



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

April 9, 2013

Tuesday, April 09, 2013

Start time 10:00 AM

AGENDA

1. **CALL TO ORDER**
2. **MINUTES**
 - 2.1 **MARCH 12, 2013 (2013/03/12)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
 - 5.1. **SCOPE CHANGE - ASHMONT/LOTTIE LAKE TRANSMISSION LINE**
 - 5.2. **BYLAW NO. 2013-04 - LICENCE ROAD ALLOWANCE BETWEEN SE 17-59-11-W4 AND SW 16-59-11-W4**
 - 5.3. **BYLAW NO. 2013-05 AGGREGATE LEVY BYLAW**
 - 5.4. **ARMISTICE HALL**
6. **DELEGATION**
 - 6.1. **10:30 A.M. - PUBLIC HEARING - BYLAW NO. 2013-07 - AMEND LUB - REZONE PNE 35-58-10-W4**
 - 6.2. **12:00 - 1:00 - AAMD&C MEMBER VISIT**
 - 6.3. **1:30 P.M. - PRESENTATION OF AUDITED FINANCIAL STATEMENTS**
7. **NEW BUSINESS**
 - 7.1. **RUSA EXECUTIVE MEETINGS - APRIL 18 & 19**
 - 7.2. **LICA AGM - APRIL 25**
 - 7.3. **ECONOMIC DEVELOPMENT FOR ELECTED OFFICIALS**
 - 7.4. **GFOA CONFERENCE**
 - 7.5. **NORTH SASKATCHEWAN WATERSHED ALLIANCE AGM - JUNE 26**
 - 7.6. **2013 MUNICIPAL OPERATING AND CAPITAL BUDGET**
 - 7.7. **BYLAW NO. 2013-08 MILL RATE BYLAW**
 - 7.8. **FIRE HALL TENDERS**

- 7.9. **ANNUAL GENERAL MEETING**
- 7.10. **BYLAW NO. 2013-09 - ROAD CLOSURE**
- 7.11. **BYLAW NO. 2013-10 - MUNICIPAL DEVELOPMENT PLAN**
- 7.12. **BYLAW NO. 2013-11 - LAND USE BYLAW**
- 7.13. **ALBERTA CAPITAL FINANCE AUTHORITY (ACFA) AGM**
- 7.14. **IDENTIFICATION REQUIREMENTS FOR MUNICIPAL ELECTION**
- 7.15. **NORTHERN LIGHTS LIBRARY SYSTEM CONFERENCE**
- 7.16. **REQUEST FOR SPONSORSHIP FOR PROVINCIAL TOURNAMENTS**
- 7.17. **HERITAGE LODGE AUXILIARY**
- 7.18. **DATE FOR JULY COUNCIL MEETING**
- 7.19. **OFFICE SPACE FOR AMBULANCE STAFF**
- 7.20. **FOLLOW UP LETTER - MURPHY ROAD**
- 7.21. **ELK POINT AIRPORT**
- 7.22. **IN CAMERA ITEMS**
- 7.23. **LAKELANDER'S TRAILER CLUB**
- 7.24. -
- 7.25. -
- 7.26. -
- 8. **CORRESPONDENCE**
- 9. **REPORTS**
 - 9.1. **CAO REPORT**
 - 9.2. **REPORTS**
- 10. **UPCOMING MEETINGS**
 - 10.1. **APRIL 23 @ 10:00 A.M. - PUBLIC WORKS**
- 11. **FINANCIAL**
 - 11.1. **LISTING OF ACCOUNTS PAYABLE**
 - 11.2. **COUNCIL FEES**
 - 11.3. **BUDGET TO ACTUAL**
- 12. **ADJOURNMENT**



March 12, 2013

Start time : 10:00 AM

MINUTES

CALL TO ORDER

The 615th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:00 a.m., Tuesday, March 12, 2013 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham	
Councillor Glen Ockerman	Division 1
Councillor Dwight Dach	Division 2
Councillor Cliff Martin	Division 3
Councillor Maxine Fodness	Division 4
Councillor Frank Sloan	Division 5
Councillor Alphonse Corbiere	Division 6
Sheila Kitz	CAO
Tim Mahdiuk	Assistant CAO
Phyllis Corbiere	Executive Assistant
Leo deMoissac	Public Works Superintendent

MINUTES

Resolution #CM20130312.1001

Moved By: Councillor Alphonse Corbiere

Motion to approve the minutes of the February 12, 2013 Council Meeting as presented.

CARRIED

BANK RECONCILIATION

Resolution #CM20130312.1002

Moved By: Councillor Cliff Martin

Motion to adopt the Bank Reconciliation for the month of February, 2013.

CARRIED

Janice Huser, St. Paul Journal, entered the meeting at 10:08 a.m.

ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA

The following additions were made to the agenda:

- 7.22 Request for Sponsorship for Provincial Tournaments
- 7.23 Assets on Land Leases

Resolution #CM20130312.1003

Moved By: Councillor Maxine Fodness

Motion to adopt the agenda for the Regular Meeting of Council for March 12, 2013 with the above noted additions.

CARRIED

TOWN OF ELK POINT - TRANSFER STATION JOINT USE & OPERATION AGREEMENT

Resolution #CM20130312.1004

Moved By: Councillor Cliff Martin

Motion to table the Transfer Station Joint Use and Operation Agreement with the Town of Elk Point for further breakdown of expenditures in the budget.

CARRIED

**BRIDGE FOR FOX
SUBDIVISION IN
HAMLET OF
MALLAIG**

Resolution #CM20130312.1005

Moved By: Councillor Maxine Fodness

Motion to table the request for a bridge at Fox Subdivision until Spring when the Public Works Department can look at the area and see what size of a bridge would be required.

CARRIED

**LEASE NE
2-62-12-W4**

Resolution #CM20130312.1006

Moved By: Councillor Maxine Fodness

Motion to table this item until after item 7.23.

CARRIED

**2013 LAND
LEASES**

Resolution #CM20130312.1007

Moved By: Councillor Glen Ockerman

Motion to approve the following land leases for renewal for 2013:

SW 18-56-3-W4

Lanni Bristow

PNE 8-56-4-W4

Craig Lorenson

CARRIED

**COMMUNITY
WATER
CONSULTATION
WORKSHOP**

Resolution #CM20130312.1008

Moved By: Councillor Dwight Dach

Motion to ratify Councillor Cliff Martin's attendance at the Community Water Consultation Workshop on February 27, 2013 in LaCorey.

CARRIED

**ALBERTA WATER
WASTEWATER
OPERATOR
SEMINAR**

Originated By: pcorbiere

Resolution #CM20130312.1009

Moved By: Councillor Alphonse Corbiere

Motion to ratify Danny Weinmeier's attendance at the Alberta Water and Wastewater Operators Training Conference from March 11 to 15, 2013 in Banff.

CARRIED

**GROWING RURAL
TOURISM
CONFERENCE**

Resolution #CM20130312.1010

Moved By: Councillor Maxine Fodness

Motion to file the information on the Growing Rural Tourism Conference.

CARRIED

**ALBERTA
ASSESSORS'
ASSOCIATION
ANNUAL
CONFERENCE**

Originated By: pcorbiere

Resolution #CM20130312.1011

Moved By: Councillor Cliff Martin

Motion to approve Glenn Zayac and Marion Yacyshyn to attend the 2013 Alberta Assessors' Association Conference in Edmonton from April 22-26, 2013.

CARRIED

**2013 PROVINCIAL
ASB TOUR**

Resolution #CM20130312.1012

Moved By: Councillor Cliff Martin

Motion to approve all of Council, Dennis Bergheim, Jack Vanden Berg, Keith Kornelson and Sheila Kitz to attend the 2013 Provincial ASB Summer Tour from July 8 to 11, 2013 in Bonnyville.

CARRIED

**BYLAW NO.
2013-04 LICENCE
ROAD
ALLOWANCE**

Resolution #CM20130312.1013

Moved By: Councillor Maxine Fodness

Motion to give first reading to Bylaw No. 2013-04, Licence Agreement for undeveloped road allowance between SE 17-59-11-W4 and SW 16-59-11-W4.

CARRIED

**BYLAW NO.
2013-06 - WELL
DRILLING
EQUIPMENT TAX**
Originated By: skitz

Resolution #CM20130312.1014
Moved By: Councillor Dwight Dach
Motion to give first reading to Bylaw No. 2013-06, which is a Well Drilling Equipment Tax Bylaw that allows a municipality to impose a tax in respect of equipment used to drill a well for which a license is required under the Oil and Gas Conservation Act.

CARRIED

Resolution #CM20130312.1015
Moved By: Councillor Glen Ockerman
Motion to give second reading to Bylaw No. 2013-06.

CARRIED

Resolution #CM20130312.1016
Moved By: Councillor Alphonse Corbiere
Motion to present Bylaw No. 2013-06 at this meeting for third and final reading.

CARRIED

Resolution #CM20130312.1017
Moved By: Councillor Frank Sloan
Motion to give third reading to Bylaw No. 2013-06.

CARRIED

**BYLAW NO.
2013-07 - AMEND
LUB - REZONE
PNE 35-58-10-W4**

Resolution #CM20130312.1018
Moved By: Councillor Frank Sloan
Motion to give first reading to Bylaw No. 2013-01, to amend Land Use Bylaw No. 1486 as it relates to rezoning PNE 35-58-10-W4 from Agricultural to one lot of Industrial/Commercial and three lots of Country Residential.

CARRIED

**EMERGENT
RESOLUTION -
FUNDING OF
APPROVED
WATER FOR LIFE
PROJECTS BASED
ON ACTUAL
COSTS**

Resolution #CM20130312.1019
Moved By: Councillor Cliff Martin
Motion to approve the Emergent Resolution for Funding of Approved Water for Life Projects Based on Actual Total Costs, which will be presented at the AAMD&C Spring Convention.

CARRIED

**SCOPE CHANGE -
ASHMONT/LOTTIE
LAKE
TRANSMISSION
LINE**

Resolution #CM20130312.1020
Moved By: Councillor Maxine Fodness
Motion to table Change Order #6 on the Ashmont Lottie Lake Transmission Line, for further information.

CARRIED

**SAFETY CODES
SERVICES
AGREEMENT**

Resolution #CM20130312.1021
Moved By: Councillor Maxine Fodness
Motion to approve the Safety Codes Services Agreement with Superior Safety Codes Inc. effective March 12, 2013.

CARRIED

**REQUEST TO
WAIVE PERMIT
FEES - ST. PAUL
ALLIANCE
CHURCH**

Resolution #CM20130312.1022
Moved By: Councillor Maxine Fodness
Motion to deny the request from the St. Paul Alliance Church to waive or reduce the permit fees (Permit No. B 0002 13 MU) for the addition of a foyer and sanctuary space onto their existing building.

CARRIED

**TRANSPORTATION
GRANT - ST. PAUL
SENIOR CITIZENS
CLUB**

Originated By: pcorbiere

Resolution #CM20130312.1023
Moved By: Councillor Glen Ockerman
Motion to approve a \$1,000 transportation grant for 2013 for the St. Paul Senior Citizens Club.

CARRIED

**REQUEST FOR
PROCEEDS FROM
RODEO SUPPER**

Originated By: pcorbiere

Resolution #CM20130312.1024

Moved By: Councillor Glen Ockerman

Motion to award the proceeds from the Rodeo supper for Friday August 30, 2013 to the NEAT Club and St. Paul Pathfinders, Girl Guides.

CARRIED

**LETTER FROM
COUNTY LIBRARY
BOARD**

Resolution #CM20130312.1025

Moved By: Councillor Dwight Dach

Motion to file the letter from the Library Board thanking Council for their continued support.

CARRIED

**CONTINUED FULL
OPERATION OF
ELK POINT
HEALTH CENTRE**

Resolution #CM20130312.1026

Moved By: Councillor Dwight Dach

Motion that Administration draft a letter to Alberta Health Services supporting the Town of Elk Point for the continued full operation of the Elk Point Health Centre.

CARRIED

**REQUEST - ELK
POINT GOLF &
COUNTRY CLUB**

Resolution #CM20130312.1027

Moved By: Councillor Cliff Martin

Motion to deny the request from the Elk Point Golf & Country Club for MSI funding and for cold mix for the golf cart paths.

CARRIED

**ACCESS TO NW
22-55-8-W4**

Resolution #CM20130312.1028

Moved By: Councillor Dwight Dach

Motion to approve the 50/50 cost share with the landowner for the construction of the road to the proposed new subdivision in NW 22-55-8-W4.

CARRIED

**LAKELANDER'S
TRAILER CLUB**

Originated By: pcorbiere

Councillor Frank Sloan left the Council Room at 11:15 a.m. as he is the adjacent landowner to the property.

Resolution #CM20130312.1029

Moved By: Councillor Alphonse Corbiere

Motion to deny the request from the Lakelander's Trail Club to cut through the SW 29-60-11-W4 to access their property located on NW 29-60-11-W4 and suggest that they build the access on the quarter line.

CARRIED

Councillor Frank Sloan entered the Council Room at 11:17 a.m.

**REQUEST FOR
SPONSORSHIP
FOR PROVINCIAL
TOURNAMENTS**

Resolution #CM20130312.1030

Moved By: Councillor Glen Ockerman

Motion to approve the following grants as per policy ADM-51:

\$500 - Elk Point Pee Wee Hockey Team

\$500 - St. Paul Pee Wee Hockey Team

\$500 - Ashmont Sr. High Girls School Volleyball Team

CARRIED

**11:30 A.M. - ST.
PAUL RCMP**

Sgt. Darrell Mc Pherson with the St. Paul RCMP Detachment was admitted to the Council Room at 11:30 a.m. to present Council with Statistical data for 2012. Council then discussed priorities and thanked the RCMP for their continued visibility around the lakes and parks.

Sgt. Darrell Mc Pherson left the Council Room at 11:50 a.m.

Councillor Glen Ockerman left the meeting at 11:50 a.m.

LAND LEASES

Council discussed the assets on the County properties that are owned by the lessees and how to address them when the properties are sold. Council also discussed what the province does when they sell lease land and whether or not the County wants to follow the same procedures.

Resolution #CM20130312.1031

Moved By: Councillor Frank Sloan

Motion that the leaseholder has the right to first refusal on any sale of County land and that the clause be added into the County's current Lease Agreement.

CARRIED

Councillor Glen Ockerman entered the meeting at 12:05 p.m.

**LEASE NE
2-62-12-W4**

Resolution #CM20130312.1032

Moved By: Councillor Maxine Fodness

Motion to draw a name from a hat to determine who the county will lease the NE 2-62-12-W4 to.

CARRIED

Both names were placed in a hat in the presence of Council. Administration pulled one name out of the hat; Dwayne and Sherill Bull. The NE 2-62-12-W4 will be leased to Dwayne and Sherill Bull.

Resolution #CM20130312.1033

Moved By: Councillor Maxine Fodness

Motion that the correspondence received from both parties stating that they are interested in leasing the NE 2-62-12-W4 be attached to the minutes.

CARRIED

Dwayne and Sherrill Bull

January 31, 2013

County of St. Paul No. 19

Re: N.E. 2-62-12-4

To whom it may concern;

As per your Council meeting held on January 15 concerning the property N.E. 2-62-12-4 being made available for lease; we would like to lease this property for the 2013 lease of \$258.31 as well as continue to lease yearly afterwards. As a successful lessee, we will maintain a comprehensive \$2,000,000 general public liability insurance covering this property. A copy of proof of insurance along with signed copies of the lease agreements with payment will be submitted to the County.

We would also be interested in purchasing this property from the County when the County decides to put the property up for sale. We would also be interested in immediate purchase if this were an option available and agreed upon by the County.

Questions, comments, concerns, please contact Dwayne @ or Sherrill @ ,

Sincerely yours,

Dwayne Bull & Sherrill Bull

January 30, 2013

Dear Linda:

RE: N.E. 2-62-12-4

I am interested in leasing this parcel of land for pasture. I also agree with the terms and conditions that the county has outlined in your letter.

I should also make you aware that the north fence line is in very poor condition and I have brushed the fence line in order to rebuild the fence. However should someone else get the lease they should be advised that the cost of clearing this line is about \$1,300.00 and I feel they should be the ones responsible for the rebuilding of the fence. Any questions I can be reached @.

Thank you,

IN CAMERA ITEMS

Resolution #CM20130312.1034

Moved By: Councillor Alphonse Corbiere

Motion that Council go in camera at 12:12 p.m. to discuss a land and legal issue.

CARRIED

Resolution #CM20130312.1035

Moved By: Councillor Cliff Martin

Motion that Council return to an open meeting at 1:20 p.m.

CARRIED

Resolution #CM20130312.1036

Moved By: Councillor Dwight Dach

Motion to send a letter to the MD of Bonnyville and Lac La Biche County advising that the County of St. Paul is considering increasing their fees substantially for wolf carcasses and requesting that they do the same in a joint effort to reduce the number of wolves in the area.

CARRIED

CAO REPORT

Tim Mahdiuk read aloud the CAO report.

Resolution #CM20130312.1037

Moved By: Councillor Dwight Dach

Motion to file the CAO report as information.

CARRIED

**LISTING OF
ACCOUNTS
PAYABLE**

Resolution #CM20130312.1038

Moved By: Councillor Cliff Martin

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
16745	February 3, 2013	16589-16639	\$ 93,705.31
16757	February 9, 2013	16640-16691	\$ 313,177.92
16790	February 27, 2013	16692-16776	\$1,756,862.41

CARRIED

COUNCIL FEES

Resolution #CM20130312.1039

Moved By: Councillor Alphonse Corbiere

Motion to approve the Council Fees for the Month of February, 2012 as circulated.

CARRIED

ADJOURNMENT

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 1:34 p.m.

These minutes approved this 9th day of April, 2012.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.1. SCOPE CHANGE - ASHMONT/LOTTIE LAKE TRANSMISSION LINE

#20130403005

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

Further to Matt Brassard's presentation to Council on March 26 meeting, regarding transferring water from the Ashmont Water Treatment Plant to Lottie Lake prior to the new water treatment plant being built, we have had to do several scope changes to the Transmission Line project to accommodate the pumping of water. As such, Administration is bringing forth Scope Change #6 once again, as this was a project that was not considered in the Transmission Line portion of the project, but that would be required in the Water Treatment Plant phase - therefore is not an additional cost to the project overall. This scope change is for the controls, computers, and alarm systems at both Water Treatment Plants. The increase to the project at this point is \$49,854.20.

Please note that this additional expense forms part of the 2013 budget and does not exceed the approved amount of money for the overall project.

Recommendation

Motion to approve Change Order #6 pertaining to the controls, computers, and alarm systems at the Ashmont and Lottie Lake water treatment plants in the amount of \$49,854.20.

Additional Information

Originated By : skitz

Ashmont / Lottie Lake Water Transmission Line

CHANGE ORDER# 6

date: February 27, 2013
 to: Rob Mephram, Beretta Pipeline Construction Ltd.
 from: Mohammed Elenany, Ph.D., P.Eng. Urban Systems Ltd.
 file #: 3144.0003.03-F
 project: **ASHMONT/LOTTIE LAKE TRANSMISSION LINE**

Refers to Contemplated Change Order # n/a

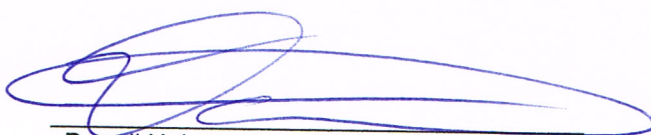
Description of Change to Contract:

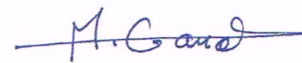
Additional hardware and programming work to upgrade the Ashmont/Lottie Lake Control to be used in the interim condition as well as to suit the future operation for when the new Ashmont water treatment plant becomes operational, as per the attached quote from Nason Electric & Instrumentation, and 10% for overhead and contingency.

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Unit Rate</u>	<u>Est. Qty</u>	<u>Est. Amt</u>
A19	Ashmont/Lottie Lake Control Upgrade				
A19.1	Replace PLC and HM1 computer at Lottie Lake (includes 10% overhead and contingency)	I.s	42,759.20	1	\$ 42,759.20
A19.2	Alarming Upgrade Ashmont/Lottie Lake (includes 10% overhead and contingency)	I.s.	7,095.00	1	\$7,095.00

Change in Price (Increase): \$ 49,854.20

Change to Contract Schedule: none


 Darrell Holman
 Beretta Pipeline Construction Ltd.


 Mohammed Elenany, Ph.D., P.Eng.
 Contract Administrator

 Sheila Kitz
 Owner

This Change Order is not in effect until signed by the Contractor, the Contract Administrator and the Owner.

U:\Projects_EDM\3144\0003\03\Financial\Change Orders\CO 6 Ashmont Lottie Lake Transmission Controls\2013-02-27 CO 6 Ashmont Lottie Lake Transmission Controls.docx



Email: ebadach@nason.ca
Phone: (780) 470-7121
Fax: (780) 418-6527

February 21, 2013

Beretta Pipeline Construction Ltd.
Box 21042
Lloydminster, AB
T9V-2S1

Attention: Darrell Holman

RE: Ashmont / Lottie Lake Control Upgrade

As discussed previously we are proposing a controls upgrade at the Ashmont/Lottie Lake site that will allow the upgraded hardware to be used in the future. The upgrade will involve a complete PLC/HMI replacement at the Lottie Lake site with a few minor upgrades at Ashmont. As the Ashmont site is slated for a complete infrastructure upgrade we are striving to keep the costs as minimal as possible for that site. We propose the following items with the associated costs

Replace PLC and HMI computer at Lottie Lake-\$38,872.00 + GST

This option replaces the existing Modicon PLC equipment to match the architecture of the new WTP at Ashmont. The new PLC would be an Allen-Bradley 1769-L23E-QBFC1B Compactlogix. To keep costs as low as possible we are proposing the use of a C-More 8" Color touch panel, model number EA7-T8C. When the new WTP is complete, these PLC components can easily be integrated into that SCADA system. The pressures, flows and other process values will be displayed and trended at the new WTP upon construction. This price includes for the following:

- Supply and Install new Allen-Bradley PLC in new control cabinet at Lottie Lake
- Representative HMI for local process and setpoints
- PLC programming for updated process
- Remote access for programmers via radio setup by Glentel
- Interim integration into existing Ashmont HMI displaying things such as flows pressures and alarms
- Remote access to Lottie Lake would no longer be needed or available to the operators

RE: Ashmont / Lottie Lake Control Upgrades

Alarming Upgrade Ashmont / Lottie Lake-\$6,450.00 + GST

This alarming addition will allow the alarms from Lottie Lake and Ashmont to be dialled out from the Ashmont site. The Lottie Lake alarms will be mapped over the radios to the existing Ashmont HMI and annunciated over the local telephone system. The price includes for the following:

- SCADAtec SCADApone alarm dialling software installed at Ashmont
- Mapping of all pertinent alarms from Lottie Lake
- Mapping of all pertinent alarms from Ashmont
- Set-up of operator call-out list
- Testing of alarm call-out with operators
- This option assumes that a working telephone line is available at the Ashmont WTP

Please feel free to contact us to discuss these items further if required.

Nason Electric and Instrumentation



Ed Badach
General Manager



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.2. BYLAW NO. 2013-04 - LICENCE ROAD ALLOWANCE BETWEEN SE 17-59-11-W4 AND SW 16-59-11-W4 #20130403002

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

Allan Tkachyk applied for a licence to occupy the undeveloped road allowance situated between SE 17-59-11-W4 and SW 16-59-11-W4 for the sole purpose of grazing livestock.

Council gave 1st reading to this Bylaw at the March Council Meeting.

The proposed bylaw was advertised in the St. Paul Journal the week of March 26, 2013. The fourteen day appeal period will be over on Council meeting day - April 9th. To date administration has not heard from anyone in opposition to the proposed road closure.

Recommendation

Motion to give second and third reading to Bylaw No. 2013-04, Licence Agreement for road allowance located between SE 17-59-11-W4 and SW 16-59-11-W4.

Additional Information

Originated By : dbergheim

Appendix 1 for 5.2.: Licence Application - Tkachyk

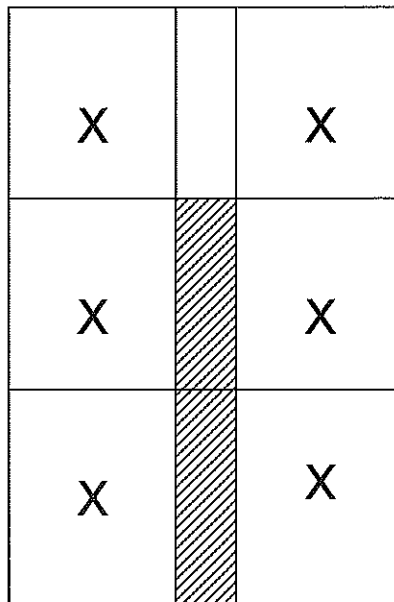
Section 7 - Adjacent Landowner Consent to License an Undeveloped Road Allowance (Each adjacent landowner must complete a copy of this form)

I Allan Tkachyk am (are) applying to obtain a license to
Full name(s) of applicant(s)
occupy the undeveloped road allowance situated Between SE 17-59-11 and SW 16-59-11
provide legal location
for the sole purpose of Grazing Livestock
Describe in detail the intended use

If improvements or alterations are required in order to undertake the above stated activity
please detail the type and extent of the improvements required: _____
Detail the improvements

The application for a license to occupy an undeveloped road allowance requires that I obtain
consent from all adjacent landowners abutting the proposed license area.

"Abutting" means any property (indicated by "X") touching the
road allowance which is being closed, unless it is separated by
another road allowance.



CONSENT:

Having been informed of the proposed license application, and I Beverly Chaban
Name of landowner

Owner of SE 17-59-11-W4 have no objection to ALLAN TKACHYK
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Signed

Date

Witness

Date

CONSENT:

Having been informed of the proposed license application, and I _____
Name of landowner

Owner of _____ have no objection to _____
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Signed

Date

Witness

Date

CONSENT:

Having been informed of the proposed license application, and I _____
Name of landowner

Owner of _____ have no objection to _____
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Signed

Date

Witness

Date

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-04

A By-law of the County of St. Paul No. 19, in the Province of Alberta, to provide for a Licence Agreement respecting a portion of a road allowance located between the SE 17-59-11-W4 and SW 16-59-11-W4.

WHEREAS, by virtue of the power conferred on it, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled, enacts as follows:

1. The Licence Agreement attached hereto as Schedule "A" is adopted.
2. This Bylaw shall come into force and effect upon execution of the Licence Agreement attached as Schedule "A" by the duly appointed officers of the County of St. Paul No. 19.

Read a first time in Council this 12th day of March, A.D. 2013.

Advertised the 26th day of March, A.D. 2013 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time in Council this day of , A.D. 2013.

Reeve

Chief Administrative Officer

UNDEVELOPED ROAD RIGHT-OF-WAY LICENSE AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2013.

BETWEEN:

THE COUNTY OF ST. PAUL NO. 19,
a municipal corporation pursuant to
the laws of the Province of Alberta
(Hereinafter referred to as the "County")

OF THE FIRST PART

- and -

ALLAN TKACHYK
of the County of St. Paul No. 19,
in the Province of Alberta
(Hereinafter referred to as the "Licensee")

OF THE SECOND PART

WHEREAS: The County has the control and management of roads within the municipality;

AND WHEREAS: the Licensee desires to license a portion of Road Right-of-Way from the County under the terms and conditions contained herein such Road Right-of-Way described as that portion of road allowance located between **SE 17-59-11-W4 and SW 16-59-11-W4** (Hereinafter referred to as the "Road Right-of-Way");

AND WHEREAS: that portion of the Road Right-of-Way is not currently required for public use and the County is prepared to grant the Licensee a license for the temporary occupation or use of that portion of the Road Right-of-Way under the terms and conditions contained herein;

NOW THEREFORE: THIS AGREEMENT WITNESSETH THAT in consideration of the premises, covenants, conditions and terms contained herein, the parties hereto agree as follows:

1. That the County does hereby, in consideration of the payments hereinafter specified, and in consideration of the covenants and conditions herein contained, grant permission to the Licensee, its agents, employees and contractors to use, enter upon and occupy, for the purposes hereinafter specified, that portion of the Road Right-of-Way shown outlined in red on Schedule "A" attached (hereinafter referred to as the "License Area").

2. The Licensee agrees to utilize the land for one of the following purposes as approved by County Council and the Licensee shall not cause or permit any other activity whatsoever within the License Area.
 - ☒ X Grazing
 - ☐ Cultivation
 - ☐ Other (Specify) _____
3. The term of the license granted herein shall commence on the **1st day of _____, 2013**, and shall continue until terminated as hereinafter provided.
4. In consideration of the rights herein conferred upon the Licensee, the Licensee shall pay to the County the following amount at the following times:

Forty dollars (**\$40.00**) payable on _____ **1st** of each year during the life of this Agreement.
5. Nothing in this Agreement confers upon the License any exclusive right whatsoever in respect to the use or occupation of the License Area and the Licensee shall have no legal or equitable claim to the License Area other than as herein provided.
6. The rights conferred upon the Licensee by this Agreement are only personal in nature and shall not be construed as covenants running with the land and, as nothing in this Agreement confers upon the Licensee any legal or equitable estate whatsoever in the lands within the License Area, the Licensee shall not register in the Land Titles Office any instrument whatsoever which claims any interest, legal or equitable, in the lands within the License Area.
7. The County shall have the full right to occupy and use the License Area in any manner whatsoever deemed appropriate by the County; provided that the County shall not unreasonably interfere with the rights herein conferred upon the Licensee.
8. The Licensee, by performing and observing the covenants and conditions contained herein, shall be entitled to peaceably exercise the rights herein granted to the Licensee without any reasonable hinderance, molestation or interruption from the County.
9. The License shall not, without the prior written consent of the County, assign either in whole or in part any of the rights herein conferred upon the Licensee.
10. In the event that the County deems it necessary or appropriate to cause or allow third parties to construct or install permanent underground or above-ground utility lines, pipelines facilities, transmission lines and drainage wells which will cross the License Area, or to perform such other work upon the License Area as may be deemed necessary in the sole discretion of the County, the Licensee shall in no way interfere or hinder the construction, installation, repair or maintenance undertaken by the

County or any person to whom the County has granted such permission, and further, the Licensee shall forthwith, upon the request of the County, execute such further documentation as deemed appropriate in the sole discretion of the County for the purposes of expediting or permitting the construction or installation of permanent underground or above ground utility lines, pipeline facilities, transmission lines and drainage swells or other such work within the License Area by the County or the nominee of the County.

11. The Licensee shall not install or erect any tress, shrubs, landscaping, buildings, improvements or structures on the License Area, without approval of the County. If the County permits the Licensee to install or erect any trees, shrubs, landscaping, buildings, improvements or structures, the same are to be constructed in a workmanlike manner so as to minimize damage to the License Area, and the Licensee shall, after any such work, restore the License area to a level and condition equivalent to that which existed prior to the commencement of any such construction and the existing grading running north to south, on the length of the Road Right-of-Way shall not be altered or obstructed by any such construction.
12. The Licensee shall not construct any fencing on the License Area unless prior approval of the County is first obtained and if the County permits the Licensee to construct any fencing on the License area, such fencing shall be constructed according to the specifications determined by the County including any specifications requiring of providing for the construction of gates. If the Licensee is permitted to erect any fencing on the License Area, the said fencing is to be considered the sole property of the Licensee and is to be repaired and maintained solely by the Licensee.
13. Upon the termination of this license, the Licensee shall remove all property belonging to the Licensee from the License Area and shall restore the License Area to a level and condition equivalent to that which existed prior to the commencement of this license. If the Licensee fails or neglects to restore the License Area or fails to remove any and all property of the Licensee from the License Area within thirty days of the termination of this license, the County shall have the right, but not the obligation, to take such action as is reasonably necessary in the sole discretion of the County to remove all property of the Licensee from the License Area and to restore the License Area to a level and condition equivalent to that which existed prior to the commencement of this license. The County shall not be responsible for any loss or damage, however caused, to any property of the Licensee hereby removed from the License Area and the Licensee shall compensate the County its servants, contractors or agents pursuant to this clause. Any cost incurred by the County pursuant to this clause shall be a debt due and owing by the Licensee.
14. The Licensee shall at all times and in all respects abide by all laws, by-laws, legislative and regulatory requirements of any government and other competent authority relating to the use and occupation of the License Area.
15. The Licensee shall provide the County prompt written notice of any accident, damage or injury occurring on the License Area however caused.

16. The Licensee shall at all times hereafter indemnify and hold harmless the County against all actions, claims, demand, suits or proceedings whatsoever that may be lawfully brought or made against the County by reason of anything done by the Licensee, its agents, employees, invitees or contractors, whether or not such things are done in the exercise or purported exercise of the rights herein conferred upon the Licensee.

16. The Licensee shall carry liability insurance as follows:
 - comprehensive general liability insurance with insurable limits of no less than TWO MILLION (\$2,000,000.00) DOLLARS for each occurrence or incident;
 - such insurance shall name the County as an insured party, and shall contain a waiver of subrogation against the County;

the Licensee shall provide proof of such insurance to the satisfaction of the County, upon demand.

17. The Licensee shall compensate the County for all damage to property of the County arising out of the activities of the Licensee on or adjacent to the License Area, whether or not such activities are in the pursuance of the rights herein granted to the Licensee.

19. All property on the Licensee which may hereafter be located on, under, over or adjacent to the License Area shall be at the sole risk of the Licensee and the County shall not be liable for any loss or damage thereto howsoever occurring and the licensee hereby releases the County from all action, claims, demands, suits or proceedings whatsoever in respect of any such loss or damage except and to the extent of which such loss or damage is caused by the negligence of the County its servants or agents.

20. During the term of this license, the Licensee shall at his own expense maintain and keep the License Area in good, safe and reasonable repair and condition.

21. Notwithstanding anything to the contrary contained herein, the County shall have the absolute right and privilege to terminate the license herein granted (together with all rights contained herein or ancillary thereto) upon the County providing to the Licensee thirty (30) days written notice of such termination.

22. If, in the opinion of the County, the Licensee undertakes or permits any activity whatsoever within the License Area which may be a nuisance or cause damage, or in the event that the County is of the opinion that the Licensee has undertaken or permitted any activity whatsoever which is inconsistent with the terms hereof, then the County, in its absolute discretion may:
 - (a) Give to the Licensee fourteen (14) days to rectify or remedy any such nuisance

or improper activity, and failing the Licensee remedying or rectifying such nuisance or improper activity, the license and the rights herein conferred upon the Licensee shall vacate the License Area;

or

- (b) Give the Licensee notice of immediate termination of the license and the rights herein conferred upon the Licensee and the Licensee shall forthwith vacate the License Area.

- 23. The Licensee shall have the right to terminate this license upon providing to the County thirty (30) days written notice of such termination.
- 24. Any notice to be given by one party hereto to the other shall be in writing and shall be delivered personally or mailed by prepaid registered mail to the other party at the address shown below. Notice given in any such manner shall be deemed to have been received by the party on the day of delivery or upon the seventh (7th) day after the day of mailing, providing that normal postal services are in existence at the time of mailing and for seven (7) days thereafter.

Notice shall be given:

To the County at: 5015 - 49 Avenue
St. Paul, AB T0A 3A4

To the Licensee at: Allan Tkachyk
Box 150
Ashmont, AB T0A 0C0

Any party to this Agreement may change its address for service from time to time upon notice to that effect. In the event of disruption of normal postal service, any party giving notice hereunder shall be required to have such notice personally delivered.

- 25. The total rights secured by the license are only such rights as are specified herein and the Licensee hereby acknowledges and agrees that the County has made no representations, warranties, promises or agreements, either express or implied, beyond those contained herein.
- 26. This license shall be binding upon the parties hereto, their executors, administrators and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

SIGNED, SEALED AND DELIVERED

In the presence of:

Witness

)
)
)
)
)
)
)

COUNTY OF ST. PAUL NO. 19

Per: _____
Reeve

Per: _____
Chief Administrative Officer

AFFIDAVIT OF EXECUTION

CANADA)	I, _____
)	
PROVINCE OF ALBERTA)	OF THE _____ OF _____,
)	
TO WIT:)	IN THE PROVINCE OF ALBERTA,
)	
)	MAKE OATH AND SAY:

1. That I was personally present and did see _____ named in the annexed instrument who is/are personally known to me to be the person(s) named therein, duly sign and execute the same for the purpose named therein.
2. That the same was executed at the _____ of _____, in the Province of Alberta, and that I am the subscribing witness thereto.
3. That I know the said _____ and he/she/they is/are in my belief of the full age of 18 years.

SWORN BEFORE ME at the _____)	
)	
of _____, in the Province of)	
)	
Alberta, this ____ day of _____, 20____)	_____
)	
)	
)	
_____)	
A COMMISSIONER FOR OATHS IN AND)	
FOR THE PROVINCE OF ALBERTA)	



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.3. BYLAW NO. 2013-05 AGGREGATE LEVY BYLAW

#20130403003

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

At the March Meeting, Council gave first reading to Bylaw No. 2013-05, Community Aggregate Levy Bylaw.

Following the discussions with the pit owners and landowners on March 26th, Council to decide how they wish to proceed with the bylaw.

We have heard from one of the Pit Owners/Operators who says they would not continue to be opposed to the Bylaw if it did not adversely affect ratepayers who purchased gravel for their own use in the County, but would be applicable only to gravel leaving the County. In consultation with Municipal Affairs, this is not the intent of the legislation that allow this, however under section 347 of the MGA, Council can cancel a tax. Municipal Affairs recommended that any consideration of this type of exemption should be by policy. Would Council be open to the levy being applied only to the gravel leaving the County of St. Paul? If so, then Administration would work towards establishment of the policy required to exempt local use of gravel from private pits.

Recommendation

If Council wants to explore the possibility of a levy being applied only to gravel leaving the County of St. Paul, then we require a motion to table the item to a later date.

If Council wishes to proceed with the Bylaw, they must give it second and third reading.

If Council wishes to defeat this bylaw, they have 2 options. They can make a motion for second reading and defeat it - it is defeated immediately. Or they can leave it as is, hanging at first reading but only after after 2 years from the date it received first reading will be considered rescinded.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-05

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta to authorize the imposition of a Community Aggregate Payment Levy.

WHEREAS, the Municipal Government Act. S.A. 2000, Chapter M-26 provides that a Council may pass a community aggregate payment levy bylaw to impose a levy in respect of all sand and gravel businesses operating in the municipality to raise revenue to be used toward the payment of infrastructure and other costs in the municipality; and

WHEREAS Alberta Regulation 263/2005 made pursuant to the Municipal Government Act applies to all municipalities that have passed a community aggregate payment levy bylaw;

NOW, THEREFORE, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled hereby enacts as follows:

SECTION 1 - TITLE

This Bylaw may be referred to as the “Community Aggregate Payment Levy Bylaw”.

SECTION 2 – DEFINITIONS

In this bylaw, unless the content otherwise requires:

- 2.1 “Act” means the Municipal Government Act.
- 2.2 “Aggregate” means sand or gravel or both as found naturally or stockpiled.
- 2.3 “County” means County of St. Paul.
- 2.4 “Crown” means the Crown in the right of Alberta or Canada.
- 2.5 “Levy” means the community aggregate payment levy.
- 2.6 “Operator” means a person engaged in extracting aggregate for shipment.
- 2.7 “Pit” means a location where aggregate can be, is or has been extracted from its naturally occurring location.
- 2.8 “Shipment” means a quantity of aggregate hauled from the pit where it was extracted.

SECTION 3 – REPORTING OF SHIPMENTS

- 3.1 All operators in the County shall report all shipments of aggregate in tones from any pit within the boundaries of the County, on a quarterly basis, within thirty (30) days after March 31, June 30, September 30 and December 31 in each calendar year on the form as prescribed by the County.

SECTION 4 – LEVY NOTICES AND PAYMENT

- 4.1 The County shall send out levy notices within forty-five (45) days of March 31, June 30, September 30 and December 31 in each calendar year setting out the amount of the levy payable by the operator.

- 4.2 The levy shown on a levy notice shall be paid to the County by the operator within thirty (30) days of the date of the issuance of the levy notice.
- 4.3 An operator shall provide the County with written notice of a mailing address to which all notices under this bylaw and Division 7.1, Part 10 of the Act may be sent.
- 4.4 When the levy imposed by this bylaw is not paid within the time limit as set out in section 4.2, the County may impose a late payment penalty in addition to the principal amount owing under the specific levy notice, with the penalty to be applied being the same rate as that imposed on outstanding accounts receivable accounts pursuant to the County's Fee Bylaw.

SECTION 5 – AGGREGATE SHIPPED TONNAGE ROLL

- 5.1 The County shall record the tonnage of aggregate in an operator's shipment on an aggregate shipped tonnage roll based on the tonnage of aggregate in an operator's shipment as reported by the operator.

SECTION 6 – UNIFORM LEVY RATE

- 6.1 The levy rate to be applied throughout the County in calculating the amount of the levy is \$0.25 (twenty-five cents) per tonne of aggregate.

SECTION 7 – UNIFORM CONVERSION RATES

- 7.1 Where an operator is unable to provide a measurement of weight for the amount of aggregate in a shipment, the operator must use the following conversion rates to report shipment in tones:

(a) 1 cubic metre = 1.365 tonnes for sand;

(b) 1 cubic metre = 1.632 tonnes for gravel;

where 1 cubic metre = 1.308 cubic yards.

SECTION 8 – AMOUNT OF LEVY

- 8.1 The amount of levy to be imposed in respect of an operator is calculated by multiplying the number of tones of aggregate recorded on the aggregate shipped tonnage roll for that operator for the reporting period by the levy rate.

SECTION 9 – EXEMPTIONS FROM LEVY

- 9.1 No levy may be imposed on the following classes of shipments of aggregate
- (a) A shipment made from a pit owned or leased by the Crown for a use or project that is being undertaken by or on behalf of the Crown;
- (b) A shipment made from a pit owned or leased by a municipality for a use or project that is being undertaken by or on behalf of a municipality;

- (c) A shipment made from a pit owned or leased by the Crown or a municipality for a use or project that is being undertaken by or on behalf of the Crown or a municipality.
- 9.2 No levy may be imposed on shipments of aggregate that are required pursuant to a road haul agreement or a development agreement for construction, repair or maintenance of roads identified in the agreement, that are necessary to provide access to the pit from which the aggregate is extracted.

SECTION 10 - OFFENCES

- 10.1 Any person who contravenes any provision of this bylaw is guilty of an offence and is liable upon summary conviction to a fine not exceeding Two Thousand Five Hundred (\$2,500) Dollars exclusive of costs and in the case of non-payment of the fine and costs imposed for any such contravention, to punishment by imprisonment for any period not exceeding six (6) months.

SECTION 11 - SEVERABILITY

- 11.1 Should any clause or part of this bylaw be found to have been improperly enacted, for any reason, then such clause or part shall be regarded as being severable from the rest of this bylaw and the bylaw remaining after such severance shall be effective and enforceable as if the clause or part found to be improperly enacted had not been enacted as part of this bylaw.

SECTION 12 – EFFECTIVE DATE

- 12.1 This Bylaw shall come into full force and effect upon the final passing thereof.

Read a first time in Council this 12th day of February, A.D. 2013.

Read a second time in Council this ----- day of -----, A.D. 2013.

Read a third time in Council this ----- day of -----, A.D. 2013.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.4. ARMISTICE HALL

#20130404007

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

At the February Council Meeting, Council was presented with a letter from an adjacent landowner who is interested in purchasing the Armistice Hall property. Council made a motion to table a decision on how to proceed with the Armistice Hall pending more information on the parcel of land, including size, set backs and market value.

The property is .72 acres and there would be sufficient room for setbacks if a home was built on it. However, if we ever had to build the road, in order to have a 30 metre right-of-way, we would require an additional 5 metres along the front of the property reducing the size of the acreage to .62 of an acre. See map attached.

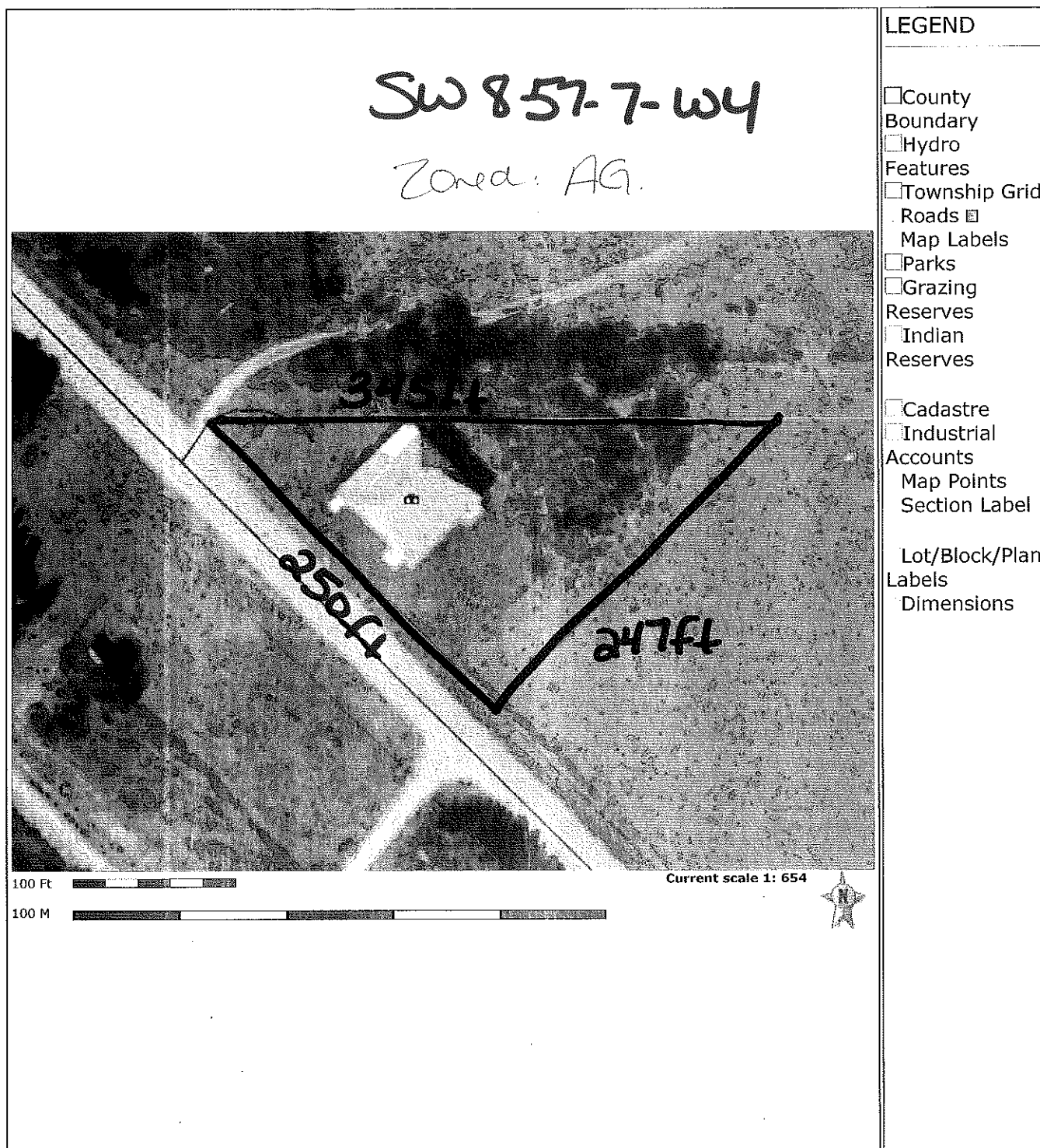
In some cases, prior to the sale of a property that had a hall on it, Council directed Administration to have the hall demolished.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz



County of St Paul Webmap Site

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Issue Summary Report

6.1. 10:30 A.M. - PUBLIC HEARING - BYLAW NO. 2013-07 - AMEND LUB - REZONE PNE 35-58-10-W4

#20130403008

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

At the March Meeting, Council gave 1st reading to Bylaw No. 2013-07, which is a bylaw to rezone PNE 35-58-10-W4 from Agricultural to one lot of Industrial Commercial and 3 lots of Country Residential 2.

Bylaw No. 2013-07 was advertised in the St. Paul Journal the weeks of March 26th and April 2nd and the adjacent landowners were notified.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 10:30 a.m. to discuss Bylaw No. 2013-07, which is a bylaw to rezone PNE 35-58-10-W4.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.2. 12:00 - 1:00 - AAMD&C MEMBER VISIT

#20130403007

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

The AAMD&C has requested a meeting with Council for the regular visit. Gerald Rhodes, Bob Barss and Soren Odegard will attend the meeting. The AAMD&C tries to visit each member on a three year rotation. The meetings are generally a 1-hour round-table discussion with no formal agenda.

We will bring lunch in.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.3. 1:30 P.M. - PRESENTATION OF AUDITED FINANCIAL STATEMENTS

#20130403006

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

Shawn Warrington, auditor with Synergy Chartered Accountants will be in to present the County's financial statements for the period ending December 31, 2012.

Recommendation

Motion to approve the 2012 Audited Financial Statements for the FCSS Department.

Motion to approve the 2012 Audited Financial Statements for the County of St. Paul.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.1. RUSA EXECUTIVE MEETINGS - APRIL 18 & 19

#20130403004

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

The RUSA Executive meetings will be held April 18 & 19, 2013 in Red Deer.

Recommendation

Motion to approve Bryan Bespalko to attend the RUSA Executive meetings in Red Deer on April 18 & 19, 2013.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.2. LICA AGM - APRIL 25

#20130404002

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

The LICA AGM will be held April 25 in Bonnyville. A meet and greet will be followed by dinner and then guest speaker, the Honourable Diana McQueen, Minister of Environment and Sustainable Resources. The AGM will follow at 7:30 p.m.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere



Box 8237
5107W – 50th Street
Bonnyville, AB T9N 2J5
Phone: (780) 812-2182
Fax: (780) 812-2186
Toll Free: 1-877-737-2182
E-Mail: lica2@lica.ca
Website: <http://www.lica.ca>

March 19, 2013

Reeve Steve Upham
and Members of Council
5015 49 Ave
St. Paul AB T0A 3A4

Dear Reeve Upham and Members of Council:

RE: LICA ANNUAL GENERAL MEETING – April 25, 2013

Attached is an invitation for the Lakeland Industry & Community Association (LICA) Annual General Meeting which will be held on **Thursday, April 25, 2013**. We would be delighted if you could join us!

You will see from the invitation that we are starting at 5:00 p.m. with a Meet and Greet, followed by Dinner at 5:30 p.m., and our guest speaker **Minister of Environment and Sustainable Resource Development, Honourable Diana McQueen**, at 6:15 p.m. The Business Agenda will commence at 7:30 p.m., and will include the election of three Community Directors and two Alternate Community Directors.

We would welcome your attendance, or that of your representative, for any or all of the evening. Memberships are available that evening, or in advance through our office, however, you do not have to be a member to join us.

We look forward to seeing you on April 25, 2013.

Yours truly,

A handwritten signature in blue ink, appearing to read "llode", with a horizontal line underneath.

Charmaine Code
EXECUTIVE MANAGER
Attach. (1)

Lakeland Industry & Community Association is proud to have our Airshed Zone and the Beaver River Watershed Alliance as independent standing Committees.

LAKELAND INDUSTRY & COMMUNITY ASSOCIATION

We are pleased to invite you to our ANNUAL GENERAL MEETING

Thursday, April 25, 2013

St. Louis Parish Hall, 5011-49th Avenue, Bonnyville, AB

EVENING AGENDA

5:00 p.m. Meet & Greet

5:30 p.m. Dinner

6:15 p.m. Guest Speaker

Honourable Diana McQueen - Minister of Environment
and Sustainable Resource Development

"Paradigm Shift: Environmental Monitoring in Alberta"

7:30 p.m. Annual General Meeting including:

- Election of three Directors (Community) & two Alternate Directors (Community) to LICA's Board of Directors
- BOOK LAUNCH: Landowner's Handbook on Resource Development

LICA is inviting applications for Community Committee members for: Education and Information Committee, Governance Committee, Airshed Zone, and Beaver River Watershed Alliance.

PARTICIPANTS MUST HOLD A MEMBERSHIP TO VOTE AT THIS MEETING.

Apply for your no-charge membership now, or at the meeting.

Email: lica2@lica.ca | Website: www.lica.ca

Phone: 780.812.2182 | Toll free: 1.877.737.2182

Office: 5107W - 50 Street, Bonnyville, AB T9N 2H5



*Lakeland Industry &
Community Association*



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.3. ECONOMIC DEVELOPMENT FOR ELECTED OFFICIALS

#20130403010

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

EDA's Economic Development for Elected Official's course will be held in Strathcona County on April 26th.
Registration is \$325 per person.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz



ELECTED OFFICIALS COURSE

Economic Development is a complex and competitive field and elected officials have a critical role to play in the economic, political and social well being of the their communities. Economic Developers Alberta is giving elected officials a unique opportunity by offering **The Elected Officials Course**.

What is it?

The **Elected Officials Course** gives this unique group of community leaders specialized information on the strategies, tools and resources needed to help their communities thrive. It delivers information on issues such as:

- The role and function of community economic development
- Issues and best practice examples in areas like: business investment, tourism development, industrial development, and leveraging public and private partnerships.
- How to manage the process: bringing the whole community to the table.
- How to create effective outcomes for your community.

What participants had to say.....

"One of the best workshops I have attended in a very long time."

"Very well presented and written; will attend some more of these sessions."

"This course should be a must for elected councillors."

**To book your session
email Leann at
leann@edaalberta.ca**

[Download the brochure here](#)

If you host the course, the cost is \$300/person based on ten registrants. Every additional participant is \$275. This includes an experienced Trainer for a day, a manual for each participant and personalized certificates upon completion.

The Host is responsible for arranging the venue and refreshments/lunch and for covering Trainer travel costs, which are minimal as we try to book the closest Trainer to your location. As an option, the Host can set their own price per participant in order to cover the costs of food and travel.

**Toll Free Phone:
1-866-671-8182**

Your Economic Development Network in Alberta

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Issue Summary Report

7.4. GFOA CONFERENCE

#20130403009

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

The 2013 GFOA Conference will be held May 5-8, 2013, 2011 in Jasper. Registration for the conference is \$650.

Recommendation

Motion to approve Darlene Smereka to attend the GFOA Conference in Jasper from May 5-8, 2013 in Jasper

Additional Information

Originated By : skitz



Conference Schedule

May 5-8, 2013

Fairmont Jasper Park Lodge

<i>Up Close and Personal:</i> "How We Relate to the Public, Accountability, Transparency and Ethics"				
Date	Time	Topic	Speaker	Room
Sunday, May 5		Golf		
Date	Time	Topic	Speaker	Room
Monday, May 6	7:00 AM	Registration		
	7:00 AM	Breakfast		
	8:00 AM	Welcome & Introductions		
	9:00 AM	Keynote Speaker	Gord Hume	
	10:30 AM	Nutrition Break		
	11:00 AM	Concurrent Sessions (1)	Financial Indicators ERP – Strategies for Selecting, Implementing & Managing	Alberta Municipal Affairs KPMG
	12:00 PM	Lunch		
	1:00 PM	Concurrent Sessions (2)	Tax Recovery Utility Fiscal Policy	Alberta Municipal Affairs Conroy Ross - Myron and Consultant
	2:15 PM	Nutrition Break		
	2:45 PM	Concurrent Sessions (3)	Purchasing Benchmarking	Bruce Everitt KPMG
	4:00 PM			
Date	Time	Topic	Speaker	Room
Tuesday, May 7	7:00 AM	Registration		
	7:00 AM	Breakfast		
	8:00 AM	Welcome - Pre Conference		
	8:30 AM	Keynote Speaker	Larry Elford	
	10:00 AM	Nutrition Break		
	10:30 AM	Keynote Speaker	Finding Your Joy-Spot: The Art & Science of Happiness at Work	Carol Ann Fried
	12:00 PM	Lunch		
	1:00 PM	Concurrent Sessions (2)	MGA Review Better Than Money	Alberta Municipal Affairs Carol Ann Fried
	2:15 PM	Nutrition Break		
	2:45 PM	Concurrent Sessions (3)	Governance Between Council and Administration Risk Management	KPMG George Klassen
	4:00 PM	Annual General Meeting		
	6:30 PM	Gala Dinner and Entertainment		
Date	Time	Topic	Speaker	Room
Wednesday, May 8	7:30 AM	Breakfast		
	8:00	Recap		
	8:30 AM	Economic Update	TBD	
	9:30 AM	Nutrition Break		
	10:00 AM	Keynote Speaker	Rex Murphy	
	11:30	Conference Wrap Up		
	12:00	Lunch		

** A Final Schedule will be in the Conference Binder **

KEYNOTE SPEAKERS



Gord Hume

Opening Keynote Speaker

Gord Hume is recognized as one of Canada's leading voices on municipal government, cultural planning, and creative cities, and is an articulate and thoughtful commentator on civic government and community issues. He is a very popular public speaker, an advisor to municipal governments and a respected and often provocative author.

Gord's fourth book, "10 Trends for Smarter Communities", was published in early 2013. It is a thoughtful, thought-provoking and thoroughly researched compendium of many of the biggest trends that are changing how municipalities operate and what they must do to succeed in the future.



Rex Murphy

Closing Keynote Speaker

"Confederation is a vital dynamic between national and provincial interests, and the leaders of each sphere owe something to both. A good premier, on this understanding, builds both nation and province. We have seen very little of these understandings, or the practice that should flow from them, in recent years. . ." - **Rex Murphy**

He is one of the faces of Canada, radiating intelligence and trustworthiness.

He is one of its voices, heard in a Newfoundland brogue coast to coast as moderator of Cross Country Checkup, our only national, open-line program.

His mind is as sharp as the Rockies.

National treasurers need no introduction, and so it is with Rex Murphy, writer, broadcaster and professional thinker.



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.5. NORTH SASKATCHEWAN WATERSHED ALLIANCE AGM - JUNE 26 #20130403013

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

The NSWA AGM will be held June 26th from 9:00 a.m. to 3:00 p.m. in St. Albert. the theme this year is Sub Watershed Management.

Check out the **News & Events** section on their website - www.nswa.ab.ca/

If Council is interested in becoming a sponsor at their AGM, these opportunities are available:

Morning Continental Breakfast - \$300

Nutritional Break (2) - \$250 each

Lunch - \$600

Venue Rental - \$759

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.6. 2013 MUNICIPAL OPERATING AND CAPITAL BUDGET

#20130403001

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

Based on the results of the budget meetings, Administration is requesting approval of the 2013 Operating and Capital Budget as attached. A detailed budget will be available for download on the County's website following the Council meeting.

Section 242(1) of the M.G.A. states that a council must adopt an operating budget for each calendar year.

An updated copy of the budget will be presented at the meeting.

Recommendation

That the 2013 Municipal Operation and Municipal Capital Budget be approved as follows:

Operating & Capital Revenues	\$34,984,737
Operating Expense	\$20,442,035
General Revenue for Capital	\$14,500,157
Surplus	\$42,545

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.7. BYLAW NO. 2013-08 MILL RATE BYLAW

#20120403007

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

Bylaw No. 2013-08 is being presented to Council to approve the Mill Rates for the 2013 taxation year.

Section 187 of the M.G.A. states that all Bylaws must have 3 distinct and separate readings.

Recommendation

Motion to give 1st reading to Bylaw No. 2013-08.

Motion to give 2nd reading to Bylaw No. 2013-08.

Motion to present Bylaw No. 2013-08 at this meeting for 3rd reading.

Motion to give 3rd reading to Bylaw No. 2013-08.

Additional Information

Originated By : skitz

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-08

A By-law of the County of St. Paul No. 19 in the Province of Alberta to impose several rates of taxation for all purposes as indicated below for the year 2013.

WHEREAS the following requisitions were received for the purpose indicated;

AND WHEREAS the assessed values are shown on the Tax Roll of the County of St. Paul No. 19;

AND WHEREAS the rates shown hereinafter set out are deemed necessary to provide the amounts of the said requisitions;

NOW THEREFORE, by virtue of the power conferred upon it by Section 353 of the Municipal Government Act, the Council of the County of St. Paul No. 19 enacts as follows:

THAT the County Administrator be, and is hereby authorized to levy taxes on the assessed value of all lands, improvements and property set out in the Assessment Roll and situated within the respective districts within the boundaries of the County of St. Paul No. 19 for the purpose indicated:

Alberta School Foundation Fund	Mill rate	Assessed Value	Requisition Amount
Residential & Farmland	2.3766	751,097,990	1,785,059
Non-Residential	3.8274	467,526,990	1,789,413
			3,574,472
Waste Management	0.7500	1,387,162,630	1,040,372
Municipal Purposes			
Residential	3.4095	675,835,860	2,304,262
Farmland	12.4115	75,262,130	934,116
Machinery & Equipment	16.2548	167,728,820	2,726,392
Non-Residential	16.2548	467,526,990	7,599,540
Seniors Contained Units	3.4095	808,830	2,758
MD Foundation	0.3023	1,386,353,800	419,026
Total Taxes			18,600,938

Notwithstanding the foregoing, the minimum tax on any parcel will be (\$25.00) dollars as allowed by the Municipal Government Act Section 357(1).

This Bylaw shall come into force and effect immediately upon the passing thereof.

Read a first time in Council this 9th day of April, A.D. 2013.

Read a second time in Council this 9th day of April, A.D. 2013.

Read a third time in Council this 9th day of April, A.D. 2013.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.8. FIRE HALL TENDERS

#20130404005

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

Following the discussions at the Budget meetings which included approval for the construction of two new fire halls, administration sent a letter to READ Contracting Ltd. from Camrose awarding the contract for the Ashmont and Mallaig Fire Halls and acknowledging the proposed costs savings. The letter awarding the tender had to be sent out as the tender documents stated that the price would only be honored until the end of March. A copy of the letter is attached.

Recommendation

Motion to award the tender for \$2,198,000 to READ Contracting Ltd. for the construction of the fire halls in Ashmont and Mallaig.

Additional Information

Originated By : dbergheim

Appendix 1 for 7.8.: Letter to Read Contracting for Fire Hall

March 28, 2013

Bob Read
READ CONTRACTING LTD
Commercial & Industrial
#4 4617 – 41 Street
Camrose AB T4V 2Y8

Dear Mr. Read:

Re: Tender for Ashmont & Mallaig Fire Halls

This is to confirm that the County of St. Paul has accepted your tender of \$2,198,000 for the construction of two fire Halls located in Ashmont and Mallaig, Alberta at \$1,099,000 per fire hall.

We agree with the proposed cost savings of \$26,250 per fire hall as per your correspondence of March 5, 2013. However, we have yet to confirm volume capacity on the proposed water line reduction with our Engineers. Providing we are satisfied with the capacity we will proceed with the reduction. If we proceed with the reduction from a 6" to 4" line with a 3" outlet, then we will see a further reduction of \$8,400 per fire hall.

Prior to signing the formal agreement, we will also need to discuss the Mechanical Addendum M-002 in relation to the installation of the water line regarding responsibility and costs.

The County will require Read Contracting to enter into a formal agreement for performance of the work.

If you have any questions please feel free to contact us.

Yours truly,

Sheila Kitz, CLGM
Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.9. ANNUAL GENERAL MEETING

#20130404004

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

"Host Annual Meeting" appears as the first action under Goal 1 of the 2013 Strategic Plan. If Council decides to hold an Annual Meeting and have the auditors in attendance, it would have to be held between May 1-9 as Shawn Warrington will be busy with tax season until the end of April and then will be on vacation starting May 10th.

Recommendation

Council to decide if they want to hold and AGM and If so when, where and what format.

Additional Information

Originated By : skitz



County of St Paul No 19
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www.county.stpaul.ab.ca

Issue Summary Report

7.10. BYLAW NO. 2013-09 - ROAD CLOSURE

#20130404008

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

The owner of Lots 1-7, Block 3, Plan 1005EO in Mallaig is requesting to cancel the lane lying within Block 3 so it can be purchased at market value and consolidated into Lots 5, 6 & 7. This will be done at no cost to the County.

After first reading, a public hearing will be held and then the bylaw must be approved by the Minister of Transportation before being presented for second and third reading.

Section 24 of the MGA allows Council to close a road described in a surveyed road plan when it is no longer required for use by the travelling public owing to the existence of an alternate route.

Recommendation

Motion to give first reading to Bylaw No. 2013-09, Road Closure Bylaw.

Additional Information

Originated By : cstarnault

Appendix 1 for 7.10.: Bylaw & Map

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 2013-09

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta for the purpose of closing public travel and disposing of portions of a public highway in accordance with Section 22 of the Municipal Government Act, Chapter M26.1, Revised Statutes Of Alberta 2000, as amended.

WHEREAS the lands hereafter described are no longer required for public travel, and

WHEREAS application has been made to Council to have the highway closed, and

WHEREAS the Council of the County of St. Paul No. 19 deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads, or portions thereof, situated in the said municipality, and therefore disposing of same, and

WHEREAS notice of the intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

NOW THEREFORE BE IT RESOLVED that the Council of the County of St. Paul No. 19 in the Province of Alberta does hereby close to public travel for the purpose disposing of the following, subject to rights of access granted by other legislation:

All that portion of Lane lying within Block 3, Plan 1005EO adjacent to Lots 1, 2, 3, 4, 5, 6, 7, Block 3, Plan 1005EO, located in Pt. SE 25-60-10-W4M

EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this ____ day of _____, 20____.

Reeve

Chief Administrative Officer

APPROVED this ____ day of _____, 20____.

Minister of Transportation

Received second reading this ____ day of _____, 20____.

Received third reading this ____ day of _____, 20____.

Reeve

Chief Administrative Officer

Appendix 1 for 7.10.: Bylaw & Map





County of St Paul No 19
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Issue Summary Report

7.11. BYLAW NO. 2013-10 - MUNICIPAL DEVELOPMENT PLAN

#20130403011

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

Bylaw No. 2013-10 is being presented the Council for discussion and approval.

The revised copy will be provided at the meeting.

Recommendation

Motion to give first reading to Bylaw No. 2013-10, Municipal Development Plan.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.12. BYLAW NO. 2013-11 - LAND USE BYLAW

#20130403012

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

Bylaw No. 2013-11 is being presented to Council for discussion and approval.

The updated copy of the Bylaw will be provided to Council at Tuesday's meeting.

Recommendation

Motion to give first reading to Bylaw No. 2013-11, Land Use Bylaw.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.13. ALBERTA CAPITAL FINANCE AUTHORITY (ACFA) AGM

#20130404003

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

The AGM of the shareholders of the Alberta Capital Finance Authority will be held on Thursday, April 25, 2013 at 10:00 a.m.

We require a motion to appoint a designate to vote the shares on behalf of the County.

Recommendation

That George Huybregts, or designee, be appointed to represent and vote the shares of the County of St. Paul at the Annual General Meeting of the Alberta Capital Finance Authority to be held on April 25, 2013 in Edmonton.

Additional Information

Originated By : skitz

CM-1601-3-6

March 22, 2013

**To the Shareholders of the
Alberta Capital Finance Authority**

Re: Annual General Meeting

Enclosed is the agenda for the Annual General Meeting of the Alberta Capital Finance Authority to be held on Thursday, April 25, 2013 together with a copy of minutes of the Annual General Meeting held on March 29, 2012.

In order to plan for the luncheon to be held in conjunction with the 2013 Annual General Meeting please complete and return the attached form to us at your earliest convenience. To assist in making proper arrangements for meal service and seating it is essential that your attendance confirmation be **received by April 15, 2013**.

Please complete the attached form **only** if a representative of your Council or Board will be attending and return via e-mail to webacfa@gov.ab.ca, mail or fax to (780) 422-2175. Thank you for your attention to this matter.

Yours truly,



Jacqueline Hui
Corporate Secretary

Att.



CM-1601-3-6

March 25, 2013

**To the Shareholders of the
Alberta Capital Finance Authority**

Re: Annual General Meeting

The Annual General Meeting and luncheon of the shareholders of the Alberta Capital Finance Authority will be held on Thursday, April 25, 2013 **COMMENCING AT 10:00 A.M.** at the Matrix Hotel, 10640 – 100 Avenue, Edmonton with luncheon to start at 12:00 p.m.

Agenda

1. Introduction of Board of Directors and Officers.
2. Approval of minutes of the last Annual General Meeting.
3. Chair's report.
4. President's presentation of the audited financial statements of the Authority for 2012.
5. Group meetings of each shareholder class (Election of Class "C" and "E" directors).
6. Guest Speaker – Dr. Michael Percy, Professor of Economics, University of Alberta School of Business.
7. Other business.

/2

With respect to item 5 of the Agenda, the present elected directors are:

George Huybregts	Representing Class "B" shareholders – Municipal authorities (defined as including improvement districts, metis settlements, municipal districts, counties, special areas, and specialized municipalities) and to regional authorities (includes drainage districts, irrigation districts, regional airport authorities and regional services commissions), and health authorities (includes approved hospitals, mental health hospitals, regional health authorities, and provincial health boards)
Ed Gibbons	Representing Class "C" shareholders - Cities
Trevor Thain	Representing Class "D" shareholders - Towns and Villages
Ron Ritter	Representing Class "E" shareholders – Education authorities (includes school districts and divisions, colleges, technical institutes, universities and Northland School Division)

Class "C" and "E" shareholders will be involved in electing a representative to the Board of Directors of the Authority this year. **(Councillor Ed Gibbons will not be standing for re-election as he has reached the end of his maximum allowable term; and Ron Ritter indicated he will be standing for re-election).** The director elected will serve a three-year term. In this regard, your attention is drawn to a resolution of the Authority, which reads, in part, as follows:

"A person may establish the right to vote a Class B, C, D or E common share by filing with the Corporate Secretary of the Authority no later than three days immediately preceding the Annual General Meeting, a resolution of the Council of the holder of that share appointing that person as its representative at the meetings of the Authority".

Please forward via mail, e-mail or fax to the undersigned, **no later than April 22, 2013** a copy of a resolution of your Council or Board appointing a person to represent and vote its shares at the Annual General Meeting. The suggested wording for this resolution is as follows:

"That _____, or designee, be appointed to represent and vote the shares of the _____ at the Annual General Meeting of the Alberta Capital Finance Authority to be held on April 25, 2013 in Edmonton".

Yours truly,


Jacqueline Hui
Corporate Secretary

ALBERTA CAPITAL FINANCE AUTHORITY

**Annual General Meeting
held at 10:00 a.m.
on Thursday, March 29, 2012
at the Matrix Hotel, Edmonton, Alberta**

Introduction of Board of Directors, Officers and Staff

The Chair introduced the Board of Directors, Officers and staff of the Authority.

Minutes of Meeting

The minutes of the annual meeting held on April 7, 2011 were adopted as distributed.

Business Arising from the Minutes

There was no business arising from the minutes.

Chair's Report

The Chair advised that this is the 55th annual meeting of the Authority and gave a brief summary of his report on the activities of the Authority for 2011, the full text of which is contained in the 2011 ACFA Annual Report. As well, he announced that Troy Holinski, President has joined ACFA as of September 2011.

President Reviews 2011 Financial Statements

The President presented the report of the Auditor General, reviewed the financial statements of the Authority for the year 2011 which were prepared under Public Sector Accounting standards. Loans and debt are reported on an amortized cost basis whereas in 2010 they were reported on a fair value basis.

He advised on the loan and debt activities and interest rates spread and pointed out that during 2011, ACFA issued \$1.9 billion in loans, a slight reduction from 2010 as governments support for infrastructure funding both at a federal and provincial level began to plateau. In addition, graphs showing new loans and debt, income, and comparisons of the cost of administration on new loans and outstanding loans between Authority and other capital finance authorities, were presented.

During 2011, total liabilities have increased to reflect refinancing of debt and to meet loan demand. ACFA borrowed significant amounts of short-term debt but repaid most by year end. ACFA will continue its strategy of issuing short-term and floating rate notes to fund loans where appropriate. He advised that commencing April 2011, the Province borrows and on-lends to ACFA, reducing the Authority's borrowing costs by 8 to 10 basis points.

He advised that ACFA uses interest rate swaps for the purpose of managing its asset and liability position. The Authority's policy is to match the interest rate exposure on all new loans to the interest rate exposure of the debt used to fund these loans and in most cases, both fixed interest rates on new loans and debt were swapped to floating. The Authority recognizes the risks associated with the use of derivative financial instruments and has established policies and procedures to monitor and minimize the risk exposure to the Authority. The notional values on derivatives will continue to grow as new loans and debt with fixed rates are swapped to floating. He noted that ACFA has entered into Credit Support Agreements under the Province's Master Agreement to further minimize counterparty risk. During the year ACFA was required to post cash collateral on multiple occasions, which was entirely returned to ACFA as at December 31, 2011.

Appendix 1 for 7.13.: ACFA - AGM Information

The President noted that ACFA's goal is to continue operating on a break-even basis while maintaining a minimum retained earnings, before adjustments for fair value. He reviewed the financial results for the year ended December 31, 2011 and pointed out that the net deficit after recognition of unrealized change in fair value of derivative contracts amounts to -\$666.6 million. It was noted that as almost all loans, debt and derivatives are held to maturity, it is unlikely that these unrealized gains will ever be realized and will settle for their contractual value with no gain or loss to ACFA. On a cost basis, not taking into consideration the change in fair value of derivatives, ACFA would have posted surpluses of \$34 million for 2011 and \$134 million accumulated surplus.

Election of Directors

The Chair advised the meeting that the Class "B" shareholders were involved in electing a director to the Board this year.

The following delegates had submitted the proper authorization to vote:

<u>Class B Shareholder</u>	<u>Authorized Person</u>	
County of St. Paul No. 19	George Huybrechts or designee	(16 shares)
County of Two Hills No. 21	George Huybrechts or designee	(15 shares)
Lac La Biche County	Director Corporate Services	(3 shares)
Mountain View	Greg Wiens	(15 shares)
Parkland County	General Manager Corp Services	(16 shares)
Strathcona County	GH designated Christine Jackson	(86 shares)
Alberta Capital Region Wastewater Commission	Paul Krueger	(1 share)
Capital Region Northeast Water Services Commission	Chairman	(1 share)
Capital Region Vegreville Water Services Commission	Chairman or Vice-Chairman	(1 share)
South Red Deer Regional Wastewater Commission		(1 share)
Calgary Airport Authority	Frank Jakowski	(1 share)
Regional Mun of Wood Buffalo	Regional Manager	(6 shares)

Results of Elections

Following meetings of each group of shareholders, it was announced that George Huybrechts, Associate Commission, Corporate Services/County Treasurer of Strathcona County had been re-elected to represent the Class "B" shareholders on the ACFA Board of Directors for a three-year term. It was resolved that the results of the voting be accepted and recorded.

Other Business

There was no other business.

Persons Attending the Annual Meeting

Lawrence Gordon	Fred Clarke	Ed Gibbons
Ron Ritter	Trevor Thain	Tim Wiles
Paul Whittaker	Harold Johnsrude	Troy Holinski
Lowell Epp	Linda Neuman	Jacqueline Hui
Holly Carlson	Gary Smith	Don Lussier
Archie Grover	Del Dyck	Merwan Saher
Brad Ireland	Duncan Sinclair	Steve Sevcik
Scott Chen	Mark Enright	Michael Gluckman

Appendix 1 for 7.13.: ACFA - AGM Information

Christina Parkins
Rod Matheson
Kevin MacMillen
Jim Daye
Dwight Dibben
Jim Palmer
Michael Lam
Tracy Kibblewhite
Beng Koay
Mirjam Brett
Larry Goodhope
Rob Stoutenberg

Aleks Nelson
David Hinman
Matt Huss
Andrew Sadurski
Paul Krueger
Frank Jakowski
Chris Wing
Christine Jackson
Carol Engelking
Corey Wight
Michael Storey
Lousie Frostad

Travis Nosko
Hilary McVey
Mark Engelking
Douglas Paul
Don McGeachy
Phil Seguin
Harold Blyan
Hugh Bell
Brenda Rauckman
Glen Jarbeau
Dianna Doyle

Adjournment

There being no further business the meeting adjourned at 10:55 a.m. with luncheon and guest speaker to follow.

CHAIR

CORPORATE SECRETARY

CONFIRMATION OF ATTENDANCE

**ANNUAL GENERAL MEETING
OF THE
ALBERTA CAPITAL FINANCE AUTHORITY**

**TO BE HELD ON
THURSDAY, APRIL 25, 2013**

**AT THE
MATRIX HOTEL
QUARTZ A**

**10640 – 100 AVENUE
EDMONTON, ALBERTA**

COMMENCING AT 10:00 A.M.

NAME: _____

**REPRESENTING: _____
(CITY, TOWN, COUNTY, SCHOOL DISTRICT, ETC.)**

**RETURN TO: ALBERTA CAPITAL FINANCE AUTHORITY
SUITE 2450, 10303 – JASPER AVENUE
EDMONTON, AB T5J 3N6**

FAX NUMBER: (780) 422-2175

E-MAIL: WEBACFA@GOV.AB.CA

PLEASE CONFIRM NO LATER THAN APRIL 15, 2013

ALBERTA CAPITAL FINANCE AUTHORITY

NOTICE TO

CLASS "C" and "E"

SHAREHOLDERS

This year Class "C" and "E" shareholders will be required to elect a Director to the Alberta Capital Finance Authority Board.

PLEASE NOTE THE ANNUAL GENERAL MEETING WILL BE HELD AT 10:00 A.M. PRIOR TO THE LUNCHEON.



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.14. IDENTIFICATION REQUIREMENTS FOR MUNICIPAL ELECTION #20130403014

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

There have been changes to the Local Authorities Election Act for the fall election (see attachment). Voter Identification and Eligibility requires a person to provide proof of identity and current residence in order to vote, unless the elected authority prepares a list of electors and the person's name appears on the list. The basic requirement consists of a single piece of identification that includes the person's name and current address.

Elected authorities have the option, by bylaw, to expand on the types of identification that the returning officer can accept for purposes of satisfying the basic requirement. Minister of Municipal Affairs Doug Griffiths has recently passed Ministerial Order 011/13 which states that the timeline for passing a bylaw in respect of identification requirements would be shortened. **For elections held before December 31, 2013 a bylaw may be passed four months prior to nomination day** rather than the six months stated in the *Local Authorities Election Act*.

As per FAQ Number 4 on the attachment, an elected authority can change the kinds of identification to be used by voters to provide eligibility, at their option by:

- expanding on the list of types of identification that the returning officer can accept for purposes of the basic identification requirement
- requiring more than the basic requirement of one piece of identification
- specifying the types of identification that the returning officer can accept for purposes of the additional identification that the elected authority requires to verify name and current address or age of an elector.

Recommendation

Council will need to advise administration if they would like a bylaw drafted to include the above items for voter eligibility.

Additional Information

Originated By : pcorbiere

Municipal Affairs

Interpretation Bulletin

Number: 01/13

Date: March 2013

Subject: *Local Authorities Election Act Amendment*

Amendments to the *Local Authorities Election Act (LAEA)* were given Royal Assent on December 10, 2012. As the next municipal election is coming up shortly, Municipal Affairs has prepared this bulletin to provide basic advisory information on the new and revised areas of the *LAEA*. Please call Advisory Services regarding any questions using the contact information below.

Term of Office

The term of office for local elected officials has been increased to four years. Previously, municipal elections were held every three years. The 2013 municipal general election will be held on October 21, 2013. The following general municipal election will be held on October 16, 2017.

Summer village general elections will continue to be held in the summer of the general election year as provided under Section 12.

Voter Identification and Eligibility

Section 53 now includes a requirement for a person to provide proof of identity and current residence in order to vote, unless the elected authority prepares a list of electors and the person's name appears on the list. The section sets out a basic requirement consisting of a single piece of identification that includes the person's name and current address.

Elected authorities have the option to, by bylaw, expand on the types of identification that the returning officer can accept for purposes of satisfying the basic requirement.

The elected authority can also increase the number of pieces of identification required for purposes of providing additional verification of the person's name, current address, or age and can specify the types of identification that will be accepted for that purpose.

In the absence of a list of electors, a person is also still required to make a statement in the presence of an officer at the voting station in the prescribed form (Form 8) in order to be permitted to vote.

The basic proof of identity and current residence requirement set out in Section 53 can be satisfied by:

- identification issued by a Canadian government (federal, provincial, or local) which contains a photograph of the elector and their name and address; or
- identification authorized by the Chief Electoral Officer under the Election Act to establish an elector's name and current address; or
- any additional types of identification documents that are stipulated by an elected authority through a bylaw passed at least six months (for 2013 only, the time is reduced to four months, and for summer villages, two months) in advance of the nomination day for a municipal election.

It is important that voters be advised of the identification requirements well in advance of the election so they can be adequately prepared with the appropriate documentation on election day.

The logo for the Government of Alberta, featuring the word "Alberta" in a stylized script font, followed by a small square icon.

Local Government Services Division Municipal Services Branch

Phone: 780-427-2225 . Fax: 780-420-1016 . E-mail: ma.lgs@mail@gov.ab.ca

17TH FLOOR COMMERCE PLACE, 10155 – 102 STREET, EDMONTON, ALBERTA T5J 4L4. INTERNET: www.municipalaffairs.alberta.ca

Appendix 1 for 7.14.: Local Authorities Election Act Amendment

Additional information about proof of elector eligibility is provided in the Question and Answer section that begins on page 3.

Nomination Requirements

Section 28(3.01) was added to clarify the responsibility of the returning officers if a nomination form is not signed by the required number of electors. If the nomination form is not signed by at least the minimum number of electors, the returning officer shall not accept it.

Campaign Deficits

Section 147.4(1.1)(b) was added to require municipal candidates to clear any campaign deficit if they are not running in the next general election. The change will apply to candidates who have carried over a campaign deficit from a previous election if they do not run in the October 2013 general election.

Campaign Surplus

Candidates were previously required to donate surplus campaign funds exceeding \$500 to a charity or the municipality if they do not file nomination papers before the next general election. This has been changed to remove the \$500 exemption. The requirement will apply to surplus funds carried over from a previous election if the candidate does not run in the 2013 general election.

Other Changes

A number of other changes were made to clarify previous provisions in the *LAEA* or resolve technical concerns.

- Official agents are no longer required to subscribe to the official oath.
- Section 22 has been revised to clarify that an employee who wishes to be nominated as a candidate is entitled to a leave of absence without pay.
- Section 54(1.1) has been added to clarify that an objection to a person who makes a statement must be made at the time the person makes the statement.
- Section 68.1(1.1) has been added to provide for the replacement of an official agent.
- Section 69(5) has been modified to clarify that the designated place or places at a voting station where a candidate, an official agent or a scrutineer may observe the election procedure must allow them to observe any person making a statement.
- Section 77.1 has been modified to eliminate the advance notification and period to pass the resolution requirement for special ballot resolutions.
- Section 147.3(1)(a) has been modified to allow a deposit account at a financial institution to be opened in the name of the candidate.

***LAEA* Provisions Not Yet In Effect**

One of the new provisions in the *LAEA* does not apply to the current campaign period ending December 31, 2013, but will apply to future campaign periods. Beginning January 1, 2014, potential candidates will be required to register with the municipality before they accept campaign contributions. The form of the registration process will be at the discretion of each municipality.

The enforcement of campaign reporting requirements has been strengthened by adding a new provision that a potential candidate will not be eligible for nomination if they have not met the campaign reporting requirements from a previous election. This provision will not be in effect during the current campaign period ending December 31, 2013, but will apply to reporting requirements that apply to campaign periods beginning on or after January 1, 2014.

A number of sections in the *LAEA* were previously deferred and did not apply until December 1, 2015. These sections continue to be deferred until December 1, 2015 and do not apply to campaign finances in the current campaign period ending December 31, 2013. These sections deal with the holding of surplus campaign funds between elections and related administrative provisions (Section 147.5, 147.7(2), 147.7(3) and 147.91(b)).

Proof of Elector Eligibility under *Local Authorities Election Act (LAEA)* Section 53

Question and Answer

1. What kinds of elector identification are valid for proving eligibility to vote?

- For an elected authority that does not prepare a list of electors, or where the person's name does not appear on the list of electors, Section 53(1)(b)(i) establishes the general basic requirement for verification of the person's identity and current residence. Under this basic requirement, the voter must produce (A) one piece of photo identification with name and address that is issued by a Canadian government (federal, provincial, local, or an agency thereof), or (B) one piece of identification authorized by the Chief Electoral Officer under the Election Act with name and address.
- Types of government-issued identification allowed under (A) must show the name, address and a photo of the elector and so examples of appropriate ID include:
 - Operator/Driver's license
 - Government photo identification card (for non-drivers)
- Types of Chief Electoral Officer-approved identification allowed under (B) must show the name and address of the elector and so examples of appropriate ID include:
 - Bank/Credit card statement or personal cheque
 - Correspondence issued by a school, college or university
 - Government cheque or cheque stub
 - Income/property tax assessment notice
 - Insurance policy or coverage card
 - Letter from a public curator, public guardian or public trustee
 - One of the following, issued by the responsible authority of a shelter or soup kitchen: Attestation of residence, letter of stay, admission form or statement of benefits
 - Pension Plan statement of benefits, contributions or participation
 - Prescription bottle insert
 - Residential lease or mortgage statement
 - Statement of government benefits, e.g. employment insurance, old-age security, social assistance, disability support or child tax benefit
 - Utility bill, e.g. telephone, public utilities commission, television, hydro, gas or water
 - Vehicle ownership or insurance certificate

- 2. The listing of identification authorized by the Chief Electoral Officer says that two pieces of identification are required. Does this mean that two pieces of identification are required under Section 53(1)(b)(i)(B)?**
 - No, the listing authorized by the Chief Electoral Officer is referenced in Section 53 for purposes of establishing the **types** of identification that can be accepted, but not the number. The general basic requirement for municipal elections as set out in Section 53 is for a single piece of identification. The two-piece identification referred to in the Chief Electoral Officer listing reflects the number of pieces of identification required for provincial elections, but this does not apply to municipal elections.
- 3. If the voter has signed the Voting Register (Form 8), do they still have to provide identification?**
 - Yes, identification is required in addition to the statement.
- 4. Can an elected authority change the kinds of identification to be used by voters to prove eligibility, besides those mentioned in the LAEA, or change the requirement?**
 - An elected authority can, at their option:
 - expand on the list of types of identification that the returning officer can accept for purposes of the basic identification requirement set out in Section 53(1)(b)(i) (A) and (B); or
 - require more than the basic requirement of one piece of identification as set out in Section 53(1)(b)(i) (A) and (B); or
 - specify the types of identification that the returning officer can accept for purposes of the additional identification that the elected authority requires to verify name and current address, or age of an elector.
- 5. How does the elected authority modify the voter identification requirements?**
 - The elected authority may pass a bylaw (as described in Section 53(3) to (7)) six months in advance of the election. The bylaw time period is modified for 2013 elections - see next question.
- 6. Will elected authorities have sufficient time to pass a bylaw regarding voter identification requirements as required by Section 53(3) of the Act?**
 - Elected authorities may pass a voter identification bylaw six months in advance of nomination day under Section 53(3). Due to the limited time period between proclamation of the amendments to the LAEA and the date six months in advance of nomination day, the Minister of Municipal Affairs has approved a decreased bylaw time requirement for the 2013 municipal general elections.
 - All municipalities, with the exception of summer villages, may pass a voter identification bylaw four months in advance of nomination day.
 - Summer villages may pass a voter identification bylaw two months in advance of nomination day.
- 7. Can the elected authority require more than one piece of identification that establishes the person's identity and current residence?**
 - Yes, under Section 53(3) of the LAEA, an elected authority may pass a bylaw authorizing additional forms of documentation to establish the elector's name, current address, and if required, age.
 - The bylaw would need to establish the number of pieces of identification that are required in addition to the basic requirement set out in Section 53(1)(b)(i).
 - The bylaw would also need to establish what types of identification will be accepted for purposes of the additional requirement.

- In establishing additional identification requirements over and above the basic requirement in Section (1)(b)(i), the elected authority should ensure that the additional requirements can be reasonably met by eligible voters.

8. Can the elected authority require identification to establish the person's age?

- Yes, under Section 53(5)(b) of the *LAEA*, an elected authority may pass a bylaw authorizing additional forms of documentation to establish the elector's age.
- The bylaw would need to establish the number of pieces of identification that are required to verify age.
- The bylaw would also need to establish what types of identification will be accepted for purposes of the age verification requirement.
- In order to ensure that eligible voters can reasonably meet an age verification requirement, it is recommended that the local bylaw to establish the types of identification that will be accepted for age verification include, at a minimum, the types of identification referred to in Section 53(1)(b)(i).

9. Can the local bylaw restrict or remove the types of identification that can be accepted for purposes of the basic identification requirement?

- No, the elected authority can expand on the types of identification that can be accepted for purposes of verifying the person's name and address, but cannot remove the basic requirement set out in Section 53(1)(b)(i).
- The returning officer must accept the types of identification referred to in Section 53(1)(b)(i)(A) and (B) for purposes of satisfying the basic identification requirement in Section 53(1)(b)(i). **Note: this requirement must be explicitly provided for in the local bylaw.** (Section 53(6))

10. If the document that verifies the person's address is in the name of the person's spouse or immediate family member, can it be accepted as verification of current residence together with a second piece of identification that establishes the voter's identity?

- No, not unless the elected authority includes this type of identification in their local bylaw as an acceptable type of identification that the returning officer can accept for purposes of the basic identification requirement set out in Section 53(1)(b)(i).
- An exception to this requirement is made where the person's eligibility to vote in a summer village election is based on property ownership as set out in *LAEA* Section 12(b), as discussed in the following question.

11. How do the identification requirements apply to summer village property owners who wish to vote in a summer village election under the provisions of *LAEA* Section 12(b)?

- Under *LAEA* Section 12(b), the person's eligibility to vote in a summer village election may be based on property ownership, and not necessarily on residence as set out in Section 47. Therefore, in the context of summer village property owners who are not resident in the summer village, the requirements of Section 53 apply to the extent that the person must produce proof of identity and proof of address in the summer village (as a property owner). This may take the form of any identification authorized by the Chief Electoral Officer under the Election Act that established the person's name and summer village address, such as a property tax assessment notice, insurance policy or coverage card, mortgage statement, or utility bill.
- Summer villages may wish to consider expanding, through a bylaw, on the types of identification that will be accepted for purposes of verifying name and address based on in the documents that are typically held by their local property owners.

- Where the person's eligibility to vote in a summer village election is based on their relationship as a spouse or adult interdependent partner of a property owner as provided in LAEA Section 12(b)(iii) and their spouse or interdependent partner has provided verification of their summer village address, no separate verification of address is required from the person. Verification of the person's identity is still required.
- The provisions of *LAEA* Section 53 apply only to the verification of identity, current residence, and if the elected authority chooses, age. As a result, a person does not have to provide proof of property ownership to vote in a summer village election; only proof of their address in the summer village.

12. If the voter's identification shows a post office box number as the address instead of a residential or legal address, can this be accepted as verification of current residence?

- Yes, a mailing address can be accepted as verification of current address if it is in reasonable proximity to the voting jurisdiction.
- An elected authority could, by bylaw, require additional verification or a combination of verification to establish the person's specific current address.

13. What kind of ID is necessary for citizens who reside in an institution and lack access to personal items such as identification cards?

- Elected authorities may pass a bylaw allowing additional types of identification for electors who may not have access to government-issued photo identification or to the identification listed in the Chief Electoral Officer-approved listing on the Elections Alberta website.
- For example, the local bylaw could expand the types of identification that could be accepted to include correspondence issued by a hospital, auxiliary hospital, nursing home or seniors' or special care accommodation facility attesting residency, such as a letter of stay, admission form, or patient profile sheet that includes the name and current address of the person.

14. How do the voter identification requirements affect students?

- If the person is a student who meets the conditions set out in Section 48(1)(d)(i),(ii), and (iii), they are deemed to reside with those family members at their permanent address. The basic requirement to verify current residence will require the student to provide proof of residence at the address of the permanent residence with their family members.
- If the student has left their family's area with the intention of making their residence elsewhere as provided for in Section 48(1)(e), then the normal requirement set out in Section 53(1)(b)(i) to provide proof of their current residence will apply.

15. Is there any limitation to what an elected authority can include in its voter ID bylaw as valid types of proof of name, address and age?

- There is no limitation on the additional types of ID that can be accepted under a local bylaw. However, Municipal Affairs recommends that municipalities specify all types of valid identification documentation in the bylaw, rather than leaving it to the discretion of the Deputy Returning Officer (DRO) at the polling station. This approach limits the responsibility placed on the DRO, particularly if the DRO's ruling on a piece of identification is challenged.



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.15. NORTHERN LIGHTS LIBRARY SYSTEM CONFERENCE

#20130403015

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

The Northern Lights Library System 21st Annual Conference "Growing Stronger Together" will be held September 19 to 21, 2013 in Elk Point. They are looking for donations for their conference in the form of cash or donations.

In the past, Council donated an item to be used as a door prize for this conference.

Recommendation

Motion to approve the donation of a door prize for the 21st Annual Northern Lights Library Conference.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.15.: NLLS Conference



5615 - 48 Street, Postal Bag 8, Elk Point, Alberta T0A 1A0
Tel (780) 724-2596 Fax (780) 724-2597 info@nlls.ab.ca

March 25, 2013

RECEIVED MAR 27 2013

Ms. Sheila Kitz
County of St. Paul
5015- 49 Avenue
St. Paul AB T0A 3A4

Dear Ms. Kitz,

Northern Lights Library System (NLLS) will be hosting its 21st annual conference "Growing Stronger Together" on September 19 - 21, 2013. We're asking your help in making this a successful and memorable event for the 150+ library staff, board trustees, and municipal councilors who will be attending.

Registration fees will barely cover the technical part of the conference. To roll out the welcome mat for this gathering of professionals will require donations in the form of cash and donations.

We need help to support special activities that will be offered to conference participants and to provide for registration favors and refreshments during the conference. Some special activities include a tour of the Fort George Interpretive Centre, pre-conference evening social and 2 guest speakers.

By donating, you'll benefit from exposure of your municipalities name to those who attend the conference. Donors will be listed within the building, and the donations or merchandise you give will be on display throughout the conference.

Would you consider donating to support the continued work of Northern Lights Library System? If you commit to a donation before May 1, 2013 we will include the name of your municipality in the conference brochure. You can reach me at 780.724.2596 ext. 242, or let me know through your appointed board member.

Yours truly,



Patricia Mathiot
Executive Assistant

Northern Lights Library System presents:



Photo by Curtis Lantinga

Kelley Armstrong
#1 New York Times Best-selling Author of *Bitten*, the first title of the *Women of the Otherworld* series.



Photo by Marlene Palamarek

Fran Kimmel
Speaker, trainer, author of *The Shore Girl*. In 2010, Fran led Parkland Library System's Write On! Program

GROWING STRONGER TOGETHER



2013 Annual Conference

September 19 - 21, 2013



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.16. REQUEST FOR SPONSORSHIP FOR PROVINCIAL TOURNAMENTS

#20130404001

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

We have received a request from the St. Paul Lions Football Club for sponsorship for attending Provincials for the 2012 season.

We have also received a letter from Mallaig School for sponsorship for hosting Provincial Team Handball from April 25-27, 2013.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

TODD TANASICHUK
5902 44 AVENUE
ST PAUL ALBERTA
T0A 3A1
780 646 3815

DEAR COUNTY OF ST PAUL REPRESENTATIVES:

On behalf of St. Paul Lions Football, I'd like to ask the County for their support with regards to our provincial playoffs in the 2012 season. I am the Co-Head Coach of the Lions going back to 2000.

The Lions had a tremendous year, winning the Wheatland Football League championship for the 4th time in the last 10 years and earning bragging rights as the best high school football team in northeastern Alberta.

The Lions then advanced to provincials for the first time since 2007. Our quarterfinal matchup was in Stettler, facing the defending provincial champion Wildcats. On a cold day that registered -20 degrees celcius, the Lions battled to a 31-21 victory in front of many St Paul and area fans. The following week, the Lions and approximately 200 fans travelled to Edmonton to play St. Albert in provincial semi-finals, but that's where the magical season came to an end.

While the team name is ST PAUL LIONS, the players come from all over our area, representing different schools. We had 2 players from Mallaig, one from Elk Point and 5 from Ecole Du Sommet. The Lions are the only high school football team in our county and we are inclusive to anyone who wishes to play.

In 2010, the St. Paul Bengals advanced to the provincial bantam final in Calgary. That year, the County did provide financial support and for that I'd like to say THANK YOU on behalf of our organization.

If you have any questions or concerns, I've provided my cell number above. If for some reason I don't answer your call, please text me. I can also be reached at coacht@spfootball.ca Any cheques provided can be made out to ST PAUL QUARTERBACK CLUB.

Thank you all for your time and consideration.

Sincerely,



TODD TANASICHUK



École Mallaig School

PO Box 90 Mallaig, Alberta T0A 2K0

Telephone/Téléphone: (780) 635 – 3858

Fax/Télécopieur: (780) 635 – 3938

E-mail: mcs@sperd.net



County of St. Paul No. 19

April 4, 2013

5015 – 49 Avenue
St. Paul, AB T0A 3A4
Canada

Re: Hosting Provincial Handball

Dear Council Members:

École Mallaig School serves the communities of Mallaig, Ashmont, St. Lina, Goodridge, Therien and St. Vincent. It is a dual track school from ECS to grade 12 with an enrolment of 250 students.

In the past, the County of St. Paul No. 19 has donated money to our school for sending teams to provincial competitions which has always been appreciated. This year, we are hosting the ASAA Tier 2 Handball Championships on April 25 – 27, 2013 and are busy planning and preparing for these championships. We are looking forward to hosting eight boy's teams and eight girl's teams at the championship. We understand that there is funding available from the County of St. Paul to help with the cost of hosting provincial championships. If the County is still in a position to donate funds to École Mallaig School for these championships, we would appreciate your support.

Thank you very much for considering our request.

If you have any questions please do not hesitate to contact me at school (635-3858).

Sincerely,

Ian MacGillivray
Assistant Principal,
Mallaig Stinger Handball Coach
Ecole Mallaig School

COUNTY OF ST. PAUL #19

Policy Number

ADM-51

Title
Distribution of County Grant
Funds for Sports

Page 1 of 2

Date Approved

October 13, 2009

- Purpose:**
1. To provide support to school sport teams, group sport teams, and individuals competing in individual sports representing communities within the County of St. Paul who have competed at a local level and qualify to advance to a Provincial, National, or International level where travel is required.
 2. To provide support for school sport teams, group sport teams hosting Provincial, National or International competitions/events in the communities within the County of St. Paul.
 3. This funding will not be distributed for the purpose of school field trips.
 4. This funding will not be distributed to individuals that have been selected to play on regional teams (outside of the County of St. Paul).
 5. This funding will not be distributed for teams or individuals choosing to compete in a tournament.
 6. This funding is intended to fund youth up to the age of 21.

- Policy:**
- A. Funding to be at the following levels:**
1. Teams that have competed at a local level and qualify to advance to a Provincial, National or International level. \$500.00
 2. Teams that host a Provincial, National, or International Competition. \$1,000.00
 3. Individuals participating in an individual sport that have completed and qualified to advance to a Provincial, National or International competition. \$250.00
 4. Organization hosting a Provincial, National, or International Event within the County for individual sports/events. \$500.00

COUNTY OF ST. PAUL #19**Distribution of County Grant
Funds for Sports**

Date Approved <i>October 13, 2009</i>	Page 2 of 2	Policy Number ADM-51
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B. Payments of requests:

1. Administration is approved to process payment of grants per this policy provided the request meets the criteria above.
2. All payments issued per this policy will be provided to and ratified by Council in their agenda package.
3. Requests from the community for grant funding that does not specifically meet these criteria will be provided a letter indicating that their request does not comply with County policy, but that gives them the option to appeal the Administrative decision to County Council.
4. Requests exceeding budgeted amounts for the fiscal year that meet the policy criteria will be brought to Council for ratification.

	Date
Approved by Council	September 14, 2010
Amended	March 15, 2012
Amended	



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.17. HERITAGE LODGE AUXILIARY

#20130404006

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

We have received a request from Heritage Lodge Auxiliary for financial support to jointly fund a garage to store the Handibus. They have received quotes of \$24,780 and \$26,880 to build the garage and the lodge is willing to budget \$5,000 towards this project.

Recommendation

Council to determine if they will help fund the balance of the garage for the handibus (balance approximately \$20,000 - \$22,000).

Additional Information

Originated By : pcorbiere

Heritage Lodge Auxiliary
Box 780
Elk Point, AB
T0A1A0

March 7, 2013

Dear County Councilors:

We would like to thank both you and the Town of Elk Point for your efforts in getting the Handibus. There is no question that the bus provides needed services to our community members. In order to extend the operating life of the Handibus, we feel that a proper shelter should be built.

With this objective in mind, the Heritage Lodge Auxiliary is willing to budget \$5000.00 for this project. This letter is a request for financial support to both you and the Town of Elk Point, owners of the Handibus, to jointly fund the remaining expense in building a garage. Please see attached quotes.

Thank you for your consideration,

A handwritten signature in cursive script that reads "Lucille Smith".

Lucille Smith
President, Heritage Lodge Auxiliary

Appendix 1 for 7.17.: Letter from heritage Lodge Auxiliary

DAVID BUKSA
BOX 1047
ELK POINT, ALBERTA
T0A1A0

March-3-2013

HERITAGE LODGE
ELK POINT, ALBERTA
T0A1A0

GARAGE--16ft X 28ft X 12ft

MATERIALS:

6 INCH THICK CONCRETE PAD WITH WIRE MESH
2 X 4 X 12ft WALLS--BOTTOM PLATE PRESSURE TREATED
3/8 OSB SHEATHING
16ft ENGINEERED TRUSSES 24 INCH O.C
7/16 OSB SHEATHING ON ROOF
25 YEAR SHINGLES
ALUMINUM SOFFITS & FASCIA
VINYL SIDING
ONE 32 inch X 80 inch MAN DOOR
ONE 12ft X 10ft OVERHEAD DOOR
WALLS AND CEILING INSULATED WITH R-12 INSULATION
WALLS AND CEILING DRYWALLED WITH ½ INCH DRYWALL (NOT
TAPED)
TOTAL GARAGE WIRED...6 LIGHTS...5 PLUGS...100 AMP PANEL...1
EXTERIOR LIGHT ABOVE OVERHEAD DOOR

TOTAL PRICE---TWENTY-FOUR THOUSAND SEVEN HUNDRED AND
EIGHTY DOLLARS (\$24,780.00)

DAVID BUKSA

Quote From Maynard Swedgen
For Heritage Lodge Auxiliary

March 4, 2013

Garage 16 ft x 28 ft
\$26 880.00 + GST
(\$60.00/ sq foot)

Includes:

Metal siding
One man door
One overhead door
Total garage wired
Slab heating
Walls lined with plywood

Permits are extra
Power and gas must be there



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.18. DATE FOR JULY COUNCIL MEETING

#20121206006

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

The regular scheduled date for the July Council meeting conflicts with the Provincial ASB Tour.

Section 193(3) of the Municipal Government Act allows a council to change the date of a regularly scheduled meeting, providing the municipality gives at least 24 hours notice of the change to any Councillors not present at the meeting and to the public.

Recommendation

Motion to reschedule the July Council Meeting to July 16, 2013 as per section 193(3) of the Municipal Government Act.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.19. OFFICE SPACE FOR AMBULANCE STAFF

#20130404010

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

The St. Paul Ambulance board is looking for new office space for 2 staff members. We received a quote of \$6,000 to develop an office in the south storage room across from the FCSS meeting room. The work would be done by a public works employee.

Council to decide if they want to develop the office space and rent it to the Ambulance staff and if so how much will we charge for rent. We currently charge HUB \$400 a month for rent.

Recommendation

Council to decide if they want to develop the office space.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.20. FOLLOW UP LETTER - MURPHY ROAD

#20130405001

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

Following the meeting with Transportation at the Spring Convention, attached is a follow up letter which outlines the need for an overlay on the County portion of the Murphy Road and stating that the County strongly feels that the road should be under Provincial jurisdiction.

Recommendation

Motion to approve the letter to be sent to the Minister of Transportation.

Additional Information

Originated By : skitz



March 22, 2013

Honourable Ric McIver
Minister of Transportation
425 Legislature Building
10800 97 Avenue
Edmonton, AB T5K 2B6

Re: Murphy Road in the County of St. Paul and the MD of Bonnyville

This letter is a follow-up to our meeting of March 19, 2013 that was held in conjunction with the AAMDC Spring Convention. Attached you will find an engineering report outlining the need for an overlay on the County of St. Paul portion of this road. In fact the County of St. Paul had submitted a Resource Road Program application for Murphy Road in the fall of 2012, however was not eligible to receive funding 2 years in a row.

While both municipalities would appreciate Provincial assistance in completing the required overlay on this road, we feel strongly that this road should be under Provincial jurisdiction. This road is a major thoroughfare for industry and currently has only one resident that lives along the road. The traffic count currently shows 1000 vehicles per day. We expect that to increase dramatically with the construction of a SAGD plant (involving a 300 person work camp) along the road as well as the construction of two pipelines adjacent to the road during the summer of 2013.

This overlay for approximately 30 km of road is estimated at over \$9,500,000. It is difficult for both municipalities to fund the cost of this road when it benefits industry so much more than our residents. With the volume of traffic on this road, the expectation is that it be kept up to Provincial standard. Unfortunately there are some safety issues developing due to the deterioration of the road.

The County of St. Paul and the MD of Bonnyville look forward to the Minister's response regarding the Province taking over this important road as a numbered Provincial Highway.

Appendix 1 for 7.20.: Follow Up letter - Murphy Road

Sincerely,

Steve Upham
Reeve, County of St. Paul

Ed Rondeau
Reeve, MD of Bonnyville

Cc: Genia Leskiw, MLA Bonnyville-Cold Lake
Dr. Richard Stark, MLA Vermilion-Lloydminster
Shayne Saskiw, MLA Lac La Biche-St. Paul-Two Hills
Brent Romanchuk, Reeve, County of Vermilion River
Ernie Isley, Mayor, Town of Bonnyville



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.21. ELK POINT AIRPORT

#20130405002

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

The Town of Elk Point and County have been offered to purchase the Elk Point Airport from the province for \$1 – they would like an answer from the municipalities by the middle of April. Council would like Administration to draft a letter to the Minister of Transportation requesting a time extension regarding the deadline to make a decision on this important matter.

Letter will be provided to Council at the meeting on Tuesday.

Recommendation

Council to review the letter and decide whether it is okay as presented or if there are changes to be made.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.22. IN CAMERA ITEMS

#20130405008

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Background

Items to be presented at the meeting.

Recommendation

Motion to go in camera to discuss land issues.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.23. LAKELANDER'S TRAILER CLUB

#20130409001

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
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Issue Summary Report

7.24. -

#20130409004

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.25. -

#20130409003

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.26. -

#20130409002

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

9.1. CAO REPORT

#20130327001

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

9.2. REPORTS

#20130327002

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

10.1. APRIL 23 @ 10:00 A.M. - PUBLIC WORKS

#20130404009

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
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Issue Summary Report

11.1. LISTING OF ACCOUNTS PAYABLE

#20130327004

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>

Additional Information

Originated By : pcorbiere



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Issue Summary Report

11.2. COUNCIL FEES

#20130327005

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Recommendation

Motion to approve the Council Fees for the Month of , 2012 as circulated.

Additional Information

Originated By : tmahdiuk



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.3. BUDGET TO ACTUAL

#20130327003

Meeting : April 9, 2013

Meeting Date : 2013/04/09 10:00

Executive Summary

Recommendation

Motion to approve the budget to actual as of , 2013.

Additional Information

Originated By : skitz