



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

January 15, 2013 Council Meeting

Tuesday, January 15, 2013

Start time 10:00 AM

AGENDA

1. **CALL TO ORDER**
2. **MINUTES**
 - 2.1 **DECEMBER 11, 2012 (2012/12/11)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
 - 5.1. **CHANGE ORDER FOR ASHMONT/LOTTIE LAKE WATER TRANSMISSION LINE**
 - 5.2. **BYLAW NO. 1618 - LICENCE ROAD ALLOWANCE BETWEEN NW 10 AND SW 15-60-10-W4**
6. **DELEGATION**
 - 6.1. **11:00 A.M. - PUBLIC HEARING - BYLAW NO. 1620 - AMEND LUB - REZONE PNW 34-57-9-W4 FROM URBAN EXPANSION TO CR(2)**
 - 6.2. **11:15 A.M. - AUDREY CAMPBELL - WESTERN CANADIAN SPILL SERVICES**
 - 6.3. **11:30 A.M. - FROG LAKE MINOR SPORTS**
 - 6.4. **1:00 P.M. - SONIA YANUSHAK & CHARLES BIOLLO RE FENCE POSTS AT PAZIUK SUBDIVISION**
7. **NEW BUSINESS**
 - 7.1. **RUSA EXECUTIVE MEETINGS - JANUARY 10 & 11**
 - 7.2. **EMERGING TRENDS MUNICIPAL LAW SEMINAR - FEBRUARY 21**
 - 7.3. **REYNOLDS MIRTH RICHARDS FARMER LAW SEMINAR - FEBRUARY 22**
 - 7.4. **2013 INDUSTRIAL VEGETATION MANAGEMENT ASSOCIATION OF AB SEMINAR - MARCH 5-7**
 - 7.5. **AAMD&C SPRING CONVENTION - MARCH 18-20**
 - 7.6. **2013 EDA CONFERENCE - APRIL 10-13**
 - 7.7. **2012 STRATEGIC PLAN - 4TH QUARTER**
 - 7.8. **2012 SUMMARY OF DONATIONS AS PER POLICY PER-14**
 - 7.9. **2013 LAND LEASES**

- 7.10. **2013 SALARY APPROVAL**
- 7.11. **COUNTY LIBRARY BOARD BUDGET**
- 7.12. **FEES FOR FILING AN ASSESSMENT COMPLAINT**
- 7.13. **REQUEST FOR SPONSORSHIP - CLUB VOLLEYBALL**
- 7.14. **ST. PAUL JUNIOR CURLING ASSOCIATION**
- 7.15. **2013 ALBERTA FIREFIGHTER CURLING PROVINCIALS**
- 7.16. **TRANSPORTATION GRANT - MALLAIG & DISTRICT SENIOR CITIZENS CLUB**
- 7.17. **ST. PAUL & DISTRICT HOSPITAL FOUNDATION**
- 7.18. **KALYNA COUNTRY PERFORMING ARTS ASSOCIATION**
- 7.19. **FUNDING REQUEST ST. PAUL EDUCATION REGIONAL DIVISION NO. 1**
- 7.20. **NSWA 2013 FUNDING REQUEST**
- 7.21. **COUNTY PROPERTIES**
- 7.22. **BYLAW NO. 2013-01 - AMEND LUB - REZONE PSW 25-57-7-W4 FROM AG TO IND/COMM.**
- 7.23. **BYLAW NO. 2013-02 - AMEND LUB - REZONE PSW 7-58-8-W4 FROM AG TO CR(2)**
- 7.24. **ROAD CANCELLATION - ROAD PLAN 2714ET IN SE 9-56-8-W4; SW 10-56-8-W4 AND EAST 1/2 4-56-8-W4**
- 7.25. **SAND AND GRAVEL AGREEMENT**
- 7.26. **MUTUAL FIRE AID AGREEMENT - BONNYVILLE REGIONAL FIRE AUTHORITY**
- 7.27. **ROAD CONSTRUCTION EASEMENTS**
- 8. **CORRESPONDENCE**
- 9. **REPORTS**
 - 9.1. **CAO REPORT**
 - 9.2. **JOINT HEALTH & SAFETY COMMITTEE MINUTES**
- 10. **UPCOMING MEETINGS**
 - 10.1. **ASB - JAN. 18 @ 10:00 A.M.**
 - 10.2. **ASB CONFERENCE - JAN 22-25**
 - 10.3. **PUBLIC WORKS - JAN. 29 @ 10:00 A.M.**
 - 10.4. **HUB BOARD/MEMBERSHIP MEETING - JANUARY 31 @ 10:00 A.M.**
- 11. **FINANCIAL**
 - 11.1. **LISTING OF ACCOUNTS PAYABLE**
 - 11.2. **BUDGET TO ACTUAL**
- 12. **ADJOURNMENT**



December 11, 2012

Start time : 10:00 AM

MINUTES

CALL TO ORDER

The 612th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:12 a.m., Tuesday, December 11, 2012 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham	
Councillor Dwight Dach	Division 2
Councillor Cliff Martin	Division 3
Councillor Maxine Fodness	Division 4
Councillor Frank Sloan	Division 5
Councillor Alphonse Corbiere	Division 6
Sheila Kitz	CAO
Tim Mahdiuk	Assistant CAO
Phyllis Corbiere	Executive Assistant
Leo deMoissac	Public Works Superintendent
Janice Huser	St. Paul Journal
Absent:	
Councillor G. Ockerman	Division 1

MINUTES

Resolution #CM20121211.1001

Moved By: Councillor Cliff Martin

Motion to approve the minutes of the November 13, 2012 Council Meeting as presented.

CARRIED

BANK RECONCILIATION

Resolution #CM20121211.1002

Moved By: Councillor Alphonse Corbiere

Motion to adopt the Bank Reconciliation for the month of November, 2012.

CARRIED

ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA

Resolution #CM20121211.1003

Moved By: Councillor Maxine Fodness

Motion to adopt the agenda for the regular meeting of Council for Tuesday, December 11, 2012 as presented.

CARRIED

OPERATIONAL AGREEMENT WITH ELK POINT/ST. PAUL REGIONAL WATER COMMISSION

Resolution #CM20121211.1004

Moved By: Councillor Cliff Martin

Motion to approve the Operational Agreement with the Elk Point/St. Paul Regional Water Commission.

CARRIED

Resolution #CM20121211.1005

Moved By: Councillor Dwight Dach

Motion to approve the Water Meter Vault Operations Agreement with the Elk Point/St. Paul Regional Water Commission.

CARRIED

**FENCE POSTS ON
RESERVE LAND
AT PAZIUK
SUBDIVISION**

Resolution #CM20121211.1006

Moved By: Councillor Maxine Fodness
Motion by Councillor Maxine Fodness that the Public Works Department remove one post to provide access by foot or golf cart and remove adequate posts to provide sufficient room to install a gate which would allow lot owners to put in and remove their boat lifts in the spring and fall during a time specified by the County, but the County will retain control over the gate.

Resolution #CM20121211.1007

Councillor Frank Sloan requested a recorded vote:

Votes:

In Favour: Councillor Dwight Dach, Councillor Maxine Fodness

Opposed: Councillor Alphonse Corbiere, Councillor Cliff Martin, Councillor Frank Sloan, Reeve Steve Upham

Absent: Councillor Glen Ockerman

DEFEATED

Resolution #CM20121211.1008

Moved By: Councillor Alphonse Corbiere
Motion to remove the fence posts on the old boat launch road in the Paziuk subdivision (Plan 8121812).

CARRIED

**10:30 A.M. -
PUBLIC HEARING
- BYLAW NO. 1612
- AMEND LUB -
REZONE LOT A,
PLAN 8021350 IN
SW 27-58-9-W4
FROM AG TO
CR(2)**

Resolution #CM20121211.1009

Moved By: Councillor Maxine Fodness
Motion to adjourn the meeting and proceed to public hearing scheduled for 10:30 a.m. to discuss Bylaw No. 1612, which is a bylaw to Amend Land Use Bylaw No. 1486 as it relates to rezoning Lot A, Plan 8021350 in SW 27-58-9-W4 from Agricultural to Country Residential (2).

CARRIED

Reeve Upham declared the Public Hearing open at 10:36 a.m. with all members of Council present.

Krystle Fedoretz informed Council that the purpose of the public hearing is to discuss Bylaw No. 1612 as it relates to rezoning Lot A, Plan 8021350 in SW 27-58-9-W4 from Agricultural to Country Residential (2).

Council was then informed that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified.

There were no written submissions either for or against the proposed rezoning and no one was present to speak against the proposed rezoning. Conrad Richard spoke in favor of the proposed rezoning and informed Council that the purpose of the subdivision is so that he can sell the proposed lots.

Reeve Upham declared the public hearing closed at 10:38 a.m.

Conrad Richard left the Council Meeting.

Councillor G. Ockerman entered the meeting at 10:39 a.m. but abstained from voting as he was absent during the Public Hearing.

Resolution #CM20121211.1010

Moved By: Councillor Alphonse Corbiere
Motion to revert to an open meeting.

CARRIED

Resolution #CM20121211.1011

Moved By: Councillor Cliff Martin
Motion to give second reading to Bylaw No. 1612.

CARRIED

Resolution #CM20121211.1012

Moved By: Councillor Dwight Dach

Motion to give third and final reading to Bylaw No. 1612.

CARRIED

**DATE FOR
JANUARY
COUNCIL
MEETING**

Resolution #CM20121211.1013

Moved By: Councillor Dwight Dach

Motion to reschedule the January Council Meeting to January 15, 2013 at 10:00 a.m. as per Section 193(3) of the Municipal Government Act.

CARRIED

**DATE FOR
JANUARY PUBLIC
WORKS MEETING**

Resolution #CM20121211.1014

Moved By: Councillor Frank Sloan

Motion to reschedule the January Public Works Meeting to January 29, 2013 as per section 193(3) of the Municipal Government Act.

CARRIED

**DATE FOR
SALARY
NEGOTIATIONS**

Resolution #CM20121211.1015

Moved By: Councillor Dwight Dach

Motion to schedule Salary Negotiations for January 8, 2013 at 10:00 a.m.

CARRIED

**EOEP -
MUNICIPAL
LEADERSHIP -
ONLINE**

Resolution #CM20121211.1016

Moved By: Councillor Frank Sloan

Motion to reimburse the \$250 registration fee to Councillor Dach for the EOEP Online Municipal Leadership Course.

CARRIED

**MARKETING &
BRANDING YOUR
COMMUNITY**

Resolution #CM20121211.1017

Moved By: Councillor Alphonse Corbiere

Motion to ratify Councillor Dach's attendance at the Marketing and Branding course sponsored by the Economic Developers Alberta on December 3, 2012 in Two Hills.

CARRIED

**CANCEL
ACCOUNTS
RECEIVABLE
INVOICE**

Resolution #CM20121211.1018

Moved By: Councillor Alphonse Corbiere

Motion to cancel the Mallaig Legion's gravel invoice in the amount of \$409.50, plus penalties, as per Policy PW-59.

CARRIED

**DISTRIBUTION OF
GRANT FUNDS
FOR SPORTS**

Resolution #CM20121211.1019

Moved By: Councillor Cliff Martin

Motion to approve the following grants as per policy ADM-51:

1. \$1,000 for St. Paul Regional High School - 3A Senior Boys Provincial Volleyball Championship in Whitecourt and the 3A Senior Girls Provincial Volleyball Championship in Camrose

2. \$1,000 for Mallaig School - High School Cross Country Championship in Red Deer and the 1A Senior Boys Provincial Volleyball Championship in Vermilion.

CARRIED

**REQUEST FROM
BOSCOMBE
COMMUNITY
CENTRE**

Resolution #CM20121211.1020

Moved By: Councillor Glen Ockerman

Motion to deny the request from the Boscombe Community Centre for promotional items for various events, as it does not fall within the scope of the policy.

CARRIED

**GLENDON
PLAYGROUND
AND PARK**

Resolution #CM20121211.1021

Moved By: Councillor Glen Ockerman

Motion to deny the request from the Glendon Playground and Park

**SOCIETY
OPPORTUNITY**

Society for funding to assist with building a playground, water park, skate park and family picnic area located in the Village of Glendon.

CARRIED

**CHANGE ORDER
FOR
ASHMONT/LOTTIE
LAKE WATER
TRANSMISSION
LINE**

Resolution #CM20121211.1022

Moved By: Councillor Maxine Fodness

Motion to table Change Order No. 4 for the Ashmont/Lottie Lake Water Transmission Line, and check with the school board about the possibility of using their tower that is located at the Ashmont school.

CARRIED

**2013 INTERIM
MUNICIPAL
BUDGET**

Resolution #CM20121211.1023

Moved By: Councillor Glen Ockerman

To approve the interim budget for the year 2013, as per section 242(2) of the M.G.A.:

Operating Revenue - \$33,700,000

Operating Expenditures - \$19,200,000

Capital Expenditures - \$14,500,000

CARRIED

**BYLAW NO. 1616 -
BORROWING
BYLAW - MASTER
CARD ACCOUNT**

Resolution #CM20121211.1024

Moved By: Councillor Alphonse Corbiere

Motion to give first reading to Bylaw No. 1616, which is a bylaw to authorize short term borrowings of up to twenty thousand (\$20,000) dollars from the Servus Credit Union to finance the Master Card for the County of St. Paul.

CARRIED

Resolution #CM20121211.1025

Moved By: Councillor Dwight Dach

Motion to give second reading to Bylaw No. 1616.

CARRIED

Resolution #CM20121211.1026

Moved By: Councillor Maxine Fodness

Motion to present Bylaw No. 1616 at this meeting for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20121211.1027

Moved By: Councillor Frank Sloan

That Council give third and final reading to Bylaw No. 1616.

CARRIED

**COUNTY CREDIT
CARDS**

Resolution #CM20121211.1028

Moved By: Councillor Dwight Dach

Motion to approve Dennis Bergheim, Phyllis Corbiere, Janice Fodchuk, Leo deMoissac and DD Skawronski for a County Credit Card for the 2013 calendar year, as per policy ADM-77.

CARRIED

**BYLAW NO. 1617 -
BORROWING
BYLAW -
CURRENT
EXPENDITURES**

Resolution #CM20121211.1029

Moved By: Councillor Cliff Martin

Motion to give first reading to Bylaw No. 1617, which is a Bylaw to authorize borrowings of up to seven million dollars from the Servus Credit Union to finance the short term operations of the County of St. Paul.

CARRIED

Resolution #CM20121211.1030

Moved By: Councillor Maxine Fodness

Motion to give second reading to Bylaw No. 1617.

CARRIED

Resolution #CM20121211.1031

Moved By: Councillor Frank Sloan

Motion to present Bylaw No. 1617 at this meeting for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20121211.1032
Moved By: Councillor Alphonse Corbiere
Motion to give third and final reading to Bylaw No. 1617.

CARRIED

**11:00 A.M. -
PUBLIC HEARING
- BYLAW NO. 1613
- AMEND IDP -
REZONE S 1/2 SE
15-58-9-W4 FROM
URBAN RESERVE
TO CR**

Resolution #CM20121211.1033
Moved By: Councillor Alphonse Corbiere
Motion to adjourn the meeting and proceed to public hearing scheduled for 11:00 a.m. to discuss Bylaw No. 1613, which is a bylaw to amend the St. Paul Inter Municipal Development Plan No. 1563 as it relates to rezoning the S 1/2 SE 15-58-9-W4 from Urban Reserve to Country Residential.

CARRIED

Reeve Upham declared the public hearing open at 11:01 a.m. with all members of Council present.

Krystle Fedoretz informed Council that the purpose of the public hearing is to discuss Bylaw No. 1613, which is a bylaw to amend the St. Paul Inter Municipal Development Plan No. 1563 as it relates to rezoning the S 1/2 SE 15-58-9-W4 from Urban Reserve to Country Residential.

Council was then informed that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified.

There were no written submissions and no one was present to speak either for or against the proposed rezoning.

Reeve Upham declared the public hearing closed at 11:04 a.m.

Resolution #CM20121211.1034
Moved By: Councillor Frank Sloan
Motion to revert to an open meeting

CARRIED

Resolution #CM20121211.1035
Moved By: Councillor Cliff Martin
Motion to give second reading to Bylaw No. 1613.

CARRIED

Resolution #CM20121211.1036
Moved By: Councillor Dwight Dach
Motion to give third and final reading to Bylaw No. 1613.

CARRIED

**POLICY -
SPONSORSHIP
FOR RODEO
FUNDS**

Resolution #CM20121211.1037
Moved By: Councillor Dwight Dach
Motion to approve the amendment to the Rodeo Supper Funds Policy ADM-46 as per the recommendations of the policy committee, which states that organizations receiving the funds will provide volunteers to help the Ag Society clean the tables after supper.

CARRIED

**WASTE BIN
RENTAL POLICY**

Resolution #CM20121211.1038
Moved By: Councillor Glen Ockerman
Motion to approve rate increases for waste bins at 8% for residential bins and \$5 for non residential bins effective February 1, 2013.

CARRIED

Resolution #CM20121211.1039
Moved By: Councillor Maxine Fodness
Motion to approve the Waste Bin Rental Policy as amended.

CARRIED

11:10 A.M. -
PUBLIC HEARING
- BYLAW NO. 1614
- AMEND LUB -
REZONE S 1/2 SE
15-58-9-4 FROM
UX TO CR(2)

Resolution #CM20121211.1040
Moved By: Councillor Glen Ockerman
Motion to adjourn the meeting and proceed to public hearing scheduled for 11:10 a.m. to discuss Bylaw No. 1614, which is a bylaw to Amend the Land Use Bylaw No. 1486 as it relates to rezoning the S 1/2 SE 15-58-9-W4 from Urban Expansion to Country Residential (2).

CARRIED

Reeve Upham declared the public hearing open at 11:10 a.m. with all members of Council present.

Krystle Fedoretz informed Council that the purpose of the public hearing is to discuss Bylaw No. 1614, which is a bylaw to amend the Land Use Bylaw No. 1486 as it relates to rezoning the S 1/2 SE 15-58-9-W4 from Urban Expansion to Country Residential (2).

Council was then informed that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified.

There were no written submissions and no one was present to speak in favor of the proposed rezoning.

Fred Saiko, adjacent landowner, was admitted to the Council Room and stated that he is against the proposed rezoning as another subdivision will make the area too busy. He moved out of town because he did not like all the traffic and now it will be busy like in Town.

Reeve Upham declared the public hearing closed at 11:16 a.m.

Resolution #CM20121211.1041
Moved By: Councillor Maxine Fodness
Motion to revert to an open meeting.

CARRIED

Resolution #CM20121211.1042
Moved By: Councillor Maxine Fodness
Motion to give second reading to Bylaw No. 1614.

CARRIED

Resolution #CM20121211.1043
Moved By: Councillor Alphonse Corbiere
Motion to give third and final reading to Bylaw No. 1614.

CARRIED

BRIDGE FOR FOX
SUBDIVISION IN
HAMLET OF
MALLAIG

Resolution #CM20121211.1044
Moved By: Councillor Alphonse Corbiere
Motion to table the request from the Mallaig Chamber of Commerce, for a bridge so residents can cross the ditch around the new subdivision, for more information.

CARRIED

BYLAW NO. 1618 -
LICENCE ROAD
ALLOWANCE NW
10 & SW
15-60-10-W4

Resolution #CM20121211.1045
Moved By: Councillor Frank Sloan
Motion to give first reading to Bylaw No. 1618, Licence Agreement for the road allowance between NW 10-60-10-W4 and SW 15-60-10-W4.

CARRIED

BYLAW NO. 1620 -
AMEND LUB -
REZONE PNW
34-57-9-W4 FROM
URBAN
EXPANSION TO
CR(2)

Resolution #CM20121211.1046
Moved By: Councillor Cliff Martin
Motion to give first reading to Bylaw No. 1620, which is a bylaw to amend Land Use Bylaw No. 1486 as it relates to rezoning PNW 34-57-9-W4 from Urban Expansion to Country Residential 2.

CARRIED

BYLAW NO. 1619 - COMMUNITY AGGREGATE PAYMENT LEVY	Resolution #CM20121211.1047 Moved By: Councillor Cliff Martin Motion to table Bylaw No. 1619 for further information.	CARRIED
GRAVEL RATES	Resolution #CM20121211.1048 Moved By: Councillor Maxine Fodness Motion by Councillor M. Fodness to increase the rate for private sales of gravel to \$15/cubic yard plus \$5/cubic yard for delivery effective January 1, 2013. Resolution #CM20121211.1049 Councillor F. Sloan requested a recorded vote. Votes: In Councillor Maxine Fodness, Reeve Steve Upham Favour: Councillor Alphonse Corbiere, Councillor Cliff Martin, Opposed: Councillor Dwight Dach, Councillor Frank Sloan, Councillor Glen Ockerman	DEFEATED
	Reeve Upham recessed the meeting at 12:00 p.m. and reconvened the meeting at 1:01 p.m. with all members present including Councillor Ockerman.	
1:00 P.M. - PUBLIC HEARING - BYLAW NO. 1615 - AMEND IDP - REZONE LOT 2, BLK 1, PLN 1024942 IN SE 17-58-9-W4 FROM UR TO CR	Resolution #CM20121211.1050 Moved By: Councillor Cliff Martin Motion to adjourn the meeting and proceed to public hearing scheduled for 1:00 p.m. to discuss Bylaw No. 1615, which is a bylaw to Amend the St. Paul IDP No. 1563 as it relates to rezoning Lot 2, Block 1, Plan 1024942 in SE 17-58-9-W4 from Urban Reserve to Country Residential. Reeve Upham declared the public hearing open at 1:02 p.m. with all members of Council present. Krystle Fedoretz informed Council that the purpose of the public hearing is to discuss Bylaw No. 1615, which is a bylaw to amend the St. Paul IDP No. 1563 as it relates to rezoning Lot 2, Block 1, Plan 1024942 in SE 17-58-9-W4 from Urban Reserve to Country Residential. Council was then informed that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified. There were no written submissions and no one was present to speak either for or against the proposed rezoning. Reeve Upham declared the public hearing closed at 1:03 p.m. Resolution #CM20121211.1051 Moved By: Councillor Maxine Fodness Motion to revert to an open meeting. Time: 1:04 p.m.	CARRIED
	Resolution #CM20121211.1052 Moved By: Councillor Maxine Fodness Motion to give second reading to Bylaw No. 1615.	CARRIED
	Resolution #CM20121211.1053 Moved By: Councillor Alphonse Corbiere Motion to give third and final reading to Bylaw No. 1615.	CARRIED

**BYLAW NO. 1621 -
TAX PENALTY
BYLAW**
Originated By: skitz

Resolution #CM20121211.1054

Moved By: Councillor Frank Sloan

Motion to give first reading to Bylaw No. 1621, which is a Bylaw to approve a new tax penalty schedule for unpaid property taxes.

CARRIED

Resolution #CM20121211.1055

Moved By: Councillor Cliff Martin

Motion to give second reading to Bylaw No. 1621.

CARRIED

Resolution #CM20121211.1056

Moved By: Councillor Glen Ockerman

Motion to present Bylaw No. 1621 at this meeting for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20121211.1057

Moved By: Councillor Alphonse Corbiere

Motion to give third and final reading to Bylaw No. 1621.

CARRIED

**RESOLUTION
FOR MINIMUM
TAX LEVY**

Resolution #CM20121211.1058

Moved By: Councillor Cliff Martin

Motion to approve a minimum tax levy of \$25.00 per parcel as per the recommendations of the policy committee.

CARRIED

**TAX
CANCELLATIONS**

Resolution #CM20121211.1059

Moved By: Councillor Frank Sloan

Motion to cancel the property taxes in the amount of \$13,979.09 on roll 50000002 as per section 335(1) of the MGA, as they are deemed to be uncollectible.

CARRIED

Resolution #CM20121211.1060

Moved By: Councillor Cliff Martin

Motion to table a decision on the outstanding property taxes on roll 60001440 in the amount of \$6,657.14.

CARRIED

**ASHMONT AND
MALLAIG FIRE
HALLS TENDER
PACKAGE**

Resolution #CM20121211.1061

Moved By: Councillor Dwight Dach

Motion to proceed with tendering the construction of the Ashmont and Mallaig Fire Halls, as per the recommendations of the Ashmont/Mallaig Fire Building Committee.

CARRIED

**ELK POINT
RECREATION
GRANTS**

Resolution #CM20121211.1062

Moved By: Councillor Frank Sloan

Motion to allocate the following money from the Elk Point Recreation Grant account:

- \$6,000 to A.G.Ross Arena

- \$9,000 to Curling Club

CARRIED

**SAFETY CODES
RATES**

Resolution #CM20121211.1063

Moved By: Councillor Glen Ockerman

Motion to approve the 2013 Permit Fee Schedule, which will remain the same as 2012, as per the recommendations of the Safety Codes Committee.

CARRIED

**REQUEST FROM
ARMISTICE
COMMUNITY
HALL**

Council was presented with a letter from the President of the Armistice Community Hall, on behalf of the existing members, advising that they can no longer continue with the operations of the community hall.

Resolution #CM20121211.1064

Moved By: Councillor Dwight Dach

Motion to send a letter to local residents to see if there is any interest in taking over the operation of the Armistice Community Hall.

CARRIED

CAO REPORT

Council discussed the report as it was read aloud by CAO, Sheila Kitz.

Resolution #CM20121211.1065

Moved By: Councillor Alphonse Corbiere

Motion to accept the CAO Report as presented.

CARRIED

**BUDGET TO
ACTUAL**

Resolution #CM20121211.1066

Moved By: Councillor Cliff Martin

Motion to approve the budget to actual as of November 30, 2012, as presented.

CARRIED

COUNCIL FEES

Resolution #CM20121211.1067

Moved By: Councillor Maxine Fodness

Motion to approve the Council Fees for the Month of November and December, 2012 as circulated.

CARRIED

**BYLAW NO. 1623 -
RESCIND BYLAW
NO. 1621**

Resolution #CM20121211.1068

Moved By: Councillor Cliff Martin

Motion to give first reading to Bylaw No. 1623, which is a bylaw to rescind Bylaw No. 1621.

CARRIED

Resolution #CM20121211.1069

Moved By: Councillor Glen Ockerman

Motion to give second reading to Bylaw No. 1623.

CARRIED

Resolution #CM20121211.1070

Moved By: Councillor Dwight Dach

Motion to present Bylaw No. 1623 at this meeting for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20121211.1071

Moved By: Councillor Alphonse Corbiere

Motion to give third reading to Bylaw No. 1623.

CARRIED

**BYLAW NO. 1624 -
TAX PENALTY
BYLAW**

Resolution #CM20121211.1072

Moved By: Councillor Cliff Martin

Motion to give first reading to Bylaw No. 1624, which is a bylaw to set penalties for unpaid taxes.

CARRIED

Resolution #CM20121211.1073

Moved By: Councillor Glen Ockerman

Motion to give second reading to Bylaw No. 1624.

CARRIED

Resolution #CM20121211.1074

Moved By: Councillor Dwight Dach

Motion to present Bylaw No. 1624 at this meeting for third and final reading.

CARRIED UNANIMOUSLY

Resolution #CM20121211.1075
Moved By: Councillor Maxine Fodness
Motion to give third and final reading to Bylaw No. 1624.

CARRIED

IN CAMERA

Resolution #CM20121211.1076
Moved By: Councillor Frank Sloan
Motion that the meeting go in camera to discuss a legal matter.
Time: 2:30 p.m.

CARRIED

Resolution #CM20121211.1077
Moved By: Councillor Alphonse Corbiere
Motion that the meeting revert to an open meeting.

CARRIED

ADJOURNMENT

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 2:34 p.m.

These minutes approved this 15th day of January, 2013.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.1. CHANGE ORDER FOR ASHMONT/LOTTIE LAKE WATER TRANSMISSION LINE

#20130108007

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

At the December meeting, Council was presented with a change order which is required to complete the communication tower installation at both the Ashmont and Lottie Lake Water Treatment Plants so the systems can communicate with each other. This will complete the changes required in order to expedite the movement of water from Ashmont to Lottie Lake. The additional charge to the contract is \$45,000 based on the quote from Glentel. This is a cost that will be required for the project - the change in scope only moves the expense earlier in the project - originally this would have been completed with the Water Treatment Plant construction.

Council made a motion to table a decision on the change order and check with the school board about the possibility of using their tower that is located at the Ashmont School.

As indicated in my e-mail after the December Council meeting, while the initial capital cost of using the School Division's communication tower appears to be lower, the overall cost is higher than erecting our own tower at the Water Treatment Plant. A copy of the analysis is attached. This information was distributed to Council and Council members were called prior to Christmas to obtain their support to move forward with the Change Order as this is a County Development that does not require a permit, however it does require notification to affected residents as per Policy DEV-56. Based on Council's responses letters were sent out to the residents affected by the development in both Ashmont and Lottie Lake providing them 2 weeks to respond. The response period ended January 7, 2013. Administration received no comments either in support of or against the proposed development. Therefore Administration is looking for Council to ratify the Change Order for the Communication Towers. It is expected that these towers would be in place prior to the end of February 2013.

Recommendation

Motion to approve change order #4 for the Ashmont/Lottie Lake Water Transmission Line in the amount of \$45,000 which is required for the communication systems (SCADA Systems) between Ashmont and Lottie Lake.

Additional Information

Originated By : pcorbiere

VIA EMAIL



December 19, 2012

File: 3144.0003.02

County of St. Paul No. 19
 5015 - 49 Avenue
 St. Paul, Alberta, T0A 3A4

Attention: **Sheila Kitz, CAO**

RE: **Ashmont – Lottie Lake Towers, REF Change Order Number 4**

Further to our conversation, we have prepared an estimated cost comparison between Change Order Number 4 (CO4) and the opportunity to replace 1 of the proposed towers with the existing school tower south of the Ashmont Water Treatment Plant site.

As outlined in CO4 the breakdown of costs include:

Item	Cost
Equipment	\$7,000
Radio Installation	\$4,300
Tower Installation	\$10,000
Tower Bases and Drawings	\$15,900
Engineering Fee (Glentel)	\$300
SubTotal	\$37,500
10% Overhead	\$3,750
10% Contingency	\$3,750
TOTAL	\$45,000

Based on a conversation with GLENTEL, we believe that the removal of 1 tower installation will save approximately \$9,000 + \$900 (overhead) + \$900 (contingency) = \$10,800*. However, we will need to add additional components including wiring from the WTP site to the school tower site and estimate this to be \$1,500*. Total capital savings are therefore estimated at \$9,300.

We understand that the County would rent space on the school tower for \$150/month or \$1,800 per year.

Based on the above information, the initial capital savings would be eroded in 6 years. WTP infrastructure is typically designed for a minimum 25 year life cycle. Over the life of the WTP, the additional cost of renting space on the tower would be \$34,200.

Given the long term additional costs, we recommend that the County continue to pursue the installation of a second tower at the Ashmont WTP site.

Attention: Sheila Kitz, CAO
File: 3144.0003.02
Date: December 19, 2012
Page: 2 of 2



Sincerely,
URBAN SYSTEMS LTD.

A handwritten signature in blue ink, appearing to read "MB", followed by a long horizontal flourish.

Matthew Brassard, P.Eng
Principal, Project Leader

/MB

U:\Projects_EDM\3144\0003\02\C-Correspondence\C1-Client\2012-12-14 - LETT Ashmont-Lottie Lake towers.docx



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.2. BYLAW NO. 1618 - LICENCE ROAD ALLOWANCE BETWEEN NW 10 AND SW 15-60-10-W4 #20130108009

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

Almer Weinmeier applied for a licence to occupy the undeveloped road allowance situated between NW 10 and SW 15-60-10-W4, along Township Road 602 for the sole purpose of grazing livestock.

Council gave 1st reading to this Bylaw at the December Council Meeting.

The proposed bylaw was advertised in the St. Paul Journal the week of December 24, 2012. The fourteen day appeal period has passed and administration has not heard from anyone in opposition to the proposed road closure.

Recommendation

Motion to give second and third reading to Bylaw No. 1618, Licence Agreement for road allowance located between NE 10-60-10-W4 and SW 15-60-10-W4.

Additional Information

Originated By : dbergheim

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 1618

A By-law of the County of St. Paul No. 19, in the Province of Alberta, to provide for a Licence Agreement respecting a portion of a road allowance located between the NE 10 and SW 15-60-10-W4.

WHEREAS, by virtue of the power conferred on it, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled, enacts as follows:

1. The Licence Agreement attached hereto as Schedule "A" is adopted.
2. This Bylaw shall come into force and effect upon execution of the Licence Agreement attached as Schedule "A" by the duly appointed officers of the County of St. Paul No. 19.

Read a first time in Council this 11th day of December, A.D. 2012.

Advertised the 24th day of December, A.D. 2012 in the St. Paul Journal.

Read a second time in Council this 15th day of January, A.D. 2013.

Read a third time in Council this 15th day of January, A.D. 2013.

Reeve

Chief Administrative Officer

UNDEVELOPED ROAD RIGHT-OF-WAY LICENSE AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2013.

BETWEEN:

THE COUNTY OF ST. PAUL NO. 19,
a municipal corporation pursuant to
the laws of the Province of Alberta
(Hereinafter referred to as the "County")

OF THE FIRST PART

- and -

ALMER WEINMEIER
of the County of St. Paul No. 19,
in the Province of Alberta
(Hereinafter referred to as the "Licensee")

OF THE SECOND PART

WHEREAS: The County has the control and management of roads within the municipality;

AND WHEREAS: the Licensee desires to license a portion of Road Right-of-Way from the County under the terms and conditions contained herein such Road Right-of-Way described as that portion of road allowance located between **NW 10-60-10-W4 and SW 15-60-10-W4** (Hereinafter referred to as the "Road Right-of-Way");

AND WHEREAS: that portion of the Road Right-of-Way is not currently required for public use and the County is prepared to grant the Licensee a license for the temporary occupation or use of that portion of the Road Right-of-Way under the terms and conditions contained herein;

NOW THEREFORE: THIS AGREEMENT WITNESSETH THAT in consideration of the premises, covenants, conditions and terms contained herein, the parties hereto agree as follows:

1. That the County does hereby, in consideration of the payments hereinafter specified, and in consideration of the covenants and conditions herein contained, grant permission to the Licensee, its agents, employees and contractors to use, enter upon and occupy, for the purposes hereinafter specified, that portion of the Road Right-of-Way shown outlined in red on Schedule "A" attached (hereinafter referred to as the "License Area").

2. The Licensee agrees to utilize the land for one of the following purposes as approved by County Council and the Licensee shall not cause or permit any other activity whatsoever within the License Area.

 X Grazing
 Cultivation
 Other (Specify) _____

3. The term of the license granted herein shall commence on the **1st day of _____, 2013**, and shall continue until terminated as hereinafter provided.
4. In consideration of the rights herein conferred upon the Licensee, the Licensee shall pay to the County the following amount at the following times:
- Forty dollars (\$40.00)** payable on _____ **1st** of each year during the life of this Agreement.
5. Nothing in this Agreement confers upon the License any exclusive right whatsoever in respect to the use or occupation of the License Area and the Licensee shall have no legal or equitable claim to the License Area other than as herein provided.
6. The rights conferred upon the Licensee by this Agreement are only personal in nature and shall not be construed as covenants running with the land and, as nothing in this Agreement confers upon the Licensee any legal or equitable estate whatsoever in the lands within the License Area, the Licensee shall not register in the Land Titles Office any instrument whatsoever which claims any interest, legal or equitable, in the lands within the License Area.
7. The County shall have the full right to occupy and use the License Area in any manner whatsoever deemed appropriate by the County; provided that the County shall not unreasonably interfere with the rights herein conferred upon the Licensee.
8. The Licensee, by performing and observing the covenants and conditions contained herein, shall be entitled to peaceably exercise the rights herein granted to the Licensee without any reasonable hinderance, molestation or interruption from the County.
9. The License shall not, without the prior written consent of the County, assign either in whole or in part any of the rights herein conferred upon the Licensee.
10. In the event that the County deems it necessary or appropriate to cause or allow third parties to construct or install permanent underground or above-ground utility lines, pipelines facilities, transmission lines and drainage wells which will cross the License Area, or to perform such other work upon the License Area as may be deemed necessary in the sole discretion of the County, the Licensee shall in no way interfere or hinder the construction, installation, repair or maintenance undertaken by the

County or any person to whom the County has granted such permission, and further, the Licensee shall forthwith, upon the request of the County, execute such further documentation as deemed appropriate in the sole discretion of the County for the purposes of expediting or permitting the construction or installation of permanent underground or above ground utility lines, pipeline facilities, transmission lines and drainage swells or other such work within the License Area by the County or the nominee of the County.

11. The Licensee shall not install or erect any tress, shrubs, landscaping, buildings, improvements or structures on the License Area, without approval of the County. If the County permits the Licensee to install or erect any trees, shrubs, landscaping, buildings, improvements or structures, the same are to be constructed in a workmanlike manner so as to minimize damage to the License Area, and the Licensee shall, after any such work, restore the License area to a level and condition equivalent to that which existed prior to the commencement of any such construction and the existing grading running north to south, on the length of the Road Right-of-Way shall not be altered or obstructed by any such construction.
12. The Licensee shall not construct any fencing on the License Area unless prior approval of the County is first obtained and if the County permits the Licensee to construct any fencing on the License area, such fencing shall be constructed according to the specifications determined by the County including any specifications requiring of providing for the construction of gates. If the Licensee is permitted to erect any fencing on the License Area, the said fencing is to be considered the sole property of the Licensee and is to be repaired and maintained solely by the Licensee.
13. Upon the termination of this license, the Licensee shall remove all property belonging to the Licensee from the License Area and shall restore the License Area to a level and condition equivalent to that which existed prior to the commencement of this license. If the Licensee fails or neglects to restore the License Area or fails to remove any and all property of the Licensee from the License Area within thirty days of the termination of this license, the County shall have the right, but not the obligation, to take such action as is reasonably necessary in the sole discretion of the County to remove all property of the Licensee from the License Area and to restore the License Area to a level and condition equivalent to that which existed prior to the commencement of this license. The County shall not be responsible for any loss or damage, however caused, to any property of the Licensee hereby removed from the License Area and the Licensee shall compensate the County its servants, contractors or agents pursuant to this clause. Any cost incurred by the County pursuant to this clause shall be a debt due and owing by the Licensee.
14. The Licensee shall at all times and in all respects abide by all laws, by-laws, legislative and regulatory requirements of any government and other competent authority relating to the use and occupation of the License Area.

15. The Licensee shall provide the County prompt written notice of any accident, damage or injury occurring on the License Area however caused.
16. The Licensee shall at all times hereafter indemnify and hold harmless the County against all actions, claims, demand, suits or proceedings whatsoever that may be lawfully brought or made against the County by reason of anything done by the Licensee, its agents, employees, invitees or contractors, whether or not such things are done in the exercise or purported exercise of the rights herein conferred upon the Licensee.
17. The Licensee shall carry liability insurance as follows:
 - comprehensive general liability insurance with insurable limits of no less that TWO MILLION (\$2,000,000.00) DOLLARS for each occurrence or incident;
 - such insurance shall name the County as an insured party, and shall contain a waiver of subrogation against the County;

the Licensee shall provide proof of such insurance to the satisfaction of the County, upon demand.
18. The Licensee shall compensate the County for all damage to property of the County arising out of the activities of the Licensee on or adjacent to the License Area, whether or not such activities are in the pursuance of the rights herein granted to the Licensee.
19. All property on the Licensee which may hereafter be located on, under, over or adjacent to the License Area shall be at the sole risk of the Licensee and the County shall not be liable for any loss or damage thereto howsoever occurring and the licensee hereby releases the County from all action, claims, demands, suits or proceedings whatsoever in respect of any such loss or damage except and to the extent of which such loss or damage is caused by the negligence of the County its servants or agents.
20. During the term of this license, the Licensee shall at his own expense maintain and keep the License Area in good, safe and reasonable repair and condition.
21. Notwithstanding anything to the contrary contained herein, the County shall have the absolute right and privilege to terminate the license herein granted (together with all rights contained herein or ancillary thereto) upon the County providing to the Licensee thirty (30) days written notice of such termination.
22. If, in the opinion of the County, the Licensee undertakes or permits any activity whatsoever within the License Area which may be a nuisance or cause damage, or in the event that the County is of the opinion that the Licensee has undertaken or permitted any activity whatsoever which is inconsistent with the terms hereof, then the County, in its absolute discretion may:

- (a) Give to the Licensee fourteen (14) days to rectify or remedy any such nuisance or improper activity, and failing the Licensee remedying or rectifying such nuisance or improper activity, the license and the rights herein conferred upon the Licensee shall vacate the License Area;

or

- (b) Give the Licensee notice of immediate termination of the license and the rights herein conferred upon the Licensee and the Licensee shall forthwith vacate the License Area.

- 23. The Licensee shall have the right to terminate this license upon providing to the County thirty (30) days written notice of such termination.
- 24. Any notice to be given by one party hereto to the other shall be in writing and shall be delivered personally or mailed by prepaid registered mail to the other party at the address shown below. Notice given in any such manner shall be deemed to have been received by the party on the day of delivery or upon the seventh (7th) day after the day of mailing, providing that normal postal services are in existence at the time of mailing and for seven (7) days thereafter.

Notice shall be given:

To the County at: 5015 - 49 Avenue
St. Paul, AB T0A 3A4

To the Licensee at: Almer Weinmeier
Box 120
Ashmont, AB T0A 0C0

Any party to this Agreement may change its address for service from time to time upon notice to that effect. In the event of disruption of normal postal service, any party giving notice hereunder shall be required to have such notice personally delivered.

- 25. The total rights secured by the license are only such rights as are specified herein and the Licensee hereby acknowledges and agrees that the County has made no representations, warranties, promises or agreements, either express or implied, beyond those contained herein.
- 26. This license shall be binding upon the parties hereto, their executors, administrators and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

SIGNED, SEALED AND DELIVERED

In the presence of:

Witness

)
)
)
)
)
)
)

COUNTY OF ST. PAUL NO. 19

Per: _____
Reeve

Per: _____
Chief Administrative Officer

AFFIDAVIT OF EXECUTION

CANADA)	I, _____
)	
PROVINCE OF ALBERTA)	OF THE _____ OF _____,
)	
TO WIT:)	IN THE PROVINCE OF ALBERTA,
)	
)	MAKE OATH AND SAY:

1. That I was personally present and did see _____ named in the annexed instrument who is/are personally known to me to be the person(s) named therein, duly sign and execute the same for the purpose named therein.
2. That the same was executed at the _____ of _____, in the Province of Alberta, and that I am the subscribing witness thereto.
3. That I know the said _____ and he/she/they is/are in my belief of the full age of 18 years.

SWORN BEFORE ME at the _____)	
)	
of _____, in the Province of)	
)	
Alberta, this ____ day of _____, 20____)	_____
)	
)	
_____)	
A COMMISSIONER FOR OATHS IN AND)	
FOR THE PROVINCE OF ALBERTA)	



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.1. 11:00 A.M. - PUBLIC HEARING - BYLAW NO. 1620 - AMEND LUB - REZONE PNW 34-57-9-W4 FROM URBAN EXPANSION TO CR(2) #20130108012

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

At the December Meeting, Council gave 1st reading to Bylaw No. 1620, which is a bylaw to amend Land Use Bylaw No. 1486 as it relates to rezoning PNW 34-57-9-W4 from Urban Expansion to Country Residential (2).

Bylaw No. 1620 was advertised in the St. Paul Journal the weeks of December 24th and 30th and the adjacent landowners were notified.

Dennis Bergheim will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 11:00 a.m. to discuss Bylaw No. 1620, which is a bylaw to amend Land Use Bylaw No. 1486 as it relates to rezoning PNW 34-57-9-W4 from Urban Expansion to Country Residential (2).

Additional Information

Originated By : pcorbiere

BY-LAW NO. 1620

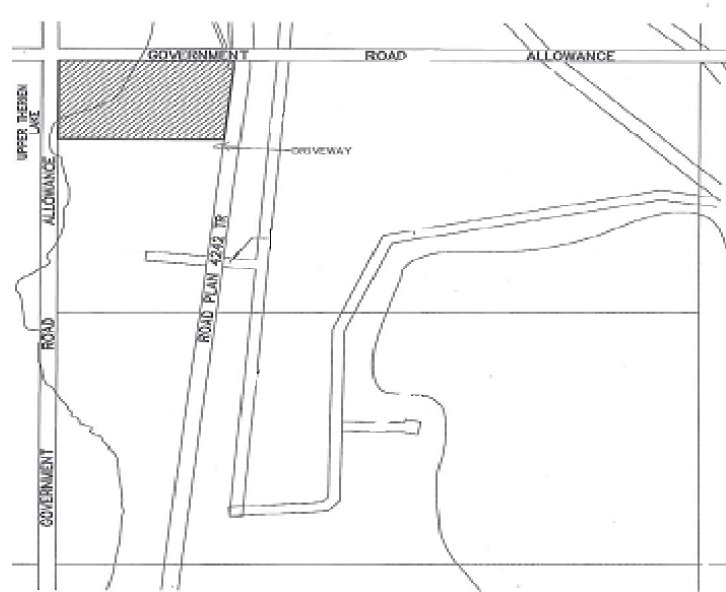
A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend Land Use Bylaw No. 1486.

WHEREAS, it is deemed expedient to amend the Land Use Bylaw of the County of St. Paul No. 19 as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1468, Land Use District Map is hereby amended as follows:

FROM: Urban Expansion to Country Residential (2)
FOR: NW 34-57-9-W4



Read a first time in Council this 11th day of December, A.D. 2012.

Advertised the day of , A.D. 2012, and the day of , A.D. 2012 in the St. Paul Journal.

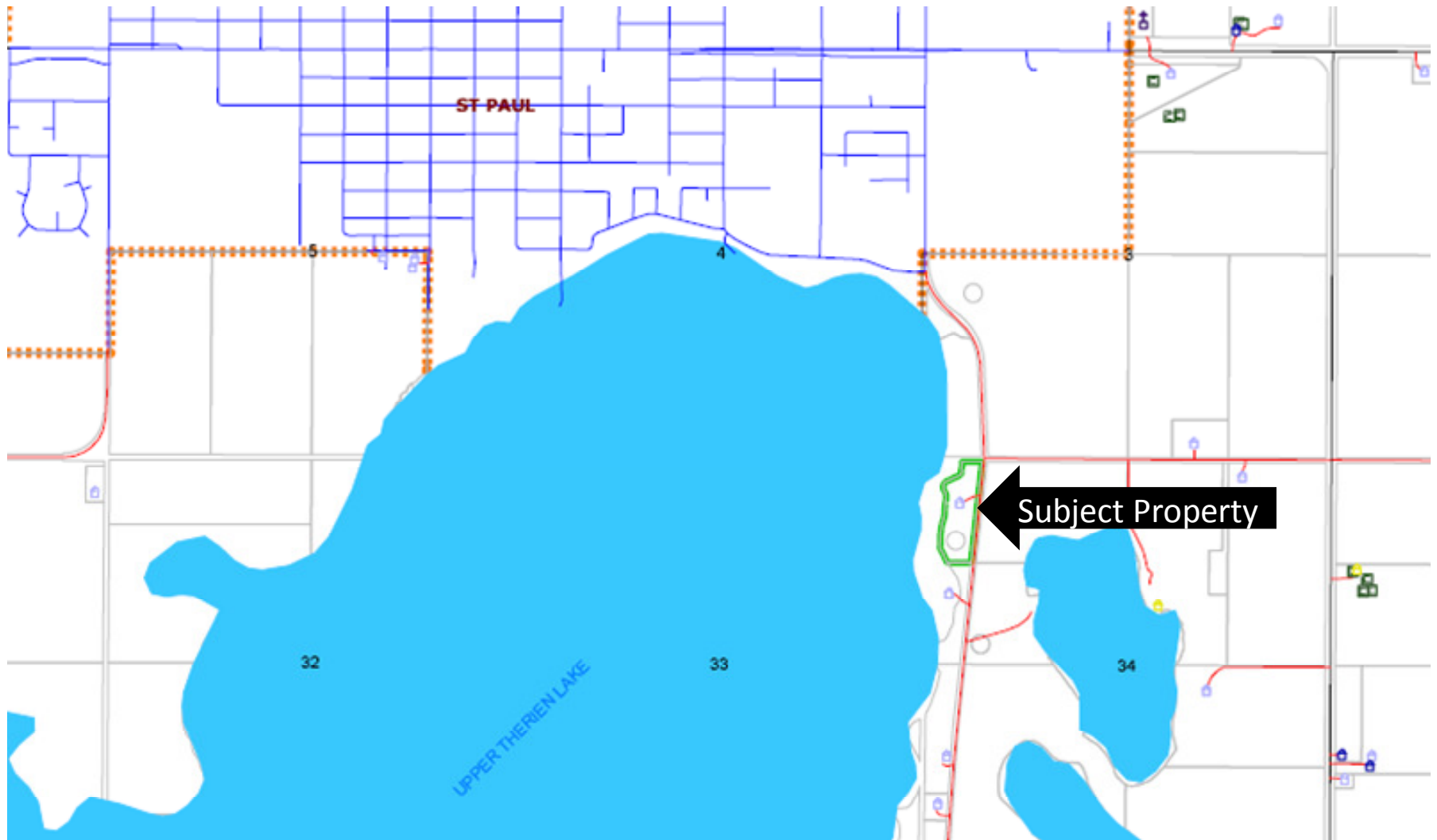
Read a second time in Council this day of , A.D. 2013.

Read a third time in Council and duly passed this day of , A.D. 2013.

Reeve

Chief Administrative Officer

Figure 1.0 – General Location Map





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.2. 11:15 A.M. - AUDREY CAMPBELL - WESTERN CANADIAN SPILL SERVICES #20130104006

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

AREA VR1 Oilspill Co-op, together with Western Canadian Spill Services are requesting permission from the County of St. Paul to stage their annual winter exercise (Recovery of Oil under Ice) on County land on the North Saskatchewan River at the bridge south of the Town of Elk Point. This exercise will be attended by oil company Members operating within our area. They will be using equipment to demonstrate to the membership how to retrieve heavy oil from under ice as indicated in the attached Regulatory Notification.

Audrey Campbell with Western Canadian Spill Services will be in to talk to Council about the proposed exercise and answer any questions Council may have.

Additional Information

Originated By : pcorbiere



**AREA VR-1 OIL SPILL CO-OPERATIVE
EXERCISE NOTIFICATION**

TO: Alberta Energy Utilities Board
Attention: Dalene Wilkins
Saskatchewan Industry & Resources
Attention: Gary Erickson
Royal Canadian Mounted Police
Elk Point Division
Alberta Sustainable Resources
Fisheries and Oceans
Alberta Environment
Town of Elk Point
County of St. Paul

DATE OF NOTIFICATION: January 02, 2013
SUBMITTED BY: Audrey Campbell, Administrator, AREA VR-1
ADDRESS: Box 6023, Bonnyville, AB T9N 2G7
PHONE NUMBER: 780-826-4146
EMAIL: arcadmin@mcsnet.ca
AREA CO-OP CHAIRMAN: Dean Deck, Talisman Energy
ON-SCENE COMMANDER: To be determined
HOST COMPANY: To be determined
EXERCISE DATE: March 5/6, 2013
TYPE OF EXERCISE: deployment of equipment on ice
EXERCISE LOCATION: North Saskatchewan River, SE side of Bridge, South of the
Town of Elk Point, Alberta

DESCRIPTION OF EXERCISE: Determine weight bearing capacity of ice surface. Deploy equipment onto the frozen surface of the river, cut slots in the ice to demonstrate use of equipment in the recovery process of product under ice.
PROPOSED SPILL MATERIAL TO BE USED: none
AMOUNT TO BE USED:
ANTICIPATED SURFACE DISTURBANCE TO STREAM BANKS OR SHORELINE: minimal
COMMENTS ON THE PUBLIC USE OF THE AREA: any observers will be restricted to bank access by a cordoned off area for safety issues. Only crew members will participate in the actual exercise. No restrictions to public access.
OTHER COMMENTS:
ENCLOSURES: none

Industry's Commitment to Spill Preparedness and Environmental Protection

1538 25 Avenue NE
Calgary, AB T2E 8Y3
Phone (403) 250-9606 Fax (403) 291-9408

Mailing Address
Box 503, 3545 – 32 Avenue NE
Calgary, AB T1Y 6M6



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.3. 11:30 A.M. - FROG LAKE MINOR SPORTS

#20130109006

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

At the September meeting, Council tabled the request from the Frog Lake Recreation Department to use the Whitney Lake Ball Diamonds and Rodeo Grounds.

Stan Olson with Frog Lake Minor Sports will be in to speak with Council about renting the Whitney Lake Rodeo Grounds and Ball Diamonds. Attached is the correspondence that was sent to Mr. Olson after the last Council meeting.

Additional Information

Originated By : skitz

Appendix 1 for 6.3.: Frog Lake Agreement

September 12, 2012

Frog Lake Minor Sports
General Delivery
Frog Lake, AB
T0A 1M0

Dear Stan Olson

Re: Whitney Lake Ball Diamonds & Rodeo Grounds

Council at their meeting of September 11, 2012 agreed that they would allow Frog Lake Minor Sports to use the Whitney Lake Ball Diamonds for the 2013 ball season. As in the previous year you will be responsible for the upkeep and maintenance of the ball diamonds and bleachers.

The other conditions for use of the property are as follows:

1. Frog Lake Minor Sports will need to carry a minimum of \$1,000,000 (one million) liability insurance to protect themselves against injury or negligence on the property. In addition, the County would have to be named as an "Additional Named Insured" on their insurance policy.
2. No camping allowed on the property.
3. No partying or open liquor allowed on the property.
4. Any misuse of the property will result in this agreement being null and void.

Council also agreed to allow Frog Lake Sports to use the Whitney Lake Rodeo Grounds for the 2013 season. Frog Lake Minor Sports will be responsible for the upkeep and maintenance of the rodeo grounds and bleachers.

Other conditions for the use of the property are as follows:

1. Frog Lake Minor Sports will need to carry a minimum of \$1,000,000 (one million) liability insurance to protect themselves against injury or negligence on the property. In addition, the County would have to be named as an "Additional Named Insured" on their insurance policy.
2. Any events involving alcohol will have the required PAL Insurance policy with the County named as an "Additional Named Insured" on the policy.
3. Any misuse of the property will result in this agreement being null and void.

Please feel free to contact me if you require further clarification. Your signature below will indicate that you accept the conditions outlined above.

Sincerely,

Sheila Kitz, CLGM
Chief Administrative Officer

Appendix 1 for 6.3.: Frog Lake Agreement

On behalf of Frog Lake Minor Sports, I _____ agree to the above noted conditions for the use of the Whitney Lake Ball Diamonds for the 2013 ball season.

Date

Signature

Name and title of signing officer above

On behalf of Frog Lake Minor Sports, I _____ agree to the above noted conditions for the use of the Whitney Lake Ball Rodeo Grounds for the 2013 season.

Date

Signature

Name and title of signing officer above

Appendix 2 for 6.3.: E-Mail to Stan Olson

From: Sheila Kitz
Sent: Tuesday, September 18, 2012 3:19 PM
To: Stan and Sherry Olson (ssolson@mcsnet.ca)
Subject: Agreement for Rodeo Grounds

Hi Stan - at Council's meeting last week it was brought up that there are other members of the public that occasionally want to use the Rodeo Grounds. I guess I am wondering if Frog Lake would be opposed to other parties having the opportunity to use the grounds? Council actually tabled the item to present this idea to you. Councillor Ockerman was going to stop in at the Administration Office in Frog Lake to discuss the matter.

If you are in favour of this, I am wondering if you could provide me with the weekends that the Rodeo Grounds would be booked - so that we could have it available for others to use if a request comes forward. Or alternatively would you rather that other groups book through Frog Lake?

Let me know your thoughts on the matter

Sheila Kitz, CLGM
Chief Administrative Officer
County of St. Paul No. 19
5015 - 49 Avenue
St. Paul, AB T0A 3A4

Office: 780-645-3301 ext 208
Cell: 780-614-5814



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.4. 1:00 P.M. - SONIA YANUSHAK & CHARLES BIOLLO RE FENCE POSTS AT PAZIUK SUBDIVISION

#20130108010

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

Sonia Yanushak and Charles Biollo will be in to speak to Council about their decision to remove the fence posts on the public access to the environmental reserve at the Paziuk Subdivision.

Additional Information

Originated By : pcorbiere

Appendix 1 for 6.4.: E-Mail from Sonia Yanushak

From: Sonia [<mailto:simplys7@telus.net>]

Sent: Thursday, December 20, 2012 9:11 PM

To: 'gockerman@county.stpaul.ab.ca:'; Dwight Dach; Cliff Martin; Maxine Fodness; Frank Sloan; Alphonse Corbiere; Steve Upham; Sheila Kitz

Subject: FW: Fence Posts on Reserve Land at Paziuk Subdivision

Further to my conversation with Maxine Fodness I am very disappointed that Council could not come up with a better solution to control public access on the environmental reserve at the Paziuk Subdivision.

If the County removes the posts that have been installed at the end of Launch road not only would it be a waste of tax dollars it will be clearly sending the message that the road is opened, and continues all the way down through the riparian area to the bed and shore and does not end at the original high water mark. This would be the only conclusion one could make entering the road, and that it is perfectly expectable to drive down to the lake shore.

By allowing de facto access all the way to the lake in this way I view this as being very poor stewardships on the part of the County.

Further more if this road is to remain opened, I expect the county to maintain it in the same manner and have the same responsibility and liability as for the other roads in the sub-division including safety, grading, repair, and snow removal.

On the subject of fence removal: If your going to remove fence post for free flow access then please ensure that all fence posts/fences are removed this would include but not limited to the following as per attached map:

1. The private fences that have been installed on what is now environmental reserve between Launch road and the concrete ramp at the county boat launch. This will allow free flow on launch road to the actual boat ramp and prevent vehicles from becoming stuck while trying to launch their boats at the lake shore.
2. The fence which goes all the way into the water across from the boat launch preventing access to the adjacent lake shore. (These land owner only own to the high water mark their property does not extend as the water recedes Public Lands Act 2.1, 3)
3. The fence posts that are installed between Stillwater drive and range road 112A into Santé Hills sub-division this is a liability issue as the road is marked on GPS settings and emergency Vehicles have already had to turn around and drive back to township Road 564 to get access.

I strongly suggest that council rethink their position on this matter and would like to speak to it at the next council meeting Jan 15, 2013.

I enclose maps of the area for information as well as some publications for consideration

Let me know if this can be added to the next meetings agenda or a subsequent one if need be.

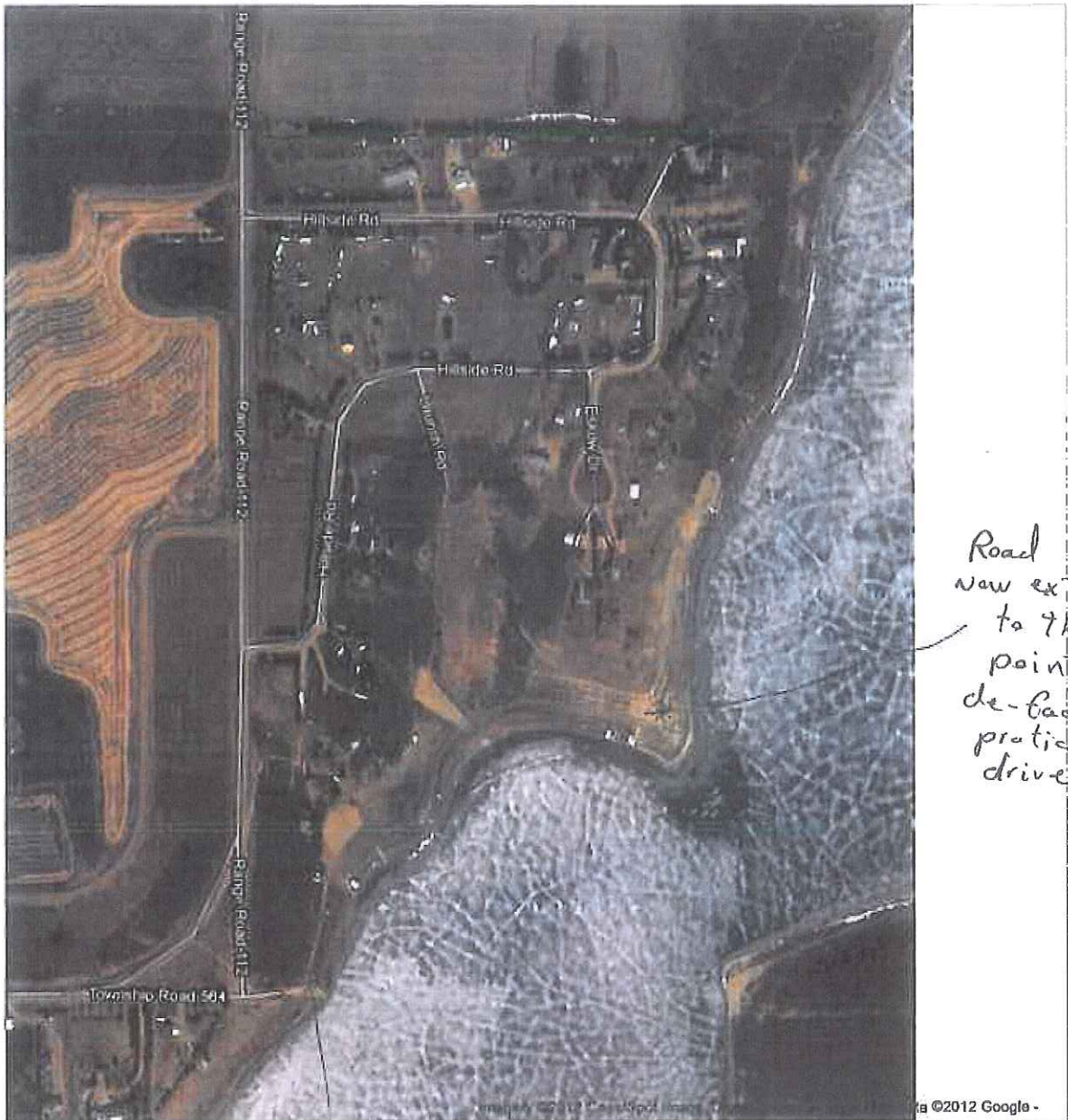


To see all the details that are visible on the screen, use the Print link next to the map.





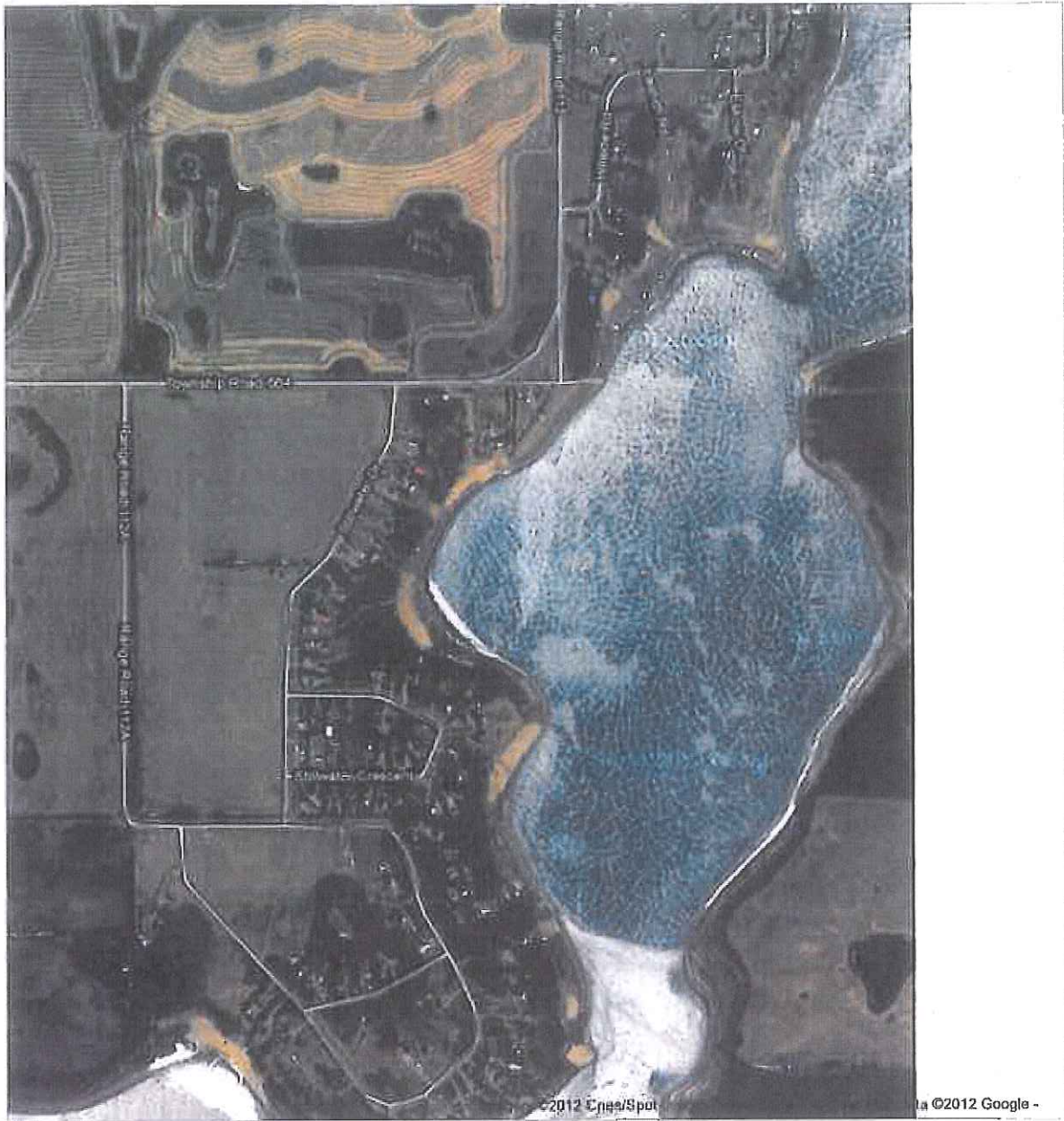
To see all the details that are visible on the screen, use the "Print" link next to the map.



Just as
easy to drive to
this point use
boat launch



To see all the details that are visible on the screen, use the Print link next to the map.



Ownership and control of public access

Ownership and control of public access to lands within building development setbacks remains with landowners, but **development of buildings within the mapped setback area is restricted**. Private landowners continue to control access to their lands, and members of the public who use the lands without invitation are trespassers.

By comparison, after subdivision of private lands, environmental reserve parcels become municipal lands, unless subject to an environmental reserve easement. The municipality is required to maintain, and control public access and use of the land. In some municipalities like Cochrane, the public have *de facto* open access to environmental reserves. St. Paul

Three reasons why environmental reserves don't protect water bodies and riparian lands?

1. Must provide public access

The municipality becomes the owner of strips of land adjacent to water bodies, and although municipalities could control public access, they rarely do. They create pathways and parks close to the shoreline and this leads to degradation and pollution of the riparian strips and the water bodies.

2. Devaluation of precious resources

The municipality requires private landowners to give up more land for “public policy purposes” with no requirement to pay compensation for those lands. **They pay nothing for the lands and treat them as worthless.**

Valueless property is treated like a dump for human waste or a perfect location for municipal storage facilities or water treatment facilities—even in floodplains

3. Municipal owners do not necessarily protect these lands from development

Municipalities might use environmental reserve strips adjacent to water bodies for public purposes such as water and wastewater treatment facilities, and park infrastructure. As a result, municipal owners may create as much, **and often more**, pollution and damage to receiving water bodies and riparian lands as would a private developer.



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Issue Summary Report

7.1. RUSA EXECUTIVE MEETINGS - JANUARY 10 & 11

#20130108005

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The Rural Utilities Safety Association Executive Meetings were held on January 10 & 11, 2013 in Red Deer.

Recommendation

Motion to ratify Bryan Bepalko's attendance at the RUSA meetings.

Additional Information

Originated By : Sheila Kitz



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Issue Summary Report

7.2. EMERGING TRENDS MUNICIPAL LAW SEMINAR - FEBRUARY 21 #20130107001

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

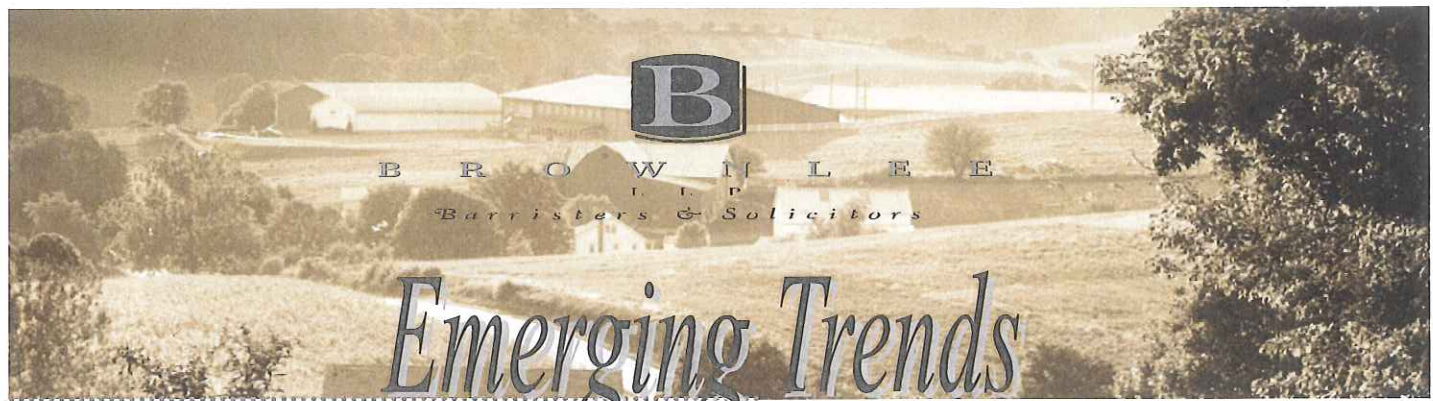
Brownlee LLP will be holding their annual Law Conference on Thursday, February 21, 2013 in Edmonton.

Recommendation

Motion to approve all of Council, Sheila Kitz, Tim Mahdiuk, and other staff members as approved by administration to attend the Brownlee LLP law conference on Thursday February 21, 2013 in Edmonton.

Additional Information

Originated By : skitz



Emerging Trends

In Municipal Law 2013

THE LATEST ISSUES IMPACTING MUNICIPALITIES

"PRESERVING & ENFORCING MUNICIPAL RIGHTS"

Show Me the Money

And other lessons learned from planning
and development enforcement

Contractual Enforcement

How to get what you bargained for

Court-Ordered Compliance

(Breakout Session – Topic 1)
Unsightly properties and injunctive relief

Water, Wastewater and Recycling... Oh My!

(Breakout Session – Topic 2)
Legal challenges facing municipal utility services

Bear Pit Session

Your Questions Answered

NEW VENUE Calgary

Thursday, February 7, 2013

Coast Plaza Hotel & Conference Centre

1316 – 33rd Street, NE

Phone: 403.248.8888

8:00AM – 3:30PM (Reception to follow)

Registration and Breakfast at 8:00AM

Edmonton

Thursday, February 21, 2013

Northlands EXPO Centre

7300-116 Avenue

8:00AM – 3:30PM (Reception to follow)

Registration and Breakfast at 8:00AM

SEE REVERSE SIDE FOR REGISTRATION DETAILS

Practitioners in the following practice areas will be present throughout the day to answer your questions:

**Planning & Development, Construction & Tendering, Expropriations, Environmental,
Employment & Labour, Municipal Utilities & Utility Regulation, ERCB, Municipal Corporations,
Privacy & Access to Information, Real Estate, Administrative Law**



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Issue Summary Report

7.3. REYNOLDS MIRTH RICHARDS FARMER LAW SEMINAR - FEBRUARY 22

#20130108011

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The Reynolds Mirth Richards Farmer Law Seminar will be held Friday, February 22, 2013 in Edmonton. A copy of the Agenda is attached.

Recommendation

Motion to approve all of Council, Sheila Kitz, Tim Mahdiuk and staff as deemed appropriate by administration to attend the RMRF Municipal Law Seminar on February 22, 2013 in Edmonton.

Additional Information

Originated By : pcorbiere



RMRF LLP Annual Municipal Law Seminar

Listed below are the sessions being offered at the upcoming RMRF LLP Annual Municipal Law Seminars.

Please note that only sessions A, B, C and E will be offered at the Northern Seminar, and sessions B, C, D and E will be offered at the Southern Seminar. All sessions will be offered at the Central Seminar.

All registrants for the Central Seminar will choose four of the six sessions to attend. Registrants for the Northern Seminar and the Southern Seminar will attend all four sessions.

LIST OF SESSIONS
<p style="text-align: center;">Session A</p> <p>Assessment & Taxation – MGA Review – Opportunities for Discussion</p> <p>The upcoming MGA review is an opportunity to address issues highlighted by various Court and Board decisions, including the collection of information needed to prepare the assessment, exemptions for senior's housing, and property owner's requests for information about how their assessment was prepared.</p>
<p style="text-align: center;">Session B</p> <p>A Potpourri Employment Update</p> <p>A potpourri of employment issues of interest including recent developments.</p>
<p style="text-align: center;">Session C</p> <p>It's That Time Again – Election Time</p> <p>We will cover some key provisions of the <i>Local Authorities Election Act</i>, including candidate eligibility, elector eligibility, residency, finance and contribution disclosure requirements and procedural changes. We will also discuss the Election Accountability Amendment Act, 2012 (Bill 7) and what changes we can expect. Candidate or administrator, it is important to understand municipal elections and the role you play.</p>
<p style="text-align: center;">Session D</p> <p>Expropriation – The Last Resort</p> <p>The power to expropriate property has been called one of the ultimate exercises of governmental authority as well as a necessary part of modern government. This presentation will look at expropriations from a municipal perspective. We will review what an expropriation is and for what purposes municipalities may expropriate. We will also review the process of expropriating land, including timing, potential pitfalls, and the compensation and costs a municipality will pay in obtaining land by expropriation.</p>
<p style="text-align: center;">Session E</p> <p>Growth Change and Conditions</p> <p>A developing municipality is a healthy municipality. Growth and change may arise as a result of new development, or from the re-development and improvement of existing uses. However it occurs, development presents a host of issues for municipalities including controlling the terms and conditions on which development occurs, and enforcing compliance with those terms and conditions. This seminar will explore some of those issues. Topics of discussion will include the "dos and don'ts" of attaching conditions to development permits, municipal powers and procedures with respect to off-site levies, and mechanisms for enforcing land use bylaws and development permits.</p>
<p style="text-align: center;">Session F</p> <p>Tweets and Twits: Social Media and Municipalities</p> <p>Social media can be a useful tool for municipalities. It allows for instant updating and wide-spread dissemination. However, sometimes immediate actions lack sober second thought, and once something is online – it is there forever. Please join us as we discuss the impact of the internet on municipalities in the areas of privacy and defamation, and the best ways a municipality can protect itself from careless use.</p>



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Issue Summary Report

7.4. 2013 INDUSTRIAL VEGETATION MANAGEMENT ASSOCIATION OF AB SEMINAR - MARCH 5-7

#20130108013

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The 2013 IVMAA Spring Seminar and Tradeshow will be held March 5-7, 2013 in Edmonton. Registration for the conference is \$460 per person.

Recommendation

Motion to approve Dennis Bergheim, Keith Kornelsen and Jack Vanden Berg to attend the 2013 IVMAA Spring Seminar and Tradeshow from March 5-7, 2013 in Edmonton.

Additional Information

Originated By : pcorbiere

Updated Draft Agenda (as of January 8, 2013)

March 5

- 12:00 PM – 4:00 PM
 - Trade show set up
- 6:00 PM – 9:00 PM
 - Registration
 - Meet & Greet – sponsored by Dow AgroSciences & True North Specialty Products
 - Grey Cup Appearance & CFL Alumni Speaker sponsored by Dow AgroSciences

March 6

6:45 AM – 7:45 AM – Breakfast/Registration

7:45 AM – 8:00 AM – Opening Remark

8:00 AM – 9:00 AM – Evolution of IVM from IPM - Kevin McLaughlin

9:00 AM – 10:00 AM – TBD

10:00 AM – 10:30 AM - EXHIBITOR BREAK

10:30 AM – 11:30 AM – Pesticide Ban Hour – Panel of presenters to speak about pesticide ban in Ontario, as well as the proposed pesticide bans in Edmonton, & Manitoba

11:30 PM – 12:30 – LUNCH

12:30 PM – 1:30 PM – Twitter Tutorial - Jeff Groenoveld

1:30 PM – 2:30 PM – Project Management & Collaboration - Dr. Dale Christenson

2:30 PM – 3:00 PM – EXHIBITOR BREAK

3:00 PM – 3:30 PM – UTV sprayer technology - Doug Unger

3:30 PM- 4:00 PM – CPR Spray Train - Dave Spata

4:00 PM – 5:00 PM – Resistance Management – Dr. Linda Hall

6:00 PM – Banquet – Entertainment at banquet sponsored by DuPont

March 7

7:00 AM – 8:00 AM – Breakfast

8:00 AM -9:00 AM – Glyphosate/mammal/biodiversity relationships - Tom Sullivan

9:00 AM – 9:30 AM – AB Environment update - Laura Hammer

Appendix 1 for 7.4.: IVMAA Agenda

9:30 AM – 10:00 AM – TBD

10:00 AM – 10:30 AM – EXHIBITOR BREAK

10:30 AM – 12:00 PM – AGM & Elections

12:00 PM – 1:00 PM - LUNCH

1:00 PM – 2:00 PM – Driver Attitude -

2:00 PM – 3:00 PM – Dutch Elm Disease/Tree pests - Taz Stuart



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Issue Summary Report

7.5. AAMD&C SPRING CONVENTION - MARCH 18-20

#20130108004

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The AAMD&C Municipal Spring Convention will be held March 18 to 20, 2013 at the Shaw Conference Centre. Rooms are booked at the Courtyard by Marriott.

Recommendation

Motion to approve all of Council, Sheila Kitz, Tim Mahdiuk, Leo deMoissac and Ken Warholik to attend the 2013 AAMD&C Municipal Spring Convention.

Additional Information

Originated By : pcorbiere



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Issue Summary Report

7.6. 2013 EDA CONFERENCE - APRIL 10-13

#20130108003

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The 2013 Economic Developers Alberta Conference & AGM will be held April 10 to 13, 2013 in Kananaskis. Registration for the Conference is \$450.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

EDA 2013 Annual Professional Conference & AGM

Ideas, Innovation and Inspiration

April 10 - 12, 2013



WEDNESDAY, APRIL 10

PRE-CONFERENCE SEMINAR #1

Prairie Canada Future Game (Room TBC)

Do you want to:

- Engage your fellow leaders and stimulate debate and discussion about the future of your community?
- Add extra depth and strength to your regional planning efforts?
- Hone leadership and decision making skills?

The Prairie Canada Future Game is a highly interactive facilitation tool that allows participants to tackle the challenges of economic and community development in a fun and engaging manner. It is played in a small team format with teams making a series of critical decisions that shape the future of a typical prairie region over a 25 year period.



The tool allows leaders to work with their groups in a dynamic way. By observing how today's decisions can impact tomorrow's future, key leaders and groups can focus on the importance of a long term vision and what it takes to get there.

Cost of session is free, but space is limited so register early at www.edaalberta.ca, events, and pre-conference session.

Moderator: Selena McLean-Moore, Alberta Enterprise and Advanced Education

Presented by: Alberta Enterprise and Advanced Education

PRE-CONFERENCE SEMINAR #2

ICCI Grant Writing Workshop (TBC)

PRE-CONFERENCE SEMINAR #3

Productivity 101 (TBC)

9:00 AM-1:00 PM

REGISTRATION (Conference Lobby)

1:00-2:30 PM

OFFICIAL CONFERENCE OPENING & KEYNOTE (Gold/Silver/Bronze)

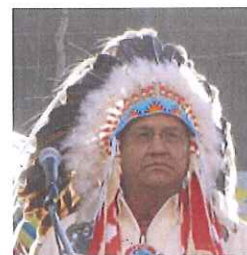
Moderator: Gerry Gabinet, EDA Board Member and 2013 Conference Chair

Traditional Welcome: Chief LaBelle, Chiniki First Nation (Invited)

Opening Remarks: Kent McMullin, EDA President

Introductory Remarks: AE&AE (TBC)

Keynote Speaker: Roger Brooks, President & CEO, Destination Development International Inc.,



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Roger Brooks has assisted nearly 1,000 communities with branding, tourism, downtown development and marketing. Founder of award-winning Destination Development International (DDI), Roger is the author of the book "Your Town: A Destination," which highlights lessons he's learned over the past 30 years, including (from personal experience) the need for free public restrooms.

Roger is one of the most recognized and frequently quoted experts in the field – a field he's broadened to include almost everything that makes a city, town, province or state a better place to live, work and play.

Roger inspires and ignites audiences. He is dynamic and very funny, combining humorous video clips, fascinating stories and real-life examples. His practical approach, which gives audiences ingredients they can use to make an immediate difference, has made him one of the industry's most popular keynote speakers worldwide.

He began his career in the tourist industry before being recruited to help brand and market several popular destination resorts, including Harbour Town on Hilton Head Island, South Carolina; and Whistler Resort in British Columbia, site of the 2010 Winter Olympics. Over the years, he and DDI have recruited more than \$2.8 billion in new tourism development projects in more than 42 states, across Canada and in Europe.

Roger's energetic presentations leave local champions filled with innovative ideas and confident in their ability to pull people together and cut through local politics. Years later, they often check back to tell him that they rode his enthusiasm all the way to success.

Sponsor: Alberta Enterprise and Advanced Education (TBC)

2:30-3:00 PM

REFRESHMENT BREAK *(Convention Foyer)*

Sponsor: Town of Okotoks

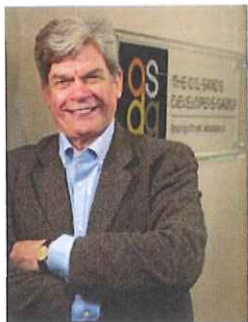
3:00-4:00 PM

ENERGY TRENDS AND OPPORTUNITIES *(Gold/Silver/Bronze)*

Moderator: Gerry Gabinet, EDA Board Member and 2013 Conference Chair

Introductory Remarks: CAPP (TBC)

Keynote Speaker: Ken Chapman, Executive Director, Oil Sands Developers Group



Ken Chapman is the Executive Director of the Oil Sands Developers Group (OSDG). His focus is improving the quality of life in the Wood Buffalo region, and responsible for sustainable oil sands development. He works to engage directly with public policy designers and decision makers in all orders of government, local stakeholders, and a wide range of industry sectors, environmentalists, scientists, Aboriginal groups and community leaders.

He was a founder of Cambridge Strategies Inc., a public policy consultancy group prior to joining the OSDG in June 2011. As a lawyer he championed a number of key cases from legalizing midwifery to establishing French language education rights in Alberta. He is very interested and involved in social media, citizen engagement, and deliberative democracy issues. He has an on-going and keen interest in the arts culture, creativity and innovation. He is recognized as one of Alberta Ventures 50 Most Influential People in 2010 and received the Queen's Golden Jubilee Medal for service to the community.

Ken will speak about the need to collaborate with various stakeholders in addressing socio-economic impacts in the Oilsands.

Sponsor: CAPP (TBC)

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4:00 PM

FREE TIME

6:00-6:30 PM

COCKTAIL RECEPTION (*Convention Foyer*)

6:30-8:30 PM

EDA PRESIDENT'S MIXER (*Gold/Silver/Bronze*)

An excellent opportunity to meet the EDA Board of Directors and network with colleagues, sponsors and speakers. The reception includes a range of tasty hors d'oeuvres and cash bar.

Dress: Business Attire

Sponsor: *Economic Developers Alberta*

*Following the President's Mixer, the EDA Hospitality Suite (Walker/Champion Room) will be open.
Co-Sponsor: AllNorth Consulting*

THURSDAY, APRIL 11

7:00 AM

BREAKFAST BUFFET (*Convention Foyer*)

8:00-8:45 AM

HOW TO DRIVE SMALL AND MID-SIZE BUSINESS FORWARD IN ALBERTA (*Gold/Silver/Bronze*)

Moderator: Gerry Gabinet, 2013 Conference Chair

Introductory Remarks: TBC

Keynote Speaker: Wellington Holbrook, Executive Vice President, ATB Financial Business & Agriculture Team



Small and mid-sized businesses are a vital part of the Alberta economy. How can they remain vibrant through changing economic times? How do they drive ideas, innovation and inspiration forward? What factors are important for success?

Wellington Holbrook is responsible for shaping ATB's overall approach to meet the growing needs of businesses and agri-businesses across Alberta.

Wellington joined ATB as Executive Vice-President, Retail Financial Services in summer 2010. Previously, he had spent 15 years supporting Canadian business as a consultant for the Business Development Bank of Canada (BDC). In this capacity he worked in the area of conventional debt financing and mezzanine capital financing. His last senior leadership role at BDC was Senior Vice-President, Operations for Prairies and Western Canada. He previously held the roles of Vice-President & Area Manager, Manitoba & Saskatchewan as well as Managing Director, Subordinate Financing in Ontario & Atlantic Canada with BDC. Wellington has also been involved with other organizations focused on business in the areas of Entrepreneurship and Agriculture.

In 2008, Wellington was selected by the Clerk to the Privy Council of Canada as one of a handful of leading Canadian government executives to participate in the Advanced Leadership program delivered by the Canada School of Public Service with the support of Canada's Foreign Service. This 12-month program enabled Wellington to learn from some of the world's leading business executives and government leaders. He has brought those skills back to Alberta to support local entrepreneurs and business

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leaders. Today, Wellington is a member of the Executive Board's Small Business Executive Circle, an organization which includes the business leads of many of North America's largest financial institutions.

Sponsor: TBC

9:00-10:15 AM BREAK OUT SESSIONS

Session 1A: The Art of Leadership in Economic Development

(Silver/Bronze)

Moderator: Gail Scott, EDA Board Member

Introductory Remarks:

Speaker: Dan Gaynor, Gaynor Consulting



Over 15 years across different Canadian daily newspapers Dan Gaynor built a reputation as a leader who can transform teams, lead turnarounds and build performance. Drawing on experience gained in a variety of demanding leadership roles, Dan will speak about effective leadership strategies and how they impact organizations and communities.

Dan has senior first-hand experience few other consultants and executive coaches can match. He draws on that experience to advise senior executives and entrepreneurs in the development of their own teams.

As President and Publisher at the Calgary Herald, Dan led a team of 700 employees, resolved a difficult labour dispute, restored a healthy and productive workplace environment and increased earnings by 38% in four years.

As President and Publisher at the St. Catharines Standard, Dan led 170 employees through the Southam Newspaper Company's most successful integration, doubling earning in three years. As the first person appointed to the position of Director of Sales at Southam, Dan led the advertising departments at 11 different newspapers through a rebuilding project to build sales performance.

As Advertising Director at the Kingston Whig-Standard Dan participated in the integration as a member of the senior executive team, turning around a struggling advertising department. As Retail Advertising Manager at the Edmonton Journal, Dan led a transformation in the department to build revenues and market share.

Sponsor: TBC

Session 2A: Taking it Global: The Importance of Global Relations in Building a Strong Economic Future *(Gold)*

Moderator: Jeff Penney, EDA Board Member

Introductory Remarks:

Speaker: Jeff Finkle, CECd, President & CEO, International Economic Development Council (IEDC)



As President and CEO of the International Economic Development Council (IEDC), the world's largest economic development membership organization, Jeff contributes his expertise on community revitalization, business development and job creation to projects nationwide. Jeff has established multi-lateral partnerships with regional and national economic development organizations around the world and currently sits on the Consultative Committee of World Association of Investment Promotion Agencies (WAIPA). He has advised on economic development in China, Europe, Latin America, and Oceania. He now serves on the Board of Directors for Climate Prosperity, Inc., a company based on creating important regional economic outcomes -- green savings, green opportunity, and green talent -- while reducing greenhouse gas emissions. He is also a leader in community service and philanthropy.

In 2005, Jeff organized 250 economic development volunteers to work in Gulf Coast communities endeavoring to recover from Hurricane Katrina. He also founded the Bollinger Foundation, a non-profit organization that provides financial assistance to educate and support children who have lost one or more parent who worked in the field of economic development. The foundation to date has awarded approximately \$500,000 in grants.

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A former Deputy Assistant Secretary in the U.S. Department of Housing and Urban Development, where he oversaw programs such as Community Development Block Grants and Urban Development Action Grants, Jeff writes and lectures frequently about economic development issues and advises Congressional Committees. His vigorous support of the use of eminent domain to promote economic development, upheld by the U.S. Supreme Court, garnered him national media attention, including appearances on CBS Sunday Morning, Fox television and the Journal Report on PBS.

With the formation of IEDC in 2001, Jeff set the course for a more effective and influential economic development organization. IEDC resulted from the merger of the Council for Urban Economic Development (CUED), where Jeff was president for 15 years, and the American Economic Development Council (AEDC). Addressing significant financial and organizational challenges, Jeff has grown IEDC to a \$5 million annual operation with 30 employees. IEDC is recognized for its leadership in making sustainable economic development a priority in communities of all sizes and for professionalizing and diversifying the field of economic development.

Jeff will give a presentation on the importance of building strong global relations for local competitiveness. Developing successful global partnerships has become critical for communities around the world in terms of maintaining economic sustainability and in improving competitive advantage in today's volatile economy. Both government and industry - in cooperation with economic development practitioners - have key roles to play in creating and executing strategies that will enhance export development and foreign direct investment. Jeff will discuss the importance of engaging globally, examine ways in which communities have successfully employed strategies to foster global relations, analyze the role of economic development organizations in nurturing international cooperation, and describe some approaches being implemented in both Canada and the United States.

Sponsor: TBC

Session 3A: Marketing your (Rockin') Destination *(Explorer)*

Moderator: Deana Haley, EDA Board Member

Introductory Remarks: Catherine Proulx, Twist Marketing

Panelists: Heather Anderson, EDO, Woodlands County; Marilyn MacArthur, Manager, Business & Tourism Development, Town of High River; Bev Thornton, Executive Director, Alberta Southwest Regional Alliance; Chris Fields, Senior Destination Marketing Strategist, Twist Marketing

In what is sure to be a high energy and humorous session, you will hear from four Alberta economic development professionals as they discuss the successes and challenges of marketing their communities and regions. The conversation will range from how to get buy-in from stakeholders and create synergies with other departments, to how to squeeze water from a stone and how to not lose your mind when trying to do new things! This session is not about average Joe marketing; Come prepared to take notes – and ask questions while having a few laughs!

The session will be facilitated by Twist Marketing president, Catherine Proulx who invites delegates to pre-submit their questions for consideration in the discussion. Questions can be sent to EDAPANEL@Twistmarketing.com.



Bev Thornton is the Executive Director of Alberta SouthWest (AlbertaSW) Regional Alliance, a partnership of 15 rural communities working together to plan and implement regional economic development initiatives. Bev has been working with this group since 2003 and is proud of the community commitment and award-winning regional successes. Bev completed a Bachelor of Education at the University of Saskatchewan. She and her husband Doug moved to southern Alberta where she worked as a high school English teacher then took time to be at home with their two children. Bev went back to work for the Government of Alberta as a career consultant and contract manager before being seconded to (then) Alberta Economic Development to establish an office for that Department in Pincher Creek. In 2007 National Geographic identified the "Crown of the Continent" as a significant geotourism region, and Bev has been active in building this new partnership between Alberta, British Columbia and Montana, currently serving as Chair of the transboundary Crown of the Continent Geotourism Council. AlbertaSW understands that tourism promotion builds regional awareness and opens the doors to investment attraction. Bev is an enthusiastic cheerleader for the region and is excited about the opportunities and potential in rural Alberta.

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Marilyn MacArthur- When the CBC Show Heartland came to town, her office was transformed into a trophy shop for a day of shooting; when hundreds of people gathered on the street to watch cattle being driven during one episode, and she saw and felt the excitement this generated, Marilyn knew High River was on to something big! Now into their 6th season, and shown around the globe, CBC's Heartland is continues to gain popularity. High River was ready to capitalize on this – and has negotiated the licensing agreement with Heartland to become High River Home of Heartland tourism brand. Now jump to the Travel Alberta Spring Showcase, and staff handing out sunglasses and feather boas, to welcome folks to HighRiverWood! Award winning marketing initiatives include tulip bulbs and gardening gloves, a trivia game to engage residents at the local trade show, and some incredible partnerships with local stars such as Terry Grant, the “real mantracker” and rising musical star, Callum Graham, show the Business & Tourism Office continues to raise the bar, and bring in new investors who want to be a part of this winning scene. Marilyn MacArthur is the Business & Tourism Development Manager at the Town of High River. Through this role, Marilyn leads a creative award winning team, focusing on bringing local government, the business community, and other organizations together to benefit High River's well-being and economic vitality. “Our office pushes the envelope, and when someone called in two years ago saying they had to pull their car over because they were laughing so hard at our radio program “The Edge of Business” which spoofs 40's radio dramas, I knew we were on the right track.” Awarded the Alberta Economic Developer of the Year in 2010, she maintains the mantra “When it's not fun anymore, I'm outta here.”



Heather Anderson- If you are looking for status quo, same old / same old, ho hum Economic Development then Heather Anderson is not for you! She has a passion to drive business and municipalities not only forward but sideways and up and over any obstacle. She inspires others to discover the power behind leaving their comfort zone if they want to achieve success. In the over 10 years she has been doing this, her hunger to challenge boundaries has never wavered. No Man Is and Island! Partnerships, Networking and Business relationships are the meat in the sandwich of success. Heather is multilingual in that she speaks to the many levels of government as well as “entrepreneur”. She believes to be effective you have to be translator so every stakeholder is on the same page. She brings to the table an infectious attitude that ignites your mojo so you can showcase your awesomeness in any campaign, initiative or program. She only asks you bring an open mind to the table (and some gourmet cheese and crackers). Heather's innovative marketing talent has earned provincial and national awards and those are the cherry on the “cake of differentiation”. If you want different results you have to do something different!



Chris Fields- Chris has been around the marketing block a few times – the result of 19 years of award-winning marketing, communications, and economic development experience in enterprise, government, and not-for-profit settings. Following six years at the Town of Okotoks – where his contribution his recognized by the award-winning Sustainable Okotoks Plan, and 10 years in the ICT sector, Chris has spent the last seven years at Twist Marketing challenging his clients to think differently, more aggressively, and more holistically, about branding and marketing. An unconventional thinker who likes to roll up his sleeves and stay involved with projects right through to implementation, Chris has worked with 50 communities and community development organizations in B.C., Alberta, and Ontario.

Sponsor: Twist Marketing

10:15-10:45 AM

REFRESHMENT BREAK *(Convention Foyer)*

Sponsor: Town of Cochrane

10:45 AM-NOON BREAK OUT SESSIONS

Session 1B: Designing a Government Relations Strategy that Works *(Silver/Bronze)*

Moderator: Gail Scott, EDA Board Member

Introductory Remarks: TBC

Panelists: Rod Love, Rod Love Consulting Inc.; others TBC

EDA 2013 Annual Professional Conference & AGM

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One of the most important factors in successful economic development is strong, strategic leadership.

Economic development is about creating jobs and ensuring future prosperity- two things elected officials and constituents rank as a high priority.

The reality of practicing economic development is that it is a very political environment. Many economic developers have elected officials on their boards and committees; most have to account to their Councils in order to gain approval for their annual budgets; and most have had to lobby elected officials for support on various projects or investments.

So what is the best way to speak to elected officials? How can economic developer's nurture and support strong, strategic leadership in their community?

During this session, seasoned experts will talk about their experience working both within and outside of key government circles. Hear their tips on how to best influence various political processes and dynamics in order to ensure your community's success.



Rod Love began his career in government when he was appointed Executive Assistant to Mayor Ralph Klein following his election as Calgary's 32nd Mayor in 1980.

During his nine years at Calgary City Hall, Mr. Love sat as the Mayor's representative on the Board of Commissioners, an appointment which gave him a unique perspective on all aspects of municipal governance, including municipal law, finance, planning and development, urban transportation, environmental affairs and community relations. Mr. Love was directly involved in the planning and hosting of the 1988 Olympic Winter Games, and was subsequently appointed to the Board of Directors of the Calgary Winter Festival.

In 1989, following Mr. Klein's election to the Legislative Assembly of Alberta and appointment as Minister of Environment, Mr. Love assumed the duties of Executive Assistant to the Minister. It was during this period that Mr. Klein guided the re-writing and consolidation of all environmental law in Alberta, resulting in the landmark Alberta Environmental Protection and Enhancement Act.

Upon Mr. Klein's swearing-in as Alberta's 15th Premier in December of 1992, Mr. Love was appointed Chief of Staff to the Premier. As Chief of Staff, he was involved in all aspects of the restructuring and refocusing of the Government of Alberta that led to the elimination of the deficit, the rapid elimination of Alberta's debt, the highest credit rating and the lowest personal and corporate income taxes in Canada, following which he founded Rod Love Consulting.

Mr. Love returned to the Office of the Premier as Chief of Staff for a nine month period following the November 2004 provincial general election to lead a significant re-engineering of the Government of Alberta's organization, communications and strategic planning processes.

Drawing on his 19 year career in public service, and a decade-plus in the private sector, Rod Love Consulting Inc. is a national practice that specializes in strategic planning, political and intergovernmental analysis, issues management, effective strategic communications planning and media management. His firm enjoys a number of strategic alliances with related firms, and maintains extensive contacts with individuals in governments, businesses and news organizations across the country.

Sponsor: TBC

Session 2B: What's all this talk about Collaborative Strategic Planning? (Explorer)

Moderator Jeff Penney, EDA Board Member

Introductory Remarks: Athabasca County (TBC)

Speaker: David Forrest, President of Global Vision Consulting Ltd.

Learn about a new, proven, innovative way to rapidly deliver high-value outcomes! Called Integral Strategy™, it is an innovative method of collaboration. Stakeholders from an entire system bring their individual perspectives and collective knowledge into the conversation to reach consensus on a shared strategic goal and develop an action plan to get there. The Strategy Roadmap developed using this process creates a bridge between planning and action, providing a strong foundation for successful strategy implementation.

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Integral Strategy™ has been applied by businesses, governments, and non-profit organizations to systemic challenges in healthcare, energy, environment, resource management, scientific research, innovation, education, transportation, economic development, community development and community service.



David Forrest is president of Global Vision Consulting Ltd. A Canadian writer and strategy consultant, his Integral Strategy™ process has been widely used to increase collaboration in communities, build social capital, deepen commitment to action, and develop creative strategies to deal with complex challenges.

Sponsor: Athabasca County

Session 3B: Connecting Business & Place: The Primary Business & Investment Attraction Challenge. (Gold)

Moderator: Deana Haley, EDA Board Member

Introductory Remarks: TBC

Panelists: Christopher Steele, Investment Consulting Services (COO & North America President), John Rhodes, Moran, Stahl & Boyer (TBC)

Location, Location, Location! is a catch phrase economic developers understand. In business and investment attraction, geographic location can either be a strategic asset or liability. Every community and site brings different strengths and/or weaknesses for companies considering expansion or relocation.

As one of the first points of contact for businesses and investment attraction, economic developers need to clearly understand what types of information companies are looking for in order to make their strategic decisions. Whether we like it or not, there is a strong connection between business and place. Understanding this connection is essential in order to be successful in implementing your community's business and investment attraction strategy.



Chris Steele brings over 20 years of business and urban planning experience to the art and science of real estate, economic development and location strategy. His background in a small city planning firm, a Big-Four consulting firm (Ernst & Young), and a world-class logistics and transportation consulting firm (TranSystems) has resulted in a unique perspective on how the concept of place impacts business and community success. Moreover, his experience in these disparate industries and service areas has given him the ability to build networks across service areas that anticipate a wide variety of client needs.

Chris has assisted major clients in national and international demographic, labor, and real estate trends review and analysis. He has also developed business models to measure the effects of labor, space, infrastructure and other business pressures that influence clients' needs for key real estate, workforce, and location decisions. He has worked on projects as high profile as

Boeing's selection of Chicago for its Headquarters, and as everyday as a food processing expansion in rural West Virginia.

Mr. Steele holds a Master's Degree in Regional Planning from the University of North Carolina at Chapel Hill, with specific concentrations in land use planning and real estate development.

Sponsor: TBC

12:15-1:30 PM

LUNCHEON BUFFET & KEYNOTE- THE POWER OF ONE (Convention Foyer & Gold/Silver/Bronze)

Moderator: Gerry Gabinet, 2013 Conference Chair

Speaker: Donna Messer, President, ConnectUs Canada

For more than two decades, Donna has been a renowned expert on and promoter of the often overlooked, true currency of business – personal relationships – how to forge, nurture and leverage them to enable those who properly cultivate these relationships to put them to mutual benefit.



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Donna will speak about The Power of ONE . Knowing ONE person can have an impact on the world, and create positive change. Believing that every ONE has the potential to make a difference. The Power of ONE is maximizing your potential while empowering others. The Power of ONE it is making the world a better place to live – at every level.

As President of ConnectUs Canada, Donna's contact network extends well into the tens of thousands – a network that she routinely and freely shares with her clients, associates and acquaintances via the extensive speaking engagements and workshops she holds around the world.

A dynamic, highly sought-after speaker, Donna has spoken throughout North America, the Caribbean, Mexico, Europe and Iceland on a host of topics dealing with the art of networking and the ties that bind. She has spoken before Federal, Provincial, Municipal and State governments, even serving as an advisor to the Prime Minister's Office (PMO) on issues relating to women in business.

Among Donna Messer's several hundred clients are top tier financial institutions, boards of trade, major accounting and law firms, and leading universities and colleges across Canada. Donna is also a frequent featured speaker at HAPPEN, Canada's largest executive networking organization.

Sponsor: TBC

1:45-3:00 PM BREAK OUT SESSIONS

Session 1C: Real Life Lessons: Engaging Communities, Stakeholders & Rights Holders (Gold)

Moderator: Gail Scott, EDA Board Member

Introductory Remarks: TBC

Panelists: Dr. Judith Sayers, Visiting National Aboriginal Economic Development Chair, Assistant Professor Business and Law, University of Victoria; Katarina Vasiljevic-Galic, Director Alberta, Canadian Youth Business Foundation (CYBF)

Developing an effective engagement strategy is becoming critical for companies, organizations and governments. An underlying principle is that potential groups, stakeholders and rights holders have the chance to influence the decision-making process.

So how do you develop an effective engagement strategy? How do you effectively engage Aboriginal rights holders or youth in your economic development projects and strategies? How do you move your community from a "me" to a "we" mode? Ultimately your success will lie with the effectiveness of your engagement strategy.

This session will explore some effective strategies and tactics you can use to more effectively engage your community.



Dr. Judith Sayers is a Strategic Advisor to First Nations and corporations on First Nations issues. Judith is also Entrepreneur in Residence at the Faculty of business at the University of Victoria as well as an adjunct professor of Law with the Faculty of Law.

Judith is the past Chief of the Hupacasath First Nation. Located in Port Alberni, BC. Judith was elected Chief for 14 years in a row. She focused on capacity building, sustainable development and restoring and rehabilitating Hupacasath territory. Judith was also the primary negotiator for Hupacasath for 16 years. In that role, Judith pursued a just settlement of the rights and title of the Hupacasath within their territory.

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Judith also served on the Task Group of the First Nations Summit for a two year term. The First Nations Summit represents the interests of First Nations working to negotiate treaties throughout the province of British Columbia. Judith's education includes a business and law degree and a honorary Doctor of Laws from Queen's University.

Judith has an extensive background of practicing law for 18 years in both Alberta and British Columbia, working in international forums, lobbying governments and other agencies for the promotion and protection of First Nations rights and title.

Judith serves as Co-Chair on the Island Corridor Foundation a joint venture between Regional Districts and First Nations that own the Rail line on Vancouver Island. She also serves on the Public Advisory Panel of the Canadian Electricity Association Judith is also on the Board of the New Relationship Trust and the Industry Council for Aboriginal Business.



Katarina Vasiljevic-Galic has over 15 years of experience in small business and entrepreneurship. in Europe and Singapore.

She has lived, worked and studied around the world and mentored hundreds of businesses in various stages of their lifecycle. Prior to joining CYBF in 2012, Katarina was helping entrepreneurs in Alberta successfully launch their businesses.

Katarina holds a Bachelor, Business Administration Degree from the IFAM in Paris, France and has been studying at Universities in Belgrade, Serbia and Prague, Czech Republic. She has a Masters, Business Administration from the Institut Franco-Américain de Management (Paris, France) and completed the Executive Program, Strategic Frameworks for Nonprofit Organizations at Harvard University Kennedy School of Government.

Among other volunteer experience, she has been the Chair of the Board of Directors at Opportunity Works and a member of the Business and Arts Committee with the Calgary Chamber of Commerce.

Sponsor: TBC

Session 2C: Innovative Workstyles: How do Albertans Measure Up? (Gold)

Moderator: Jeff Penney, EDA Board Member

Introductory Remarks: TBC

Panelists: Zarina Ramal-Shah, Director, WorkScale™, Toker & Associates Architecture Industrial Design Ltd. and Dedre Toker, Principal at Toker & Associates Architecture Industrial Design Ltd.

In this dynamic, entertaining presentation, Dedre Toker and Zarina Ramal-Shah of Toker + Associates will be presenting the findings of their research on Alternative Workstyles across Canada. Several key Canadian Case Studies, representing both the public and private sector, will be discussed to uncover comparable strategies on Mobile Work, Flexible Work Schedules, Paper Dependency, and Collaborative Technologies.

Toker + Associates is the founder of Workscale™, a customized, tailored program for large organizations with multi-building portfolios. Workscale™ asks the question, "How do people work?" and uses information collected from this question to offer changes in facility strategies with the goal of promoting the efficiency and effectiveness of employees.

As an evaluation tool for workplace interiors, Workscale™ encourages that spaces be assessed both through a qualitative and quantitative lens. This program promotes thoughtfulness and encourages a re-definition of spaces and how they are used. Alternative workstyles can bring a reduction in necessary real estate holdings, increased workplace satisfaction, and increased flexible workplace options. These positive changes can also be seen as attraction and engagement tools as users experience the benefits of this newly defined portfolio.

The theoretical underpinnings of Workscale™ can be applied to a wide variety of programs and is very customizable to offer workplace effectiveness in many different capacities. Several organizations in Alberta are using this program, and are on their way to implementing strategic workplace portfolio planning to achieve minimized real estate footprints through more effective workplace optimization and over-subscription programs.

A graduate of Masters of Architecture program at the University of Calgary, Zarina has the knowledge and skills in design, problem solving, communication, technology, history and theory.

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Through the innovation and creativity offered in the interdisciplinary design styled Environmental Design program, she has developed an understanding of sustainable design, critical practice, and digital design and fabrication.



Zarina, expertise also includes the facilitation of large engagement sessions, innovative work styles, and corporate identity branding. She brings experience in comprehensive assessments of facility evaluations of over 1,500,000 ft².

Zarina is currently is the Director of WorkScale, an evaluation program which enables clients to customize and assess their workplace(s). The program is tailored for direct alignment with each corporation's specific HR, IT and real estate, current processes and future goals.



Dedre is a LEED™ Accredited Professional and along with her professional experience in both interior design and architecture, she leads the interiors and workspace design for Toker + Associates.

Dedre is responsible for WorkScale, an evaluation program enabling clients to customize and assess their workplace(s). The program is tailored for direct alignment with each corporation's specific HR, IT and Real estate, current processes and future goals.

Sponsor: TBC

Session 3C: Attracting Retail to Your Community *(Explorer)*

Moderator: Deana Haley, EDA Board Member

Introductory Remarks: TBC

Panelists: Lec Mroczek, Manager, Real Estate and Development, Tim Hortons; Patti Parente, Vice President, Real Estate, A and W Food Services of Canada Inc.; Cynthia Stewart, Director, Community Relations, International Council of Shopping Centers (ICSC); Alex Thomson, Senior VP, Retail Leasing WAM Development Group

One of the many roles of economic development officials is to develop retail properties in their community. Unfortunately, not all community stakeholders understand the importance of the retail sector to a community's economic development. New or redeveloped retail projects increase a municipal tax base, improve the quality of life for its residents and spark further developments. Economic developers want to make the next deal with developers or retailers, or they want to make the deal with you, but do you really know all you need to know about the retail real estate development process?

Join ICSC, the association of the retail real estate industry, as they help demystify the retail real estate development process: what retailers and developers want or need from you, the importance of market studies, site selection criteria, infrastructure improvements and what you need to know to get the project to proceed smoothly and expediently.



Lec Mroczek is Manager, Real Estate and Development for Tim Hortons.



Cynthia Stewart, Director, Community Relations, International Council of Shopping Centers



Alex Thomson leads WAM's retail development team. Working on both greenfield and brownfield sites, Alex enjoys the opportunity to build lasting relationships with tenants and their representatives. In the last 18 months, Alex and his team have completed more than 400,000 sq. ft. of transactions with national, regional and local retailers. Alex is a member of the International Council of Shopping Centers and the Royal Institution of Chartered Surveyors.

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Sponsor: TBC

3:00-3:15 PM

REFRESHMENT BREAK (Convention Foyer)

Sponsor: TBC.

3:15-4:15 PM

Session 1D: Let's Make A Pitch (Silver/Bronze)

Moderator: Talisman

Panelists: TBC by Talisman (Community Investment Advisors)

This interactive session, based on the Dragon's Den concept, will teach you how to "pitch" your project to corporate partners. Learn what they look for in a partner, and how you raise your profile. Come with your creativity, innovation and best "pitching" skills so you are ready to participate in this session.

Sponsored by Talisman Energy.

Session 2D: CEDTP Trainer Session (TBC) (Gold)

Facilitator: TBC

Moderator: Leann Hackman-Carty, EDA Executive Director

NOTE: This session is a closed session for CEDTP Trainers only.

6:00-6:30 PM

COCKTAIL RECEPTION (Convention Foyer)

6:30 PM

MINISTER'S DINNER & ANNUAL AWARDS BANQUET (Gold/Silver/Bronze)

Welcome: Kent McMullin, EDA President

Introductory Remarks: Talisman Energy (Speaker TBC)

Speaker: The Honourable Stephen Khan, Government of Alberta, Minister Enterprise and Advanced Education (Invited)

Marketing Awards Presentations: Sara Chamberlain, Chair of EDA Marketing Awards

Dress: Semi-formal / Business attire



Stephen Khan was elected as the Member of the Legislative Assembly for St. Albert on April 23, 2012. Two weeks later Premier Alison Redford appointed him Minister of Enterprise and Advanced Education.

Stephen comes to the ministry with considerable knowledge, experience and expertise in the field of information technology and in the operation of small businesses. For more than 20 years he owned and operated his family's software development company. Management Information Group (St. Albert) Ltd. During that time he grew the business with a North American and International presence with thousands of clients across Canada, the United States and Europe. He expanded its staff from eight to more than 70 employees.

Mr. Khan's roots are firmly planted in St. Albert, where his family is actively involved in the community. He has volunteered for the St. Albert Minor Hockey Association and the St. Albert Minor Baseball Association, and both he and his wife have been active volunteers at their children's schools. Mr. Khan is also involved with the St. Albert Food Bank, and he serves breakfast at The Rock in Edmonton's Boyle McCauley area. He is a past board member of the Northern Alberta Business Incubator.

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Sponsor: Talisman Energy

Following the Minister's Dinner, the EDA Hospitality Suite (Walker/Champion Room) will be open.

Co-Sponsor: AllNorth Consulting

FRIDAY, APRIL 12

7:00 AM

BREAKFAST BUFFET (*Convention Foyer*)

8:00-9:00 AM

GENDERSPEAK- THE LANGUAGE MEN SPEAK IS NOT THE LANGUAGE WOMEN HEAR (*Gold/Silver/Bronze*)



Moderator: Gerry Gabinet, 2013 Conference Chair

Introductory Remarks: Edmonton Economic Development Corporation

Speaker: Dr. Patricia Pitsel, Ph.D., Pitsel & Associates

Back again by popular demand, Dr. Patricia Pitsel is a Psychologist, Educator and Human Resource professional.

This witty and provocative talk will convince you that men and women really do speak a different language—even at work. When women say, "Don't you think it would be a good idea if we all spent a morning discussing how we might come to a group consensus about how to manage the project you are working on?"...men hear "Blah, blah, blah waste time." Pat will address the 3 biggest communication challenges men and women face when working together.

Prior to starting her own counseling and consulting business in 1982, Pat taught in both the public and post-secondary systems in Alberta and Saskatchewan. She worked in Training and Organizational Development for the Alberta Government, and was Training Coordinator for Nova Corporation. Pat has a M.Sc. Ed. in counseling from Fordham University in New York City; and a Ph.D. in counseling psychology from the University of Calgary. In addition to counseling, particularly in the fields of stress, anger, and depression, Pat also conducts training programs in: conflict management, improving personal effectiveness, interpersonal communications, creative problem solving, time management, improving organizational effectiveness, gender speak and humour in the workplace.

Sponsor: Edmonton Economic Development Corporation

9:00-10:00 AM

2013-14 ECONOMIC FORECAST (*Gold/Silver/Bronze*)

Moderator: Gerry Gabinet, 2013 Conference Chair

Introductory Remarks: Conseil de développement économique de l'Alberta

Speaker: Todd Hirsch, Senior Economist, ATB Financial



Todd Hirsch received his BA Honors in Economics from the University of Alberta, and an MA in Economics from the University of Calgary. He has worked for over 20 years as an economist at companies including Canadian Pacific Railway, the Canada West Foundation and the Bank of Canada. He joined ATB Financial in May 2007 as Senior Economist where he provides economic information to ATB clients and external audiences. Todd's economic commentary appears on CBC radio, BNN, the Globe and Mail, and in various other news outlets. He teaches economics at the University of Calgary and is the Chair of the Board of Directors of the Calgary Arts Academy. In 2011, Todd was recognized as one of Alberta's 50 Most Influential People by Alberta Venture magazine.

Appendix 1 for 7.6.: EDA Conference Agenda

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Todd will be providing his annual economic forecast, always a highlight of the EDA conference.

Sponsor: Conseil de développement économique de l'Alberta

10:00-10:30 AM

REFRESHMENT BREAK *(Convention Foyer)*

Sponsor: TBC

10:30-NOON

EDA ANNUAL GENERAL MEETING *(Gold/Silver/Bronze)*

Moderator: Kent McMullin, EDA President

* EDA Regular Members only



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.7. 2012 STRATEGIC PLAN - 4TH QUARTER

#20130108002

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The final update for the 2012 Strategic Plan is attached.

Recommendation

Motion to approve the final update to the 2012 Strategic Plan.

Additional Information

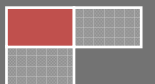
Originated By : pcorbiere

Strategic Business Plan

County of St. Paul No. 19

The Strategic Business Plan for the County of St. Paul No. 19 is intended to serve as a guide for programs, services and the operations of the municipality as well as coordination of the development of new programs and services based on identified areas of greatest opportunity and improvement.

Developed by the residents, staff and Council of the County of St. Paul, the Strategic Business Plan reflects the multifaceted and dynamic needs of the municipality. The strategic planning process has resulted in a plan unique to The County of St. Paul, to better serve the residents of the municipality.



County of St. Paul

Strategic Business Plan – 2012

Vision:

The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy

Core Values:

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

Guiding Principles:

- 1) Balance the rural character of the County with regional vitality, orderly growth and diversified economic opportunities.
- 2) Promote environmental stewardship and conservation of natural resources.
- 3) Foster innovation and research to improve the community.
- 4) Seek collaborative approaches for effective service delivery and quality of life improvement.
- 5) Strive for operations efficiency and stability to provide affordable services to residents.

Goal 1 –Improved Infrastructure Management			
Action	Lead	Target Date	Quarterly Update
Categorize roads for oiling, grading, gravel, construction, and plowing	Leo/Sheila	June 2012	<p>Quarter 1 – Administration staff have met with Accurate Assessment and Urban Systems to map out a process to categorize roads and service levels. Will be used in the asset management project.</p> <p>Quarter 2 – Administration team has met to determine best way to gather data for the categorizing roads – Grader Beat maps will be produced for operators to code – how often they are currently grading roads, having gravel applied, traffic volume/type, etc. Once the data has been collected this will be shared with Council prior to determining categories.</p> <p>Quarter 3 – Grader Operators have worked on their maps. Administration will be compiling the information for presentation to council in the 4th quarter.</p> <p>Quarter 4 - Council has been consulted with the work to date on activities and traffic volume on roads. Urban Systems has taken the data and is working on the development of 4 categories c/w level of service and assignment of roads to the categories.</p>
Examine the use of MG30 for road oiling (desktop exercise)	Leo/Ken		<p>Quarter 3 – have been talking with MD of Bonnyville, they have used a lot of this project during the course of 2012. We will continue to get information from them as to how the MG30 is working and holds up from them.</p>
Complete an asset management project to determine life of assets within the	Sheila/Darlene	Dec 2012	<p>Quarter 1 - Administration staff have met with Accurate Assessment and Urban Systems to map out a process to record our</p>

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

municipality			linear assets in the GIS system. Quarter 2 - See road categorization above. Quarter 3 – work is continuing on road classification. Accurate Assessment is working on providing road identifiers in the GIS system that the TCA data will be converted to. Quarter 4 - Waiting for road identifiers from Accurate to convert TCA data. Carry forward to Spring/Summer of 2013. DS This project will continue into 2013 as we are near yearend and will continue with this following the yearend audit. Realistically the project will be an ongoing project each year. We expect to get the roads attached to identifiers by the end of the 2nd quarter of 2013. SK
Examine transfer stations for snow removal to increase efficiency of snow removal	Leo/Dennis	Jan 2012	Quarter 2 - Use of a front mounted snow blower, when required. Quarter 4 – Completed...but on Going
Road and Bridge Construction			
CNRL paving 0.5 miles to Lindberg Plant	Leo	2012 Season	Quarter 1 – In progress Quarter 2 - Tender for paving has been awarded will be completed in 2012 Quarter 3 – paving contractors have commenced work. Quarter 4 - Paving crew did not arrive – paving to take place in spring 2013.
Laurier Lake 1 mile	Leo	2012 Season	Quarter 1 – Cancelled until 2013
CCS tender repairs	Leo	2012 Season	Quarter 3 – Bridge work has been tendered out and awarded Quarter 4 – work to be completed in winter 2013 (jan/feb)
Langdon Rd 1 mile *CNRL contribution	Leo	2012 Season	Quarter 1 – In progress

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

			<p>Quarter 3 - scheduled for completion in 4th quarter</p> <p>Quarter 4 – road completed – fencing is not completed due to weather.</p>
CNRL Paving 5.5 miles * grant available	Leo	2012 Season	<p>Quarter 1 – In progress</p> <p>Quarter 2 - Tender for paving has been awarded will be completed in 2012</p> <p>Quarter 3 - Regrading of the road is complete, Paving has commenced</p> <p>Quarter 4 – Paving crew did not arrive – paving to take place in spring 2013.</p>
WNW 12-57-07-W4M bridge file	Leo	2012 Season	Quarter 2 - complete
Bugera Rd 2 miles *CNRL contribution	Leo	2012 Season	<p>Quarter 1 – In progress</p> <p>Quarter 2 – Brushing done</p> <p>Quarter 3 - Re-grading is in process</p> <p>Quarter 4 - completed</p>
N. Valley Rd 3miles *pending resource grant	Leo	2012 Season	<p>Quarter 1 – In progress</p> <p>Quarter 2 - in progress – paving tended has been awarded</p> <p>Quarter 3 - paving contractors have commenced work.</p> <p>Quarter 4 - Paving crew did not arrive – paving to take place in spring 2013.</p>
Stark Rd 1.5 mile	Leo	2012 Season	<p>Quarter 1 – Being surveyed. Waiting for Transportation for approval</p> <p>Quarter 2 - have been in conversation with Ducks Unlimited who have a statement of concern regarding the project. Administration is working with them to address their concerns.</p> <p>Quarter 3 - Following a meeting of the Councillor with the residents, PW has been working on a new design for the road that does not affect the wetland as much. The design has been forwarded to our Enviromac</p>

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

			to work on the necessary permits for the new design of the road. PW is working on the easements that would be required for the new design. Quarter 4 - negotiations are still in progress with landowner to allow the road to stay on current alignment, however will need an easement in order to improve the road. Will still require permits regarding water way.
Dakin Rd 1 mile	Leo	2012 Season	Quarter 1 – In progress Quarter 2 – Brushing done Quarter 3 - construction will be done 2013
Bridge File 77775	Leo	2012 Season	Quarter 2 - BF 71794 complete BF 77775 in progress Quarter 3 - Complete
Tkachyk Rd brushing	Leo	2012 Season	Quarter 3 – no work has been done yet Quarter 4 – brushing commenced in December
Beau Rivage 2 miles	Leo	2012 Season	Quarter 1 – In progress Quarter 2 – Brushing done
Abilene Rd 1 mile	Leo	2012 Season	Quarter 1 – In progress Quarter 2 – Brushing done Quarter 4 – construction started, not complete due to weather, ½ mile left to complete in 2013.
Owlseye Rd 1 mile	Leo	2012 Season	Quarter 1 - Waiting for approve from Environment Quarter 4 – final information has been sent to Alberta Environment – awaiting approval.
Roeder Rd 2 miles pending water line	Leo	2012 Season	Quarter 1 – In progress Quarter 2 - Complete
Flat Lake Rd ½ mile bridge file	Leo	2012 Season	Quarter 1 – In progress Quarter 4 – culvert is complete – construction to occur spring 2013

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

Beaver Rd 2.5 miles	Leo	2012 Season	Quarter 1 – In progress Quarter 2 - Complete
St. Lina Tender repairs – Bridge file	Leo	2012 Season	Quarter 3 - bridge files have been tendered and tender has been awarded. Quarter 4 – work will be completed in winter 2013 (jan/feb)
Oiling and Dust Control			
Pavement to CNRL plant 0.5 miles *resource grant	Leo	2012 Season	Quarter 1 – In progress Quarter 2 - Tender for paving has been awarded will be completed in 2012 Quarter 3 – Paving will commence in Oct Quarter 4 - Paving delayed until spring of 2013.
Northern Valley Rd. Pavement 2 miles *resource grant	Leo	2012 Season	Quarter 1 – In progress Quarter 2 - Tender for paving has been awarded will be completed in 2012 Quarter 3 – Paving has commenced Quarter 4 - Paving delayed until spring of 2013
Repaid Orr Rd for oiling	Ken	2012 Season	Quarter 1 – TBA Quarter 4 – Will not get done in 2012
Moose Hill slide	Leo	2012 Season	Quarter 1 – In progress Quarter 3 - PW has been using the Reclaimer to level out the Moose Hills Slide when it has dropped. We have received projected costs from AMEC regarding proposed repairs to the road.
Moose Hill and Murphy Rd. Patching	Leo/Bobby	2012 Season	Quarter 1 – In progress Quarter 2 - Murphy Road Patching complete, Moosehills Road – Reclaimer being used to address slide
Murphy road check for overlay	Leo/Bobby	2012 Season	Quarter 1 – TBA Quarter 2 - AMEC has been out – overlay

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

			<p>should be done 2013 or 2014</p> <p>Quarter 3 - Council has approved Engineering to prepare grant application for future overlay</p> <p>Quarter 4 - Made application under the Resource Road Grant – however Alberta Transportation has indicated that we do not qualify for funding until next year. They will keep our grant application for next year.</p>
Pavement Hwy 41 to Rg Rd 61 5 miles *resource grant	Leo	2012 Season	<p>Quarter 1 – In progress</p> <p>Quarter 2 - Tender for paving has been awarded will be completed in 2012</p> <p>Quarter 4 – paving delayed until spring of 2013</p>
Pavement Rg Rd 64 0.5 miles *resource grant	Leo	2012 Season	<p>Quarter 1 – In progress</p> <p>Quarter 2 - Tender for paving has been awarded will be completed in 2012</p> <p>Quarter 4 - Paving delayed until spring of 2013</p>
Zenko Rd – re-oiling	Ken	2012 Season	<p>Quarter 1 - TBA</p> <p>Quarter 3 – Will not be done in 2012</p>
Danyluk Rd – re-oiling	Ken	2012 Season	<p>Quarter 1 – TBA</p> <p>Quarter 2 – Partially Complete</p> <p>Quarter 4 - complete</p>
Ron Plante South 1 mile	Ken	2012 Season	<p>Quarter 1 – TBA</p> <p>Quarter 3 - Complete</p>
Armistice Rd (after water line construction) 3 miles	Ken	2012 Season	<p>Quarter 1 – TBA</p> <p>Quarter 3 – Will not be done in 2012</p> <p>Quarter 4 – delayed due to waterline construction delays – deferred to 2013</p>
North Rg Rd 91 1.5 miles	Ken	2012 Season	<p>Quarter 1 – TBA</p> <p>Quarter 3 – Will not be done in 2012</p>
RR 84 1.5 miles	Ken	2012 Season	<p>Quarter 1 – TBA</p> <p>Quarter 3 - Complete</p>

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

French Quarters 2.5 miles	Ken	2012 Season	Quarter 1 – TBA Quarter 3 – Will not be done in 2012
Crestview Rd & Development 2 miles South St. Paul 1.5 miles	Ken	2012 Season	Quarter 1 – TBA Quarter 2 - Complete
Ternovoy Rd 1 mile	Ken	2012 Season	Quarter 1 – TBA Quarter 3 – Will not be done in 2012
Chamberland Rd 1.5 miles Sunset Bay Rd 1 mile	Ken	2012 Season	Quarter 1 – TBA Quarter 2 - Complete
Flat Lake Rd 2 miles	Ken	2012 Season	Quarter 1 – TBA Quarter 3 – Will not be done in 2012
Dolstad Rd 1.5 miles	Ken	2012 Season	Quarter 1 – TBA Quarter 4 - complete
Willow Grove Cemetery	Ken	2012 Season	Quarter 1 – TBA Quarter 4 - complete
Ashmont Development (south) 0.5 miles	Ken	2012 Season	Quarter 1 – TBA Quarter 3 – Will not be done in 2012
West Mallaig 1 mile	Ken	2012 Season	Quarter 1 – TBA Quarter 3 – Complete
St. Lina South 1 mile	Ken	2012 Season	Quarter 1 – TBA Quarter 3 – Will not be done in 2012
Transfer Station Rd Mallaig 0.5 miles	Ken	2012 Season	Quarter 1 – TBA Quarter 3 – Complete
Railroad Ave – Mallaig (reclaiming) 0.5 miles	Ken	2012 Season	Quarter 1 – TBA Quarter 3 – Complete
St. Lina North 1 mile	Ken	2012 Season	Quarter 1 – TBA Quarter 3 – Will not be done in 2012

Goal 2 – Successful Safety Program			
Action	Lead	Target Date	Quarterly Update
Adapt tailgate meeting forms to be more job specific	Bryan	April 2012	Quarter 1 - Form updated and in use. Awaiting feedback from staff. Quarter 2 – Form being used with no issues.

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

Increase the number of safety meetings with staff	Bryan	Dec 2012	Quarter 1 – Ongoing Quarter 2 – Ongoing Quarter 4 - Internal audit shows that we still need to ensure that staff safety meetings are held monthly
Develop a safety rewards program	Bryan	March 2012	Quarter 1 - Under review. Quarter 2 – Under review. Quarter 4 – had a staff team building event put on by the Safety Committee.
Make safety vests and gloves more accessible to staff	Bryan	Jan 2012	Quarter 1 - More inventory for staff. Quarter 2 – Inventory available for staff.
Emergency disaster training should be completed for all staff	Dennis/Bryan	Dec 2012	Quarter 1 - Scribe course offered in March to applicable staff. Look into Incident Command System training for all staff in 2012. Quarter 2 – ICS training should be held in the fall/winter as all staff are busy now. Quarter 3 – On Going
Goal 3 – Effective External Committees			
Action	Lead	Target Date	Quarterly Update
Review the library board structure and committee	Sheila	Jun 2012	Quarter 1 – Irene VanBrabant provided an update to Council regarding County Library Board role and responsibility. I spoke to Northern Lights regarding this issue during AAMDC Spring Convention. Will provide recommendation to Council later in Spring. Quarter 3 - recommendation to go to Council during strategic planning session Quarter 4 - Northern Lights Library Board has indicated recently that they will not be the board of record if required to operate local libraries. The County Library Board will be required to continue. Once the 2013 Municipal Elections occur, Council will need

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

			to follow Provincial Statute regarding the selection of Library Board Members as the Act indicates how many years Library Board Members can serve.
Review regional economic development – Community Futures – Portage College Funding – HUB funding increase	Sheila	March 2012	Quarter 3 – the County is taking part in a Community Investment Readiness program offered through Alberta Enterprise and Advanced Education. To date we have completed a self assessment tool which will be analyzed at the next meeting.
Review agricultural external committees including LARA and AESA	Dennis	Feb 2012	Quarter 2 – On going. Quarter 3 – On going Quarter 4 – Nothing to report
Goal 4 – Transparent Communication			
Action	Lead	Target Date	Quarterly Update
Weekly County print ads in both Elk Point and St. Paul regarding what we do and what we are doing	Sheila	Feb 2012	Quarter 4 – deferred to 2013
Process understanding for public – education regarding services and accessing services	Sheila	Jun 2012	Quarter 2 – Public Open Houses for residents affected by the 2 waterlines in the County have been held. Regular communication has been sent out to residents regarding these lines. Quarter 3 - Policies that affect the public have been placed on the website.
50 th anniversary celebration	Sheila	May 2012	Quarter 1 – 50 th Anniversary Celebration scheduled for Saturday, June 9, 2012 at the Public Works Shop from 11:00 a.m. to 3:00 p.m. Some 50 th Anniversary promotional items will be ordered pens/travel mugs. Quarter 2 – Anniversary celebration went well.
LUB/MDP public consultation	Dennis/Krystle	Jun 2012	Quarter 1 - Tentative Date April 26, 2012

			<p>Quarter 2 - Landowner survey has been sent out to residents regarding proposed changes to the LUB/MDP – deadline is July 15 – approx 300 have been received back.</p> <p>Quarter 3 - 627 surveys were received. Information from the survey was compiled, presented to County Council and will be incorporated into the draft LUB/MDP.</p> <p>Quarter 4 - have postponed Public Hearing on the LUB/MDP in order for staff to review in detail the document as well as have a legal review prior to bringing forward for 1st reading again.</p>
Increase website content	Paulette	Jun 2012	<p>Quarter 1 - Added Policies, St. Paul Alberta News & Linked, Agricultural Newsletter, our new Brochure promoting the County/Town and the regular monthly add ons. The Town & County video promoting Dr. Recruitment will be added when ready.</p> <p>Quarter 2 – Added the Municipal Development Plan & Land Use Bylaw Survey online. Added the Public Meetings/Open Houses that occurred in this quarter. 2012 Census Survey will be finished end of June. Working on a new slideshow along with Townlife promoting our parks and special events held in our County for the 3rd quarter.</p> <p>Quarter 3 – All professional pictures for the slideshow were taken this summer. The preview of the photographs will be release shortly. Pictures will also be stored in a library to pull from for other events/brochures. Now I’m adding all the development permits that are advertised in the newspaper.</p>

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

FCSS newsletter to be published twice a year	Janice/Debbie	Ongoing	Quarter 1 - 1 st issue was sent out January 2012. Quarter 2 – 2 nd issue was sent out in June
Council and staff reporting on conferences and training	Council/Staff	Ongoing	Quarter 3 - Ongoing
Public survey of services	Paulette	Jul 2012	Quarter 1 - Questions for the Survey are welcome. Quarter 2 – No questions came forth to enter in survey. Quarter 3 – Council decided against sending a survey in 2012.
Send out a request for day labour list of contractors – also request safety credentials for contractors	Sheila	Mar 2012	Quarter 1 – an advertisement will be put in the local papers the 1 st week of April according to our new policy. Quarter 2 - Complete

Goal 5 – Examine Enhanced Services			
Action	Lead	Target Date	Quarterly Update
Waste Storage Sites for Sunset Bay and Garner Lake	Dennis	Nov 2012	Quarter 2 - Presently will be developing waste storage site at Sunset Bay only. Garner lake looking for proper area, and will not be completed in 2012. Quarter 3 - Waste storage site Sunset bay, concrete slab is complete. Fencing will be completed in spring 2013. No other sites to be developed. Quarter 4 – Nothing to report
Explore joint Lagoon with the County of Two Hills for Lac Sante area	Sheila	Sept 2012	
Laurier Lake park – examine the feasibility	Sheila/Leo	Dec 2012	Quarter 2 - this was put on hold following announcement that the Province was re-opening Whitney lake for overnight camping.

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

Explore Tank loaders for non-potable water	Sheila/Dennis/Leo	Dec 2012	Quarter 2 - Nothing to report Quarter 3 – Nothing to report Quarter 4 – Nothing to report
Explore water to interested developments	Sheila	As requested	Quarter 4 – no requests (other than along regional water lines)
Reclamation of Non-potable wells in subdivisions	Sheila	Nov 2012	Quarter 4 - deferred to 2013.
Explore business case to support LED lighting with ATCO (new)	Sheila	Jun 2012	Quarter 1 – New policy regarding request for lighting indicates that LED lighting will be used for new lights Quarter 4 - Policy committee asked to amend the policy to include replacement lights to be LED lighting. Administration is waiting to hear from ATCO regarding availability and cost of lighting to ensure that Council wants to make this change at this time.
Explore the cost of providing water to the whole County	Sheila	Jun 2012	Quarter 2 – would like to defer – currently working on two waterlines
Purchase additional front load bins	Dennis	Dec 2012	Quarter 2 – Completed and received.
Coyote bounty for predation control	Dennis	April 2012	Quarter 1 – The Coyote bounty commenced in January and was completed on March 20 with 1414 coyotes being brought in for a total of \$21,210. Quarter 3 - Council decided to continue Coyote bounty for 2013 (not starting in the fall as we are out of budget for that expense for 2012) at ASB meeting – will increase budget in case they plan to start in the fall of 2013 rather than wait for Jan 2014.
Beaver control – problem areas	Dennis	Dec 2012	Quarter 2 – On going. Quarter 2 – Working on Beaver Control Policy Quarter 3 – Will continue to develop policy

			Quarter 4 – Develop policy on beaver trapping for infrastructure
Explore transportation options (removed to Edmonton)	Janice	Jun 2012	<p>Quarter 1 – Bus is running from St. Paul to Edmonton. Driving Miss Daisy should be operational in May 2012 – will be able to provide service to wheelchair clients. Another volunteer is willing to take clients. Any requests from residents should be forwarded to FCSS.</p> <p>Quarter 2 – Done. Two service providers in our Community and Elk Point.</p>
Examine additional hours for Elk Point transfer station	Dennis	March 2012	<p>Quarter 2 - There has been no discussion, with the town of Elk Point on this. Will be required to have this on the agenda at the next joint meeting.</p> <p>Quarter 3 - Recommend not to expand the hours at the Elk point transfer station.DB – was discussed at the Joint meeting held in September. Will look at hours and allocation between County/Town for the 2013 budget. SK</p> <p>Quarter 4 - Elk Point is looking to amend the Transfer Station agreement – 50/50 – as it has not been addressed since 2001. Administration will bring an amended agreement to Council in the new year.</p>
Examine expanding recycling program	Dennis	Sep 2012	Quarter 4 – Nothing to report
Water quality should be improved in Ashmont and Mallaig	Bryan	2013	<p>Quarter 1 - Treatment upgrades for Ashmont ongoing.</p> <p>Quarter 2 – Treatment upgrades for Ashmont ongoing.</p>
Upgrade Mallaig lagoon for sewage truck dumping	Bryan	Sep 2012	<p>Quarter 1 -Discussion with Leo on construction ongoing.</p> <p>Quarter 2 – In permit stage.</p>

			<p>Quarter 3 - based on response from residents, Council have instructed Administration to review different access route to the lagoon before they will approve the upgrade.</p> <p>Quarter 4 - Deferred to spring 2013 – as PW is working on access agreement to the lagoon to avoid the areas that were of concern to residents.</p>
Make application under the Community Broadband Infrastructure program to ensure high speed internet is available for all residents of the County of St. Paul	Sheila	Sept 2012	<p>Quarter 2 – RFP was sent out and awarded to MSCNet to assist the County with making this application under the Community Broadband Infrastructure program. Application should be complete in July or August.</p> <p>Quarter 3 - Application has been sent to Alberta Rural Development to fund additional communication towers in the County to expand high speed internet access to all residents of the County.</p>

Goal 6 – Specific Equipment			
Action	Lead	Target Date	Quarterly Update
Upgrade mower and side arm	Dennis	Jun 2012	<p>Quarter 1 – Approved in the 2012 budget</p> <p>Quarter 3 – Received new mower – complete with spray unit (not approved in the budget, but approved by Council resolution) has been purchased and is in service. Complete.</p>
Shop building efficiency – lighting and overhead doors, air handling and heating.	Sheila/Ken	Dec 2012	<p>Quarter 1 – Administration is presenting recommendations to Council regarding energy efficiencies as per our MCCAC grant approval as part of the 2012 Budget.</p>

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

			<p>Quarter 2 - lighting is almost complete. Engineers were in to determine/assess current system and provide recommendations for proceeding with upgrades. Oil Furnace installed. Welding shop has been cleaned up.</p> <p>Quarter 3 - Engineers putting together a tender sheet for bidding of the upgrades to the office as per their report.</p>
New 2012 Equipment and Capital Assets			
14M grader	Leo	Jun 2012	<p>Quarter 1 – ordered</p> <p>Quarter 2 – Complete</p>
14M grader	Leo	Jun 2012	<p>Quarter 1 – ordered</p> <p>Quarter 2 - Complete</p>
14M grader	Leo	Jun 2012	<p>Quarter 1 – ordered</p> <p>Quarter 2 - Complete</p>
Rock truck	Leo	Jun 2012	Quarter 1 - Received -Purchased \$402,800.00
Bobcat	Leo	Jun 2012	Quarter 1 – Removed from 2012 budget
Gravel truck tandem	Leo	Jun 2012	Quarter 3 - Complete
Ashmont/Mallaig Fire Hall	Sheila/Dennis	Dec 2013	<p>Quarter 2 - Building design almost complete. Site preparations have started</p> <p>Quarter 3 – Preparing to do stripping and grading. Buildings will be tendered in Jan 2013.</p> <p>Quarter 4 – tender documents have been complete – tender to be released 1st week of January 2013 – closing Jan 24, 2013.</p>
Pick-ups (\$100,000)	Leo	Jun 2012	<p>Quarter 1 – Budget reduced to \$70,000</p> <p>Quarter 2 – Ordered - Complete</p>
Playground Floating Stone	Leo/Ken	Nov 2012	<p>Quarter 1 - Cancelled until 2013</p> <p>Quarter 3 – Application was made under the CIIF Grant program (Federal Gov't) for playground improvements in parks/hamlets</p>
Mower for West Cove	Leo/Ken	May 2012	Quarter 1 - Mower was bought for Grass

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

			Cutting Crew
Stoney Lake Playground	Leo/Ken	Nov 2012	Quarter 1 - Cancelled until 2013 Quarter 3 – Application was made under the CIIF Grant program (Federal Gov't) for playground improvements in parks/hamlets
Power at Stoney Lake campground	Leo/Ken	Nov 2012	Quarter 1 – Due date by late fall Quarter 4 - deferred to 2013 – was unable to get crews out prior to the ground freezing.
Lindbergh Playground	Leo/Ken	Nov 2012	Quarter 1 - Cancelled until 2013 Quarter 3 – Application was made under the CIIF Grant program (Federal Gov't) for playground improvements in parks/hamlets

Goal 7 – Proficient Organization			
Action	Lead	Target Date	Quarterly Update
Administrative Re-Organization – Finance Officer, transfer of utilities duties	Sheila	Jan 2012	Quarter 1 – Darlene Smereka has moved into the role of Finance Officer – this move was advantageous during yearend audit. Paulette Mudryk has taken over the duties of Utilities processing – this transfer has gone very smoothly. COMPLETE
Succession Planning	Sheila	Dec 2012	Quarter 2 – Administration is looking at Interactive Solutions as a process to work on Succession Planning – will be bringing Council more information at the July Council meeting. Quarter 3 – Council was not interested in Interactive Solutions project – due to budget dollars not included in 2012 budget. Will bring forward to 2013 Strategic Planning session.
Team Building for all staff	Sheila	Dec 2012	Quarter 1 – presentations on Employee

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

			<p>Benefits – Blue Cross has been presented. BBQ's at Public Works every other Friday at lunch. Plans for bowling??</p> <p>Quarter 2 – Annual Staff BBQ – June 9</p> <p>Quarter 3 – Team Building afternoon scheduled for Oct 11</p> <p>Quarter 4 - team building event was very well received by the staff.</p>
Planning and Development Summer Student	Sheila	May 2012	<p>Quarter 1 – presented in the 2012 Budget</p> <p>Quarter 2 – Hired - Complete</p>
Automated vehicle locating (Public Works)	Sheila	Dec 2012	<p>Quarter 1 – presented in the 2012 Budget</p> <p>Quarter 2 - have met with Accurate Assessment regarding the commencement of this project. Project will start with Fire Department rollout – there could be an opportunity for partnership with the Town of St. Paul for Peace Officers. Have received \$2500.00 funding from SV of Horseshoe Bay for the project</p> <p>Quarter 3 – Accurate Assessment is reviewing updated program/equipment – they are waiting to recommend until they are sure we are getting the best deal and that it works properly. Will work on completion in 4th quarter.</p> <p>Quarter 4 - equipment has been ordered for the AVL however will not be installed until 2013.</p>
Wi-fi at the shop to allow for repair research	Sheila	Feb 2012	Quarter 1 - COMPLETE
Explore guaranteed wage changes	Sheila	Jan 2012	Quarter 1 – approved in Council with salary negotiations. COMPLETE.
Increase Blue Cross benefits	Sheila	Jan 2012	Quarter 1 – Health Spending Account approved with salary negotiations.

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

			COMPLETE.
Explore a health spending account	Sheila	Jan 2012	Quarter 1 – approved with salary negotiations. COMPLETE.
Explore rewards for staff who properly utilize sick days	Sheila	Sept 2012	Quarter 4 – nothing to report
Professional training for shop techs to keep up with current technology	Leo	Dec 2012	Quarter 4 – offered to staff as needed.
Joint Bellamy training for Public Works and Office staff	Sheila/Leo	Dec 2012	Quarter 3 – have received webinar information regarding training – this has been forwarded to Public Works staff and Office staff.
Professional training for all staff	Sheila	Dec 2012	Quarter 4 – offered to staff as needed.
Dealing with difficult people training	Sheila	Dec 2012	
Dedicated safety officer	Sheila		

Goal 8 – Responsible Policy			
Action	Lead	Target Date	Quarterly Update
Explore year round burning permits to decrease false calls	Dennis	Sept 2012	Quarter 2 – To be reviewed later this year. Quarter 3 – Fire Bylaw and permits to be reviewed. Quarter 4 – On going
Contributions to political parties policy	Sheila	June 2012	Quarter 1 – policy approved at March 2012 Council Meeting. COMPLETE.
Rural addressing sign policy	Sheila	June 2012	Quarter 1 – policy approved at March 2012 Council Meeting. COMPLETE.
Procedure for dealing with ratepayer/resident's concerns and difficult issues (per policy ADM-10)	Sheila	June 2012	
Street light request policy	Sheila	June 2012	Quarter 1 – policy approved at March 2012

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

			Council Meeting. COMPLETE.
Pathways at lake subdivision policy	Sheila	June 2012	
Fee schedule bylaw	Sheila	June 2012	Quarter 4 – presented to Policy Committee in Dec/2012 – will complete for budget 2013.
Council Policies	Sheila	June 2012	Quarter 1 – Council Remuneration policy approved at March Council Meeting. COMPLETE.
Heavy Equipment Contracted Services Policy	Sheila/Leo	June 2012	Quarter 1 – policy approved at March 2012 Council Meeting. COMPLETE.
Replacement of dust controls following new road construction	Sheila/Leo	June 2012	
Explore shelter belt policy for new road construction	Sheila/Leo	June 2012	Quarter 3 - Complete
Consistent speed limits within subdivisions	Sheila/Leo	June 2012	Quarter 3 – signs have been changed in hamlets and subdivisions to be standard. Administration is working on Speed Control Bylaw to be presented to Council in 4th quarter. Quarter 4 - Have draft bylaw completed and have consulted with RCMP regarding enforcement of the bylaw. Will bring to Council for approval in early 2013.

Goal 9 – Foster Safe and Healthy Communities			
Action	Lead	Target Date	Quarterly Update
Develop a regional emergency management plan Develop disaster social services plan	Sheila/Dennis	Dec 2012	Quarter 2 - Will require further meetings with the town of Elk point and St. Paul. Quarter 3 – On going
Work towards developing new fire halls in Ashmont and Mallaig	Sheila/Dennis	2013	Quarter 1 – presented in the 2012 budget. Quarter 2 - Building plans are almost complete. Site preparations have commenced.

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

			Quarter 4 – tender packages for the new Fire Halls are complete – to be tendered in early January 2013 – closing date Jan 24, 2013.
Develop a “welcome baby” program	Janice	Dec 2012	Quarter 1 – welcome baby packages have been sent to St. Paul Health Unit. Completed January 2012. COMPLETED Quarter 4 – Ongoing distribution
Have a Seniors Festival	Janice	Dec 2012	Quarter 2 – Hall is booked in Elk Point for November 29, 2012. Quarter 4 – COMPLETED – great attendance and reviews.
Participate in Rural Crime Watch	Janice	Dec 2012	Quarter 1 – Fan out calling system has been updated. Produced pamphlets for Rural Crime Watch and continue to photocopy as needed. Quarter 2 – Print monthly agendas and other info as requested. Quarter 3 – Print monthly agendas and other info as requested. Post minutes on website. Quarter 4 – Completed - Ongoing
Promote an Elder Abuse Awareness	Janice	Dec 2012	Quarter 1 – Grant application has been sent in – waiting from response. Quarter 2 – Grant approved – kick off was June 4, 2012. Quarter 3 – Newsletter sent out in June, Purple ribbon campaign. Completed. Quarter 4 – Newsletter send out in December 2012 - Ongoing
Provide a “mom’s and tot’s” program	Janice	Ongoing	Quarter 1 – New Coordinator hired for Ashmont Mom’s and Tot’s starting on April 5, 2012. Quarter 2 – On going... Quarter 3 – On going...

Appendix 1 for 7.7.: 2012 Strategic Plan - 4th Quarter

			Quarter 4 – Complete - On going...
Encourage volunteerism by the public	Janice	Dec 2012	Quarter 1 – increased volunteers by 2 people. One will do senior visits. Quarter 2 – On April 20 th we held a volunteer appreciation and recruitment event. Quarter 3 – On going... Quarter 4 – On going...
GPS for 911	Sheila	Jun 2012	Quarter 2 – See AVL Project above.
Training for emergency vehicles in rural addressing	Linda	May 2012	Quarter 4 – will be addressing this with the AVL project that will be implemented in early 2013
Explore a Community Peace Officer to enforce bylaws, road bans, unsightly properties, speed limits – generating revenue to repair infrastructure as well as saving on court costs	Sheila	Jun 2012	Quarter 4 - not approved in 2012 budget or 2013 Strategic Plan – administration will try to accommodate enforcement of bylaws within current staffing – where possible.
Clean up unsightly areas	Sheila	Dec 2012	Quarter 2 – home demolished in Ashmont. Letters sent out to several properties in the municipality – in Crestview, St. Lina, rural.
Work with Wellness Center to insure quality medical care	Steve/Tim	Dec 2012	Quarter 2 – Council has given 1 st reading to Borrowing Bylaw to provide the Town of St. Paul with \$1,000,000 funding towards the Wellness Centre. Quarter 4 - \$1,000,000 debenture received and monies forwarded to the Town of St. Paul.
FCSS to meet with schools twice per year for needs assessment	Janice	Dec 2012	Quarter 1 – Janice met with Bridgette Noel February 29, 2012 to review needs within County schools. Quarter 3 – Meeting with Brigitte from the School Division Oct 3, 2012 feedback from the schools will be submitted to Janice.
Have joint board meetings with the	Janice	Dec 2012	Quarter 1 – meeting with Town of St. Paul

Town of St. Paul FCSS			<p>FCSS to occur April 3, 2012.</p> <p>Quarter 2 – April 3, 2012 meeting completed. Next meeting on October 18, 2012 at 10:30am</p> <p>Quarter 3 – Meeting with the Town on October 18th.</p>
Aid residents with income tax and seniors benefits	Janice	Dec 2012	<p>Quarter 1 – Seniors income tax is very busy this quarter. Staff/Volunteers will be attending Mallaig, Ashmont, and Heinsburg to complete tax returns on scheduled days. Heinsburg was done March 27 – no seniors showed up.</p> <p>Quarter 2 – Seniors forms ongoing.</p> <p>Quarter 3 – Income Tax completed; senior's benefits ongoing...</p>



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

7.8. 2012 SUMMARY OF DONATIONS AS PER POLICY PER-14

#20130108006

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

County Pins/Promotional Items – The County of St. Paul, on request, may provide County Pins and /or Promotional items to individuals, teams and various organizations, at the discretion of Administration. Administration will provide a quarterly report to Council regarding distribution of these items.

Attached is a list of the donations that were distributed during the 2012 calendar year.

Recommendation

Motion to file as information.

Additional Information

Originated By : skitz

Appendix 1 for 7.8.: Donations for 2012

<u>Date</u>	<u>Function</u>	<u>Group</u>	<u>Item</u>	
March 3, 2012	Ladies Night Out	Ashmont Moms & Tots	Cheese Block/Salt & Pepper Shaker	Tim
Feb. 29, 2012	Conference - Silent Auction	Northern CARE	Knife Block/Salt & Pepper Shaker	Dennis
March 17, 2012	Silent Auction Supper	Spedden Fish & Game	Safety Kit/Stép Stool	Phyllis
March 29, 2012	Booth @ Trade Fair in Sherwood Park/Ft Mac	Alberta's Lakeland	Tote Bag Cutting Board	Paulette
March 31, 2012	Senior Division Masters' Prov. Bowling Competition	Master Bowlers' Assn of Alberta	Salt & Pepper/ Cheese Block	Tim
May 5, 2012	2nd Chance Trail Ride	Cdn Transplant Assn	Back Pack/Thermos	Council
May 30, 2012	Fundraiser for Stollery	Dona Liljie	Golf Game	Sheila
June 7, 2012	Hillbilly Jam	Boscombe Comm. Centre	Golf Game/ Backpack	Phyllis
June 18, 2012	Provincial Campout	Good Sams	Thermos/Salt & Pepper shaker	Phyllis
August 30, 2012	ASB Golf Tournament	Dennis	15 Boxes Golf Balls/ 2 Knife sets/1 Golf Game/ 30 pens	Dennis
Sept. 2, 2012	Silent Auction	Northern CARE Conf.	Knife Set/Cutting Board/First Aid Kit/Pens	Dennis
Nov. 2, 2012	Farmer's Speil	Mallaig Curling Club	4 prizes	Tim
Nov. 21, 2012	Silent Auction	Hats for Health Pink Hearts	Safety Kit/Knife Set	Council
Dec. 14, 2012	Curling Bonspiel	Vilna Fire Department	2 tool Kits / 2 Knife Sets	Dennis
Dec. 31, 2012	New Years Eve Dance	Lac Bellevue Ag Society	Knife Set	Sheila



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Issue Summary Report

7.9. 2013 LAND LEASES

#20130107009

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The following land leases are being presented for renewal for the year 2013:

SE 4-56-3-W4	James Boyd
PNW 34-56-5-W4	Lionel Romanchuk
SE 20-56-7-W4	Banana Hill Farms
PNW 27-57-8-W4	Jean Fontaine
NE 4-62-12-W4	William & Edward Zapisocki

The following land lease is being presented for renewal for a 5 year term:

PSW 27-59-11-W4	Ashmont Ag Society
-----------------	--------------------

The following land lease is being presented for renewal for a 25 year term:

PNE 6-60-10-W4	Ashmont Seniors Club
----------------	----------------------

Section 61 of the M.G.A. allows a municipality to grant rights with respect to its property.

Recommendation

Motion to approve the following land leases for renewal for 2013:

SE 4-56-3-W4	James Boyd
PNW 34-56-5-W4	Lionel Romanchuk
SE 20-56-7-W4	Banana Hill Farms
PNW 27-57-8-W4	Jean Fontaine
NE 4-62-12-W4	William & Edward Zapisocki

Motion to approve the following land lease for renewal for a 5 year term:

PSW 27-59-11-W4	Ashmont Ag Society
-----------------	--------------------

Motion to approve the following land lease for renewal for a 25 year term:

PNE 6-60-10-W4 Ashmont Seniors Club
North of Hwy 28 where their club house is located

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.10. 2013 SALARY APPROVAL

#20130108001

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

Further to the January 8th Salary Negotiations meeting, we require a motion from Council to approve the recommendations of the Salary Negotiations Committee.

Recommendation

Motion to approve the recommendations of the Salary Negotiation Committee effective January 1, 2013.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.11. COUNTY LIBRARY BOARD BUDGET

#20130109007

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The County Library Board budget is attached for Council consideration. Also attached is an article regarding funding increase from the County of Minburn to the Vegreville Library Board.

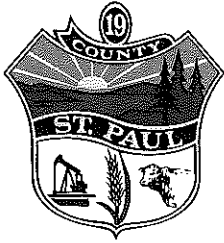
Councillor Dach will speak to Council regarding the proposed budget and will be requesting additional funding for local libraries.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz



County of St. Paul No. 19

January 10, 2013

County Council
County of St. Paul No. 19
5015 - 49 Avenue
ST. PAUL, AB T0A 3A4

Dear Council Members:

On the date of December 17, 2013 the County of St. Paul No. 19 Library Board met to finalize their Budget plans for the coming year.


Throughout the years, the Library Board has overseen operations of the Ashmont and Mallaig Libraries, assisting with necessary funding, steadily enhancing the services for our Patrons, while keeping up with today's changing technology. Within this Budget, are funds which assist with the operations of St. Paul and Elk Point Municipal Libraries through Service Agreement Funding.

At our Board meeting on December 17, 2013, Kerry Trottier, Library Manager of the St. Paul Municipal Library presented Library statistics based on a total Patron count of 2,156 which estimates Town Patrons totaling 1,373 (64%) along with County Patrons totaling 647 (31%) with others totaling 136 (6.3%). Their funding request, based on above noted percentage was estimated at 31% of \$172,741.00, totaling \$53,549.71, given their estimated total Operating Expenditure will be \$240,355.00 for 2013. The County Library Board acknowledged the request made by the St. Paul Municipal Library and speculated the possibility that only a portion of this request would be granted.

On behalf of the County Library Board, we express our appreciation for the generous support that County Council has shown in the past and ask for their consideration once again as we present to Council our 2013 Budget. We ask that you take into account the recent request from the St. Paul Municipal Library as we continue to strengthen our partnerships.

Sincerely yours,

COUNTY OF ST. PAUL NO. 19 LIBRARY BOARD


Irene Van Brabant
Chairperson
IVB/baw

Appendix 2 for 7.11.: Library Board Budget

COUNTY OF ST. PAUL NO. 19 LIBRARY BOARD BUDGET 2013						
Cash on Hand					11,957.10	
Projected Revenue						
	County of St. Paul Grant				37,303.00	
	Provincial Grant				31,995.00	
	G.S.T. Refund				690.00	
	Interest				15.00	81,960.10
Expenses Paid Out						
	Northern Lights Membership				28,321.50	
	(\$4.78 Per Capita @ 5,925 Population Count)					
	Service Agreements:					
		Elk Point			15,000.00	
		St. Paul			15,000.00	
	Allocation Funds:					
		Ashmont			2,500.00	
		Mallaig			2,500.00	
	Advertising				400.00	
	ALTA Membership				125.00	
	Bank Charge				50.00	
	Board Conference				5,000.00	
	Board Meetings				9,000.00	
	Furniture & Equipment (computers)				1,000.00	
	Security Monitoring				900.00	
	Office Supplies				100.00	
	Staff Training/Travel				1,000.00	
	GST				500.00	
Total Projected Expenses						81,396.50
Balance of Budget Remaining						563.60

Appendix 2 for 7.11.: Library Board Budget

COUNTY OF ST. PAUL NO. 19 LIBRARY BOARD BUDGET 2013						
					2013	2012
Cash on Hand					11,957.10	14,305.88
Projected Revenue						
County of St. Paul Grant				37,303.00	37,303.00	
Provincial Grant				31,995.00	31,995.00	
G.S.T. Refund				690.00	690.00	
Interest				15.00	15.00	
				81,960.10	84,308.88	
Expenses Paid Out						
Northern Lights Membership				28,321.50	26,958.75	
(\$4.78 Per Capita @ 5,925 Population Count)						
Service Agreements:						
		Elk Point		15,000.00	13,000.00	
		St. Paul		15,000.00	13,000.00	
Allocation Funds:						
		Ashmont		2,500.00	2,500.00	
		Mallaig		2,500.00	2,500.00	
Advertising				400.00	400.00	
ALTA Membership				125.00	125.00	
Bank Charge				50.00	50.00	
Board Conference				5,000.00	3,500.00	
Board Meetings				9,000.00	9,000.00	
Furniture & Equipment (computers)				1,000.00	2,000.00	
Security Monitoring				900.00	700.00	
Office Supplies				100.00	100.00	
Staff Training/Travel				1,000.00	2,250.00	
GST				500.00	400.00	
Projected Expenses to Year End					7,775.00	
Total Projected Expenses				81,396.50	84,258.75	
Balance of Budget Remaining				563.60	50.13	

COUNTY OF ST. PAUL NO. 19 LIBRARY BOARD
PRESENTATION TO COUNCIL
JANUARY 15, 2013

<u>REVENUES:</u>	COUNTY OF ST. PAUL GRANT	\$37,303.00
	PROVINCIAL GRANT	<u>31,995.00</u>

<u>TOTAL REVENUES:</u>	<u>\$69,298.00</u>
-------------------------------	---------------------------

<u>EXPENSES:</u>	NORTHERN LIGHTS MEMBERSHIP	\$28,321.50
	SERVICE AGREEMENT FUNDING:	
	* St. Paul Municipal Library	\$15,000.00
	* Elk Point Municipal Library	\$15,000.00
	ALLOCATION FUNDS:	
	* Ashmont Public Library	\$ 2,500.00
	* Mallaig Public Library	<u>\$ 2,500.00</u>

<u>TOTAL EXPENSES:</u>	<u>\$63,321.50</u>
-------------------------------	---------------------------

► REVENUE INCOMING:	\$69,298.00
◄ REVENUE OUTGOING:	<u>\$63,321.50</u>

<u>REMAINING BALANCE</u>	
<u>FOR YEAR'S ACTIVITIES:</u>	<u>\$ 5,976.50</u>

NLLS LEVY - 2013:

-Equal amounts paid by both parties:

-County of St. Paul	\$28,321.50
-Library Board	<u>\$28,321.50</u>
	\$56,643.00

-Based on 2010 Population of 5,925 @ \$4.78/Capita

-Increase of \$0.23 overall.

COUNTY OF ST. PAUL'S PORTION PAID TO NLLS:\$28,321.50

-Book Allotment - Based on 2010 Population of 5,925

@ \$2.15/Capita \$12,738.75

Breakdown: Ashmont Public Library: \$6,369.37

Mallaig Public Library: \$6,369.38

BALANCE: \$15,582.75

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 greville,
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 proud to offer:
 ies
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 QUIRED
 ile
 Facilities
 a mature disposition,
 ery of positive public
 Centre. Position is
 ome. This is an
 and the public
 e and issues proper
 ling, answering
 programmes

Harper issued the following
 statement highlighting
 some of the government's
 significant accomplish-
 ments in 2012:
 "Throughout 2012, our
 Government continued to
 generate results for
 Canadians both at home
 and abroad.
 "First and foremost, we
 continued to successfully
 navigate the turbulent
 global economy in 2012,
 emerging with some of the
 strongest job growth num-
 bers among G-7 countries.
 This was accomplished
 while reducing the country's
 deficit and creating a leaner,
 more efficient public ser-
 vice.
 "The international com-
 munity has taken note of
 our success this year: Forbes
 magazine has ranked
 Canada as number one in
 its annual review of the best
 countries for business; for
 the fifth year in a row, the
 World Economic Forum
 has rated Canada's banking
 system as the world's sound-
 est; and both the IMF and
 OECD expect Canada to
 be among the strongest
 growing economies in the
 G-7 next year.
 "In 2012 we continued to
 aggressively pursue trade
 and investment agreements
 that will benefit Canadian
 businesses and families.
 Canada significantly
 increased its engagement in
 Asia, joining the Trans-
 Pacific Partnership trade
 negotiations; becoming an
 observer to the Pacific
 Alliance; concluded foreign
 investment promotion and
 protection agreements
 (FIPA) with China, Senegal
 and Tanzania; concluding
 negotiations for the
 Administrative
 Arrangement between
 Canada and India that will
 allow the implementation
 of the Nuclear Cooperation
 Agreement (NCA); launch-
 ing free trade negotiations
 with Japan; announcing
 exploratory free trade talks
 with Thailand; and expand-
 ing the Canada-China Air

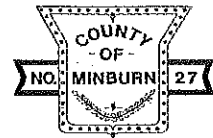
Appendix 3 for 7-1-1 Article - County of Minburn

the country, laying the
 foundation for future
 growth and prosperity. This
 includes: supporting proj-
 ects at Lower Churchill
 Falls that will generate
 enormous benefits for the
 people of Newfoundland
 and Labrador and Nova
 Scotia; signing an agree-
 ment for the construction of
 the new Detroit River
 International Crossing;
 rolling out the Community
 Infrastructure Improvement
 Fund, which will help
 improve existing communi-
 ty infrastructure across the
 country; and making real
 and substantive progress on
 the Beyond the Border
 Action Plan and on
 Regulatory Cooperation
 with the United States.
 "We also continued to
 strengthen our relationship
 with First Nations, includ-
 ing through commitments
 made at the historic Crown-
 First Nations Gathering;
 announcing support for
 First Nation Education to
 improve school infrastruc-
 ture and address literacy;
 and introducing legislation
 to protect drinking water in
 First Nation communities.
 "On the security front, we
 have taken numerous steps
 at home to target crime and
 terrorism and to provide
 greater support and protec-
 tion for victims of crime,
 including new income sup-
 port for parents of murdered
 or missing children.
 Internationally, we contin-
 ued to work with the United
 States to enhance border
 security, and we established
 a new initiative to support
 police training and border
 security in the Americas.
 With respect to counter-
 terrorism, we witnessed the
 adoption of Canada's first
 Counter-Terrorism Strategy
 and committed to renewing
 Canada's Global Partnership
 Program to reduce the
 threat from weapons of

See Story..... Page 11

PARTIAL: 2002 Wildwood LE Holiday Trailer* Trucks* Storage Shed*
 Bendpack 12 T. Hoist* Yard, Shop, Tools & Misc* Household. For more
 information, please call Shawn or Bonnie at 701-425-8400.
 List is subject to additions and deletions. This listing is only a guide
 and in no way a guarantee of size, description or year.
 Call for a FREE consultation and / or appraisal of your equipment.
STEWART AUCTIONS Vermillion.
 Ph: 780-853-4725 or 1-800-269-8580
www.stewartauctions.com

NEWS RELEASE



LIBRARY FUNDING

Vegreville Centennial Library Board in their December 10, 2012
 letter asked Reeve and Council to reconsider the County 2013
 funding in the amount of \$18,000 as it was insufficient for the library
 to continue providing the same level of service to the residents of
 the County of Minburn.

Council at the December 18, 2012 meeting further reviewed
 information from the Vegreville Centennial Library Board. The
 Town of Vegreville chose to build and operate a library to provide a
 higher level of service for their residents which requires substantial
 funding to operate. Council's position is that we should provide a
 reasonable level of library service for County residents at
 Vegreville, Innisfree and Mannville libraries.

It is noted that the provincial average library funding provided by
 municipalities with population between 3,001-5,000 is \$26.46 per
 capita. While the Town of Vegreville's funding is \$55.11 per capita,
 it is Town Council's decision to operate a higher level of library
 service, and County Council is not going to interfere with their
 budget decision.

County Council received mixed feelings from the rural residents
 regarding increasing funding or holding the line, but Council chose
 to be more fair and in line with the provincial municipal library
 funding average of \$26.46 per capita and will amend the 2013
 budget. We thank the rural residents for their comments.

Therefore, it's County Council's decision to provide additional
 funding for the libraries on condition that Vegreville Centennial
 Library Board and others maintain the same membership fees for
 all residents and do not differentiate between urban and rural
 members.

The County of Minburn will provide funding to Vegreville Centennial
 Library in 2013 in the amount of \$46,837.37 for 1,770 residents
 instead of \$18,000.

The County of Minburn pays a yearly requisition to Northern Lights
 Library System for their operation. In 2012, the amount was
 \$30,202.90. The Vegreville Centennial Library will also receive
 from the Northern Lights Library System the provincial rural
 services grant in the amount of approximately \$10,130 for 2013.

County Council appreciates the library services provided for
 County residents by the Vegreville Centennial Library, Innisfree
 Library and Mannville Library.

Reeve Eric Anderson and Council

Suites Available Immediately

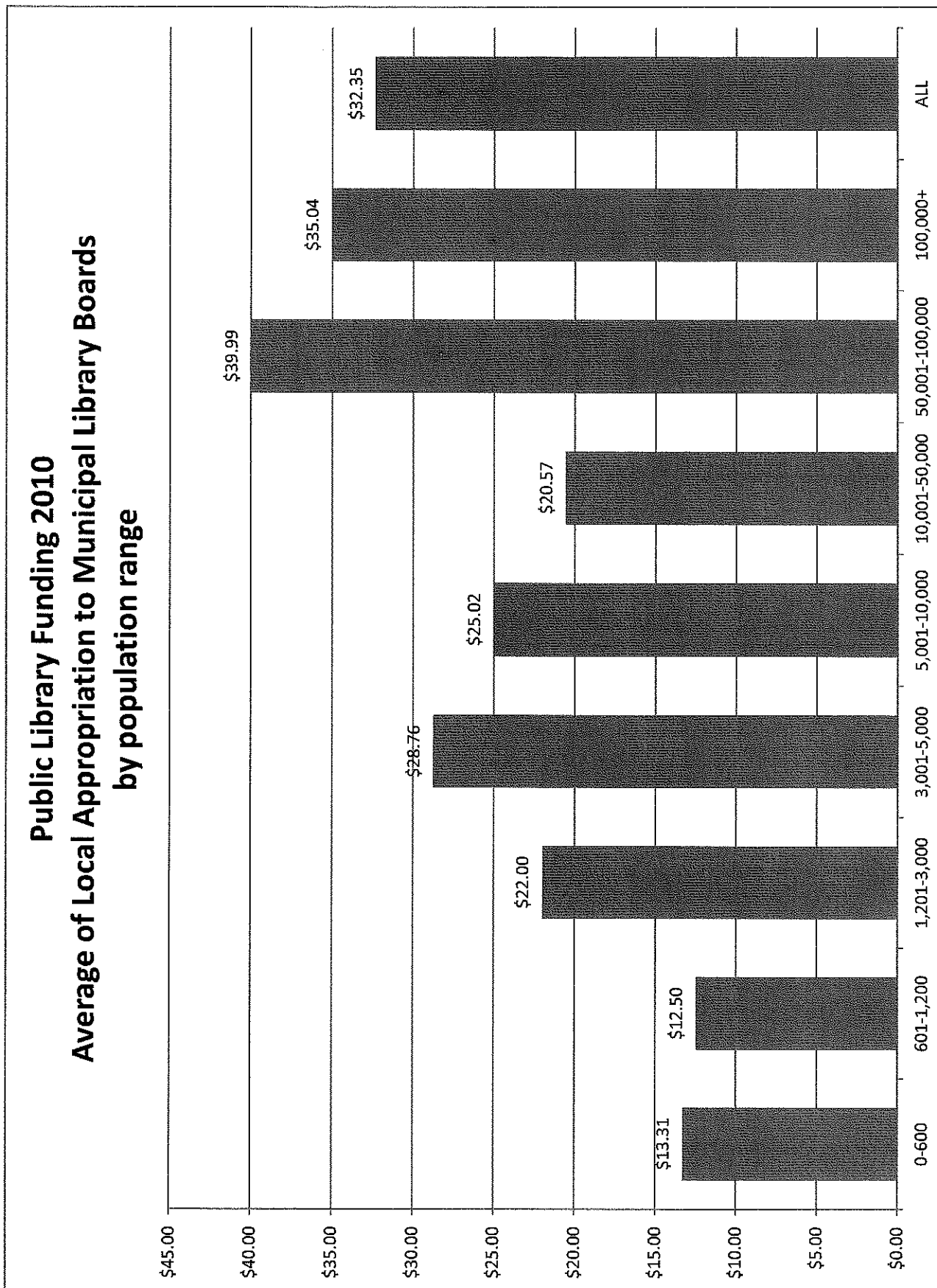
FOR RENT

Seniors Self-Contained 1 Bedroom

- Affordable Living
- Must be 65
- Non Smoking Suites, No Pets
- Elevator Access

Call Vegreville Senior Housing 780-632-6782

NEW YEAR YOGA SCHEDULE





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.12. FEES FOR FILING AN ASSESSMENT COMPLAINT

#20130109004

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The current fees for filing an Assessment Appeal are:

- \$20 per parcel for Residential and Farmland
- \$100 per parcel for non-residential

These rates have been the same for at least the past eight years. The municipalities in the Regional Assessment Review Board each have their own fee schedule so an increase would not affect the other municipalities. The rates must be established before tax notices are printed as the rates appear on the back of the tax notice.

Recommendation

Council to consider increasing the fees as follows:

- \$50 per parcel for Residential and Farmland
- \$200 per parcel for Non-Residential

Additional Information

Originated By : skitz



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.13. REQUEST FOR SPONSORSHIP - CLUB VOLLEYBALL

#20130109002

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The Lakeland U18 Volleyball Club is made up of players from the Lakeland area. They will be competing in seeding tournaments throughout the year as well as a provincial tournament in Edmonton. They are seeking financial assistance to help offset some of the costs of attending these tournaments.

The St. Paul Rage U15 girls team has players from Racette, Mallaig and Glen Avon, 9 of which reside in the County. They are a new team and they are seeking financial assistance to help cover the costs of their basic equipment.

In 2012 Council made a motion to donate \$250 to the U16 and \$250 to the U18 Rhinos Club Volleyball teams.

Recommendation

Council to decide if they will make a donation to these U18 and U15 volleyball teams, as the request does not fall within the scope of the policy. A copy of the policy is attached.

Additional Information

Originated By : pcorbiere

Lakeland Volleyball Club - United

4413 44 Street St. Paul, Alberta T0A 3A3

Dear Community Supporter,

The Lakeland Volleyball Club United is a U18 Girls volleyball team under the association of the Lakeland Volleyball Club. We are a group of volleyball teams in the Lakeland area from the ages of U14 – U18. We have players from the Lakeland area and we are trying to put a program together that will emphasize the strength of volleyball in our region. We believe we can put competitive teams on the court who will challenge teams from all other areas of Alberta.

Our goal as an organization is to draw elite athletes from the entire region. We will provide these young athletes, from these different communities, the opportunity to compete at the highest level.

Our season will consist of three premier tournaments, either in Edmonton or Calgary, we will also compete at provincials in Edmonton and we will end our season at the Western Canada Nationals Open. Our season begins the last week of November 2012 and ends after the second week of May 2013.

The Lakeland Volleyball Club is a non-profit organization run by volunteer coaches and parents. Corporate, business and community support plays a vital role in keeping this affordable for our players and their families.

Travel, accommodations, tournament fee's, uniforms and team gear are some of the expenses we need to take care of and those add up quite quickly. Without your support, these expenses would have to be absorbed by the players and their families and for some; unfortunately, this would put the game they love out of reach.

Whatever monetary support your company, business or organization could provide would be extremely appreciated. Those who are able to donate \$250 or more, will be acknowledged with your company, business or organization name on advertising space on our warm-up shirts, worn before each game we play. Those who donate \$500 will also have their name on some apparel and those who donate \$1000 or more will have their name on our jersey. In addition, we will send out thank-you cards with a team picture and we will also thank all the supporters with an ad in the community papers.

All sponsors will receive a donation receipt and all cheques need to be made payable to Lakeland Volleyball Club – United.

If you have any questions or concerns, please feel free to contact me at hank_smid@sperd.ca

Sincerely in sport,

Hank Smid
U18 Girls Coach
LVC - United

St. Paul RAGE Volleyball Club

Box 125, St. Vincent, AB, T0A 3B0,

Dear County Council Members

On behalf of the athletes, coaches and parents of the U15 Girls Rage club volleyball team, please accept the following letter as a request for support. I will begin by giving you background information into the formation of our club and then continue to describe what our season entails.

Our club team consists of 14 girls aged 12 – 15 who attend school at 3 of our division schools: Racette, Mallaig and Glen Avon. Our coaches are long time residents of the County of St. Paul and 9 out of the 14 athletes live within county limits. Therefore you can be confident that your support will be directly affecting county residents.

Our club began its debut in December 2011. With minimal equipment, borrowed jerseys and difficulty securing prime gym space we practiced faithfully every two weeks. We attended 2 premier tournaments in Edmonton where we exceeded our expectations.

The club volleyball season starts in December and runs through to May. Our athletes are dedicated and spend much of their time juggling other commitments. Their passion for the sport is evident in the commitment to practices and attendance at the 3 premier tournaments in either Calgary or Edmonton. Teams need to participate at the Premier tournaments in order qualify and be seeded into provincials - which take place in Calgary.

As our club is very young in its development we are finding ourselves incurring one time set up team costs. As parents of athletes we understand that when we enroll our children in these elite sports that we will incur and are willing to pay for many out of pocket expenses such as travel and accommodations. We believe that this is our responsibility. But as a club we would like to provide the athletes with the basic equipment needed to train and excel just as other big city teams. Therefore your support would go directly into team associated costs such as jerseys and equipment.

We would truly appreciate any level of support that you could offer our club, which would directly affect the set up, development and sustainability of our team. Volleyball is extremely vibrant in the area and our talented athletes deserve the right to participate in large, competitive tournaments in Alberta regardless of their home location. We are very excited to begin this year, to see what our talented coaches and players can deliver this season.

If you have any questions regarding the development or operations of our team please do not hesitate to contact myself at your convenience. Once again we thank you for your consideration into this request. Your support will not go unnoticed within our club and within the community.

Regards,

Tanya Hebert

Indoor Team Contact

780-635-4254/780-614-0725

COUNTY OF ST. PAUL #19

Policy Number

ADM-51

Title
Distribution of County Grant
Funds for Sports

Page 1 of 2

Date Approved

October 13, 2009

- Purpose:**
1. To provide support to school sport teams, group sport teams, and individuals competing in individual sports representing communities within the County of St. Paul who have competed at a local level and qualify to advance to a Provincial, National, or International level where travel is required.
 2. To provide support for school sport teams, group sport teams hosting Provincial, National or International competitions/events in the communities within the County of St. Paul.
 3. This funding will not be distributed for the purpose of school field trips.
 4. This funding will not be distributed to individuals that have been selected to play on regional teams (outside of the County of St. Paul).
 5. This funding will not be distributed for teams or individuals choosing to compete in a tournament.
 6. This funding is intended to fund youth up to the age of 21.

- Policy:**
- A. Funding to be at the following levels:**
1. Teams that have competed at a local level and qualify to advance to a Provincial, National or International level. \$500.00
 2. Teams that host a Provincial, National, or International Competition. \$1,000.00
 3. Individuals participating in an individual sport that have completed and qualified to advance to a Provincial, National or International competition. \$250.00
 4. Organization hosting a Provincial, National, or International Event within the County for individual sports/events. \$500.00

COUNTY OF ST. PAUL #19**Distribution of County Grant
Funds for Sports**

Date Approved <i>October 13, 2009</i>	Page 2 of 2	Policy Number ADM-51
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B. Payments of requests:

1. Administration is approved to process payment of grants per this policy provided the request meets the criteria above.
2. All payments issued per this policy will be provided to and ratified by Council in their agenda package.
3. Requests from the community for grant funding that does not specifically meet these criteria will be provided a letter indicating that their request does not comply with County policy, but that gives them the option to appeal the Administrative decision to County Council.
4. Requests exceeding budgeted amounts for the fiscal year that meet the policy criteria will be brought to Council for ratification.

	Date
Approved by Council	September 14, 2010
Amended	March 15, 2012
Amended	



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.14. ST. PAUL JUNIOR CURLING ASSOCIATION

#20130107002

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The St. Paul Junior Curling Association will be hosting a Junior Curling Bonspiel on Sunday, February 10, 2013 and they are looking for monetary donations or prizes that can be awarded to the curlers. In the past, Council approved a \$300 donation for this group.

Recommendation

Motion to approve \$300 donation for the St. Paul Junior Curling Association.

Additional Information

Originated By : Sheila Kitz



St. Paul Junior Curling Association

Dear Sir/Madam,

The St. Paul Junior Curling Association consists of 43 Junior Curlers aging in range from 8 – 14 years of age. Each year the Junior Curlers learn the basics of curling including ice safety, skills and most importantly sportsmanship. To display their newly learned skills the Junior Curling League will be hosting a Junior Curling Bonspiel on Sunday, February 10th, 2013.

The Bonspiel will include all the St. Paul Curlers and may also include Junior Curlers from surrounding communities, such as Myrnam, Mallaig, Cold Lake and Plamondon.

The Junior Curling Association is contacting your business to canvass for donations either monetary or prizes that will be awarded to the Curlers. It would be appreciated if you are planning on donating prizes that they be appropriate for ages 8 – 14 years.

If you are interested and willing to support our Junior Curlers, please contact either Alice Tymofichuk-Betton or Ross Betton at 645-2406.

Once again thank you for your support.

Alice Tymofichuk-Betton
Junior Curling Coordinator



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.15. 2013 ALBERTA FIREFIGHTER CURLING PROVINCIALS

#20130109003

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The St. Paul Fire Department will be representing the County of St. Paul at the Alberta Fire Fighters Curling Association Provincial bonspiel in Elerslie. They are requesting sponsorship to offset registration, travel and accommodation expenses.

Recommendation

As per Council's wishes.

Additional Information

Originated By : skitz

Appendix 1 for 7.15.: Letter - St. Paul Fire Department

Captain Karl Friske

St. Paul Fire Dept.

To: St. Paul County Council


On Feb 6-9 2013 the St. Paul Fire Dept. will be representing the County of St. Paul at the Alberta Fire Fighters Curling Association Provincial bonspiel in Ebersole AB.

After successfully hosting the 2012 AFFCA provincials we are asking for your support in sponsoring our team that will be attending this years event.

Your sponsorship would help out with expenses such as Registration, travel, and accommodations.

Thanking you;

Karl Friske



Captain SPFD (780-210-8274)

PS:

Please make cheque payable to SPFD



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.16. TRANSPORTATION GRANT - MALLAIG & DISTRICT SENIOR CITIZENS CLUB

#20130107004

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The Mallaig & District Senior Citizens Club is requesting a transportation grant for 2013.

They used their 2011 grant to travel to Elk Point to attend the Dinner Theatre in March 2011 and then again in 2012 and they are looking at taking more trips. They usually have between 30-40 seniors who take part in their trips.

Recommendation

Motion to approve a \$1,000 transportation grant for 2013.

Additional Information

Originated By : pcorbiere

MALLAIG & DISTRICT SENIOR CITIZENS CLUB

Box 136

Mallaig, AB T0A 3B0 2K0

St. Paul County
5015-49 Avenue
St. Paul, AB
T0A 3A4

Dear Ladies and Gentlemen;

This letter is an application for a Travel Grant. We have been informed that we should make this application if we used the funds we had received for traveling. In the past year, 2011, we used the funds for 1 bus trip to Elk Point for the Dinner Theatre in March.

We have also rented a bus this year for the Dinner Theatre in Elk Point and hope to rent a bus for some more trips. Usually 30 to 40 people (seniors) from our area take part. We are hopeful that you would be able to supply us with a Travel Grant again, as we have no funding left in our Travel account, in fact our general account had to be used for the Dinner Theatre.

We respectfully present this letter in hopes that you will continue with the Travel Grant.

Sincerely

Noma Gardipee



Secretary

December 11, 2012



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.17. ST. PAUL & DISTRICT HOSPITAL FOUNDATION

#20130107006

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The St. Paul & District Hospital Foundation will be holding their annual fundraising event on March 2, 2013. They will be raising funds for a ventilator, colonoscope and ECG machine.

They are looking for support for their fundraiser by way of donations of a live/silent auction item and/or purchase a table of eight for \$350.

In 2012 the County purchased a table and donated an item for their silent auction.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

St. Paul & District Hospital Foundation

4713 – 48 Avenue

St. Paul, AB T0A 3A3

Phone: (780) 645-3331 Fax: (780) 645-1702

RECEIVED Dec 10 2012

December 4, 2012

Re: Hospital Foundation Fundraiser – March 2, 2013

“The St. Paul and District Hospital Foundation Needs Your Help”

The St. Paul and District Hospital Foundation is a charitable organization founded in 1990. This organization is managed by a board of trustees whose mandate it is to coordinate, utilize and manage donated funds. The donated funds are used to purchase equipment for the St. Paul Healthcare Centre, to enhance hospital care for the people of the community and surrounding area. All funds raised by the foundation stay in the community.

We are once again in the process of fundraising. A Fundraising Event will be held on March 2, 2013. The event will include entertainment, supper and a live and silent auction.

Following consultation with local healthcare centre staff and physicians, the Foundation will be fundraising for the following items:

- 1) **Ventilator:** The ventilator is used for people who for some reason are unable to breath on their own.
- 2) **Colonoscope:** The colonoscope is used to assess for cancer or other diseases of the large intestine.
- 3) **ECG Machine:** The ECG machine is used to assess the heart's rhythm. It will be used on patients presenting with chest pain or irregular heart rates.

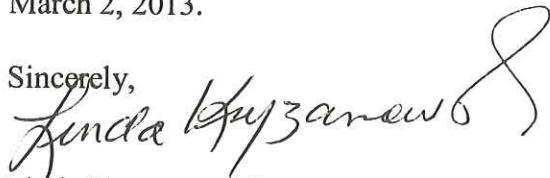
We are asking for your assistance and support with this event in the following ways.

- a) A donation towards the live/silent auction. This donation could be in the form of an item or a cash donation. The cash donation could be used towards the purchase of an item for the event.
- b) Your attendance and the attendance of your employees at the event. Tables for eight can be reserved at a cost of \$350. Individual tickets will be sold at a cost of \$45.

Within the next few weeks you will be visited by representatives from the Foundation who will be requesting your assistance and soliciting your support. For further information, please contact Linda Kryzanowski at 780-645-3882 or Michelle Blanchette at 780-645-3331.

Thank you for your anticipated donation and we look forward to seeing you at this event on March 2, 2013.

Sincerely,



Linda Kryzanowski
Chairperson



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.18. KALYNA COUNTRY PERFORMING ARTS ASSOCIATION

#20130107005

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The Kalyna Country Festival of the Performing Arts will be hosting their annual festival from March 3-5 at the St. Michael Recreation Centre. They are requesting support in the amount of \$200 to help offset the costs of the Festival.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.18.: Kalyna Country Letter



Kalyna Country Performing Arts Association
Box 135
St. Michael, AB T0B 4B0
Festival Director: 780.895.7471

December 7, 2012

County of St. Paul
5014-49 Ave.
St. Paul, AB
T0A 3A4

Dear Councillors,

The Kalyna Country Festival of the Performing Arts is your local connection to our Provincial and National Performing Arts Festivals. Every year adjudicated sessions are held at the St. Michael Recreation Centre, St. Michael, located in the centre of the cultural area known as "Kalyna Country." Students are invited to participate in classes where they perform choral, instrumental, dance, literary, and/or dramatic works. They receive a workshop style adjudication that emphasizes both enjoyment and education. In 2012 over 250 students from the Kalyna Country area participated in this very rewarding cultural experience.

The 2013 Festival runs from March 3-5. The week concludes with a Festival Highlights Concert on March 10 that gives selected performers the chance to showcase their talents and to be further rewarded with scholarships, plaques, or trophies.

In this, its 15th year of operation, the Kalyna Country Performing Arts Association is seeking your assistance to ensure the ongoing sustainability of the Festival. Your support in the amount of \$200 would be very much appreciated. Your contribution will enable us to continue our mandate of encouraging young Albertans to explore and expand upon their talents in the field of performing arts, and help keep our youth in our communities.

We, at the Kalyna Country Performing Arts Association, look forward to hosting young performers from your area at the 2013 Festival.

Yours truly,

for Judy Taylor
President
Kalyna Country Performing Arts Association



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.19. FUNDING REQUEST ST. PAUL EDUCATION REGIONAL DIVISION NO. 1

#20130107003

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

We have received a letter from the St. Paul Education Regional Division No. 1 advising that the total operating cost to the FSLW program is \$704,000, which is approximately \$740 per case. Approximately 280 of these cases are County students. St. Paul Education is requesting that the County increase their contribution to \$30,000 for the Family School Liaison Worker program for the 2013/14 school year.

A copy of this letter has also been provided to the FCSS Director. At their December meeting, the FCSS board decided that they will not provide funding for the 2013 school year. Instead they provided funding for seven schools within the division for self-esteem wellness programming.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere



St. Paul Education Regional Division No.1

4313 - 48 Avenue, St. Paul, AB T0A 3A3

Ph. 780-645-3323 Fax. 780-645-5789 e-mail: st_paul@sped.ca

December 11, 2012

RECEIVED DEC 12 2012

Reeve and Council, County of St. Paul

On behalf of the Board of Trustees of St. Paul Education Regional Division staff and students, I wish to thank you for your past support of our Family School Liaison Worker (FSLW) program. As evidenced by your past support you no doubt realize the importance of this program.

Our front line workers continually tell us how valuable this service is to our students and families. The FSLW program offers a wide variety of services which include individual and group counselling, crisis management, case consultation and initiating referrals to other agencies. The workers are also closely involved with families. Continued access to these services is crucial and provides ongoing support to students regarding personal and social skills development that is not easily available through academic programming.

We as a school division realize the importance of these services and as such have more than doubled the budget targeted for the FSLW program. These past years we have seen our mandate expanding more and more beyond the essential 3Rs. Unfortunately our funding is not expanding to cover this wider mandate and we constantly struggle to balance social and educational needs.

The funding we receive from our community partners is absolutely essential for the continuation of this valuable service. Each year the cost of operating the FSLW program increases, yet contributions from the County of St. Paul have decreased. The total operating cost of the FSLW program is \$704,000. Last year, 951 students participated in the program resulting in approximately a \$740 cost per case. The County of St. Paul was identified as the residence for 280 of these students. We can safely say that the approximate costs to operate the FSLW program for students residing in the County of St. Paul was \$207,200. Based on this information, we ask that the County of St. Paul consider increasing their contribution to \$30,000 for the 2013/14 school year, the amount that was previously provided in 2011/12.

If you require further information or would like a presentation on the program, please contact me.

Sincerely,

Maureen Miller
Board Chair

St. Paul Education Regional Division No. 1

copy to Janice - FSLW



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.20. NSWA 2013 FUNDING REQUEST

#20130107008

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The North Saskatchewan Watershed Alliance is requesting financial support for operations for their 2012 calendar year. They are requesting a contribution of \$0.50 per capita. Based on the 2012 Municipal Census, our population is 6,168 making this contribution \$3,084, should Council decide to contribute.

In 2011 Council approved a \$0.50 per capita contribution.

Recommendation

As per Council's wishes

Additional Information

Originated By : pcorbiere



North Saskatchewan Watershed Alliance

9504 – 49th Street, Edmonton, Alberta T6B 2M9

Phone: 780-442-6363 Fax: 780-495-0610

water@nswa.ab.ca

<http://www.nswa.ab.ca>

RECEIVED DEC 31 2012

Jan Agenda item

December 12, 2012

Reeve Steve Upham
Reeve, County of St. Paul No. 19
5015 - 49 Avenue
St. Paul, Alberta T0A 3A4

Dear Reeve Upham:

I am pleased to provide you with this update on the planning activities of the North Saskatchewan Watershed Alliance (NSWA) and to request your financial support for 2013.

The NSWA was appointed by Alberta Environment in 2005 as the *Watershed Planning and Advisory Council (WPAC)* for the North Saskatchewan River basin under the terms and concepts embodied in *Water for Life: Alberta's Strategy for Sustainability*.

The NSWA has made good progress under this mandate. In 2012 we sent you a copy of the *Integrated Watershed Management Plan (IWMP)* for the North Saskatchewan River watershed. This major undertaking is aimed at protecting the long-term supply and quality of water resources throughout this region for future generations. The NSWA has also been heavily involved in the development of the *Water Management Framework for the Capital Region and Industrial Heartland*. In particular, the NSWA developed the water quality management objectives for the North Saskatchewan River that are being used in this process.

The NSWA has also supported the completion of the *Vermilion River Watershed Management Plan (VRWMP)*. This is the first sub-watershed planning and management project in the North Saskatchewan River basin. We worked closely with rural and urban municipalities in the Vermilion basin to identify local water management issues, and to create a locally-developed and supported watershed plan. You will receive a copy of this report shortly.

In 2012 we were pleased to send you a copy of our newest educational publication: "*Atlas of the North Saskatchewan River Watershed in Alberta*". This *Atlas* provides a broad overview of the watershed, its natural attributes and the nature of human activities affecting it. We hope the *Atlas* will increase public awareness about the watershed and the need to manage it carefully.

We expect that the information and advice generated through all of these planning efforts will be utilized in the development of the forthcoming North Saskatchewan Regional Plan under the Land Use Framework. Please refer to our new website www.nswa.ab.ca for regular updates and further information.

Appendix 1 for 7.20.: Letter - NSWA

The NSWA has developed significant watershed planning capacity and knowledge, and is positioned to support regional and local watershed planning projects. It is our goal to identify and prioritize all sub-watersheds in the North Saskatchewan River basin for future watershed planning initiatives, and to that end we are pleased to work with municipalities to help shape those priorities. We encourage your membership in NSWA and your involvement in future watershed planning and management activities.

The City of Edmonton and EPCOR provide strong financial and in-kind support for NSWA's operations, based on a \$0.50 per capita contribution; the Government of Alberta also provides an annual operating grant. Twelve other municipalities provided direct financial support to NSWA in 2012 based on the same per capita contribution. The approved 2011-12 financial statement is posted on our website.

The NSWA respectfully requests your financial support for the forthcoming calendar year. We would appreciate positive consideration by Council for a \$0.50 per capita contribution to NSWA's operations in 2013.

The NSWA would be pleased to discuss any watershed issues of concern to your municipality and to provide any further information requested by your Council or Administration. Please feel free to contact Mr. David Trew, Executive Director (Phone: 780-496-3474 or email: david.trew@edmonton.ca) in this regard.

Thank you,



Dr. Les Gammie
President
North Saskatchewan Watershed Alliance Society

Cc: Ms. Sheila Kitz, Chief Administrative Officer, County of St. Paul No. 19



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.21. COUNTY PROPERTIES

#20130109001

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

This is follow up to the October 23rd meeting when Council reviewed the list of properties that the County currently owns.

1. **Lot P, Plan 4074KS (Park Reserve) in Riverview** - Before we can advertise this property for sale, we need to remove the park reserve designation on this lot. The following is the process to remove the reserve designation:

- send letters to the adjacent landowners and post a notice on the property stating the county's intent to remove the park designation and advise that they can speak for or against this proposal at the public hearing.
- hold public hearing in accordance with section 230 of the MGA
- after public hearing, Council to pass a motion for the designated officer to request the park designation be removed by the Registrar at land titles.

Money from the sale or lease of the property must go into the public trust account and only by used for MR purposes.

2. **NE 2-62-12-W4** - An approach was built to this property two years ago, it has been tested for gravel and Alberta Environment is not interested in buying the property back. Because the property was acquired through tax forfeiture, we cannot sell it until May, 2019.

Recommendation

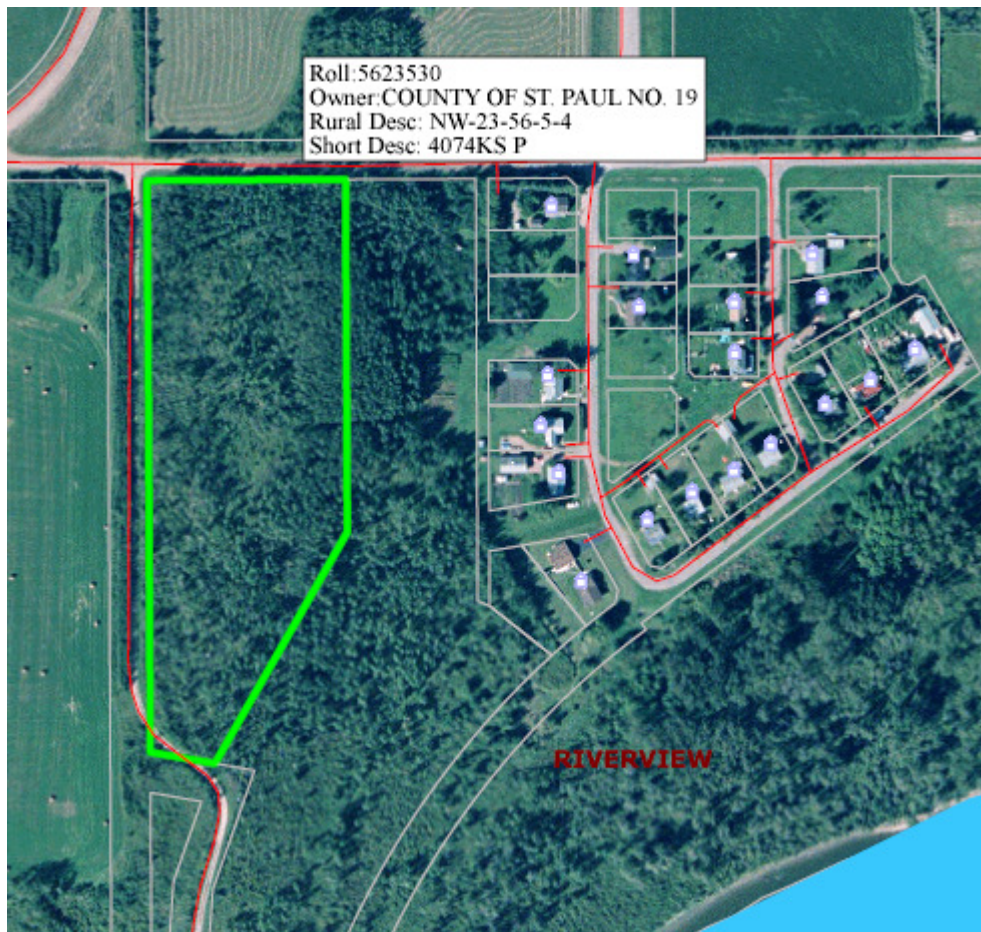
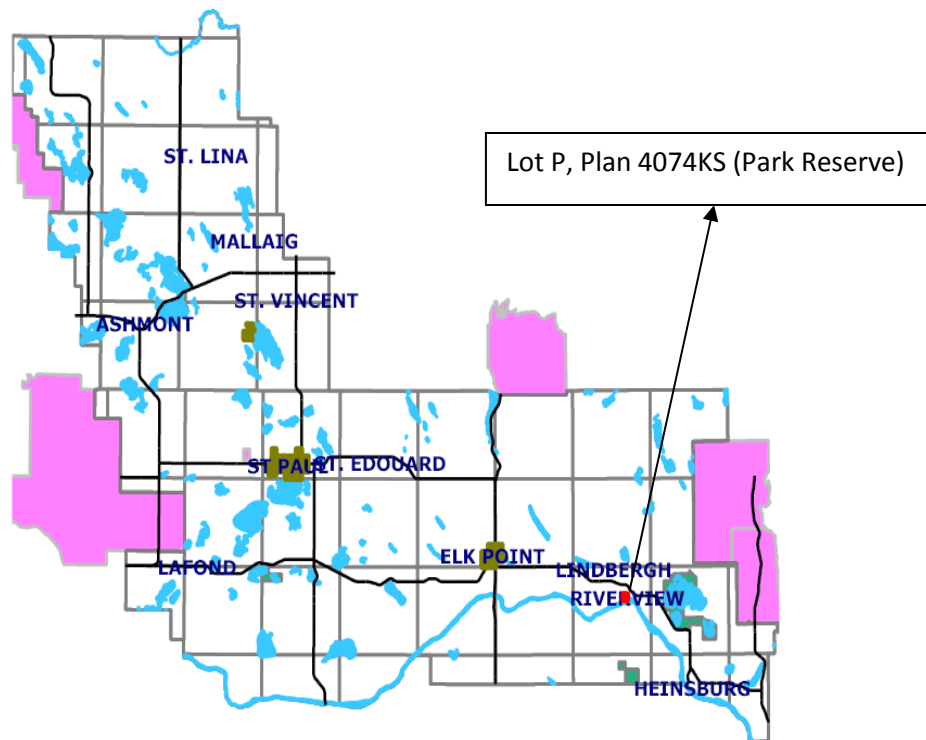
Motion for the Development Officer to advertise and notify residents of the intent of sale and removal of park designation on Lot P, Plan 4074KS in Riverview.

Motion to advertise the NE 2-62-12-W4 for lease for the next five years.

Additional Information

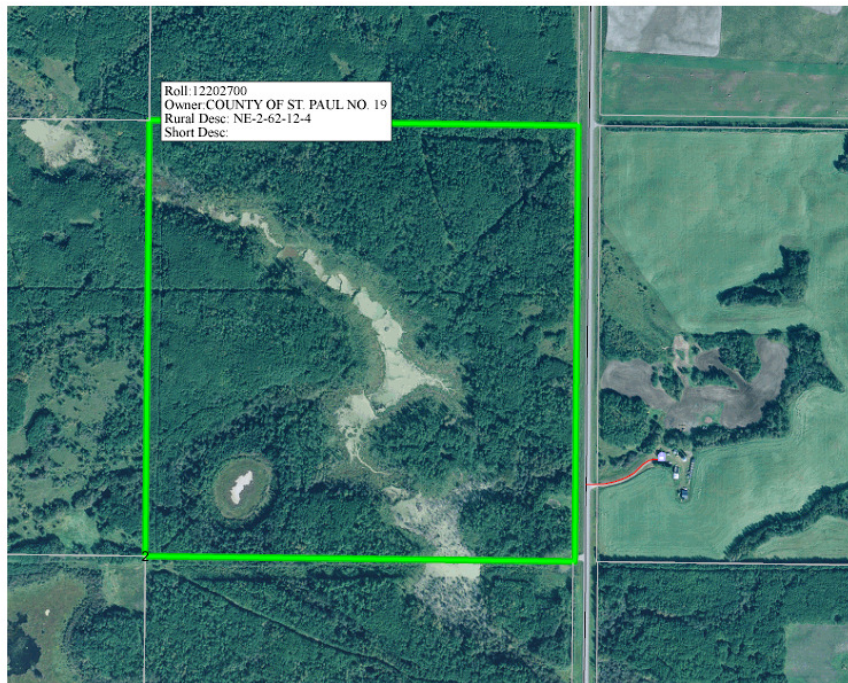
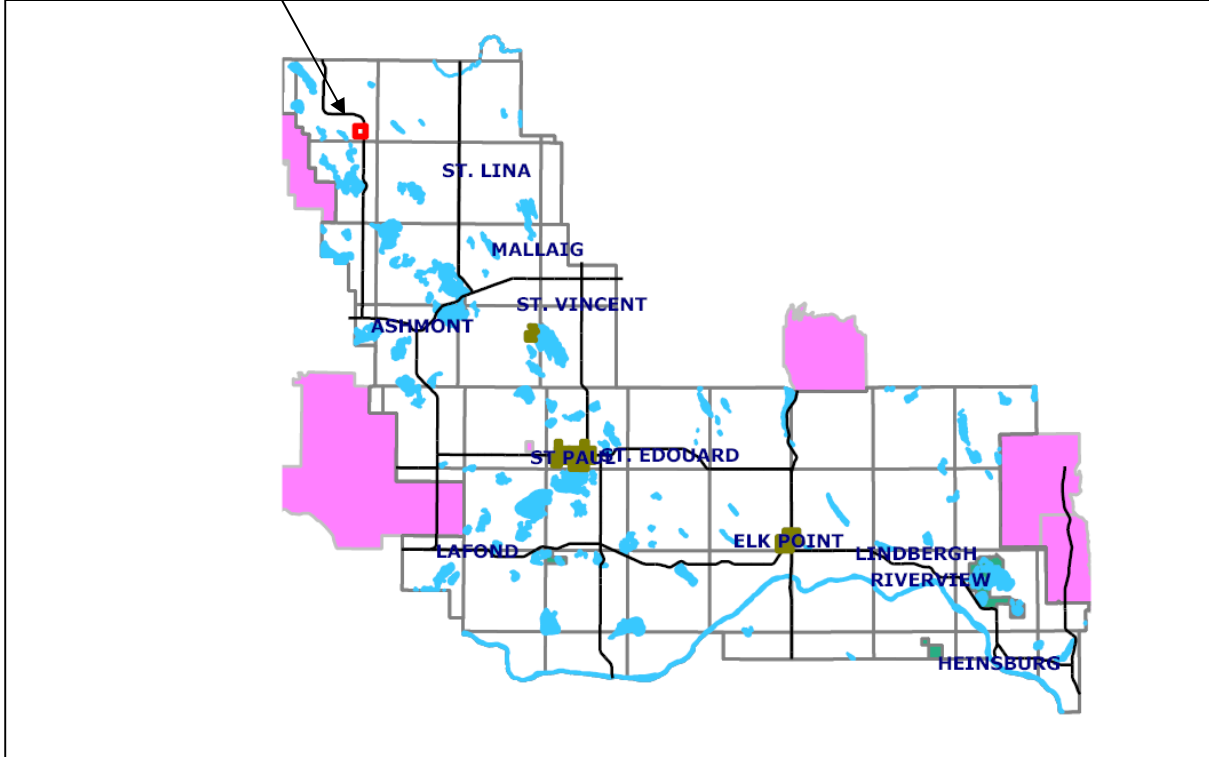
Originated By : kfedoretz

Appendix 1 for 7.21.: Map - Block P, Plan 4074KS



Appendix 2 for 7.21.: Map NE 2-62-12-W4

N.E. 2-62-12-4





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.22. BYLAW NO. 2013-01 - AMEND LUB - REZONE PSW 25-57-7-W4 FROM AG TO IND/COMM. #20130109008

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

Bylaw No. 2013-01 is being presented to Council to Amend the Land Use Bylaw No. 1486 as it relates to rezoning PSW 25-57-7-W4 from Agricultural to Industrial/Commercial. The owner wishes to subdivide the property so he can build a shop for industrial use.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to Section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning.

Dennis Bergheim will be in to speak with Council.

In 2012 the landowner submitted a request to rezone the full quarter section from Agricultural to Industrial/Commercial however the bylaw was defeated. He is now requesting to rezone a portion of it to accommodate an industrial shop.

Recommendation

Motion to give first reading to Bylaw No. 2013-01, to amend Land Use Bylaw No. 1486 as it relates to rezoning PSW 25-57-7-W4 from Agricultural to Industrial/Commercial.

Additional Information

Originated By : kfedoretz

THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name BACHMANN HAWK GUNNERY LTD. Telephone No. 780-645-3399
Address Box 1987, St. Paul, AB T0A 3A0

Registered Owner of Land:

Name BRADORAH HOLDINGS LTD. Telephone No. 614-3795
Address Box 1020, Elk Point, AB T0A 1A0
(If different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. 092-141-150 Section SW 25
Twp. 57 Range 7 West of the 4th Meridian.

Situated within the AGRICULTURAL AG Land Use District.

Amendment applied for:

From the following designated permitted Land Use(s).

AGRICULTURAL

To INDUSTRIAL/Commercial (IC) Land Use.

Reasons in support of this Application:

HAWK GUNNERY WISHES TO HAVE A SHOP FOR
INDUSTRIAL USE.

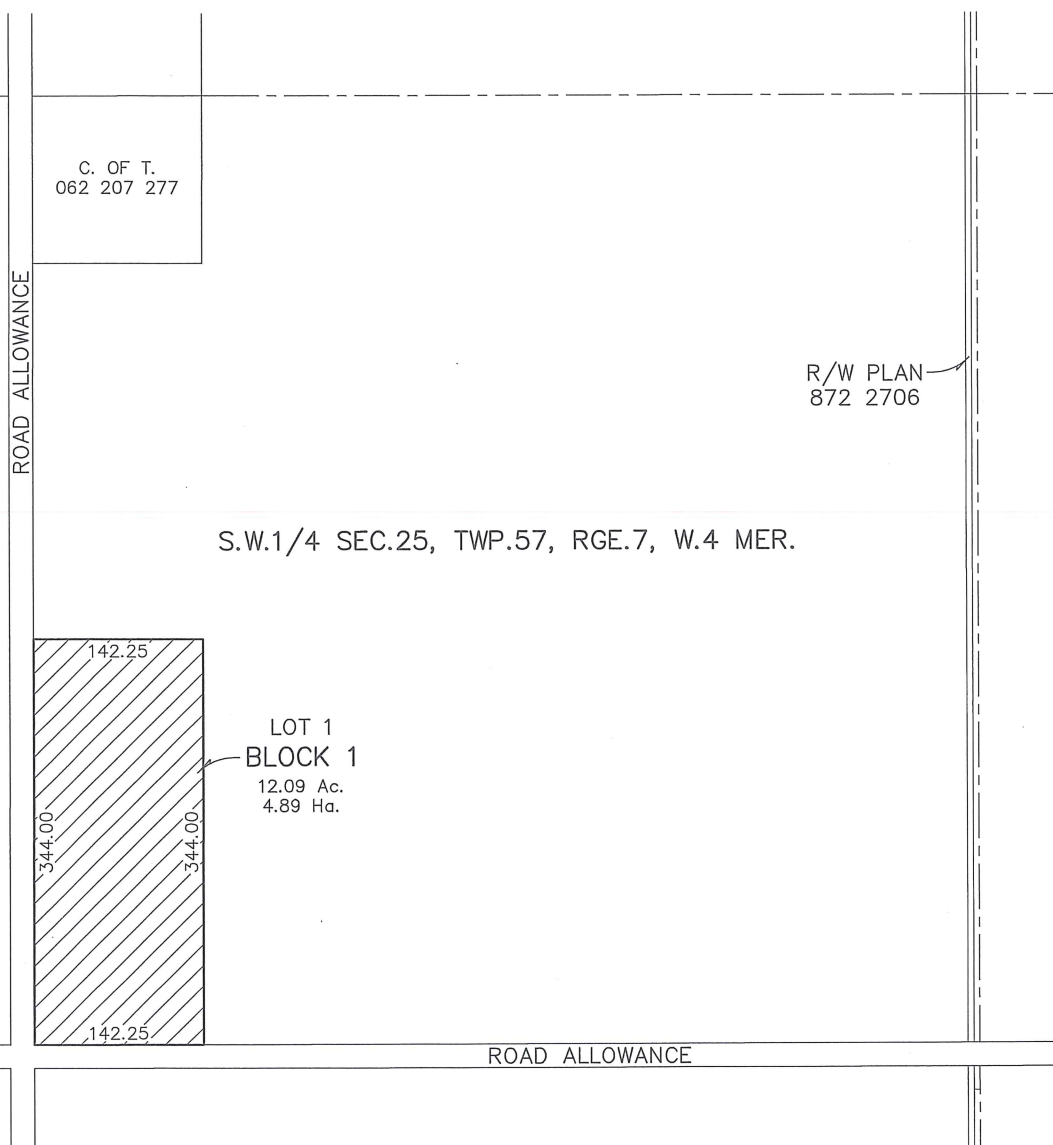
I/We enclose \$350.00 being the Application Fee.

Date January 9, 2012

[Signature]
Signature of Applicant or Registered Owner

Appendix 1 for 7.22.: Rezoning Application

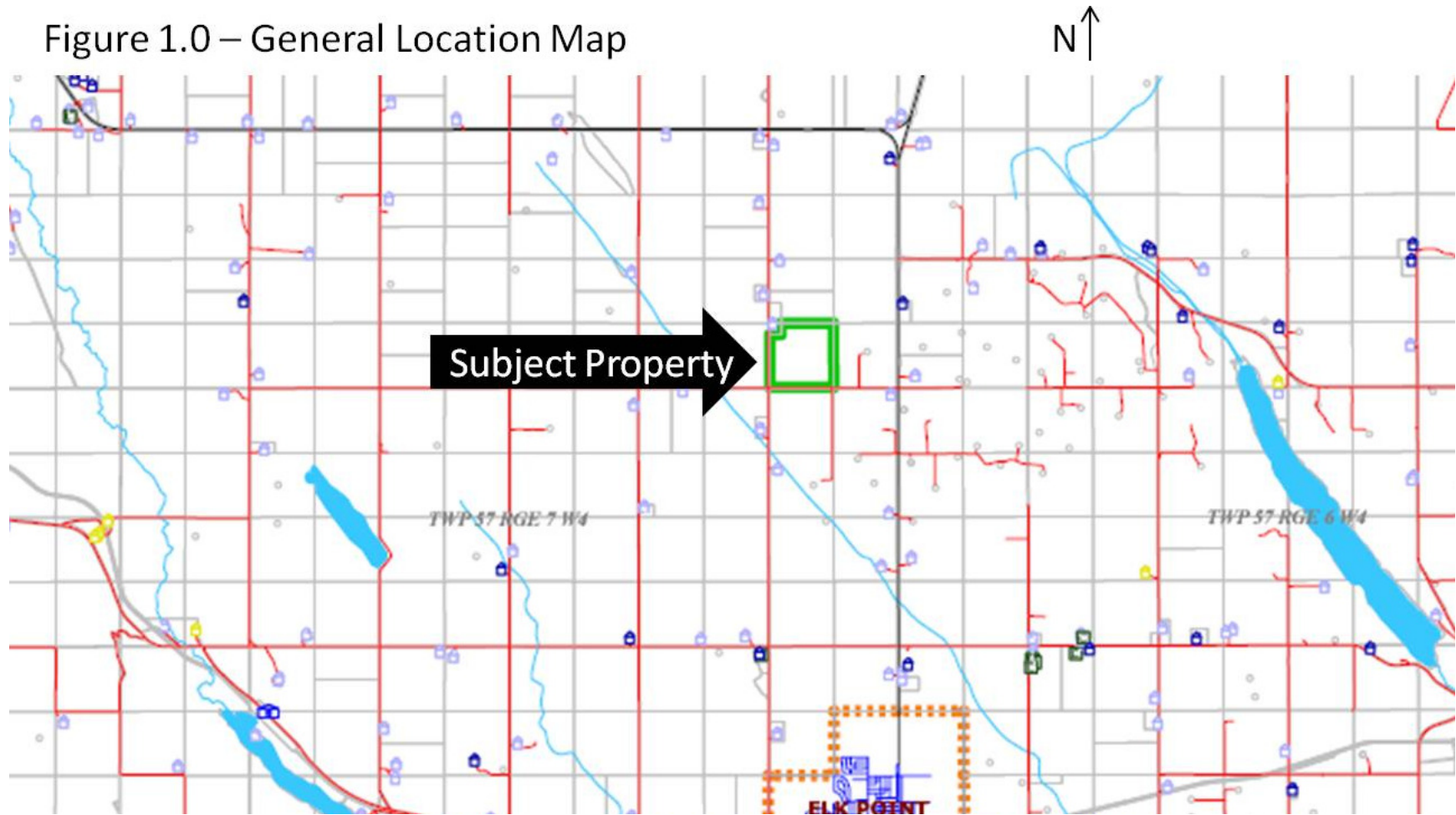
TENTATIVE PLAN SHOWING
PROPOSED SUBDIVISION AND REZONING OF PART OF
S.W.1/4 SEC.25, TWP.57, RGE.7, W.4 MER.
COUNTY OF ST. PAUL NO. 19, ALBERTA



SCALE 1:5000

RACHYNSKI LAND SURVEYS(1998) LTD.
BOX 1987, ST. PAUL, AB.
780-645-3399
SP-08-13

Figure 1.0 – General Location Map



BY-LAW NO. 2013-01

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend Land Use Bylaw No. 1486.

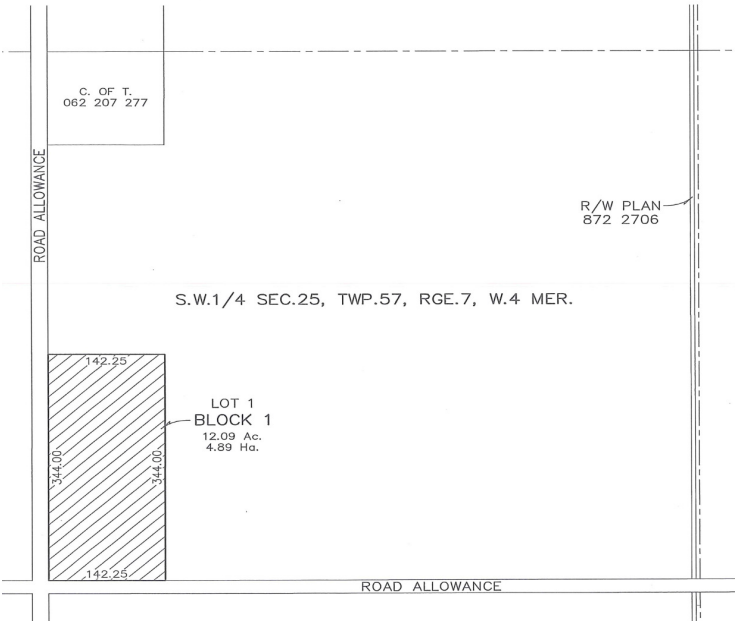
WHEREAS, it is deemed expedient to amend the Land Use Bylaw of the County of St. Paul No. 19 as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1468, Land Use District Map is hereby amended as follows:

FROM: Agricultural to Industrial/Commercial

FOR: PSW 25-57-7-W4



Read a first time in Council this 15th day of January, A.D. 2013.

Advertised the day of , A.D. 2012, and the day of , A.D. 2012 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time in Council and duly passed this day of , A.D. 2013.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.23. BYLAW NO. 2013-02 - AMEND LUB - REZONE PSW 7-58-8-W4 FROM AG TO CR(2)

#20130109009

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

Bylaw No. 2013-02 is being presented to Council to Amend the Land Use Bylaw No. 1486 as it relates to rezoning PSW 7-58-8-W4 from Agricultural to Country Residential (2). The owner wishes to subdivide the property so he can sell the lot and the purchaser wants to build his house on the hilltop.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to Section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning

Dennis Bergheim will be in to speak with Council.

Recommendation

Motion to give first reading to Bylaw No. 2013-02, to amend Land Use Bylaw No. 1486 as it relates to rezoning PSW 7-58-8-W4 from Agricultural to Country Residential (2).

Additional Information

Originated By : kfedoretz

THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name BUCHNICKSKI, Brian Telephone No. 780-695-3399
Address Box 1987, S.T. PAUL, AB T0R 3N0

Registered Owner of Land:

Name CLEMENT, Diane Fontaine Telephone No. _____
Address Box 633, S.T. PAUL, AB T0R 3N0
(If different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. 102 430 071 Section 507
Twp. 58 Range 8 West of the 4th Meridian.

Situated within the AGRICULTURAL (AG) Land Use District.

Amendment applied for:

From the following designated permitted Land Use(s).

AGRICULTURAL

To COUNTRY RESIDENTIAL CR(2) Land Use.

Reasons in support of this Application:

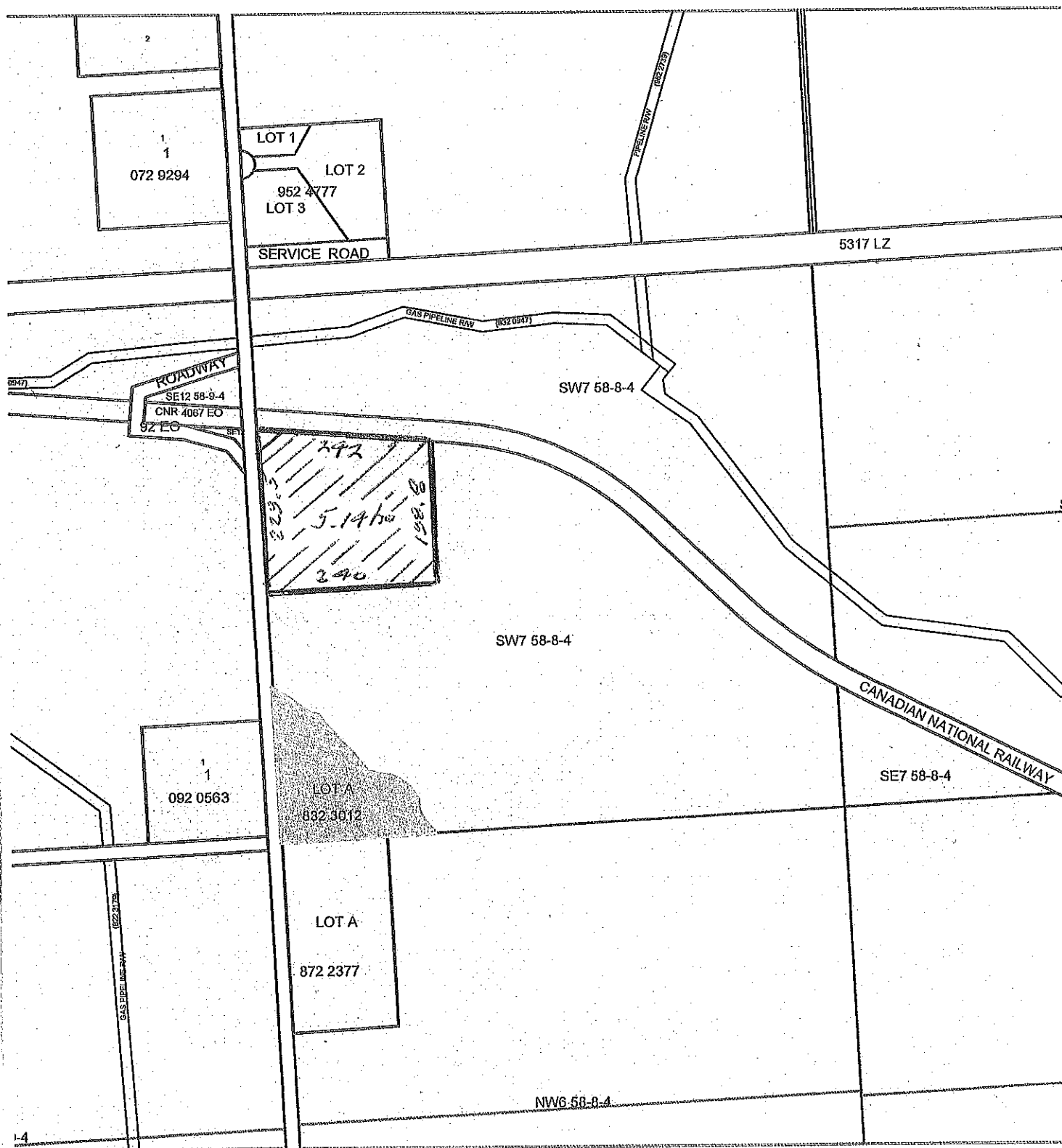
PURCHASER WOULD LIKE TO POSITION HIS HOUSE
ON R. HILLTOP.

I/We enclose \$350.00 being the Application Fee.

Date JAN. 2, 2012

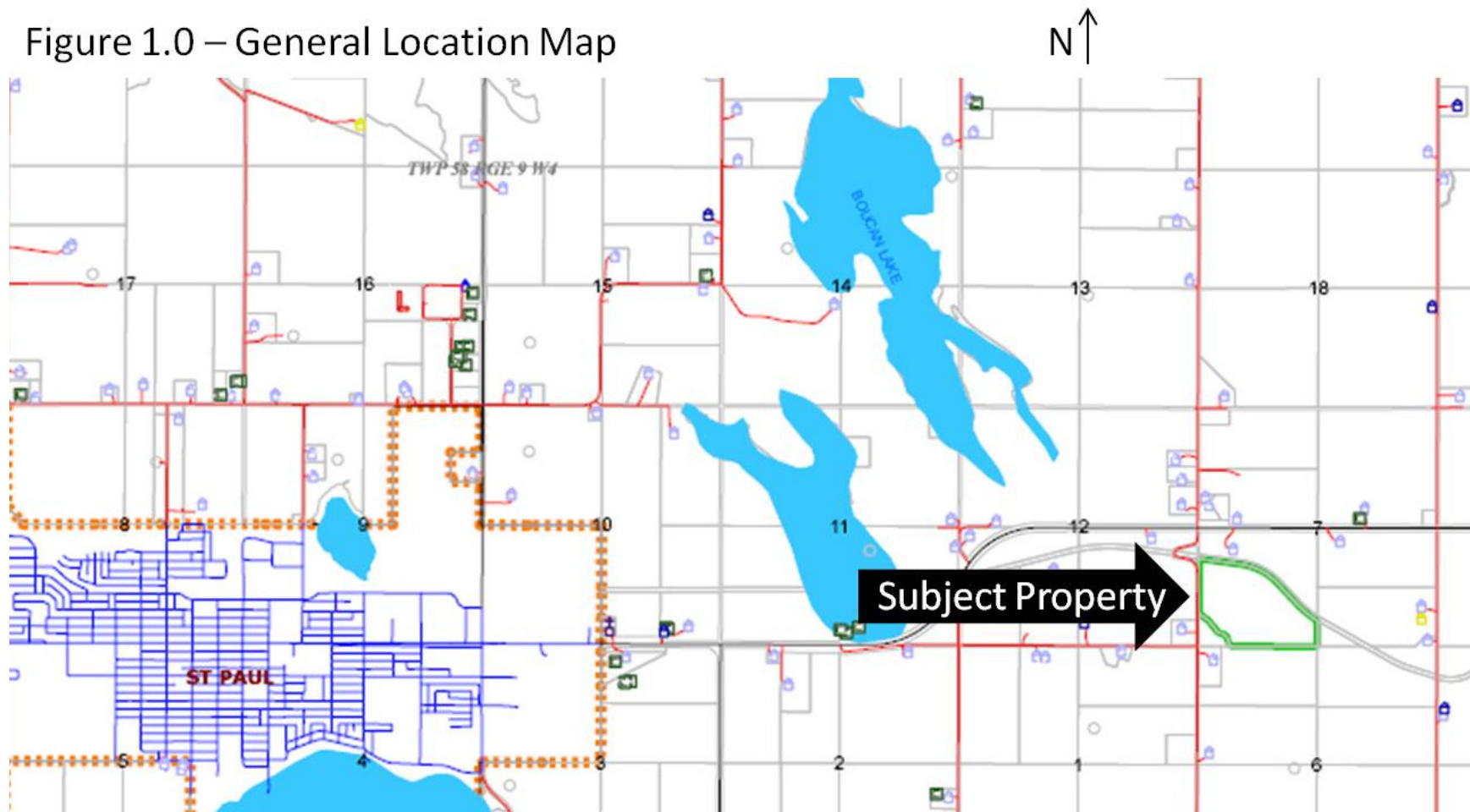
[Signature]
Signature of Applicant or Registered Owner

Alberta Spatial Information System



09:14AM Thursday January 10, 2013

Figure 1.0 – General Location Map





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.24. ROAD CANCELLATION - ROAD PLAN 2714ET IN SE 9-56-8-W4; SW 10-56-8-W4 AND EAST 1/2 4-56-8-W4 #20130109005

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

The following road plan is being presented to Council for cancellation as the existing road was built thirty years ago but the old road was not cancelled. This is the portion we are requesting to cancel now.

Road Plan 2714ET in SE 9-56-8-W4; SW 10-56-8-W4; NE 4-56-8-W4 and SE 4-56-8-W4 containing 4.75 acres more or less. The areas highlighted in orange indicate the portions of road to be cancelled. See attached map.

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

Recommendation

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan Road Plan 2714ET in SE 9-56-8-W4; SW 10-56-8-W4; NE 4-56-8-W4 and SE 4-56-8-W4 containing 4.75 acres more or less. Excepting thereout all mines and minerals.

Cancelled portions to be consolidated with respective titles.

Additional Information

Originated By : pcorbiere



County of St. Paul No. 19

JANUARY 15, 2013

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations.

***All that portion of Road Plan 2714ET in SE 9-56-8-W4; SW 10-56-8-W4;
NE 4-56-8-W4; SE 4-56-8-W4 containing
4.75 acres more or less
Excepting thereout all mines and minerals***

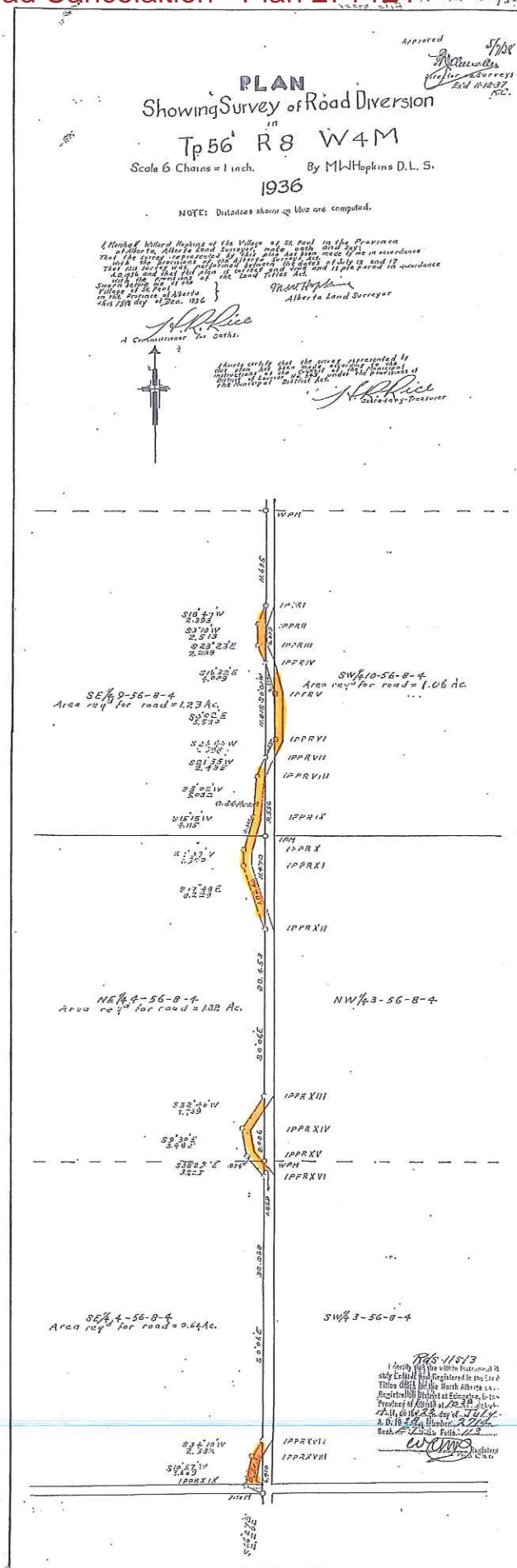
Cancelled portions to be consolidated with respective titles.

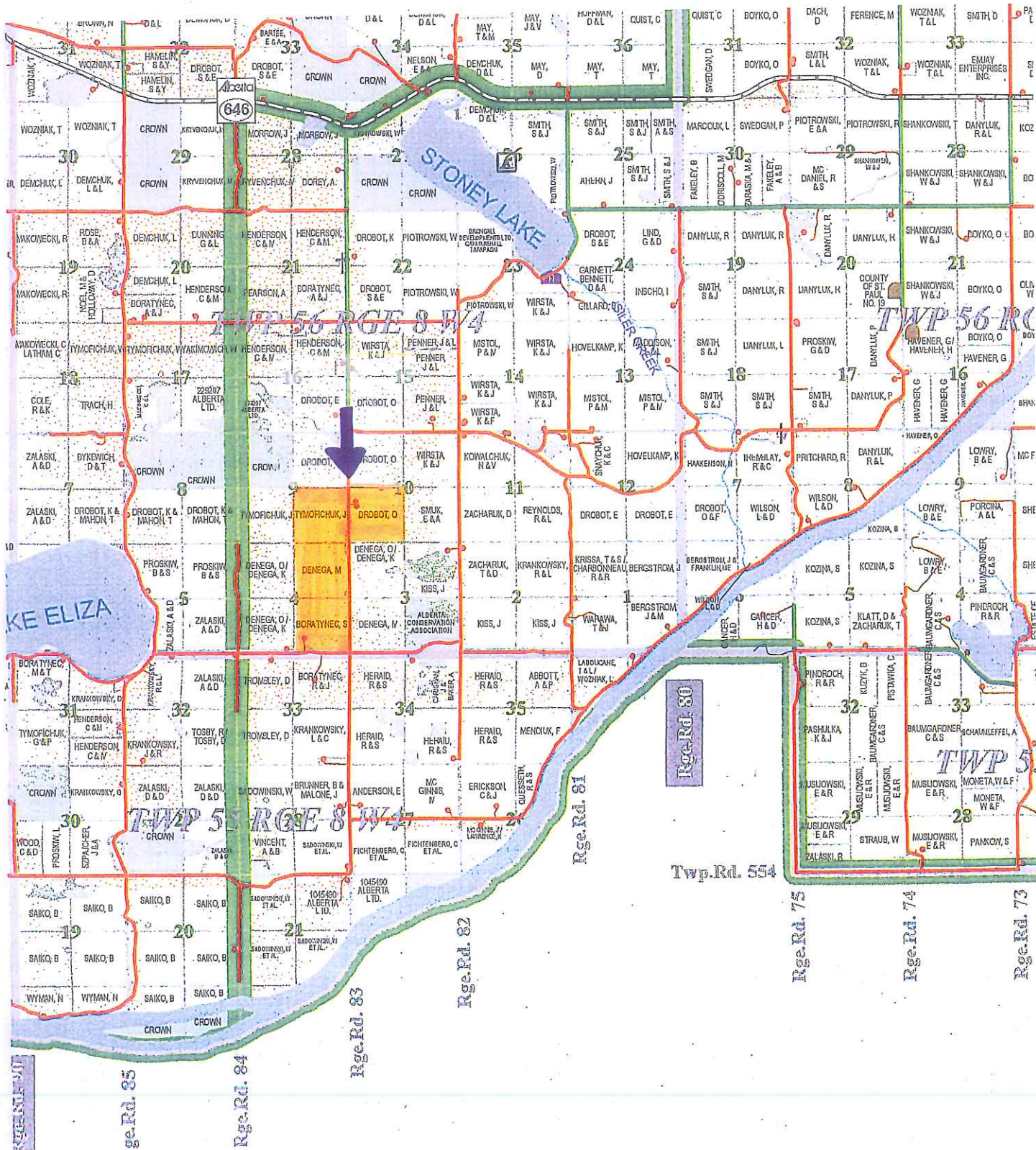
CHIEF ADMINISTRATIVE OFFICER

REEVE

APPROVED THE _____ DAY OF _____ 201__.

MINISTER OF TRANSPORTATION







County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.25. SAND AND GRAVEL AGREEMENT

#20130107007

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

A five-year Sand and Gravel Agreement for Part of NE 17-56-7-W4 which as shown on the attached map, is being presented to Council for discussion and approval. This standard agreement will commence January 1, 2013.

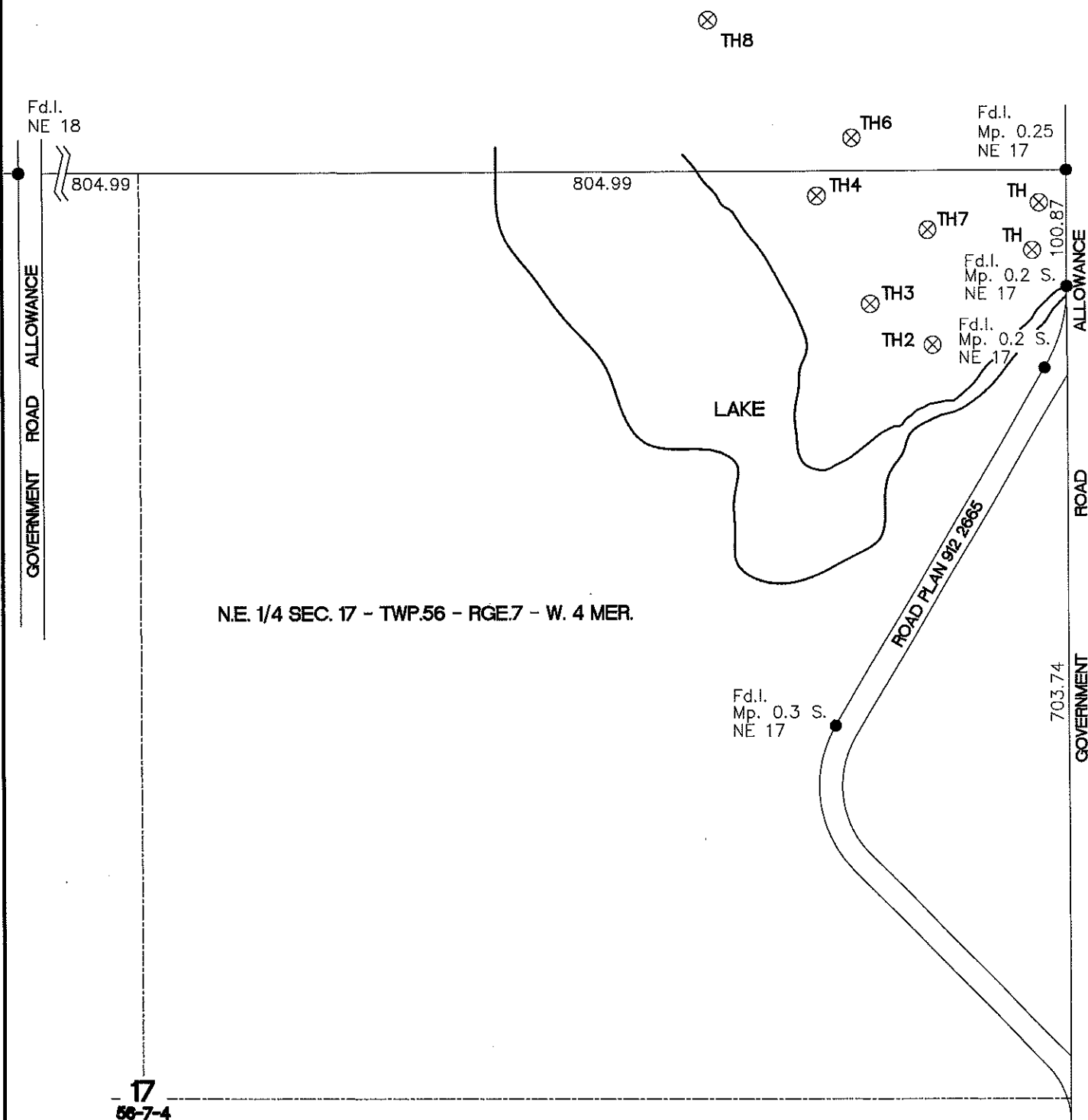
Recommendation

Motion to approve the five year Sand and Gravel Agreement for PNE 17-56-7-W4 commencing January 1, 2013.

Additional Information

Originated By : pcorbiere

N.E. 1/4 SEC.17 - TWP.56 - RGE.7 - W.4 MER.
COUNTY OF ST. PAUL, ALBERTA





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.26. MUTUAL FIRE AID AGREEMENT - BONNYVILLE REGIONAL FIRE AUTHORITY

#20130108014

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

A Mutual Fire Aid Agreement with the Bonnyville Regional Fire Authority is attached. The agreement has been reviewed with the Bonnyville Fire Chief and the following amendments have been made.

Item 8 in the present agreement has been eliminated.

Item 15 in the proposed agreement has been changed some what. We have added the fees to a schedule A" so that if fees need to be changed in the future, then we only need to amend schedule A, not the complete document.

Schedule A of the old agreement has been deleted completely (it was contacts), as contacts are no longer required because of the joint 911 dispatch.

Recommendation

Motion that Council approve the Mutual Fire Aid Agreement with the Bonnyville Regional Fire Authority as presented.

Additional Information

Originated By : dbergheim

MUTUAL FIRE AID AGREEMENT

THIS AGREEMENT made the ____ day of _____, 2013.

BETWEEN:

COUNTY OF ST. PAUL NO 19
(hereinafter called "The County")

OF THE FIRST PART

- and -

THE BONNYVILLE REGIONAL FIRE AUTHORITY
(hereinafter called "The Authority")

OF THE SECOND PART

WHEREAS the County and the Authority are neighbouring jurisdictions that border each other;

AND WHEREAS the County and the Authority provide fire protection services within their respective boundaries;

AND WHEREAS it is desirable that at various times the Fire Department of one party assist the Fire Department of the other party;

AND WHEREAS the parties wish to enter into an Agreement to formalize their rights and obligations for the supply of such fire protection services;

NOW THEREFORE THIS AGREEMENT WITNESSETH THAT in consideration of the premises, covenants and agreements herein contained, the parties covenant and agree as follows:

1. In this Agreement, the following words and expressions have the meanings herein set forth:
 - (a) "Assistance" means the provision of fire protection services available to the Requesting Party from a Supplying Party pursuant to this Agreement. Assistance may relate to situations in which the Requesting Party is in attendance, or situations in which the Requesting Party is unable to respond.
 - (b) "Authorized Representative" of the Requesting or Supplying Parties means any one of:

- (i) Chief Elected Officer, Chief Administrative Officer, Fire Protection Coordinator, Fire Chief or his designate, as the case may be;
 - (ii) any Municipal Councillor.
 - (c) “Claims” means any and all manner of action and actions, cause and causes of action, suits, debts, dues, sums of money, general damages, special damages, interests, costs; fees (including legal fees on a solicitor-and-his-own-client basis), claims and demands of every nature and kind at law or in equity or under any statute which any party has, had or shall have directly or indirectly;
 - (d) “Equipment” means firefighting vehicles, equipment and apparatus which are in the possession of a Supplying Party; and
 - (e) “Force Majeure” means any cause not within the reasonable control of the Supplying Party including, without limitation, the inability to assemble sufficient volunteer personnel to adequately respond to a call for assistance, interruption of telecommunications, gas, electric or other utility service, acts of God, strikes, lockouts, or other industrial disturbances, acts of the public enemy, wars, blockades, insurrections, riots, epidemics, landslides, earthquakes, fires, lightning, storms, floods, high water, washouts, inclement weather, orders or acts of military authorities, civil disturbances and explosions.
2. This Agreement shall remain in full force and effect until amended or terminated by either party, provided the party wishing to amend or terminate this agreement provides thirty (30) days written notice to the other party of its intentions to amend or terminate. Either party may terminate this Agreement, upon thirty days written notice, if the other party commits a fundamental breach of Agreement.
 3. From the effective date of this Agreement, any party hereto (herein called the “Requesting Party”) may request the other party (herein called the “Supplying Party”) to provide Assistance to the Requesting Party.
 4. Each party shall be responsible for receiving fire calls from the public within their respective boundaries.
 5. Requests for Assistance shall be directed to an Authorized Representative of a Supplying Party and this authorized representative shall confirm the request with the requesting Party’s Fire Chief or Designate before providing assistance. If the Requesting Party’s Fire Chief or Designate cannot be contacted, the Supplying Party may respond. The Supplying Party will continue to attempt to contact the Requesting Party until confirmation is made. The supplying party shall ensure that the name and time of contact with the Requesting Party is recorded.

Requests for assistance shall be made through the joint dispatch centre by phoning 1-780-826-2433.

6. Where a request for Assistance is received from someone other than the Requesting Party's Authorized Representative, the Supplying Party shall confirm the request with the Requested Party's Authorized Representative before providing Assistance.
7. Assistance may relate to situations in which the Requesting Party is in attendance, or situations in which the Requesting Party is unable to respond.

~~A Requesting Party shall not request Assistance, nor need to Supplying Party to provide Assistance in relation to vehicle, grass or bush fires, unless such fires are immediately threatening buildings or lives.~~

8. The Supplying Party shall have the right to refuse to provide Assistance to the Requesting Party if the Supplying Party's firefighters or Equipment are not available due to providing fire protection services at another location and the Requesting Party shall have no claim for damages or compensation against a Supplying Party arising out of the refusal of that Supplying Party to render Assistance.
9. Further, each Supplying Party may, even after commencement of providing Assistance, withdraw Assistance where it is necessary or desirable that the Supplying Party's firefighters or Equipment provide firefighting services at another location and the Requesting Party shall have no claim for damages, compensation or indemnity arising out of the reasonable withdrawal of Assistance.
10. The level of service to be provided by the Supplying Party in providing Assistance to the Requesting Party shall be the same level of service with which the Supplying Party would respond to similar circumstances within its own boundaries.
11. When providing Assistance, the Supplying Party's firefighters shall remain under the immediate control and direction of the Supplying Party's Fire Chief or his designate. Commands and requests of the Requesting Party's Fire Chief or his designate shall be communicated to the Supplying Party's Fire Chief or his designate.
12. The Supplying Party Shall not be liable to the Requesting Party for any failure of or delay in the performance of its obligations hereunder nor be deemed to be in breach of this Agreement, if such failure or delay has arisen from Force Majeure.

Where the Supplying Party is prevented from carrying out its obligations hereunder due to Force Majeure, the Supplying Party shall, as soon as possible, give notice of the occurrence of such Force Majeure to the Requesting Party and

the Supplying Party shall thereupon be excused from the performance of such obligations for the period of time directly attributable to the effect of the Force Majeure.

13. The Requesting Party does hereby remise, release and forever discharge the Supplying Party, its officials, employees, servants, agents, insurers, successors and assigns of and from all Claims which the Requesting party may have against the Supplying Party arising out of the provision of Assistance excepting where such Claims result from the negligence or wilful misconduct of the Supplying Party, its officials, employees, servants, successors or assigns.
14. The Requesting Party shall indemnify and save harmless the Supplying Party from any and all Claims brought by any party which is not a party to this Agreement arising out of or in any way related to the proper discharge of the obligations of the Supplying Party excepting where such Claims result from the negligence or wilful misconduct of the Supplying Party, its officials, employees, servants, successors or assigns.
15. Where a call is received or confirmed by the Requesting Party's Authorized Representative and Supplying Party provides Assistance, the Requesting Party shall compensate a Supplying Party for **costs as calculated in Schedule "A" of this agreement.**

For the purposes of this Agreement, the first hour shall be deemed to commence upon the Supplying Party's Authorized Representative directing that the Supplying Party's firefighters and Equipment respond to the request for Assistance, and the time, to a minimum of one hour shall continue until such time as the Equipment has returned to and been fully serviced, cleaned and maintained in the normal standard of the Supplying Party, at the fire station from where it left. However, the Requesting Party shall not be liable for any charges of time where the Equipment of the Supplying Party was incapacitated due to any mechanical breakdown.

All such charges are due and payable by the Requesting Party thirty (30) days from the Requesting Party's receipt of the invoice for such charges.

17. Excepting requests for Assistance, all notices, communication and statements (the "Notice") required or permitted hereunder shall be in writing. Notice shall be served to the relevant address set forth in Schedule "A" hereto, or to such other address as each party hereto may from time to time direct in writing, by one of the following means:
 - (a) personally, by delivering it to the party on whom it is to be served at the address set out herein, provided such delivery shall be during normal business hours. Personally delivered Notice shall be deemed received when actually delivered as aforesaid; or

- (b) by telecopier or by any other like method by which a written or recorded message may be sent, directed to the party on whom it is to be served at that address set out herein. Notice so served shall be deemed received on the earlier of:
 - (i) upon transmission with answer back confirmation if received within the normal working hours of the business day; or
 - (ii) at the commencement of the next ensuing business day following transmission with answer back confirmation thereof; or
 - (c) by mailing via first class registered post, postage prepaid or Via Fax, to the party on whom it is served. Notice so served shall be deemed to be received seventy-two (72) hours after the date it is postmarked. In the event of postal interruption, no notice sent by means of the postal system during or within seven (7) days prior to the commencement of such postal interruption or seven (7) days after the cessation of such postal interruption shall be deemed to have been received unless actually received.
- 18. Each party shall, during the currency of this Agreement:
 - (a) Maintain all requisite Federal, Provincial and Municipal licenses, permits and approvals for all services contemplated pursuant to this Agreement;
 - (b) maintain in good working order, at least one fire truck;
 - (c) maintain coverage for its firefighters pursuant to the Worker's Compensation Act;
 - (d) provide the other party with a list of its Authorized Representatives, and their applicable telephone numbers, and any changes to the list and telephone numbers; and
 - (e) maintain comprehensive general liability insurance including coverage relating to the provision of fire protection services, of not less than two million (\$2,000,000.00) dollars per occurrence.
- 19. This Agreement may be altered or amended in any of its provisions when any such changes are reduced to writing and signed by the parties hereto, but not otherwise.
- 20. If any term, covenant or condition of this Agreement or the application thereof to any party or circumstance shall be invalid or unenforceable to any extent the remainder of this Agreement or application of such term, covenant or condition to a party or circumstance other than those to which it is held invalid or unenforceable shall not be affected thereby and each remaining term, covenant or condition of this Agreement shall be valid and shall be enforceable to the fullest extent permitted by law.

21. This Agreement constitutes the entire agreement between the parties hereto relating to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions, whether oral or written, or the parties and there are no general or specific warranties, representations or other agreements by or among the parties in connection with the entering into of this Agreement or the subject matter hereof except as specifically set forth herein.
22. This Agreement shall not be assignable by any party hereto to any other person, firm or corporation without the prior written consent of all the other parties hereto.

IN WITNESS WHEREOF the parties hereto have set their seals and hands of their proper officers in that behalf on the day herein first above written.

COUNTY OF ST. PAUL NO 19

Per:

Per:

**BONNYVILLE REGIONAL FIRE
AUTHORITY**

Per:

Per:

SCHEDULE "A"

To the Mutual Fire Aid Agreement between St. Paul County and the Bonnyville Regional Fire Authority

- the sum of four hundred (\$400.00) dollars for each hour or fraction thereof for each firefighting vehicle owned by the Supplying Party (excluding command cars or other similar support vehicles) to include two (2) firefighters per unit;
- each additional firefighter (excluding the two (2) firefighters per unit in clause 15(a) at twenty five (\$25.00) dollars per hour or portion thereof;
- all other reasonable costs incurred by the Supplying Party, including but not limited to, specialized firefighting material, and repair or replacement to the Supplying Party's Equipment, excluding repair or damage incurred as a result of ordinary wear or tear or incurred as a result of the Supplying Party's negligence or wilful misconduct of a Supplying Party, its officials, employees, servants, successors or assigns.



County of St Paul No 19
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www.county.stpaul.ab.ca

Issue Summary Report

7.27. ROAD CONSTRUCTION EASEMENTS

#20130109011

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

Easements for road construction purposes. Backsloping and County to fence or pay compensation for fencing.

All are standards easements unless otherwise indicated by *

Thru Sec. 34-56-4-W4, BF 75789, Project 1C131, 1 Mile

NW 34-56-4-W4	Fred Bristow
SW 34-56-4-W4	Fred Bristow
SE 34-56-4-W4	Reed Allan Nichols *
NE 27-56-4-W4	Sheldon & Denise Ballas

* Purchase Agreement for Culvert

Hwy 28, South on Rge Rd 95, Project 5C123, 2 Miles

West of SW 5-60-9-W4	Henry & Antoinette Graus
West of PSW 5-60-9-W4	Guy Laberge ET AL
West of NW 5-60-9-W4	Henry & Antoinette Graus
East of SE 6-60-9-W4	Rolland, Leonce & Rachelle Langevin
East of NE 6-60-9-W4	Gabriel & Line Brousseau
East of PSE 7-60-8-W4	Simonne Lefebvre
East of SE 7-60-9-W4	Jeremie & Roxanne Feland & Denis & Aline Martin
East of PNE 7-60-9-W4	Martin & Gillian Lines
East of NE 7-60-9-W4	Richard St. Arnault *
West of NW 8-60-9-W4	Aime & Yvonne St. Arnault *
West of SW 8-60-9-W4	Aime & Yvonne St. Arnault

Brushing Only

RGE RD 105 SOUTH OF TWP RD 584, Project 4C121, 2 Miles

NW 20-58-10-W4	X-L Supervision - This property changed hands after the easements were signed in 2012
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Recommendation

Motion to approve the easements for road construction purposes.

Additional Information

Originated By : Idemoissac



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Issue Summary Report

9.1. CAO REPORT

#20130104001

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Additional Information

Originated By : skitz



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Issue Summary Report

9.2. JOINT HEALTH & SAFETY COMMITTEE MINUTES

#20130104002

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Additional Information

Originated By : pcorbiere

**COUNTY OF ST. PAUL NO. 19
JOINT HEALTH AND SAFETY COMMITTEE MEETING
November 8, 2012**

Present: Steven Jeffery, Sheila Kitz, Linda Meger, Dennis Bergheim, Ken Warholik, Ron Dechaine, D.D. Skawronski-Munro, Leo Demoissac, Lawrence Theroux, Bryan Bepalko, Steve Upham

Absent: Claude Dubrule, Stewart Bintz, Danny Weinmeier

1. CALL MEETING TO ORDER

The 26th Joint Health and Safety Committee meeting of the County of St. Paul No. 19 was called to order by Steven Jeffery, Co-Chairperson for the Employee Group at 3:10 p.m., November 8, 2012 at the Administration Office.

2. ADDITIONS AND ACCEPTANCE OF THE AGENDA

Moved by Ron Dechaine to adopt the agenda as presented. All in favor.

3. MINUTES

Moved by Steve Upham that the minutes of the October 4, 2012 meeting be approved with the following corrections: under Divisional Operator Fuel Stands change the sentence to read: Steven Jeffery reported that only half have been rectified. Also change the title from Concrete Blocks at Transfer Stations to Safety Rails on top of Concrete Blocks at Transfer Station. All in favor.

Storage Signs

Steven Jeffery reported that this item will be dealt with during the winter season.

Team Bldg event update

The response from the team bldg event was very positive. We will be looking at organizing another one in the spring of 2013.

Replacement of Shop Doors

Ken Warholik reported that the wash bay doors are in but have not been replaced.

He is also working on installing a service counter at the shop.

He would also like to have proper signage on some of the offices showing better direction when people come in to the shop.

4. ROUND TABLE DISCUSSIONS

INCIDENT REPORTS

Steven Jeffery and Bryan Bespalko reported that 1 minor incident was reported since the last meeting.

ROUND TABLE DISCUSSIONS (CONT)

The group had its round table discussions.

The following actions items will be reviewed/discussed at the next meeting.

Guard Rails on fuel trucks

Better lights installed on plow trucks

5. NEW BUSINESS

Safety Committee Member Vacancy

We will have to replace Claude Dubrule's seat on the committee as he has moved away to B.C. Some names were given to fill the vacancy and replace some of the current members since they have been on the committee for the past couple of years.

The committee thanked Lawrence Theroux for representing the truck drivers on the safety committee.

New members will be brought to the next meeting.

6. DATE OF NEXT MEETING

The next meeting is scheduled for December 13, 2012 at 3:00 p.m.

7. ADJOURNMENT

Steven adjourned the meeting at 3:45 p.m.



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Issue Summary Report

10.1. ASB - JAN. 18 @ 10:00 A.M.

#20130108015

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Additional Information

Originated By : pcorbiere



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Issue Summary Report

10.2. ASB CONFERENCE - JAN 22-25

#20130108016

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Additional Information

Originated By : pcorbiere



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Issue Summary Report

10.3. PUBLIC WORKS - JAN. 29 @ 10:00 A.M.

#20130108017

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Additional Information

Originated By : pcorbiere



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Issue Summary Report

10.4. HUB BOARD/MEMBERSHIP MEETING - JANUARY 31 @ 10:00 A.M. #20130109010

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

Meeting is downstairs in board room. Alternate to attend?

Additional Information

Originated By : pcorbiere



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Issue Summary Report

11.1. LISTING OF ACCOUNTS PAYABLE

#20130104004

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Background

For November and December as no motion was made last month to approve November Paysheets.

Recommendation

Motion to file the listing of Accounts Payable as circulated:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>

Additional Information

Originated By : pcorbiere



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Issue Summary Report

11.2. BUDGET TO ACTUAL

#20130104003

Meeting : January 15, 2013 Council Meeting

Meeting Date : 2013/01/15 10:00

Executive Summary

Recommendation

Motion to approve the budget to actual as of , 2013.

Additional Information

Originated By : skitz