conservation Land Use

To Residential Conservation Land Use.

Reasons in support of this Application:

To create conventional style residential acreage properties to a maximum of 10 acres with emphasis on maintaining the natural resources and sensitive environment of the lake area. This will allow for others to enjoy the natural environment with leaving approx. 50% of the natural features in an undeveloped state.
I/We enclose \$350.00 being the Application Fee. (5 lots) (no additional roads)

Date June 7/2013


Signature of Applicant or Registered Owner

P. 003

FAX No. 17809984313

REALTY EXECUTIVES JOHNSON GROUP

JUN-07-2013 FRI 04:36 PM

TENTATIVE PLAN
SHOWING SUBDIVISION
OF PART OF
LOT 1, BLK.1,
DESCRIPTIVE PLAN DB2 1540
IN THE
N.E.1/4 SEC.22-60-12-4
AND PART OF THE
N.W.1/4 SEC.23-60-12-4
COUNTY OF ST. PAUL No.19

SCALE 1:5000 2013 D.J. HAGEN, A.L.S.



HAGEN SURVEYS (1982) LTD.	
8925-20 STREET, EDMONTON, P.H: 464-5506	
SURVEYOR'S STAMP	DRAWN BY: DA
	CALC'D. BY: DA
	DATE: May 29, 2013
	FILE NO. 06S0728
	DWG. NO. 06SD728T

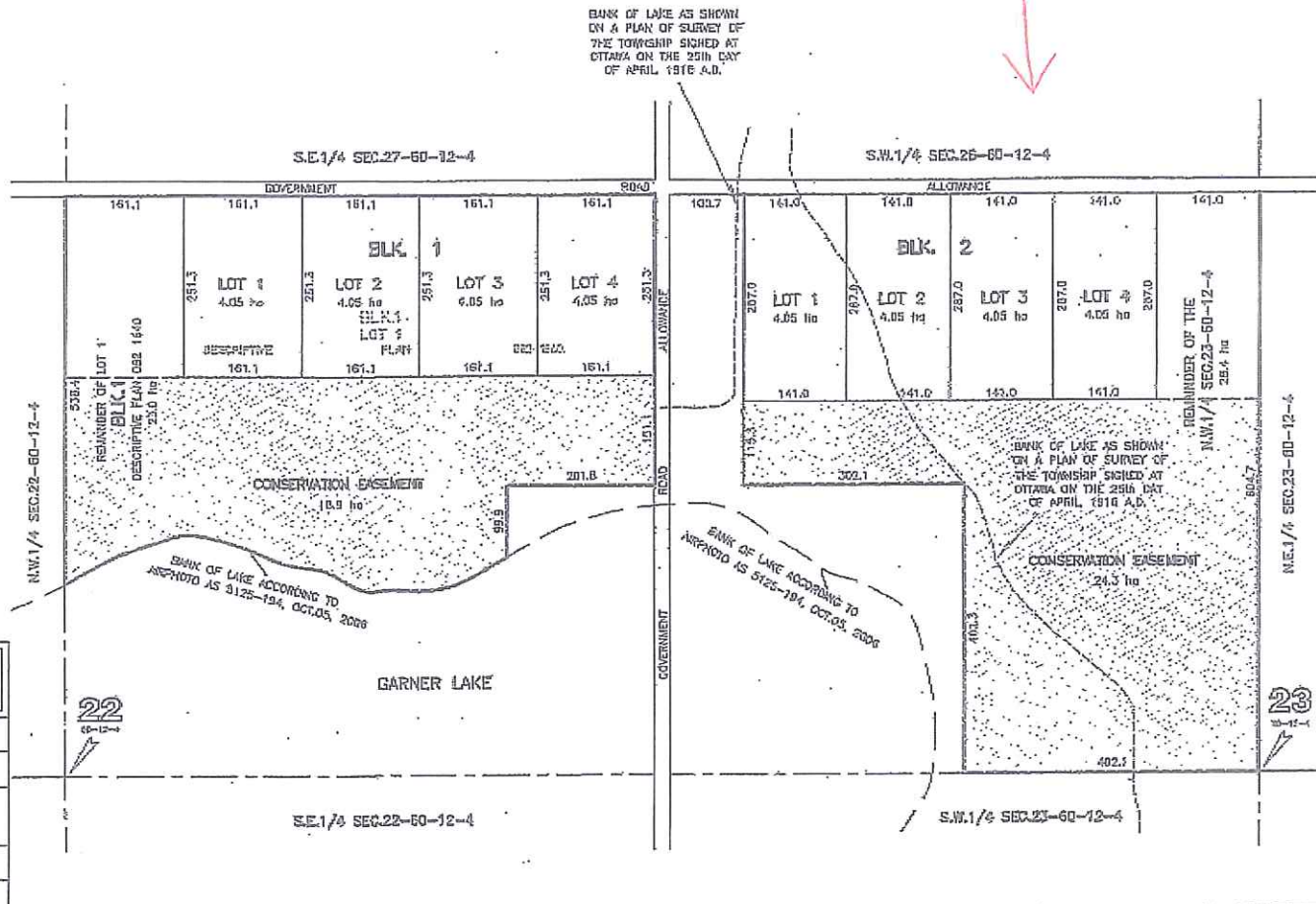
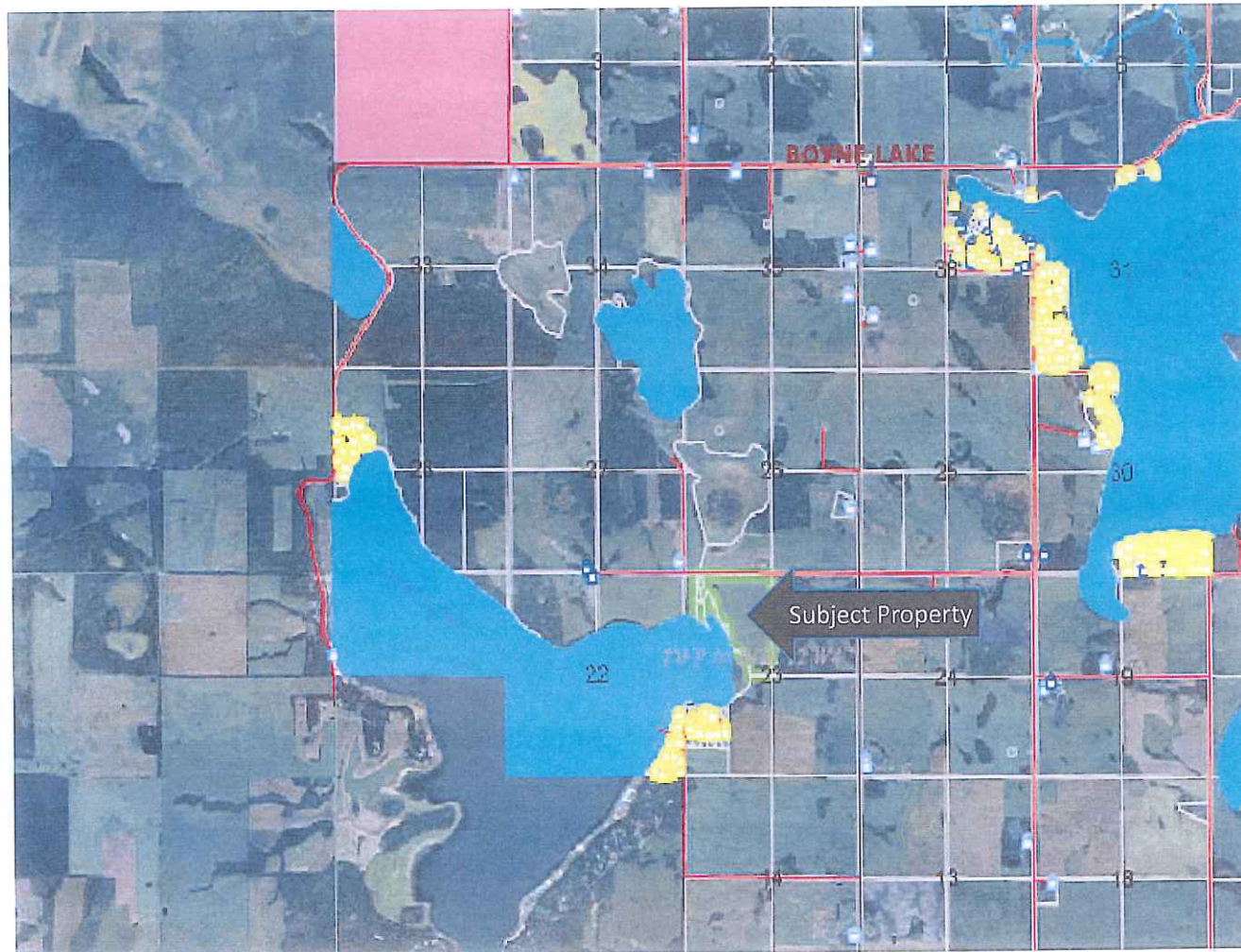


Figure 1.0 – General Location Map





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.26. BYLAW NO. 2013-33 - AMEND LAND USE BYLAW - REZONE PNW 23-60-12-W4

#20130711008

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

Bylaw No. 2013-33 is being presented to Council to amend Land Use Bylaw No. 2013-11 as it relates to rezoning PNW 23-60-12-W4 from Agricultural to Country Residential (1). The applicant wants to create conventional style residential acreage properties to a maximum of 10 acres but the current zoning does not allow for it.

After first reading, the Bylaw must be advertised according to section 606 of the M.G.A.. and a public hearing held according to section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning.

Recommendation

Motion to give first reading to Bylaw No. 2013-33, to amend Land use Bylaw No. 2013-11, as it relates to rezoning PNW 23-60-12-W4 from Agricultural to Country Residential (1).

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.26.: Bylaw No. 2013-33

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-33

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 2013-11

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of St. Paul and County of St. Paul as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 2013-11 is hereby amended as follows:

FROM: Agricultural to Country Residential One

FOR: PNW 23-60-12-W4



Read a first time in Council this 16th day of July, A.D. 2013.

Advertised the day of , A.D. 2013, and the day , A.D. 2013 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time and duly passed in Council this day of , A.D. 2013.

Reeve

Chief Administrative Officer

2013-33

**THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW**

**TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486**

I/We make application to amend the Land Use Bylaw.

Applicant: Name Jarett Johnson Telephone No. 780-777-9703
Address #148 10404 99 Ave - Fort Saskatchewan, T8L 3W2

Registered Owner of Land:

Name Mark Widney (1240605 AB Ltd.) Telephone No. 780-718-7294
Address 53506 Range Road 221, Ardrossan, T8E 2K6
(If different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. 062 220 950 Section NW 23
Twp. 60 Range 12 West of the 4th Meridian.

Situated within the Agricultural Land Use District.

Amendment applied for

From the following designated permitted Land Use(s).

Agricultural

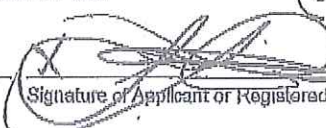
To: Country Residential Land Use.

Reasons in support of this Application:

To create conventional style residential acreage properties to a maximum of 10 acres with emphasis on maintaining the natural resources and sensitive environment of the lake area. This will allow for others to enjoy the natural environment with leaving approx. 50% of the natural features in an undeveloped state.
I/We enclose \$350.00 being the Application Fee. (5 lots)(no additional roads).

Date

June 7/2013


Signature of Applicant or Registered Owner

P. 003

FAX No. 17809984313

REALTY EXECUTIVES JOHNSON GROUP

JUN-07-2013 FRI 04:36 PM

TENTATIVE PLAN

SHOWING SUBDIVISION
OF PART OF

LOT 1, BLK. 1,
DESCRIPTIVE PLAN 082 1540

IN THE

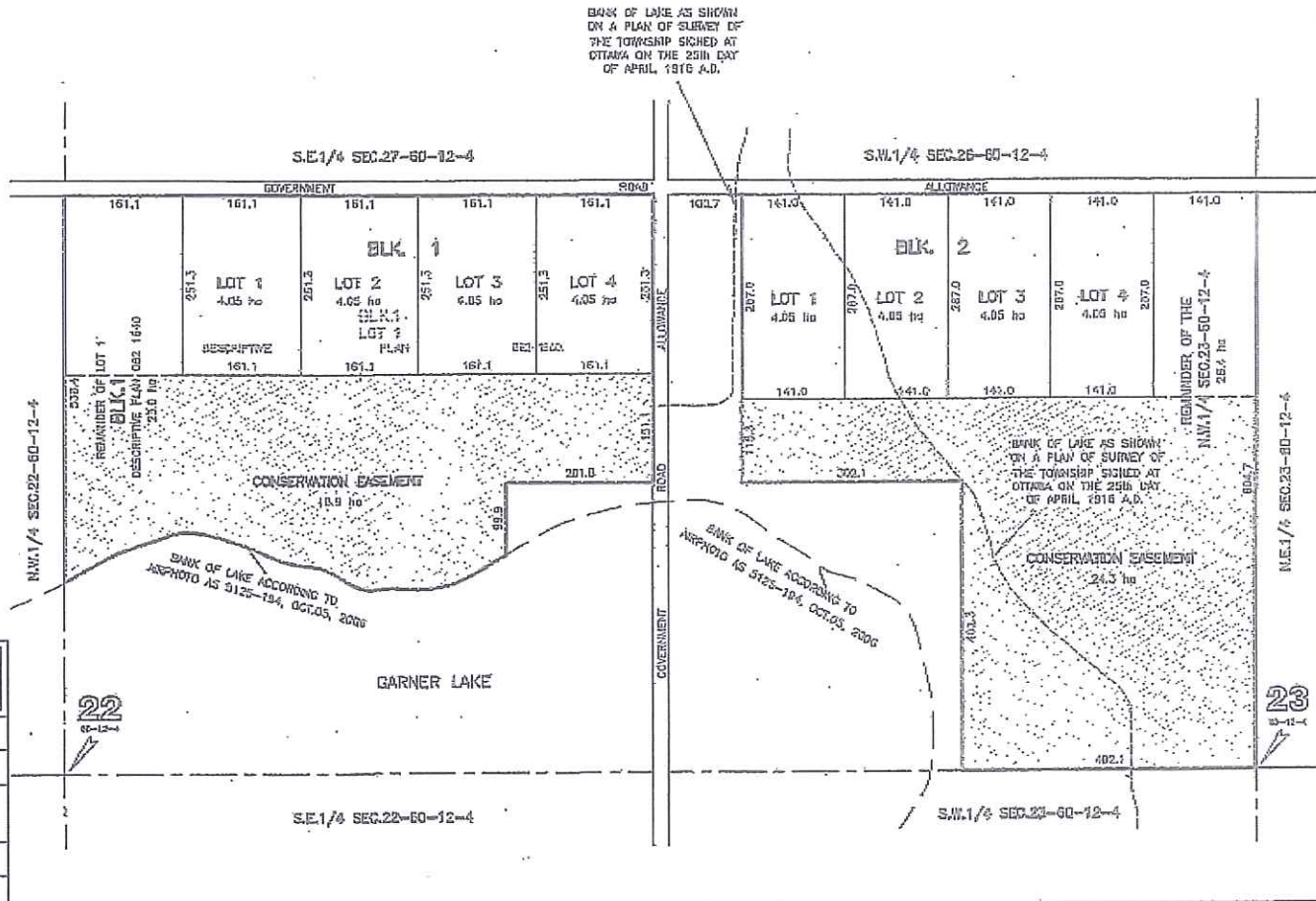
N.E.1/4 SEC.22-60-12-4

AND PART OF THE

N.W.1/4 SEC.23-60-12-4

COUNTY OF ST. PAUL No.19

SCALE 1:6000 2013 D.J. HAGEN, A.L.S.



HAGEN SURVEYS (1982) LTD.

8929-20 STREET, EDMONTON, AB T6E 4S6

SURVEYOR'S STAMP

DRAWN BY: DA

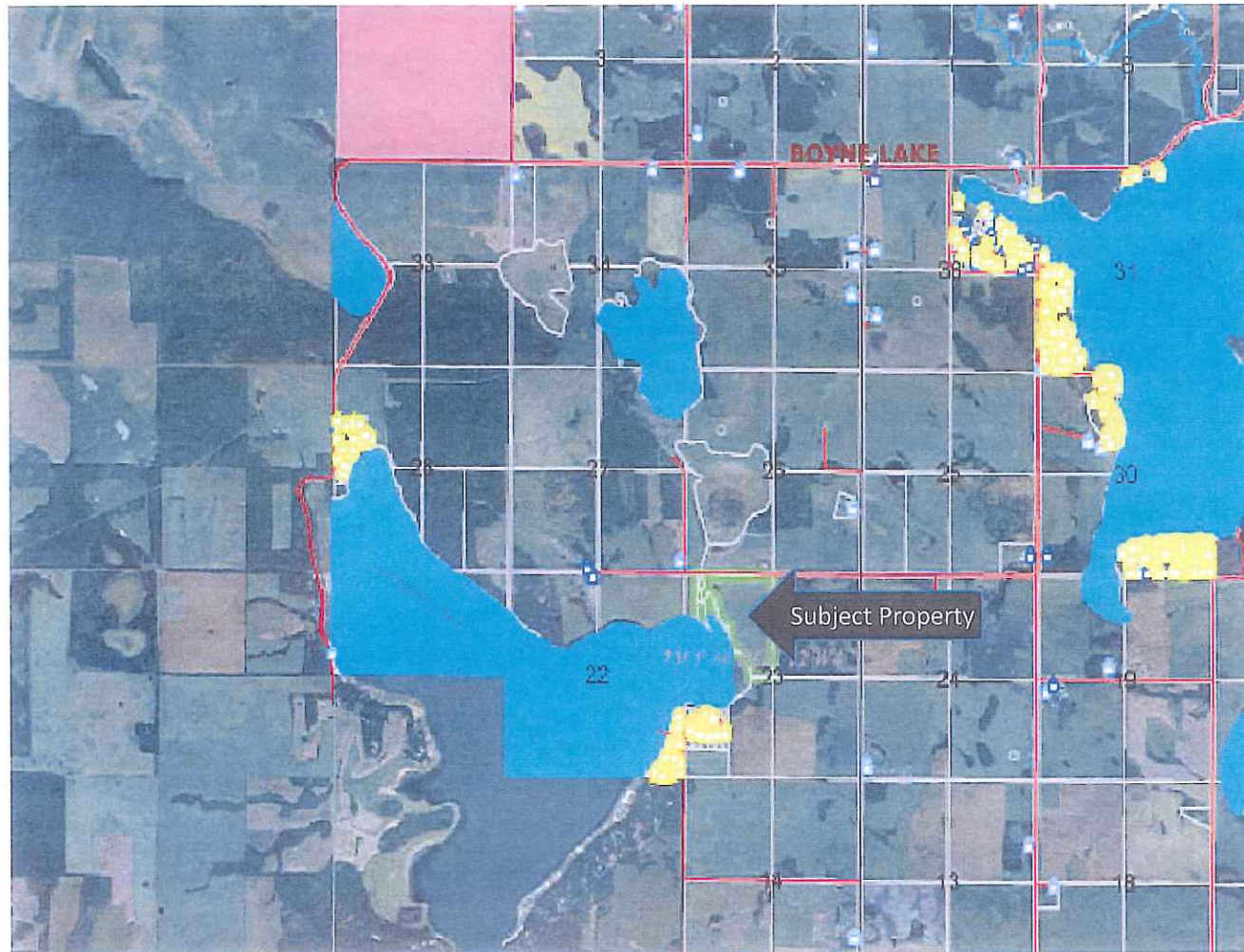
CALC'D. BY: DA

DATE: May 29, 2013

FILE NO. 06S0728

DRG. NO. 06S0728T

Figure 1.0 – General Location Map





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.27. REQUEST TO WAIVE SUBDIVISION FEE

#20130710008

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

In February, 2012 the landowner submitted \$1,000 with his application to subdivide the NE 30-57-6-W4 into 4 five acre parcels plus the main area. However, the parcels would have fronted on the Moosehills Road therefore he was required to build a service road which would have cost him \$175,000. He has now submitted a different application to subdivide the quarter into two 70 acre parcels and two 10 acre parcels and has been informed that there will be another \$1,000 application fee.

His first application was accepted February 7, 2012, conditionally approved March 13, 2012 (Conditional approval included provisions for a service road) and expired March 13, 2013. His second application was accepted April 10, 2013, conditionally approved June 4, 2013, and expires June 4, 2014.

The landowner is requesting that Council consider waiving the \$1,000 application fee.

Krystle Fedoretz will be in to speak with Council about the application fee.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.27.: Request to Waive Application Fee

April 9, 2013

County of St Paul Council

St Paul AB

Dear Council,

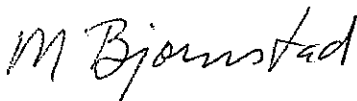
In February 2012 I started an application to subdivide my home quarter section near Elk Point (Ne 30 57 6w4) into 4 five acre parcels plus the main area. At the start I paid the \$1000 to start the application process.

Because the Moosehills Road, which the parcels would have fronted on is now a busy highway, a conditional approval was given that had conditions of only one new approach and a service road for quite a bit of the quarter. The only firm estimate I was able to get for this service road was \$175,000 which was more than the likely selling price with other costs factored in. I cannot go to the eastern boundary because the road there is an oil company road not built to county standards. I have met numerous times with county staff, surveyors, and realtors to discuss other possible configurations.

We now are working on an application splitting of the quarter into two 70 acre parcels and two ten acre parcels. This will now start as a new application to go forward for review. However because of the changes, I am now required to pay a new fee of \$1000 to start the process again. It is really the same subdivision looking for a way forward, to meet the rules for subdivision and have the land suitable for possible purchasers.

I would like to ask council's permission to waive the new \$1000 subdivision fee.

Sincerely yours,



Marvin Bjornstad



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.28. COMPENSATION FOR EXTRA ROAD WIDENING

#20130711003

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

In 2006 Mr. Marcoux signed an easement for compensation for fencing for the construction of the Pomerleau road. A 17 foot road widening was taken in front of his property when Mr. Marcoux subdivided his acreage, so another easement was signed. We now require a motion to approve the easement to compensate Mr. Marcoux for the .55 acres.

Dennis Bergheim will be in to speak with Council about this easement.

Recommendation

Motion to approve the easement on NE 6-58-8-W4 with Oliva and Linda Marcoux.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.29. EXPLORE LAGOON AT LAC SANTE WITH COUNTY OF TWO HILLS

#20130711002

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The 5th item under Goal 8 of the 2013 Strategic Plan is to "Explore joint lagoon with the County of Two Hills for Lac Sante area".

I have contacted the County of Two Hills to see if they want to partner on a lagoon near Lac Sante. It will be on their Council agenda on Tuesday to see if they are interested. If Council is interested in exploring a joint lagoon with Two Hills, we would require a motion to make application to the Regional Collaboration Grant to do a study regarding the feasibility of the Construction of a joint lagoon in the Lac Sante area (joint with the County of Two Hills). We could be the managing partner for the grant – as we have experience with the Whitney Lake Lagoon.

Alan McCann of Omni McCann was the consultant on the Whitney Lake Lagoon, in discussions with him, he has indicated that we should do a study regarding a location for a lagoon. He will provide me with an estimate for the feasibility study prior to the Council meeting - so I will have that number available for Council's consideration during the meeting. We would make application under the Regional Collaboration Grant to proceed with the study - should both Council's be in favour.

The actual cost of the Whitney Lake Lagoon was \$356, 630 in 2006. Operating costs for 2012 were \$ 42,125.40.

Recommendation

Council to decide if they will explore a joint Lagoon with the County of Two Hills.

Additional Information

Originated By : skitz



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www.county.stpaul.ab.ca

Issue Summary Report

7.30. LAND LEASE

#20130710009

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The Canadian Sunday School Mission is requesting to renew their lease for PNE 8-56-4-W4 (Old Landfill Site) from June 25 to August 10, 2013. During this period of time, they hold a summer camp for children and they use the old landfill site to graze the horses that are used at the summer camp.

Section 61 of the M.G.A. allows a municipality to grant rights with respect to its property.

Recommendation

Motion to approve the land lease with the Canadian Sunday School Mission for PNE 9-56-4-W4 from June 25 to August 10, 2013.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.31. CULDESACS IN MICHAUD ESTATES

#20130712002

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

At the June 25, 2013 Public Works meeting, Council was presented with a request from Richard and Joan Flood (attached). This request was for the building and potential subsequent paving of the roads to two culdesacs in the Michaud Estates development on Vincent Lake. They would like the roads to be built this year should the County have the time to do so.

The road construction schedule is fairly busy this year, so Administration would recommend that Council refer this project to the 2014 Strategic Planning session.

Recommendation

That the building of the roads in the culdesacs in the Michaud Estates be referred to the 2014 Strategic Planning Session to be held in the fall of 2013.

Additional Information

Originated By : skitz

June 21, 2013

The County of St .Paul

Public Works

Attention: Shelia Kitz & Councillors

Re: Road Pavement Michaud Estates

We were advised earlier this year that the access roads to our lots in the Michaud Estates would be paved shortly after the May long weekend.

To date there has been not activity in preparation for the paving.....in fact there does not appear any maintenance has been done to the existing roads, as they are overgrown.

As taxpayers we have been patient in the upgrading of these roads but current condition of these roads are discouraging further lot development.

What date is the paving of these roads now scheduled?

Yours truly,

Richard and Joan Flood



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Issue Summary Report

7.32. REQUEST FOR LETTER OF SUPPORT - MALLAIG LEGION

#20130712003

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

The Mallaig Legion requested a letter of support to accompany their New Horizons grant application for funding to prepare blueprints and engineering for additions and upgrade to the Mallaig Legion Hall which includes rebuilding of the kitchen and increasing the floor space.

Recommendation

Motion to ratify the letter of support for the Mallaig Legion.

Additional Information

Originated By : pcorbiere

July 4, 2013

Mallaig Legion #260
Box 171
Mallaig, AB TOA 2K0

Dear Legion Members:

Please accept this letter as a show of support in principle from the County of St. Paul to accompany your New Horizons Grant Application for funding to prepare blueprints and engineering for additions and upgrades to the Mallaig Legion Hall which includes rebuilding of the kitchen and increasing the floor space.

Council would like to thank you for your commitment to the community of Mallaig. This hall is an important facility for the community and your dedication and hard work to keep this facility maintained and up to date is much appreciated.

We wish you success with this very worthwhile project.

Yours truly,

Sheila Kitz, CLGM
Chief Administrative Officer

/pjc



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Issue Summary Report

7.33. IN CAMERA

#20130712001

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Background

Information to be presented at Council Meeting.

Recommendation

Motion to go into camera to discuss a legal issues.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

9.1. CAO REPORT

#20130627001

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Additional Information

Originated By : skitz



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Issue Summary Report

9.2. REPORTS

#20130627002

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Additional Information

Originated By : pcorbiere



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Issue Summary Report

11.1. COUNCIL FEES

#20130627005

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Recommendation

Motion to approve the Council Fees for the Month of , 2012 as circulated.

Additional Information

Originated By : tmahdiuk



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Issue Summary Report

11.2. LISTING OF ACCOUNTS PAYABLE

#20130627004

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>

Additional Information

Originated By : pcorbiere



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Issue Summary Report

11.3. BUDGET TO ACTUAL

#20130627003

Meeting : July 16, 2013

Meeting Date : 2013/07/16 10:00

Executive Summary

Recommendation

Motion to approve the budget to actual as of , 2013.

Additional Information

Originated By : skitz