



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

December 11, 2012

Tuesday, December 11, 2012

Start time 10:00 AM

AGENDA

1. **CALL TO ORDER**
2. **MINUTES**
 - 2.1 **NOVEMBER 20, 2012 (2012/11/20)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
 - 5.1. **OPERATIONAL AGREEMENT WITH ELK POINT/ST. PAUL REGIONAL WATER COMMISSION**
 - 5.2. **FENCE POSTS ON RESERVE LAND AT PAZIUK SUBDIVISION**
6. **DELEGATION**
 - 6.1. **10:30 A.M. - PUBLIC HEARING - BYLAW NO. 1612 - AMEND LUB - REZONE LOT A, PLAN 8021350 IN SW 27-58-9-W4 FROM AG TO CR(2)**
 - 6.2. **11:00 A.M. - PUBLIC HEARING - BYLAW NO. 1613 - AMEND IDP - REZONE S 1/2 SE 15-58-9-W4 FROM URBAN RESERVE TO CR**
 - 6.3. **11:10 A.M. - PUBLIC HEARING - BYLAW NO. 1614 - AMEND LUB - REZONE S 1/2 SE 15-58-9-4 FROM UX TO CR(2)**
 - 6.4. **1:00 P.M. - PUBLIC HEARING - BYLAW NO. 1615 - AMEND IDP - REZONE LOT 2, BLK 1, PLN 1024942 IN SE 17-58-9-W4 FROM UR TO CR**
7. **NEW BUSINESS**
 - 7.1. **DATE FOR JANUARY COUNCIL MEETING**
 - 7.2. **DATE FOR JANUARY PUBLIC WORKS MEETING**
 - 7.3. **DATE FOR SALARY NEGOTIATIONS**
 - 7.4. **EOEP - MUNICIPAL LEADERSHIP - ONLINE**
 - 7.5. **MARKETING & BRANDING YOUR COMMUNITY**
 - 7.6. **CANCEL ACCOUNTS RECEIVABLE INVOICE**
 - 7.7. **SPONSORSHIP FOR PROVINCIAL CHAMPIONSHIPS**
 - 7.8. **REQUEST FROM BOSCOMBE COMMUNITY CENTRE**

- 7.9. **GLENDON PLAYGROUND AND PARK SOCIETY OPPORTUNITY**
- 7.10. **CHANGE ORDER FOR ASHMONT/LOTTIE LAKE WATER TRANSMISSION LINE**
- 7.11. **2013 INTERIM MUNICIPAL BUDGET**
- 7.12. **BYLAW NO. 1616 - BORROWING BYLAW - MASTER CARD ACCOUNT**
- 7.13. **COUNTY CREDIT CARDS**
- 7.14. **BYLAW NO. 1617 - BORROWING BYLAW - CURRENT EXPENDITURES**
- 7.15. **POLICY - SPONSORSHIP FOR RODEO FUNDS**
- 7.16. **WASTE BIN RENTAL POLICY**
- 7.17. **BRIDGE FOR FOX SUBDIVISION IN HAMLET OF MALLAIG**
- 7.18. **BYLAW NO. 1618 - LICENCE ROAD ALLOWANCE NW 10 & SW 15-60-10-W4**
- 7.19. **BYLAW NO. 1620 - AMEND LUB - REZONE PNW 34-57-9-W4 FROM URBAN EXPANSION TO CR(2)**
- 7.20. **BYLAW NO. 1619 - COMMUNITY AGGREGATE PAYMENT LEVY**
- 7.21. **GRAVEL RATES**
- 7.22. **BYLAW NO. 1621 - TAX PENALTY BYLAW**
- 7.23. **RESOLUTION FOR MINIMUM TAX LEVY**
- 7.24. **TAX CANCELLATIONS**
- 7.25. **ASHMONT AND MALLAIG FIRE HALLS TENDER PACKAGE**
- 7.26. **ELK POINT RECREATION GRANTS**
- 7.27. **SAFETY CODES RATES**
- 7.28. **REQUEST FROM ARMISTICE COMMUNITY HALL**
- 8. **CORRESPONDENCE**
- 9. **REPORTS**
 - 9.1. **CAO REPORT**
 - 9.2. **REPORTS**
- 10. **UPCOMING MEETINGS**
 - 10.1. **DECEMBER 13TH @ 10:00 A.M. - ASB**
 - 10.2. **JANUARY 11 @ 11:00 A.M. - ZONE MEETING IN SMOKY LAKE**
 - 10.3. **JAN. 22 TO 25, 2013 - ASB PROVINCIAL CONFERENCE**
- 11. **FINANCIAL**
 - 11.1. **BUDGET TO ACTUAL**
 - 11.2. **COUNCIL FEES**
 - 11.3. **LISTING OF ACCOUNTS PAYABLE**
- 12. **ADJOURNMENT**

2. Minutes

2.1 NOVEMBER 20, 2012 (2012/11/20)



November 20, 2012

Start time : 10:00 AM

MINUTES

CALL TO ORDER

The 611th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:07 a.m., Tuesday, November 20, 2012 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Alphonse Corbiere Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Leo deMoissac Public Works Superintendent

Janice Huser St. Paul Journal

ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA

The following additions were made to the agenda:

7.33 Overlay on Murphy Road

7.34 ASGA Annual Meeting

7.35 6th Annual Infrastructure Protection Conference

7.36 Fence Posts at Paziuk Subdivision

Resolution #CM20121120.1001

Moved By: Councillor Alphonse Corbiere

Motion to adopt the agenda for the Regular Meeting of Council for November 20, 2012 with the above noted additions.

CARRIED

MINUTES

Resolution #CM20121120.1002

Moved By: Councillor Maxine Fodness

Motion to approve minutes of the October 9, 2012 Council Meeting with the following amendment.

CM20121009.1035 - Paziuk Subdivision - Councillor M. Fodness made the motion.

CARRIED

Resolution #CM20121120.1003

Moved By: Councillor Cliff Martin

Motion to approve the minutes of the Organizational Meeting dated October 23, 2012 as presented.

CARRIED

**BANK
RECONCILIATION**

Resolution #CM20121120.1004

Moved By: Councillor Glen Ockerman

Motion to adopt the Bank Reconciliation for the month of November, 2012.

CARRIED

**RETENTION OF
MEDEVAC
SERVICE
STANDARDS IN
NORTHERN
ALBERTA**

Resolution #CM20121120.1005

Moved By: Councillor Glen Ockerman

Motion to send a letter to our neighbouring Municipalities requesting support for a letter to the Provincial Government asking that they provide rotary wing service instead of off loading it to STARS to provide the extra service.

CARRIED

**BYLAW NO. 1610
& 1611 - REPEAL
1ST READING**

Resolution #CM20121120.1006

Moved By: Councillor Cliff Martin

Motion to repeal resolution CM20121009.1025, giving first reading to Bylaw No. 1610, Land Use Bylaw.

CARRIED

Resolution #CM20121120.1007

Moved By: Councillor Maxine Fodness

Motion to repeal resolution CM20121009-1029, giving first reading to Bylaw No. 1611, Municipal Development Plan.

CARRIED

Resolution #CM20121120.1008

Moved By: Councillor Alphonse Corbiere

Motion to cancel the Public Hearings scheduled for 11:30 a.m. and 1:00 p.m. today for the public to comment on Bylaw Nos. 1611 and 1610.

CARRIED

**RESTRICTIVE
COVENANT FOR
SHANE HANSEN**

Resolution #CM20121120.1009

Moved By: Councillor Glen Ockerman

Motion to ratify the Restrictive Covenant Agreement with Shane Hansen, which burdens the burdened lands for the benefit of the Municipal road.

CARRIED

**SAFETY CODES
COURSE - OCT. 6**

Resolution #CM20121120.1010

Moved By: Councillor Dwight Dach

Motion to ratify Crystal St. Arnault and Krystle Fedoretz's attendance at the Safety Codes Course on November 6, 2012 in Edmonton.

CARRIED

**MUNICIPAL
WATER
MANAGEMENT &
WATER POLICY -
NOV. 15**

Resolution #CM20121120.1011

Moved By: Councillor Glen Ockerman

Motion to ratify Councillor M. Fodness' attendance at the Municipal Water Management Policy Workshop on November 15, 2012 in Edmonton, held in conjunction with the AAMD&C Municipal Fall Convention.

CARRIED

**RUSA
CONFERENCE -
DECEMBER 3 - 6**

Resolution #CM20121120.1012

Moved By: Councillor Alphonse Corbiere

Motion to approve Bryan Bepalko, Steven Jeffrey, Tim Lawton, Paul Royer and any Council members who are available, to attend the Rural Utilities Safety Assn. Conference from December 4-6, 2012 in Red Deer.

CARRIED

**AAAF IN SERVICE
TRAINING - DEC.
3-7**

Resolution #CM20121120.1013

Moved By: Councillor Frank Sloan

Motion to authorize Dennis Bergheim, Keith Kornelson and Jack Vanden Berg to attend the Association of Alberta Agricultural Fieldmen Inservice Training from December 3-7, 2012 in Edmonton.

CARRIED

**ASSESSMENT
REVIEW BOARD
REFRESHER
COURSES**

Resolution #CM20121120.1014

Moved By: Councillor Glen Ockerman

Motion to approve Councillor C. Martin and board member Eleanor Zimmerman to attend the CARB and LARB refresher course on January 31 and February 1, 2013 in Edmonton and Linda Meger and Paulette Mudryk to attend on January 10, 2013 in Edmonton.

CARRIED

**2013 ASB
PROVINCIAL
CONFERENCE -
JAN. 22-25**

Resolution #CM20121120.1015

Moved By: Councillor Dwight Dach

Motion to approve all of Council, Dennis Bergheim, Keith Kornelson, Jack Vanden Berg and Sheila Kitz to attend the 2013 Provincial Ag Service Board Conference from January 22-25, 2013 in Edmonton.

CARRIED

**10:30 A.M. - PINK
HEART CAMPAIGN
COMMITTEE**

Helen Chapdelaine was admitted to the Council Room at 10:30 a.m. to explain the difference between the Pink Heart Campaign and the Hats for Healing Pink Heart Auction.

Hats for Healing will be holding a live auction on December 9 at the Rec Centre and the Pink Heart Campaign is selling pink hearts that adhere to a window pane. The hearts are \$5 each. All the money raised by both groups goes to the Pink Heart Campaign and then divided amongst the three Racette families.

Helen Chapdelaine left the meeting at 10:45 a.m.

**DATES FOR
REGULAR
COUNCIL
MEETINGS**

Resolution #CM20121120.1016

Moved By: Councillor Alphonse Corbiere

Motion to schedule the Monthly Council meetings for the second Tuesday of each month starting at 10:00 a.m., as per section 193(1) of the M.G.A.

CARRIED

**DATES FOR
PUBLIC WORKS
MEETINGS**

Resolution #CM20121120.1017

Moved By: Councillor Maxine Fodness

Motion to schedule the Public Works Meetings for the fourth Tuesday of each month starting at 10:00 a.m. as per section 193(1) of the M.G.A.

CARRIED

**CHRISTMAS
HOURS**

Council was informed that the administration office will be closed from December 25 to 28, 2012 as per Policy Per-30, Statutory and other Declared Holidays.

Resolution #CM20121120.1018

Moved By: Councillor Cliff Martin

Motion to file as information.

CARRIED

**DATE FOR CAO
EVALUATION**

Resolution #CM20121120.1019

Moved By: Councillor Glen Ockerman

Motion to schedule the CAO Evaluation for December 11, 2012 following the Council meeting, as per Section 205.1 of the M.G.A.

CARRIED

**COMMITTEE
MEMBER FOR ELK
POINT REGIONAL
ALLIED ARTS**

Resolution #CM20121120.1020

Moved By: Councillor Frank Sloan

Motion to appoint Councillor D. Dach to the Elk Point Regional Allied Arts Committee.

CARRIED

**ALTERNATE
ASST. CLERK FOR
REGIONAL ARB**

Resolution #CM20121120.1021

Moved By: Councillor Cliff Martin

Motion to appoint Linda Meger as an alternate Assistant Clerk for the Regional Assessment Review Board.

CARRIED

| | |
|---|---|
| PINK HEART CAMPAIGN | Resolution #CM20121120.1022 Moved By: Councillor Dwight Dach Motion to purchase pink hearts from the Pink Heart Campaign to be displayed in all County vehicles. CARRIED |
| | Resolution #CM20121120.1023 Moved By: Councillor Cliff Martin Motion to donate an item for the Hats for Healing Silent Auction on December 9, 2012. CARRIED |
| MALLAIG FARMER'S SPIEL | Councillor Ockerman left the meeting at 10:51 a.m. Resolution #CM20121120.1024 Moved By: Councillor Alphonse Corbiere Motion to ratify sponsoring one team for \$160 and providing a door prize for the Mallaig Farmer's Spiel which was held November 1-3, 2012. CARRIED |
| ST. PAUL & COMMUNITY FAMILY BENEFIT | Resolution #CM20121120.1025 Moved By: Councillor Maxine Fodness Motion to approve the donation of a silent auction item for the St. Paul & Community Family Benefit Dance on December 31, 2012. CARRIED |
| REQUEST FOR FUNDING FOR MS WALK | Resolution #CM20121120.1026 Moved By: Councillor Dwight Dach Motion to approve a \$500 donation for the MS Walk on May 11, 2013. CARRIED |
| DISCUSSION DOCUMENT ON FIRST NATIONS CONSULTATIONS | Resolution #CM20121120.1027 Moved By: Councillor Cliff Martin Motion to file the discussion document regarding proposed changes to First Nations Consultations for information. CARRIED Councillor Ockerman entered the meeting at 10:54 a.m. |
| APPROVAL OF ASHMONT WATER TREATMENT PLANT | Resolution #CM20121120.1028 Moved By: Councillor Frank Sloan Motion to proceed with the detail design to upgrade the Ashmont Water Treatment Plant with a Reverse Osmosis system. CARRIED |
| 11:00 A.M. - PUBLIC HEARING - BYLAW NO. 1609 - REZONE LOT 2, BLOCK 1, PLAN 1024942 | Resolution #CM20121120.1029 Moved By: Councillor Maxine Fodness Motion to adjourn the meeting and proceed to public hearing scheduled for 11:00 a.m. to discuss Bylaw No. 1609, which is a bylaw to amend Land Use Bylaw No. 1486 as it relates to rezoning Lot 2, Block 1, Plan 1024942 in PSE 17-58-9-W4 from Urban Expansion to Country Residential (2). CARRIED Reeve Upham declared the public hearing open at 11:02 a.m. with all members of Council present. Krystle Fedoretz informed Council that the purpose of the public hearing is to discuss Bylaw No. 1609, which is a bylaw to amend Land Use Bylaw No. 1486 as it relates to rezoning Lot 2, Block 1, Plan 1024942 in PSE 17-58-9-W4 from Urban Expansion to Country Residential (2). Council was then informed that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified. |

There were no written submissions and no one was present to speak either for or against the proposed rezoning.

Reeve Upham declared the public hearing closed at 11:04 a.m.

Resolution #CM20121120.1030

Moved By: Councillor Maxine Fodness

Motion to give second reading to Bylaw No. 1609.

CARRIED

Resolution #CM20121120.1031

Moved By: Councillor Dwight Dach

Motion to give third and final reading to Bylaw No. 1609.

CARRIED

**NLLS LEVY
INCREASE**

Resolution #CM20121120.1032

Moved By: Councillor Maxine Fodness

Motion to table this item until later during the meeting.

CARRIED

**COMMAND UNIT
FOR ST. PAUL
FIRE CHIEF**

Resolution #CM20121120.1033

Moved By: Councillor Alphonse Corbiere

Motion to include \$13,000 for the purchase of a new command vehicle for the St. Paul Fire Chief in the 2013 Strategic Plan and in the 2013 budget, as per the recommendations of the Fire Committee.

CARRIED

**11:10 A.M. -
PUBLIC HEARING
- BYLAW NO. 1608
- REZONE PSE
32-56-5-W4**

Resolution #CM20121120.1034

Moved By: Councillor Maxine Fodness

Motion to adjourn the meeting and proceed to public hearing scheduled for 11:10 a.m. to discuss Bylaw No. 1608.

CARRIED

Reeve Upham declared the public hearing open at 11:13 a.m. with all members of Council present.

Krystle Fedoretz informed Council that the purpose of the public hearing is to discuss Bylaw No. 1608, which is a bylaw to amend Land Use Bylaw No. 1486 as it relates to rezoning PSE 32-56-5-W4 from Agricultural to Industrial/Commercial.

Council was then informed that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified.

There were no written submissions and no one was present to speak either for or against the proposed rezoning.

Reeve Upham declared the Public Hearing closed at 11:16 a.m.

Resolution #CM20121120.1035

Moved By: Councillor Maxine Fodness

Motion to give second reading to Bylaw No. 1608.

CARRIED

Resolution #CM20121120.1036

Moved By: Councillor Alphonse Corbiere

Motion to give third and final reading to Bylaw No. 1608.

CARRIED

**NLLS LEVY
INCREASE**

Resolution #CM20121120.1037

Moved By: Councillor Cliff Martin

Motion to approve the levy increase of \$0.23 per capita for the Northern Lights Library System effective January 1, 2013.

CARRIED

2013 STRATEGIC PLAN

Council discussed the 2013 Strategic Plan which was updated after the Planning Retreat. The following changes were made:

- 2013 Oiling & Dust Control** additions
- Division 3 - Perch Lake Subdivision
 - Division 4 - Lottie Lake Subdivision

Goal 13 - Parks & Recreation

Playgrounds - add "subject to grant approval"

Add - Command Unit for St. Paul Fire Chief

Goal 7B - Public Works Equipment Clarification

Item to read "Started in 2012; lighting is complete"

Resolution #CM20121120.1038

Moved By: Councillor Cliff Martin

Motion to approve the 2013 Strategic Plan with the above noted amendments.

CARRIED

Resolution #CM20121120.1039

Moved By: Councillor Frank Sloan

Motion to authorize the Public Works Department to purchase the following equipment from the 2013 capital list to ensure spring delivery and to be paid from the 2013 budget:

- 2 Motor graders - with a trade-in of one 14H grader
- Rubber Tire Excavator
- Skid Steer
- Scissor Lift

CARRIED

Resolution #CM20121120.1040

Moved By: Councillor Alphonse Corbiere

Motion to approve the 2013 road and bridge construction projects as listed in the Strategic Plan.

CARRIED

Councillor C. Martin left the Council Room at 11:33 a.m. and reentered at 11:36 a.m.

BYLAW NO. 1612 - AMEND LUB - REZONE LOT A, PLAN 8021350 IN SW 27-58-9-W4 FROM AG TO CR2

Resolution #CM20121120.1041

Moved By: Councillor Glen Ockerman

Motion to give first reading to Bylaw No. 1612, to amend Land Use Bylaw No. 1486 as it relates to rezoning Lot A, Plan 8021350 in PSW 27-58-9-W4 from Agricultural to Country Residential (2).

CARRIED

BYLAW NO. 1613 - AMEND ST. PAUL IDP - REZONE S 1/2 SE 15-58-9-W4 FROM URBAN RESERVE TO CR

Resolution #CM20121120.1042

Moved By: Councillor Dwight Dach

Motion to give first reading to Bylaw No. 1613, to amend Bylaw No. 1563 - Town of St. Paul and County of St. Paul IDP as it relates to rezoning the S 1/2 SE 15-58-9-W4 from Urban Reserve to Country Residential.

CARRIED

BYLAW NO. 1614 - AMEND LUB - REZONE S 1/2 SE 15-58-9-W4 FROM URBAN EXPANSION TO CR2

Resolution #CM20121120.1043

Moved By: Councillor Glen Ockerman

Motion to give first reading to Bylaw No. 1614, to amend Land Use Bylaw No. 1486 as it relates to rezoning S 1/2 SE 15-58-9-W4 from Urban Expansion to Country Residential (2).

CARRIED

BYLAW NO. 1615 - AMEND ST. PAUL IDP - REZONE LOT 2, BLOCK 1, PLAN 1024942 IN SE 17-58-9-W4 FROM UR TO CR

Resolution #CM20121120.1044

Moved By: Councillor Maxine Fodness

Motion to give first reading to Bylaw No. 1615, to Amend Bylaw No. 1563 - Town of St. Paul and County of St. Paul IDP, as it relates to rezoning Lot 2, Block 1, Plan 1024942 in SE 17-58-9-W4 from Urban Reserve to Country Residential.

CARRIED

**AGREEMENTS
WITH THE ELK
POINT/ST. PAUL
REGIONAL
WATER
COMMISSION**

Resolution #CM20121120.1045

Moved By: Councillor Cliff Martin
Motion to approve the Membership Agreement for membership in the Elk Point/St. Paul Regional Water Commission.

CARRIED

Resolution #CM20121120.1046

Moved By: Councillor Glen Ockerman
Motion to approve the Water Supply Agreement with the Elk Point/ St. Paul Regional Water Commission.

CARRIED

Reeve Upham recessed the meeting at 11:45 a.m. and reconvened the meeting at 11:50 a.m. with all members present.

Resolution #CM20121120.1047

Moved By: Councillor Maxine Fodness
Motion to table the Operations and Maintenance Agreement with the Elk Point/St. Paul Regional Water Commission and the Town of Elk Point.

CARRIED

**70 KM/HR SPEED
SIGNS IN ST.
VINCENT**

Resolution #CM20121120.1048

Moved By: Councillor Frank Sloan
Motion that administration submit a request to Alberta Transportation to add a 70 km/hr speed zone a minimum of 200 meters on both the North and South side of the Hamlet of St. Vincent.

CARRIED

**REGIONAL
COLLABORATION -
GRANT
APPLICATION -
LABOUR
ATTRACTION
INITIATIVE**

Resolution #CM20121120.1049

Moved By: Councillor Dwight Dach
Be it resolved that the County of St. Paul No. 19 participate in an application for the Alberta HUB Regional Labour Attraction Initiative Project, submitted by Robert Jorgensen, CAO for the County of Two Hills under the Regional Collaboration Program.

CARRIED

Reeve Upham recessed the meeting at 12:00 p.m. and reconvened the meeting at 1:10 p.m. with all members of Council present.

**ROAD
CANCELLATION -
ROAD PLAN
742EO IN SW
18-57-7-W4**

Resolution #CM20121120.1050

Moved By: Councillor Maxine Fodness
Motion to approve a resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 742EO in SW 18-57-7-W4 containing 0.995 Hectares (2.46 acres) more or less. Excepting thereout all mines and minerals.

Cancelled portions to be consolidated with respective titles.

CARRIED

**ROAD
CANCELLATION -
ROAD PLAN
3114NY IN SW
18-57-7-W4; NW
7-57-7-W4; NE
7-57-7-W4**

Councillor D. Dach declared a pecuniary interest and left the Council Room at 1:15 p.m. as the road being proposed for cancellation is located within his property.

Resolution #CM20121120.1051

Moved By: Councillor Alphonse Corbiere
Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public

highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 3114NY in SW 18-57-7-W4; NW 7-57-7-W4; NE 7-57-7-W4 containing 2.011 Hectares (4.97 acres) more or less. Excepting thereout all mines and minerals.

Cancelled portions to be consolidated with respective titles.

CARRIED

Councillor D. Dach entered the meeting at 1:17 p.m.

ALLOCATION OF
RECREATIONAL
FACILITIES
GRANTS FOR
COMMUNITY
HALLS

Resolution #CM20121120.1052
Moved By: Councillor Cliff Martin
Motion to approve the following allocations for the 2012 Recreational Facilities Grant:

| | |
|----------|---------------------------------------|
| \$2,400 | Armistice Community Hall |
| \$2,400 | Ashmont Legion Branch #68 |
| \$2,400 | Ashmont Seniors |
| \$4,600 | Boscombe Community Centre |
| \$2,400 | Cork Hall |
| \$2,400 | Ferguson Flats Association |
| \$2,400 | Frog Lake Community Hall |
| \$2,400 | Haying in the 30s |
| \$2,400 | Heinsburg Community Club |
| \$1,500 | Lac Sante Family Recreational Society |
| \$2,400 | Mallaig & District Museum |
| \$4,600 | Mallaig Seniors |
| \$2,400 | Mallaig Chamber of Commerce |
| \$4,600 | Mallaig Legion |
| \$2,400 | McRae Recreation Centre |
| \$2,400 | St. Lina Senior Dew Drop Inn |
| \$2,400 | St. Vincent Rec. Society |
| \$2,400 | Sugden Community Centre |
| \$2,400 | Whitney Lake Bible Camp |
| \$4,000 | Ashmont Ag Society |
| \$12,500 | Elk Point Ag Society - AG Ross Arena |
| \$3,000 | Elk Point Ag Society - Riding Arena |
| \$4,500 | Lac Bellevue Ag Society |
| \$14,500 | Mallaig Ag Society |
| \$3,000 | St. Lina Ag Society |
| \$10,000 | St. Paul Ag Society |
| \$7,300 | Stoney Lake Community Association |

CARRIED

OVERLAY ON
MURPHY ROAD

Council discussed the need for an overlay on the Murphy Oil road and submitting a Resource Road Grant application for funding to do the overlay. Council discussed meeting with the MD of Bonnyville to

request that we work together to lobby the provincial government to get the Murphy Oil Road designated as a secondary highway.

Resolution #CM20121120.1053

Moved By: Councillor Glen Ockerman

Motion that administration contact the MD of Bonnyville to discuss the Murphy Oil Road and submit an application for a resource road grant.

CARRIED

**ALBERTA SAND &
GRAVEL
ASSOCIATION
AGM**

Resolution #CM20121120.1054

Moved By: Councillor Maxine Fodness

Motion to approve Leo deMoissac and Bobby Kinjerski to attend the Alberta Sand & Gravel Association 2013 Annual General Meeting on January 16 & 17, 2013 in Edmonton.

CARRIED

**6TH ANNUAL
INFRASTRUCTURE
PROTECTION
CONFERENCE**

Resolution #CM20121120.1055

Moved By: Councillor Alphonse Corbiere

Motion to approve Leo deMoissac, Bobby Kinjerski and 1 other public works employee to attend the 6th Annual Infrastructure Protection Conference on January 24, 2013 in Edmonton.

CARRIED

**FENCE POSTS ON
RESERVE LOT IN
PAZIUK
SUBDIVISION**

Council discussed a request from residents in the Paziuk Subdivision to remove the posts on the old boat launch road, which the Public Works Department installed in October after Council received a different request to install the posts. The residents have now agreed to work together and are requesting that one of the posts be removed and that they be given permission to install a gate with a combination lock. They will provide residents with the combination so they can drive a vehicle to the beach only to install and remove their boat lifts.

Administration was instructed to check with the County's insurance provider about the liability of installing a gate on Municipal Reserve and get a legal opinion about entering into an agreement with the residents in the Paziuk subdivision.

**DECEMBER
PUBLIC WORKS
MEETING**

Resolution #CM20121120.1056

Moved By: Councillor Dwight Dach

Motion to cancel the December Public Works Meeting as per section 193(3) of the M.G.A., as the regular scheduled meeting date falls on Christmas Day.

CARRIED

CAO REPORT

Council discussed the report as it was read aloud by CAO, Sheila Kitz.

Resolution #CM20121120.1057

Moved By: Councillor Dwight Dach

Motion to contribute \$10,000 to the Town of St. Paul Doctor Recruitment Committee to offset operating expenses.

CARRIED

**NOVEMBER
PUBLIC WORKS
MEETING**

Resolution #CM20121120.1058

Moved By: Councillor Maxine Fodness

Motion to reschedule the November Public Works meeting to December 7, 2012 at 10:00 a.m.

CARRIED

**2:00 P.M. -
CORPORAL ROY
AUGER AND
SERGEANT DAVE
CASEY**

Corporal Roy Auger, Operations NCO and Sergeant Dave Cassy, Detachment commander were admitted to the Council Room at 2:00 p.m. to introduce Sgt. Cassy to Council as he is new to the Elk Point Detachment. A general discussion ensued.

The delegation left the Council Room at 2:20 p.m.

| | | | | | | | | | | | | | | | | | | |
|------------------------------------|--|------------------------------------|---------------------|--------------------|---------------------|-------|-----------------|-------------|----------------|-------|------------------|-------------|--------------|-------|------------------|-------------|--------------|----------------|
| BUDGET TO ACTUAL | Resolution #CM20121120.1059 Moved By: Councillor Glen Ockerman Motion to approve the Budget to Actual as of October 31, 2012. | CARRIED | | | | | | | | | | | | | | | | |
| COUNCIL FEES | Resolution #CM20121120.1060 Moved By: Councillor Alphonse Corbiere Motion to approve the Council Fees for the Month of October, 2012 as circulated. | CARRIED | | | | | | | | | | | | | | | | |
| LISTING OF ACCOUNTS PAYABLE | Resolution #CM20121120.1061 Moved By: Councillor Alphonse Corbiere Motion to file the listing of Accounts Payable: <table><tr><td><u>Batch</u></td><td><u>Cheque Date</u></td><td><u>Cheque Nos.</u></td><td><u>Batch Amount</u></td></tr><tr><td>16391</td><td>October 3, 2012</td><td>15742-15802</td><td>\$1,498,613.59</td></tr><tr><td>16409</td><td>October 15, 2012</td><td>15803-15867</td><td>\$580,467.83</td></tr><tr><td>16468</td><td>October 23, 2012</td><td>15868-15925</td><td>\$259,621.36</td></tr></table> | <u>Batch</u> | <u>Cheque Date</u> | <u>Cheque Nos.</u> | <u>Batch Amount</u> | 16391 | October 3, 2012 | 15742-15802 | \$1,498,613.59 | 16409 | October 15, 2012 | 15803-15867 | \$580,467.83 | 16468 | October 23, 2012 | 15868-15925 | \$259,621.36 | CARRIED |
| <u>Batch</u> | <u>Cheque Date</u> | <u>Cheque Nos.</u> | <u>Batch Amount</u> | | | | | | | | | | | | | | | |
| 16391 | October 3, 2012 | 15742-15802 | \$1,498,613.59 | | | | | | | | | | | | | | | |
| 16409 | October 15, 2012 | 15803-15867 | \$580,467.83 | | | | | | | | | | | | | | | |
| 16468 | October 23, 2012 | 15868-15925 | \$259,621.36 | | | | | | | | | | | | | | | |
| IN CAMERA | Resolution #CM20121120.1062 Moved By: Councillor Cliff Martin Motion to go in camera to discuss a land issue. Time: 2:27 p.m. | CARRIED | | | | | | | | | | | | | | | | |
| | Resolution #CM20121120.1063 Moved By: Councillor Alphonse Corbiere Motion to revert to an open meeting. Time: 2:32 p.m. | CARRIED | | | | | | | | | | | | | | | | |
| | Resolution #CM20121120.1064 Moved By: Councillor Alphonse Corbiere Motion that administration proceed with leasing the properties the same way as in previous years but inform the lessee that the County may be entering onto the property to test for gravel and if no gravel is found and there is no apparent reason for the County to retain the property, it may be advertised for sale. | CARRIED | | | | | | | | | | | | | | | | |
| ADJOURNMENT | Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 2:38 p.m. These minutes approved this 11th day of December, 2012. | | | | | | | | | | | | | | | | | |
| | <hr/> Reeve | <hr/> Chief Administrative Officer | | | | | | | | | | | | | | | | |

5. Business Arising from Minutes

- 5.1. OPERATIONAL AGREEMENT WITH ELK POINT/ST. PAUL REGIONAL WATER COMMISSION
- 5.2. FENCE POSTS ON RESERVE LAND AT PAZIUK SUBDIVISION



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

5.1. OPERATIONAL AGREEMENT WITH ELK POINT/ST. PAUL REGIONAL WATER COMMISSION

#20121205009

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

5.2. FENCE POSTS ON RESERVE LAND AT PAZIUK SUBDIVISION #20121205012

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

At the November meeting, Council tabled a decision on re-installing the fence posts at the Paziuk subdivision for an opinion on the County's insurance liability if a gate is installed and a legal opinion about entering into an agreement with residents. This is the legal opinion we received:

There are two problems with gating the reserve property.

The reserve is public property, and while the County could fence it if there was a safety issue, keeping all the public off the land, it is questionable whether the county has the authority to gate the reserve if that would result in precluding access to members of the public, except for the small number of the public who have a key for access. If the gate precludes access except for those who have keys, putting posts up so that motorized access is not possible, as you have previously done, would likely be acceptable as the public could still get access by foot.

If the County can rearrange the posts so that a golf cart, but not a vehicle, can pass through, that would accommodate the disabled access.

The other issue is liability. This concern would arise if the County did put up the gate to prevent any access except those who have keys, or if the posts create a situation of danger to a user who is not familiar with the area.

The County has exposure to occupiers liability by reason of owing the reserve. If a gate is placed across what would commonly be seen as an access to the lake, it would have to be well signed to provide notice to potential users of the poles/gate, and attempt to minimize the potential for someone being injured from an unexpected obstacle.

Recommendation

Motion to table the request for more information.

Additional Information

Originated By : pcorbiere

6. Delegation

- 6.1. 10:30 A.M. - PUBLIC HEARING - BYLAW NO. 1612 -
AMEND LUB - REZONE LOT A, PLAN 8021350 IN SW
27-58-9-W4 FROM AG TO CR(2)
- 6.2. 11:00 A.M. - PUBLIC HEARING - BYLAW NO. 1613 -
AMEND IDP - REZONE S 1/2 SE 15-58-9-W4 FROM
URBAN RESERVE TO CR
- 6.3. 11:10 A.M. - PUBLIC HEARING - BYLAW NO. 1614 -
AMEND LUB - REZONE S 1/2 SE 15-58-9-4 FROM UX
TO CR(2)
- 6.4. 1:00 P.M. - PUBLIC HEARING - BYLAW NO. 1615 -
AMEND IDP - REZONE LOT 2, BLK 1, PLN 1024942 IN
SE 17-58-9-W4 FROM UR TO CR



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.1. 10:30 A.M. - PUBLIC HEARING - BYLAW NO. 1612 - AMEND LUB - REZONE LOT A, PLAN 8021350 IN SW 27-58-9-W4 FROM AG TO CR(2) #20121204010

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

At the November Meeting, Council gave 1st reading to Bylaw No. 1612, which is a bylaw to Amend the Land Use Bylaw No. 1486 as it relates to rezoning Lot A, Plan 8021350 in SW 27-58-9-W4 from Agricultural to Country Residential (2).

Bylaw No. 1612 was advertised in the St. Paul Journal the weeks of November 27th and December 4th and the adjacent landowners were notified.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 10:30 a.m. to discuss Bylaw No. 1612, which is Amend Land Use Bylaw No. 1486 as it relates to to rezoning Lot A, Plan 8021350 in SW 27-58-9-W4 from Agricultural to Country Residential (2).

Additional Information

Originated By : pcorbiere

THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name BRACHYNSKI LAND SURVEYS LTD. Telephone No. 760-645-3399
Address Box 1987 ST. PAUL AB T0R 3A0

Registered Owner of Land:

Name CORPORATE: SUZANNE F. KILMER Telephone No. 645-3713
Address Box 1870, ST. PAUL, AB T0R 3A0
(If different from Applicant)

Description of Land: Parcel/Lot A Block _____ Registered Plan 802-1350
or as described on Certificate of Title No. 802-127-509 Section SW 27
Twp. S8 Range 9 West of the 4th Meridian.

Situated within the AGRICULTURAL Land Use District.

Amendment applied for:

From the following designated permitted Land Use(s).

AGRICULTURAL

To COUNTRY RESIDENTIAL (2) Land Use.

Reasons in support of this Application:

OWNERS WISH TO SELL THE PROPOSED LOTS

I/We enclose \$350.00 being the Application Fee.

Date Nov. 9, 2012

A. Kilmer
Signature of Applicant or Registered Owner



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

6.2. 11:00 A.M. - PUBLIC HEARING - BYLAW NO. 1613 - AMEND IDP - #20121205001 REZONE S 1/2 SE 15-58-9-W4 FROM URBAN RESERVE TO CR

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

At the November Meeting, Council gave 1st reading to Bylaw No. 1613, which is a bylaw to Amend the St. Paul IDP as it relates to rezoning the S 1/2 SE 15-58-9-W4 from Urban Reserve to Country Residential.

Bylaw No. 1613 was advertised in the St. Paul Journal the weeks of November 27th and December 4th, the adjacent landowners were notified and the Town of St. Paul was notified.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 10:30 a.m. to discuss Bylaw No. 1613, which is a bylaw to Amend the St. Paul IDP No. 1563 as it relates to rezoning the S 1/2 SE 15-58-9-W4 from Urban Reserve to Country Residential.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 1613

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Inter Municipal Development Plan No. 1563.

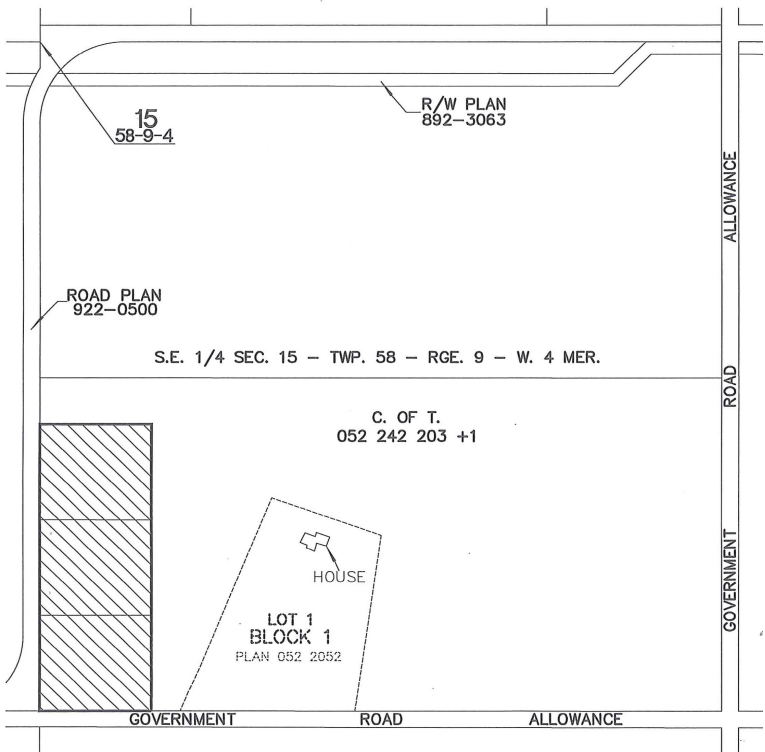
WHEREAS, it is deemed expedient to amend the Town of St. Paul and County of St. Paul Inter-Municipal Development Plan as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

- 1. Bylaw No. 1563 is hereby amended as follows:

FROM: Urban Reserve to Country Residential

FOR: S ½ SE 15-58-9-W4



Read a first time in Council this 20th day of November, A.D. 2012.

Advertised the 27th day of November, A.D. 2012, and the 4th day of November, A.D. 2012 in the St. Paul Journal.

Read a second time in Council this 11th day of December, A.D. 2012.

Read a third time in Council and duly passed this 11th day of December, A.D. 2012.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

6.3. 11:10 A.M. - PUBLIC HEARING - BYLAW NO. 1614 - AMEND LUB - #20121205002 REZONE S 1/2 SE 15-58-9-4 FROM UX TO CR(2)

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

At the November Meeting, Council gave 1st reading to Bylaw No. 1614, which is a bylaw to Amend the Land Use Bylaw 1486 as it relates to rezoning the S 1/2 SE 15-58-9-W4 from Urban Expansion to Country Residential (2).

Bylaw No. 1614 was advertised in the St. Paul Journal the weeks of November 27th and December 4th and the adjacent landowners were notified.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 10:30 a.m. to discuss Bylaw No. 1614, which is a bylaw to Amend the Land Use Bylaw No. 1486 as it relates to rezoning the S 1/2 SE 15-58-9-W4 from Urban Expansion to Country Residential (2).

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

6.4. 1:00 P.M. - PUBLIC HEARING - BYLAW NO. 1615 - AMEND IDP - REZONE LOT 2, BLK 1, PLN 1024942 IN SE 17-58-9-W4 FROM UR TO #20121205003 CR

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

At the November Meeting, Council gave 1st reading to Bylaw No. 1615, which is a bylaw to Amend the St. Paul IDP No. 1563 as it relates to rezoning Lot 2, Block 1, Plan 1024942 in SE 17-58-9-W4 from Urban Reserve to Country Residential.

Bylaw No. 1615 was advertised in the St. Paul Journal the weeks of November 27th and December 4th, the adjacent landowners were notified and the Town of St. Paul was notified.

Krystle Fedoretz will attend this Public Hearing.

Recommendation

Motion to adjourn the meeting and proceed to public hearing scheduled for 1:00 p.m. to discuss Bylaw No. 1614, which is a bylaw to Amend the St. Paul IDP No. 1563 as it relates to rezoning Lot 2, Block 1, Plan 1024942 in SE 17-58-9-W4 from Urban Reserve to Country Residential.

Additional Information

Originated By : pcorbiere

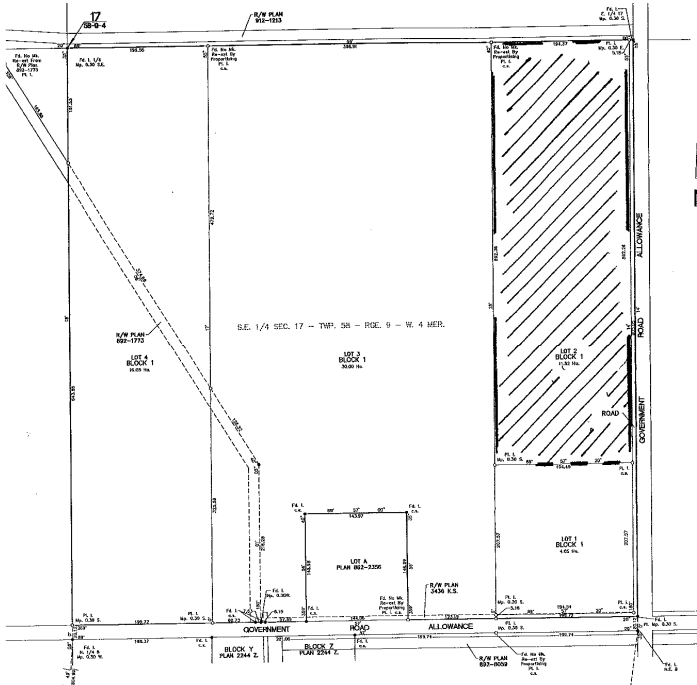
COUNTY OF ST. PAUL NO. 19
BY-LAW NO. 1615

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Inter Municipal Development Plan No. 1563.

WHEREAS, it is deemed expedient to amend the Town of St. Paul and County of St. Paul Inter-Municipal Development Plan as set out in the Municipal Government Act, 2000 as amended.

NOW, THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1563 is hereby amended as follows:
- FROM: Urban Reserve to Country Residential
- FOR: Lot 2, Block 1, Plan 1024942 in SE 17-58-9-W4



Read a first time in Council this 20th day of November, A.D. 2012.

Advertised the 27th day of November, A.D. 2012, and the 4th day of December, A.D. 2012 in the St. Paul Journal.

Read a second time in Council this 11th day of December, A.D. 2012.

Read a third time and duly passed in Council this 11th day of December, A.D. 2012.

Reeve

Chief Administrative Officer

7. New Business

- 7.1. DATE FOR JANUARY COUNCIL MEETING
- 7.2. DATE FOR JANUARY PUBLIC WORKS MEETING
- 7.3. DATE FOR SALARY NEGOTIATIONS
- 7.4. EOEP - MUNICIPAL LEADERSHIP - ONLINE
- 7.5. MARKETING & BRANDING YOUR COMMUNITY
- 7.6. CANCEL ACCOUNTS RECEIVABLE INVOICE
- 7.7. SPONSORSHIP FOR PROVINCIAL CHAMPIONSHIPS
- 7.8. REQUEST FROM BOSCOMBE COMMUNITY CENTRE
- 7.9. GLENDON PLAYGROUND AND PARK SOCIETY OPPORTUNITY
- 7.10. CHANGE ORDER FOR ASHMONT/LOTTIE LAKE WATER TRANSMISSION LINE
- 7.11. 2013 INTERIM MUNICIPAL BUDGET
- 7.12. BYLAW NO. 1616 - BORROWING BYLAW - MASTER CARD ACCOUNT
- 7.13. COUNTY CREDIT CARDS
- 7.14. BYLAW NO. 1617 - BORROWING BYLAW - CURRENT EXPENDITURES
- 7.15. POLICY - SPONSORSHIP FOR RODEO FUNDS
- 7.16. WASTE BIN RENTAL POLICY
- 7.17. BRIDGE FOR FOX SUBDIVISION IN HAMLET OF MALLAIG
- 7.18. BYLAW NO. 1618 - LICENCE ROAD ALLOWANCE NW 10 & SW 15-60-10-W4
- 7.19. BYLAW NO. 1620 - AMEND LUB - REZONE PNW 34-57-9-W4 FROM URBAN EXPANSION TO CR(2)
- 7.20. BYLAW NO. 1619 - COMMUNITY AGGREGATE PAYMENT LEVY
- 7.21. GRAVEL RATES

- 7.22. BYLAW NO. 1621 - TAX PENALTY BYLAW
- 7.23. RESOLUTION FOR MIMIMUM TAX LEVY
- 7.24. TAX CANCELLATIONS
- 7.25. ASHMONT AND MALLAIG FIRE HALLS TENDER PACKAGE
- 7.26. ELK POINT RECREATION GRANTS
- 7.27. SAFETY CODES RATES
- 7.28. REQUEST FROM ARMISTICE COMMUNITY HALL



County of St Paul No 19
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Issue Summary Report

7.1. DATE FOR JANUARY COUNCIL MEETING

#20121206005

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

The regular scheduled date for the January Council meeting is January 8th, however we would like to schedule a meeting with the gravel pit owners and set a date for salary negotiations prior to the next Council meeting, which does not give us a whole lot of time.

Section 193(3) of the Municipal Government Act allows a council to change the date of a regularly scheduled meeting, providing the municipality gives at least 24 hours notice of the change to any Councillors not present at the meeting and to the public.

Recommendation

Motion to reschedule the January Council Meeting to January 15, 2013 at 10:00 a.m. as per Section 193(3) of the Municipal Government Act.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.2. DATE FOR JANUARY PUBLIC WORKS MEETING

#20121206007

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

The regular scheduled date for the January Public Works meeting conflicts with the ASB Provincial Conference.

Section 193(3) of the Municipal Government Act allows a council to change the date of a regularly scheduled meeting, providing the municipality gives at least 24 hours notice of the change to any Councillors not present at the meeting and to the public.

Recommendation

Motion to reschedule the January Public Works Meeting to January 29, 2013 as per section 193(3) of the Municipal Government Act.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.3. DATE FOR SALARY NEGOTIATIONS

#20121206003

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

We require a motion from Council to set the date for the Salary Negotiations prior to the January 15th Council Meeting.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.4. EOEP - MUNICIPAL LEADERSHIP - ONLINE

#20121206002

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

Councillor D. Dach took the EOEP Municipal Leadership course online. Registration for the course was \$250.

Recommendation

Motion to reimburse the \$250 registration fee to Councillor Dach's for the EOEP Online Municipal Leadership Course.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.5. MARKETING & BRANDING YOUR COMMUNITY

#20121205004

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

Economic Developers of Alberta and Two Hills Regional Economic Development held a course on December 3rd for elected officials to provide a basic understanding of marketing and branding principles as they apply to community economic development. The registration for the course was \$150.

Recommendation

Motion to ratify Councillor Dach's attendance at the Marketing and Branding course sponsored by the EDA on December 3, 2012 in Two Hills.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.6. CANCEL ACCOUNTS RECEIVABLE INVOICE

#20121207002

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

The Mallaig Legion received 30 yards of gravel for their parking lot this summer and was charged for it. Policy PW-59 states that gravel for maintenance at community halls will be provided at no cost, but larger quantities will be brought to Council for consideration.

Recommendation

Motion to cancel the Mallaig Legion's gravel invoice in the amount of \$428.20, which includes penalties, as per Policy PW-59.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.7. SPONSORSHIP FOR PROVINCIAL CHAMPIONSHIPS

#20121203001

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

We have received the following requests for sponsorship to attend Provincial tournaments:

- St. Paul Regional High - Sr. Girls Volleyball in Camrose from November 22 to 24
 - Sr. Boys Volleyball in Whitecourt from November 22 to 24
- Mallaig School - Provincial Cross Country in Red Deer on October 20
 - Sr. Boys Volleyball in Vermilion from November 22 to 24

Recommendation

Motion to approve the following grants as per policy ADM-51:

1. \$1,000 for St. Paul Regional High School - Senior Boys Provincial championship in Whitecourt and the Senior Girls Provincial Championship in Camrose
2. \$1,000 for Mallaig School to offset the costs of traveling to the High School Cross Country Championship in Red Deer and the Senior Boys Volleyball championship in Vermilion.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.7.: Regional High School Boys Volleyball

Tuesday November 20, 2012

Dear County of St. Paul,

On Wednesday November 21 – Saturday November 24, St. Paul Regional High School Boys Volleyball team will be going to the ASAA 2012 High School Provincial Championships in Whitecourt. As you may have heard, we had a solid zone championship and ended up taking the gold medal.

I know that the County of St. Paul supports teams that compete at the Provincial level in athletics. We would like to apply for the provincial funding to help us cover the expenses of sending 12 students and coaches for that competition. If there is any paper work that needs to be filled out, please let us know.

I know that the town has supported us in the past, and we appreciate any support you can give. If you have any questions or concerns, please do not hesitate to contact me at St. Paul Regional High School @ 780-645-4491 or by email hank_smid@spcrd.ca.

Sincerely,

Hank Smid
Athletic Director
St. Paul Regional High School

Tuesday November 20, 2012

Dear County of St. Paul,

On Wednesday November 21 – Saturday November 24, St. Paul Regional High School Girls Volleyball team will be going to the ASAA 2012 High School Provincial Championships in Camrose. As you may have heard, we had a solid zone championship and ended up taking the silver medal but we earned the wildcard and advanced to provincials.

I know that the County of St. Paul supports teams that compete at the Provincial level in athletics. We would like to apply for the provincial funding to help us cover the expenses of sending 17 students and coaches for that competition. If there is any paper work that needs to be filled out, please let us know.

I know that the town has supported us in the past, and we appreciate any support you can give. If you have any questions or concerns, please do not hesitate to contact me at St. Paul Regional High School @ 780-645-4491 or by email hank_smid@spcrd.ca.

Sincerely,

Hank Smid
Athletic Director
St. Paul Regional High School



École Mallaig School

PO Box 90 Mallaig, Alberta T0A 2K0

Telephone/Téléphone: (780) 635 – 3858

Fax/Télécopieur: (780) 635 – 3938

E-mail: mcs@spcrd.net



County of St. Paul No. 19

November 29, 2012

5015 – 49 Avenue
St. Paul, AB T0A 3A4
Canada

Re: Provincial Cross-Country Running Sponsorship
Provincial Senior Boy's Volleyball Sponsorship

Dear Council Members:

The County of St. Paul No. 19 has, in the past, donated money to our school for Provincial Competitions which has been very much appreciated. We have again sent teams to Provincial Championships. We sent our senior high cross-country running team to Red Deer on October 20, 2012 and our senior boy's volleyball to Vermilion from November 22 – 24, 2012. Our cross-country running team won their sixth consecutive provincial team championship and our boy's volleyball team placed 4th. We are requesting funding for these teams if the County is still in a position to donate funds to our school.

École Mallaig School serves the communities of Mallaig, St. Lina, Goodridge, Therien and St. Vincent. It is a dual track school from ECS to grade 12 with an enrolment of 260 students.

Your contribution would greatly assist our school's athletic program and would alleviate some of the financial implications of sending our teams to such elite competitions. Thank you very much for considering our request.

If you have any questions please do not hesitate to contact me at school (780-635-3858).

Sincerely,

Tom Whitfield
Principal,
Ecole Mallaig School



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.8. REQUEST FROM BOSCOMBE COMMUNITY CENTRE

#20121205007

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

The Boscombe Community Centre is requesting promotional items to distribute at various events held throughout the year. An example of how they would use the items is during the winter (Nov. to March) they hold 2 crib nights each month and would like to give door prizes at these tournaments. This would mean about 7 door prizes for the remaining 3 months.

Policy Per-14, Donations and Promotional Items is attached.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL #19

Policy Number

PER-14

Title
Donations and Promotional
Items

Page 1 of 1

Date Approved

April 11, 2006

Policy

County Pins/Promotional Items – The County of St. Paul, on request, may provide County Pins and /or Promotional items to individuals, teams and various organizations, at the discretion of Administration. Administration will provide a quarterly report to Council regarding distribution of these items.

County Flags – The County of St. Paul, on written request, may provide one (1) County of St. Paul flag free of charge, or a flag may be on loan for the event then returned to the County Office, to any organized group or society, at the discretion of administration. Only one flag at no charge will be given per organization.

| | Date |
|----------------------------|--------------------|
| Approved by Council | September 14, 2010 |
| Amended | |
| Amended | |



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.9. GLENDON PLAYGROUND AND PARK SOCIETY OPPORTUNITY #20121205010

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

We have received a request from Ruth Snyder, President of the Glendon Playground and Park Society requesting support for their playground project. Although the equipment will be installed in the Village of Glendon, many residents of the County of St. Paul will access the facilities. The Glendon Playground and Park Society is a group of volunteers from the Glendon area who are working to create a family destination park in Glendon to accommodate all ages. It will consist of a dry playground, water park, skate park, and family picnic area. A one page summary of our project is attached.

The total project will cost over \$600,000 including equipment and installation. They have applied for \$300,000 through the CIIF grant and are in the process of applying for the Provincial CFEP grant. They need to demonstrate the support of the community for their project by way of a cash donation or donation of work in kind.

The Glendon Playground and Park Society is planning to raise an estimated amount of \$500,000 this year. It will cost our organization an estimate of \$5,000 to raise these funds. The money raised will be going to purchase and install new playground equipment for the Village of Glendon

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.9.: Glendon Playground

Glendon Playground and Park Society
Box 177, Glendon, AB T0A 1P0
PH: (780) 646-3068 FAX: 780-635-2190
www.glendonplaygrounds.com

President: Ruth L. Snyder sun.beam3@yahoo.com
Vice-President: Denise Makaruk dmakaruk@mcsnet.ca
Treasurer: Julie Nagy jmccallum@live.ca
Secretary: Michelle Rowntree rowntrees@xplornet.ca

Building Community ...
through play!



- ♦ Glendon serves people from the Village of Glendon, MD of Bonnyville, and County of St. Paul
- ♦ Playground equipment in Glendon has not been replaced for about 30 years
- ♦ Updated equipment will encourage active play and imagination and provide safe places for children to play

Rainbow Park cost = \$200, 347.12

Equipment (\$120,243.50) + Installation (\$13,903.29) + Site Preparation (\$56,660.00) + GST (\$9,540.34)

Waterplay/Splash Park cost = \$207, 353.74

Equipment (\$84,133.99) + Construction/Installation (\$123,219.75)

Skate Park cost = \$178, 555.03

Equipment (\$69,476.83) + Construction/Installation (\$109,078.20)

Other costs= 21, 044.59

- ♦ Wood Grain Benches 3 x \$928.62 = \$2,785.86
- ♦ Lumber Camp Benches 5 x \$928.62 = \$4,643.10
- ♦ Wood Grain Picnic Table 5 x \$1,502.18 = 7,510.90
- ♦ Wood Grain Trash Can 3 x \$600.87 = \$1,802.61
- ♦ Freight = 3,300.00
- ♦ GST = \$1,002.12

How you can help:

- ♦ Cash donations
- ♦ Donations in kind

NOTE: These will be used to apply for matching grants, which means your donation will be doubled.



Thank you for helping us so that we can install playground equipment in the summer of 2013.



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.10. CHANGE ORDER FOR ASHMONT/LOTTIE LAKE WATER TRANSMISSION LINE

#20121204004

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

Attached is a change order which is required to complete the communication tower installation at both the Ashmont and Lottie Lake Water Treatment Plants so the systems can communicate with each other. This will complete the changes required in order to expedite the movement of water from Ashmont to Lottie Lake. The additional charge to the contract is \$45,000 based on the quote from Glentel. This is a cost that will be required for the project - the change in scope only moves the expense earlier in the project - originally this would have been completed with the Water Treatment Plant construction.

As part of the process for this change order residents will be notified as per Policy DEV-56 regarding the construction of the communication towers.

Recommendation

Motion to ratify change order #4 for the Ashmont/Lottie Lake Water Transmission Line in the amount of \$45,000 which is required for the communication systems (SCADA Systems) between Ashmont and Lottie Lake.

Additional Information

Originated By : pcorbiere

Ashmont / Lottie Lake Water Transmission Line

CHANGE ORDER #4

date: November 21, 2012
 to: Rob Mephram, Beretta Pipeline Construction Ltd.
 from: Mohammed Elenany, Ph.D., P.Eng. Urban Systems Ltd.
 file #: 3144.0003.03-F
 project: **ASHMONT/LOTTIE LAKE TRANSMISSION LINE**

Refers to Contemplated Change Order # n/a

Description of Change to Contract:

Additional work to complete the Tower installation at both the Ashmont and Lottie Lake Water Treatment Plants including:

- Antenna System
- Polyphasor
- MDS SD4 Radio
- Power Supply
- Tower (48 feet self support with anti-climb shield)

The work also includes the RF SCADA link between Ashmont and Lottie Lake and the SCADA equipment. The work will be performed as per the Contract Specifications and Conditions and as per the attached quote from Glentel.

| <u>Item</u> | <u>Description</u> | <u>Unit</u> | <u>Unit Rate</u> | <u>Est. Qty</u> | <u>Est. Amt</u> |
|-------------|---|-------------|------------------|-----------------|-----------------|
| Add A18 | Cash allowance to be used by Nason and Glentel to supply and install the RF SCADA link between the Ashmont and Lottie Lake, SCADA equipment, and Tower installation with base, including a 10% overhead and 10% contingency | I.s. | \$45,000.00 | 1 | \$45,000.00 |

Change in Price (Increase): \$ 45,000.00

Change to Contract Schedule: none



Rob Mephram
 Beretta Pipeline Construction Ltd.

Mohammed Elenany, Ph.D., P.Eng.
 Contract Administrator

Appendix 1 for 7.10.: Ashmont Lottie Lake Water Transmission Line

Title: Ashmont/Lottie Lake Water Transmission Line – CO#4
Date: November 21, 2012
File: 3144.0003.03
Page: 2 of 2



Sheila Kitz
Owner

**This Change Order is not in effect until signed by the Contractor,
the Contract Administrator and the Owner.**

U:\Projects_EDM\3144\0003\03\Financial\Change Orders\CO 4 Ashmont-Lottie Lake Tower Installation\2012-11-16 CO 4 Ashmont Lottie Lake Tower Installation.docx



Nov. 14, 2012

Glentel Inc.
10230 – 176 St.
Edmonton, AB
T5S 1L2

Canadian Consulting Group
25 Corriveau Avenue
St. Albert, AB T8N 5A3

Attention: Mr. Andrew Hingston

Re: Lottie Lake – Ashmont SCADA System

Dear Sir:

Please find detailed below pricing for the RF SCADA link between Ashmont and Lottie Lake. This includes the SCADA equipment, tower installation with base and Industry Canada.

I SCADA System

| <u>Site</u> | <u>Item</u> |
|-----------------|--|
| Ashmont WTP | 1 – Antenna System <ul style="list-style-type: none">• Yagi Antenna• 30 m Low Loss RF Cable |
| | 1 – Polyphasor |
| | 1 – MDS SD4 Radio |
| | 1 – Power Supply |
| | 1 – Tower <ul style="list-style-type: none">• 48 Feet Self Support• Anticlimb Shield |
| Lottie Lake WTP | 1 – Antenna System <ul style="list-style-type: none">• Yagi Antenna• 30 m Low Loss RF Cable |
| | 1 – Polyphasor |
| | 1 – MDS SD4 Radio |
| | 1 – Power Supply |
| | 1 – GN Tower <ul style="list-style-type: none">• 48 Feet Self Support• Anticlimb Shield |

| | |
|------------------------|--------------------|
| Equipment | \$7,000.00 |
| Radio Installation | \$4,300.00 |
| Tower Installation | \$10,000.00 |
| Tower Bases & Drawings | \$15,900.00 |
| Engineering Fee | \$300.00 |
| Total | \$37,500.00 |

Notes and Considerations

1. Taxes are additional.
2. The customer will be responsible for the following:
 - a. All Radio Licence fees.
 - b. All associated permits and fees.
 - c. The installation of the Glentel equipment in the associated PLC cabinet.
 - d. Suitable power, space and building entry ports.
3. The demarcation point for the SCADA system will be deemed to be the serial or Ethernet port on the supplied Glentel Radio.
4. Glentel will provide assistance in obtaining Radio Licences and Aeronautical approvals. All fees associated with this are the client's responsibilities. Should Transport Canada require that the towers to be painted and/or lit, the customer will be responsible for these costs.
5. The customer will be responsible for any and all delays caused directly or indirectly by the customer or its agents.
6. Glentel will provide Anticlimb shields on the recommended towers.
7. Glentel will assist the customer in the implementation of the SCADA system.
8. Certain assumptions have been made with regards to the distance between the sites' tower/mast. If the indicated amount of cable is not adequate, additional charges may apply to provide additional cable.
9. Screw piles will be used for the tower base.

The attached Terms and Conditions also apply.

II Industry Canada Licencing

Radio Licencing associated with the SCADA system and includes:

- Preparing and submitting the radio licence applications
- Preparing and submitting the Transport Canada applications (if applicable)
- Preparing and submitting the Nav Canada applications (if applicable)
- Industry Canada negotiations

| <u>Item</u> | <u>Price</u> |
|--|--------------|
| Industry Canada Radio Licence Submission | \$350.00 |

| | |
|---|--------------------|
| Industry Canada Annual Fees | \$96.00 - \$136.00 |
| <ul style="list-style-type: none">• Two stations• Rates are prorated• Renewal Fee is \$68.00/site | |

Notes and Considerations

1. Taxes are additional.
2. Should Transport Canada require any painting or lighting of the radio tower(s), these associated costs are additional.
3. Industry Canada radio licence fee are annual with the first year being prorated by the remaining months in the federal fiscal year.
4. Industry Canada may take 4 – 6 weeks to process the radio licence applications.

If any questions arise, please do not hesitate to contact the undersigned at 780-732-3400 X2012.

Gary Foster

Gary Foster
Senior Corporate Account Manager
gary.foster@glentel.com
Tel: 780 732 3400 X2012



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.11. 2013 INTERIM MUNICIPAL BUDGET

#20121204003

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

The interim Operating and Capital Budget estimated number for 2013 are as follows:

Operating Revenues - \$ 33,700,000

Operating Expenditures - \$ 19,200,000

Capital - \$ 14,500,000

Section 242(2) of the M.G.A. states that Council may adopt an interim operating budget for part of a calendar year.

Recommendation

To approve the interim budget for the year 2013, as per section 242(2) of the M.G.A.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.12. BYLAW NO. 1616 - BORROWING BYLAW - MASTER CARD ACCOUNT

#20121203002

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

Bylaw No. 1616, Borrowing Bylaw, is being presented to Council to authorize borrowings from the Servus Credit Union to finance the Master Card Account. In 2013 the limit was Fifteen Thousand Dollars (\$15,000), however we would like to increase the limit to \$20,000.

Section 187 of the M.G.A. requires that every proposed bylaw must have 3 distinct and separate readings.

Recommendation

Council to give three readings to Bylaw No. 1616, the Master Card Borrowing Bylaw.

Additional Information

Originated By : pcorbiere

**BORROWING BYLAW
MUNICIPAL - CURRENT EXPENDITURES**

MASTER CARD ACCOUNT

BYLAW NO. 1616

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA

WHEREAS the Council of the County of St. Paul No. 19 (hereafter called the "Corporation") in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures for the County of St. Paul Master Card Account for its financial year commencing **January 1, 2013**.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act and/or the County Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation do borrow from Servus Credit Union Ltd., (hereafter called "Servus Credit Union") sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation in the said financial year, provided that the total principal amount owed to Servus Credit Union at any one time hereunder shall not exceed the sum of **TWENTY THOUSAND DOLLARS (\$20,000.00)**.
2. The Mayor (or Reeve in the case of a County, if that person has the same functions and powers as a Mayor of a Municipality) and Treasurer be and they are hereby authorized for and on behalf of the Corporation:

(a) to apply to Servus Credit Union for the aforesaid loan to the Corporation; and

(b) to obtain advance of monies from Servus Credit Union in the said financial year through use of the Servus Credit Union Master Card, on a revolving basis; and

(c) to execute on behalf of the Corporation such bills, debentures, promissory notes or similar forms of obligation as Servus Credit Union may require as evidence of and security for all sums borrowed hereunder;

and each document executed as foresaid shall be valid and binding upon the Corporation according to its tenor, and Servus Credit Union shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this Bylaw.

3. Notwithstanding the foregoing, the Mayor (or Reeve) and Treasurer shall apply such part of the foregoing sum authorized to be borrowed in repayment of previous borrowings of the Corporation such that all amounts borrowed and outstanding by the Corporation at any one time to Servus Credit Union and to all other persons, firms and corporations shall not exceed the amount of the taxes levied or estimated to be levied by the Corporation for the said financial year.
4. All sums borrowed as aforesaid or so much thereof as from time to time remain unpaid shall bear interest at a rate as prescribed by Master Card and such interest shall be calculated and due and payable monthly.
5. All sums authorized to be borrowed hereunder, including interest, shall be due and payable in full no later than December 31st of the said financial year, unless hereafter extended by authority of the Council of the Corporation.
6. As security for payment of money borrowed hereunder, the Corporation hereby charges to and in favor of Servus Credit Union the whole of the taxes levied or to be levied by the Corporation, requisitions made or to be made by the Corporation and all other money due or accruing due to the Corporation, and the Mayor or Reeve and Treasurer of the Corporation are hereby authorized on behalf and in the name of the Corporation to execute and deliver to Servus Credit Union such security documents as Servus Credit Union may require in relation to the foregoing charge. The said charge shall be collateral to the obligation of the Corporation to repay with interest all sums borrowed from Servus Credit Union and Servus Credit Union shall not be bound to recover any such taxes, requisitions or other monies before being entitled to payment from the Corporation.
7. In the event the Council of the Corporation decides to extend the said sum and Servus Credit Union is prepared to extend the said loan, any renewal or extended bill, debenture, promissory note or other obligation executed by the officers designated in paragraph 2 hereof and delivered to Servus Credit Union shall be valid and conclusive proof as against the Corporation of the decision to extend the loan in accordance with the terms of such renewal or extension bill, debenture, promissory note or other obligation, and Servus Credit Union shall not be bound to inquire into the authority of such officers to execute and delivery any such renewal or extension document.
8. This Bylaw comes into force on the final passing thereof.

Page 3

CERTIFICATE

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed and enacted by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the **11th DAY OF DECEMBER, 2012** at which a quorum was present, as entered in the minutes of the said Council, and the said Bylaw is in full force and effect.

WITNESS our hands and the seal of the Corporation this 13th day of December, 2012.

Read a first time in Council this 11th day of December, A.D. 2012.

Read a second time in Council this 11th day of December, A.D. 2012.

Read a third time in Council this 11th day of December, A.D. 2012 and duly passed this 11th day of December, A.D. 2012.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.13. COUNTY CREDIT CARDS

#20121204002

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

As per Credit Card policy ADM-77, we require a motion from Council to authorize staff to have a County credit card with their name on it. See policy attached.

Recommendation

Motion to approve Dennis Bergheim, Phyllis Corbiere, Janice Fodchuk, Leo deMoissac and DD Skawronski for a County Credit Card for the 2013 calendar year, as per policy ADM-77.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL #19

Policy Number

ADM-77

Title

Credit Card

Page 1 of 3

Date Approved

March 13, 2012

Policy

To streamline processes and improve efficiency in relation to the receipt of goods and services, payment to suppliers and to support staff who travel on behalf of the County. In addition, to establish conditions of use for those individuals in the County who have been authorized by Council to carry a County of St. Paul Credit Card.

Eligibility:

1. The Reeve and Chief Administrative Officer shall be authorized to carry a County credit card.
2. All other staff as determined by Council resolution annually shall be authorized to carry a County credit card.

Limits:

The total credit limit of all cards shall be approved by Council by Bylaw each year. Credit limits on individual credit cards should be determined by the anticipated monthly expenditure required by the position held within the County. Individual credit limits will be determined by the Chief Administrative Officer or designate, but the total limits will not exceed the approval determined by Bylaw.



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.14. BYLAW NO. 1617 - BORROWING BYLAW - CURRENT EXPENDITURES

#20121204001

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

Bylaw No. 1617, Borrowing Bylaw, is being presented to Council to authorize borrowings of up to Seven Million Dollars (\$7,000,000) from the Servus Credit Union to finance the short term operations of the County.

Section 187 of the M.G.A. requires that every proposed bylaw must have 3 distinct and separate readings.

Recommendation

Council to give three readings to Bylaw No. 1617, Borrowing for Current Expenditures.

Additional Information

Originated By : pcorbiere

BORROWING BYLAW

MUNICIPAL - CURRENT EXPENDITURES

BYLAW NO. 1617

A BYLAW OF THE COUNTY OF ST. PAUL NO. 19 IN THE PROVINCE OF ALBERTA

WHEREAS the Council of the County of St. Paul No. 19 (hereafter called the "Corporation") in the Province of Alberta considers it necessary to borrow certain sums of money from time to time to meet current expenditures of the Corporation for its financial year commencing **January 1, 2013**.

NOW THEREFORE, pursuant to the provisions of the Municipal Government Act and/or the County Act, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation do borrow from Servus Credit Union Ltd., (hereafter called "Servus Credit Union") sums of money from time to time in the said financial year as required to meet current expenditures of the Corporation in the said financial year, provided that the total principal amount owed to Servus Credit Union at any one time hereunder shall not exceed the sum of **SEVEN MILLION DOLLARS (\$7,000,000.00)**.

2. The Mayor (or Reeve in the case of a County, if that person has the same functions and powers as a Mayor of a Municipality) and Treasurer be and they are hereby authorized for and on behalf of the Corporation:

(a) to apply to Servus Credit Union for the aforesaid loan to the Corporation; and

(b) to obtain advance of monies from Servus Credit Union in the said financial year by way of an overdraft on the Corporation's account at Servus Credit Union or pursuant to promissory notes or other evidence of indebtedness, as may be permitted or required by Servus Credit Union; and

(c) to execute on behalf of the Corporation such bills, debentures, promissory notes or similar forms of obligation as Servus Credit Union may require as evidence of and security for all sums borrowed hereunder;

and each document executed as foresaid shall be valid and binding upon the Corporation according to its tenor, and Servus Credit Union shall never be bound to inquire whether such officers are observing the limitations on their authority as set forth in this Bylaw.

3. Notwithstanding the foregoing, the Mayor (or Reeve) and Treasurer shall apply such part of the foregoing sum authorized to be borrowed in repayment of previous borrowings of the Corporation such that all amounts borrowed and outstanding by the Corporation at any one time to Servus Credit Union and to all other persons, firms and corporations shall not exceed the amount of the taxes levied or estimated to be levied by the Corporation for the said financial year.

4. All sums borrowed as aforesaid or so much thereof as from time to time remain unpaid shall bear interest at a rate per annum equal to the Prime Lending Rate established from time to time by Servus Credit Union and such interest shall be calculated and due and payable monthly.

5. All sums authorized to be borrowed hereunder, including interest, shall be due and payable in full no later than December 31st of the said financial year, unless hereafter extended by authority of the Council of the Corporation.

6. As security for payment of money borrowed hereunder, the Corporation hereby charges to and in favor of Servus Credit Union the whole of the taxes levied or to be levied by the Corporation, requisitions made or to be made by the Corporation and all other money due or accruing due to the Corporation, and the Mayor or Reeve and Treasurer of the Corporation are hereby authorized on behalf and in the name of the Corporation to execute and deliver to Servus Credit Union such security documents as Servus Credit Union may require in relation to the foregoing charge. The said charge shall be collateral to the obligation of the Corporation to repay with interest all sums borrowed from Servus Credit Union and Servus Credit Union shall not be bound to recover any such taxes, requisitions or other monies before being entitled to payment from the Corporation.

7. The repayment of the money borrowed hereunder shall come from taxes collected for the current fiscal year and will be repaid to the Servus Credit Union by June 30 of that year.

8. In the event the Council of the Corporation decides to extend the said sum and Servus Credit Union is prepared to extend the said loan, any renewal or extended bill, debenture, promissory note or other obligation executed by the officers designated in paragraph 2 hereof and delivered to Servus Credit Union shall be valid and conclusive proof as against the Corporation of the decision to extend the loan in accordance with the terms of such renewal or extension bill, debenture, promissory note or other obligation, and Servus Credit Union shall not be bound to inquire into the authority of such officers to execute and delivery any such renewal or extension document.

9. This Bylaw comes into force on the final passing thereof.

Page 3

CERTIFICATE

WE HEREBY CERTIFY that the foregoing Bylaw was duly passed and enacted by the Council of the Corporation therein mentioned at a duly and regularly constituted meeting thereof held on the **11th DAY OF DECEMBER, 2012** at which a quorum was present, as entered in the minutes of the said Council, and the said Bylaw is in full force and effect.

WITNESS our hands and the seal of the Corporation this 11th day of December, 2012.

Read a first time in Council this 11th day of December, A.D. 2012.

Read a second time in Council this 11th day of December, A.D. 2012.

Read a third time in Council this 11th day of December, A.D. 2012 and duly passed this 11th day of December, A.D. 2012.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.15. POLICY - SPONSORSHIP FOR RODEO FUNDS

#20121205011

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

The St. Paul Ag Society is requesting that the groups who receive the proceeds from the Rodeo supper on both Friday and Saturday provide volunteers to help with clean up after supper. The policy committee agreed with the Ag Society's request and the amendment has been incorporated into the policy. When groups apply for the proceeds, they will be notified of the extra duties required of them.

Recommendation

Motion to approve the Rodeo Supper Funds Policy ADM-46 as per the recommendations of the policy committee.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL #19

Policy Number

ADM-46

Title

Rodeo Supper Funds

Page 1 of 1

Date Approved

October 2008

Policy

Policy for allocation of Rodeo Supper funds generated every year at the St. Paul Rodeo

- Funds can only be applied for by any community group once every three years.
- Applications will only be considered after January 1st and before August 1st of the year for which the funds will be allocated.
- How the funds will be allocated, and whether allocated wholly or in part will be at the discretion of Council.
- The approved groups will be required to assist with clean up after the supper as per a list provided by the St. Paul Ag Society.

| | Date |
|----------------------------|---------------------------|
| Approved by Council | September 14, 2010 |
| Amended | November 8, 2012 |
| Amended | |

November 6, 2012

County of St Paul
5015 49 Ave
St Paul, AB T0A 3A

Attention: Sheila Kitz:

At our last Recreation Board meeting on October 17, 2012, the Ag Society brought forward the following request.

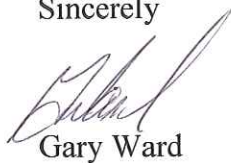
Organizations that will be recipient of proceeds from the rodeo dinners (town and county) will also be required to help with the clean up after the suppers.

The organizations in the past have not helped and the Ag Society and Recreation Board are in agreement to include this in their contract.

Please bring forward to your respective council for approval.

If both the Town and County approve, I will draft a contract for future organizations to follow.

Sincerely



Gary Ward
Parks & Recreation Director



St. Paul Agricultural Society
Box 1203 St. Paul, AB T0A 3A0
780-645-4373 Fax: 780-645-2989
Website: stpaulagsociety.com
Email: agsociet@telusplanet.net

September 27, 2012

to council

Town of St. Paul Rec Board
Box 1480
St. Paul AB T0A 3A0

ATTN: Gary Ward

Dear Gary:

Regarding: 2012 Great Canadian Hoedown

We were, once again, very pleased to hear of the success and continued community support to the Friday and Saturday night Toonie dinners.

It is our understanding, each year that both the Town and County choose an organization that will be the recipient of proceeds from the dinners and that members from these organizations presently attend, only, to collect payment.

As our Ag Society members and volunteers are maxed out for the week, it has been brought to our attention there is a shortfall of volunteers for cleanup duties.

- Duties include:
- Friday night (4 volunteers)
 - Wipe down tables and chairs
 - Reset chairs
 - Empty garbage and put new bags in containers.
 - Saturday night (4 volunteers – need strength to load chairs & move tables)
 - Wipe down tables and chairs
 - Put portion of chairs and tables in storage
 - Empty garbage.

We would like to recommend, that perhaps in the future, organizations receiving the proceeds, be responsible for providing their own volunteers for cleanup duties.

Your consideration of our request would be appreciated. Thank you.

Yours truly,


Andre Chamberland, President
St. Paul Agricultural Society

c.c. Town of St. Paul
County of St. Paul No. 19



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.16. WASTE BIN RENTAL POLICY

#20121113011

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

Further to the December 3rd Policy Committee Meeting, the following changes are being proposed for the Agreements attached to the Waste Bin Rental Policy:

"I understand that non-payment of the fee may result in the removal of the bin from my property".

Fee schedule for household garbage add "Commercial renters will be charged an additional \$20/month".

Recommendation

Motion to approve the Waste Bin Rental Policy as per the recommendations of the Policy Committee.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL #19

Policy Number

PW-87

Title

Waste Bin Rental

Page 1 of 1

Date Approved

Policy

The County may provide residents/businesses with the opportunity to rent waste bins and/or roll off bins in the County for a set fee.

Waste bin rental:

1. Applicants must be a County resident or Company that is utilizing the bin at a location in the County of St. Paul. Exception to this is businesses that are affiliated with the County of St. Paul, i.e. MD Foundation, or special events in either the Town of St. Paul or Town of Elk Point put on by non-profit groups. Any other exceptions must be requested in writing and approved by resolution of County Council.
2. Applicants must sign a Bin Rental Agreement. Agreements must be signed by the registered landowner.
3. Fees are set out in Schedule A of the Bin Rental Agreement. Commercial use is an additional \$20/month fee.

Roll off bin rental:

1. Residents or Companies interested in renting a roll off bin must complete a Roll Off Bin Rental Agreement. These bins can only be for a location in the County of St. Paul. Exception to this is businesses that are affiliated with the County of St. Paul, i.e. MD Foundation, or special events in either the Town of St. Paul or Town of Elk Point put on by non-profit groups. Any other exceptions must be requested in writing and approved by resolution of County Council.
2. Roll off bins are typically delivered on Fridays
3. Fees are set out in Schedule A of the Roll Off Bin Rental Agreement.

Bin pickup:

1. Bins will be picked up on a regular schedule; however the schedule will be adjusted as new bins are added. There is no guarantee to the bin pickup schedule.

Payment of Fees:

1. Rental fees will be invoiced monthly
2. In the event a user does not pay the rental fees they will be subject to a suspension of County services (60 days after invoice date) and the rental bin will be removed.

| Approved by Council | Date |
|---------------------|------|
| Amended | |
| Amended | |
| Amended | |

Appendix 2 for 7.16.: Bin Rental Agreement - Household Garbage

I, _____
Name(s)

of _____ Legal Land Location

Mailing Address

Phone Number(s)

agree to enter into an agreement with the County of St. Paul No. 19 to rent a _____ yd. bin, for the purposes of collecting garbage. I request that the County collect this garbage _____
(Weekly, Bi-weekly, Monthly). For the rental of the bin and the collection service, I agree to pay a monthly fee as set out in Schedule A, attached subject to amendment at Council's discretion. I understand that non-payment of the fee may result in the removal of the bin from my property.

I understand that I will be given 30 days notice of any rate changes for the bin rental and collection service.

I agree that the above named bin will be for purposes of collecting **ONLY HOUSEHOLD WASTE**. I agree not to use this bin for the collection of metal, appliances, large volumes of wood / wood by-products, furniture, batteries, shingles, concrete, etc. I understand that all hazardous materials, (liquid or solid), are strictly prohibited from these bins.

I also agree that in lieu of a damage deposit, that I will pay for the repair of any damage, (beyond normal wear and tear), that I, my family, or any other persons other than County employees incur to this bin, while it is located on my property.

I understand that if those damages are not reimbursed to the County by myself or my estate that the County will under the authority of Section 34.1 of the Municipal Government Act add these damages to my tax roll.

Name of Landowner renting bin

Date signed

Witness. (County representative)

County of St. Paul
Schedule A - HHW Bin Rental Rates

Effective March 1, 2008

| <u>Pick - up Schedule</u> | <u>3 YARD</u> | <u>4 YARD</u> | <u>6 YARD</u> |
|-------------------------------|---------------|---------------|-------------------|
| Once a month | \$60.00 | \$70.00 | \$75.00 |
| Every two weeks | \$70.00 | \$80.00 | \$85.00 |
| Once a week | \$80.00 | \$90.00 | \$95.00 |

*** Commercial renters will be charged an additional \$ 20/month

Appendix 3 for 7.16.: Bin Rental Agreement - Household Garbage

I, _____
Name(s)

of _____ Legal Land Location

Mailing Address

Phone Number(s)

Fax Number

agree to enter into an agreement with the County of St. Paul No. 19 to rent a roll off bin, for the purposes of collecting garbage. I request that the County collect this garbage on call. For the rental of the bin and the collection service, I agree to pay a monthly fee as set out in Schedule A, attached subject to amendment at Council's discretion. I understand that non-payment of the fee may result in the removal of the bin from my property.

I understand that I will be given 30 days notice of any rate changes for the bin rental and collection service.

I agree that the above named bin will be for purposes of collecting **only material that is accepted at the Evergreen Regional Landfill**. I understand that all hazardous materials, (liquid or solid), are strictly prohibited from these bins.

I also agree that in lieu of a damage deposit, that I will pay for the repair of any damage, (beyond normal wear and tear), that I, my family, or any other persons other than County employees incur to this bin, while it is located on my property.

I understand that if those damages are not reimbursed to the County by myself or my estate that the County will under the authority of Section 34.1 of the Municipal Government Act add these damages to my tax roll.

Name of Landowner/Business renting bin

Date signed

Witness. (County representative)

Schedule A
Roll Off Bin Rental Rates

| | |
|------------------------|-----------------------|
| Monthly Rental | \$ 125.00/month |
| Weekly Rental | \$ 31.25/week |
| + | |
| Bin Delivery & Removal | \$ 110.00/hour |
| + | |
| Landfill Tipping Fee | as per site attendant |



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.17. BRIDGE FOR FOX SUBDIVISION IN HAMLET OF MALLAIG

#20121205008

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

We had a request from the Mallaig Chamber of Commerce to contact the owner of 3107 Park Avenue to inquire if they would be interested in selling a narrow strip of land, so the residents living in the Fox Meadows Subdivision could use it as an access to walk from the subdivision across to the churches, recreation facilities, etc . Dennis contacted the landowners and they denied his request. The landowner indicated they have no problem if people continue to walk across their property the way it presently is.

There is a ditch at the south and west end of the subdivision on municipal land, and the residents are inquiring if a bridge could be built for wheel chair and foot access only to cross the ditch. A wooden bridge cost would be approximately \$2000.

Recommendation

As per Council's wishes.

Additional Information

Originated By : pcorbiere

To St. Paul County Council #19.

The Mallaig Chamber of Commerce and landowner's in the new sub division in the hamlet of Mallaig request a "walking path" to join the new subdivision with the Hub of the Hamlet. At present we have no way to walk to the Community Hall, Curling Rink, Hockey Arena, Catholic Church, Baptist Church. Permission has been granted by the Catholic Church to pass on their property. We ask that the County contact landowner's Joanne Denis Gagne if a piece of land could be acquired to build a sidewalk and a bridge over the swail.

Thanking you in advance
Mallaig Chamber of Commerce
and land owner's.

Jocelyn + Annette Dutton

Raymond + Maria Amyotte

Joe Carriere

Stephanie St. Arnaud

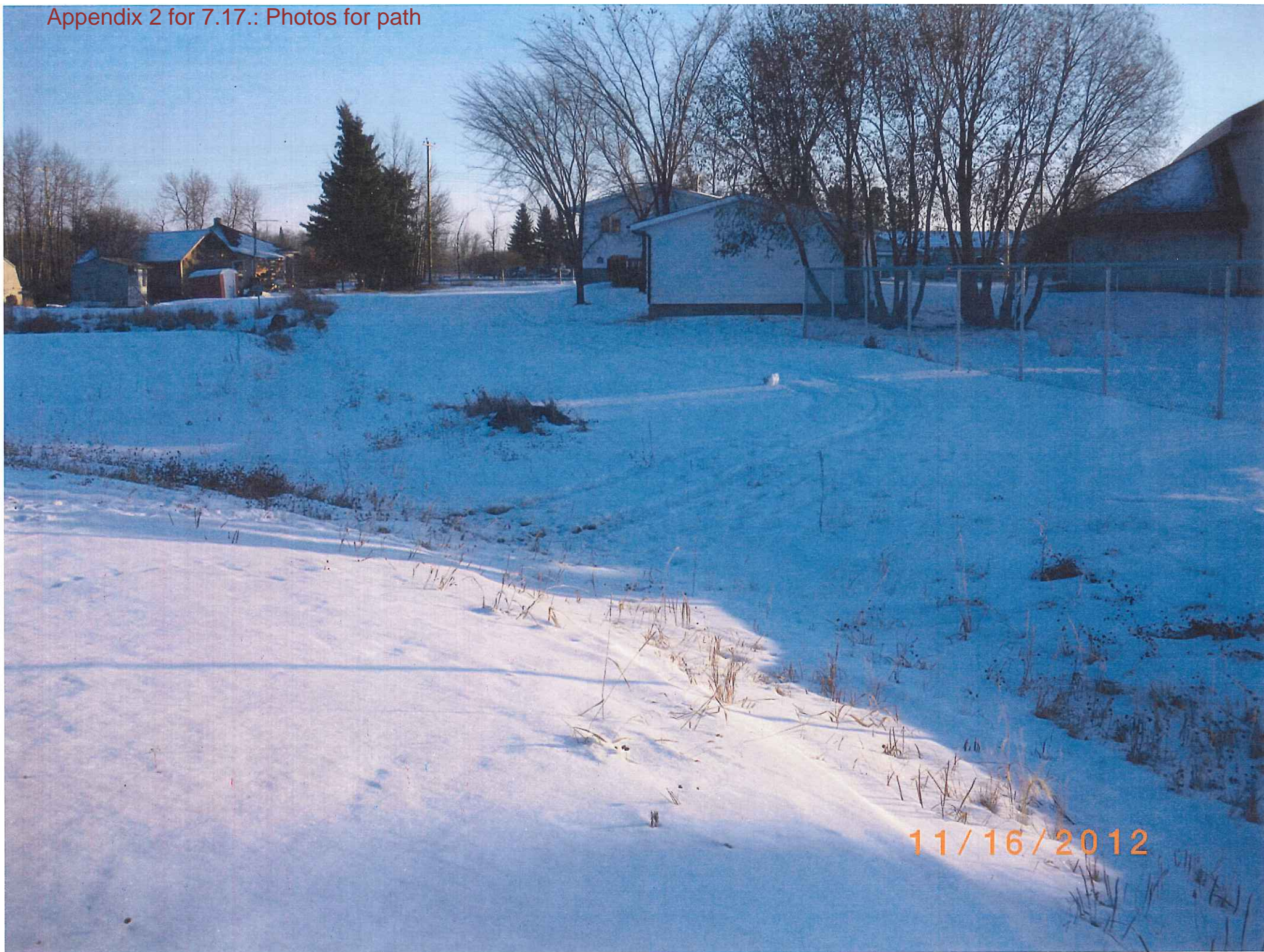
Laurence + Marie-Claire

Don + Cathy MacLellan

Nicole Martin

Mathieu + Sabrina Amyotte

2-3 meters



11/16/2012



11/16/2012





County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.18. BYLAW NO. 1618 - LICENCE ROAD ALLOWANCE NW 10 & SW 15-60-10-W4 #20121204006

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

Almer Weinmeier is applying for a licence agreement for the undeveloped road allowance situated between NW 10 and SW 15-60-10-W4, for the sole purpose of grazing livestock as he owns the properties on both sides of the road allowance. The adjacent landowners have signed the consent form.

The County, under Section 18 of the M.G.A. has the direction, control and management of all roads within the municipality. Under Section 16 of the Highway Traffic Act, a municipality may grant a licence for the use of a road allowance.

After first reading the Bylaw must be advertised.

Recommendation

Motion to give first reading to Bylaw No. 1618, Licence Agreement for NW 10 and SW 15-60-10-W4.

Additional Information

Originated By : debergheim



11/08/2012



Appendix 2 for 7.18.: Licence Road Allowance Application

Section 7 - Adjacent Landowner Consent to License an Undeveloped Road Allowance (Each adjacent landowner must complete a copy of this form)

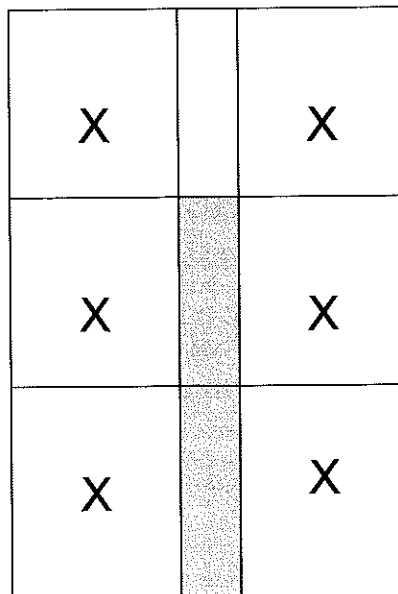
I Almer Weinmeier am (are) applying to obtain a license to
Full name(s) of applicant(s)
occupy the undeveloped road allowance situated between NW 10-60-10-4 and
provide legal location SW 15-60-10-4
for the sole purpose of Grazing
Describe in detail the intended use

If improvements or alterations are required in order to undertake the above stated activity
please detail the type and extent of the improvements required:

Put up fence + provide access with a gate.
Detail the improvements

The application for a license to occupy an undeveloped road allowance requires that I obtain
consent from all adjacent landowners abutting the proposed license area.

"Abutting" means any property (indicated by "X") touching the
road allowance which is being closed, unless it is separated by
another road allowance.



CONSENT:

Having been informed of the proposed license application, and I Almer + Shirley Weinmeier
Name of landowner

Owner of SW-15-60-10-W4 have no objection to Almer + Shirley Weinmeier
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Shirley Weinmeier
Signed
Jack Weinmeier
Witness

December 05, 2012
Date
December 05, 2012
Date

CONSENT:

Having been informed of the proposed license application, and I Raymond Jeffry
Name of landowner

Owner of NE 10-60-10-W4 have no objection to Almer Weinmeier
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Raymond Jeffry
Signed
[Signature]
Witness

Dec. 5/2012.
Date
Dec 5/2012
Date

CONSENT:

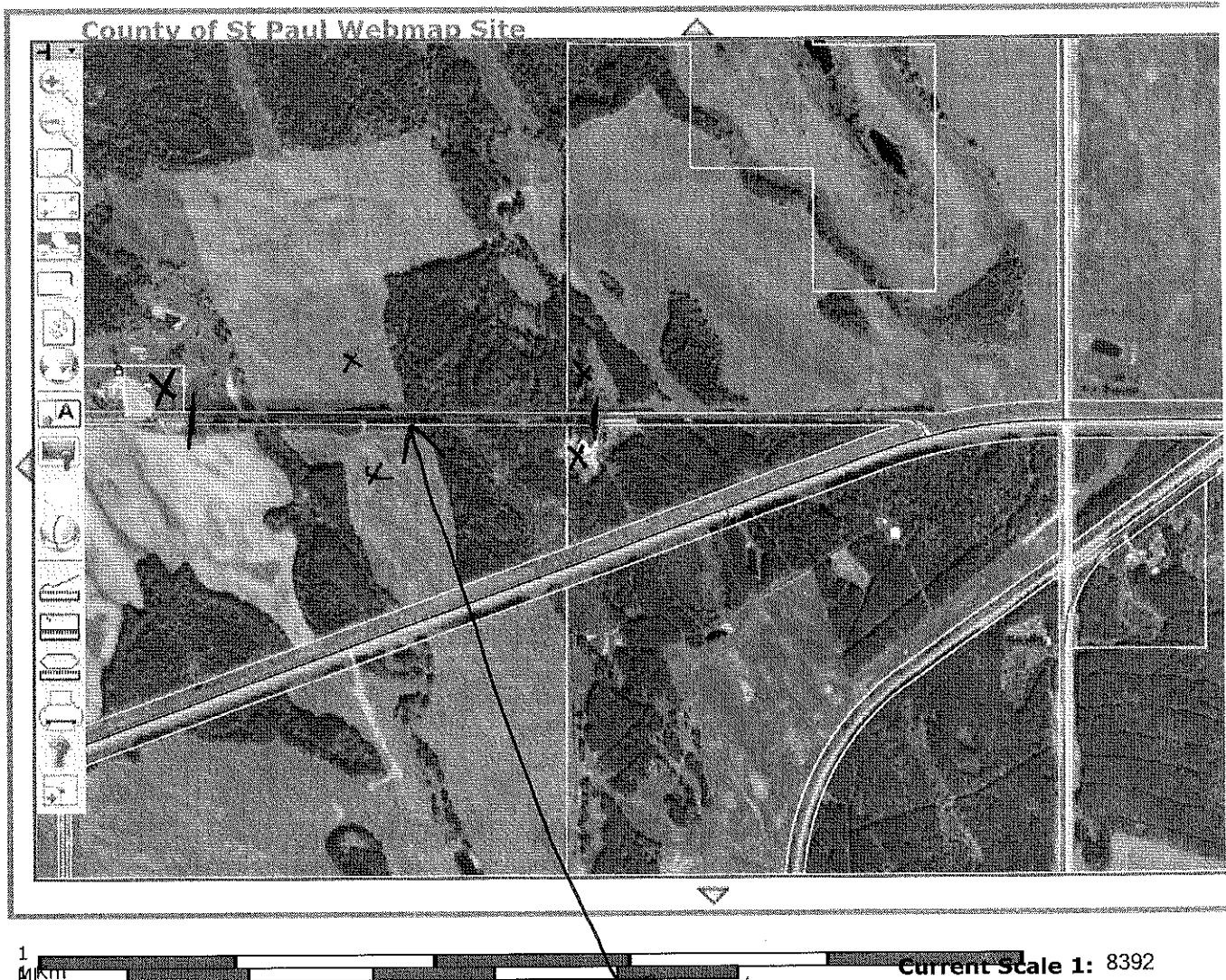
Having been informed of the proposed license application, and I Eldon Weinmeier
Name of landowner

Owner of SW-15-60-10-W4 have no objection to Almer Weinmeier
Provide legal location Name of applicant(s)

applying to license the road allowance abutting my property for the purpose described above.

Eldon Weinmeier
Signed
[Signature]
Witness

Dec 5/2012
Date
Dec 5/2012
Date



Road
Lease Agreement
A. Weimer

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 1622

A By-law of the County of St. Paul No. 19, in the Province of Alberta, to provide for a Licence Agreement respecting a portion of a road allowance located between the SW 14 and NW 11-59-10-W4.

WHEREAS, by virtue of the power conferred on it, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled, enacts as follows:

1. The Licence Agreement attached hereto as Schedule "A" is adopted.
2. This Bylaw shall come into force and effect upon execution of the Licence Agreement attached as Schedule "A" by the duly appointed officers of the County of St. Paul No. 19.

Read a first time in Council this 11th day of December, A.D. 2012.

Advertised the day of , A.D. 2012 in the St. Paul Journal.

Read a second time in Council this day of , A.D. 2013.

Read a third time in Council this day of , A.D. 2013.

Reeve

Chief Administrative Officer

UNDEVELOPED ROAD RIGHT-OF-WAY LICENSE AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2013.

BETWEEN:

THE COUNTY OF ST. PAUL NO. 19,
a municipal corporation pursuant to
the laws of the Province of Alberta
(Hereinafter referred to as the "County")

OF THE FIRST PART

- and -

ALMER WEINMEIER
of the County of St. Paul No. 19,
in the Province of Alberta
(Hereinafter referred to as the "Licensee")

OF THE SECOND PART

WHEREAS: The County has the control and management of roads within the municipality;

AND WHEREAS: the Licensee desires to license a portion of Road Right-of-Way from the County under the terms and conditions contained herein such Road Right-of-Way described as that portion of road allowance located between **NW 10-60-10-W4 and SW 15-60-10-W4** (Hereinafter referred to as the "Road Right-of-Way");

AND WHEREAS: that portion of the Road Right-of-Way is not currently required for public use and the County is prepared to grant the Licensee a license for the temporary occupation or use of that portion of the Road Right-of-Way under the terms and conditions contained herein;

NOW THEREFORE: **THIS AGREEMENT WITNESSETH THAT** in consideration of the premises, covenants, conditions and terms contained herein, the parties hereto agree as follows:

1. That the County does hereby, in consideration of the payments hereinafter specified, and in consideration of the covenants and conditions herein contained, grant permission to the Licensee, its agents, employees and contractors to use, enter upon and occupy, for the purposes hereinafter specified, that portion of the Road Right-of-Way shown outlined in red on Schedule "A" attached (hereinafter referred to as the "License Area").

2. The Licensee agrees to utilize the land for one of the following purposes as approved by County Council and the Licensee shall not cause or permit any other activity whatsoever within the License Area.

 X Grazing
 Cultivation
 Other (Specify) _____

3. The term of the license granted herein shall commence on the **1st day of _____, 2013**, and shall continue until terminated as hereinafter provided.
4. In consideration of the rights herein conferred upon the Licensee, the Licensee shall pay to the County the following amount at the following times:

Forty dollars (**\$40.00**) payable on _____ **1st** of each year during the life of this Agreement.

5. Nothing in this Agreement confers upon the Licensee any exclusive right whatsoever in respect to the use or occupation of the License Area and the Licensee shall have no legal or equitable claim to the License Area other than as herein provided.
6. The rights conferred upon the Licensee by this Agreement are only personal in nature and shall not be construed as covenants running with the land and, as nothing in this Agreement confers upon the Licensee any legal or equitable estate whatsoever in the lands within the License Area, the Licensee shall not register in the Land Titles Office any instrument whatsoever which claims any interest, legal or equitable, in the lands within the License Area.
7. The County shall have the full right to occupy and use the License Area in any manner whatsoever deemed appropriate by the County; provided that the County shall not unreasonably interfere with the rights herein conferred upon the Licensee.
8. The Licensee, by performing and observing the covenants and conditions contained herein, shall be entitled to peaceably exercise the rights herein granted to the Licensee without any reasonable hinderance, molestation or interruption from the County.
9. The License shall not, without the prior written consent of the County, assign either in whole or in part any of the rights herein conferred upon the Licensee.
10. In the event that the County deems it necessary or appropriate to cause or allow third parties to construct or install permanent underground or above-ground utility lines, pipelines facilities, transmission lines and drainage wells which will cross the License Area, or to perform such other work upon the License Area as may be deemed necessary in the sole discretion of the County, the Licensee shall in no way interfere or hinder the construction, installation, repair or maintenance undertaken by the County or any person to whom the County has granted such permission, and further, the Licensee shall forthwith, upon the request of the County, execute such further documentation as deemed appropriate in the sole discretion of the County for the purposes of expediting or permitting the construction or installation of permanent underground or above ground utility lines, pipeline facilities, transmission lines and drainage swells or other such work within the License Area by the County or the nominee of the County.
11. The Licensee shall not install or erect any tress, shrubs, landscaping, buildings, improvements or structures on the License Area, without approval of the County. If the County permits the Licensee to install or erect any trees, shrubs, landscaping, buildings, improvements or structures, the same are to be constructed in a workmanlike manner so as to minimize damage to the License Area, and the Licensee shall, after any such work, restore the License area to a level and condition equivalent to that which existed prior to the commencement of any such construction and the existing grading running north to south, on the length of the Road Right-of-Way shall not be altered or obstructed by any such construction.

12. The Licensee shall not construct any fencing on the License Area unless prior approval of the County is first obtained and if the County permits the Licensee to construct any fencing on the License area, such fencing shall be constructed according to the specifications determined by the County including any specifications requiring of providing for the construction of gates. If the Licensee is permitted to erect any fencing on the License Area, the said fencing is to be considered the sole property of the Licensee and is to be repaired and maintained solely by the Licensee.
13. Upon the termination of this license, the Licensee shall remove all property belonging to the Licensee from the License Area and shall restore the License Area to a level and condition equivalent to that which existed prior to the commencement of this license. If the Licensee fails or neglects to restore the License Area or fails to remove any and all property of the Licensee from the License Area within thirty days of the termination of this license, the County shall have the right, but not the obligation, to take such action as is reasonably necessary in the sole discretion of the County to remove all property of the Licensee from the License Area and to restore the License Area to a level and condition equivalent to that which existed prior to the commencement of this license. The County shall not be responsible for any loss or damage, however caused, to any property of the Licensee hereby removed from the License Area and the Licensee shall compensate the County its servants, contractors or agents pursuant to this clause. Any cost incurred by the County pursuant to this clause shall be a debt due and owing by the Licensee.
14. The Licensee shall at all times and in all respects abide by all laws, by-laws, legislative and regulatory requirements of any government and other competent authority relating to the use and occupation of the License Area.
15. The Licensee shall provide the County prompt written notice of any accident, damage or injury occurring on the License Area however caused.
16. The Licensee shall at all times hereafter indemnify and hold harmless the County against all actions, claims, demand, suits or proceedings whatsoever that may be lawfully brought or made against the County by reason of anything done by the Licensee, its agents, employees, invitees or contractors, whether or not such things are done in the exercise or purported exercise of the rights herein conferred upon the Licensee.
16. The Licensee shall carry liability insurance as follows:
 - comprehensive general liability insurance with insurable limits of no less that TWO MILLION (\$2,000,000.00) DOLLARS for each occurrence or incident;
 - such insurance shall name the County as an insured party, and shall contain a waiver of subrogation against the County;

the Licensee shall provide proof of such insurance to the satisfaction of the County, upon demand.
17. The Licensee shall compensate the County for all damage to property of the County arising out of the activities of the Licensee on or adjacent to the License Area, whether or not such activities are in the pursuance of the rights herein granted to the Licensee.
19. All property on the Licensee which may hereafter be located on, under, over or adjacent to the License Area shall be at the sole risk of the Licensee and the County shall not be liable for any loss or damage thereto howsoever occurring and the licensee hereby releases the County from all action, claims, demands, suits or proceedings whatsoever in respect of any such loss or damage except and to the extent of which such loss or damage is caused by the negligence of the County its servants or agents.

20. During the term of this license, the Licensee shall at his own expense maintain and keep the License Area in good, safe and reasonable repair and condition.
21. Notwithstanding anything to the contrary contained herein, the County shall have the absolute right and privilege to terminate the license herein granted (together with all rights contained herein or ancillary thereto) upon the County providing to the Licensee thirty (30) days written notice of such termination.
22. If, in the opinion of the County, the Licensee undertakes or permits any activity whatsoever within the License Area which may be a nuisance or cause damage, or in the event that the County is of the opinion that the Licensee has undertaken or permitted any activity whatsoever which is inconsistent with the terms hereof, then the County, in its absolute discretion may:
 - (a) Give to the Licensee fourteen (14) days to rectify or remedy any such nuisance or improper activity, and failing the Licensee remedying or rectifying such nuisance or improper activity, the license and the rights herein conferred upon the Licensee shall vacate the License Area;
 - or
 - (b) Give the Licensee notice of immediate termination of the license and the rights herein conferred upon the Licensee and the Licensee shall forthwith vacate the License Area.
23. The Licensee shall have the right to terminate this license upon providing to the County thirty (30) days written notice of such termination.
24. Any notice to be given by one party hereto to the other shall be in writing and shall be delivered personally or mailed by prepaid registered mail to the other party at the address shown below. Notice given in any such manner shall be deemed to have been received by the party on the day of delivery or upon the seventh (7th) day after the day of mailing, providing that normal postal services are in existence at the time of mailing and for seven (7) days thereafter.

Notice shall be given:

To the County at: 5015 - 49 Avenue
St. Paul, AB T0A 3A4

To the Licensee at: Almer Weinmeier
Box 120
Ashmont, AB T0A 0C0

Any party to this Agreement may change its address for service from time to time upon notice to that effect. In the event of disruption of normal postal service, any party giving notice hereunder shall be required to have such notice personally delivered.

25. The total rights secured by the license are only such rights as are specified herein and the Licensee hereby acknowledges and agrees that the County has made no representations, warranties, promises or agreements, either express or implied, beyond those contained herein.

26. This license shall be binding upon the parties hereto, their executors, administrators and assigns.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

SIGNED, SEALED AND DELIVERED

In the presence of:

Witness

)
)
)
)
)
)
)

COUNTY OF ST. PAUL NO. 19

Per: _____
Reeve

Per: _____
Chief Administrative Officer

AFFIDAVIT OF EXECUTION

CANADA) I, _____
)
PROVINCE OF ALBERTA) OF THE _____ OF _____,
)
TO WIT:) IN THE PROVINCE OF ALBERTA,
)
) MAKE OATH AND SAY:

1. That I was personally present and did see _____ named in the annexed instrument who is/are personally known to me to be the person(s) named therein, duly sign and execute the same for the purpose named therein.
2. That the same was executed at the _____ of _____, in the Province of Alberta, and that I am the subscribing witness thereto.
3. That I know the said _____ and he/she/they is/are in my belief of the full age of 18 years.

SWORN BEFORE ME at the _____)
)
of _____, in the Province of)
)
Alberta, this ____ day of _____, 20____) _____
)
)
)
A COMMISSIONER FOR OATHS IN AND)
FOR THE PROVINCE OF ALBERTA)



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.19. BYLAW NO. 1620 - AMEND LUB - REZONE PNW 34-57-9-W4 FROM URBAN EXPANSION TO CR(2)

#20121207003

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

Bylaw No. 1620 is being presented to Council to Amend the Land Use Bylaw No. 1486 as it relates to rezoning PNW 34-57-9-W4 from Urban Expansion to Country Residential 2. The owner wishes to subdivide the property to sell. This property is not in the IDP.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to Section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning.

Krystle Fedoretz will be in to speak with Council.

Recommendation

Motion to give first reading to Bylaw No. 1620, to amend Land Use Bylaw No. 1486 as it relates to rezoning PNW 34-57-9-W4 from Urban Expansion to Country Residential 2.

Additional Information

Originated By : kfedoretz

* Not in IOP

THE COUNTY OF ST. PAUL NO. 19
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name BACHYNSKI LAND SURVEY LTD Telephone No. 780-645-3399
Address Box 1987 ST. PAUL AB. T0A 3A0

Registered Owner of Land:

Name LEONA GAGNE Telephone No. 780-645-1645
Address Box 2, ST. PAUL AB. T0A 3A0
(If different from Applicant)

Description of Land: Parcel/Lot _____ Block _____ Registered Plan _____
or as described on Certificate of Title No. 082 474 775+1 Section NW 34
Twp. 57 Range 9 West of the 4th Meridian.

Situated within the ~~(UX) AGRICULTURAL~~ Urban Expansion Land Use District.

Amendment applied for:

From the following designated permitted Land Use(s).

~~AGRICULTURAL~~ Urban Expansion (UX)

To COUNTRY RESIDENTIAL 2 Land Use.

Reasons in support of this Application:

OWNER WISHES TO SUBSIDIZE TO SELL.

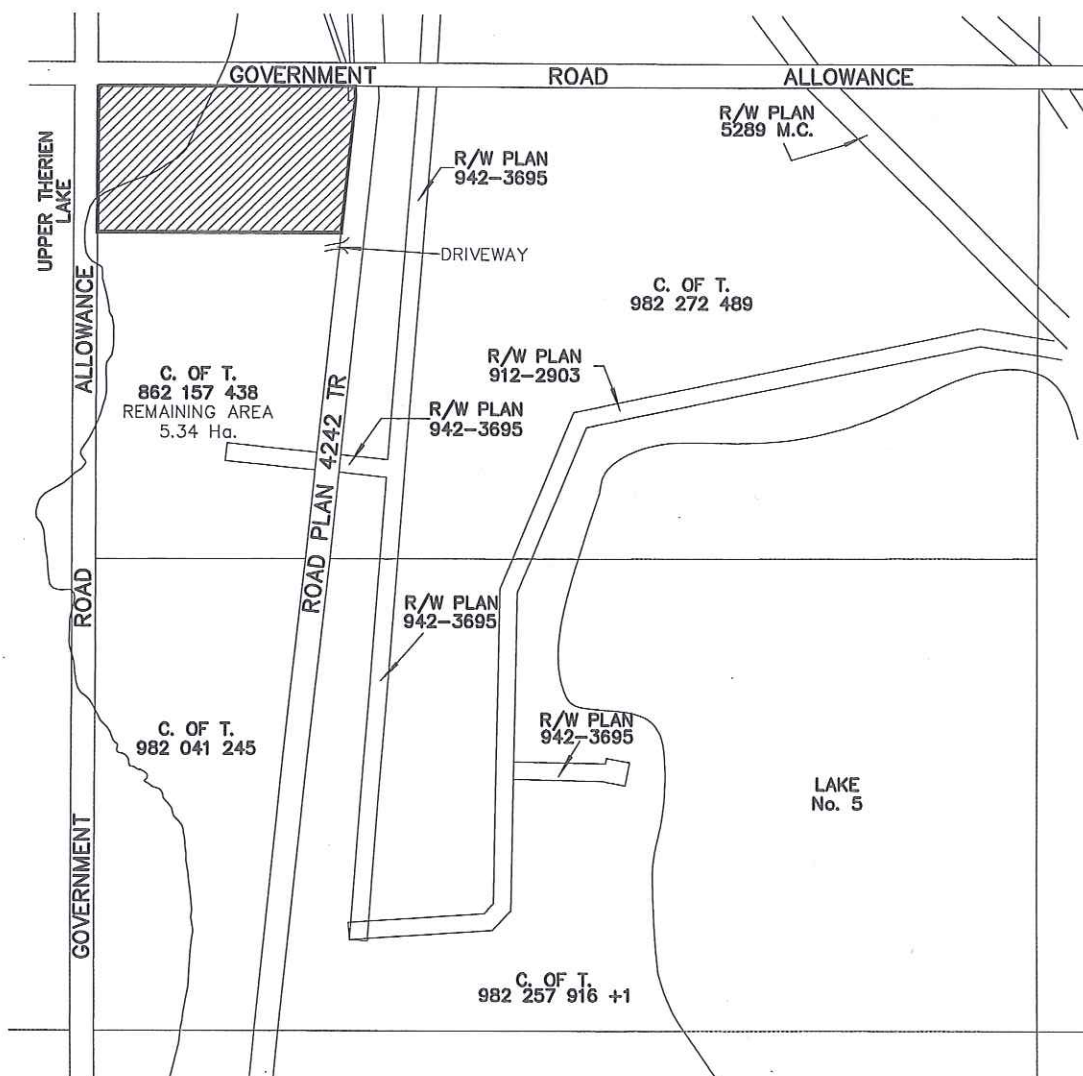
I/We enclose \$350.00 being the Application Fee.

Date DECEMBER 6, 2012

A. Bachynski
Signature of Applicant or Registered Owner

TENTATIVE PLAN
SHOWING PROPOSED REZONING OF

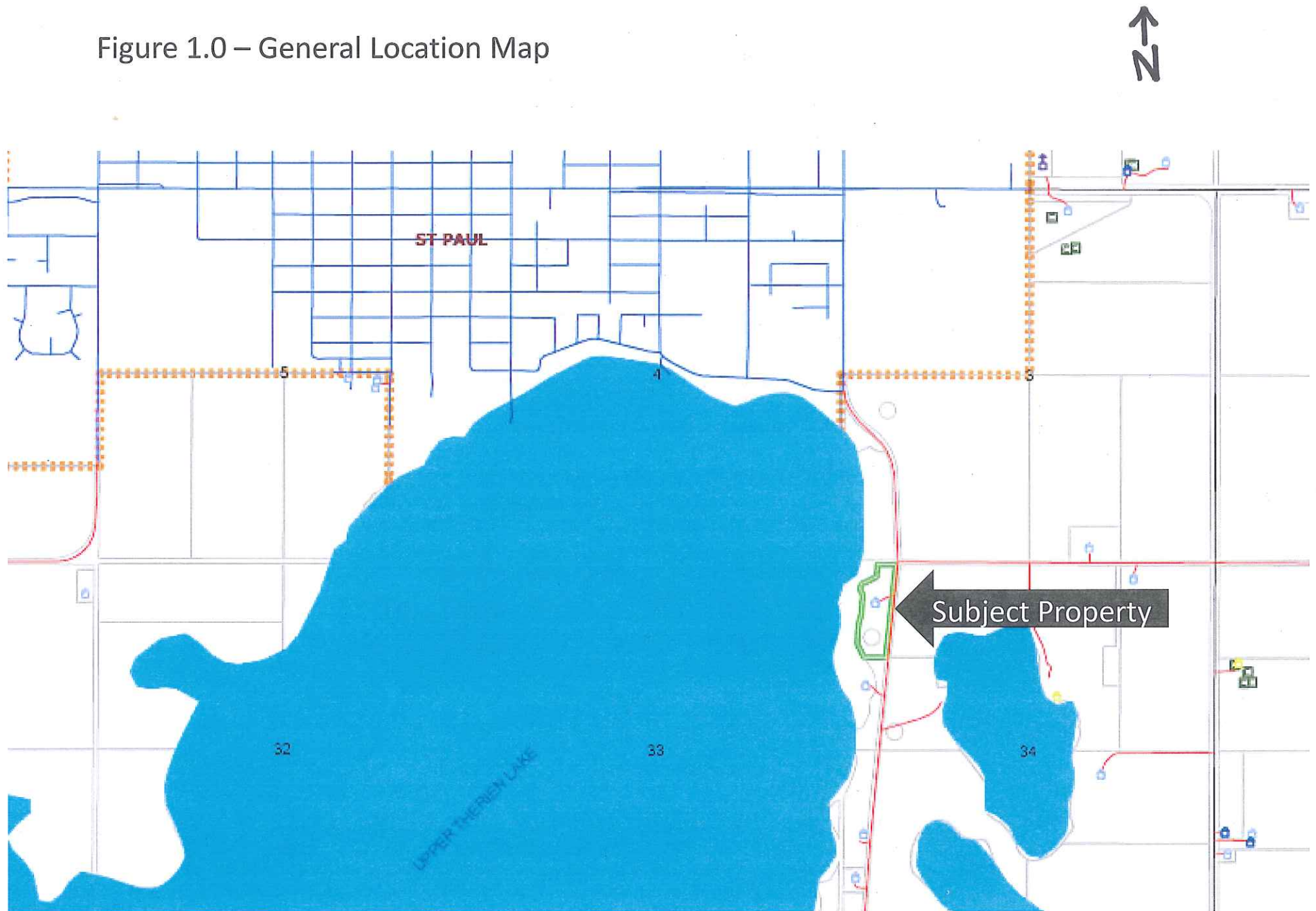
N.W. 1/4 SEC.34 - TWP.57 - RGE.9 - W.4 MER.
COUNTY OF ST. PAUL, ALBERTA



SCALE 1:5000

RACHYNSKI LAND SURVEYS(1998) LTD.
BOX 1987, ST. PAUL, AB.
780-645-3399
SP-744-12

Figure 1.0 – General Location Map





County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.20. BYLAW NO. 1619 - COMMUNITY AGGREGATE PAYMENT LEVY #20121204007

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

At the December 3rd policy meeting, the committee discussed the Community Aggregate Payment Levy Bylaw to impose a levy in respect of all sand and gravel businesses operating in the municipality to raise revenue to be used towards the payment of infrastructure and other costs. When checking with other municipalities for examples of their bylaws, we found that they were all the same.

The Policy committee is recommending that after council gives first reading to the Bylaw, that a date be scheduled to meet with the gravel pit owners and landowners before bringing the bylaw back for second and third reading.

Recommendation

Motion to give first reading to Bylaw No. 1619, Community Aggregate Payment Levy, as per the recommendations of the Policy Committee.

Additional Information

Originated By : pcorbiere

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 1619

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta to authorize the imposition of a Community Aggregate Payment Levy.

WHEREAS, the Municipal Government Act, S.A. 2000, Chapter M-26 provides that a Council may pass a community aggregate payment levy bylaw to impose a levy in respect of all sand and gravel businesses operating in the municipality to raise revenue to be used toward the payment of infrastructure and other costs in the municipality; and

WHEREAS Alberta Regulation 263/2005 made pursuant to the Municipal Government Act applies to all municipalities that have passed a community aggregate payment levy bylaw;

NOW, THEREFORE, the Council of the County of St. Paul No. 19, in the Province of Alberta, duly assembled hereby enacts as follows:

SECTION 1 - TITLE

This Bylaw may be referred to as the “Community Aggregate Payment Levy Bylaw”.

SECTION 2 – DEFINITIONS

In this bylaw, unless the content otherwise requires:

- 2.1 “Act” means the Municipal Government Act.
- 2.2 “Aggregate” means sand or gravel or both as found naturally or stockpiled.
- 2.3 “County” means County of St. Paul.
- 2.4 “Crown” means the Crown in the right of Alberta or Canada.
- 2.5 “Levy” means the community aggregate payment levy.
- 2.6 “Operator” means a person engaged in extracting aggregate for shipment.
- 2.7 “Pit” means a location where aggregate can be, is or has been extracted from its naturally occurring location.
- 2.8 “Shipment” means a quantity of aggregate hauled from the pit where it was extracted.

SECTION 3 – REPORTING OF SHIPMENTS

- 3.1 All operators in the County shall report all shipments of aggregate in tones from any pit within the boundaries of the County, on a quarterly basis, within thirty (30) days after March 31, June 30, September 30 and December 31 in each calendar year on the form as prescribed by the County.

SECTION 4 – LEVY NOTICES AND PAYMENT

- 4.1 The County shall send out levy notices within forty-five (45) days of March 31, June 30, September 30 and December 31 in each calendar year setting out the amount of the levy payable by the operator.

- 4.2 The levy shown on a levy notice shall be paid to the County by the operator within thirty (30) days of the date of the issuance of the levy notice.
- 4.3 An operator shall provide the County with written notice of a mailing address to which all notices under this bylaw and Division 7.1, Part 10 of the Act may be sent.
- 4.4 When the levy imposed by this bylaw is not paid within the time limit as set out in section 4.2, the County may impose a late payment penalty in addition to the principal amount owing under the specific levy notice, with the penalty to be applied being the same rate as that imposed on outstanding accounts receivable accounts pursuant to the County's Fee Bylaw.

SECTION 5 – AGGREGATE SHIPPED TONNAGE ROLL

- 5.1 The County shall record the tonnage of aggregate in an operator's shipment on an aggregate shipped tonnage roll based on the tonnage of aggregate in an operator's shipment as reported by the operator.

SECTION 6 – UNIFORM LEVY RATE

- 6.1 The levy rate to be applied throughout the County in calculating the amount of the levy is \$0.25 (twenty-five cents) per tonne of aggregate.

SECTION 7 – UNIFORM CONVERSION RATES

- 7.1 Where an operator is unable to provide a measurement of weight for the amount of aggregate in a shipment, the operator must use the following conversion rates to report shipment in tones:

(a) 1 cubic metre = 1.365 tonnes for sand;

(b) 1 cubic metre = 1.632 tonnes for gravel;

where 1 cubic metre = 1.308 cubic yards.

SECTION 8 – AMOUNT OF LEVY

- 8.1 The amount of levy to be imposed in respect of an operator is calculated by multiplying the number of tones of aggregate recorded on the aggregate shipped tonnage roll for that operator for the reporting period by the levy rate.

SECTION 9 – EXEMPTIONS FROM LEVY

- 9.1 No levy may be imposed on the following classes of shipments of aggregate
- (a) A shipment made from a pit owned or leased by the Crown for a use or project that is being undertaken by or on behalf of the Crown;
- (b) A shipment made from a pit owned or leased by a municipality for a use or project that is being undertaken by or on behalf of a municipality;

- (c) A shipment made from a pit owned or leased by the Crown or a municipality for a use or project that is being undertaken by or on behalf of the Crown or a municipality.

9.2 No levy may be imposed on shipments of aggregate that are required pursuant to a road haul agreement or a development agreement for construction, repair or maintenance of roads identified in the agreement, that are necessary to provide access to the pit from which the aggregate is extracted.

SECTION 10 - OFFENCES

10.1 Any person who contravenes any provision of this bylaw is guilty of an offence and is liable upon summary conviction to a fine not exceeding Two Thousand Five Hundred (\$2,500) Dollars exclusive of costs and in the case of non-payment of the fine and costs imposed for any such contravention, to punishment by imprisonment for any period not exceeding six (6) months.

SECTION 11 - SEVERABILITY

11.1 Should any clause or part of this bylaw be found to have been improperly enacted, for any reason, then such clause or part shall be regarded as being severable from the rest of this bylaw and the bylaw remaining after such severance shall be effective and enforceable as if the clause or part found to be improperly enacted had not been enacted as part of this bylaw.

SECTION 12 – EFFECTIVE DATE

12.1 This Bylaw shall come into full force and effect upon the final passing thereof.

Read a first time in Council this 11th day of December, A.D. 2012.

Read a second time in Council this ----- day of -----, A.D. 2013.

Read a third time in Council this ----- day of -----, A.D. 2013.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.21. GRAVEL RATES

#20121207001

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

At the December 7th Public Works Meeting, Council was presented with information on rates charged by local companies and neighboring municipalities for private sales of gravel. Based on that information, Council decided to increase the rate for private sales to \$15/cubic yard for the product and \$5/cubic yard for delivery.

Recommendation

Motion to increase the rate for private sales of gravel to \$15/cubic yard for the product and \$5/cubic yard for delivery effective January 1, 2013.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.22. BYLAW NO. 1621 - TAX PENALTY BYLAW

#20121204009

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

Bylaw No. 1621 is being presented to Council to approve a new tax penalty schedule for unpaid property taxes. If this bylaw is approved, it does not come into force and effect until March 2, 2013 after the final penalty for 2012 is applied.

Section 187 of the M.G.A. states that all Bylaws must have 3 distinct and separate readings.

Recommendation

Motion to give 1st reading to Bylaw No. 1621.

Motion to give 2nd reading to Bylaw No. 1621.

Motion to present Bylaw No. 1621 at this meeting for 3rd reading.

Motion to give 3rd reading to Bylaw No. 1621.

Additional Information

Originated By : skitz

COUNTY OF ST. PAUL NO. 19

BY-LAW NO. 1621

A Bylaw of the County of St. Paul No. 19 in the Province of Alberta, to set penalties for unpaid taxes pursuant to Sections 344 and 345 of the Municipal Government Act SA 2000, Chapter M-26.1 with amendments thereto.

UNDER authority and pursuant to the provisions of Section 344, 345 and 346 of the Municipal Government Act SA 2000, Chapter M-26.1 and amendments thereto, the Council of the County of St. Paul No. 19 enacts as follows:

1. a) THAT a penalty of five (5%) percent shall be applied to all current taxes remaining unpaid after the 30th day of June in any year, commencing in the year 2013.

 b) THAT the said penalty, when applied, shall form part of the current unpaid taxes.
2. THAT if, after the fourteenth (14) day of January in any year, any taxes which became due and payable remain unpaid, there shall be a twelve (12%) percent penalty added on the fifteenth (15th) day of January, and each subsequent January fifteenth (15th) thereafter so long as the taxes remain unpaid, and every amount so added shall form part of the taxes in respect of which it is imposed.
3. Notwithstanding the provisions of clauses 1 and 2, should dates stated therein (July 1 and January 15) fall on a non-working day, then the penalties shall be imposed at the end of the first working day after those dates.
4. This Bylaw shall come into force and effect on March 2, 2013.
5. Bylaw No. 1400 dated March 11, 2003 to be rescinded upon this bylaw coming into force and effect.

Read a first time in Council this day of , A.D. 2012.

Read a second time in Council this day of , A.D. 2012.

Read a third time in Council this day of , A.D. 2012.

Reeve

Chief Administrative Officer



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.23. RESOLUTION FOR MINIMUM TAX LEVY

#20121205006

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

At the December 3rd policy meeting, Council members discussed applying a minimum tax levy of \$25. Imposing a minimum levy would affect 331 properties ranging from a current levy of \$0.15 to \$24.71 and would generate an additional \$3684 revenue annually. Seven of the municipalities surveyed impose a minimum levy and the rates range from \$20 to \$50.

Implementing a minimum tax levy would simply require an extra line on the Mill Rate bylaw which states that "Notwithstanding the foregoing, the minimum tax on any parcel will be \$xxx dollars". However, if the property tax bylaw specifies a minimum amount payable as property tax, it must be indicated on the tax notice. Tax notices have to be ordered early in the new year.

Recommendation

Motion to approve a minimum tax levy of \$25.00 as per the recommendations of the policy committee.

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.24. TAX CANCELLATIONS

#20121205005

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

Attached is a letter from Telus Communications Inc. requesting to cancel property taxes which date back to 2009. In February 2010 telus received an amended tax notice and letter advising that due to an amendment in their 2009 assessment, there was an outstanding balance of \$13,979.09 on their account. The tax notice was dated December 30, 2009 however they did not receive it until the beginning of February. The tax department continued to send the notice with the outstanding balance hoping that they would pay it.

Telus submitted a written request (attached) to cancel the \$13,797.09 under section 335(1) of the Municipal Government Act which states that "Tax notices must be sent before the end of the year in which the taxes are imposed". There were several other municipalities involved with this assessment change which resulted in property tax cancellation. Linda Meger will be in to speak with Council about this.

The Tax department is also requesting to cancel \$6,657.14 in property taxes on Roll 60001440 as they are unable to locate the company - Lindbergh Environmental Services Inc. There is a different business at the address we have on file.

Recommendation

Motion to cancel the property taxes in the amount of \$13,979.09 on roll 50000002 as per section 335(1) of the MGA.

Motion to cancel the property taxes on roll 60001440 in the amount of \$6,657.14 as we are no longer able to locate the company.

Additional Information

Originated By : pcorbiere

TAXES TO BE CANCELLED

ROLL NUMBER: 50000002

NAME: TELUS COMMUNICATION INC.

AMOUNT TO BE CANCELLED: \$13,979.09

This is a linear assessment roll. The assessment is for communication equipment.

The above amount is made up of 2009 tax levy in the amount of \$13,979.09 I have not penalized this account since they had sent a letter in February of 2010 which I phoned them about when they first advised me that they would not be paying the taxes. They then sent a letter in September of 2010 stating that they had spoke to Municipal Affairs and under section 335(1) (The tax notices must be sent before the end of the year in which the taxes are imposed) since they received the tax notice in January of 2010 even though the tax notice was dated December 30, 2009 they did not have to pay it.

We continued to include it on the tax notice each year in hopes that it would get paid, however, they have not paid it so it should get cancelled.



September 3rd, 2010

TELUS
Finance
Box 1552
Edmonton, Alberta
Canada T6J 2N7
telus.com

County of St Paul
Attn: Ms Linda Meger
Taxation & Assessment Technician
5015 49 Ave
St Paul AB
T0A 3A4
Sent by Fax (780) 645-3104

RE: Tax Roll 50000002 – Assessee 24279 telecommunications linear property

The following is further to my letter dated February 12th, 2010. On June 30th, 2010, we received an official receipt indicating an outstanding balance of \$13,979.09. As noted previously, in early February, we received an amended 2009 tax notice for Assessee Code 24279 advising that due to the amended assessment \$13,979.09 was owing to the County of St Paul. We are aware of the amended assessment which was of relevance for the 2009 tax year, however, according to our understanding, the County must invoice for any taxes within the applicable calendar year pursuant to subsection 335(1) of the Municipal Government Act. Notwithstanding that the date on the amended tax notice reads "Dec 30, 2009", your letter is dated January 28th, 2010, the postmark on the County's envelope is January 28th, 2010 and this envelope was received in our office on February 1st, 2010. Based on the foregoing, it is our view that the 2009 amended tax notice was not prepared in 2009 and that, as such, TELUS is not required to make the requested payment and please remove this outstanding balance from our account.

We have confirmed with Municipal Affairs that section 335(1) does apply. Should you have any questions please contact Janelle Kochan at Alberta Municipal Affairs (780) 422-8875. Please call me at (780) 493-3613 should you wish to discuss this matter.

Yours truly,

A handwritten signature in dark ink, appearing to read 'M.L. Cosentino-Fast'.

M.L. Cosentino-Fast, C.M.A.
Director Commodity and Property Taxation

Copy: Janelle Kochan, Alberta Municipal Affairs

G:\LaTeX\src\PTV\10\PTV\2010\1001\County of St Paul\1.DXX



February 12th, 2010

TELUS
Finance
BOX 1552
Edmonton, Alberta
Canada T6J 2N7
telus.com

County of St Paul
Attn: Ms Linda Meger
Taxation & Assessment Technician
5015 49 Ave
St Paul AB
T0A 3A4
Sent by Fax (780) 645-3104

RE: Tax Roll 50000002 – Assessee 24279 telecommunications linear property

We have recently received an amended 2009 tax notice for Assessee Code 24279 (attachment 1) advising that due to the amended assessment \$13,979.09 is owing to the County of St Paul. We are aware of the amended assessment which was of relevance for the 2009 tax year, however, according to our understanding, the County must invoice for any taxes within the applicable calendar year pursuant to subsection 335(1) of the Municipal Government Act. Notwithstanding that the date on the amended tax notice reads "Dec 30, 2009", your letter is dated January 28th, 2010, the postmark on the County's envelope is January 28th, 2010 and this envelope was received in our office on February 1st, 2010. Based on the foregoing, it is our view that the 2009 amended tax notice was not prepared in 2009 and that, as such, TELUS is not required to make the requested payment. Please do advise us if our understanding is in error.

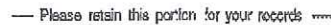
Please address any questions in respect of the above to me at (780) 493-3613.

Yours truly,

A handwritten signature in dark ink, appearing to read 'M.L. Cosentino-Fast'.

M.L. Cosentino-Fast, C.M.A.
Manager, Property Taxation

Attachment 1

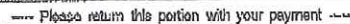


| | |
|---------------------|---|
| Notice Date | If you wish to file a complaint with the Assessment Review Board, see the reverse side of this notice for further details. <i>*Not applicable to linear</i> |
| DEC 30, 2009 | Final Complaint filing date: |

| A M O U N T D U E | |
|------------------------|--------------|
| before June 30th: | \$ 13,979.09 |
| before Sept 30th: | \$ |
| before October 31st: | \$ |
| before November 30th: | \$ |
| before * December 1st: | \$ |

Albera School Foundation (ASF) Taxes are collected on behalf of the Province of Alberta. ASF tax rate is determined by the Province.

| Tax Levy Summary | | |
|------------------|-------------------------|-----------|
| Comments: | Total Property Tax: \$ | 29,982.62 |
| | Local Improvements: | |
| | Total Current Tax: \$ | 29,982.62 |
| | Credits or Arrears: | 16,033.53 |
| | Outstanding Balance: \$ | 13,979.09 |



also make cheques payable to:
City of St. Paul

| Amount Due on or before | | | | |
|-------------------------|---------|--------|--------|---------|
| June 30 | Sept 30 | Oct 31 | Nov 30 | Dec 1 * |
| \$ 13,979.09 | \$ | \$ | \$ | \$ |

* Ferryland & Fern: Flag Only

Amount Paid

AMENDED TAX NOTICE

*County of St. Paul No. 19*

January 28, 2010

Telus Communications Inc
Taxation Department
Attn: Maria Consentino-Fast
Box 1552
Edmonton, Alberta T5J 2N7

Dear Maria:

Re: Amended Linear Assessment for the Tax Year 2009

Please find enclosed your amended Property Assessment and Tax Notice for the revised linear assessment for the 2009 tax year.

The taxes in the amount of \$13,979.09 will not have any penalties added to them till March 1, 2010.

If further clarification is required, please do not hesitate to contact me at (780) 645-3301 Ext. 212.

Yours truly,

Linda Meger
Taxation and Assessment Technician

LM/ck

Encl.

RECEIVED

FEB 01 2010

TELUS TAXATION

TAXES TO BE CANCELLED

ROLL NUMBER: 60001440

NAME: LINDBERGH ENVIRONMENTAL SERVICE INC.

AMOUNT TO BE CANCELLED: \$6,657.14

This is a linear assessment roll. The well and pipeline assessment was transferred to Newalta Corporation in 2012.

The above amount is made up of 2010 tax levy in the amount of \$2,585.16 and the remaining \$628.20 is made up of penalties for a total owing for 2010 of \$3,213.36 and 2011 tax levy in the amount of \$2,512.02 plus penalties of \$931.76 for a total for 2011 of \$3,443.78.

Could not locate this company. A completely different company now has this address in Calgary.



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.25. ASHMONT AND MALLAIG FIRE HALLS TENDER PACKAGE

#20121204008

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

The Ashmont/Mallaig Fire Building Committee met to review the tender documents for the Mallaig and Ashmont Fire Halls. The intent of the tender is for the construction of both fire halls. The closing date is 2:00 p.m. January 24, 2013.

Recommendation

Motion to proceed with tendering the construction of the Ashmont and Mallaig Fire Halls, as per the recommendations of the Ashmont/Mallaig Fire Building Committee.

Additional Information

Originated By : pcorbiere

DRAFT



COUNTY OF ST. PAUL NO. 19

TENDER SUBMISSIONS

FOR THE

MALLAIG AND ASHMONT FIRE HALLS

JANUARY 2013

DRAFT

FIRE HALLS FOR THE COUNTY OF ST. PAUL NO. 19

FIRE HALL AT MALLAIG, Alberta
FIRE HALL AT ASHMONT, Alberta

Bid Closing Date: 2:00 p.m. Local Time - JANUARY 24, 2013

Site Visit: Recommended (see Item 18 - Instruction to Bidders)

Owner :

County of St. Paul No. 19
5015 – 49 Avenue
St. Paul, AB T0A 3A4
Phone: 780-645-3301
Fax: 780-645-3104

Consultants:

Architectural

Albert Graphics
Box 6847
Bonnyville, AB T9N 2H3
Phone: 780-826-6975

Marc Bois Architect
11B St. Vital Avenue
St. Albert, AB T8N 1K4
Phone: 780-920-2171

Structural

Reinhart Engineering Services Ltd.
Box 7128
Bonnyville, AB T9N 2H5
Phone: 780-826-3842

Mechanical & Electrical

TWS Engineering Ltd.
9918 - 75 Avenue
Edmonton, AB T6E 1J2
Phone: 780-468-5477

DRAFT**TABLE OF CONTENTS:**

| | | |
|------------------------------|--------------------|------------------|
| INSTRUCTION TO BIDDERS | Section 00100 | No. of pages - 8 |
| STIPULATED PRICE TENDER FORM | Section 00310 | No. of pages - 3 |
| REGULATORY REQUIREMENTS | Section 0 | No. of pages - 2 |
| SPECIFICATIONS | Shown on drawings. | |

LIST OF DRAWINGS:**ARCHITECTURAL & STRUCTURAL**

- C1 MALLAIG FIRE HALL SITE PLAN
- C2 ASHMONT FIRE HALL SITE PLAN
- S1 STRUCTURAL FOUNDATION PLAN
- A1 FLOOR PLAN, DOOR SCHEDULE, SPECIFICATIONS
- A2 REFLECTED CEILING PLAN
- A3 BUILDING ELEVATIONS
- A4 BUILDING SECTIONS & WALL ELVATIONS
- A5 BUILDING SECTIONS & DETAILS

MECHANICAL

- M1.1 SITE PLAN - ASHMONT
- M1.1 SITE PLAN - MALLAIG
- M1.2 DETAILS
- M2.1 FOUNDATION PLAN
- M3.1 FLOOR PLUMBING PLAN
- M4.1 FLOOR VENTILATION PLAN
- M5.1 MECHANICAL ROOM & SCHEMATICS
- M6.1 MECHANICAL SCHEDULE
- M7.1 MECHANICAL SPECIFICATION

ELECTRICAL

- E-1.1 ASHMONT ELECT. SITE
- E-1 MALLAIG ELECT. SITE
- E-2 LIGHTING LAYOUT
- E3 ELECTRICAL LAYOUT
- E4 2ND FLOOR LIGHTING
- E5 2ND FLOOR POWER
- E6 ELECTRICAL FIRE STOP
- E7 ELECTRICAL SPECIFICATIONS

1. SUMMARY:

- .1 The intent of this Tender call is to solicit and receive formal offers to perform the following work and construct the following project.

FIRE HALLS FOR THE COUNTY OF ST. PAUL, AS DESCRIBED IN THE LIST OF DRAWINGS located at:

One (1) FIRE HALL located at Mallaig, Alberta: Lot 2 Block 1 Plan 112 5214 and

One (1) FIRE HALL located at Ashmont, Alberta: Lot B Plan 668HW

- .2 The Owner is: **THE COUNTY OF ST. PAUL NO. 19**
5015 - 49 Avenue
St. Paul, Alberta T0A 3A4
- .3 Perform the work in time stated by the Contractor in the CCDC-10 1994 Bid Documents.

2. TENDER SUBMISSION:

- .1 Tenders will be received on behalf of the owner up to 2:00 p.m. local time on:
Date: January 24, 2013
Tenders Received By: The County of St., Paul No. 19
Address: 5015 - 49 Avenue
St. Paul, Alberta T0A 3A4
Telephone number: 780-645-3301
- .2 Submit Tenders on forms and in addressed sealed envelopes.
- .3 Oral, telephoned, telegram, or electronically transmitted Tenders will not be accepted nor considered.
- .4 Paragraph 2.1 states the time up to which Tenders will be received. The owner may, by public notice or by addendum, extend the time for the receiving of Tenders.

3. INVITATION TO BID: Not used

4. BASIS OF TENDERING - STIPIULATED PRICE:

- .1 Tenders shall be based on a Stipulated Price Arrangement.

5. DEFINITIONS:

- .1 Contract Documents: Defined in CCDC2, 1994 Edition
- .2 Bid Documents: Defined in Contract Documents supplemented with Instructions to Bidders,
Bid Form, Bid Securities, and Bid Supplementary Forms defined herein.
- .3 Bid Offer, or Bidding: Act of submitting an offer under seal.
- .4 Bid Price: Monetary sum identified by Bid Form.

6. TENDER FORM:

- .1 Fill-in all blanks in Tender Form and sign in accordance with the following requirements:
 - .1 Limited Company: Full name of company and name(s) and status of authorized signing officer(s) shall be printed or typed in space provided. Authorized signing officer(s) shall sign, Signing shall be done in the presence of a witness who shall also sign, or in the absence of a witness, the corporate seal shall be affixed.
 - .2 Partnership: Firm name and name(s) of the person(s) signing shall be printed or typed in the space provided. One or more of the partners shall sign in the presence of a witness who shall also sign.
 - .3 Sole Proprietorship: Business name and name of sole proprietor shall be printed or typed in space provided. The sole proprietor shall sign in the presence of a witness who shall also sign.
- .2 Complete Tender Form in its entirety. Any items omitted or illegible, any alterations to the text, or any conditions added on or submitted with the Tender Form, may cause the Tender to be declared invalid and rejected
- .3 Enclose Tender Form in pre-addressed envelope. Indicate name of Bidder on envelope. Seal envelope and deliver to address specified in 2.1.

7. LIST OF SUBCONTRACTORS AND COST BREAKDOWN:

- .1 Prepare and submit a list of Subcontractors and Cost Breakdown. Enter the names of Subcontractors and Sub-subcontractors and corresponding costs.
Seal documents in envelope and submit along with Tender or within 24 hours of Tender closing.

8. PRODUCT LIST:

- .1 Submit names of products and product manufacturers for item of work identified.

9. TENDER MODIFICATIONS:

- .1 Tenders submitted in accordance with these Instructions To Bidders may be modified providing the modifications is received in the form specified below at the office indicated in 2.1 prior to the time and date fixed for receiving Tenders.
- .2 Modifications to Tenders will be accepted in the following forms only:
 - .1 Letter, signed by the same authorized representative who signed the Tender Form.
 - .2 Fax or email of a letter by the same authorized representative who signed the Tender Form and received at the address indicated in 2.1.

10. TENDER WITHDRAWAL AND ACCEPTANCE:

- .1 A Tender may be withdrawn at any time prior to the time and date fixed for receiving Tenders, but only on a request in writing, signed by the Bidder.
- .2 Withdrawn Tenders may be resubmitted in accordance with these Instructions to Bidders providing the resubmitted Tender is received at the office indicated in 2.1 prior to the time and date fixed for receiving tenders.
- .3 A Tender may not be withdrawn at or after the time and date fixed for receiving Tenders and shall be open to acceptance by the owner, (1) until some other person has entered into a Contract with the owner for performance of the work, or (2) until 45 days after the time and date fixed for receiving Tenders, whichever occurs first.
- .4 The 45 day period referred to above shall commence at 12 o'clock midnight of the day fixed for receiving Tenders and shall terminate at 12 o'clock midnight of the 45th day thereafter. If the 45th day falls on a statutory holiday, such day or days shall be omitted from the computation.
- .5 The lowest or any Tender will not necessarily be accepted and the Owner reserves the right to reject any and all Tenders.

11. NOTIFICATION OF INTENT NOT TO SUBMIT TENDER:

- .1 Prospective Bidders who have received Tender Documents from the office indicated in 2.1 but do not intend to submit a Tender, shall notify the office indicated in 2.1 accordingly, no later than 24 hours prior to the time and date fixed for receiving Tenders.

12. OWNERS RIGHTS AND PRIVILEGES:

- .1 Policy

The County of St. Paul No. 19 wishes to obtain the Tender which the County, in its unfettered discretion, deems to be the most suitable and most advantageous to the County. Notwithstanding anything else contained within the Tender documents, the Municipality reserves the right to reject all Tenders. Without limiting the generality of the foregoing, any Tender which:

- a. is incomplete, obscure, irregular or unrealistic;
- b. is non-compliant or conditional;
- c. has erasures or corrections;
- d. omits a price on any one or more items in the Tender;
- e. fails to complete the information required in the Tender, or
- f. is accompanied by an insufficient certified cheque, or irrevocable letter of credit or by a Bid Bond in an unsatisfactory form, may at the Municipality's sole and unfettered discretion be rejected or accepted.

Further, without limiting the foregoing, a Tender may be rejected or accepted on the basis of the following:

- a. the Municipality's unfettered assessment as to the tenderer's past work performance for the Municipality or for anyone else.
- b. tenderer's previous or current business or professional relationship with the Municipality,
- c. tenderer's financial capabilities,
- d. tenderer's ability to perform the work,
- e. tenderer's ability to complete the work on schedule or without delay or interference,
- f. tenderer's equipment.
- g. tenderer's sub-contractors.
- h. the character, integrity, reputation, judgment and experience of the tenderer.
- i. tenderer's ability to provide maintenance or warranty work, and its history or reputation regarding the same,
- j. tenderer's propensity for litigation or other forms of dispute,
- k. or a tenderer's history related to resolving disputes.

In no circumstances shall the Municipality be required to disclose to the Tenderers, the Municipality's reasoning or explanation behind its decision to either award a Tender or to reject all Tenders.

The Municipality reserves the right after closing time to seek clarification or to ask for additional information from one or more Tenderers and reserves the right to negotiate after closing time with the Tenderer that the Municipality deems has provided the most advantageous Tender. In no event will the Municipality be required to seek clarification or to ask for additional information from all Tenderers or to offer any modified terms to other than the most advantageous Tenderer prior to entering into a Contract with the successful Tenderer. The Municipality shall incur no liability to any other Tenderers as a result of such discussion, negotiation or modification.

In addition to the foregoing, each Tenderer, by submitting a Tender, agrees that it will not claim damages in any court proceeding or other dispute resolution forum in respect of any aspect of the tender process, including but not limited to representations made or purported to be made at any time before, during or after the tender process, or anything arising during the contract negotiation phase, in excess of an amount equivalent to the reasonable costs incurred by the Tenderer in preparing its Tender, and each Tenderer, by submitting a Tender, specifically waives any claim for loss of profits if no agreement is entered into with the Tenderer.

- 1.1 Discrepancies between words and figures will be resolved in favour of words. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favour of the correct sum.

13. TENDER OPENING:

- .1 Tenders will be opened in public at the time and place fixed for receiving tenders. The amount of each tender will then and there be made known.

14. BIDDER'S QUALIFICATIONS:

- .1 The owner may, during tender period or other tender submission, require any Bidder to demonstrate qualifications by submitting:
 - .1 Written evidence of Bidder's qualifications to do business in the Province of Alberta in accordance with the laws of the Province of Alberta, or a covenant to obtain such qualifications prior to contract award.
 - .2 Written evidence of qualifications to perform the work, in the form of a completed Canadian Standard Form of Contractors Qualification Statement, CCA Document No. 11 and such other data as the owner may require.
 - .3 Written evidence of satisfactory past safety performance and competency of workers.

15. AVAILABILITY OF TENDER DOCUMENTS:

- .1 Tender Documents are available to prime Bidders at Albert Graphics, Phone 780- 826-6975.

16. RETURN OF TENDER DOCUMENTS:

- .1 Hard copy Tender Documents shall be returned to the address specified in item 2.1.

17. FEDERAL GOODS AND SERVICES TAX EXCLUDED:

- .1 Bidders shall NOT include in their Tender prices, any amount for the Federal Goods and Services Tax.

18. SITE VISIT:

- .1 Bidders shall visit site and become fully conversant with conditions which will be met in performing work of the Contract.
- .2 Claims for extra payment and extensions to Contract Time will not be considered in respect to conditions which could have been ascertained by an inspection of the site prior to close of Tenders.
- .3 To arrange for access to and inspection of site and of existing premises, contact the Name and address as noted in item 2.1.

19. SECURITY:

- .1 Every Tender will contain Bid Security as follows: The Tender Security shall be a Bid Bond in the amount not less than 10% of the Tender and irrevocably valid for a period of forty five (45) days from the date of tender closing and issued in favour of the owner as stated in item 2.1 by a surety company licensed to do business in the Province of Alberta.
- .2 'Bid Bond' shall be on the Canadian Construction Association (CCA) Standard Form.
- .3 Bid Bonds shall be properly executed by both the Bidder and Surety.
- .2 **Consent of Security:**
 - .1 Every bidder will submit with Tender and Bid Bond, a 'Consent of Surety,' stating that the Surety, providing the Bid Bond is willing to supply the Performance and Labour and Materials Payment Bonds required.
 - .2 Every bidder will include the cost of Bonds in the Tender Price.
- .3 **Contract of Security:**
 - .1 Upon a bidder being awarded the Tender by the Owner, the bidder shall be required to enter into a Contract with the Owner and provide securities for the performance of the Contract. Such securities shall be in the form of a Performance Bond for an amount equal to 50% of the Contract Price, and a Labour and Materials Payment Bond in the amount of 50% of the Contract Price.
- .4 **Acceptance and Forfeiture:**
 - .1 If the bidder whose Tender is accepted by the Owner, does not enter into a Contract with the Owner within 15 days after he is notified of being the successful Bidder and/or is unable to provide the bonds for the contract as required by the Articles stipulated herein, the amount of the Bid Bond shall be forfeited to the Owner.
- .5 **Tenders Unaccompanied with Tender Security:**
 - .1 Tenders not accompanied by Tender Security **may** be declared informal and **may** be rejected.
- .6 **Bid Form Requirements:**

An original copy of CCDC 10-1994 must be used for the execution of this bid. Bidders are reminded that they take full responsibility for copyright infringements if they submit their Bids on photo-copied bid forms. Bidders will:

 - .1 State in the Bid Form, the time required to complete the work. The completion date in the Agreement shall be this completion time added to the commencement date.
 - .2 The Owner requires that work under this Contract be completed as quickly as possible and consideration will be given to completion time when reviewing the submitted bids.

20. APPLICABLE LIEN LEGISLATION:

- .1 The Builder's Lien Act of Alberta applies to this project.
- .2 Claims procedures shall be in accordance with the Builder's Lien Act.

21. PRODUCT OPTIONS AND SUBSTITUTIONS:

.1 Substitutions:

- .1 Where products are specified by a proprietary specification, and substitutions are permitted. Bidders may base their tenders on a named product or manufacturer or on unnamed substitutions, subject to the requirements specified.
- .2 During the tender period, it is the sole responsibility of each Bidder to determine whether a substitution meets the requirements specified.
- .3 Owner will not consider requests for approval of substitutions from Bidders during the Tender period.
- .4 Substitutions will be evaluated and approved or rejected by the Owner after Contract award.

.2 Product Acceptability:

- .1 Notwithstanding requirements to the contrary, Owner shall have the right, after Tender submission and before Contract award, to require any Bidder to submit proof that a product (or products) proposed for use complies with requirements of Tender Documents. Such proof shall be in the form of product data as specified.
- .2 Should Owner determine that a proposed product does not meet requirements of Tender Documents, Bidder in question shall propose a product which, in the Owner's opinion, does meet requirements of Tender Documents, otherwise such Bidder's tender will be declared informal and may be rejected.

22. AGREEMENT:

- .1 The successful Bidder will be required to enter into a formal Agreement with the Owner for performance of the work.

23. DIVISION OF THE WORK:

- .1 Work specified in the Specifications is divided into Divisions and Sections for Reference purposes only. Division of Work among Contractor, Subcontractors, Sub-subcontractors and Suppliers is the Bidder's responsibility. The Owner assumes no responsibility to act as an arbiter to establish subcontract, sub-subcontract, and supplier limits between divisions or sections of work.

24. INTERPRETATION AND MODIFICATION OF TENDER DOCUMENTS:

- .1 Submit questions about the meaning and intent of the Tender Documents to the Owner, at the office identified, interpretations and modifications considered necessary by the Owner in response to questions will be issued by the owner in writing in the form of Addendum.
- .2 Addenda may also be issued by the Owner to modify the Bid Documents as deemed necessary by the Owner.
- .3 Submit questions as early as possible in the Tender period. Owner may not respond to questions received too close to the date of Tender closing to permit issuance of an Addendum.
- .4 Replies to questions, interpretations and modifications made in a manner other than by written Addendum shall not be binding and shall be without legal effect.

25. ADDENDA:

- .1 Addenda issued by the Owner during the Tender period shall be incorporated into the Tender and shall become part of the Tender and Contract Documents.
- .2 Each Bidder shall ascertain prior to Tender submission that it has received all Addenda issued.

26. INQUIRIES:

- .1 Direct inquiries during bidding period to:
ALBERT GRAPHICS – Phone 780-826-6975

END OF SECTION



1. DEFINITIONS:

- .1 Regulatory requirements means laws, ordinances, rules, regulations, orders, codes, and other legally enforceable requirements in effect at the place of work and applicable to the performance of the work.

2. GENERAL:

- .1 Except as otherwise indicated in Contract Documents, Contractor shall:
 - .1 Comply with regulatory requirements and
 - .2 Pay all fees associated therewith which are in force and lawfully payable at date of Tender closing.
- .2 The Owner shall obtain permanent easements and rights of servitude which may be required for performance of the work.

3. CONTRACT DOCUMENTS:

- .1 Contractor shall not be responsible for verifying that Contract Documents comply with regulatory requirements. If Contract Documents are at variance therewith, or changes which require modifications to Contract Documents are made to regulatory requirements, by authorities having jurisdiction, subsequent to date of Tender closing. Contractor shall notify Owner in writing, requesting direction. Immediately such variance or change becomes known to him.
Owner may make changes required to Contract Documents, and any resulting change in Contract Price or Contract Time will be made in accordance with the General Conditions of Contract.
- .2 If Contractor fails to notify Owner in writing and obtain Owner's direction as required in paragraph 3.1 and performs work knowing it to be contrary to regulatory requirements, Contractor shall be responsible for and shall correct violations thereof and shall bear costs, expenses and damages attributable to his failure to comply with provisions of such regulatory requirements.

4. ALBERTA BUILDING CODE:

- .1 Conform to and perform work in accordance with the Alberta Building Code except as otherwise indicated in Contract Documents.

5. **PERMITS:**

.1 **Development Permits:**

Owner shall apply for, pay for and obtain development permits if required.

.2 **Building Permits:** (Permit required for each building)

.1 Contractor shall apply for, obtain and pay for building permits and other permits required for the Work and its various parts.

.2 Contractor shall display the building permit and such permits in a conspicuous location at the work site.

.3 **Occupancy Permits:** (Permit required for each building)

.1 Occupancy permits (including partial occupancy permits) where required by authority having jurisdiction shall be obtained and paid for by Contractor.

.2 If partial occupancy is required by Contract Documents, Contractor shall comply with requirements of authority having jurisdiction when issuance of partial occupancy permit is necessary.

.3 Where Contract Document deficiencies are required to be corrected in order to obtain occupancy permits, (including partial occupancy permit) the Owner will issue appropriate instructions to correct the work.

.4 Turn occupancy permits over to Owner.

6. **NOTICES, LICENSES AND CERTIFICATES:**

.1 Contractor shall give required notices which relate to the Work, to the preservation of public health and to construction safety.

.2 Contractor shall obtain and pay for licenses, certificates and approvals required by authorities having jurisdiction and the Contract Documents.

END OF SECTION

Section 00310
STIPULATED PRICE TENDER FORM
Page 1

1. FROM (Bidder):

(Name)

(Address)

TO: COUNTY OF ST. PAUL NO. 19
5015 - 49 Avenue
St. Paul, Alberta T0A 3A4

PROJECT: FIRE HALL FOR MALLAIG ALBERTA - Lot 2 Block 1 Plan 112 5214
AND
FIRE HALL FOR ASHMONT ALBERTA - Lot B Plan 668HW

- 2. We, the undersigned, having examined and read the Tender Documents for the above noted projects, and having visited the sites and examined all conditions affecting the Work, do hereby tender and agree to carry out the work in Accordance with the Tender Documents, for the stipulated price of:**

_____ Dollars
(Total Price in Words for Both Projects)

(\$ _____)
(Total In Figures)

FIRE HALL BREAKDOWN:

MALLAIG FIRE HALL (\$ _____)
(Total In Figures)

ASHMONT FIRE HALL (\$ _____)
(Total In Figures)

2.5 Tenders will include the information set out in the Stipulated Price Tender Form.

(continued)

3. This Tender does not include any amount for the Federal Goods and Services Tax.
4. This Tender includes the allowances, and all costs associated therewith, specified.
5. This Tender includes all costs associated with the Assignable Contracts specified.
6. The Tender Security deposit specified.
7. List of Subcontractors and Cost Breakdown is being submitted under separate cover with the Tender.
8. Product list is being submitted under separate cover with this Tender.
9. This Tender includes provisions of all Addenda issued during the Tender period.
10. If notified in writing by the Owner of the acceptance of this Tender within 45 days of the Tender closing date, the undersigned will, within 15 days of the date of issuance of such notification, enter into a formal Contract with the Owner for the performance of the Work for the hereinstated compensation and comply with all other requirements of the Tender Documents.

Section 00310
STIPULATED PRICE TENDER FORM
Page 3

11. Executed this _____ day of _____ 2012

NAME AND ADDRESS _____
OF BIDDER: _____
(Type or Print) _____

**SIGNATURE OF AUTHORIZED
REPRESENTATIVE:**

**NAME AND STATUS OF PERSON
SIGNING BESIDE: (Type or print)**

WITNESS'S SIGNATURE OR CORPORATE SEAL:

It is understood that, with respect to the Tender Form, should any item be omitted or illegible, should any alteration be made to the text, or should any condition be added on or submitted with the Tender Form, the tender may be declared invalid and rejected by the owner.



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.26. ELK POINT RECREATION GRANTS

#20121206001

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

\$35,000 was budgeted for the Elk Point Recreation Grants and to date we have allocated \$20,000 for the Elk Point Curling Club and the A.G. Ross Operating Committee.

We have now received the following applications from recreation groups for funding:

- Elk Point Golf & Country Club - \$35,500, they are also requesting 75 yards of cold mix in 2013 and 50 yards in 2014
- Elk Point Minor Ball - \$10,100
- Elk Point Curling Club - \$175,000

We have received the following applications from other community organizations:

- Elk Point Municipal Library - \$23,400
- Elk Point Regional Allied Arts Society - \$30,000
- Elk Point Jack & Jill Playschool Association - \$12,000

Recommendation

Council to decide how to allocate the remaining \$15,000.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.26.: Elk Point Golf & Country Club

Elk Point Golf
&
Country Club
Box 1174
Elk Point, AB
T0A 1A0

County of St Paul #19
St. Paul, AB

Phone: 780 724-373
Fax: 780-724-3736

The Elk Point Golf & Country Club would like to thank you for your fiscal and in-kind support over the years.

We are an economic driver for the community and surrounding district. We have hosted 30 tournaments this season as well as catering to company and private functions. We employ 15 full and part time staff which include 5 students. Our policy of "Buy Local" includes over 20 businesses both locally and within the County. We will spend over \$150,000.00 on goods and services this year as well as pay salaries to the tune of \$110,000.00. Throw the economic multiplier into the equation and our facility is very beneficial to the well being of the Region.

We have undertaken some significant improvements over the past few years to accommodate larger functions and enhance our facility. A necessity if we wish to remain viable. The following is a list of improvement undertaken in 2012 as well as anticipated 2013 enhancements.

| | |
|----------------------|----------------------------------|
| ➤ \$25,000.00 | Water costs with advent of |
| ➤ | Regional water |
| ➤ \$20,000.00 | Improvements to sand traps |
| ➤ \$10,000.00 | Construct new tee boxes |
| ➤ \$25,000.00 | Pave cart paths-2013/14 |
| ➤ \$21,500.00 | Golf carts purchased 2011/12 |
| ➤ \$ 2,000.00 | New hole signage for course |
| ➤ \$ 5,000.00 | Rental equipment for cart paths |
| ➤ \$ 2,000.00 | Remove old signs/benches |
| ➤ \$ 5,000.00 | Refurbish club house |
| ➤ \$10,000.00 | Construct storage for club house |
| ➤ \$10,000.00 | Complete driving range |
| ➤ <u>\$10,000.00</u> | Pave entrance road to course |
| \$120,500.00 | TOTAL EXPENSES |

2012 Executive

| | |
|----------------|--------------------|
| President | Dick Millar |
| Vice President | Dave Cousins |
| Secretary | Connie Olstad |
| Treasurer | Shauna Kinjerski |
| Directors | Armand Houle |
| | Dwayne Yaremkevich |
| | Richard Lameman |
| | Richard Lok |

| | |
|----------------------|-----------------------|
| ➤ \$30,000.00 | Member Support |
| ➤ \$20,000.00 | Work in-kind |
| ➤ \$15,000.00 | Cart Lease |
| ➤ <u>\$ 5,000.00</u> | MSI Town of Elk Point |
| \$70,000.00 | TOTAL REVENUES |
| <u>\$50,500.00</u> | SHORTFALL |

As is evident, contributions from our growing membership and oil industry will fall short of our expansion plans. Due in some part to increased operating expenses, especially energy costs which have increased in excess of 50% this past season

We are requesting your support through your MSI grant program in the amount of \$35,500.00 in addition to 75 yards of cold mix in 2013 and 50 yards in 2014 to meet our goals. If it would be beneficial the funding could be spread over 2 years.

We are also requesting the support from the Town of Elk Point in the amount of \$15,000.00 plus equipment to help remove old signs and benches as well as moving dirt for tee boxes.

We wish to express our gratitude for your past assistance and look forward to your ongoing support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Dick Millar', written in a cursive style.

**Dick Millar
President**

Appendix 2 for 7.26.: Elk Point Minor Ball

November 28, 2012

County of St. Paul
St. Paul AB

Dear County of St. Paul:
Re: 2012 MSI Funding

The Elk Point Minor Ball Association is requesting funding from the MSI grant to continue to upgrade the Recreation area softball/baseball facilities for our community.

The following are the cost requests:

Equipment upgrades:

| | |
|---|---------|
| -bats, bases, pitcher plates, home plates | 1500.00 |
|---|---------|

Batting Cage:

| | |
|--|---------|
| -upgrade to enclose pitching machine within security of cage | 5500.00 |
|--|---------|

| | |
|---|--------|
| -wiring from concession to batting cage | 800.00 |
|---|--------|

| | |
|--|---------|
| Upgrade (Repair) softball pitching machine | 1200.00 |
|--|---------|

General Repairs

| | |
|------------------------------------|---------|
| -ball diamond fences and backstops | 1100.00 |
|------------------------------------|---------|

| | |
|-------|-----------|
| Total | 10,100.00 |
|-------|-----------|

Sincerely,

Dennell Anderson, President

Elk Point Minor Ball

Nov 30/12

County of St Paul

Via Fax # 780 645- 3104

Please accept this letter as our application for the MSI grant in the amount of \$175,000. We are also making an application to the Town of Elk Point for the same \$\$ amount.

These funds are slated for a complete renovation of the ice surface and roof. The plan is to insulate the roof and cement the ice surface. We feel that these renovations would lower our utility and operating costs by approx 50%.

Quotes are available upon request. We are currently approaching other clubs in the area to compare utility costs. These clubs already have cement ice surface and well insulated roofs.

Our club has had a steady growth for the past 3 years. As well, this year, the ice surface has been booked by both the high school physical education classes and the Elementary school. The Elementary school is doing a "rock and rings" program by Curl Canada and then will be coming down to the club for actual ice time.

Attached as well, is our current financial stmt dated June 30/12.

Please call Curtis Porcina at 780 614-1951 (cell) or Marlene Malachowski @ 780 645-7000 ext 300 (work) if you need any questions answered or if you would like to set up a meeting to discuss.

Yours truly



Marlene Malachowski
Treasurer

Appendix 3 for 7.26.: Elk Point Curling Club

Elk Point Curling Club

Balance Sheet

June 30/12

ASSETS

General Account \$25,891.88

Casino Account \$7,853.22

Nevada Account \$424.80

Bingo Account \$7.87

TOTAL \$34,177.77

Liabilities

None

Net Worth

\$34,177.77

Appendix 3 for 7.26.: Elk Point Curling Club

General Account

Bank Balance as of June 30/11

\$8,461.38

EXPENSES

| | |
|-----------------------|-------------|
| Bank Service Charge | \$956.92 |
| Cable and Phone | \$1,380.09 |
| Power | \$10,835.06 |
| Gas | \$3,568.75 |
| Misc | \$85.84 |
| Plant and Club Upkeep | \$1,028.07 |
| Liquor | \$8,378.08 |
| Gateway Mechanical | \$3,016.87 |
| Food | \$1,806.28 |
| Protech | \$340.00 |
| Insurance | \$2,758.00 |
| Naca Fees | \$290.00 |
| Advertising | \$58.80 |
| Concession payout | \$1,887.40 |
| Honorium | \$1,000.00 |
| TOTAL | \$37,379.80 |

Appendix 3 for 7.26.: Elk Point Curling Club

INCOME

| | |
|-----------|-------------|
| Donations | \$2,500.00 |
| Interest | \$25.29 |
| Rent | \$3,550.00 |
| Grants | \$30,000.00 |
| Bar | \$17,155.01 |
| Fees | \$1,590.00 |
| TOTAL | \$54,810.30 |

BINGO ACCOUNT

Bank Balance June 30/11 \$7.87

No activity in this account during the year

NEVADA ACCOUNT

Bank Balance June 30/11 \$424.80

No activity in this account during the year

CASINO ACCOUNT

Bank Balance June 30/11 \$15,368.46

Income

Interest \$1.72

Expenses Gas \$1,016.97

Power \$6,499.99

TOTAL \$7,516.96

Appendix 4 for 7.26.: Elk Point Municipal Library

December 4, 2012

County of St. Paul #19
5015 – 49 Avenue
St. Paul, AB
T0A 3A4

Dear Council:

Re: MSI Funding

The Friends of the Elk Point Municipal Library would like to request funding from the MSI grant. The friends support the growth of the library to keep current up to date materials and technology for the continued needs of our community. As the library continues to grow so does the need for funding in order to maintain our present level of service.

The following is approximate costs:

Children's Area

- Folding table \$200.00
- Bean Bag Chairs \$300.00
- Book & CD's \$500.00
- Replace classic books that were worn & weeded \$2,000.00

Teen Area

- Books \$2,500.00
- Shelving \$500.00
- Electrical(move old wiring for shelving to go up) \$500.00

Junior Area –

- Books/DVD's \$3,000.00
- 2 Shelving Units \$400.00

Adult Area

- Paperback Shelving \$3,000.00
- Non Fiction Updating Materials \$3,000.00
- New Directional Signage \$1,000.00

Visual Centre

- 2 computers(1 public, 1 office -upgrading old ones) \$3,500.00
- Projector for presentations, meetings, etc. \$500.00
- DVD's – Educational/Travel \$1,500.00

French Materials

- Adult & Junior books \$1,000.00

TOTAL \$23,400.00

Appendix 4 for 7.26.: Elk Point Municipal Library

Last summer the library weeded old outdated material including VHS & Cassettes as well as books in poor condition from our collection.
Thank you for your time and consideration of this request.

Sincerely yours,

Laverne Wilson
Friends of the Elk Point Municipal Library

Appendix 5 for 7.26.: Regional Allied Arts & Leisure

County of St. Paul

Dear Reeve & Council:

RE: MSI Grant

The Elk Point Regional Allied Arts Society is applying for assistance with the cost of the basic utilities for the Elk Point Allied Arts & Leisure Centre. The cost of the utilities, as well as all the other costs of operation, are included on the attached sheets. The centre usage is increasing rapidly (by the residents of the town of Elk Point, St. Paul, and the Counties of St. Paul and Vermilion River) creating a greater stress on the operational budget. With the increased usage comes additional demands from the general public/users for a permanent sound and stage lighting system. We are fund raising to cover these costs which are estimated at \$46 000. Thus assistance with the cost of the general operations would greatly assist us in being able to meet the goal of such a project. I, on behalf of the Elk Point Regional Allied Arts Society, am requesting assistance from the County's operation Funding Grant (MSI) in the amount of \$30 000.

Attached please find:

1. Operational Expenses for April 1, 2011-march 31, 2012
2. Financial Statement – Year ending March 31, 2012
3. Audited Balance Sheet – Year ending March 31, 2012.

Thank you for your consideration of our request.

Don Conrad, President



Elk Point Regional Allied Arts Society

Appendix 5 for 7.26.: Regional Allied Arts & Leisure

**ELK POINT REGIONAL ALLIED ARTS SOCIETY
STATEMENT OF RECEIPTS AND DISBURSEMENTS
YEAR ENDED MARCH 31, 2012**

| | <u>2012</u> | <u>2011</u> |
|--|-----------------------|-------------------|
| Receipts: | | |
| Bar proceeds | \$ 30,742.65 | 27,965.59 |
| Bingo proceeds | 22,800.95 | 11,610.80 |
| Casino proceeds | - | 19,112.42 |
| Donations | 4,100.00 | 1,419.55 |
| Function ticket sales | 15,520.00 | 18,720.00 |
| Grants | 4,000.00 | 10,000.00 |
| Interest income | 49.85 | 50.69 |
| Rental proceeds | 23,942.55 | 24,293.00 |
| 50/50 revenue (net) | 2,285.00 | 3,311.00 |
| | <u>103,441.00</u> | <u>116,483.05</u> |
| Disbursements: | | |
| Annual dues, memberships and registrations | 428.87 | 75.00 |
| Bank charges and interest | 10,426.64 | 8,292.13 |
| Bar expenses | 12,581.58 | - |
| Bingo expenses | 1,395.75 | 1,058.75 |
| Casino expenses | - | 2,143.31 |
| Function booking expenses | 20,175.18 | 30,355.32 |
| GST expense | 2,283.52 | 3,430.06 |
| Insurance | - | 483.00 |
| Office expenses | 328.82 | 143.18 |
| Professional fees | 200.00 | 300.00 |
| Repairs and maintenance | 38,753.34 | 9,736.63 |
| Utilities | 29,052.96 | 28,514.88 |
| | <u>115,626.66</u> | <u>84,532.26</u> |
| Excess of receipts over disbursements | <u>\$ (12,185.66)</u> | <u>31,950.79</u> |

Appendix 5 for 7.26.: Regional Allied Arts & Leisure

ELK POINT REGIONAL ALLIED ARTS SOCIETY

BALANCE SHEET

MARCH 31, 2012

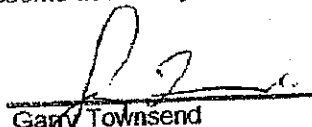
ASSETS

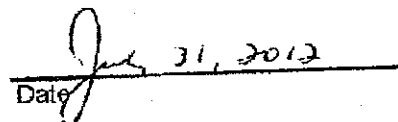
| | 2012 | 2011 |
|--|------------------------|---------------------|
| Current assets: | | |
| Servus Credit Union - general chequing | \$ (235,204.69) | (184,908.77) |
| Servus Credit Union - Bingo account | 15,942.28 | 8,069.00 |
| Servus Credit Union - Casino account | 1,901.72 | 1,901.72 |
| Servus Credit Union - Plan 24 | 4,978.39 | 4,975.89 |
| Servus Credit Union - common shares | 1,169.55 | 1,122.20 |
| GST receivable | 2,283.53 | 3,430.07 |
| | <u>(208,929.22)</u> | <u>(165,409.89)</u> |
| Capital assets: | | |
| Building addition | 1,386,041.73 | 1,383,991.28 |
| Furniture and equipment | 195,837.82 | 191,770.32 |
| | <u>1,581,879.55</u> | <u>1,575,761.60</u> |
| | <u>\$ 1,372,950.33</u> | <u>1,410,351.71</u> |

LIABILITIES & MEMBERS' EQUITY

| | | |
|---------------------------------------|------------------------|---------------------|
| Liabilities: | | |
| Due to Concentra Financial | \$ 73,596.25 | 98,811.97 |
| Members' equity: | | |
| Balance, at beginning | 1,311,539.74 | 1,279,588.95 |
| Excess of receipts over disbursements | (12,185.66) | 31,950.79 |
| | <u>1,299,354.08</u> | <u>1,311,539.74</u> |
| Balance, at end | <u>\$ 1,372,950.33</u> | <u>1,410,351.71</u> |

I have examined the books and records of Elk Point Regional Allied Arts Society and found them to be complete and in order. I have prepared the Balance Sheet and the Statement of Receipts and Disbursements from information provided by the Society. To the best of my knowledge the Balance Sheet fully discloses the financial position of the Society at March 31, 2012 and the Statement of Receipts and Disbursements represents accurately and fairly the activities of the Society for the year then ended.


Garry Townsend
Double Underline Accounting


Date June 31, 2012

Appendix 5 for 7.26.: Regional Allied Arts & Leisure

ELK POINT REGIONAL ALLIED ARTS SOCIETY
Facility expenses between April 1, 2011 and March 31, 2012

| | |
|--|----------------------|
| Utilities: | 21,988.83 |
| Direct Energy | |
| Alta Gas | 7,064.13 |
| Waste Management | 3,856.86 |
| Janitorial | 14,200.00 |
| Janitor | |
| Janitorial supplies/washroom | 3,250.43 |
| Building | 3,766.82 |
| Maintenance | 9,650.00 |
| *Hot Water Tank replacement | |
| Flooring | 2,601.76 |
| *Flooring tiles remaining cost from 2011 | |
| Kitchen equip. (lease to own) | 25,215.72 |
| | <hr/> |
| TOTAL: | 91,594.55 |

Jack & Jill Playschool
Box 600
Elk Point AB
T0A 1A0

November 30, 2012

Mr. Myron Goyan
Town Manager
Town of Elk Point
Box 448
Elk Point AB
T0A 1A0

Dear Mr. Goyan:

RE: MSI Grant Application

Please accept our application for an MSI grant. We are requesting a grant in the amount of \$12,000.

The Elk Point Jack & Jill Playschool Association is a non profit children's program that provides children, ages 3 1/2 to 5, with a warm, safe environment that supports a balance of socializing and learning. Our program is comprised of a theme based pre-literacy program, arts and crafts, sharing time, and free play time. The combination of our play based learning environment and pre-literacy program provides our children with a positive transition from home to school. All of our parents are actively involved in our program, spending time in class with the students and volunteering time and effort to run the board, clean and sanitize our toys, and fundraise.

This year, we have an operational deficit of \$13,411.67. Our expenses for the year are \$19,183.77, and our registration income is \$5507.50. We rely on fundraising, grants and donations to make up the deficit. Our parents and instructor have already fundraised \$1,919.05 this fall, so we currently face a deficit of \$11,757.22 for the year.

Our playschool also faces uncertainty as to our future location. We are currently located in the basement of the Play2Learn daycare (formerly the Elks Hall). Our lease expires after May 2013, and it is uncertain whether it will be renewed. The P2L owner has informed us that she requires the basement for her business. We may be able to negotiate with her to have some space set aside for our use for next year or at least until we can find another space, but

we are facing the possibility of needing to relocate at the end of May. Even if we are able to extend our lease for another year, we do not expect any arrangement to be permanent. We are investigating available rental spaces in Elk Point, but if we are forced to relocate, we will likely face a doubling of our rent and/or significant expenses to renovate a space so as to meet the licensing standards of Alberta Children and Youth Services.

Our expenses for the year are as follows:

Instructor -- legislation requires our instructor to hold the highest early childhood education certification: Child Development Supervisor

| | |
|---|---------------|
| Wages | \$10,800.00 |
| Employer payroll contributions (E.I./CPP) | 1,145.88 |
| WCB | <u>217.48</u> |
| Total expense for instructor | \$12,163.36 |

Expenses (excluding instructor)

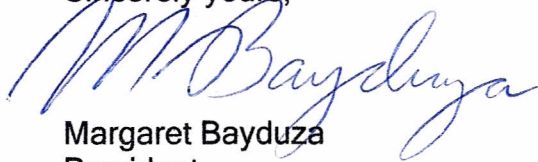
| | |
|--|--------------------|
| Rent | \$ 4,050.00 |
| Insurance | 898.16 |
| AAMDC membership fee | 97.65 |
| Classroom supplies/photocopying/ arts & crafts/other consumables | 900.00 |
| Janitorial fees (deep cleaning only, daily maintenance and toy washing and sanitizing done by parents) | 810.00 |
| Advertising | <u>264.60</u> |
| Total expense (excluding instructor) | \$ <u>7,020.41</u> |

Total Expense \$19,183.77

We are requesting a grant of \$7000 to meet our operational expenses. If funds remain available, we request an additional \$5000 to assist us in relocating the playschool to a new space. We would of course be grateful for any additional funding and we assure you that it would be used to benefit young families in Elk Point.

Please do not hesitate to contact me if you require further information about this grant application. I may be reached by phone at 780-724-2621 or by email at mbayduza@xplornet.ca.

Sincerely yours,



Margaret Bayduza
President
Jack & Jill Playschool



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.27. SAFETY CODES RATES

#20121206004

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

The Safety Codes Committee will meet on December 11th before the Council meeting to discuss the Permit Fee Schedule. Administration is recommending that the fee schedule remain the same as 2012. The fee schedule is attached.

Recommendation

Motion to approve the proposed 2013 Fee Schedule effective January 1, 2013 as per the recommendations of the Safety Codes Committee.

Additional Information

Originated By : kfedoretz

Appendix 1 for 7.27.2013 Permit Fee Schedule

SUPERIOR SAFETY CODES INC.

COUNTY OF ST. PAUL NO. 19 (780)645-3301

2013 FEE SCHEDULE

DEVELOPMENT PERMITS

| | |
|--|--|
| Portable Accessory Building, Deck | \$50.00 |
| If all distances are met | \$100.00 |
| If we have to advertise | \$200.00 |
| Access Development on Municipal Reserve less than 5 meters in length | \$50.00 |
| Access Development on Municipal Reserve more than 5 meters in length | \$100.00 |
| Signs | \$25.00 per \$1,000.00 value of construction |
| Development - Secondary RV Unit | \$50.00/per year |

BUILDING PERMIT FEE SCHEDULE

RESIDENTIAL

| | PERMIT FEE |
|--|--------------------------|
| Single Family Dwelling (Main Floor & Second Floor) | \$0.47/sq.ft. + scc levy |
| Single Family Dwelling (Attached Garage) | \$0.07/sq.ft. + scc levy |

Minimum Fee: \$300.00; Maximum Fee \$1,000.00 (attached garage not included)

| | |
|---|---------------------|
| BUILDING - Access Development on Municipal Reserve less than 5 meters in length | \$50.00 + scc levy |
| BUILDING - Access Development on Municipal Reserve more than 5 meters in length | \$100.00 + scc levy |

MODULAR/MOBILE HOME/RTM

| | PERMIT FEE |
|---|--------------------------|
| Home Relocation on Foundation, Basement or Crawlspace (minimum permit fee \$350.00) | \$0.30/sq.ft. + scc levy |
| Modular/RTM (minimum permit fee \$300.00) | \$0.25/sq.ft. + scc levy |
| Manufactured Home (Mobile Home) | \$200.00 + scc levy |
| Additions, Renovations, Basement Development | \$0.25/sq.ft. + scc levy |
| (minimum permit fee \$125.00 ** maximum permit fee \$300.00) | |

DEMOLITIONS (RESIDENTIAL)

| | PERMIT FEE |
|------------------------|---------------------|
| Residential Demolition | \$100.00 + scc levy |

MINOR RESIDENTIAL

| | PERMIT FEE |
|---|--------------------------|
| Garage/Shop (over 250sq.ft.) (minimum permit fee \$125.00 + scc levy) | \$0.25/sq.ft. + scc levy |
| Cold Storage Shop/unheated (minimum fee \$125.00 + maximum fee \$300.00 + scc levy) | \$0.25/sq.ft. + scc levy |
| Carport (minimum permit fee \$100.00 + scc levy) | \$0.18/sq.ft. + scc levy |
| Garden Storage Shed (250 sq.ft. and under) | \$75.00 + scc levy |

Sheds (144sq.ft. and under do not require a development permit)

| | |
|---|--------------------------|
| Additions (minimum permit fee \$125.00) | \$0.25/sq.ft. + scc levy |
| Decks (500sq.ft. and under), if not included in new construction | \$50.00 + scc levy |
| Decks (over 500sq.ft.), if not included in new construction | \$100.00 + scc levy |
| Gazebo (250 sq.ft. and under) | \$75.00 + scc levy |
| Gazebo (over 250 sq.ft.), minimum permit fee \$125.00 + scc levy | \$0.25/sq.ft. + scc levy |
| Wood Burning Stove, Fireplace (if not included in new construction) | \$100.00 + scc levy |
| Outdoor Privy (complete with holding tank) | \$100.00 + scc levy |

COMMERCIAL: NEW & RENOVATIONS

| TOTAL PERMIT FEE (per \$1,000 value) | |
|--------------------------------------|--------------------|
| First \$1,000,000 | \$ 5.00 + scc levy |
| Over \$1,000,000 | \$ 3.00 + scc levy |

Minimum Fee: \$300.00

DEMOLITION (COMMERCIAL)

| | PERMIT FEE |
|-----------------------|---------------------|
| Commercial Demolition | \$150.00 + scc levy |

COMPLIANCE CERTIFICATES

| | |
|-------------------------|-----------|
| Compliance Certificates | \$ 125.00 |
|-------------------------|-----------|

ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00

ELECTRICAL PERMIT FEE SCHEDULE**New Residential Single Family Dwellings, Additions, Attached Garage**

| Square Footage | Home Owner Fee | Contractor Fee |
|-----------------------------|--------------------------------------|--------------------------------------|
| Up to 1200 | \$130.00+scc levy | \$100.00+scc levy |
| 1201-1500 | \$135.00+scc levy | \$105.00+scc levy |
| 1501-2000 | \$140.00+scc levy | \$110.00+scc levy |
| 2001-2500 | \$150.00+scc levy | \$120.00+scc levy |
| 2501-3500 | \$160.00+scc levy | \$130.00+scc levy |
| Over 3500 | \$160.00 plus \$0.10 per square foot | \$130.00 plus \$0.10 per square foot |
| RTM Home/Mobile Home | \$100.00+scc levy | \$100.00+scc levy |

Other than New Single Family Residential (basement development, garage, addition, renovation, minor work)

Detached Garage/Accessory Building

| Square Footage | Home Owner Fee | Contractor Fee |
|--|--------------------------------------|-------------------------------------|
| up to 1200 sq.ft. | \$100.00+scc levy | \$75.00+scc levy |
| over 1200 sq.ft. | \$100.00 plus \$0.10 per square foot | \$75.00 plus \$0.10 per square foot |
| Maximum Permit Fee \$150.00 + scc levy | | |

Basement Development/Renovations

| Square Footage | Home Owner Fee | Contractor Fee |
|--|--------------------------------------|--|
| up to 1200 sq.ft. | \$100.00+scc levy | \$75.00+scc levy |
| over 1200 sq.ft. | \$100.00 plus \$0.10 per square foot | \$75.00 plus \$0.10 per square foot+scc levy |
| Maximum Permit Fee \$150.00 + scc levy | | |
| Permanent Service Connection Only | | \$50.00+scc levy |
| Temporary Power/Underground Service | | \$50.00+scc levy |
| Annual Electrical Permit | | \$400.00+scc levy |

ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A
MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00

Appendix 1 for 7.27.: 2013 Permit Fee Schedule

| ELECTRICAL Non-Residential Installations | | | |
|---|--------------------------------------|---------------------------|--------------------------------------|
| Installation Cost | Permit Fee - not including SCC levy* | Installation Cost | Permit Fee - not including SCC levy* |
| 0 - 1,000.00 | \$75.00 | 38,001.00 - 39,000.00 | \$430.00 |
| 1,001 - 1,500.00 | \$85.00 | 39,001.00 - 40,000.00 | \$445.00 |
| 1,500.01 - 2,000.00 | \$95.00 | 40,001.00 - 41,000.00 | \$460.00 |
| 2,000.01 - 2,500.00 | \$100.00 | 41,001.00 - 42,000.00 | \$475.00 |
| 2,500.01 - 3,000.00 | \$105.00 | 42,001.00 - 43,000.00 | \$490.00 |
| 3,000.01 - 3,500.00 | \$110.00 | 43,001.00 - 44,000.00 | \$505.00 |
| 3,500.01 - 4,000.00 | \$120.00 | 44,001.00 - 45,000.00 | \$520.00 |
| 4,000.01 - 4,500.00 | \$130.00 | 45,001.00 - 46,000.00 | \$535.00 |
| 4,500.01 - 5,000.00 | \$135.00 | 46,001.00 - 47,000.00 | \$550.00 |
| 5,000.01 - 5,500.00 | \$140.00 | 47,001.00 - 48,000.00 | \$565.00 |
| 5,500.01 - 6,000.00 | \$145.00 | 48,001.00 - 49,000.00 | \$580.00 |
| 6,000.01 - 6,500.00 | \$150.00 | 49,001.00 - 50,000.00 | \$595.00 |
| 6,500.01 - 7,000.00 | \$155.00 | 50,001.00 - 60,000.00 | \$610.00 |
| 7,000.01 - 7,500.00 | \$160.00 | 60,001.00 - 70,000.00 | \$625.00 |
| 7,500.01 - 8,000.00 | \$175.00 | 70,001.00 - 80,000.00 | \$640.00 |
| 8,000.01 - 8,500.00 | \$180.00 | 80,001.00 - 90,000.00 | \$655.00 |
| 8,500.01 - 9,000.00 | \$185.00 | 90,001.00 - 100,000.00 | \$680.00 |
| 9,000.01 - 9,500.00 | \$190.00 | 100,001.00 - 110,000.00 | \$705.00 |
| 9,500.01 - 10,000.00 | \$195.00 | 110,001.00 - 120,000.00 | \$730.00 |
| 10,000.01 - 11,000.00 | \$205.00 | 120,001.00 - 130,000.00 | \$755.00 |
| 11,000.01 - 12,000.00 | \$215.00 | 130,001.00 - 140,000.00 | \$780.00 |
| 12,000.01 - 13,000.00 | \$225.00 | 140,001.00 - 150,000.00 | \$805.00 |
| 13,000.01 - 14,000.00 | \$230.00 | 150,001.00 - 160,000.00 | \$830.00 |
| 14,000.01 - 15,000.00 | \$235.00 | 160,001.00 - 170,000.00 | \$855.00 |
| 15,000.01 - 16,000.00 | \$240.00 | 170,001.00 - 180,000.00 | \$880.00 |
| 16,000.01 - 17,000.00 | \$245.00 | 180,001.00 - 190,000.00 | \$905.00 |
| 17,000.01 - 18,000.00 | \$255.00 | 190,001.00 - 200,000.00 | \$930.00 |
| 18,000.01 - 19,000.00 | \$260.00 | 200,001.00 - 210,000.00 | \$955.00 |
| 19,000.01 - 20,000.00 | \$265.00 | 210,001.00 - 220,000.00 | \$1,005.00 |
| 20,000.01 - 21,000.00 | \$270.00 | 220,001.00 - 230,000.00 | \$1,055.00 |
| 21,000.01 - 22,000.00 | \$275.00 | 230,001.00 - 240,000.00 | \$1,105.00 |
| 22,000.01 - 23,000.00 | \$280.00 | 240,001.00 - 250,000.00 | \$1,155.00 |
| 23,000.01 - 24,000.00 | \$285.00 | 250,001.00 - 300,000.00 | \$1,205.00 |
| 24,000.01 - 25,000.00 | \$290.00 | 300,001.00 - 350,000.00 | \$1,255.00 |
| 25,000.01 - 26,000.00 | \$295.00 | 350,001.00 - 400,000.00 | \$1,330.00 |
| 26,000.01 - 27,000.00 | \$305.00 | 400,001.00 - 450,000.00 | \$1,405.00 |
| 27,000.01 - 28,000.00 | \$315.00 | 450,001.00 - 500,000.00 | \$1,480.00 |
| 28,000.01 - 29,000.00 | \$325.00 | 500,001.00 - 550,000.00 | \$1,555.00 |
| 29,000.01 - 30,000.00 | \$335.00 | 550,001.00 - 600,000.00 | \$1,630.00 |
| 30,000.01 - 31,000.00 | \$345.00 | 600,001.00 - 650,000.00 | \$1,730.00 |
| 31,000.01 - 32,000.00 | \$355.00 | 650,001.00 - 700,000.00 | \$1,830.00 |
| 32,000.01 - 33,000.00 | \$365.00 | 700,001.00 - 750,000.00 | \$1,930.00 |
| 33,000.01 - 34,000.00 | \$375.00 | 750,001.00 - 800,000.00 | \$2,030.00 |
| 34,000.01 - 35,000.00 | \$385.00 | 800,001.00 - 850,000.00 | \$2,130.00 |
| 35,000.01 - 36,000.00 | \$395.00 | 850,001.00 - 900,000.00 | \$2,280.00 |
| 36,000.01 - 37,000.00 | \$405.00 | 900,001.00 - 950,000.00 | \$2,430.00 |
| 37,000.01 - 38,000.00 | \$415.00 | 950,001.00 - 1,000,000.00 | \$2,580.00 |
| ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00 | | | |

GAS PERMIT FEE SCHEDULE**New Residential Single Family Dwellings**

| Square Footage | Home Owner Fee | Contractor Fee |
|--|--------------------------------------|--------------------------------------|
| Up to 1200 | \$130.00+scc levy | \$100.00+scc levy |
| 1201-1500 | \$135.00+scc levy | \$105.00+scc levy |
| 1501-2000 | \$140.00+scc levy | \$110.00+scc levy |
| 2001-2500 | \$150.00+scc levy | \$120.00+scc levy |
| 2501-3500 | \$160.00+scc levy | \$130.00+scc levy |
| Over 3500 | \$160.00 plus \$0.10 per square foot | \$130.00 plus \$0.10 per square foot |
| RTM Home/Mobile Home | | \$100.00+scc levy |
| Minor Work (replace furnace, hotwater tank) | | \$60.00+scc levy |

| Number of Outlets | Home Owner Fee | Contractor Fee |
|--------------------------|--|--|
| 1 to 3 | \$125.00+scc levy | \$100.00+scc levy |
| 4 | \$130.00+scc levy | \$105.00+scc levy |
| 5 | \$135.00+scc levy | \$110.00+scc levy |
| 6 | \$140.00+scc levy | \$115.00+scc levy |
| 7 | \$145.00+scc levy | \$120.00+scc levy |
| 8 | \$150.00+scc levy | \$125.00+scc levy |
| 9 | \$155.00+scc levy | \$130.00+scc levy |
| 10 | \$160.00+scc levy | \$135.00+scc levy |
| Over 10 | \$160.00 plus \$10.00 per outlet over 10 | \$135.00 plus \$10.00 per outlet over 10 |
| Description | | Permit Fee-not including SCC Levy |
| Propane Tank Set | (does not include connection to appliance) | \$100.00+scc levy |
| Tempory Heat | | \$75.00+scc levy |

**GAS
For Non-Residential**

| BTU Input | Permit Fee-not including SCC Levy |
|--|---|
| 0 to 150,000 | \$100.00 |
| 150,001 to 250,000 | \$110.00 |
| 250,001 to 350,000 | \$120.00 |
| 350,001 to 500,000 | \$130.00 |
| 500,001 to 750,000 | \$150.00 |
| 750,001 to 1,000,000 | \$170.00 |
| Over 1,000,000 | \$170.00 plus \$50.00 per 1,000,000 (or portion of) over 500,000 BTU |
| Description | |
| Propane Tank Set | \$100.00+scc levy |
| (does not include connection to appliance) | |
| Add \$50.00 for each additional tank set | |
| Add \$50.00 when connecting a vaporizer | |

Temporary Heat

| BTU's | Permit Fee - not including SCC Levy |
|--------------------|---|
| 0 to 250,000 | \$100.00 |
| 250,001 to 500,000 | \$225.00 |
| Over 500,000 | \$225.00 plus \$10.00 per 100,000 BTU (or portion of) over 500,000 BTU |

ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A
MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00

Appendix 1 for 7.27.: 2013 Permit Fee Schedule

PLUMBING PERMIT FEE SCHEDULE

New Residential Single Family Dwellings

| Square Footage | Home Owner Fee | Contractor Fee |
|-----------------------------|--------------------------------------|--------------------------------------|
| Up to 1200 | \$130.00+scc levy | \$100.00+scc levy |
| 1201-1500 | \$135.00+scc levy | \$105.00+scc levy |
| 1501-2000 | \$140.00+scc levy | \$110.00+scc levy |
| 2001-2500 | \$150.00+scc levy | \$120.00+scc levy |
| 2501-3500 | \$160.00+scc levy | \$130.00+scc levy |
| Over 3500 | \$160.00 plus \$0.10 per square foot | \$130.00 plus \$0.10 per square foot |
| | | |
| RTM Home/Mobile Home | | \$100.00+scc levy |
| Minor Work | | \$60.00+scc levy |

| Number of Fixtures | Home Owner Fee | Contractor Fee |
|---------------------------|--|--|
| 1 | \$125.00+scc levy | \$100.00+scc levy |
| 2 | \$125.00+scc levy | \$100.00+scc levy |
| 3 | \$125.00+scc levy | \$100.00+scc levy |
| 4 | \$125.00+scc levy | \$100.00+scc levy |
| 5 | \$130.00+scc levy | \$105.00+scc levy |
| 6 | \$130.00+scc levy | \$105.00+scc levy |
| 7 | \$135.00+scc levy | \$110.00+scc levy |
| 8 | \$140.00+scc levy | \$115.00+scc levy |
| 9 | \$145.00+scc levy | \$120.00+scc levy |
| 10 | \$150.00+scc levy | \$125.00+scc levy |
| 11 | \$155.00+scc levy | \$130.00+scc levy |
| 12 | \$160.00+scc levy | \$135.00+scc levy |
| 13 | \$165.00+scc levy | \$140.00+scc levy |
| 14 | \$170.00+scc levy | \$145.00+scc levy |
| 15 | \$175.00+scc levy | \$150.00+scc levy |
| 16 | \$180.00+scc levy | \$155.00+scc levy |
| 17 | \$185.00+scc levy | \$160.00+scc levy |
| 18 | \$195.00+scc levy | \$170.00+scc levy |
| 19 | \$200.00+scc levy | \$175.00+scc levy |
| 20 | \$205.00+scc levy | \$180.00+scc levy |
| Over 20 | \$205.00 plus \$5.00 per fixture over 20 | \$180.00 plus \$5.00 per fixture over 20 |

PRIVATE SEWAGE PERMIT FEE SCHEDULE

| Description | Home Owner Fee | Contractor Fee |
|---------------------------------|-----------------------|-----------------------|
| Holding Tank | \$80.00+scc levy | \$60.00 + scc levy |
| Open Surface Discharge | \$160.00+scc levy | \$120.00 + scc levy |
| Fields/Mounds | \$160.00+scc levy | \$120.00 + scc levy |
| Any system with Treatment Plant | \$400.00+scc levy | \$200.00 + scc levy |

ADD 4% SAFETY CODES COUNCIL FEE FOR EACH PERMIT ISSUED WITH A
MINIMUM OF \$4.50 AND A MAXIMUM OF \$560.00



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

7.28. REQUEST FROM ARMISTICE COMMUNITY HALL

#20121207007

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Background

We have received a request from the President of the Armistice Community Hall advising that that they can no longer continue with the operations of the community hall due to the increasing costs, their aging membership and the lack of younger people willing/able to join their membership. Their hall is in need of upgrades and they feel it would be too costly to proceed with them.

Recommendation

Motion to notify local residents to see if there is any other interest in taking over the operation of the hall.

Additional Information

Originated By : pcorbiere

Appendix 1 for 7.28.: Letter - Armistice Community Hall


To: Council Members, County of St Paul #19

Re: Armistice Community Hall

As existing members of the Armistice Community Hall, it is with deep regrets that we wish to inform the council members that we feel we can no longer continue the operations of our community hall. Increased insurance rates, liability issues, and several senseless acts of thefts and vandalism over the last few years have made it difficult for the society to continue its ongoing operations. As well, our aging membership and the lack of younger people willing or able to join our membership have contributed to the decision to discontinue operations. The hall is also in need of upgrades and it is felt at this time, it would be too costly to head in this direction. For several years, the Armistice Community Hall has stood as a pillar in our neighbourhood. From its weekend dances, to its well-known Nov. Dine and Dance, the hall has served as a meeting place for neighbours and friends for decades. It will be sadly missed by all, but fondly remembered.

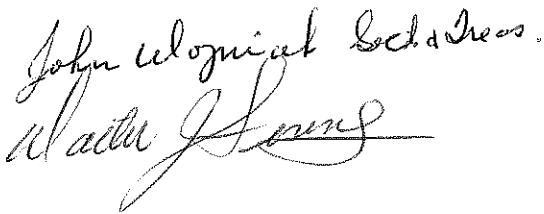
Again, we regret our decision to discontinue operating the community hall, but feel this is our only alternative at this time. We are submitting this letter to county council for their review and look forward to a response.

Thank you,



Terry Wozniak

President, Armistice Community Hall



9. Reports

9.1. CAO REPORT

9.2. REPORTS



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

9.1. CAO REPORT

#20121113006

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

9.2. REPORTS

#20121113007

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Additional Information

Originated By : pcorbiere

10. Upcoming Meetings

- 10.1. DECEMBER 13TH @ 10:00 A.M. - ASB
- 10.2. JANUARY 11 @ 11:00 A.M. - ZONE MEETING IN
SMOKY LAKE
- 10.3. JAN. 22 TO 25, 2013 - ASB PROVINCIAL
CONFERENCE



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.1. DECEMBER 13TH @ 10:00 A.M. - ASB

#20121207004

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 - 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.2. JANUARY 11 @ 11:00 A.M. - ZONE MEETING IN SMOKY LAKE #20121207005

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Additional Information

Originated By : pcorbiere



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

10.3. JAN. 22 TO 25, 2013 - ASB PROVINCIAL CONFERENCE

#20121207006

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Additional Information

Originated By : pcorbiere

11. Financial

- 11.1. BUDGET TO ACTUAL
- 11.2. COUNCIL FEES
- 11.3. LISTING OF ACCOUNTS PAYABLE



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.1. BUDGET TO ACTUAL

#20121113008

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Executive Summary

Recommendation

Motion to approve the budget to actual of of November 30, 2012.

Additional Information

Originated By : skitz



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
www.county.stpaul.ab.ca

Issue Summary Report

11.2. COUNCIL FEES

#20121113009

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Recommendation

Motion to approve the Council Fees for the Month of , 2012 as circulated.

Additional Information

Originated By : tmahdiuk



County of St Paul No 19
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4
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Issue Summary Report

11.3. LISTING OF ACCOUNTS PAYABLE

#20121113010

Meeting : December 11, 2012

Meeting Date : 2012/12/11 10:00

Recommendation

Motion to approve the following lists of Accounts Payable:

| <u>Batch</u> | <u>Cheque Date</u> | <u>Cheque Nos.</u> | <u>Batch Amount</u> |
|--------------|--------------------|--------------------|---------------------|
|--------------|--------------------|--------------------|---------------------|

Additional Information

Originated By : pcorbiere