



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

**November 20, 2012**

Tuesday, November 20, 2012

Start time 10:00 AM

## **AGENDA**

1. **CALL TO ORDER**
2. **MINUTES**
  - 2.1 **OCTOBER 9, 2012 (2012/10/09)**
  - 2.2 **ORGANIZATIONAL MEETING (2012/10/23)**
3. **BANK RECONCILIATION**
4. **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**
5. **BUSINESS ARISING FROM MINUTES**
  - 5.1. **RETENTION OF MEDEVAC SERVICE STANDARDS IN NORTHERN ALBERTA**
  - 5.2. **BYLAW NO. 1610 & 1611 - REPEAL 1ST READING**
  - 5.3. **RESTRICTIVE COVENANT FOR SHANE HANSEN**
6. **DELEGATION**
  - 6.1. **10:30 A.M. - PINK HEART CAMPAIGN COMMITTEE**
  - 6.2. **11:00 A.M. - PUBLIC HEARING - BYLAW NO. 1609 - REZONE LOT 2, BLOCK 1, PLAN 1024942**
  - 6.3. **11:10 A.M. - PUBLIC HEARING - BYLAW NO. 1608 - REZONE PSE 32-56-5-W4**
  - 6.4. **2:00 P.M. - CORPORAL ROY AUGER AND SERGEANT DAVE CASEY**
7. **NEW BUSINESS**
  - 7.1. **SAFETY CODES COURSE - OCT. 6**
  - 7.2. **MUNICIPAL WATER MANAGEMENT & WATER POLICY - NOV. 15**
  - 7.3. **RUSA CONFERENCE - DECEMBER 3 - 6**
  - 7.4. **AAAF IN SERVICE TRAINING - DEC. 3-7**
  - 7.5. **ASSESSMENT REVIEW BOARD REFRESHER COURSES**
  - 7.6. **2013 ASB PROVINCIAL CONFERENCE - JAN. 22-25**
  - 7.7. **DATES FOR REGULAR COUNCIL MEETINGS**
  - 7.8. **DATES FOR PUBLIC WORKS MEETINGS**

- 7.9. CHRISTMAS HOURS
- 7.10. DATE FOR CAO EVALUATION
- 7.11. COMMITTEE MEMBER FOR ELK POINT REGIONAL ALLIED ARTS
- 7.12. ALTERNATE ASSISTANT CLERK FOR REGIONAL ASSESSMENT REVIEW BOARD
- 7.13. PINK HEART CAMPAIGN
- 7.14. MALLAIG FARMER'S SPIEL
- 7.15. ST. PAUL & COMMUNITY FAMILY BENEFIT
- 7.16. REQUEST FOR FUNDING FOR MS WALK
- 7.17. DISCUSSION DOCUMENT ON FIRST NATIONS CONSULTATIONS
- 7.18. APPROVAL OF ASHMONT WATER TREATMENT PLANT
- 7.19. NLLS LEVY INCREASE
- 7.20. TRUCK FOR ST. PAUL FIRE CHIEF
- 7.21. 2013 STRATEGIC PLAN
- 7.22. ROAD CANCELLATION - ROAD PLAN 742EO IN SW 18-57-7-W4
- 7.23. ROAD CANCELLATION - ROAD PLAN 3114NY IN SW 18-57-7-W4; NW 7-57-7-W4; NE 7-57-7-W4
- 7.24. BYLAW NO. 1612 - AMEND LUB - REZONE LOT A, PLAN 8021350 IN SW 27-58-9-W4 FROM AG TO CR2
- 7.25. BYLAW NO. 1613 - AMEND ST. PAUL IDP - REZONE S 1/2 SE 15-58-9-W4 FROM URBAN RESERVE TO CR
- 7.26. BYLAW NO. 1614 - AMEND LUB - REZONE S 1/2 SE 15-58-9-W4 FROM URBAN EXPANSION TO CR2
- 7.27. BYLAW NO. 1615 - AMEND ST. PAUL IDP - REZONE LOT 2, BLOCK 1, PLAN 1024942 IN SE 17-58-9-W4 FROM UR TO CR
- 7.28. AGREEMENTS WITH THE ELK POINT/ST. PAUL REGIONAL WATER COMMISSION
- 7.29. 70 KM/HR SPEED SIGNS IN ST. VINCENT
- 7.30. REGIONAL COLLABORATION GRANT APPLICATION - LABOUR ATTRACTION INITIATIVE
- 7.31. ALLOCATION OF RECREATIONAL FACILITIES GRANTS FOR COMMUNITY HALLS
- 7.32. IN CAMERA
- 8. CORRESPONDENCE
- 9. REPORTS
  - 9.1. CAO REPORT
  - 9.2. REPORTS
  - 9.3. JOINT HEALTH & SAFETY MINUTES - OCT. 4, 2012
- 10. UPCOMING MEETINGS
  - 10.1. NOVEMBER 27 @ 10:00 A.M. - PUBLIC WORKS
- 11. FINANCIAL
  - 11.1. BUDGET TO ACTUAL
  - 11.2. COUNCIL FEES



**11.3. LISTING OF ACCOUNTS PAYABLE**

**12. ADJOURNMENT**

## 2. Minutes

- 2.1 OCTOBER 9, 2012 (2012/10/09)
- 2.2 ORGANIZATIONAL MEETING (2012/10/23)



**October 9, 2012**

Start time : 10:00 AM

## **MINUTES**

### **CALL TO ORDER**

The 610th meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:02 a.m., Tuesday, October 9, 2012 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham

Councillor Glen Ockerman Division 1

Councillor Dwight Dach Division 2

Councillor Cliff Martin Division 3

Councillor Maxine Fodness Division 4

Councillor Frank Sloan Division 5

Councillor Alphonse Corbiere Division 6

Sheila Kitz CAO

Tim Mahdiuk Assistant CAO

Phyllis Corbiere Executive Assistant

Leo deMoissac Public Works Superintendent

Janice Huser St. Paul Journal

### **MINUTES**

#### **Resolution #CM20121009.1001**

Moved By: Councillor Cliff Martin

Motion to approve the minutes of the September 11, 2012 Council Meeting as presented.

**CARRIED**

### **BANK RECONCILIATION**

#### **Resolution #CM20121009.1002**

Moved By: Councillor Alphonse Corbiere

Motion to adopt the Bank Reconciliation for the month of October, 2012.

**CARRIED**

### **ADDITIONS TO AGENDA AND ACCEPTANCE OF AGENDA**

The following additions were made to the agenda:

7.23 Strategic Plan - 3rd Quarter Update

7.24 Lottie Lake Water Leak

#### **Resolution #CM20121009.1003**

Moved By: Councillor Glen Ockerman

Motion to adopt the agenda for the Regular Meeting of Council for October 9, 2012 with the above noted additions.

**CARRIED**

### **MALLAIG SANITARY DISPOSAL**

#### **Resolution #CM20121009.1004**

Moved By: Councillor Maxine Fodness

To table the construction of a truck dumping station until a lease agreement for access through Lot 4, Block 1, Plan 8120848 in NE 24-60-10-W4 to the Mallaig lagoon can be negotiated with the landowner.

**CARRIED**

**SHAMROCK VALLEY  
ENTERPRISES - REQUEST  
FOR WATER CONNECTION**

**Resolution #CM20121009.1005**

Moved By: Councillor Cliff Martin

No further action required by Council. Motion to file as information.

**CARRIED**

**REQUEST TO RUN WATER  
LINE IN HEINSBURG**

**Resolution #CM20121009.1006**

Moved By: Councillor Cliff Martin

That Council authorize Shane Hansen to install a waterline via directional drilling from his water well located on Lots 5-7, Block 2, Plan 4950EO to the property where he anticipates building a home.

**CARRIED**

**Resolution #CM20121009.1007**

Moved By: Councillor Maxine Fodness

That Council approve the Road Crossing Agreement with Shane Hansen for Main Street, Heinsburg, and Alley, Railway Avenue and 1<sup>st</sup> Avenue, to install the water line.

**CARRIED**

**ST. PAUL & DISTRICT  
CHAMBER OF COMMERCE  
MEET & GREET  
LUNCHEON-OCT. 17**

**Resolution #CM20121009.1008**

Moved By: Councillor Alphonse Corbiere

Motion to approve any Council members who are available to attend the Chamber of Commerce meet and greet luncheon on October 17 from 12:00 - 1:30 p.m.

**CARRIED**

**FORM 7 TRAINING - OCT. 23 &  
24**

**Resolution #CM20121009.1009**

Moved By: Councillor Dwight Dach

Motion to approve Dennis Bergheim, Keith Kornelson and Jack Vanden Berg to attend the Form 7 Training, that deals with pest control, on October 23 & 24, 2012 in Nisku.

**CARRIED**

**2012 NORTH EAST REGIONAL  
ASB CONFERENCE - NOV. 2**

**Resolution #CM20121009.1010**

Moved By: Councillor Frank Sloan

Motion to approve all Council, Dennis Bergheim, Keith Kornelson and Jack Vanden Berg to attend the 2012 NE Regional ASB Conference on November 2, 2012 in Vilna.

**CARRIED**

**EMERGENCY SOCIAL  
SERVICES FORUM - NOV. 6**

**Resolution #CM20121009.1011**

Moved By: Councillor Alphonse Corbiere

Motion to approve Janice Fodchuk to attend the Emergency Social Services Forum on November 6, 2012 sponsored by the Emergency Social Services Network of Alberta. The registration and subsistence will be paid from the municipal budget, as this forum does not fit within the FCSS mandate.

**CARRIED**

**2012 BELLAMY PARTNERSHIP  
FORUM - NOV. 27 & 28**

**Resolution #CM20121009.1012**

Moved By: Councillor Maxine Fodness

Motion to approve the appropriate staff, as determined by administration, to attend the Bellamy Partnership Forum on November 27 & 28, 2012 in Edmonton.

**CARRIED**

**LETTER OF SUPPORT -  
MALLAIG MUSEUM**

**Resolution #CM20121009.1013**

Moved By: Councillor Alphonse Corbiere

To provide the Mallaig & District Museum with a letter of support for their CFEP Grant application for funding to erect two lean-to structures on their shed.

**CARRIED**

<p><b>REQUEST FOR LETTERS OF SUPPORT - ST. PAUL FIRE DEPARTMENT</b></p>	<p><b>Resolution #CM20121009.1014</b>  Moved By: Councillor Dwight Dach  Motion to ratify the letters of support for the St. Paul Fire Department to accompany their CIP Grant application to purchase training trailers and for their Fire Services and Emergency Preparedness Program Grant application to host Regional Training for the North East area.</p> <p><b>CARRIED</b></p>
<p><b>LETTERS OF SUPPORT - GRANTS FOR BEAVER RIVER TRESTLE</b></p>	<p><b>Resolution #CM20121009.1015</b>  Moved By: Councillor Alphonse Corbiere  That the County of St. Paul provide letters of support for the following groups to apply for funding to repair/rebuild the Beaver River Trestle:</p> <ul style="list-style-type: none"> <li>- CIIF - Federal Program - Riverland Recreational Trail Society</li> <li>- CFEP - Provincial Program - NE Muni Corr Ltd.</li> <li>- Alberta Snowmobile Association - Local Program - St. Paul Trail Blazers</li> </ul> <p><b>CARRIED</b></p>
<p><b>33RD ANNUAL ST. PAUL ELKS RADIO AUCTION</b></p>	<p><b>Resolution #CM20121009.1016</b>  Moved By: Councillor Glen Ockerman  Motion to donate two ten cubic yard loads of gravel for the St. Paul Elks Lodge 33rd Radio Auction to be delivered in the County, as per policy.</p> <p><b>CARRIED</b></p>
<p><b>BYLAW NO. 1606 - BYLAW TO RESCIND BYLAW NO. 1603</b></p>	<p><b>Resolution #CM20121009.1017</b>  Moved By: Councillor Maxine Fodness  Motion to give first reading to Bylaw No. 1606, which is a Bylaw to rescind Bylaw No. 1603.</p> <p><b>CARRIED</b></p> <p><b>Resolution #CM20121009.1018</b>  Moved By: Councillor Cliff Martin  Motion to give second reading to Bylaw No. 1606.</p> <p><b>CARRIED</b></p> <p><b>Resolution #CM20121009.1019</b>  Moved By: Councillor Alphonse Corbiere  Motion to present Bylaw No. 1606 for third and final reading.</p> <p><b>CARRIED UNANIMOUSLY</b></p> <p><b>Resolution #CM20121009.1020</b>  Moved By: Councillor Frank Sloan  Motion to give third reading to Bylaw No. 1606.</p> <p><b>CARRIED</b></p>
<p><b>10:30 A.M. - PAUL PELLETIER, FOOD PROCESSING FACILITY AT PORTAGE COLLEGE</b></p>	<p>Paul Pelletier, Manager of the Food Sciences Centre with Portage College, was admitted to the Council Room at 10:30 a.m. to provide Council with an update on the Food Sciences Training Centre and Business Incubator and the benefits to our communities. Mr. Pelletier informed Council that the cost of the project is estimated at \$5.5 million and requested financial assistance from the County.</p> <p>Mr. Pelletier left the Council Room at 10:40 a.m.</p> <p><b>Resolution #CM20121009.1021</b>  Moved By: Councillor Cliff Martin  Motion to provide a \$20,000 donation for Portage College for their Food Sciences Training Centre, with \$10,000 to be paid from the 2013 budget and \$10,000 from the 2014 budget.</p> <p><b>CARRIED</b></p>
<p><b>BYLAW NO. 1608 - REZONE PSE 32-56-5-W4 FROM</b></p>	<p><b>Resolution #CM20121009.1022</b>  Moved By: Councillor Cliff Martin</p>

**AGRICULTURAL TO  
INDUSTRIAL/COMMERCIAL**

Motion to give first reading to Bylaw No. 1608, which is a Bylaw to amend the Land Use Bylaw 1486 as it relates to rezoning PSE 32-56-5-W4 from Agricultural to Industrial/Commercial.

**CARRIED**

**BYLAW NO. 1609 - REZONE  
LOT 2, BLOCK 1, PLAN  
1024942 IN PSE 17-58-9-4  
FROM URBAN EXPANSION TO  
COUNTRY RESIDENTIAL (2)**

**Resolution #CM20121009.1023**

Moved By: Councillor Maxine Fodness  
Motion to give first reading to Bylaw No. 1609, which is a bylaw to amend the Land Use Bylaw 1486 as it relates to rezoning Lot 2, Block 1, Plan 1024942 in PSE 17-58-9-W4 from Urban Expansion to Country Residential (2).

**CARRIED**

**BYLAW NO. 1610 - LAND USE  
BYLAW**

**Resolution #CM20121009.1024**

Moved By: Councillor Cliff Martin  
Motion to give first reading to Bylaw No. 1610 - Land Use Bylaw, with the amendments as discussed by Council.

**CARRIED**

**11:00 A.M. - PUBLIC HEARING  
- BYLAW NO. 1605 - REZONE  
LOT 2, BLOCK 1, PLAN  
1120585 IN NE 1-58-10-W4**

**Resolution #CM20121009.1025**

Moved By: Councillor Alphonse Corbiere  
Motion to adjourn meeting to proceed to Public Hearing scheduled for 11:00 a.m. to discuss Bylaw No. 1605, which is a bylaw to amend the Land Use Bylaw 1486 as it relates to rezoning Lot 2, Block 1, Plan 1120585 in NE 1-58-10-W4 from Urban Expansion to Country Residential (2).

**CARRIED**

Reeve Upham declared the Public Hearing open at 11:07 a.m. with all members of Council present.

Council was informed that the purpose of the public hearing is to discuss Bylaw No. 1605 as it relates to rezoning Lot 2, Block 1, Plan 1120585 in NE 1-58-10-W4 from Urban Expansion to Country Residential (2).

Council was then informed that the public hearing was advertised in accordance with section 606 of the M.G.A. and the adjacent landowners were notified.

There were no written submissions and no one was present to speak either for or against the proposed rezoning.

Reeve Upham declared the public hearing closed at 11:09 a.m.

**Resolution #CM20121009.1026**

Moved By: Councillor Dwight Dach  
Motion to revert to an open meeting.

**CARRIED**

**Resolution #CM20121009.1027**

Moved By: Councillor Cliff Martin  
Motion to give second reading to Bylaw 1605.

**CARRIED**

**Resolution #CM20121009.1028**

Moved By: Councillor Maxine Fodness  
Motion to give third reading to Bylaw No. 1605.

**CARRIED**

**BYLAW NO. 1611 - MUNICIPAL  
DEVELOPMENT PLAN**

**Resolution #CM20121009.1029**

Moved By: Councillor Maxine Fodness  
Motion to give first reading to Bylaw No. 1611, Municipal Development Plan.

**CARRIED**

**BYLAW NO. 1607 - REZONE  
SW 22-56-11-W4 FROM RURAL  
CONSERVATION TO  
RECREATIONAL/RESIDENTIAL**

**Resolution #CM20121009.1030**  
Moved By: Councillor Frank Sloan  
Motion to give first reading to Bylaw No. 1607 to amend the Lac Sante Area Structure Plan as it relates to rezoning PSW 22-56-11-W4 from Rural Conservation to Recreational/Residential.

**CARRIED**

**AWARD TENDER FOR 2012  
BRIDGE MAINTENANCE**

**Resolution #CM20121009.1031**  
Moved By: Councillor Glen Ockerman  
Motion to ratify accepting the tender from Gross Venture Ltd for \$181,985.00 for 2012 Bridge Maintenance on the sixteen bridge files.

**CARRIED**

**WATER METERS FOR LOTTIE  
LAKE**

**Resolution #CM20121009.1032**  
Moved By: Councillor Cliff Martin  
Motion to table this item until later during the meeting.

**CARRIED**

**11:30 A.M. - TERRY STROM**

Terry Storm and Pam Helm, on behalf of their parents and aunt, were admitted to the Council Room at 11:30 a.m. They informed Council that their parents and aunt are joint owners of the SE 18-60-10-W4 and wish to subdivide it into a north half and south half so they can have separate titles. However, there is not a good access road to the property and the existing access would only serve for the south half of the property, leaving the north half without an access. They requested that Council consider upgrading the road so they can have access to both the north and south halves of the property, and then they can proceed with subdividing the property and registering two separate titles.

Following their presentation, the delegation left the Council Room at 11:45 a.m.

**Resolution #CM20121009.1033**  
Moved By: Councillor Cliff Martin  
Motion to defer the request to improve the road to the SE 18-60-10-W4 to the Planning Sessions.

**CARRIED**

Reeve Upham recessed the meeting at 11:50 a.m. and reconvened the meeting at 1:11 p.m. with all members of Council present.

**1:00 P.M. - URBAN SYSTEMS**

Golnez Azimi and Matt Brassard were admitted to the Council Room at 1:15 p.m. to give Council an update on the Ashmont WTP Upgrade and the Ashmont Lottie Lake Transmission Line. Matt informed Council that the pilot testing should be done by the end of October.

Councillor A. Corbiere left the meeting at 2:15 p.m.

Matt Brassard and Golnez Azimi left the Council Room at 2:20 p.m.

Reeve Upham recessed the meeting 2:20 p.m. and reconvened the meeting at 2:29 p.m. with all members of Council present except Councillor A. Corbiere.

**WATER METERS FOR LOTTIE  
LAKE**

Council discussed further the presentation by Urban Systems and decided to proceed with ordering the water meters for Lottie Lake.

**Resolution #CM20121009.1034**

<b>SCOPE CHANGE FOR ASHMONT/LOTTIE LAKE WATER PROJECT</b>	<p>Moved By: Councillor Cliff Martin</p> <p>Motion to approve the scope change to the Ashmont/Lottie Lake Transmission Line for an increase of \$352,200, which has been approved by Alberta Transportation.</p> <p><b>CARRIED</b></p>
<b>PAZIUK DEVELOPMENT</b>	<p><b>Resolution #CM20121009.1035</b></p> <p>Motion to install the posts on the old boat launch road in the Paziuk subdivision (Plan 8121812) to restrict access down to the lake, as per the request of some of the lot owners in the subdivision.</p> <p><b>Resolution #CM20121009.1036</b></p> <p>Councillor G. Ockerman requested a recorded vote.</p> <p><b>Votes:</b></p> <p><b>In Favour:</b> Councillor Cliff Martin, Councillor Dwight Dach, Councillor Glen Ockerman, Councillor Maxine Fodness, Reeve Steve Upham</p> <p><b>Opposed:</b> Councillor Frank Sloan</p> <p><b>Absent:</b> Councillor Alphonse Corbiere</p> <p><b>CARRIED</b></p>
<b>PAYROLL REQUEST FROM MALLAIG MINOR HOCKEY</b>	<p><b>Resolution #CM20121009.1037</b></p> <p>Moved By: Councillor Frank Sloan</p> <p>Motion to enter into a payroll services contract with Mallaig Minor Hockey for their caretaker who is a seasonal County employee that works at the park during the summer months.</p> <p><b>CARRIED</b></p>
<b>WATER RATE INCREASES EFFECTIVE JAN 1, 2013</b>	<p><b>Resolution #CM20121009.1038</b></p> <p>Moved By: Councillor Glen Ockerman</p> <p>That Council approve an increase of \$0.25 per cubic metre for water in the Hamlets of Ashmont, Mallaig, and Lottie Lake, effective January 1, 2013.</p> <p><b>CARRIED</b></p>
<b>3RD QUATER STRATEGIC PLAN</b>	<p><b>Resolution #CM20121009.1039</b></p> <p>Moved By: Councillor Maxine Fodness</p> <p>Motion to approve the 3rd Quarter report of the 2012 Strategic Plan.</p> <p><b>CARRIED</b></p>
<b>WATER LEAK AT LOTTIE LAKE</b>	<p>Councillor F. Sloan requested information on what transpired to cause the leak in the Hamlet of Lottie Lake and the total cost of the water leak so he can respond to the resident's questions. Ratepayers are asking who will pay the additional costs incurred. The balance of the conversation will be discussed in camera.</p>
<b>IN CAMERA</b>	<p><b>Resolution #CM20121009.1040</b></p> <p>Moved By: Councillor Cliff Martin</p> <p>Motion to go in camera to discuss a staffing issue.</p> <p><b>CARRIED</b></p> <p><b>Resolution #CM20121009.1041</b></p> <p>Moved By: Councillor Maxine Fodness</p> <p>Motion to revert to an open meeting.</p> <p><b>CARRIED</b></p>
<b>CAO REPORT</b>	<p>Council discussed the report as it was read aloud by CAO, Sheila Kitz.</p> <p><b>Resolution #CM20121009.1042</b></p> <p>Moved By: Councillor Maxine Fodness</p> <p>Motion to accept the CAO Report as presented.</p>



CARRIED

**BUDGET TO ACTUAL**

**Resolution #CM20121009.1043**  
Moved By: Councillor Cliff Martin  
Motion to approve the budget to actual as of September 30, 2012.

CARRIED

**COUNCIL FEES**

**Resolution #CM20121009.1044**  
Moved By: Councillor Glen Ockerman  
Motion to approve the Council Fees for the Month of September, 2012 as circulated.

CARRIED

**LISTING OF ACCOUNTS PAYABLE**

**Resolution #CM20121009.1045**  
Moved By: Councillor Dwight Dach  
Motion to file the listing of Accounts Payable:

<u>Batch</u>	<u>Cheque Date</u>	<u>Cheque Nos.</u>	<u>Batch Amount</u>
16343	Sept. 12, 2102	15540-15657	\$1,550,375.00
16354	Sept. 19, 2012	15658-15709	\$1,568,193.18
16369	Sept. 26, 2012	15710-15741	\$ 352,568.45

CARRIED

**ADJOURNMENT**

Business on the agenda being concluded, Chairman S. Upham adjourned the meeting. Time: 3:20 p.m.

These minutes approved this 20th day of November, 2012.

\_\_\_\_\_  
Reeve  
Officer

\_\_\_\_\_  
Chief Administrative



## **Organizational Meeting**

Date : Tuesday, October 23, 2012

Start time : 10:00 AM

## **MINUTES**

### **CALL TO ORDER**

The Organizational meeting of the Council of the County of St. Paul No. 19 was called to order by Reeve Steve Upham at 10:07 a.m., Tuesday October 23, 2012 at the County Office in St. Paul, there being present the following:

Reeve Steve Upham	
Councillor Dwight Dach	Division 2
Councillor Cliff Martin	Division 3
Councillor Maxine Fodness	Division 4
Councillor Frank Sloan	Division 5
Councillor Alphonse Corbiere	Division 6
Sheila Kitiz	CAO
Tim Mahdiuk	Assistant CAO
Phyllis Corbiere	Executive Assistant
Absent	
Glen Ockerman	Division 1

### **APPOINTMENT OF DEPUTY REEVE**

#### **Resolution**

Moved By: Councillor Maxine Fodness  
to nominate Councillor Cliff Martin for the position of Deputy Reeve.

#### **Resolution**

Moved By: Councillor Frank Sloan  
that nominations cease.

**CARRIED**

There being only one nomination, Councillor C. Martion was appointed as Deputy Reeve for the ensuing year.

The Official Oath of Office was subscribed to by Deputy Reeve C. Martin and is attached to and forms part of these minutes.

### **COMMITTEES**

#### **Resolution**

Moved By: Councillor Maxine Fodness  
to delete the Wellness Centre Committee from the list of committees as it is no longer required.

**CARRIED**

#### **Resolution**

Moved By: Councillor Maxine Fodness  
that all the committee appointments remain the same as per the Organizational Meeting Appointment Chart, effective October 23, 2012.

**CARRIED**

**REMUNERATION  
RATES**

**Resolution**

Moved By: Councillor Cliff Martin  
that the following reumuneration and allowance rates remain the same as 2011:

- Per Meeting Rate - \$165
- Per meeting rate for meetings over 200 km one-way - \$190
- Convention Rate - \$190
- Base Councillor Supervision - \$2,000 per month
- Additional Deputy Reeves pay - \$400 per month
- Base Reeves Pay - \$2,600 per month
- Travel Time – up to 400 km – ½ day; over 400 km – 1 day
- Cell Phone Allowance - \$100
- Member-at-Large - \$165 per meeting
- Parking - Actual Receipts

And that the following rates be increased as listed:

- Mileage - \$0.52/km
- Lodging - \$195 per night or actual rate if higher (receipts must be provided)
- Meals - \$45 per day (over 100 km one way except for zone meetings)

**CARRIED**

**ADJOURNMENT**

Reeve Upham adjourned the meeting at 10:30 a.m.

These minutes approved the 20th day of November, 2012.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer

## 5. Business Arising from Minutes

- 5.1. RETENTION OF MEDEVAC SERVICE STANDARDS  
IN NORTHERN ALBERTA
- 5.2. BYLAW NO. 1610 & 1611 - REPEAL 1ST READING
- 5.3. RESTRICTIVE COVENANT FOR SHANE HANSEN



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 5.1. RETENTION OF MEDEVAC SERVICE STANDARDS IN NORTHERN ALBERTA #20121115004

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

At the September meeting, Council made a motion to send letters to Prime Minister Harper, Premier Redford and MP Brian Storseth supporting Lac La Biche County in their fight to maintain existing Medevac service standards through the use of CFB at Namao as the new primary landing site for Northern Medevac flights.

We have now received a reply from Premier Redford advising that CFB Edmonton will not be used for a medevac landing site and that the Edmonton International Airport is the only facility with the necessary infrastructure suitable for medevac aircraft. (attached)

We have also received more correspondence from the "Save our Medevac" group that is also attached.

Lac La Biche County has decided that they will not pursue the matter further.

#### Recommendation

---

Council to decide if they want to provide a response to the Premier to pursue the matter further.

#### Additional Information

---

**Originated By :** pcorbiere



RECEIVED OCT 22 2012

Premier of Alberta

Office of the Premier, 307 Legislature Building, Edmonton, Alberta T5K 2B6 Canada

OCT 18 2012

Mr. Steve Upham  
Reeve  
County of St. Paul No. 19  
5015 - 49 Avenue  
St. Paul AB T0A 3A4

Dear Reeve Upham:

Thank you for your recent letter regarding the utilization of Canadian Forces Base Edmonton as the primary medevac landing site. I appreciate the opportunity to respond.

Although military helicopters use this facility, Canadian Forces Base Edmonton is not an airport, and significant infrastructure would be required in order for the site to be suitable for medevac aircraft. The Edmonton International Airport is the only facility with the necessary infrastructure such as instrument landing systems.


The Health Quality Council of Alberta conducted a detailed review of the relocation of medevac to the Edmonton International Airport and made a number of recommendations to ensure the move does not compromise patient safety. Some of the report's 18 recommendations are now in place, and the remaining recommendations will be addressed prior to the transfer of medevac services to the Edmonton International Airport. One of the recommendations states that rotary transportation between the airport and a tertiary care facility can be used when it is deemed that this mode of transport will result in substantial time savings in the case of a priority red patient, or extreme traffic or road conditions. The Government of Alberta and other stakeholders are working to standardize equipment between medevac aircraft and STARS rotary ambulance in order to ensure rapid transport for time-sensitive patients.

... / 2

- 2 -

Please be assured that the Ministry of Health, Alberta Health Services, the City of Edmonton, the Edmonton Regional Airports Authority and other stakeholders are working together to plan for the closure of the City Centre Airport and to address any patient safety concerns. Thank you again for writing.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Alison Redford', with a stylized flourish at the end.

Alison M. Redford, QC

cc: Honourable Fred Horne  
Minister of Health

Honourable Ric Mclver  
Minister of Transportation

Honourable George VanderBurg  
Associate Minister of Seniors  
MLA, Whitecourt-Ste. Anne





Edmonton • Alberta

Phone • 780.651.7303

Website: [www.SaveOurMedevac.ca](http://www.SaveOurMedevac.ca)

Email • [Dr.Pawluski@SaveOurMedevac.ca](mailto:Dr.Pawluski@SaveOurMedevac.ca)

November 10, 2012

***Via Fax and Email***

Alberta's Rural Municipalities & Counties

Dear Mayor/Reeve and Council:

### **RE: Preserving Timely Critical Health Care Access in Rural Communities**

---

We recently wrote to you about the impending relocation of medevac air ambulance services from the City Centre Airport to the Edmonton International Airport.

The provincial and city governments had previously committed to delay closing the last runway to medevac flights until proper arrangements were in place to preserve timely medevac services for rural communities.

Attached is a table showing the new increases in patient transportation times your family and your community will experience after December 15, 2012. Clearly, proper arrangements are not yet in place and the relocation needs to be delayed until they are: lives depend on it.

As medical doctors we have a duty to ensure that you understand that delaying patients getting to Edmonton's tertiary hospitals can have life threatening consequences for your family members and your community. Unnecessary loss of life, suffering, and reduced health outcomes can be avoided by government taking steps so the medevac planes continue to land until proper arrangements are in place.

As physicians involved in the delivery of rural health care, we highlight below common examples where patients will be put at risk by the pre-mature relocation of medevac air ambulances:

> Heart Attack Patients: Most regional hospitals can give the same care as the Leduc Hospital, clot busting drugs. The problem is only a limited number of patients will respond to the drugs. The goal is to get them to a cathlab within 90 minutes of presenting with chest pain. This is only available at the Royal Alexandra Hospital (RAH) and University of Alberta Hospital (UAH). Time to cathlab is directly related to the amount of heart muscle damaged. This can mean the difference between death and survival or becoming a cardiac cripple and a normal life.

> Strokes: All patients need a CT scan and then possibly a clot busting drug or a neurosurgeon—again time to treatment is directly related to the amount of brain tissue lost, with increased times resulting in increased disability.

> Major Trauma: People injured in vehicle collisions, industrial and farm accidents—moderate to severe closed head injuries, trauma involving the brain or spinal cord, intra-cranial hemorrhages—can require



- 2 -

critical care not available at rural hospitals and that will need interventional radiologists, trauma surgeons, and intensive care only available at the RAH and UAH.

> Premature Labor and Premature Births in Rural Areas: Sending hospitals from rural communities need timely access to neonatal ICU, pediatricians, obstetricians that are only available at the RAH and the UAH. It is troubling to know that there will be mothers stuck delivering a premature baby in the back of an ambulance on QE2.

The recent tragedy in St. Paul and the snow storm this past week in Edmonton illustrate how simply relocating to the Edmonton International Airport is not a solution by itself and that much more work needs to be done to ensure accessibility for rural communities:

St. Paul Tragedy: Two fixed wing medevac planes and the Edmonton-based STARS helicopter were dispatched to St. Paul to transport three critically injured students when a van drove into a classroom. The most seriously injured student was taken by the fastest means to the RAH (fixed wing air ambulance; twice the speed of a helicopter). The other two critically injured students were taken by the second fixed wing air ambulance and STARS helicopter.

Edmonton Snow Storm: During the height of the recent snow storm, helicopters could not fly but the fixed wing planes continued to operate. Traffic on QE2 at Nisku was either stopped or at 5 km/h. If we did not have access to the City Centre Airport, the ground ambulances leaving the international airport would have been stuck in traffic.

These recent events illustrate that burdening the STARS' helicopter with a new added responsibility to shuttle almost 1,800 critical, time sensitive patients annually (5 per day) from the international airport to the RAH and UAH is impossible. STARS is often already dispatched to important time-critical missions and will not be available to act as a shuttle (as happened in St. Paul) or STARS will be grounded because of weather while the fixed wing air ambulances are still able to fly (as happened last week). If the weather grounds the helicopter, it will likely be bringing traffic on QE2 to a crawl.

Our goal is to have air ambulances continue to land at the City Centre Airport until proper arrangements are in place to ensure that your family and your community will continue to receive the same timely access to tertiary care that is available today. No such arrangements are yet in place.

We have received legal advice confirming that the Alberta Government has the legal authority under its health care laws to keep the planes landing at the City Centre Airport during the transition period if the City of Edmonton is not prepared to agree.

We are mindful that you will be attending the AAMD&C convention in Edmonton. We encourage you to discuss this important health care issue at your convention. The future of accessible health care for your communities is in your hands.

Sincerely,

**Save Our medevac Services Society**



Kerry Pawluski, M.D.  
President

cc: Rural Cities and Towns

### **What other medical doctors have said about losing medevac landings at the City Centre Airport . . .**

#### Dr. Ruben Hansen, Site Chief, Emergency Medicine, RAH

"The closure of the City Centre Airport will significantly increase patient transport times to our (Royal Alexandra Hospital) facility. This will, without question, negatively impact our ability to provide prompt, necessary medical care to these critical patients. Delays in the provision of life and limb saving interventions in this patient population will have a detrimental effect on long-term outcomes including survival rate and quality of life."

#### Mary vanWijingaarden-Stephens, MD, Director Trauma, UAH

"As Medical Director of Trauma, University of Alberta Hospital, I know that this airport has been vital in expediting transfer of injured Albertans to the higher level of care available in Edmonton. Some injuries cannot be managed in smaller centres as the necessary expertise and resources are not available."

"Unfortunately many severe injuries in Northern Alberta are time-sensitive in nature, meaning surgical expertise available only in Edmonton is required in a timely manner (within hours). If this does not occur death or life-long disability (lost limb, severe head injury, etc) may result."

"With the implementation of a Provincial Trauma System, the importance of the municipal airport in facilitating timely transfer from peripheral trauma centres for those patients needing the expertise available only in Edmonton is increasingly vital. Although we all hope to never need the use of our provincial trauma system, it must work efficiently if we or our loved ones ever do need it. We should not accept death or disability that can be prevented."

#### Allan de Caen MD FRCPC, Medical Director, PICU Transport Team, Stollery Children's Hospital

"Each year the Stollery Children's Hospital Pediatric Intensive Care Transport Team transports 150 critically ill and injured children to Edmonton via helicopter (STARS) or plane for on-going care at the Stollery Children's Hospital. These children are suffering from life-threatening conditions where the timely access to Stollery's tertiary care services is crucial. The majority of these children are transported by plane from other Central and Northern Alberta communities, and the proximity of the Municipal airport to central Edmonton hospitals such as Stollery allows for these children to receive emergent medical and surgical intervention without delays that might worsen outcome, including the chance of survival itself."

#### Dr. Surinder Khinda, MD, FRCPC, FACP, Director Critical Care Unit, Northern Lights Regional Health Centre Fort McMurray

"Over a given year we transfer multiple patients from our emergency room, intensive care unit for further care to tertiary care centres in Edmonton. These are very sick patients including trauma whose transfer even in the current situation is very challenging. Proposed transfer of these patients first to international airport and then to a tertiary care hospital will significantly delay the care that most of these patients need to receive urgently or emergently. The longer inter hospital transport times are fraught with increased risk of complications."

Please visit our website to see what you can do to preserve timely and accessible air ambulance medevac services to Edmonton's tertiary care hospitals: [www.SaveOurMedevac.ca](http://www.SaveOurMedevac.ca)

- 4 -



Follow Save Our medevac Service on Facebook

- 5 -

***How long could it take you to get to the trauma room? You compare . . .***

Edmonton International Airport = EIA

Time to Royal Alexandra Hospital	Today via City Centre	After December 15' 2012 via EIA
Ft McMurray	• 1hr 7 min	• 1hr 53min
Fort Vermillion	• 1hr 21 min	• 2hr 7min
Grande Prairie	• 1hr	• 1hr 46min
High Level	• 1hr 32 min	• 2hr 13min
High Prairie	• 46 min	• 1hr 32min
Lac La Biche	• 38 min	• 1hr 24min
Peace River	• 59 min	• 1hr 45min
St. Paul	• 37 min	• 1hr 23min
Slave Lake	• 38 min	• 1hr 24min
Yellowknife	• 2hr 15 min	• 3hr 1min

---

Your Time to UofA Hospital	Today via City Centre	After December 15' 2012 via EIA
Ft McMurray	• 1hr 15min	• 1hr 44min
Fort Vermillion	• 1hr 29min	• 1hr 58min
Grande Prairie	• 1hr 8min	• 1hr 37min
High Level	• 1hr 35min	• 2hr 4min
High Prairie	• 54min	• 1hr 23min
Lac La Biche	• 46min	• 1hr 15min
Peace River	• 1hr 7min	• 1hr 36min
St. Paul	• 47min	• 1hr 14min
Slave Lake	• 46min	• 1hr 15min
Yellowknife	• 2hr 23min	• 2hr 52min

---



## NEWS LOCAL

# Shell lands in Josephburg

Jordie Dwyer / Record Staff  
Thursday, June 18, 2009 2:02:18 MDT PM

The Josephburg airport will never be the same after this week.

That's because the airfield - formally known as the Strathcona Airport - began accepting its first-ever scheduled flights on its tarmac on Monday by Shell's 31-seat corporate plane as it dropped off commuters heading to the company's Scotford plant.

Shell will run daily service in the morning from Calgary to Josephburg and then onto Fort McMurray. A return flight from Fort McMurray will touch down in Josephburg in the late afternoon before the plane flies back to Calgary.

Shell Scotford's manager of communications Randy Provencal said the plan to bring the flight to Josephburg has been in the works for the past two years.

"The discussions on this go back about two years. We are certainly excited to be at this point today and landing our plane at the Strathcona Airport," he said.

While many would speculate that the recent discussions on possible closure of Edmonton's downtown airport had influenced this decision, Provencal immediately dismissed the idea.

"As far as the discussion around the future of the city centre airport, that has been going around for years and really didn't play into this decision at all," he added.

"The primary reasons for us changing our landings to Josephburg was really for the convenience for our travellers and to reduce the safety risk of them driving on the local roads. And safety was a huge component for us in doing this.

"Previously, our employees and contractors from Calgary heading to Scotford were travelling about 45 minutes or more from the city centre airport."

With those commuters now just a five-minute ride down the road, Provencal explained Shell feels it's good for the company and employees because less time is spent getting to their destination and fewer vehicles are out on the road as well, since up to 15 people each day come to the Scotford plant for various business.

Meanwhile, Strathcona's gain is a loss for the Edmonton City Centre Airport - something a lobby group hoping to keep that facility open didn't need to see at this time.

Dave MacLean, vice-president of the Alberta Enterprise Group (AEG), explained that losing a major business client like Shell from the downtown airport is unfortunate.



"We support and promote an active aviation industry at the city centre airport. But to us it was really a no-brainer for Shell to move their flight operations out to Josephburg - for reasons of safety and logistics given the size their operations," MacLean stated.

"So, in a sense, AEG isn't really reading a lot into this situation or putting forward an argument that this move (to Josephburg airport by Shell) is a sign of things to come or is a problem with Edmonton's city centre airport."

Although, MacLean added this circumstance is a glimpse into the future.

"You can't argue with the fact that a company like Shell operating a facility at the city centre airport was good for Edmonton, for the economy and created jobs," he said.

"In the future, if Edmonton city council makes what we consider a foolish move to close that airport, we are going to see a lot of companies do the exact same thing."

Shell and Strathcona County jointly paid for the needed airport improvements to allow the plane to land at the facility.

That included making the runway longer, adding new and improved runway lighting plus installing a new instrument approach and automated weather observation system.

Besides the airport, Strathcona County also received upgrades at its Heartland Fire Hall - the primary response station for the airport. Staffing levels will now be increased from five to six personnel for each shift, while the hall has been updated with aircraft rescue and firefighting equipment.

jdwyer@bowesnet.com



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 5.2. BYLAW NO. 1610 & 1611 - REPEAL 1ST READING

#20121114017

Meeting : November 20, 2012

Meeting Date : 2012/11/20 10:00

#### Background

---

At the October Meeting, Council gave first reading to Bylaw No. 1610, Land Use Bylaw (motion made by Cliff Martin) and first reading to Bylaw No. 1611 - Municipal Development Plan (motion made by Maxine Fodness). However, upon reviewing the bylaws in greater detail, Administration regrets to inform council that it appears that the presentation of the proposed new Land Use Bylaw 1610 and Municipal Development Plan Bylaw No. 1611 was premature. After talking with legal counsel, Administration is recommending that council repeal the motions to give first reading to Bylaw No. 1610 and Bylaw No. 1611 and start the process over. In addition we are recommending that the Public Hearing that was scheduled for later in the meeting be canceled and rescheduled once revisions have been made to the document. Advertisements to notify the public that we anticipate that the Public Hearing will be canceled have taken place since Wednesday, November 14.

The Planning Department will be meeting with our consultant Dave Ditttrick to go over the changes they feel are necessary. Following that process the statutory documents will be sent for a legal review before bringing back to a meeting of Council that will detail all the changes made to the document. Only once Council is made aware of the changes will these bylaws be brought back to Council for 1st reading.

#### Recommendation

---

Motion to repeal resolution CM20121009.1025, giving first reading to Bylaw No. 1610.

Motion to repeal resolution CM20121009-1029, giving first reading to Bylaw No. 1611.

Motion to cancel the Public Hearings that were scheduled for the public to comment on these two bylaws.

#### Additional Information

---

Originated By : pcorbiere



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 5.3. RESTRICTIVE COVENANT FOR SHANE HANSEN

#20121116007

Meeting : November 20, 2012

Meeting Date : 2012/11/20 10:00

#### Background

---

At the October meeting, Council made a motion to approve the Road Crossing Agreement with Shane Hansen however the Restrictive Covenant should also have been approved at that time.

#### Recommendation

---

Motion to ratify the Restrictive Covenant Agreement with Shane Hansen.

#### Additional Information

---

Originated By : skitz



## 6. Delegation

- 6.1. 10:30 A.M. - PINK HEART CAMPAIGN COMMITTEE
- 6.2. 11:00 A.M. - PUBLIC HEARING - BYLAW NO. 1609 -  
REZONE LOT 2, BLOCK 1, PLAN 1024942
- 6.3. 11:10 A.M. - PUBLIC HEARING - BYLAW NO. 1608 -  
REZONE PSE 32-56-5-W4
- 6.4. 2:00 P.M. - CORPORAL ROY AUGER AND  
SERGEANT DAVE CASEY



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 6.1. 10:30 A.M. - PINK HEART CAMPAIGN COMMITTEE

#20121115007

Meeting : November 20, 2012

Meeting Date : 2012/11/20 10:00

#### Background

---

Helen Chapdelaine will be in the speak to Council about the Pink Heart Campaign and the Hats for Healing Pink Heart Campaign.

#### Additional Information

---

Originated By : pcorbiere



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### **6.2. 11:00 A.M. - PUBLIC HEARING - BYLAW NO. 1609 - REZONE LOT 2, BLOCK 1, PLAN 1024942 #20121114013**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### **Background**

---

At the October Meeting, Council gave 1st reading to Bylaw No. 1609, which is a bylaw to amend Land Use Bylaw No. 1486 as it relates to rezoning Lot 2, Block 1, Plan 1024942 in PSE 17-58-9-W4 from Urban Expansion to Country Residential (2).

Bylaw No. 1609 was advertised in the St. Paul Journal the weeks of November 6th and 13th and the adjacent landowners were notified.

Krystle Fedoretz will attend this Public Hearing.

#### **Recommendation**

---

Motion to adjourn the meeting and proceed to public hearing scheduled for 11:00 a.m. to discuss Bylaw No. 1609, which is a bylaw to amend Land Use Bylaw No. 1486 as it relates to rezoning Lot 2, Block 1, Plan 1024942 in PSE 17-58-9-W4 from Urban Expansion to Country Residential (2).

#### **Additional Information**

---

**Originated By :** pcorbiere

BY-LAW NO. 1609

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 1486.

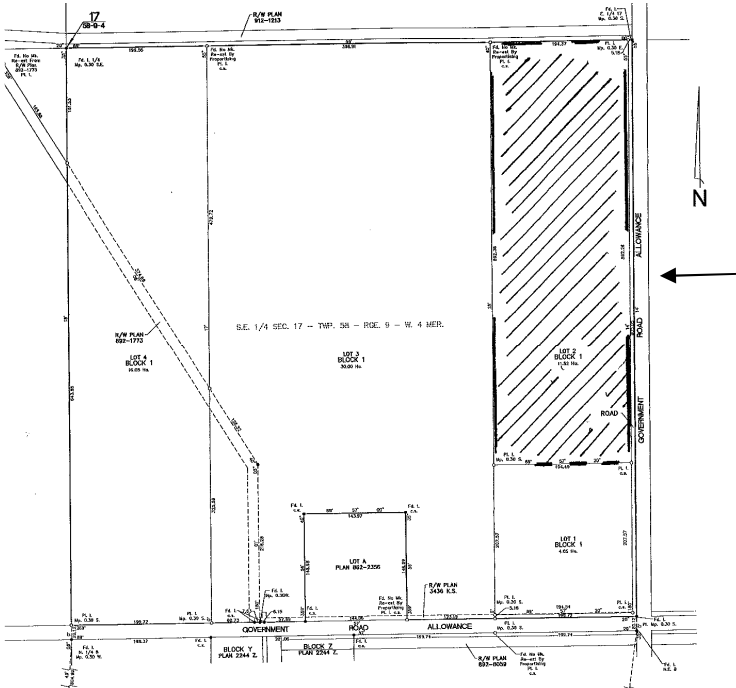
**WHEREAS**, it is deemed expedient to amend the Land Use Bylaw of the County of St. Paul No. 19 as set out in the Municipal Government Act, 2000 as amended.

**NOW, THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1486, Land Use District Map is hereby amended as follows:

FROM: Urban Expansion to Country Residential (2)

FOR: Lot 2, Block 1, Plan 1024942 in PSE 17-58-9-W4



Read a first time in Council this 9<sup>th</sup> day of October, A.D. 2012.

Advertised the 6<sup>th</sup> day of November, A.D. 2012, and the 13<sup>th</sup> day of November, A.D. 2012 in the St. Paul Journal.

Read a second time in Council this            day of            , A.D. 2012.

Read a third time in Council this            day of            A.D. 2012 and duly passed this day of            , A.D. 2012.

Reeve

Chief Administrative Officer



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 6.3. 11:10 A.M. - PUBLIC HEARING - BYLAW NO. 1608 - REZONE PSE #20121114014 32-56-5-W4

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

At the October Meeting, Council gave 1st reading to Bylaw No. 1608, which is a bylaw to amend Land Use Bylaw No. 1486 as it relates to rezoning PSE 32-56-5-W4 from Agricultural to Industrial/Commercial.

Bylaw No. 1608 was advertised in the St. Paul Journal and Elk Point Review the weeks of November 6th and 13th and the adjacent landowners were notified.

Krystle Fedoretz will attend this Public Hearing.

#### Recommendation

---

Motion to adjourn the meeting and proceed to public hearing scheduled for 11:10 a.m. to discuss Bylaw No. 1608, which is a bylaw to amend Land Use Bylaw No. 1486 as it relates to rezoning PSE 32-56-5-W4 from Agricultural to Industrial/Commercial.

#### Additional Information

---

**Originated By :** pcorbiere

COUNTY OF ST. PAUL NO. 19  
BY-LAW NO. 1608

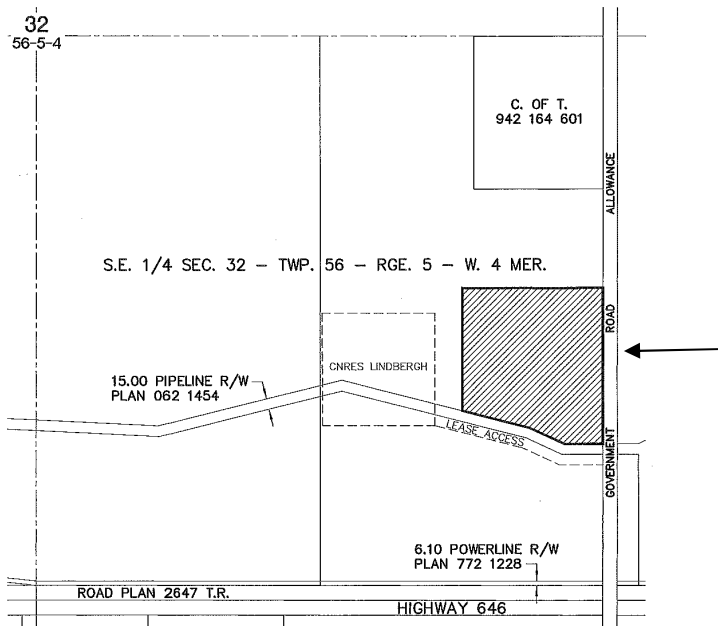
A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Land Use Bylaw No. 1486.

**WHEREAS**, it is deemed expedient to amend the Land Use Bylaw of the County of St. Paul No. 19 as set out in the Municipal Government Act, 2000 as amended.

**NOW, THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1486, Land Use District Map is hereby amended as follows:

FROM:     Agricultural to Industrial/Commercial  
FOR:       PSE 32-56-5-W4



Read a first time in Council this 9<sup>th</sup> day of October, A.D. 2012.

Advertised the 6<sup>th</sup> and 13<sup>th</sup> day of November, A.D. 2012 in the St. Paul Journal and Elk Point Review.

Read a second time in Council this                    day of                    , A.D. 2012.

Read a third time in Council this    day of                    A.D. 2012 and duly passed this    day of                    , A.D. 2012.

Reeve

Chief Administrative Officer



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 6.4. 2:00 P.M. - CORPORAL ROY AUGER AND SERGEANT DAVE CASEY

#20121115006

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### **Background**

---

Corporal Roy Auger will be in to provide a quarterly report and introduce a new member to Council - Sergeant Dave Casey.

#### **Additional Information**

---

**Originated By :** pcorbiere

## 7. New Business

- 7.1. SAFETY CODES COURSE - OCT. 6
- 7.2. MUNICIPAL WATER MANAGEMENT & WATER POLICY - NOV. 15
- 7.3. RUSA CONFERENCE - DECEMBER 3 - 6
- 7.4. AAAF IN SERVICE TRAINING - DEC. 3-7
- 7.5. ASSESSMENT REVIEW BOARD REFRESHER COURSES
- 7.6. 2013 ASB PROVINCIAL CONFERENCE - JAN. 22-25
- 7.7. DATES FOR REGULAR COUNCIL MEETINGS
- 7.8. DATES FOR PUBLIC WORKS MEETINGS
- 7.9. CHRISTMAS HOURS
- 7.10. DATE FOR CAO EVALUATION
- 7.11. COMMITTEE MEMBER FOR ELK POINT REGIONAL ALLIED ARTS
- 7.12. ALTERNATE ASSISTANT CLERK FOR REGIONAL ASSESSMENT REVIEW BOARD
- 7.13. PINK HEART CAMPAIGN
- 7.14. MALLAIG FARMER'S SPIEL
- 7.15. ST. PAUL & COMMUNITY FAMILY BENEFIT
- 7.16. REQUEST FOR FUNDING FOR MS WALK
- 7.17. DISCUSSION DOCUMENT ON FIRST NATIONS CONSULTATIONS
- 7.18. APPROVAL OF ASHMONT WATER TREATMENT PLANT
- 7.19. NLLS LEVY INCREASE
- 7.20. TRUCK FOR ST. PAUL FIRE CHIEF
- 7.21. 2013 STRATEGIC PLAN
- 7.22. ROAD CANCELLATION - ROAD PLAN 742EO IN SW 18-57-7-W4



- 7.23. ROAD CANCELLATION - ROAD PLAN 3114NY IN SW 18-57-7-W4; NW 7-57-7-W4; NE 7-57-7-W4
- 7.24. BYLAW NO. 1612 - AMEND LUB - REZONE LOT A, PLAN 8021350 IN SW 27-58-9-W4 FROM AG TO CR2
- 7.25. BYLAW NO. 1613 - AMEND ST. PAUL IDP - REZONE S 1/2 SE 15-58-9-W4 FROM URBAN RESERVE TO CR
- 7.26. BYLAW NO. 1614 - AMEND LUB - REZONE S 1/2 SE 15-58-9-W4 FROM URBAN EXPANSION TO CR2
- 7.27. BYLAW NO. 1615 - AMEND ST. PAUL IDP - REZONE LOT 2, BLOCK 1, PLAN 1024942 IN SE 17-58-9-W4 FROM UR TO CR
- 7.28. AGREEMENTS WITH THE ELK POINT/ST. PAUL REGIONAL WATER COMMISSION
- 7.29. 70 KM/HR SPEED SIGNS IN ST. VINCENT
- 7.30. REGIONAL COLLABORATION GRANT APPLICATION - LABOUR ATTRACTION INITIATIVE
- 7.31. ALLOCATION OF RECREATIONAL FACILITIES GRANTS FOR COMMUNITY HALLS
- 7.32. IN CAMERA



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.1. SAFETY CODES COURSE - OCT. 6

#20121114011

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

Safety Codes Council held a course on October 6 in Edmonton. This course covered responsibilities under the Safety Codes Act and Permit Regulations. Registration was \$300.

Krystle and Crystal both passed their course.

#### Recommendation

---

Motion to ratify Crystal St. Arnault and Krystle Fedoretz's attendance at the Safety Codes Course on November 6, 2012 in Edmonton.

#### Additional Information

---

**Originated By :** pcorbiere

# Course Details

---

Permit Issuers

## **Course ID: 100075**

This course is designed for non-safety codes officer permit issuers. It deals with their responsibilities under the Safety Codes Act and Permit Regulation AR 204/2007. Upon completion of the course, learners will be able to:

- Explain permits, permit types and purposes and the permitting system
- Explain the application process: preparing, completing, and processing permit applications
- Calculate and explain permit fees and refunds
- Explain compliance monitoring
- Explain permit extensions and transfers
- Explain refusal to issue and cancellation of permits
- Explain requirements for records
- Deliver good customer service, and respond to FAQ's and complaints in a professional manner
- Describe the development of the safety system and current legislation



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.2. MUNICIPAL WATER MANAGEMENT & WATER POLICY - NOV. 15 #20121115002

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

This half-day workshop was held on November 15 in Edmonton. It is led by Lisa Fox with Sustainable Resources and will include guest presenters from local municipalities and provide review of water management policies and bylaws for riparian protection, water conservation, ground water management, and land development.

The workshop will feature Rachel Bocock from AUMA speaking to the current state of municipal and provincial policy for water conservation, reuse, and low impact development.

There is no registration fee for the workshop.

#### Recommendation

---

Motion to ratify Councillor M. Fodness' attendance at the Municipal Water Management Water Policy Workshop on November 15, 2012 in Edmonton.

#### Additional Information

---

**Originated By :** pcorbiere



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.3. RUSA CONFERENCE - DECEMBER 3 - 6

**#20121113012**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### **Background**

---

The annual RUSA Conference will be held December 4-6, 2012 in Red Deer. Registration for the conference is \$225.

#### **Recommendation**

---

Motion to approve Bryan Bespalko, Steven Jeffrey, Ken Warholik & Paul Royer and any Council members who are available, to attend the RUSA Conference from December 4 - 6, 2012 in Red Deer.

#### **Additional Information**

---

**Originated By :** pcorbiere

## 2012 RUSA / AMHSA / ACSC Conference

Rural Utilities Safety Association • Alberta Municipal Health and Safety Association • Alberta Cities Safety Council

### Conference Schedule

Monday, December 3<sup>rd</sup> – Thursday, December 6<sup>th</sup>

Sheraton Red Deer Hotel

3310 – 50<sup>th</sup> Avenue, Red Deer

#### Monday, December 3

7:00– 11:00  
pm

**Hospitality Room:** come up to RUSA's hospitality room for some snacks, beverages and the chance to chat with old friends or to meet new ones. **Room see registration desk**

#### Tuesday, December 4

*Alberta Environment is awarding 0.6 CEUs for the conference*

*The Canadian Registered Safety Professionals is awarding 1.0 CM Points for the conference – BCRSP Approval # 12554*

10:00 – 3:00  
pm  
Room

**Alberta Cities Safety Council's** fall meeting to be held at the Sheraton Red Deer Hotel, 3310 – 50th Avenue, in Red Deer. Health and Safety representatives from the Cities are invited to this meeting to meet up with their peers and learn about issues and initiatives in the other cities. **RSVP IS REQUIRED FOR CATERING NEEDS TO BE ARRANGED – RSVP with Susanne L'Heureux ~ Susanne@amhsa.net**

An agenda will be sent to City representatives in early November.

8:30 – 10:00  
am  
Room

**Rural Utilities Safety Association** will be holding its annual general meeting at the Sheraton Red Deer Hotel, 3310 – 50<sup>th</sup> Avenue, Red Deer. RUSA members are invited to learn about what RUSA has been up to in the past year, and plans for next year. Elections for zone directors will also be held. Consider running as a director! Bring a draw prize or two for the end of the meeting.

10:00 – 5:00  
pm  
Room

**The Rural Utilities and Safety Association is hosting Drinking Water Safety Plans Workshop.** *Instructed by Aaron Janzen and others from Alberta Environment and Sustainable Resource Development.* AESRD now requires the completion of a Drinking Water Safety Plan by December 31, 2013. This workshop will provide Operators of small and medium sized water systems with the knowledge and tools to produce a Drinking Water Safety Plan and will train Operators in the concepts of Drinking Water Safety Plans. How to complete and use Alberta Environment's Drinking Water Safety Plan template will be covered. **Alberta Environment CEU's = 0.6. Participants are asked to bring a laptop for use during the workshop. Please download the Excel Drinking Water Safety Plans Template onto your laptop before the workshop:** <http://environment.alberta.ca/apps/regulateddwq/DWSP.aspx>  
You will leave with a started Drinking Water Safety Plan for your community. No cost

1:00 – 5:00 pm  
Room

**AMHSA's Confined Space Entry Course** - *Instructed by Brad Bruneau, Certified AMHSA instructor.* This course gives participants the knowledge needed to enter confined spaces safely. Participants will be issued a course completion certificate from AMHSA. **Alberta Environment CEU's = 0.3.** Course cost = \$40.00.

10:00 – 5:30  
pm  
Room

**AMHSA's Workplace Violence Prevention Course** - *Instructed by Jan Gehrke.* **Alberta Environment CEU's = 0.6.** Course costs = \$50.00

6:00 – 9:00 pm  
Room  
Santano

**Banquet: \*\*\*\* Sponsored by ~ The Federation of Alberta Gas Co-ops \*\*\*\***

- Cash bar opens 6:00 ~ Buffet Dinner 6:30 ~ presentation of service awards to follow
- ENTERTAINMENT ~ COMEDY FACTORY ~ 8:00 to 9:00.

**2012 RUSA / AMHSA / ACSC Conference**

Rural Utilities Safety Association • Alberta Municipal Health and Safety Association • Alberta Cities Safety Council

**Wednesday, December 5 - Morning**


8:00 - 9:00 am	Trade Show - Coffee and Opening Remarks – Exhibition Hall		
<p>9:00 - 11:30 am</p> <p><i>with 1/2 hour break in the Exhibition Hall</i></p>	<p><b>1 – Lagoons / Dredging / Land Spread</b> – by Blain Betts ~ Lambourne Environmental Ltd.</p> <p>Blain will discuss creating solutions for municipal wastewater lagoon systems.</p> <p>The reasons for and benefits of removal and disposal of biosolids, effluent treatment and dewatering contaminated sludge will be discussed.</p> <p>Maintenance such as dredging and land application of sludge will also be discussed.</p> <p>Room</p>	<p><b>2 – Understanding the Causes of Workplace Accidents</b> – by Glyn Jones ~ EHS Partnerships Ltd.</p> <p>Canadian companies work hard to develop and implement effective occupational health and safety management systems (OHSMS). In spite of this effort the fatality rate and rate of serious accidents has not gone down in Canada. It begs the questions: "what is the cause of industrial accidents?" and "how do we reduce their likelihood?".</p> <p>In this session an overview of accident theory will be provided. Through examples and a case study the relationship between the major causes of accidents and the company's OHSMS will be discussed. An action plan for reducing the likelihood of workplace accidents will be offered.</p> <p>Room</p>	<p><b>3 – Ergonomist</b> - by Shona Anderson, CCPE ~ Anderson Ergonomics Consulting Inc.</p> <p>Shona will share her knowledge of ergonomics and good body mechanics practices for both the office and physical work environments, providing participants with practical solutions for preventing work related repetitive stress injuries.</p> <p>Room</p>
11:30 - 1:30 pm	<p>Trade Show and Buffet Luncheon – Exhibition Hall</p> <p>**** Sponsored by ****</p> <p><b>IVIS Inc. (Incredible Video Inspection Services)</b> &amp; <b>Flowpoint Environmental Systems</b></p>		



## 2012 RUSA / AMHSA / ACSC Conference

Rural Utilities Safety Association • Alberta Municipal Health and Safety Association • Alberta Cities Safety Council

### Wednesday, December 5 - Afternoon

<b>1:30 - 4:00 pm</b>  <b>with 1/2 hour break in the Exhibition Hall</b>	<p><b>4 – Traffic Safety Solutions for Municipal Workers</b> – 3M Traffic Safety Systems, Diane Robinson, 3M Body Protection Solutions, Ruth Cockwill, Alberta Traffic Supply, Thorne Forrest, James Ramsden &amp; Peter Magnien</p> <p>This joint session will provide strategies of effective traffic signing, high visibility clothing and work zone safety for utility / roadway projects.</p> <p>3M is a world leader in the manufacture of reflective materials. Learn how to enhance the environment through the use of reflective materials on people, signs and delineation for the safest working conditions.</p> <p>Alberta Traffic Supply is the largest traffic sign manufacturer in Western Canada and premier distributor of innovative traffic control products. Learn how to:</p> <ul style="list-style-type: none"> <li>Secure your construction work zones with proper traffic control devices on low volume and high volume roads</li> <li>Practice provincial traffic accommodation strategies and sign standards</li> <li>Implement smart work zones through intelligent message boards, arrow boards and user-friendly traffic management software</li> </ul>	<p><b>5 – Communication in Conflict</b> – Gary McDougall ~ Conflict Solutions Limited</p> <p>During this presentation, Gary will discuss "perceptions" and how understanding people's perceptions can be an effective defusing tool. Strategies for managing emotions in the face of difficult interactions, as well as look at ways in which we can manage strong emotions in those we interact with will be discussed.</p> <p>You will be presented with an exploration of how our "toxic thinking" can affect our behaviours and you will walk away with a strategy for defusing angry and verbally aggressive people.</p> <p>Gary is a retired police officer who served with the Calgary Police Service for 25 years; the last 8 years of his career, Gary was a member of the Hostage/Barricaded Negotiation Team.</p> <p>Gary is both a graduate of the FBI Hostage Negotiators Training School and has also served as an Instructor at the FBI Training Academy in Quantico, Virginia.</p>	<p><b>6 – Incident Investigations: Expert Tips</b> – by ~ Sintra Engineering, Mark Hughes, P.Eng., CFEI – President and Founder of Sintra Engineering</p> <p>An accident has been reported. What do you do next? You begin an investigation into the incident, but what exactly should that involve? What steps should you take to make sure you don't overlook anything? This presentation will cover tips for the early stages of your incident investigation.</p> <p>As part of the investigation process you will assemble your investigation team. Many organizations miss the "golden opportunity" to include outside expertise. A lawyer and an engineer (no this isn't the start of a joke) will cover the incident investigation process from soup to nuts. The session will be tailored toward the municipal worker and incidents you may come across.</p> <p>Consider this session to be your Incident Investigation Boot Camp.</p>
<b>4:00 – 5:00 pm</b>	<div style="display: flex; align-items: center;">  <div> <p><b>ACSC, RUSA, AMHSA Wine and Cheese Reception in the Exhibition Hall.</b></p> <p><b>**** RUSA Passport Draw as well Exhibitor Draw Prizes start at 4:45 pm ****</b></p> <p><b>Note: Trade Show winds up this evening</b></p> </div> </div>		
<b>7:30 – 8:30 pm Evening</b>	<p><b>How to use hotel fitness equipment</b> – meet in the fitness room where a sports trainer will show you how to properly use the equipment</p> <p><b>Evening entertainment – Bellini's 8:30 pm</b> – Join other delegates for an evening of fun !</p>		



**2012 RUSA / AMHSA / ACSC Conference**

Rural Utilities Safety Association • Alberta Municipal Health and Safety Association • Alberta Cities Safety Council

**Thursday, December 6**

8:00 – 9:00 am	Need a stretch? Wake up With Yoga		
9:00 – 9:15 am	Coffee – provided in each of the conference rooms		
9:15 – 11:30 am  with 15 minute break	<b>7 – Taking Over Small Water Systems</b> – by Aaron Jensen~ Alberta Environment and Water, Al Kostrosky ~ Kneehill County and John Hopkins ~ Lacombe County  This session will be about issues with taking over small water systems.  Come ask the panel any questions you may have about taking over small water systems.  Room	<b>8 – Provincial Municipal Safety Council</b> – Facilitated by Jim Moroney, Executive Director ~ Alberta Municipal Health & Safety Association (AMHSA)  Join AMHSA for a joint meeting of the Northern and Southern Alberta Safety Councils!  Participants from cities, towns, municipal districts, counties and villages are welcome to attend – meet your peers and share initiatives, challenges and innovations.  Updates from the Workers' Compensation Board, Alberta Employment and Immigration – Partnerships and AMHSA will also be presented.  Room	<b>9 – Due Diligence – Employer and Employee OHS Responsibilities</b> – by Ryan Schur and Cameron Mercer, OHS Occupational Health & Safety Officers ~ Employment and Immigration, Government of Alberta  Cameron and Ryan will draw on their combined 33 years of safety profession experience to this presentation which is designed to bring awareness to employers and employees of their legal roles and responsibilities in ensuring health and safety at the work site in the Province of Alberta.  Cameron, for the past 8 years and Ryan for the past 10 years have worked as OHS Officers for the Province of Alberta.  Room
11:30 - 12 :30	Lunch (participants are on their own for lunch)		
12:30 – 2:00 pm	<b>10 – Common Sense Solutions Used During Uncommon Disasters!</b> – by Teresa Berdusco RN BScN  Teresa will relate examples of how a team of volunteers she worked with overcame adversity in the aftermath of the Japanese Tsunami using humor and common sense solutions. Teresa relates this experience to the following life situations that we all are exposed to: <ul style="list-style-type: none"><li>• Why we love COSTCO!</li><li>• What to do when bureaucracy gets in the way?</li><li>• A couple of amazing stories of love and dedication to family and to country.</li><li>• 5 words to never text your husband!</li><li>• How we are not so different after all.</li></ul> In closing Teresa will have a Q&A period during which you can ask anything you want to know about the Japanese disaster such as; what went right or, what went wrong?  <b>Exhibition Hall</b>  <i>Immediately following this workshop, there will be a Conference Grand Prize Draw which will be drawn from the list of delegates who attended this keynote speaker session. Delegates must be present to win!</i>		
Please remember to fill out the conference evaluation forms.			
Have a Safe Trip Home and See You Next Year !!!			



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.4. AAFF IN SERVICE TRAINING - DEC. 3-7

#20121114002

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

The Annual Association of Alberta Agricultural Fieldmen In Service Training will be held December 3-7, 2012 at the Ramada in Edmonton.

#### Recommendation

---

Motion to authorize Dennis Bergheim, Keith Kornelson and Jack Vanden Berg to attend the AAFF Inservice Training from December 3-7, 2012 in Edmonton.

#### Additional Information

---

**Originated By :** pcorbiere



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.5. ASSESSMENT REVIEW BOARD REFRESHER COURSES

#20121114003

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

The Composite Assessment Review Board (CARB) and Local Assessment Review Board (LARB) refresher courses offered by Alberta Municipal Affairs will be held during the months of January and February in Edmonton.

As per Article 49 of the matters Relating to Assessment Complaints Regulation (MRAC) administrative staff are required to update their training every 3 years and it is recommended that the board members also receive this training in order to continue to participate in either a CARB or LARB.

#### Recommendation

---

Motion to approve Councillor C. Martin and Eleanor Zimmerman to attend the CARB and LARB refresher course on January 31 and February 1, 2013 in Edmonton and Linda Meger and Paulette Mudryk to attend on January 10, 2013 in Edmonton.

#### Additional Information

---

**Originated By :** pcorbiere



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.6. 2013 ASB PROVINCIAL CONFERENCE - JAN. 22-25

#20121114001

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

The 2013 Provincial Conference will be held January 22-25 in Edmonton.

#### Recommendation

---

Motion to approve all of Council, Dennis Bergheim, Keith Kornelson, Jack Vanden Berg and Sheila Kitz to attend the 2013 Provincial ASB Conference from January 22-25, 2012 in Edmonton.

#### Additional Information

---

**Originated By :** pcorbiere

# *Future Frontiers of Farming*

**2013 PROVINCIAL AGRICULTURAL SERVICE BOARD  
CONFERENCE AGENDA**



Hosted by the Peace Region of the Association of  
Alberta Agricultural Fieldmen





*Tuesday January 22, 2013*

---

4:00 - 8:00 pm	Registration
4:30 - 10:00 pm	Trade Show
6:00 - 10:00 pm	Reception

DRAFT

~~

**Bar Closes at 9:00 pm**

## *Wednesday January 23, 2013*

---

7:00 - 8:30 am Breakfast & Trade Show

8:00 - 8:45 am Registrations Open

8:45 - 9:00 am National Anthem

Welcome

9:00 - 10:00 am **Dr. Joe Schwarcz, *McGill University***

10:00 -10:30 am Coffee Break & Trade Show

10:30 - 11:00 am **Joe Blakeman, *Fortis Alberta***

11:00 - 12:00 pm **RESOLUTIONS: Session 1**

12:00 - 1:00 pm Lunch & Trade Show

1:00 - 2:00 pm **Maureen Vadnais, *Alberta Agriculture & Rural Development***

2:00 - 3:00 pm **TBA**

3:00 - 3:30 pm Coffee Break & Trade Show

3:30 - 4:30 pm **RESOLUTIONS: Session 2**

~~

**Trade Show open 7 am – 4 pm**

## *Thursday January 24, 2013*

---

7:00 - 8:30 am	Breakfast & Trade Show
7:30 - 8:30 am	Registrations Open
8:30 - 9:15 am	<b>Brenda Schoepp, <i>BEEFLINK</i></b>
9:15 - 10:00 am	<b>TBA</b>
10:00 - 10:30 am	Coffee Break & Trade Show
10:30 - 12:00 am	<b>Barb Stegeman, <i>The 7 Virtues</i></b>
12:00 - 1:00 pm	Lunch & Trade Show
1:00 - 3:00 pm	Keynote: <b>Joel Salatin, <i>Polyface Farms</i></b>
3:00 - 3:15 pm	Summary of Proceedings

~~

**Trade Show open 7 am – 1 pm**



# *Future Frontiers of Farming*

## BANQUET AGENDA

*Thursday January 24, 2013*

5:30 - 6:30 pm                      Cocktails

6:30 - 6:35 pm                      Grace

6:35 - 7:35 pm                      Banquet

7:35 - 8:30 pm                      Program

Introductions

AAAF Award

Invitation to the 2013 ASB Summer Tour

Invitation to the 2014 ASB Provincial Conference

8:30 pm

**Atomic Improv, *Comedians***

*Friday, January 25*

7:00 - 8:30 am	Breakfast
8:30 - 10:30 am	<b>Ministers' Forum</b>
10:30 am	Closing Remarks

DRAFT



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.7. DATES FOR REGULAR COUNCIL MEETINGS

#20121113001

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

Section 193 of the MGA allows a Council to decide at a Council meeting at which all the councillors are present to hold regularly scheduled council meetings on specified dates, times and places.

#### Recommendation

---

Motion to schedule the Monthly Council meetings for the second Tuesday of each month starting at 10:00 a.m.

#### Additional Information

---

**Originated By :** skitz



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.8. DATES FOR PUBLIC WORKS MEETINGS

#20121113002

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

Pursuant to section 193 of the M.G.A. we require a motion from Council to schedule the dates for the regular monthly Public Works meetings for the fourth Tuesday of each month starting at 10:00 a.m

#### Recommendation

---

Motion to schedule the Public Works Meetings for the fourth Tuesday of each month starting at 10:00 a.m.

#### Additional Information

---

**Originated By :** skitz



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.9. CHRISTMAS HOURS

**#20121113003**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### **Background**

---

Further to Policy Per-30, Statutory and Other Declared Holidays, December 25th to 28th have been designated as Christmas holidays for 2012. The office will also be closed on January 1.

#### **Recommendation**

---

Motion to file as information.

#### **Additional Information**

---

**Originated By :** pcorbiere

# COUNTY OF ST. PAUL #19

**Policy Number**

**PER-30**

**Title**

**Statutory and Other  
Declared Holidays**

**Page 1 of 1**

**Date Approved**

***April 11, 2006***

## Policy

In addition to annual vacations, the County recognizes the following as paid statutory and holidays for permanent salaried staff:

### 1) Statutory

- New Years Day
- Family Day
- Good Friday
- Victoria Day
- Canada Day
- Labour Day
- Thanksgiving Day
- Remembrance Day
- Christmas Day
- Boxing Day

In the event that a statutory holiday(s) except Remembrance Day, falls on a normal rest day or days, then the following normal work day or days shall be deemed the statutory holiday.

### 2) Other Declared

The County reserves the right to observe: Easter Monday .

### 3) Christmas Floater, when required, at Christmas time to give employees four consecutive days off.

### 4) Any Management Staff who are required to work on a statutory Holiday shall be entitled to a day in lieu.

	Date
Approved by Council	September 14, 2010
Amended	
Amended	



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.10. DATE FOR CAO EVALUATION

**#20121113004**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

As per Section 205.1 of the Municipal Government Act, Council must provide the Chief Administrative Officer with an annual written performance evaluation.

The date of the last evaluation was December, 2011.

#### Recommendation

---

Motion to set a date for the CAO Evaluation.

#### Additional Information

---

**Originated By :** skitz



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.11. COMMITTEE MEMBER FOR ELK POINT REGIONAL ALLIED ARTS

#20121114005

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

At the Organizational meeting, we did not appoint a board member to the Elk Point Regional Allied Arts Committee, however Councillor Dach has been attending these meetings on behalf of Council. Since the County is joint owner of the Allied Arts Building it is important that we ensure participation in the meetings of the Elk Point Regional Allied Arts Committee.

#### Recommendation

---

Motion to appoint Councillor D. Dach to the Elk Point Regional Allied Arts Committee.

#### Additional Information

---

**Originated By :** pcorbiere





*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.12. ALTERNATE ASSISTANT CLERK FOR REGIONAL ASSESSMENT REVIEW BOARD

#20121114004

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

Linda Meger has taken the necessary training required to be an assistant clerk for the Assessment Review Board. Last month, we had a situation where Linda needed to step in at the last minute to replace Paulette Mudryk for a hearing. We checked with Municipal Affairs and they advised that because she had received the training she could replace Paulette, however she should be appointed as an alternate in case this type of situation arises again.

#### Recommendation

---

Motion to appoint Linda Meger as an alternate Assistant Clerk for the Regional Assessment Review Board.

#### Additional Information

---

**Originated By :** pcorbiere



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.13. PINK HEART CAMPAIGN

**#20121114016**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

The Hats For Healing Pink Heart Campaign will be holding an Auction on Sunday, December 9 at the Rec Centre. Business/Individuals are donating items - some will be used for Silent Auction and some for a Live Auction.

The Pink Heart committee is also selling pink hearts for \$5 for vehicle windows. Council to consider purchasing a pink heart to display in each vehicle; we would need approximately 100 hearts.

The money raised by each group will go to the three families.

#### Recommendation

---

As per Council's wishes.

#### Additional Information

---

**Originated By :** skitz



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.14. MALLAIG FARMER'S SPIEL

**#20121113005**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### **Background**

---

Further to the request presented to Council at the October Public Works meeting, we require a motion to ratify sponsoring one team for the Mallaig Farmer's Spiel which was held on November 1, 2 & 3 and to provide a door prize. Registration for the spiel was \$160.

#### **Recommendation**

---

Motion to ratify sponsoring one team for \$160 and provide a door prize for the Mallaig Farmer's Spiel.

#### **Additional Information**

---

**Originated By :** pcorbiere

Sept 20, 2012

**Mallaig 5th Fall Classic Farmer's Spiel**  
Nov 1 ,2,and 3 ,2012

Dear Sir,

The Mallaig Curling Club would like to ask for your sponsorship at the 5th Annual Fall Classic Farmer's Spiel which will be held at the Mallaig Curling Rink on November 1, 2, and 3, 2012.

We are asking for the support of businesses with cash or products that we can use as prizes or to cover expenses for entertainment or meals to make our spiel the best experience possible. We thank-you for your consideration.

For more information please call Henri Amyotte @ 635-3880 (day) or 635-3817 (evening).

Schedule: Thursday, Nov. 1 - 5:00 p.m. to 8:30 p.m. Supper will be sponsored.

Friday, Nov. 2- 2:00 p.m. to 5:00 p.m. Supper at 6:30 , followed by Mentalist Louis Pezzani and the Decades.

Saturday, Nov. 3- 8:00 a.m. to 7:00 p.m. Lunch and supper will be sponsored.

Thank you. Come and join us for a fun filled spiel.

Yours truly,



Henri Amyotte



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.15. ST. PAUL & COMMUNITY FAMILY BENEFIT

**#20121114010**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

The St. Paul & Community Family Benefit will be holding their fourth Annual New Year's Even Family Benefit Dance and are seeking financial support as well as donations for silent auction items, door prizes or volunteer help. The attached letter outlines the various levels of sponsorship.

In 2011 the County donated a silent auction item to this benefit dance.

#### Recommendation

---

Motion to approve the donation of a silent auction item for the St. Paul & Community Family Benefit.

#### Additional Information

---

**Originated By :** pcorbiere



## Appendix 1 for 7.15.: Letter - St. Paul & Family Community Benefit

St Paul & Family Community Benefit  
4505 40A Street  
St. Paul, AB T0A 3A3



October 11, 2012

Dear Sponsor:

I am writing on behalf of the St. Paul & Community Family Benefit. We are a committee of six people who got together in 2008 to plan and host a family focused New Year's Eve Dance where 100% of the proceeds go to families living in the town or county of St. Paul that need support during a time of hardship or crisis due to illness or tragedy in the family.

Because of the generous donations from businesses like yours, over the last four years we were fortunate enough to assist eight families; five from St. Paul area and three from Elk Point area. Last year's two families each received \$6025.32. Each family had varying needs and the funds raised at each benefit have assisted with those needs. No matter how big or small the battle is for each family, we provide community support during their difficult time. Your contribution would be greatly appreciated to assist the new families that will be selected from nominations received from the caring members of our communities.

We are now in the process of planning our Fifth Annual New Year's Eve Family Benefit Dance and are seeking your support. We would like you to become a sponsor for the event by providing a cash donation. If a cash donation is not possible, as an alternative please consider donating a silent auction item, door prize or volunteer to help out at the event. 100% of the proceeds collected for that evening go to the recipients while all expenses for the evening are paid for with the fundraising dollars the committee raises throughout the rest of the year. Any contribution is greatly appreciated.

We have developed sponsorship levels so that we can recognize your business effectively at the event and throughout our year of activities.

- ❖ Platinum: \$1000 and up
- ❖ Gold: \$500 - \$999
- ❖ Silver: \$200 - \$499
- ❖ Bronze: \$50 - \$199
- ❖ Honorable Mentions: under \$50

All of our sponsors are recognized in various ways:

- ❖ All sponsors are recognized on each of our dinner tables with their name printed on the table cards
- ❖ Bronze, Silver, Gold and Platinum sponsors are thanked in the local paper
- ❖ Silver, Gold and Platinum sponsors are recognized in local radio interviews
- ❖ Gold and Platinum sponsors are showcased on the venue walls, visible to everyone on the night of the event, as well as given 2 free tickets to the New Year's Event
- ❖ Platinum sponsors are featured online with links to your business and mentioned in all our print ads and promotional banners

Please visit our website at [www.stpaulandcommunityfamilybenefit.yolasite.com](http://www.stpaulandcommunityfamilybenefit.yolasite.com). If you have any questions or need more information I can be contacted by phone at (780)614-7661 or by email at [st.paulcommunityfamilybenefit@gmail.com](mailto:st.paulcommunityfamilybenefit@gmail.com).

Thank you for your consideration in this matter.

Denise Petruk  
Sponsorship/Silent Auction Coordinator

# Families Helping Families...



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.16. REQUEST FOR FUNDING FOR MS WALK

**#20121114009**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

On May 11, 2013 the Lakeland will host the 6th Annual Lakeland Enerflex MS Walk and 3rd Annual MS Xtreme Challenge 1/2 Marathon. They are requesting sponsorship for their Walk.

Since the walk started in 2007, the County donated \$500 per year.

#### Recommendation

---

Motion to approve a donation of \$500 for the MS Walk on May 11, 2013.

#### Additional Information

---

**Originated By :** pcorbiere



November 5<sup>th</sup>, 2012

Dear County of St. Paul,

We have the opportunity to again join the country in the fight to beat Multiple Sclerosis! This year marks the sixth annual Lakeland Enerflex MS Walk. Along with the 3<sup>rd</sup> MS Xtreme Challenge ½ Marathon. With the support of over 100 volunteers these events continue to be a fantastic success!

This year the Lakeland raised **\$180,200.00** with over **380** participants breaking last year's record of just over **\$179,200.00**. The Lakeland Region has proven to the rest of Canada what a small community with a big heart can do. Your valuable support has helped raise close to \$500,000 over the last five years!

Funds raised from this event are allocated to two important areas 50% of the proceeds of the walk will stay right here in the Lakeland area providing important client supports and 50% will be directed towards research to help find a cure to End MS.

**On May 11, 2013 the Lakeland will host the SIXTH Annual Lakeland Enerflex MS Walk and the 3rd Annual MS Xtreme Challenge ½ Marathon.**

Your support will benefit families in this area affected by MS. These families may not have gotten the support so quickly, given living in a rural area. Many goals are being met through programs that are offered right here, thanks to the people in the Lakeland's help. These programs enhance quality of life by reducing isolation, finding peer support, improving physical and emotional well being, learning to self-manage symptoms, and coming together to celebrate. Many supports have been made available; these include financial support, advocacy for those who need assistance when applying for government funding or special assistance from the MS society, and support groups. Support groups are held in Cold Lake, St. Paul and Bonnyville. This year the goal is to extend these groups to other towns in the region such as Athabasca and Lac La Biche. MS member picnics and socials, yoga sessions, information sessions with neurologists and mobility professionals just to name a few. Your dollars will go a long way in providing improved quality of life of those affected by MS.

Sincerely,

Brenda Rosychuk

780-646-3441 Ext 226

**MS walk committee Lakeland Area**  
**Brenda Rosychuk 780-645-3441 ext226**  
**Sherry Bower-Gagne 780-724-3594**  
**Gail & Harry Plouffe 780-645-5121**  
**James Purdy 780 207 7389**  
**Mike Van Der Hoek 780- 646 2059**  
**Jennifer Muirhead 780-614-2626**  
**Connie Landsiedel 780-645-4491**



The Lakeland Regional office opened in 2009 with the support from the MS Lakeland Walk. Since then we have been able to provide much needed programs and services to those living in rural areas that have no access to information, funding or programs.

Here are just a couple quotes from individuals who we have been fortunate enough to help.



**"Thank you to all those who worked so hard to get me a power chair. I am very happy and I am looking forward to coming for coffee time again!"**



***Gerald McCormack was diagnosed with MS in 2007 but it doesn't let it get him down. "I have changed my life around totally" he says. "I have different wants and needs now. It is not what the MS Society does financially, but how it is so personable" he says. I do the walk for two reasons: # 1 is to raise money to try and help others with MS #2 is to raise money for research. Someday I want to know what has caused MS for me" he says. Team Mack has raised over \$19,760.00 since 2010***

**Our mission:** To be a leader in finding a cure for multiple sclerosis and enabling people affected by MS to enhance their quality of life.

I am writing to request your support of the MS Society and the Lakeland Walk for MS by providing the following.

A monetary donation will allow us to direct more funds toward helping families struggling with MS here in the Lakeland Area.

**In recognition of your sponsorship, the MS Society will provide County of S. Paul with the following rights and benefits:**

<b>\$500+ Sponsorship</b>	<b>\$1000+</b>	<b>\$2000+</b>
<ol style="list-style-type: none"> <li>Place <b>County of St. Paul</b> logo on:               <ol style="list-style-type: none"> <li>T-shirts</li> <li>Brochures</li> <li>Posters</li> <li>3 Footnotes Newsletters</li> <li>MS Society of Canada / Lakeland Area Web page: <a href="http://www.mssociety.ca">www.mssociety.ca</a></li> </ol> </li> <li>Opportunity to have banner placement at Walk site.</li> <li>Public recognition of County of St. Paul on PA announcements</li> <li>Support County of St. Paul Walk team, using dedicated Team MS staff resources.</li> </ol>	<p>Includes all \$500 Sponsorship pkg. with addition of;</p> <ol style="list-style-type: none"> <li>Additional on-site opportunities:               <ol style="list-style-type: none"> <li>Product sampling</li> <li>Promotional items to distribute</li> <li>Cooperative advertising and promotional opportunities</li> </ol> </li> <li>Cooperative advertising and promotional opportunities</li> <li>Use of MS Society corporate logos/marks (with approval)</li> <li>5 x 15 second live ads promoted on walk day by emcee.</li> <li><b>County of St. Paul</b> logo displayed prominently in center of stage on Walk day</li> <li>Ongoing recognition during yearly MS Lakeland Events.</li> </ol>	
		<b>\$2000+</b>
		Includes <u>all</u> \$1000 level sponsorship pkg. with addition of ; <b>Walk Route Title.</b>
		<b>\$5000+</b>
		Includes <u>all</u> \$1000 level sponsorship pkg. With addition of <b>Title Sponsor</b> for a <b>Lakeland Regional Client Services Program</b> for the year.
		<b>If these do not meet your needs please let us know. We will work closely with you to develop a custom-designed sponsorship program that will be specifically suited to your company's business and marketing needs."</b>

**Our mission:** To be a leader in finding a cure for multiple sclerosis and enabling people affected by MS to enhance their quality of life.





Multiple  
Sclerosis  
Society of  
Canada



**Benefits to sponsors**

**Employee Participation and Ownership:** Partner employees with a respected, Canada-wide, leading health agency.

**Importance of Cause:** Your involvement will help more than 11,000 Albertans who live with the unpredictability of MS. You will be associated with an important cause and participate in an established event.

**Business Awareness:** In a segmented market, stand out as the company that is committed to eliminating MS. Further enhance your image as a caring, corporate, community supporter.

If this opportunity meets your needs, please sign below and return this letter for our records, by **November 13, 2012** to allow time for processing of business logos on promotional items.

Your help will help will allow us to direct funds towards helping families struggling with MS here in the Lakeland area.

**County of St. Paul** agrees to provide the Enerflex MS Walk with the following sponsorship;

---

---

Signature\_\_\_\_\_

Date:

\_\_\_\_\_  
Company

**Thank you for helping end MS**

Brenda Rosychuk  
780-645-3441 Ext 226

**MS walk committee Lakeland Area**  
Brenda Rosychuk 780-645-3441 ext226  
Sherry Bower-Gagne 780-724-3594  
Corinne Lotoski 780- 645 4773  
Gail & Harry Plouffe 780-645-5121  
James Purdy 780-207-7389  
Mike Van Der Hoek 780-646 2059  
Jennifer Muirhead 780-614-2626  
Connie Landsiedel 780-645-4491



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.17. DISCUSSION DOCUMENT ON FIRST NATIONS CONSULTATIONS

#20121115003

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

At the beginning of November we sent out the attached discussion paper from the the Department of Aboriginal Relations that was included in the AAMD&C Contact Newsletter. The AAMD&C is looking for input from Municipalities in regards to proposed changes to First National consultations. If Council has any input, we can send a consolidated response by November 28th.

#### Recommendation

---

Council to decide if they want to provide input.

#### Additional Information

---

**Originated By :** pcorbiere



# MEMBER BULLETIN

October 31, 2012

## We Need Your Input! Discussion Document on First Nations Consultations

The Department of Aboriginal Relations recently sent a discussion document to the AAMDC looking for municipal input in regards to proposed changes to First Nations consultations.

The discussion paper is attached to this bulletin and the AAMDC requests that member municipalities submit comments on the proposed changes to the AAMDC **by November 28, 2012**. AAMDC staff will collect the responses and submit the compiled responses to Alberta Aboriginal Relations.

In summary, the paper introduces four large areas of change:

- **Development of a Consultation Office:** this is an acknowledgement of the need for the province to take an increased role in First Nations consultations. This would act as an oversight body and would supplement existing units by:
  - Setting standards
  - Assure quality of the consultation process;
  - Monitor implementation of the Policy;
  - Determine adequacy of consultation for industry and government led consultation;
  - Support departments on Crown-led consultation; and,
  - Support industry on delegated, industry-led consultation.

In essence, this office would define what is an appropriate level of consultation is for a given project and determine adequacy. It would provide supports and increase assurance from municipalities and industry that sufficient consultation has been undertaken.

- **Consultation Process Matrix:** To ensure consistency between consultation needs on similar types of projects, a matrix will be developed that can be applied to any project. This will clearly define expectations of all parties and identify categories of impact related to certain activities. This matrix would be available to all parties.
- **Capacity Funding** –The province realized that industry and municipalities were being requested to pay First Nations prior to consultation in order to ensure capacity to review an application. In place of this, the province is proposing an increased fund that would be kept by the province, with money supplied from industry contributions. This money will be flow-through dollars to First Nations in order to ensure that they have the capacity to fully engage in the consultation process. The new fund is intended to address any capacity issues, therefore no other funding would be required.

- **Financial Disclosure** – There are instances where industry provides financial or other benefits for First Nations. Currently, these are not kept track of and the province is looking to develop a compulsory public disclosure system for all of these types of agreements.

AAMDC members are invited to review the attached paper, and submit comments to Stephanie Williston at [Stephanie@aamdc.com](mailto:Stephanie@aamdc.com) **by November 28, 2012**.

Enquiries may be directed to:

Stephanie Williston  
Policy Analyst  
780.955.4096

Kim Heyman  
Director, Advocacy and Communications  
780.955.4079

## DISCUSSION PAPER: FIRST NATIONS CONSULTATION

The Supreme Court of Canada has determined that the Crown has a legal duty to consult with First Nations when Crown land decisions may adversely impact First Nations' constitutionally protected treaty rights. On May 16, 2005, the Government of Alberta ("Alberta") released *The Government of Alberta's First Nations Consultation Policy on Land Management and Resource Development* ("2005 Policy"). To support and implement the 2005 Policy, Alberta also developed its *First Nations Consultation Guidelines on Land Management and Resource Development*, which were completed in September 2006 and updated in November 2007.

The 2005 Policy recognizes that the duty to consult is grounded in the honour of the Crown and guided by case law. The 2005 Policy also recognizes the treaties between First Nations and the Crown, as protected under section 35 of the *Constitution Act, 1982*. For its part, Alberta has the constitutional right to manage and develop provincial Crown lands and natural resources in the province and take up lands for such purposes. This right, however, is subject to the Crown's duty to consult First Nations and, where appropriate, accommodate their concerns when Crown decisions may adversely impact their continued exercise of constitutionally protected treaty rights.

The 2005 Policy also contains a commitment to review Alberta's approach to consultation. Alberta is currently reviewing its 2005 Policy and engaging with First Nations, industry, municipal associations and other affected stakeholders to help strengthen the consultation process and ensure consistency with current case law. This review is seeking to find better ways to improve communication, build stronger relationships, and find better ways to resolve consultation-related issues between all affected parties, with a view to reconciling First Nations rights with the societal interests of all Albertans.

As part of Alberta's consultation policy review, a number of changes are being contemplated. The changes are intended to improve Alberta's current consultation process and to address the issues and concerns raised by First Nations, industry, municipal associations and other affected stakeholders during Alberta's 2005 Policy review. These changes signify a policy shift that attempts to manage Alberta's legal obligations, increase certainty for all parties, and provide for consultation resourcing while honouring the Crown's duty to consult.

### **A Greater Role for Alberta**

We have heard from First Nations and stakeholders that Alberta should take on a greater role in the consultation process. Concern has also been expressed about the extent to which Alberta delegates procedural aspects of the consultation process to industry proponents. Furthermore, though some improvements have recently been made in the process, some parties believe that the consultation function in government lacks clarity and consistency among departments.



Therefore, a centralized Consultation Office is proposed for Alberta. It would not replace existing First Nations consultation units in individual departments which will continue to build relationships with First Nations and lead in conducting consultation to meet their business needs. Rather, it would act as an oversight body and would supplement existing units by doing the following:

- Set standards and best practices for the consultation process;
- Assure quality of the consultation process;
- Monitor implementation of the Policy;
- Determine adequacy of consultation for industry and government led consultation;
- Support departments on Crown-led consultation; and,
- Support industry on delegated, industry-led consultation.

Alberta would take on a greater role in consultation. In particular, where the duty to consult is triggered in relation to an industry project, and industrial proponents are tasked with carrying out procedural aspects of consultation as delegated by Alberta, government departments would continue to participate in addressing matters that are properly of Crown concern and will, in some cases, enhance Alberta's role in the consultation process. The Consultation Office would monitor, advise, support and guide consultation activities of government departments and industry as required. It would also determine adequacy of consultation. Where Alberta is the proponent on a project or initiative that triggers its duty to consult, those government departments having approval-granting authority would lead the consultation. The Consultation Office will support the consultation process and will determine adequacy.

### **Consultation Process Matrix**

First Nations and industrial proponents have requested more clarity within Alberta's consultation process, including clear and consistent direction related to Alberta's expectations of all parties. In response, Alberta would develop a Consultation Process Matrix that would identify categories of impact related to specific activities, and other related consultation expectations.

Alberta would make the Consultation Process Matrix publicly available to First Nations, industry, municipal associations, and other stakeholders as a strategic tool for all parties in order to better understand consultation expectations, more effectively manage timelines associated with consultation processes, and ensure transparency in government decisions.

### **Capacity Funding**

Alberta's policy is to provide consultation capacity funding to First Nations and currently does so through the First Nations Consultation Capacity Investment Program. First Nations and industry stakeholders have advised that the amount of funding is inadequate for First Nations to carry out their obligations in the consultation process.



Furthermore, First Nations have been seeking additional funds for capacity from industry and, though under no obligation to do so, industry has agreed to provide additional funding in some circumstances.

Alberta is proposing to develop a program to provide enhanced capacity funding to First Nations and to fund that program through a levy on industry. Alberta will be responsible for the management and distribution of this funding to First Nations. Government-led consultation will be funded solely by Alberta for Crown projects.

### **Financial Disclosure**

Alberta is also aware that, from time to time, industrial proponents have entered into agreements that provide financial or other benefits to First Nations with respect to resource development and consultation. Alberta would seek to develop a compulsory public disclosure system to include all related agreements in order to assure increased transparency and accountability in the consultation process.



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.18. APPROVAL OF ASHMONT WATER TREATMENT PLANT

#20121115005

Meeting : November 20, 2012

Meeting Date : 2012/11/20 10:00

#### Background

---

Alberta Transportation has approved for the County to proceed with detailed design to build/upgrade the Ashmont Water Treatment Plant following the preliminary engineering report completed by Urban Systems. A copy of the report is available in the office should Council members wish to read the entire report, however the Executive Summary is attached for your information. This Water Treatment Plant will be built to meet future demands for the Hamlets of Ashmont, Lottie Lake and possibly Mallaig and improve the finished water quality.

#### Recommendation

---

Motion to proceed with the detail design for the Ashmont Water Treatment Plant.

#### Additional Information

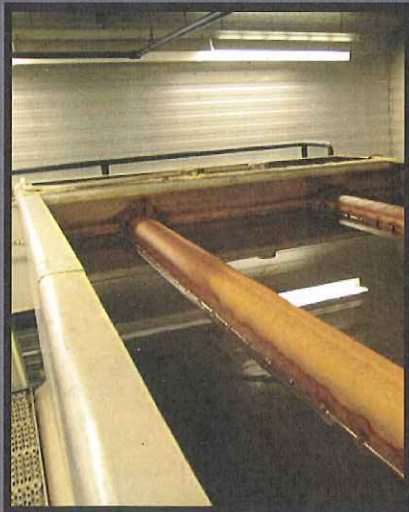
---

Originated By : skitz



# ASHMONT WATER TREATMENT UPGRADE

## Pre-Design Draft Report October 2012



**URBAN**  
systems

File #: 3144.0003.02  
#200 - 10345 -105 Street  
Edmonton, AB T5J 1E8  
Contact: Christina Fonseca  
T: 780 430 4041  
[cfonseca@urbansystems.ca](mailto:cfonseca@urbansystems.ca)

[urbansystems.ca](http://urbansystems.ca)

## Ashmont WTP Upgrade Pre-Design Report

*A Report prepared for the County of St. Paul*

### **Prepared for:**

The County of St. Paul  
5015 – 49 Avenue  
St. Paul, AB T0A 3A4

### **Prepared by:**

Urban Systems Ltd.  
#200, 10345 – 105 Street  
Edmonton, AB T5J 1E8  
T: (780) 430-4041  
Email: cfonseca@urbansystems.ca

Attention: Cristina Fonseca, Ph.D., P.Eng.

This report is prepared for the sole use of the County of St. Paul. No representations of any kind are made by Urban Systems Ltd. or its employees to any party with whom Urban Systems Ltd. does not have a contract.





## TABLE OF CONTENTS

<b>EXECUTIVE SUMMARY .....</b>	<b>1</b>
<b>1. DESIGN FLOWS .....</b>	<b>2</b>
<b>2. PILOT-SCALE TESTING.....</b>	<b>2</b>
<b>3. WATER TREATMENT PLANT UPGRADES .....</b>	<b>4</b>
<b>4. WATER TREATMENT PROCESS RESIDUALS DISPOSAL.....</b>	<b>8</b>
<b>5. CAPITAL AND O&amp;M COST ESTIMATES AND LIFE-CYCLE COSTS .....</b>	<b>8</b>
<b>6. SCHEDULE .....</b>	<b>9</b>
<b>7. CONCLUSIONS AND RECOMMENDATIONS .....</b>	<b>10</b>
<b>1 INTRODUCTION .....</b>	<b>11</b>
1.1 PROJECT RATIONALE AND SCOPE OF WORK.....	11
1.2 LOCATION .....	13
1.3 BACKGROUND .....	13
1.3.1 Ashmont and Lottie Lake Water Systems.....	13
1.3.2 Pilot-Scale Study and Water Treatment Upgrade Pre-Design Work .....	14
<b>2 REGULATORY REQUIREMENTS .....</b>	<b>15</b>
2.1 WATER QUALITY CRITERIA.....	15
<b>3 WATER TREATMENT PLANT DESIGN CRITERIA .....</b>	<b>17</b>
3.1 DESIGN FLOWS .....	17
3.2 RAW WATER QUALITY .....	17
<b>4 WELL AUGMENTATION LICENCE APPLICATION .....</b>	<b>18</b>
<b>5 BENCH- AND PILOT-SCALE TESTING .....</b>	<b>19</b>
5.1 PILOT-SCALE TESTING .....	19
5.1.1 Pilot Test Option 1 – Ro Membrane Filtration .....	19
5.1.2 Pilot Test Option 2 – Pressure Filtration / Ro Membrane Filtration .....	30
5.2 BENCH-SCALE TESTING .....	41
5.2.1 Toxicity Tests (LC50) .....	41
5.3 PILOT-SCALE STUDY DISCUSSION AND RECOMMENDATIONS .....	41
<b>6 WATER TREATMENT PLANT PROCESS DESCRIPTION.....</b>	<b>43</b>
6.1 WATER TREATMENT PROCESS .....	43

## Ashmont WTP Upgrade Pre-Design Report

*A Report prepared for the County of St. Paul*

6.1.1	Groundwater Wells' Pumps .....	44
6.1.2	Pre-Oxidation .....	45
6.1.3	Pressure Filtration .....	45
6.1.4	Reverse Osmosis.....	45
6.1.5	UV Disinfection .....	46
6.1.6	Disinfection with Sodium Hypochlorite.....	47
6.1.7	Treated Water Storage Reservoir.....	48
6.1.8	Treated Water High Lift Pumps .....	48
6.2	WATER TREATMENT PROCESS DESIGN APPROACH .....	49
6.3	REDUNDANCY APPROACH .....	49
6.4	ELECTRICAL, INSTRUMENTATION AND CONTROLS APPROACH .....	50
6.4.1	Supervisory Control and Data Aquisition (Scada) System .....	50
6.4.2	Emergency Power.....	50
6.4.3	Uninterruptible Power Supply (UPS) .....	50
<b>7</b>	<b>RESIDUALS MANAGEMENT/DISPOSAL .....</b>	<b>51</b>
<b>8</b>	<b>WATER TREATMENT PLANT BUILDING.....</b>	<b>54</b>
8.1	TREATMENT PROCESS AREAS ACCESS.....	54
8.1.1	Main Process Area.....	54
8.1.2	Chemical Storage Rooms .....	57
8.1.3	Safety Equipment/Installations .....	57
<b>9</b>	<b>WATER TREATMENT PLANT SITE LAYOUT .....</b>	<b>58</b>
9.1	TRAFFIC/ACCESS.....	58
9.2	PARKING.....	58
9.3	FENCING.....	58
<b>10</b>	<b>COST ESTIMATES .....</b>	<b>59</b>
<b>11</b>	<b>APPROVALS AND PERMITS .....</b>	<b>61</b>
11.1	ALBERTA ENVIRONMENT .....	61
11.2	ALBERTA BUILDING CODE .....	61
<b>12</b>	<b>SCHEDULE.....</b>	<b>62</b>
<b>13</b>	<b>CONCLUSIONS AND RECOMMENDATIONS .....</b>	<b>63</b>

## APPENDICES

---

<b>Appendix A</b>	Guidelines for Canadian Drinking Water Quality Summary Table
<b>Appendix B</b>	Exova Laboratory Reports
<b>Appendix C</b>	Groundwater Well Augmentation License Application
<b>Appendix D</b>	Silt Density Index Test Report
<b>Appendix E</b>	Pilot-Scale Daily Logs
<b>Appendix F</b>	Pilot-Scale Skid Technical Information and Chemical Material Data Safety Sheets
<b>Appendix G</b>	Relevant Technical Literature
<b>Appendix H</b>	Mallaig Water Treatment Plant Water Quality
<b>Appendix I</b>	Proposed Ashmont Water Treatment Plant Upgrade Drawings
<b>Appendix J</b>	Capital and Operation and Maintenance Cost Estimates

## ABBREVIATIONS

µg/L	micrograms/liter
ADD	Average Daily Demand
AESRD	Alberta Environment and Sustainable Resources Development
AO	aesthetic objectives
AT	Alberta Transportation
CFU	Colony Forming Unit
DBP	disinfection by-products
EPEA	Environmental Protection and Enhancement Act
GCDWQ	Guidelines for Canadian Drinking Water Quality (December 2010).
GW	Groundwater
ha	hectares
HAA	Haloacetic Acids
HAA5	haloacetic acids (HAA5; five species)
HDPE	High Density Polyethylene
hp	horsepower
kPa	kilopascals
kwh	kilowatt hour
L/min	Litres per minute
L/s	Litres per second
L/cap/d	Litres per capita per day
m <sup>3</sup> /d	cubic metres per day
MAC	maximum acceptable concentrations
MDD	Maximum Daily Demand
mg CaCO <sub>3</sub> /L	(equivalent) milligrams of Calcium Carbonate per liter
mg/L	milligram per litre
mJ/cm <sup>2</sup>	millijoules per square centimeters
mL	millilitre
NDMA	Nitrosodimethylamine
NPV	Net Present Value
NTU	Nephelometric turbidity units
O&M	Operations and Maintenance
OG	Operational Guidance Values
PLC	Programmable Logic Controller
Psi	Pounds per square inches
RO	Reverse Osmosis
RWL	Regional Water Line
SDI	Silt Density Index
T&O	taste and odours
TDH	Total Dynamic Head
TDS	Total Dissolved Solids
THM	Trihalomethanes
TOC	Total Organic carbon
TSS	Total Suspended Solids
TTHM	Total Trihalomethanes
USL	Urban Systems Ltd.
UV	Ultra-violet
UVT	Ultra-violet transmittance
WTP	Water Treatment Plant



## Ashmont WTP Upgrade Pre-Design Report

*A Report prepared for the County of St. Paul*

### EXECUTIVE SUMMARY

The objective of this project is to upgrade the Ashmont water treatment plant (WTP) to meet future demands (i.e., 2036) for the Hamlets of Ashmont, Lottie Lake, and (possibly) Mallaig, and improve finished water quality. The project includes two phases:

- 1<sup>st</sup> Phase: Ashmont WTP would supply to Ashmont and Lottie Lake. The Ashmont WTP would be connected to the Lottie Lake WTP via a transmission line currently under construction, and new pumps would be added. These pumps were sized to meet either Lottie Lake and/ or Mallaig's supply requirements.
- Expansion: Ashmont WTP would serve as a hub supplying Ashmont, Lottie Lake and Mallaig. Water treatment process units would be added to the Ashmont WTP to meet Mallaig's demand and a new transmission line connecting the Ashmont WTP and Mallaig would be constructed.

The pre-design stage, which includes pilot-scale evaluation of two treatment options, is based on work done previously. The County of St. Paul (County) Regional Water Services Committee engaged Urban Systems Ltd. (Urban) in the Fall of 2011 to complete a feasibility study evaluating potential options to improve water quality and connect the communities of Ashmont and Mallaig (Ashmont WTP Upgrade and Ashmont-Lottie Lake Transmission Main, October 2011). The feasibility study included the following components:

- Conceptual evaluation of treatment alternatives to upgrade the Ashmont WTP to meet all required treatment criteria and in order to support the water demand needs of both Ashmont and Lottie Lake,
- Pre-design of a water transmission line to connect the communities of Ashmont and Lottie Lake.

The design and construction of a new WTP shall be pursued only if it results in favourable life-cycle costs when compared to connecting to the Highway 28/63 Regional Water Services or Regional Water Line (RWL). With that in mind, the objectives for the current project are as follows:

- Evaluate the best approach to upgrade / expand the Ashmont WTP treatment to meet Ashmont and Lottie Lake communities' future water demands and treated water quality standards,
- Evaluation optional treatment processes at pilot-scale,
- Evaluate the potential to direct discharge of treatment process residuals to a surface water receiving body,
- Summarise the treatment process and design criteria proposed for the Ashmont WTP,
- Provide Class C capital cost as well as life-cycle cost estimates, and
- Incorporate the capacity to easily expand the Ashmont WTP to meet Mallaig's future demand.

In summary, the current project goal is to provide the County with an estimate of the capital and life-cycle costs associated with building a new WTP in Ashmont. Moreover, the project also looked at WTP

### Ashmont WTP Upgrade Pre-Design Report

*A Report prepared for the County of St. Paul*

building siting and associated implications with integration between existing and future facilities, as well as residuals disposal.

Due to project time constraints, the pilot-scale study and pre-design work occurred simultaneously. Additionally, the residuals disposal investigation was tied-in with the pilot-scale study and could have a critical impact in process selection. For these reasons, and to maximize resources, it was decided to carry the pre-design only to 30 percent completion. The objective was to be able to recommend a preferred treatment process, size the treatment building, proposed a location for the new WTP, and provide the County with updated capital and life-cycle cost estimates without investing unnecessary funds into the project.

## 1. DESIGN FLOWS

The design flows were determined during the feasibility study stage for Ashmont and Lottie Lake, and through discussions with Alberta Transportation (AT) and the County for the community of Mallaig. Water demands were based on projected population growth and per capita demand. **Table ES.1** summarizes the design flow rates.

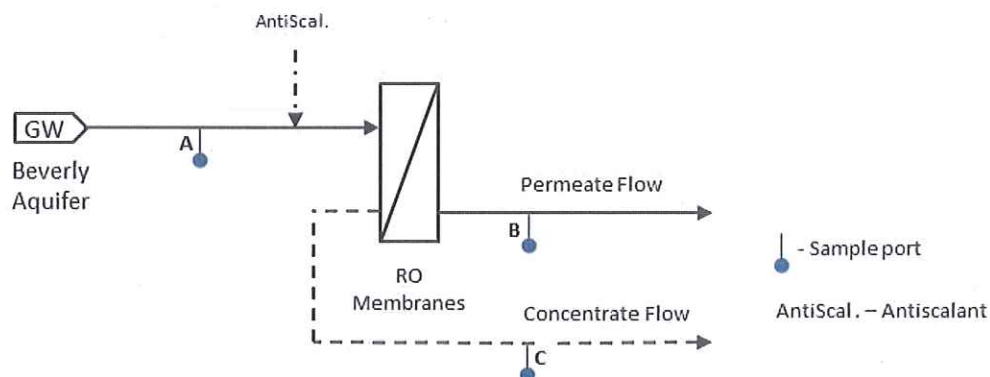
**Table ES.1 - Ashmont WTP Design Flows**

Communities Served	2022 Flow (L/s)		2037 Flow (L/s)	
	ADD	MDD	ADD	MDD
Ashmont and Lottie Lake	3.3	5.9	4.7	8.5
Ashmont, Lottie Lake and Mallaig	5.0	8.9	7.0	12.6

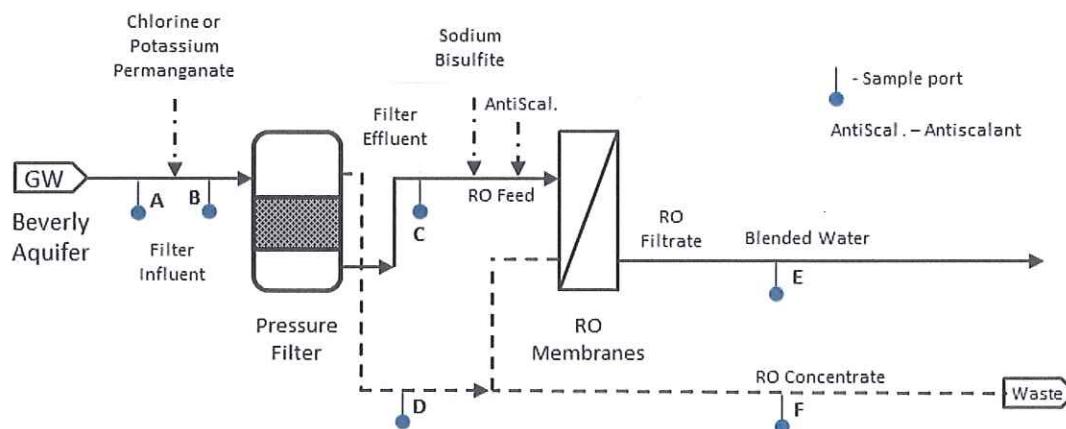
## 2. PILOT-SCALE TESTING

The approach to pilot-scale testing was developed to identify the best treatment process that would meet the water quality objectives while being cost effective and competitive when compared to connecting to the RWL (i.e. the Highway 28/63 Regional Water Services). Although many options exist to treat water to potable standards, once the connection to a RWL became an option, investing in costly alternatives with significant impact in plant operations and maintenance (O&M) was dismissed. Therefore, two pilot-scale tests were conducted during this phase, Option 1 (Reverse Osmosis (RO) membrane filtration) and Option 2 (Pre-Oxidation / Pressure Filtration / RO membranes).

**Figure ES.1** shows a simplified process flow diagram of the direct feed RO membrane filtration pilot-scale trial. Water was pumped from the groundwater well directly to the RO membrane skid. Prior to filtration with the RO membranes, anti-scalant was added into the water stream to minimize membrane fouling and filtered with a 5 µm cartridge filter.

**Ashmont WTP Upgrade Pre-Design Report**
*A Report prepared for the County of St. Paul*

**Figure ES.1 - Direct Feed RO Membrane Pilot-Scale Trial Simplified Process Flow Diagram**

**Figure ES.2** shows a simplified process flow diagram followed for the Pressure Filtration (PF) / RO membrane filtration pilot-scale trail. Water was pumped from the groundwater wells to the treatment skid, consisting of a pressure filter unit followed by RO membranes. An oxidant was injected in the water upstream of the pressure filter (sodium hypochlorite and potassium permanganate were tested) to oxidize iron and manganese and keep the Greensand Plus media operational. Sodium bisulfite was added downstream the pressure filter to quench any remaining oxidant residual. Anti-scalant was added downstream the sodium bisulfite injection location and upstream the 5  $\mu$ m cartridge filter and RO membrane filtration modules.


**Figure ES.2 – Pressure Filtration / RO Membrane Pilot-Scale Trial Simplified Process Flow Diagram**

Based on the pilot-scale testing results, treatment of Beverly Aquifer water directly with RO membranes shows great promise from a contaminant removal and membrane treatment performance perspective. Moreover, the concentrate stream, which corresponds to the process residuals generated during treatment, was not toxic to aquatic life and could potentially be discharged directly to a surface water body.



## Ashmont WTP Upgrade Pre-Design Report

*A Report prepared for the County of St. Paul*

If this option is selected, it is recommended to prolong testing for another two to three months in order to gain a better understanding of CIP requirements as this may impact chemical systems design. The data collected during testing were not optimal as it is suspected that anti-scalant doses were fed at greater than optimal rates. Additionally, recovery rates were allowed to reach 78 percent, slightly larger than the target 70 percent. This work could be conducted along with the detailed design phase of the project.

Implementation of this option would generate process residual volumes larger than Option 2, i.e., 30 percent as opposed to 17.5 percent, which would require appropriate disposal. Although less sustainable from a water conservation perspective, Option 1 would require the addition of less chemicals during treatment. It would also likely eliminate the requirement for UV disinfection as virus inactivation would be achieved with free chlorine residual instead of UV light.

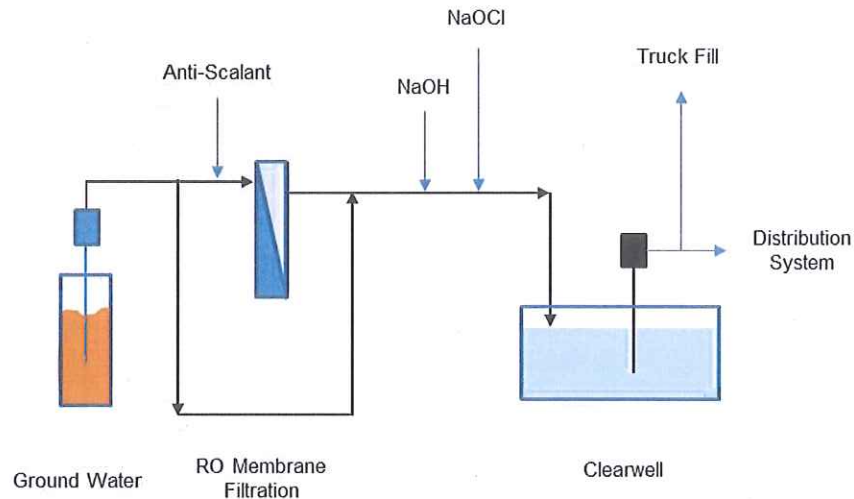
Option 2 will require some optimization at the pilot-scale level to identify optimal operating conditions. One of the issues remaining to be evaluated is whether contact time must be provided ahead of the pressure filters to improve manganese removal within the pressure filter. It is not uncommon for manganese to require additional contact time, especially when in the presence of high concentration of organic matter (i.e., 10 mg/L TOC) and ammonia. Once optimal conditions are identified, it is expected that the RO membranes would perform equally well or better than in Option 1. Initial water quality test results suggest that contaminants will be removed to the extent anticipated using pressure filters and RO membranes. These results will be confirmed during the next test trial.

Although not a commonly adopted treatment option, direct RO membrane filtration works in situations where contaminants are kept in the dissolved state until they reach the membrane surface. Pilot-scale water quality results indicate that Option 1 is a viable treatment option, provided the finished water pH is adjusted. Wigen Technologies conducted a pilot-scale study in Iowa, between April 20 and July 20, 2011, for Rembrandt Enterprises, Inc. where raw water was fed directly to the RO membranes, similarly to what was tested at Ashmont. This test was also successful in removing iron, arsenic, TDS, among other water contaminants.

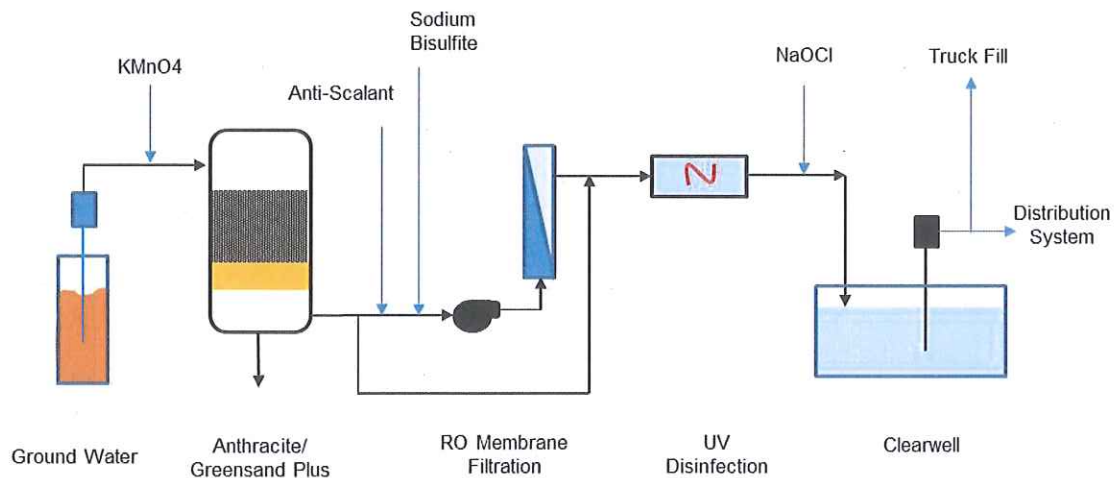
Option 2, with pre-treatment ahead of RO membrane filtration is a more common treatment approach. It removes some of the foulants prior to membrane filtration, potentially extending membrane life, and is more robust overall. If either the filtration or the RO membrane process fails, the other can still provide for some level of treatment.

### 3. WATER TREATMENT PLANT UPGRADES

At this stage two treatment options remain viable for implementation at the Ashmont WTP, from a technical perspective, and were therefore evaluated from a life-cycle costs perspective. **Figures ES.3** and **ES.4** show simplified process flow diagrams (PDF) of each treatment option.

**Ashmont WTP Upgrade Pre-Design Report**
*A Report prepared for the County of St. Paul*

**Figure ES.3 – Pressure Filtration / RO Membrane Filtration Treatment Simplified PFD**

Option 1 assumes direct filtration of groundwater through RO membranes without any pre-treatment. A fraction of the raw water flow would by-pass the RO membrane process providing for some mineralization / conditioning of the treated water. The fraction of the raw water to be by-passed would be limited by iron and ammonia concentration in the blended water stream.


**ES.4 – Direct RO Membrane Filtration Treatment Simplified PFD**

Option 2 assumes all flow treated with anthracite / manganese pressure filtration, followed by partial treatment with RO membranes. As agreed with AT during the Feasibility Study phase, only 50 percent of the pressure filtration effluent would undergo RO membrane treatment. Finished water would result from the combination of pressure filter effluent and RO membranes permeate.

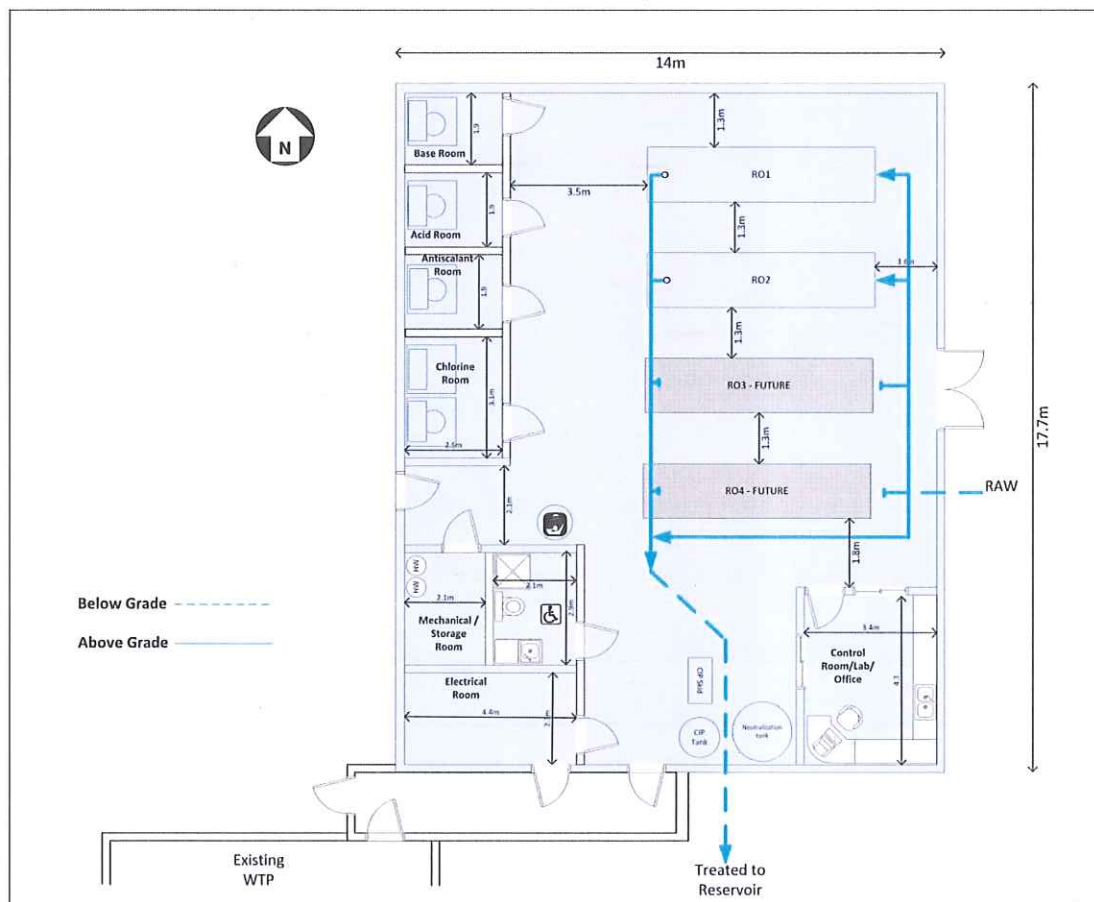
## Ashmont WTP Upgrade Pre-Design Report

A Report prepared for the County of St. Paul

The design approach adopted in for the Ashmont WTP upgrade was to size the building to accommodate the final design flow (i.e., 12.6 L/s) but only install the equipment required to meet the first phase design criteria. During detailed design, consideration will be given to modifying the existing WTP building footprint to store chemicals, and keep the new building footprint smaller. Additionally, a connecting vestibule will be built between existing and future buildings allowing the operators to freely move between them without being exposed to the weather.

**Figures ES.5 and ES.6** show layouts for Options 1 and 2, including the connection vestibule to the existing building. These layouts were used as basis to obtain preliminary (pre-engineered) building and mechanical equipment (i.e., HVAC and plumbing) costs. During detailed design the layouts will be improved with input from the architect.

Consideration was given to clearance around process equipment and adequate space requirements to install pipes, flow meters, as well as access from the outside into the WTP building. Connection with the existing building was also included for ease of travel between the two working areas.

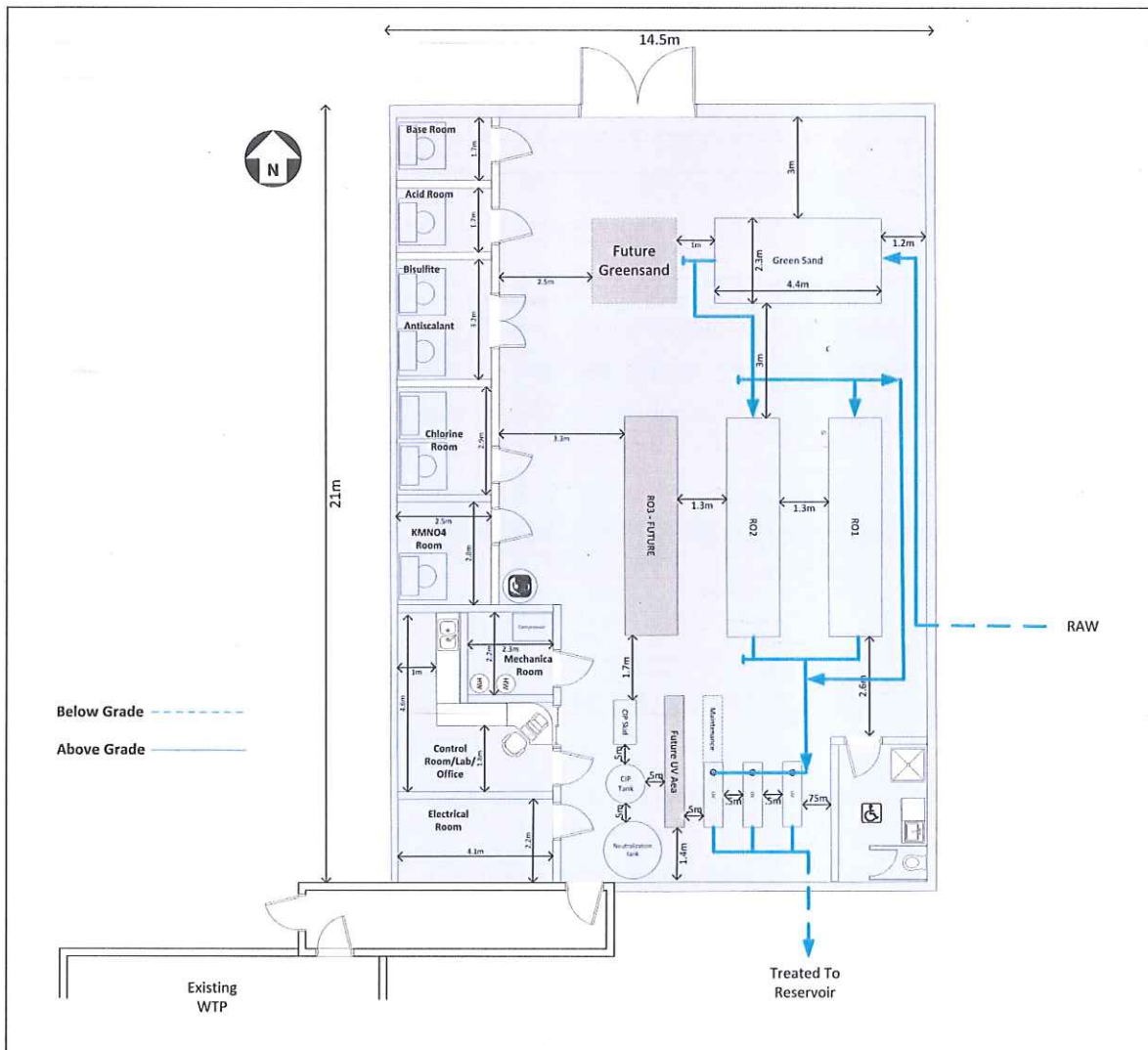


**Figure ES.5 –Direct Feed RO Membrane Process Layout (Option 1)**



## Ashmont WTP Upgrade Pre-Design Report

A Report prepared for the County of St. Paul



**Figure ES.6 –Direct Feed RO Membrane Process Layout (Option 1)**

The site layout developed for the Ashmont WTP upgrade is shown in **Drawing C01** in **Appendix I**. The site was developed to allow easy access to chemical delivery trucks, connection between the existing and future buildings and parking.

#### 4. WATER TREATMENT PROCESS RESIDUALS DISPOSAL

One of the key aspects of the current project was to evaluate residuals generation and disposal. Options associated with process residuals could limit process selection, given that RO membranes produce considerable larger volumes of residuals and the existing sewage lagoons are currently approaching their capacity. The option to release the residuals stream to a surface water was just one approach reviewed in the feasibility stage, and the preliminary indications indicated that this was a potentially viable approach to the management of the residual stream. Within that context, a study was undertaken by Urban (Ashmont Water Treatment Plant Upgrades – Receiving Water Assessment for Residuals Discharge) to evaluate potential discharge options.

The receiving water assessment aimed to evaluate the potential for pursuing a discharge to one of the surface waters in the area and, if the discharge approach appears to be viable, develop suitable discharge criteria which will aim to protect the surface water resources and uses. Batty Lake and the unnamed creek were the focus for potential receiving environments. An on-site assessment indicated that there are limited uses for either water course. There are no fish present and the fisheries habitat is low for both the lake and the creek.

The preliminary recommendations are that the preferred discharge approach would be to the lake, unless Alberta Environment and Sustainable Resources Development is willing to allow a release into the creek, in recognition of the limited uses associated with the creek. Storage over the winter period may be required for the creek discharge, but may be reduced for the lake if an outfall can be placed in deep enough water to avoid winter freeze-up. Alternatives to storage over the winter can be considered, such as snow-making.

#### 5. CAPITAL AND O&M COST ESTIMATES AND LIFE-CYCLE COSTS

Capital and O&M cost estimates associated with the upgrade of the existing WTP were developed for both options and are summarized in **Tables ES.2** and **ES.3**. Detailed cost estimate sheets are available in **Appendix J**. Net present values were also calculated for both options at each of the design flows (i.e., 8.5 L/s and 12.6 L/s). The costs presented in **Table ES.2** are total costs and assume that an increase in capacity from 8.5 L/s to 12.6 L/s would require an additional \$165,000 and \$360,000 for Options 1 and 2, respectively.

**Table ES.2 - Ashmont WTP Upgrade Preliminary Capital Cost Estimates<sup>1</sup>**

	1 <sup>st</sup> Phase (8.5 L/s)	Expansion (12.6 L/s)
Option 1	\$2,110,000	\$2,275,000
Option 2	\$3,000,000	\$3,360,000

1. Cost estimate values are rounded up.



**Ashmont WTP Upgrade Pre-Design Report**
*A Report prepared for the County of St. Paul*
**Table ES.3- Ashmont WTP Upgrade Preliminary O&M Cost Estimates<sup>1</sup>**

O&M Costs	1 <sup>st</sup> Phase		Expansion	
	Option 1	Option 2	Option 1	Option 2
Variable O&M Costs				
- \$ / Yr	\$37,000	\$38,100	\$49,000	\$57,000
- \$ / m <sup>3</sup>	\$0.14	\$0.14	0.12	0.14
Fixed O&M Costs				
- \$ / Yr	\$45,000	\$52,600	\$5,000	\$52,600
- \$ / m <sup>3</sup>	\$0.17	0.2	\$0.11	\$0.13
Net Present Value <sup>2</sup> (\$)	\$3,200,000	\$4,250,000	\$3,475,000	\$4,780,000

1. Cost estimate values are rounded up.

2. NPV estimated based on ADD O&M values at half the project design horizon, i.e., half the O&M calculated for 2036.

## 6. SCHEDULE

A preliminary schedule for the next phases of the project is shown below, including pilot-scale testing of Option 2, detailed design, tender process and award, construction and start-up and commissioning.

Project Phase	2012			2013												2014		
	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Pilot-Scale Study																		
1. Preparation / Start-up																		
2. Press Filtr / RO Memb																		
3. RO Memb																		
4. Reporting																		
Water Diversion Licence Appl																		
Detailed Design																		
Tender																		
Tender Eval / Award																		
Construction																		
Start-Up / Commissioning																		

Since there are no large buried structures to be built, e.g., reservoirs, the project schedule will mostly depend on equipment delivery times required from the different suppliers. Generally, shop drawing submittal takes four to six weeks from purchase order (PO) issuance while equipment fabrication may take up to 16 weeks from shop drawing acceptance. Same timelines would be expected for a pre-engineered type building. During detailed design the building will be selected based on costs and also impact on overall schedule if that becomes a deciding factor as the project progresses.

## 7. CONCLUSIONS AND RECOMMENDATIONS

The objective of the current pre-design work is to recommend the best treatment option to upgrade the existing Ashmont WTP. This work included an evaluation of treatment processes that could meet water quality objectives and design flows rates, assess whether the future WTP would fit in the area adjacent to the existing Ashmont WTP, and an evaluation of capital, O&M and life-cycle costs. Consideration was given to expanding the Ashmont WTP in the future, to accommodate water supply to Mallaig.

Based on pilot-scale testing and capital, O&M, and life-cycle cost estimates, direct treatment with RO membranes (Option 1) looks extremely promising. The water quality obtained over one month of testing was extremely good with all major water contaminants being removed up to 99 percent of below their detection limits. This option also resulted in lower capital and life-cycle cost estimates with savings of approximately \$900,000 in initial capital cost investment and \$1,250,000 over the life-cycle of the project. The capital and life-cycle costs estimate for this option were \$2,110,000 and \$3,200,000, respectively. If the raw water quality conditions are maintained this option could be very well suited for the Ashmont WTP upgrade.

Pressure filtration followed by RO membrane filtration (Option 2) was also tested at pilot-scale; potassium permanganate was identified as the pre-oxidant of choice over sodium hypochlorite based on on-site testing results. However, issues associated with manganese removal during pilot-scale testing of Option 2 limited the amount water quality collected to date. Upgrades to the test set-up (i.e., addition of a contactor ahead of the pressure filters) are currently under way, and testing is anticipated to re-start during the third week of October. Nevertheless, based on the limited data collected to date, good removals of target water quality contaminants were obtained, although to a lesser extent than with direct RO membrane treatment.

Option 2, although more robust from a process redundancy perspective (i.e., pre-treatment ahead of RO membranes), is more expensive in terms of capital, O&M and life-cycle costs, compared to Option 1. The capital and life-cycle costs estimate for this option were \$3,000,000 and \$4,250,000, respectively. Once the pilot-scale testing re-starts the impact of upfront contact time (with potassium permanganate) on the extent of manganese removal will be determined. Due to the elevated levels of organic matter (measured as TOC, DOC and UV absorbance) and ammonia, manganese removal could be limited.

Based on these results it is recommended to finish Option 2 pilot-scale testing with the goal of evaluating pressure filter performance, i.e., iron, manganese and arsenic removal, as well as backwashing requirements, and RO membrane fouling occurrence.

If Option 1 is selected it is recommended to conduct a three month pilot-scale testing to evaluate RO membrane performance over a longer testing period. Testing can occur in parallel with detailed design stage of the current project. The information gathered during pilot-scale testing would be used to refine the WTP design and provide valuable insight to RO membrane system design and selection.



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.19. NLLS LEVY INCREASE

**#20121114008**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

The Northern Lights Library System Board approved their 2012 budget, which is proposing a \$0.22 per capita levy increase for Municipalities. The proposed increase is from \$4.55 to \$4.78 per capita which means an increase of \$1,362.75.

For the increase to come into effect, the NLLS agreement must be amended, which requires written notification from 2/3 of the Parties to the Agreement.

#### Recommendation

---

Motion to approve the proposed increase effective January 1, 2013.

#### Additional Information

---

**Originated By :** pcorbiere





Northern Lights Library System

5615 - 48 Street, Postal Bag 8, Elk Point, Alberta T0A 1A0  
Tel (780) 724-2596 Fax (780) 724-2597 info@nlls.ab.ca

November 5, 2012

Ms. Sheila Kitz  
County of St. Paul  
5015- 49 Avenue  
St. Paul AB T0A 3A4

Dear Ms. Kitz,

At the November 3, 2012 meeting the Northern Lights Library System Board approved the 2013 budget. In order to not have a deficit budget and retain the level of services to the ratepayers of your municipality, the proposed budget includes a \$.22 per capita levy increase for Municipalities and their Library Boards and a \$.44 per capita levy increase for Board of Record Municipalities.

**Currently the levies are as follows:**

\$4.55 per capita	Municipality
\$4.55 per capita	Municipal Library Board
\$9.10 per capita	Municipality without Library Board.

**The proposed increase would be as follows:**

\$4.78 per capita	Municipality
\$4.78 per capita	Municipal Library Board
\$9.56 per capita	Municipality without Library Board.

This would be an increase of \$1,362.75 above last year paid by the municipality and the library board. The total levy for 2013 would be \$28,321.50 from County of St. Paul.

For these increases to come into effect, the NLLS agreement must be amended. The amendment formula requires "written notification from 2/3 of the Parties to the Agreement, that they have so authorized such an amendment" (Section 17.1 Northern Lights Library System Agreement).

This letter is notification of the amendment. Each member municipality is asked to respond to the following question:

**Are you in favor of the proposed levy increases as outlined above?**

We would ask you, please place this item on the agenda of your next council meeting in order to respond in writing to the above noted question by December 31, 2012. If the amendment is approved, the levy increase to the municipalities will come into effect as of January 1, 2013.

If you have any questions, you may contact your Northern Lights Library Board member representative. A copy of the budget is available from your Northern Lights Library Board member representative.

Regards,

Larry L. Tiedemann,  
Chairman  
Northern Lights Library System Board

Mircea Panciuk  
Executive Director  
Northern Lights Library System

LT/plm



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.20. TRUCK FOR ST. PAUL FIRE CHIEF

#20121115001

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

At the November 7th St. Paul Fire meeting, the Fire Chief informed the Committee that he is in need of a new command vehicle. He plans to contact the other fire departments about purchasing his old truck and will use that money towards the purchase of a new truck. Attached is a budget for the new command unit. The Town has agreed to pay for the truck out of their 2012 budget and can invoice the County \$13,000 for 2013. This purchase was not contemplated during Strategic Planning as a capital item, Council may want to make an amendment to the Strategic Plan to include this as an item in the plan to proceed to budget 2013.

Dennis Bergheim will be in to discuss this with Council.

#### Recommendation

---

Motion to include \$13,000 towards the purchase of a new command vehicle for the St. Paul Fire Chief in the 2013 Strategic Plan and from the 2013 budget as per the recommendations of the Fire Committee.

#### Additional Information

---

**Originated By :** pcorbiere



## **FIRE DEPARTMENT**

[www.stpaulfiredepartment.com](http://www.stpaulfiredepartment.com)

To: Town & County of St. Paul  
Re: 2013 Command Vehicle

### 2013 GMC 4WD Crew Cab

Cost of Vehicle -	\$31,280.00
Emergency Equipment -	\$ 9,000.00
Hi Vis Decals/Stripes -	\$ 2,500.00
Communications	<u>\$ 700.00</u>
Total Cost of Vehicle -	\$43,480.00

Less sale of current vehicle	-\$10,000.00
Use Equipment Budget Surplus	-\$ 9,000.00

### **NET COST**

<b>\$24,480.00</b>
--------------------



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.21. 2013 STRATEGIC PLAN

#20121114012

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

The 2013 Strategic Plan, as updated after the Planning Retreat is being presented for Council approval. Following approval of this plan, administration will proceed with the 2013 budget process.

The proposed plan is attached and the updates are in red for Council to identify changes made/proposed as a result of the Council session for Strategic Planning.

The Public Works planning document is attached as well. Public works is looking for council approval for the 2013 Road construction in order to begin the process of getting easements in place for the 2013 construction season. Additionally they would like to have approval to purchase several pieces of capital equipment so that they can begin the process of receiving quotes and ordering equipment to have in place for the 2013 season - no payments to be made on the approved items until the 2013 fiscal year.

#### Recommendation

---

Motion to approve the 2013 Strategic Plan as presented.

Motion to approve the 2013 road construction projects.

Motion to approve Public Works to purchase the following equipment from the 2013 Capital list to be paid in the new year:

- 2 - Motor graders - with a trade-in of one 14H grader
- Rubber Tire Excavator
- Skid Steer
- Scissor Lift

#### Additional Information

---

**Originated By :** pcorbiere

Vision:

“The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy”

This Strategic Plan provides Council’s priority direction to administration in moving St. Paul County forward in achieving the vision.

All direction give to administration is to be fulfilled adhering to the values of the County:

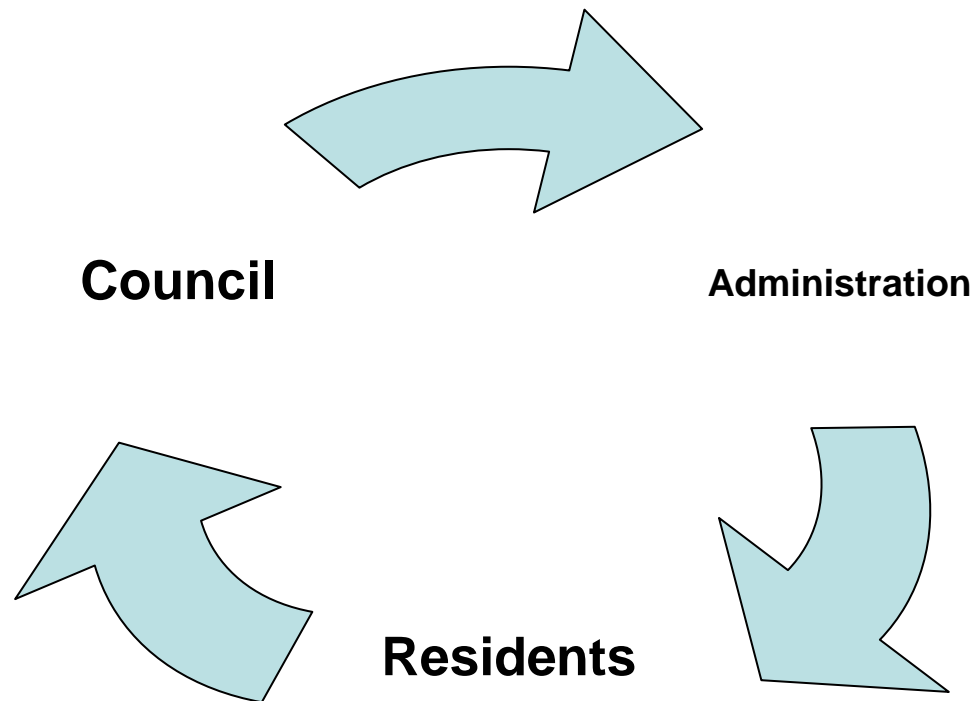
- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

“Strategic Planning is a process by which we can envision the future and develop the necessary procedures and operations to influence and achieve that future”

– Clark Crouch

# Strategic Business Plan

County of St. Paul No. 19





## Table of Contents

Vision	-----
Core Values	-----
Guiding Principles	-----
Sustainability Priorities	-----
Goal 1 – Governance	-----
Goal 2 – Administration	-----
Goal 3 – Assessment	-----
Goal 4 – Economic Development	-----
Goal 5 – Fire/Disaster Services	-----
Goal 6 – Protective Services	-----
Goal 7 – Public Works/Transportation/Safety	-----
Goal 8 – Utilities	-----
Goal 9 – Waste Management	-----
Goal 10 – FCSS	-----
Goal 11 – Agriculture	-----
Goal 12 – Planning and Development	-----
Goal 13 – Parks & Recreation	-----
Goal 14 – Library	-----

**County of St. Paul  
Strategic Business Plan – 2013**

**Vision:**

The County of St. Paul is a vibrant community which values a high quality of life, balancing rural heritage with a diverse economy

**Core Values:**

- ☐ Balance
- ☐ Respect
- ☐ Fairness
- ☐ Integrity
- ☐ Accountability
- ☐ Service/Serving

**Guiding Principles:**

- 1) Balance the rural character of the County with regional vitality, orderly growth and diversified economic opportunities.
- 2) Promote environmental stewardship and conservation of natural resources.
- 3) Foster innovation and research to improve the community.
- 4) Seek collaborative approaches for effective service delivery and quality of life improvement.
- 5) Strive for operations efficiency and stability to provide affordable services to residents.

**Sustainable Priorities:**

- Preserve the rural character of the County through the conservation of the quantity and quality of the agricultural land, maintaining the beauty and accessibility of the lakes, and good partnerships with urban neighbors.
- Encourage environmentally sound and sensitive development.
- Allow development in such a manner as to limit the removal of higher capability agricultural land, not put undue pressure on the natural environment or the provision of services and not cause unacceptable adverse effects on the agricultural economy and community.
- Utilize natural resources to promote economic diversification which is compatible with the rural environment and environmentally sound so that all residents may enjoy optimum working and living standards.
- Continue to support and promote sustainable and enhanced agricultural research, activities and practices to achieve the rational diversification and intensification of agricultural activities and a profitable and sustainable future for producers.
- Seek inter-municipal plans and cooperative service agreements such that they continue to support better relationships among rural and urban residents, better services and efficiency of services.
- Encourage the development and expansion of institutional facilities to meet the educational, social, religious and cultural needs of residents.
- Ensure the provision essential services such as emergency services, health services, education and gathering places for social and religious activities, to support the renewal and enhancement of vital components of rural lifestyle and quality of life.
- Support the continued, orderly growth of the incorporated urban centers so they can continue to provide a range of commercial, industrial, residential and institutional services to the wider community.
- Minimize the negative impact on the land by encouraging good stewardship of the land.
- Minimize conflicts between agricultural and non-agricultural land users.

## Goal 1 – Governance

**Goal 1. Council uses a “rural filter” in making all decisions and models transparent, participatory and inclusive leadership**

Action	Lead	Target Date	Quarterly Report
Host Annual Meeting	Council/Sheila	April 2013	Quarter 1 –
Explore concept of posting information with regard to Councilor costs more often than within annual report	Council	1 <sup>st</sup> quarter	Quarter 1 –

## Goal 2 – Administration

**Goal 2: Excellence in services provided by Administration is premised on ensuring Council is well-informed, strengthening ties with community partners, building effective working relationships with government, promoting the rural character of St. Paul County and building corporate capacity.**

Action	Lead	Target Date	Quarterly Report
Complete an asset management project to determine life of assets within municipality	Sheila/Darlene	Dec 2013	Quarter 1 – Quarter 2 –
Coordinate ads from County to create a “County” area/page in the St. Paul and Elk Point newspapers	Sheila/Janice	Jan 2013	
If grant application under the Community Broadband Infrastructure program is successful, implement the program to ensure high speed internet is available for all residents of the County of St. Paul	Sheila		
Implement automated vehicle locating (GIS)	Sheila	Summer 2013	
Implement GPS for 911	Sheila	1 <sup>st</sup> quarter 2013	
Send out Fridge Magnet with	Linda/Janice	May 2013	

## Appendix 1 for 7.21.: 2013 Strategic Plan

Emergency numbers and spot for residents to put their rural address on – to be sent with Tax Notices, will be part of Welcome Package in the future			
Host a Municipal Intern in the Administrative Program if the grant app is successful	Sheila/all departments	Start May 2013	

Administration - Policy			
Action	Lead	Target Date	Quarterly Report
Explore dust control matrix – policy regarding who would qualify for free dust control, possible payment or contribution to dust control if not meeting requirements	Sheila/Leo	April 2013	
<b>Bylaw</b> to ensure consistent speed limits within subdivisions	Sheila/Leo	January 2013	
Pathways at lake subdivision policy	Sheila	Summer 2013	
Fee Schedule Bylaw/Policy	Sheila	Summer 2013	
Explore policy development regarding building of roads for access to subdivision or development. Who Pays? County or Developer?	Sheila	April 2013	
Road Access/Approaches Policy – need to look at different fees – minimum cost	Sheila	April 2013	
Bridge File replacement – policy to ensure that road construction required for Bridge File is automatically included in road planning	Sheila	April 2013	

## Appendix 1 for 7.21.: 2013 Strategic Plan

Administration - Building Corporate Capacity			
Action	Lead	Target Date	Quarterly Report
Succession planning processes that will ensure staff are ready for new roles as senior staff retire in the coming years. \$25,000 (explore development of manuals, or leadership building courses for promotion of internal staff)	Sheila	Dec 2013	
Complete review of job duties for all positions to ensure they are clearly defined	Sheila/Managers	Dec 2013	
Team building for all staff – minimum of 2 events per year	WHSC	Fall 2013	
Training for First Responders in rural addressing	Linda	1 <sup>st</sup> quarter 2013	
Explore Short Term Disability benefits	Tim	1 <sup>st</sup> quarter 2013	

### Goal 3 – Assessment

**Goal 3: Assessment meets “best practice” standards, ensuring fair taxation for residents and businesses.**

Action	Lead	Target Date	Quarterly Report
Succession Planning – Head Assessors plans to retire in 2014. Will he continue in-house or combo or contract out?	Glen	1 <sup>st</sup> quarter	Quarter 1 – Quarter 2 –

### Goal 4 – Economic Development

**Goal 4. Economic development that is environmentally sound, focuses on sustaining agriculture, enhancing rural-based oil and gas utilization or is compatible with rural lifestyle, is encouraged**

## Appendix 1 for 7.21.: 2013 Strategic Plan

Action	Lead	Target Date	Quarterly Report
Participate in provincial government Community Investment Readiness Strategy – a report card of our Economic Development readiness	Sheila	Dec 2013	Quarter 1 – Quarter 2 – Quarter 3 – Quarter 4 -
Work together with partners to make grant application for study for affordable housing/housing for our community. FCSS, HUB, Industry		1 <sup>st</sup> quarter	

### Goal 5 – Fire/Disaster Services

**Goal 5: Fire and Disaster services increase safety for residents and respond to rural living as effectively as possible**

Action	Lead	Target Date	Quarterly Report
Take a lead role in facilitating the development of a regional emergency management and disaster social services plan	Janice, Dennis, Sheila	Summer 2013	Quarter 1 –
Tender/Build Ashmont/Mallaig Fire Hall	Dennis	January 2013	
Training required for emergency preparedness and to be part of provincial team (e.g. DSS, CISM training)	Janice	Dec 2013	

### Goal 6 – Protective Services

**Goal 6: Efficacious law enforcement**

Action	Lead	Target Date	Quarterly Report
Develop a plan to clean up	Sheila	1 <sup>st</sup> quarter 2013	



unsightly areas			
-----------------	--	--	--

**Goal 7 – Public Works/Transportation/Safety**

<b>Goal 7: Services provided by Public Works minimize negative impact on agricultural land, are provided in a safe, cost-effective manner and enhance quality of life for residents.</b>			
<b>Action</b>	<b>Lead</b>	<b>Target Date</b>	<b>Quarterly Report</b>
Implement SCC Gravel Levy and determine use of funds collected	Leo/Sheila	1 <sup>st</sup> quarter 2013	
Review private sales of gravel (e.g. rates, whether to continue selling)	Leo	January 2013	

<b>Goal 7A: Road system is maintained and upgraded on a regular basis to ensure safety and good quality roads</b>			
<b>Actions</b>	<b>Lead</b>	<b>Target Date</b>	<b>Quarterly Report</b>
Road and Bridge Construction			
Develop a plan for the control of vegetation along County roadways to increase visibility and safety	Leo/Dennis	1 <sup>st</sup> quarter 2013	
MG30 Trial for road oiling	Leo/Ken	Summer 2013	
Explore the costs and process of paving all subdivisions	Leo	January 2013	
See Appendix A for listing of road and bridge construction	Leo		
See Appendix B for listing of oiling and dust control	Leo		
<b>Goal 7B: Public works equipment is maintained and upgraded on a regular basis</b>			
<b>Action</b>	<b>Lead</b>	<b>Target Date</b>	<b>Quarterly Report</b>
Shop building efficiency – lighting and overhead doors, air handling and heating.	Sheila/Ken	August 2013	Quarter 2 – almost complete
See Appendix C for listing of equipment purchases	Leo		

## Appendix 1 for 7.21.: 2013 Strategic Plan

Install GPS on defined equipment	Sheila/Linda	Dec 2013	
Auto greasers on defined equipment	Leo	Summer 2013	

<b>Goal 7C: Successful Safety</b>			
<b>Actions</b>	<b>Lead</b>	<b>Target Date</b>	<b>Quarterly Report</b>
Have a more organized safety orientation process to ensure all new employees receive training before beginning work.	Bryan	ongoing	

### Goal 8 - Utilities

<b>Goal 8: Utility systems are maintained and upgraded on a regular basis to ensure effective and efficient delivery of services</b>			
<b>Action</b>	<b>Lead</b>	<b>Target Date</b>	<b>Quarterly Report</b>
Install new water meters in Lottie Lake, Ashmont, Mallaig		Lottie Lake – 1 <sup>st</sup> quarter Ashmont/Mallaig – Dec 2013	
Improve communication in Utility Department – work order systems, weekly meetings, communication protocols		January 2013	
Work towards improved water quality in Ashmont and Mallaig - Determine water supply for Ashmont, Lottie Lake – WTP or Transmission line from Spedden - Move Wiggen Test plant to Mallaig following Ashmont project to enhance water quality there		WTP – March 2014  Test Plant – spring 2013	
Locate all cc valves with accurate		Summer 2013	

## Appendix 1 for 7.21.: 2013 Strategic Plan

GPS equipment and put in GIS system			
Explore joint Lagoon with the County of Two Hills for Lac Sante area	Sheila	Summer 2013	Quarter 1 – Quarter 2 –
Explore Tank loaders for non-potable water	Sheila, Dennis, Leo	Fall 2013	Quarter 1 – Quarter 2 –
When requested, explore providing water to Developments	Sheila	2013 as requested	
Decommission non-potable wells in subdivisions on municipal land	Utilities staff	Summer 2013	
Make application under new Federal Program for upgrade of water distribution systems in Lottie Lake, Ashmont, Bayview Beach, potential Co-ops off St. Paul/Elk Point line (with the municipal portion funded by residents)	Sheila/Tim	When announced	
Upgrade Mallaig lagoon for sewage truck dumping	Bryan	Summer 2013	Quarter 2 – in permit stage
Implement preventative maintenance program for utilities	Bryan	January 2013	

### Goal 9 – Waste Management

Goal 9: Waste management enhances and encourages “best practices” in waste disposal			
Action	Lead	Target Date	Quarterly Report
Waste Storage Sites for Garner Lake and Perch Lake	Dennis	Fall 2013	
Negotiate agreement with Smoky Lake regarding non-county use of transfer stations vs. lagoon use	Dennis	January 2013	

### Goal 10 – FCSS

**Goal 10: FCSS services conserve and enhance the rural lifestyle of residents.**

## Appendix 1 for 7.21.: 2013 Strategic Plan

<b>Actions</b>	<b>Lead</b>	<b>Target Date</b>	<b>Quarterly Report</b>
Meet the target set by the province to spend 50% of the budget on children and youth programs	Janice	Dec 2013	
Assist the general public with ongoing support and direction including the Alberta Seniors program	Janice	ongoing	
Implement County welcome packages	Janice	Summer 2013	
Hold a senior's clinic on Alberta Seniors Benefits programs once per year	Janice	Fall 2013	
Apply for New Horizon Grant for Elder Abuse Awareness	Janice	Spring 2013	
Organize a Seniors Festival	Janice/Katie	Dec 2013	
More recognition and involvement of small communities	Janice	ongoing	
Provide support to Rural Crime Watch as requested	Janice	ongoing	
Have joint board meetings with the Town of St. Paul FCSS twice per year to insure no overlap of services	Janice	Dec 2013	
Update FCSS policy and procedure manual as required	Janice	ongoing	
Continue to build on the Welcome Baby Program in partnership with the Town of St. Paul FCSS	Janice	ongoing	
Continue to run Ashmont summer program	Janice	Summer 2013	
Continue Moms N Tots in Mallaig and Ashmont	Janice	ongoing	
Assist residents with volunteer	Janice/Katie	April 2013	

## Appendix 1 for 7.21.: 2013 Strategic Plan

income tax program			
Organize Block parties – Mallaig, Ashmont, Heinsburg, <b>Lottie Lake</b>	Janice	Summer 2013	
Explore ideas for more family activities	Janice	ongoing	
Complete outcome measures as <b>required by the Alberta Gov't</b>	Janice	Dec 2013	

### Goal 11 – Agriculture

**Goal 11: Agricultural services are designed to assist the continuation and enhancement of agricultural activities.**

Actions	Lead	Target Date	Quarterly Report
Implement the AIMS system through Accurate Assessment to GPS location and actions taken on weed infestations in the County	Keith/Jack	April 2013	
GPS on mowing equipment	Keith/Jack	April 2013	
<b>Work with highway maintenance contractor to ensure weeds are controlled around those highways</b>	Dennis/Keith	April 2013	
Purchase a 7 ft. rotary mower for smaller areas – subdivisions \$5000	Keith/Jack	May 2013	
Coyote Bounty for predation control - \$20,000 for Jan-Mar 2013 and additional \$10,00 for fall 2013	Keith /Jack	Dec 2013	<b>Quarter 1 – Quarter 2 –</b>
<b>Beaver control policy (address problem and private land issues)</b>	Dennis/Keith	Summer 2013	
<b>Re-evaluate rental</b> of innovative and popular agricultural equipment	Dennis/Keith	Summer 2013	
Distribute restricted pest control products (e.g. strychnine)	Keith/Jack	Fall 2013	
<b>Explore options</b> to resolve dog issues within the County – contract out?	Keith/Jack	Fall 2013	

## Appendix 1 for 7.21.: 2013 Strategic Plan

Provide timely advice and information to producers and ratepayers on agricultural issues	ASB Staff	ongoing	
--	-----------	---------	--

### Goal 12 – Planning & Development

Goal 12: Development is environmentally sound and sensitive			
Actions	Lead	Target Date	Quarterly Report
LUB/MDP implementation – education of public	Dennis/Krystle Crystal	2013	
Review of County owned land – possible sale of properties	Linda	Dec 2013	Quarter 1 –

### Goal 13 – Parks & Recreation

Goal 13: Recreation opportunities are available to the public through the County of St. Paul or partnerships			
Action	Lead	Target Date	Quarterly Report
Power at Stoney Lake campground	Leo/Ken	Spring 2013	
Playground - Floating Stone	Leo/Ken	Nov 2013	Quarter 1 – cancelled until 2013
Playground - Stoney Lake	Leo/Ken	Nov 2013	Quarter 1 – cancelled until 2013
Playground – Lottie Lake	Leo/Ken	Nov 2013	Quarter 1 – due date by late fall
Playground - Lindbergh	Leo/Ken	Nov 2013	Quarter 1 – cancelled until 2013
Explore developing more hiking trails within parks		Dec 2013	
Explore options and costs for a “gathering place” at Lottie Lake		Summer 2013	

### Goal 14 – Library

Goal14: Public libraries conserve and enhance the rural lifestyle of residents by providing easy access to information, reading and educational materials			
Action	Lead	Target Date	Quarterly Report
Review the library board structure and committee(s)	Sheila	Summer 2013	Quarter 1 – Quarter 2 –



Planning Report 2011, 2012, 2013  
Planning Report Oct.22 & Nov.1, 2012 up-date Oct31

1- Road & Bridge Construction

- Road priorities / maps
- Moose Hill road estimates **Wait**
- Seed plant back road **NO**

2- Oiling & Dust Controls

- policies or guidelines when we do the following
- dust controls
- new oiling
- repair thru roads
- subdivision **paving vs oiling**

3- Gravel & Crusher & Graveling & Gravel Checking

- gravel levy 2013 **YES**
- private sale costs \$13.00 per yd delivered (8.00 gravel and 5.00 delivery(20m)
- Aarbo 17.00 plus delivery
- Robertson Group 23.00 plus delivery
- Smoky Lake County 17.00 & 20.00 plus delivery
- Two Hills County 7.00 & 12.00 plus delivery

4- Mulcher & Brushing

5- Equipment & Capital Assets

6- Subdivision Issues

7- Highway Welcome Signs

8- Flag prices

- present price is \$20.00 / seniors free **No Changes**

9- Grader prices for custom work

- present price \$60.00 **No Changes**

10- Shop

## Appendix 2 for 7.21.: 2013 Public Works Planning Report

### 2011 Road & Bridge Construction

	Projects
<b>Division 1</b> - Heinsburg Sidewalks	1C112 <b>Done</b>
- Petersen Rd 4 miles W of 03,10,15,22,-57-04 -W4 Rg Rd 43	1C111 <b>Done</b>
- CNRL Pavement Resource Grant engineering only	2C113 <b>Done</b>
<b>Division 2</b> - Stoney Lake Erosion	2C114 <b>Done</b>
- Greenwalt Rd 1 mile S of 27 - 56 - 07 - W4 Twp Rd 564	2C111 <b>Done</b>
- Lecapoy Rd 2 miles W of 01,02 - 56 - 07 - W4 Rg Rd 71	2C112 <b>Done</b>
<b>BF76029</b> - Bugera Rd .5 mile W of 04 - 56 - 06 - W4 Rg Rd 64	2BF76029 <b>Done</b>
- MooseHill Slide	2C115
- Stoney Lake Camping Stalls	2C116
<b>Division 3</b> - Robinson Rd .4 mile W of - 36- 57-08-W4 Rg Rd 82	3C114 <b>Done</b>
- Poulin Rd 2 miles W of 15,22 - 58 - 08 - W4 Rg Rd 83	3C111 <b>Done</b>
- Stark Rd 1.5 miles W of 11,14 -58 - 08 - W4 Rg Rd 81	3C112 <b>2012</b>
<b>BF71475</b> - Herms Rd culvert repair ISE 27 - 55 - 09 - W4Twp Rd 554	3BF71475 <b>Done</b>
- Zarowny & Roth oiling subdivision	3C113 <b>Done</b>
<b>Division 4</b> - Shop Rd north oiling town of St. Paul	4C112 <b>Done</b>
- Hurtubise Rd 2.5 miles S of 25,26 - 58 - 10 - W4Twp Rd 584	4C111 <b>Done</b>
<b>Division 5</b> - Ashmont water line	5C115 <b>2012</b>
<b>BF76289</b> - Abilene Rd .2 mile culvert only	5BF76289 <b>Done</b>
- Abilene Rd 1 mile W of 30 - 59 - 10 -W4 Rg Rd 105a	5C113 <b>2012</b>
- Owlseye Rd 1 mile W of 04 - 59 - 10 -W4 Rg Rd 104	5C111 <b>2012</b>
- Melnychuk Rd 1 mile S of 13 - 60 - 12 -W4 Twp Rd 602	5C112 <b>Postpone</b>
- Ashmont Sidewalks	5C114 <b>Done</b>
<b>Division 6</b> - Gibbs Hill 1 mile W of 25 - 62 - 11 - W4	6C112 <b>Done</b>
- Beaver Rd 2.5 mile S of 29,31- 62 - 10 - W4 Twp Rd 624	6C113 <b>2012</b>
- Mallaig water line	6C111 <b>Done</b>
- Floating Stone oiling	6C114 <b>Done</b>

**Total miles 13 completed**

## Appendix 2 for 7.21.: 2013 Public Works Planning Report

2012 Road & Bridge Construction					Project #		
Division 1							
BF01013	- CNRL Paving	.5mile	into Lindberg Plant	Paving	Twp Rd 572	2C121	2013
	- CCS Tender Repairs		ISW of 26-56-05-W4		Rg Rd 52		
	- Langdon Rd	1 mile	W of 27-56-06-W4		Rg Rd 63	1C122	Done
BF75789	- Laurier Lake	1 mile	ISE of 34-56-04-W4		Rg Rd 42	1C121	2013
Division 2							
Pending BF75584	- CNRL Paving	5.5 miles	resource grant	Paving	Twp Rd 560	2C121	2013
	- N. Valley Rd	5 miles	S of 1,2,3,4,5-56-6-W4		Twp Rd 560	2C124	Done
	- Ference Rd		WNW 12-57-07-W4		Rg Rd 71		Done
	- Bugera Rd	2 miles	W of 4&9-56-06-W4		Rg Rd 64	2C122	Done
	- Moose Hill Slide					2C123	2013
Division 3							
BF71794 BF77775	- Stark Rd	1.5 miles	W of 14-58-08-W4		Rg Rd 81	3C121	2013
	- Dakin Rd	1 mile	W of 34-55-09-W4		Rg Rd 93	3C122	2013
	-		Both Culverts are Done				Done
	- Wyman Rd	.5 mile	Thru 18-55-08-W4		Twp Rd 552	3C123	Done
Division 4							
	- Tkachyk Rd	2 miles	W of 17,20-58-10-W4		Rg Rd 105		2013
Division 5							
BF70667	- Owlseye Rd	1 mile	W of 04 - 59 - 10 - W4		Rg Rd 104	5C122	2013
	- Beau Rivage	2 miles	W of 29,32-59-9-W4		Rg Rd 95	5C123	2013
	- Abilene Rd	1 mile	W of 30-59-10-W4		Rg Rd 105A	5C121	Start
	- Roeder Rd	4 miles	W of 2,11,14,23-59-11-W4		Rg Rd 112	5C124	Done
	- Flat Lake Rd	.5 mile	S of 27-59-09-W4		Twp Rd 594	5C 125	Start 2013
	- Ashmont Water Line					5C115	Done
	- Ashmont Fire Hall					5C127	Start 2013
	- Ashmont Landfill					5C129	Start
Division 6							
BF77649	- Beaver Rd	2.5 miles	S of 29,31-62-11-W4		Twp Rd 624	6C121	Done
	- St. Lina Tender Repairs		SSE-28-61-10-W4		Twp Rd 614		
	- Mallaig Dumping Station					6C122	2013
	- Mallaig Fire Hall					6C115	Start 2013
	- Mallaig Sidewalks					6C123	Done
	- Mallaig Paving Patching					6C124	Done

**Total miles completed**

## Appendix 2 for 7.21.: 2013 Public Works Planning Report

2013 Road & Bridge Construction					Project #
<b>Division 1</b>					
<b>BF75789</b>	- Laurier Lake	1 mile	ISE of 34-56-04-W4	Rg Rd 42	<b>1C131 2012</b>
	- Robin Johnston	.3 mile	S of 16-55-03-W4	Twp Rd 552	847-3272
<b>Division 2</b>					
	- Pankiw Rd	<b>1 mile</b>	S of 32-56-06-W4	Twp Rd 570	<b>2C135</b>
	- Sharkey Rd	1 mile	W of 26-56-07-W4	Rg Rd 72	<b>2C134</b>
	- Moose Hill Slide	.5 mile	thru 28 - 57 - 06 - W4	Twp Rd 574	<b>2C133</b>
\					
<b>Division 3</b>					
	- Dakin Rd	<b>1.5 mile</b>	W of 34-55-09-W4	Rg Rd 93	<b>3C132 2012</b>
	- Stark Rd	1.5 miles	W of 14-58-08-W4	Rg Rd 81	<b>3C131 2012</b>
	- Wiart Rd	1 mile	S of 06-58-08-W4	Twp Rd 580	<b>3C133</b>
<b>Division 4</b>					
	- Tkachyk Rd	2 miles	W of 17,20-58-10-W4	Rg Rd 105	<b>4C131</b>
	- Gill Rd	.5 mile	W of 16-58-09-W4	Rg Rd 94	<b>4C132</b>
<b>Division 5</b>					
	- Owlseye Rd	1 mile	W of 04 - 59 - 10 - W4	Rg Rd 104	<b>5C132 2012</b>
<b>BF75654</b>	- Murray Rd	1 mile	S of 14 - 60 - 11 - W4	Twp Rd 602/Rg Rd 111	<b>5C134</b>
	- Beau Rivage	<b>3 miles</b>	W of 29,32-59-9-W4	Rg Rd 95	<b>5C133 2012</b>
	- Ashmont Fire Hall				<b>5C137 Start</b>
	- Abilene Rd	.5 mile	W of 30-59-10-W4	Rg Rd 105A	<b>5C131 Start</b>
<b>Division 6</b>					
	- Mallaig Dumping Station				<b>6C132 2012</b>
<b>BF76928</b>	- Oszust Rd	.5 miles	W of 15,22-62-11-W4	Rg Rd 113	
<b>BF08786</b>	- Osga North	.5 mile	W of 16-62-10-W4	Rg Rd 104	
	- Mallaig Fire Hall				<b>6C135</b>
<b>Total miles:15</b>					

Gravel Pits to re-claim & strip  
 Reclaim - Gibbs Pit, Golden Gate pit  
 Strip - Danyluk Pit, Kinjerski Pit

## Appendix 2 for 7.21.: 2013 Public Works Planning Report

### 2014 Road and Bridge construction

#### Division 1

-Riverview West	3 miles	S of 27,28,29-56-05-W4	Twp Rd 564
-Orr & Pinder	2 miles	W of 23,26-57-06-W4	Rg Rd 62

#### Division 2

-Denega Rd	2 miles	S of 03,04-56-8-W4	Twp Rd 554
-Dahmer Rd	2 miles	W of 02,11-56-07- W4	Rg Rd 72
-NK north	1.5 miles	W of 06,07-58-07- W4	Rg Rd 80

#### Division 3

-Herms Rd	2 miles	S of 27, 28-55-9-W4	Twp Rd 554
-----------	---------	---------------------	------------

#### Division 4

-Salzman Rd	1 mile	W of 03-58-10-W4	Rg Rd 103
-------------	--------	------------------	-----------

#### Division 5

- Cheschire Rd	2 miles	S of 14,15-59-11-W4	Twp Rd 592
<b>BF71154</b> - St. Arnault Rd	2 miles	W of 05,08-60-09-W4	Rg Rd 95

#### Division 6

- Malo west	4 miles	S of 15,16,17,18,61-10-W4	Twp Rd 612	<b>Note 3 bridge files</b>
- Garner Rd	3 miles	S of 04,05-61-11-W4	Twp Rd 610	
		S of 01-61-12-W4	Twp Rd 610	

## 3 Year Summary Construction

	2011	2012	2013	Totals
<b>Div. 1 205</b>	4 miles Pedersen  <b>4 miles total</b>	1 mile Langdon 2 miles North Valley <b>3 miles total</b>		
<b>Div. 2 205</b>	2 miles Lecapoy 1 mile Greenwalt  <b>3 miles total</b>	2 miles Bugera 3 miles North Valley  <b>5 miles total</b>		
<b>Div. 3 200</b>	2 miles Poulin .5 mile Stark  <b>2.5 miles total</b>	.5 mile Wyman  <b>.5 mile total</b>		
<b>Div. 4 200</b>	2.5 miles Hurtubise  <b>2.5 miles total</b>	none		
<b>Div. 5 195</b>		4 miles Roeder 1 mile Paradis <b>5 miles total</b>		
<b>Div. 6 215</b>	1 mile Gibbs  <b>1 mile total</b>	2.5 miles Beaver  <b>2.5 miles total</b>		
	<b>13 miles total</b>	<b>16 miles total</b>	<b>miles total</b>	<b>miles</b>



## Appendix 2 for 7.21.: 2013 Public Works Planning Report

### Bridge Files 2011, 2012, 2013, 2014

#### 2011

BF 76289	WSE 30 - 59 - 10 W4	Abeline Jct.	Project 5BF 76289 County	Done
BF 76029	NW 04 - 56 - 06 - W4	Bugera	Project 2BF 76029 County	Done
BF 71475	ISE 27 - 55 - 9 - W4	Herms Rd	3BF 71475 County	Done

#### 2012

BF 71794	ISW 34 - 55 - 09 - W4	Onyschuk	Project 3BF 71794 County	Done
BF 75584	NW 12 - 57 - 07 - W4	Ference	Project 2BF 75584 County	Done
BF 77725	ISW 34 - 55 - 09 W4	Dakin	Project 3BF 77725 County	Done
BF 70667	SSE 27 - 59 - 09 - W4	Flat Lake Rd	Project 5BF 70667 County	Done

#### 2013

BF 75789	ISE 34 - 56 - 04 - W4	Laurier Lake	1BF 75789 County
BF 08786	SW 16 - 62 - 10 - W4	Osga North	6BF 08786 County
BF 76928	SW 22 - 62 - 11 - W4	Dyck South	6BF 76928 County
BF 75654	NE 14 - 60 - 11 - W4	Rocky Bay Road	5BF 75654 County

#### 2014

BF 71154	INE 07- 60 - 09 - W4	St. Arnault	5BF 71154 County
BF 70104	West of Malo		
BF 77675	West of Malo		
BF 76888	West of Malo		

#### 2015

BF 06575 West Frog Lake Store  
BF 78684 St, Vincent Joly  
BF72562 West Charbonneau

#### 2016

BF 02351 North of Cliff  
BF 70924 Ashmont Marsh

**Gross Venture Ltd. Bridge Maintenance Contract 2012**  
**16 Bridges**

BF 07803	SE 10 - 57 - 05 - W4
BF 13259	NW 16 - 60 - 09 - W4
BF 13651	NW 07 - 56 - 07 - W4
BF 70105	NW 06 - 61 - 11 - W4
BF 70451	SE 23 - 56 - 08 - W4
BF 70452	NW 04 - 57 - 07 - W4
BF 70663	SW 07 - 58 - 06 - W4
BF 71161	SE 06 - 61 - 11 - W4
BF 71163	SW 33 - 59 - 10 - W4
BF 72397	NE 06 - 56 - 07 - W4
BF 72406	NW 28 - 61 - 10 - W4
BF 73705	SW 35 - 55 - 09 - W4
BF 74694	SW 28 - 60 - 11 - W4
BF 77649	SE 28 - 61 - 10 - W4
BF 77666	SW 27 - 61 - 10 - W4
BF 79623	NW 06 - 58 - 06 - W4

**County to do maintenance on the following Bridges**  
**19 Bridges**

BF 01013	SW 26 - 56 - 05 - W4
BF 02352	SE 10 - 58 - 08 - W4
BF 07136	SW 02 - 57 - 05 - W4
BF 09763	NW 11 - 57 - 06 - W4
BF 13259	NW 16 - 60 - 09 - W4
BF 13651	NW 07 - 56 - 07 - W4
BF 70105	NW 06 - 61 - 11 - W4
BF 70451	SE 23 - 56 - 08 - W4
BF 70452	NW 04 - 57 - 07 - W4
BF 70647	SW 17 - 56 - 05 - W4
BF 70662	NE 20 - 57 - 05 - W4
BF 70663	SW 07 - 58 - 06 - W4
BF 71474	SW 16 - 58 - 11 - W4
BF 71789	SW 03 - 58 - 05 - W4
BF 72397	SW 35 - 55 - 09 - W4
BF 73705	SW 26 - 56 - 05 - W4
BF 73730	NW 03 - 58 - 05 - W5
BF 77666	SW 27 - 61 - 10 - W4
BF 79623	NW 06 - 58 - 06 - W4

## Appendix 2 for 7.21.: 2013 Public Works Planning Report

### 2011 Oiling & Dust Controls

Division 1 - North.Va & Misc.roads	- 2 miles CNRL	(157m)	
- Petersen Rd	- 3 miles CNRL	(184m)	Done
- Capjack South	- 3miles CNRL	(146m)	Done
- Twp Rd 580	- 1 mile County	( 47m)	Done
- Rg Rd 53	- 2 miles CNRL	(101m)	Done
- Willow Rg Rd	- 1 mile CNRL	( 44m)	Done
Total County Oil (100m)			

Dust Controls 1 (2m)  
Total CNRL Oil (632m)  
Total County Oil (47m)

Division 2 - Northern Valley Rd	- 2 miles		
- Lakewood Rd	- 6 miles CNRL	(197m)	Done
- Willow Range Rd	- 2 miles CNRL	( 58m)	Done
- Ference Rd	- 2 miles		
- Habiak Rd	- 1 mile CNRL		
- Gideon Lake	- 2 miles CNRL	(117)	Done

Total County Oil (100m)  
CNRL Dust Controls ( )  
Dust Controls 3 (23m)  
Total CNRL Oil (372m)  
Total County Oil (47m)

Division 3 - LacBellvue east Rd	- 1.5 miles	New Oil	175m	(180m)	Done
- North Rg Rd 91	- 3 miles	New and Reclaim		Deleted	
- Woytiuk Rd	- 3 miles	Reclaim & Repair	50m	(111m)	Done
- Roberge Rd	- 1.2 miles	Reclaim & Repair	25m	(64m)	Done
- Fontaine Rd	- 1.4 miles	Reclaim & Repair		(52m)	Done

Total 250m of oil

Dust Controls 6 (34m)  
Total Oil to date (407m)

## Appendix 2 for 7.21.: 2013 Public Works Planning Report

Division 4 - French Quarters Rd	- 1 mile	New Oil	100m	(97m)	Done
- Cork Hall West Rd	- 1 mile	Reclaim & Repair	50m	(82m)	Done
- Ternovoy Rd	- .5 mile	Reclaim & Repair	25m		
- Crestview / golf road	- 1 mile	Reclaim & Repair	50m		
- Shop Road East	- 2 mile	Reclaim & Repair		(37m)	Done

Total 250m of oil

Dust Controls none

Total Oil to date (216m)

Division 5 - HorseShoe Bay Rd	- 1.5 miles	Reclaim & Repair	70m	(36m)	Done
- Pederson Rd	- 2 miles	Reclaim	Deleted		
- Rg Rd 95 Sunset Bay	- 4 miles	Discuss	Deleted		
- Correction Line Rd	- .5 mile	Reclaim & Repair	50m	(51m)	Done

Total 120m of oil

Dust Controls 27 (166m)

Total Oil to date (87m)

Division 6 - Plateau Estate	- 2 miles	Reclaim	100m	(71m)	Done
- St Lina East	- 1.5 miles	Reclaim	75m	(71m)	Done
- St Lina South	- 1 mile	New Oil	Deleted		

Total 175m of oil

Dust Controls 26 (188m)

Total Oil to date (142m)

## Appendix 2 for 7.21.: 2013 Public Works Planning Report

### Dust Controls 2011

Division 1 Dust control (47m)  
Connie Thomson (2m)

1 Dust Control (2m)

Division 2 Germain Dallaire (8m) Mich Paquette (7m) Ed Brown (8m)

3 Dust Controls Done  
Total Oil Used (23m)

Division 3 Jules Joly (7m) Edna Tymchuk (5m) Darcy Yurkowski (3m) J Zackaruk (7m)  
O Gamache (6m) John Wojcik (6m)

6 Dust Controls Done  
Total Oil Used (34m)

Division 4 No Dust Controls Done

Division 5 Eric Hebert (4m) Garret Smith (4m) Russell Huffman (5m) Herb Krekoski (5m)  
Ron Zellweger (5m) Jean Guy Hebert (7m) Denis Hebert (4m) Paul Laramee (8m) Peter Fraser (5m)  
Kehewin Housing (4m) Yvette Kachmarchyk (4m) Philip Champagne (5m) Steve Kohl (3m)  
Denis Haraba (7m) Ernest Piquette (5) Paul Hebert (7m) Curtis Piquette (6m) Armond Brochu (7m)  
Don Michaud (6m) Louis Langevin (6m) Real Langevin (5m) Laurent Michaud (8m)  
Elmer Weinmeier (9m) Robert Ansdell (7m) Craig Guinip (10m) Sheldon Weinmeier (10m)  
Ruth Mackenzie (10m)

27 Dust Controls Done  
Total Oil Used (166m)

Division 6 Denis Lamoureux (5m) Cliff Ambler (8m) Clarence Johnson (8m) Billy Ambler (5m)  
Michel Dallaire (8m) Earl Kelly (8m) Bryce Bodnar (7m) Remi Malo (12m) Jerry Michaud (5m)  
Ron Lafond (5m) Richard Corbiere (6m) Norm Corbiere (8m) Bill Pastor (8m) Fern Elsen (7m)  
Theo Perificati (8m) John Duchaine (7m) Ray Guinip (5m) Perry Guinip (5m) Denis Ouellette (9m)  
Emmett Gamblin (8m) Cory Gogowich (15m) Theo Hlushko (8m) Robert Lawton (8m)  
Real Brousseau (8m) Tom Edwards (5m) Art Gratton (2m)

26 Dust Controls Done  
Total Oil Used (188m)

Total Dust Controls Done (61)  
Total Oil Used (413m)

## Appendix 2 for 7.21.: 2013 Public Works Planning Report

### 2012 Oiling & Dust Controls

Division 1 - Pavement CNRL Plant & Northern Valley- 6 miles					\$1,500,000
- Repair Orr Rd for oiling					
- Moose Hill Slide					
- Murphy Rd patching		\$100,000	118,000	DONE	
- Murphy road check for overlay					
- Fakley North	- .5 mile	CNRL OIL 32m		DONE	
- Lindbergh RR53	- .9 mile			DONE 40m	
- Twp Rd 560 east of Kriders	- 1 mile	CNRL OIL 48m			
Total County oil				40m	
Division 2 - Pavement Hwy 41 to Rg Rd 61		- 3 miles	Resource Grant		
- Pavement Rg Rd 64 to plant	- .5 mile		Resource Grant		
- Zenko Road					150m
- Danyluk Road & RR 73					100m
- LakeWood Rd 2 miles		CNRL OIL 158m		DONE	166m
- CNRL RG RD 62 & 64	- 1.5 miles	CNRL OIL 110m		DONE	
- Capital RD	- .6 mile			DONE 46m	
Total County oil				212	
Division 3 - Ron Plante South		- 1 mile new oil		80m	DONE 70m
- Armistice Rd	- 3 miles Re-oil			150m	
- North Rg Rd 91	- 1.5 miles re-oil			100m	
- Rg Rd 84	- 1.5 miles re-oil			50m	DONE 41m
- Poirier Rd	- 1 mile				DONE 66m
Total County oil				177m	



## Appendix 2 for 7.21.: 2013 Public Works Planning Report

Division 4 - French Quarters	- 2.5 miles new oil	200m		
- Crestview Rd	- 2 miles re-oil	80m	DONE	192m
- South St. Paul	- 1.5 mile re-oil	80m	DONE	72m
- Ternovoy Rd	- 1 mile re-oil	50m		
- Gerry's Carpet Rd(Buryn east)	- 1.5 re-oil	100m	DONE	57m
- Lafond Rd	- .8 re-oil		DONE	40m
		Total County oil		361m
Division 5 - Sunset Bay Rd	- 1 mile re-oil	50m		
- Flat Lake Rd	- 2 miles re-oil	100m		
- Dalstead Rd	- 1.5 miles new oil	150m	DONE	122m
- Ashmont development	- .5 mile	50m		
- Horse Shoe Bay Rd	- 2 miles		DONE	128m
		Total county oil		250m
Division 6 - West Mallaig	- 1 mile re-oil	100m	DONE	54m
- St. Lina South	- 1 mile new oil	100m		
- Rail way Mallaig (Reclaim only)	- .5 mile	50m	DONE	0m
- Mallaig Rail way back alley			DONE	7m
- St. Lina North	- 1 mile	50m		
- Landfill Mallaig (Haying 30 road)	- .5 mile	50m	DONE	27m
		Total County oil		88m

### Budget Planning 2012

Total division oil	1940m	1060	
Dust Controls	500m	500	
2440m x735.00= 1,793,000		1560x735.00=	1,146,600
		Patching	253,400
		Total	1,400,000

## Appendix 2 for 7.21.: 2013 Public Works Planning Report

### 2012 Dust Controls

Division 1	G. Anderson	6m			Total	6m
Division 2	B. Currey	6m			Total	6m
Division 3	W. Tymofichuk	10m	M. Boratynec	4m	C. Makowecki	7m
	W. Zimmerman	7m	J. Kievits	5m	R. Piquette	7m
	R. Navrot	6m	R. Fraser	6m	E. Werenka	5m
	L. Laplante	6m	B. Mistol	6m	B. Van oest	4m
	R. Plante	6m	C. Zarowny	7m	L. Godin	7m
	C. Robinson	6m	P. Sluzalo	6m	A. Jubinville	6m
	J. Haraba	6m	D. Leroux	5m	J. Gagnon	6m
	P. Makarus	5m			Total	133m
Division 4	P. Chamberland	6m	G. Bodnar	7m	R. Malo	5m
	F. Sedor	5m	L. Cote	7m	J. Grandjambe	5m
	O. Herms	5m	M. Bergeron	5m	N. Kumpula	7m
	R. Kulczyki	7m	Y. Malo	7m	C. Jean	6m
	D. Zacharko	6m	E. Cote	7m	C. Jean	6m
	U. Cemetery	10m	B. Moon	3m	P. Lavoie	9m
	D. Drolet	9m	M. Leroux	9m	R. Spacil	9m
	T. McGonigal	6m	G. Morgan	4m	Total	150m
Division 5	Boscombe	17m	Willow Grove	14m	L. Lilje	7m
	E. Lilje	7m	L. Weinmeir	7m	G. Reeves	7m
	L. Huges	8m	C. Smith	7m	Total	74m

#### Division 6

Town of St. Paul 12m  
 Town of Elk Point 45m  
 County Smoky Lake 10m

In tanks left over 200m

1128m Division Oil  
 67m Private Sale  
369m Dust Controls (55)  
 1564m oil to date Oct.17,2012  
 348m CNRL Oil

### 2013 Oiling & Dust Controls

Division 1 - Willow Range Rd	- 4 miles	CNRL
- Northern Valley Rd	- 4 miles	CNRL

Division 2 - Willow Range Rd	- 4 miles	CNRL
- Zenko Rd	- 4 miles	
- Lakewood Rd	- 2 miles	CNRL
- Ference Rd	- 2 miles	CNRL
- Orr & Baker Rd	- 2 miles	

Division 3 - St. Edouard	- 2 miles
- Fontaine Area	- 2 miles
- Armistice Rd	- 5 miles
- Rg Rd 91	- 1.5 miles
- Busiere Rd	- 2 miles

Division 4 - Lafond Rd	- 2 miles
- French Quarters Rd	- 2.5 miles
- Ternovoy Rd	- 1.5 miles
- Shop Rd North & East	- 4 miles
- Owlseye Rd	- 3 miles
- Transfer Station road	- .5 mile

Division 5 - Petersen Rd	- 2.5 miles
- Sunset Bay Rd	- 2.5 miles
- Ashmont Development	- .5 mile
- HorseshoeBay Rd	- 2 miles
- Correction Line Rd	- 2 miles

Division 6 - St. Lina Rd North	- 2 miles
- St. Lina Rd South	- 2 miles
- Mallaig Rd North	- 1 mile

## 3 Year Summary Oiling Costs

Totals		2011	2012	2013
<b>Div. 1</b>	632m CNRL 49m County 2m County dust (1)  51m x 760=\$38,760	80m CNRL 40m County 6m County dust (1) Murphy Patch. 118,000  46m x735=\$33,810		
<b>Div. 2</b>	372m CNRL 47m County 23m County dust (3)  70m x 760=\$53,200	268m CNRL 212m County 6m County dust (1)  212m x735=\$155,820		
<b>Div. 3</b>	407m County 34m County dust (6)  441m x 760=\$335,160	177m County 133m County dust (22)  310m x 735=\$227,850		
<b>Div. 4</b>	216m County No dust controls  216m x 760=\$164,160	361m County 150m County dust (23)  511m x 735=\$375,585		
<b>Div. 5</b>	87m County 166m County dust (27)  253m x 760=\$192,280	250m County 74m County dust (8)  324m x 735=\$238,140		
<b>Div. 6</b>	142m County 188m County dust (26)  330m x760=\$250,000	88m County No dust controls  88m x 735=\$74,680		
Total County		1361 m	Total County	1497m
CNRL		1004 m	CNRL	348m
Left over in tanks		30 m		200m

**Gravel & Crusher**

**2010, 2011, 2012, 2013, 2014**

**2010**

Pityn Pit	12920	
Gibbs Pit	75030	
Ludlage Pit	<u>47590</u>	
Total	135,540	yards \$3.30 crushing cost

**2011**

Richland Pit		
Total	141,450	yards \$2.79 crushing cost

**2012**

Gibbs Pit		
Total	150,770	yards

**2013**

Danyluk Pit

Kinjerski Pit

**2014**

CN Pit

Millar Pit

Moneta Pit

## 3 Year Summary Graveling

	2011	2012	2013	%
<b>Div. 1</b> 205 miles (105)	9,405 (30)	7,175 (25)		52%
<b>Div. 2</b> 205 miles (132)	18,401 (55)	23,085 (55)		83%
<b>Div. 3</b> 200 miles (159)	16,310 (60)	24,362 (75)		85%
<b>Div. 4</b> 200 miles (160)	14,401 (55)	15,527 (50)		66%
<b>Div. 5</b> 195 miles (151)	10,661 (40)	21,612 (60)		66%
<b>Div. 6</b> 215 miles (192)	17,844 (70)	23,407 (100)		88%
<b>Total</b> 899 miles Gravel Rd.	87,022 (310)	115,168 (365)		75%

**NOTE:** Difference in % per division is due to:

- road construction twice
- oiling
- busier gravel roads



**Mulcher & Brushing  
2011, 2012, 2013**

- **Councillors to call Ken W.**

## 2011 New Equipment &amp; Capital Assets Estimates

- motor grader	485,000	ASB	
- motor grader	485,000	- Storage Shed	100,000
- motor grader	485,000	- Land Roller 30'	27,000
- motor grader	485,000	- Trailer	6,000
- D8R crawler	700,000	- Scale up-date	3,000
- D3 cat crawler	113,000	- Spray Truck	<u>110,000</u>
- Truck one ton / blade	40,000	Sub Total	\$246,000
- Truck half ton	40,000	Parks,	
- Truck half ton	40,000	- LoaderTractor	18,000
		- Zero turn mower	<u>8,000</u>
- Speed Sign Monitor	30,000		
Sub Total	\$2,903,000	Sub Total	\$26,000
Grand Total	\$3,175,000		

## Equipment to Sell or Trade

- 140H grader 2006 Steve	7150 hrs	Warranty Over Jan.27,2011	125,000
- 140H grader 2006 Hilbert	7200 hrs	Jan.27,2011	125,000
- 16H grader 2005 Marcel	8000 hrs	Sep.11,2010	400,000
- D8R crawler 2003	10,000 hrs	Over in 2008	200,000
- 950 cat loader 1985	15,000 hrs		40,000
- Misc truck T-37, T-3, trailer			1,000
- Land Roller			15,000
- 6x6 gator			1,000
- Riding mowers (2)			3,000
- John Deere tractor			<u>4,000</u>
		Total	\$914,000
Difference	\$2,261,000		

### 2012 New Equipment & Capital Assets

- motor grader	485,000	
- motor grader	485,000	
- motor grader	485,000	
- Rock truck	400,000	
- Bobcat	50,000	2013
- Gravel Truck Tandem	300,000	Patching Box and Sander Delivery 2013
- $\frac{1}{2}$ or 1 ton trucks	100,000	<u>75,000 only</u>
Total	\$2,305,000	

#### ASB

- Mower &	\$75,500
-----------	----------

#### Parks

- Lindberg playground	30,000	2013
- Floatingstone playground	30,000	2013
- Stoney Lake playground	30,000	2013
- Stoney Lake power	35,000	
- Mower westcove	20,000	
Total	\$145,000	

Total New Equipment \$2,525,000

#### Equipment to sell or trade

- 14H grader Gerald L.	2006 Jan.24, 2011	Hrs.8640	225,000
- 14H grader Remi	2006 Feb. 02, 2011	Hrs. 8450	225,000
- 14H grader Pierre	2006 Feb. 02, 2011	Hrs. 8521	225,000
- mower ASB			<u>25,000</u>
Total			\$700,000

Difference \$ 1,825,000

### 2013 New Equipment & Capital Assets

		Parks	
- motor grader	485,000	Lindberg Playground	30,000
- motor grader	485,000	Floating Playground	30,000
- Plow truck/Sander(2014)	300,000	Stoney Playground	30,000
- * D7E crawler ( lease )	550,000	Stoney Out House	10,000
- Mulcher Head for Hoe	57,000	Stoney Tables	12,000
- * Rubber Hoe excavator	255,000	Stoney Fire Pits	12,000
- Gravel Pup	45,000	Total	\$124,000
- * Steel Drum Packer	100,000		
- * Scissor Lift for shop	20,000		
- Skid Steer	50,000		
Total \$2,392,000			

#### ASB

- truck	40,000
- mower	5,000
Total	\$45,000

Total New Equipment \$2,561,000

#### Equipment to sell or trade

- Gravel Pup				10,000
- 14H grader Terry	2006	Hrs	8200	<u>200,000</u>
		Total		\$310,000

Difference \$2,251,000

Notes: Keep lease going on the D7E app 90,000 (1,701,000)

### **Subdivision Issues**

**1- Speed Limits**

- signs install but no by-laws

**2- Pathways**

**3- Approaches**

**4- Entrance maps**

- signs for new subdivisions

**5- Paving vs oiling**

- Look into cost of doing a 10 year plan to pave all the subdivision
- County to reclaim and pack existing oil for base
- County to supply gravel for paving
- Tender out to pave and pack subdivision



**GRAVEL USAGE**

Gravel Usage as of October 15, 2012

	2011 Dec. 31	2012			2011 Oct. 15
Div. 1 -	9,405	7,175	yards	25/5	9,385
Div. 2 -	18,401	23,085	yards	50/15	17,046
Div. 3 -	16,310	24,362	yards	75/0	15,005
Div. 4 -	14,401	15,527	yards	45/20	13,366
Div. 5 -	10,661	21,612	yards	45/20	10,376
Div. 6 -	17,844	23,407	yards	100/3	17,814
ASB -	50	0	yards		50
General -	6,255	905	yards		2,175
Landfills -	905	265	yards		675
Parks -	70	125	yards		70
Water & Sewer -	315	160	yards		295
Donation -	<u>380</u>	<u>20</u>	yards		<u>380</u>
	94,997	116,643	yards		86,637
Total	136,981				

**Private Sales:** Delivered yardage - 32,535 yards (as of Oct. 15/12)

38,065 2011

Oil companies have bought 2,090 yards of gravel, included in the private sales total.

6,890 2011

Gravel yet to be delivered as of October 16/12 is 1,390 yards

**Total Amount of Gravel Used:** 149,178 yards





*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.22. ROAD CANCELLATION - ROAD PLAN 742EO IN SW 18-57-7-W4 #20121115008

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

The following road plan is being presented to Council for cancellation as it is no longer required for public travel and a new road has already been built:

Road Plan 742EO in SW 18-57-7-W4 containing 0.995 hectares (2.46 acres) more or less

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

A resolution and map for the road cancellation is attached.

#### Recommendation

---

Motion to approve a resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 742EO in SW 18-57-7-W4 containing 0.995 Hectares (2.46 acres) more or less. Excepting thereout all mines and minerals.

Cancelled portions to be consolidated with respective titles.

#### Additional Information

---

**Originated By :** cstarnault



## County of St. Paul No. 19

NOVEMBER 20, 2012

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

**WHEREAS**, the lands hereafter described are no longer required for public travel.

**THEREFORE**, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations.

***All that portion of Road Plan 742EO in SW 18-57-7-W4 containing  
0.995 Hectares (2.46 acres) more or less  
Excepting thereout all mines and minerals***

Cancelled portions to be consolidated with respective titles.

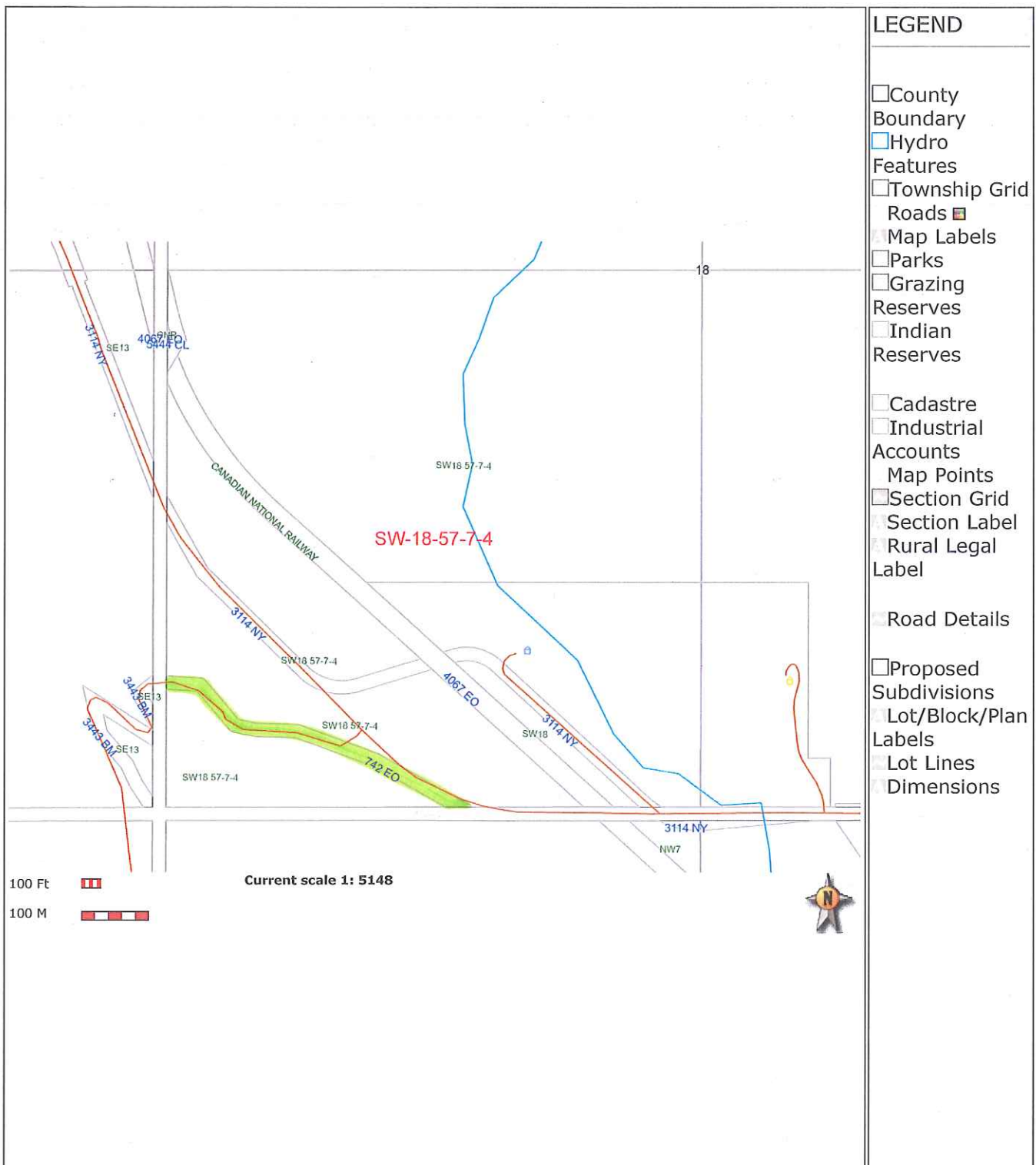
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

\_\_\_\_\_  
REEVE

APPROVED THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2012.

\_\_\_\_\_  
MINISTER OF TRANSPORTATION

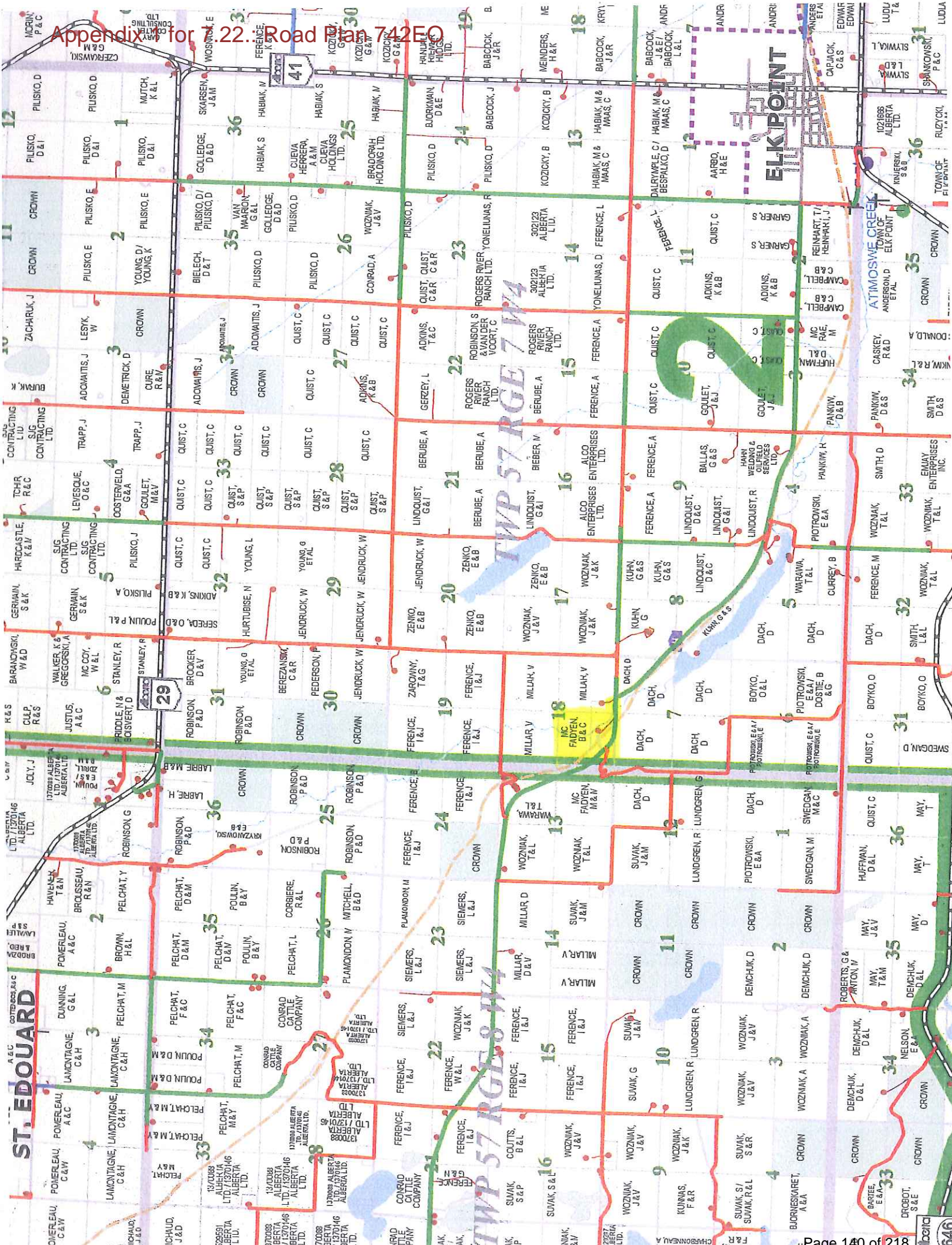
Approval valid for \_\_\_\_\_ months



# County of St Paul Webmap Site

The County of St Paul No. 19 makes no representation or warranties regarding the information contained in this document, including without limitation, whether said information is accurate or complete. Persons using this document do so solely at their own risk, and the County of St Paul No. 19 shall have no liability to such person for any loss or damage whatsoever. This document shall not be copied or distributed to any person without the express written consent of the County of St Paul No. 19. Copyright County of St Paul No. 19. All Rights Reserved. Printed on 11/14/2012 2:30:28 PM









*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.23. ROAD CANCELLATION - ROAD PLAN 3114NY IN SW 18-57-7-W4; NW 7-57-7-W4; NE 7-57-7-W4

#20121115009

Meeting : November 20, 2012

Meeting Date : 2012/11/20 10:00

#### Background

---

The following road plan is being presented to Council for cancellation as it is no longer required for public travel and a new road has already been built:

Road Plan 3114NY in SW 18-57-7-W4; NW 7-57-7-W4; NE 7-57-7-W4 containing 2.011 hectares (4.97 acres) more or less. The red hatch marks indicate the road to be cancelled and the new road that is highlighted in pink will be reregistered. See attached mpa.

Section 24 of the M.G.A. allows Council to close and cancel any part of a road described in a surveyed road plan if it is no longer required for use by the travelling public owing to the existence of an alternate route.

#### Recommendation

---

Motion to approve the resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel.

THEREFORE, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations:

All that portion of Road Plan 3114NY in SW 18-57-7-W4; NW 7-57-7-W4; NE 7-57-7-W4 containing 2.011 Hectares (4.97 acres) more or less. Excepting thereout all mines and minerals.

Cancelled portions to be consolidated with respective titles.

#### Additional Information

---

Originated By : pcorbiere



## County of St. Paul No. 19

NOVEMBER 20, 2012

A Resolution of the County of St. Paul No. 19 for the purpose of closing to public travel and cancelling a portion of a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended.

**WHEREAS**, the lands hereafter described are no longer required for public travel.

**THEREFORE**, be it resolved that the Council of the County of St. Paul No. 19 does hereby close the following described roads, subject to rights of access granted by other legislation or regulations.

***All that portion of Road Plan 3114NY in SW 18-57-7-W4; NW 7-57-7-W4;  
NE 7-57-7-W4 containing  
2.011 Hectares (4.97 acres) more or less  
Excepting thereout all mines and minerals***

Cancelled portions to be consolidated with respective titles.

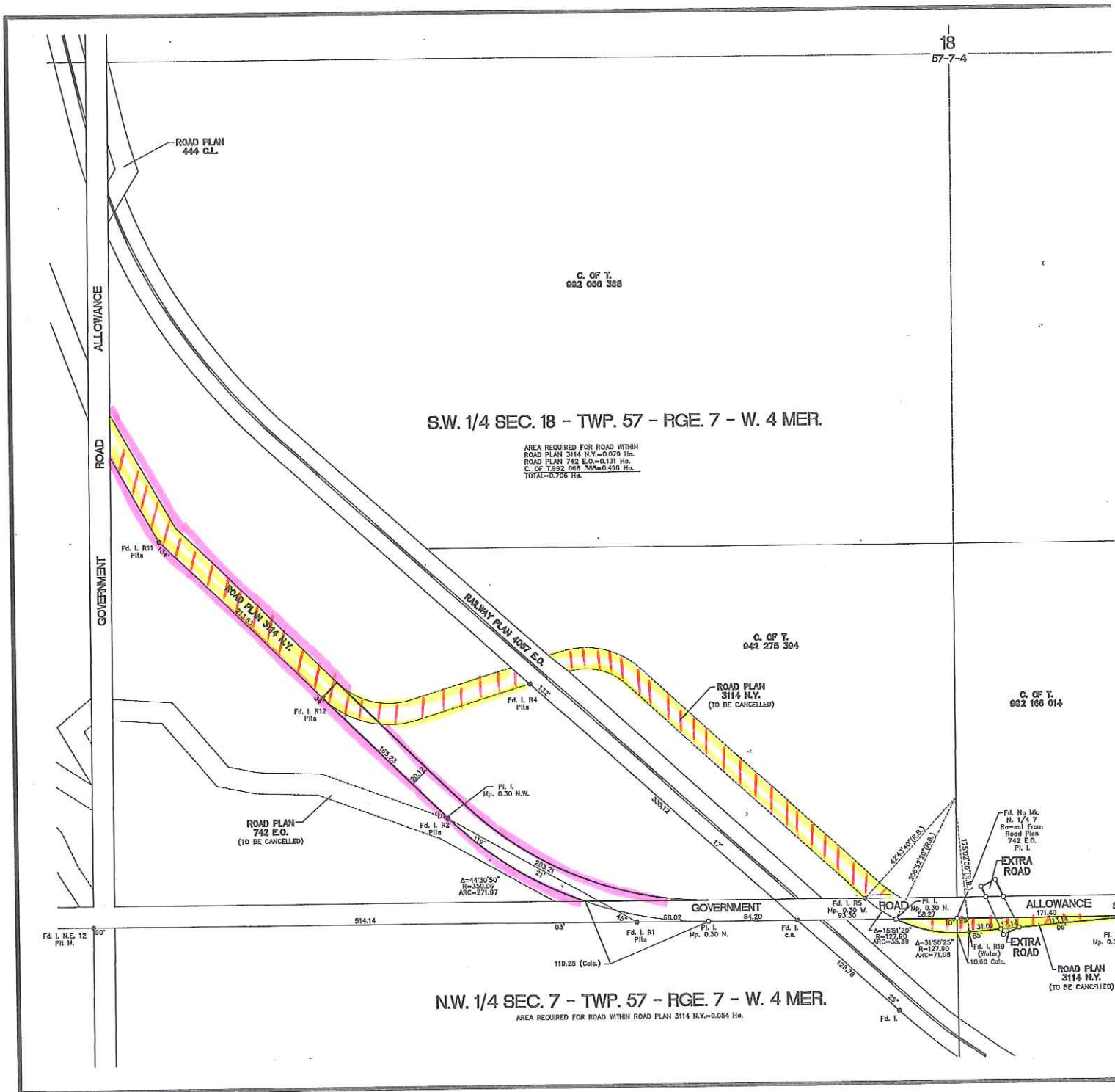
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

\_\_\_\_\_  
REEVE

APPROVED THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2012.

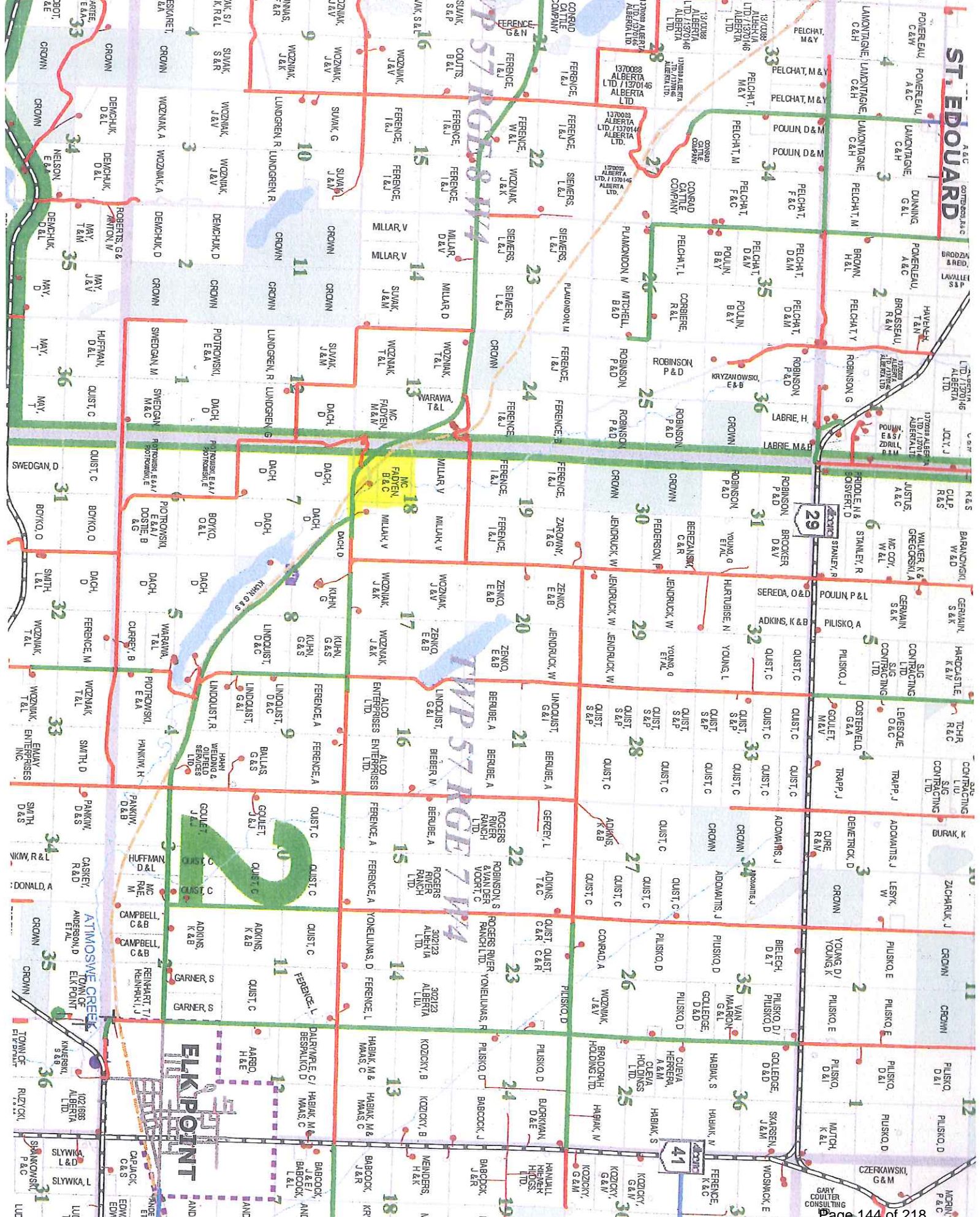
\_\_\_\_\_  
MINISTER OF TRANSPORTATION

Approval valid for \_\_\_\_\_ months





# Appendix 1 for 723: Road Plan 3114NY







*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### **7.24. BYLAW NO. 1612 - AMEND LUB - REZONE LOT A, PLAN 8021350 IN SW 27-58-9-W4 FROM AG TO CR2**

**#20121115010**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### **Background**

---

Bylaw No. 1612 is being presented to Council to Amend the Land Use Bylaw No. 1486 as it relates to rezoning Lot A, Plan 8021350 in SW 27-58-9-W4 from Agricultural to Country Residential 2. The owners wish to sell the proposed lots. The odd shape of the lots is to follow the tree line and the boundary of the tower site.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to Section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning.

#### **Recommendation**

---

Motion to give first reading to Bylaw No. 1612, to amend Land Use Bylaw No. 1486 as it relates to rezoning Lot A, Plan 8021350 in PSW 27-58-9-W4 from Agricultural to Country Residential (2).

#### **Additional Information**

---

**Originated By :** kfedoretz

THE COUNTY OF ST. PAUL NO. 19  
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL  
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name BRACHYNSKI LAND SURVEYS LTD. Telephone No. 760-645-3399  
Address Box 1987 ST. PAUL MB T0A 3A0

Registered Owner of Land:

Name CORPORATE: SUZANNE F. KILMER Telephone No. 645-3713  
Address Box 1870, ST. PAUL, MB T0A 3A0  
(If different from Applicant)

Description of Land: Parcel/Lot A Block \_\_\_\_\_ Registered Plan 802-1350  
or as described on Certificate of Title No. 802-127-509 Section SW 27  
Twp. S8 Range 9 West of the 4<sup>th</sup> Meridian.

Situated within the AGRICULTURAL Land Use District.

Amendment applied for:

From the following designated permitted Land Use(s).

AGRICULTURAL

To COUNTRY RESIDENTIAL (2) Land Use.

Reasons in support of this Application:

OWNERS WISH TO SELL THE PROPOSED LOTS

I/We enclose \$350.00 being the Application Fee.

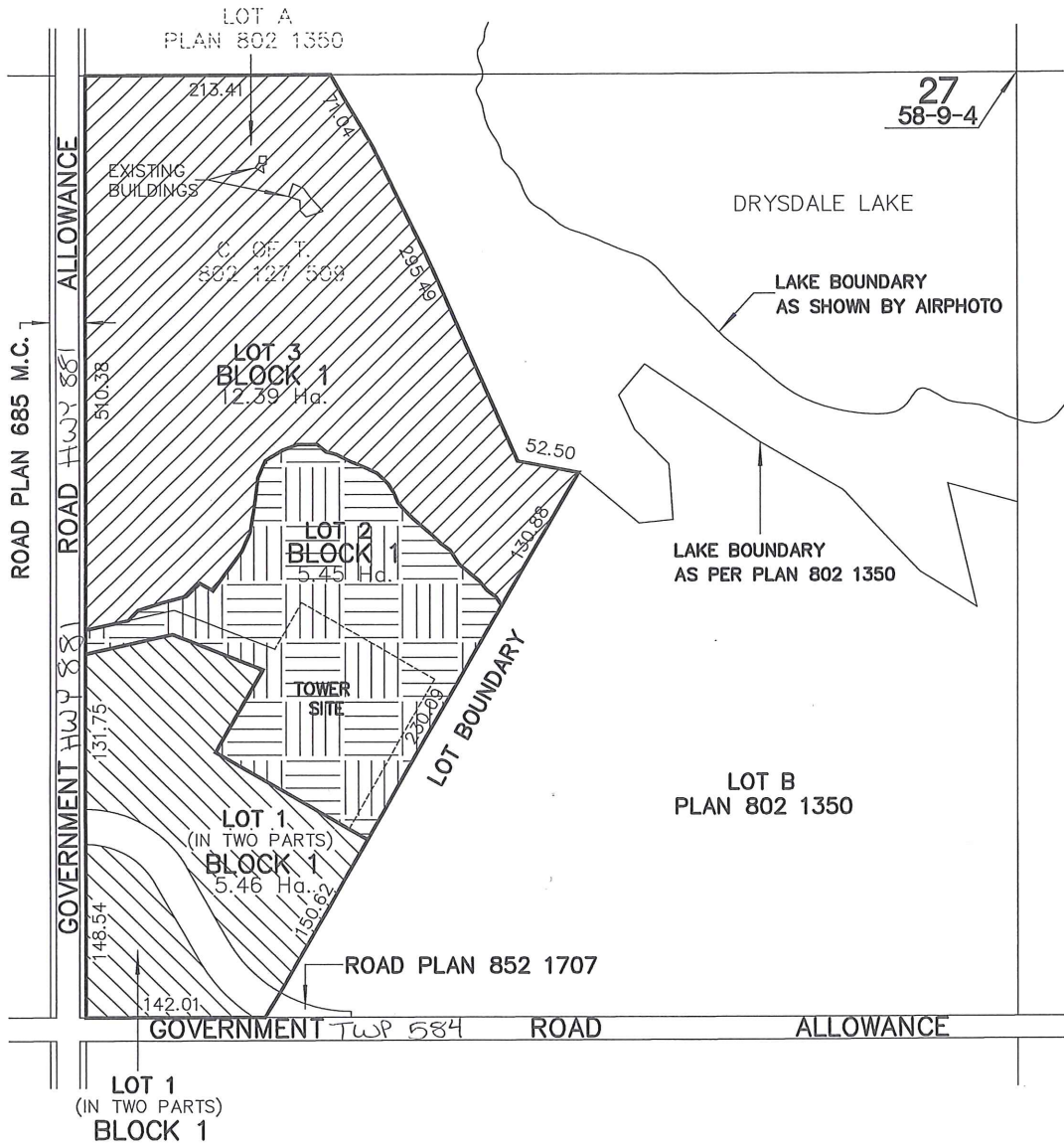
Date Nov. 9, 2012

A. Kilmer  
Signature of Applicant or Registered Owner

TENTATIVE PLAN  
SHOWING REZONING OF

LOT A PLAN 802 1350

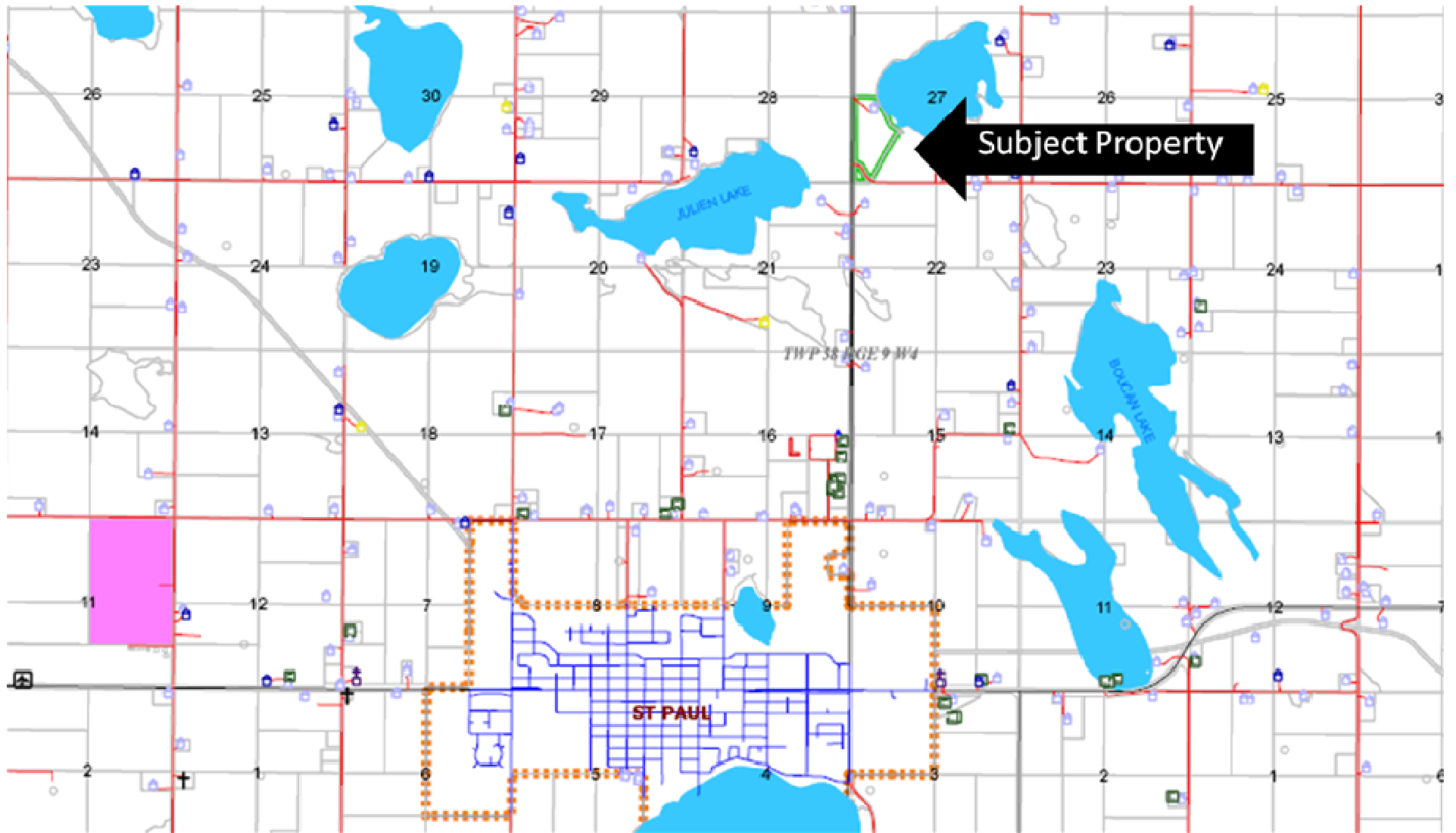
S.W. 1/4 SEC. 27 — TWP. 58 — RGE. 9 — W. 4 MER.  
COUNTY OF ST. PAUL, ALBERTA



SCALE 1:5000

RACHYNSKI LAND SURVEYS(1998) LTD.  
BOX 1987, ST. PAUL, AB.  
780-645-3399  
SP-883-12









*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.25. BYLAW NO. 1613 - AMEND ST. PAUL IDP - REZONE S 1/2 SE 15-58-9-W4 FROM URBAN RESERVE TO CR

#20121115015

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

Bylaw No. 1613 is being presented to Council to amend the Town of St. Paul and County of St. Paul IDP Bylaw No. 1563 as it relates to rezoning the S 1/2 SE 15-58-9-W4 from Urban Reserve to Country Residential. The owners wish to consolidate the existing subdivision back into the quarter section and create 3 new lots for resale.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to Section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning.

#### Recommendation

---

Motion to give first reading to Bylaw No. 1613, to amend Bylaw No. 1563 - Town of St. Paul and County of St. Paul IDP as it relates to rezoning the S 1/2 SE 15-58-9-W4 from Urban Reserve to Country Residential.

#### Additional Information

---

**Originated By :** kfedoretz

THE COUNTY OF ST. PAUL NO. 19  
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL  
APPLICATION FOR AMENDMENT TO THE ~~LAND USE BYLAW NO. 1486~~

*Town of St. Paul and County of St. Paul No. 19 Inter-Municipal Development Plan  
Bylaw 1563*

I/We make application to amend the ~~Land Use Bylaw~~ *IDP*

Applicant: Name BACHYNSKI LAND SURVEYS LTD. Telephone No. 780-645-3399  
Address Box 1267, ST. PAUL, AB T0A 3A0

Registered Owner of Land:

Name MAURICE & TERRA LEE GRATION Telephone No. \_\_\_\_\_  
Address Box 1841, ST. PAUL, AB T0A  
(If different from Applicant)

Description of Land: Parcel/Lot \_\_\_\_\_ Block \_\_\_\_\_ Registered Plan \_\_\_\_\_  
or as described on Certificate of Title No. 052 242 203+1 Section S 1/2 SE 15  
Twp. 58 Range 9 West of the 4<sup>th</sup> Meridian.

Situated within the ~~AGRICULTURAL~~ Urban Reserve Land Use District.

Amendment applied for:

From the following designated permitted Land Use(s).

~~AGRICULTURAL~~ Urban Reserve

To COUNTRY RESIDENTIAL Land Use.

Reasons in support of this Application:

OWNER WISHES TO CONSOLIDATE EXISTING SUBDIVISION!  
CREATE 3 new lots for resale.

I/We enclose \$350.00 being the Application Fee.

Date Nov. 9, 2012

*A. P. P.*  
Signature of Applicant or Registered Owner



BY-LAW NO. 1613

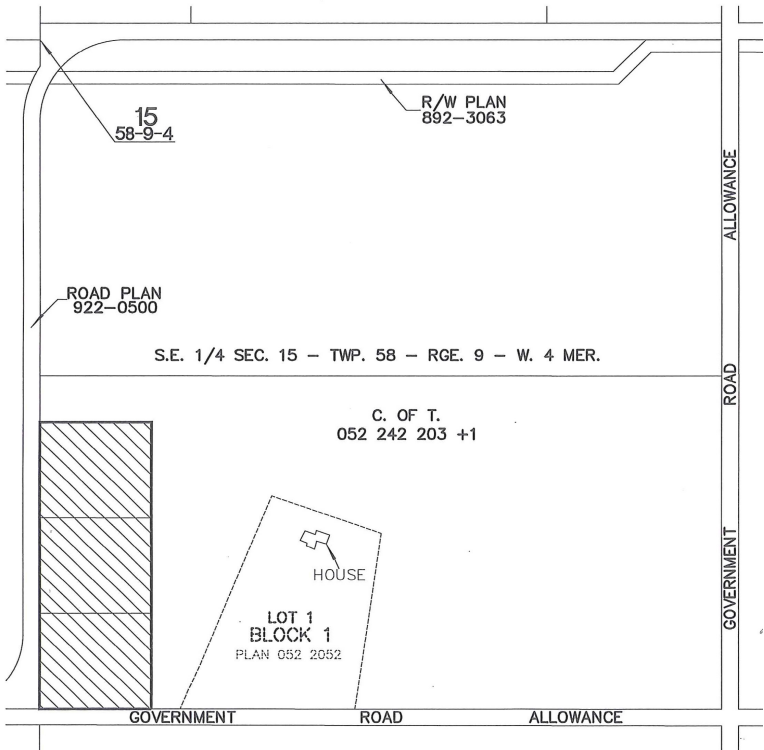
A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Inter Municipal Development Plan No. 1563.

**WHEREAS**, it is deemed expedient to amend the Town of St. Paul and County of St. Paul Inter-Municipal Development Plan as set out in the Municipal Government Act, 2000 as amended.

**NOW, THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1563 is hereby amended as follows:

FROM: Urban Reserve to Country Residential  
FOR: S ½ SE 15-58-9-W4



Read a first time in Council this 20<sup>th</sup> day of November, A.D. 2012.

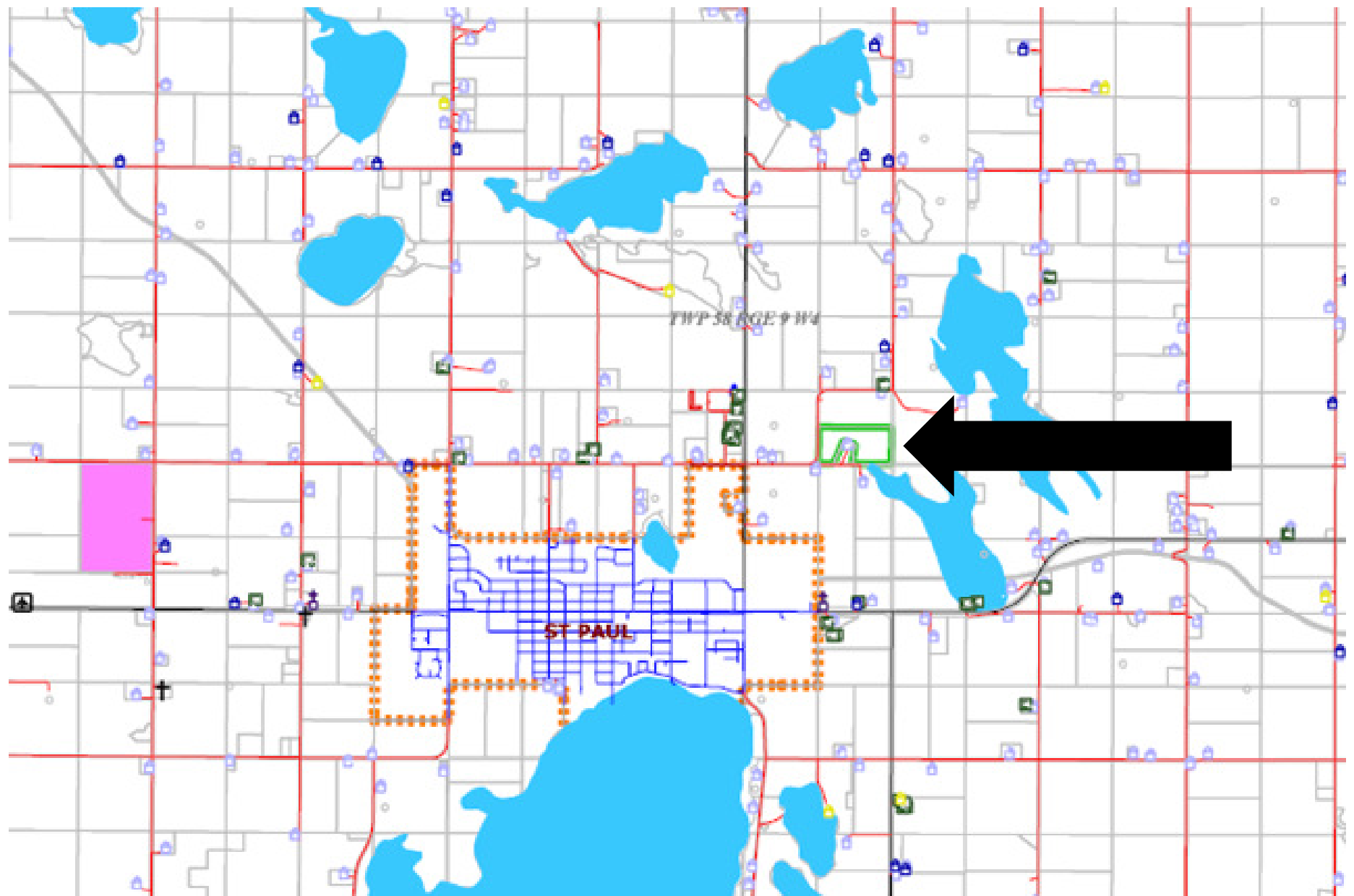
Advertised the            day of            , A.D. 2012, and the    day of            , A.D. 2012 in the St. Paul Journal.

Read a second time in Council this            day of            , A.D. 2012.

Read a third time in Council this            day of            A.D. 2012 and duly passed this day of            , A.D. 2012.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer





*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### **7.26. BYLAW NO. 1614 - AMEND LUB - REZONE S 1/2 SE 15-58-9-W4 FROM URBAN EXPANSION TO CR2** #20121116005

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### **Background**

---

Bylaw No. 1614 is being presented to Council to Amend the Land Use Bylaw No. 1486 as it relates to rezoning S 1/2 of SE 15-58-9-W4 from Urban Expansion to Country Residential 2. The owners wish to consolidated the existing subdivision with the balance of the quarter and create 3 new lots.

After first reading, the Bylaw must be advertised according to Section 606 of the M.G.A. and a public hearing held according to Section 230 of the M.G.A.

The adjacent landowners will also be notified of the proposed rezoning.

#### **Recommendation**

---

Motion to give first reading to Bylaw No. 1614, to amend Land Use Bylaw No. 1486 as it relates to rezoning S 1/2 SE 15-58-9-W4 from Urban Expansion to Country Residential (2).

#### **Additional Information**

---

**Originated By :** kfedoretz



1614

THE COUNTY OF ST. PAUL NO. 19  
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL  
APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW NO. 1486

I/We make application to amend the Land Use Bylaw.

Applicant: Name Maurice & Terra-Lee Gutton Telephone No. 645-2597  
Address Box 1841, St Paul AB T0A 3A0

Registered Owner of Land:

Name \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address \_\_\_\_\_

(If different from Applicant)

Description of Land: Parcel/Lot \_\_\_\_\_ Block \_\_\_\_\_ Registered Plan \_\_\_\_\_  
or as described on Certificate of Title No. 052 242 203 +1 Section 5 1/2 of SE 15  
Twp. 58 Range 9 West of the 4<sup>th</sup> Meridian.

Situated within the Urban Expansion Land Use District.

Amendment applied for

From the following designated permitted Land Use(s).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To Country Residential (C) Land Use.

Reasons in support of this Application:

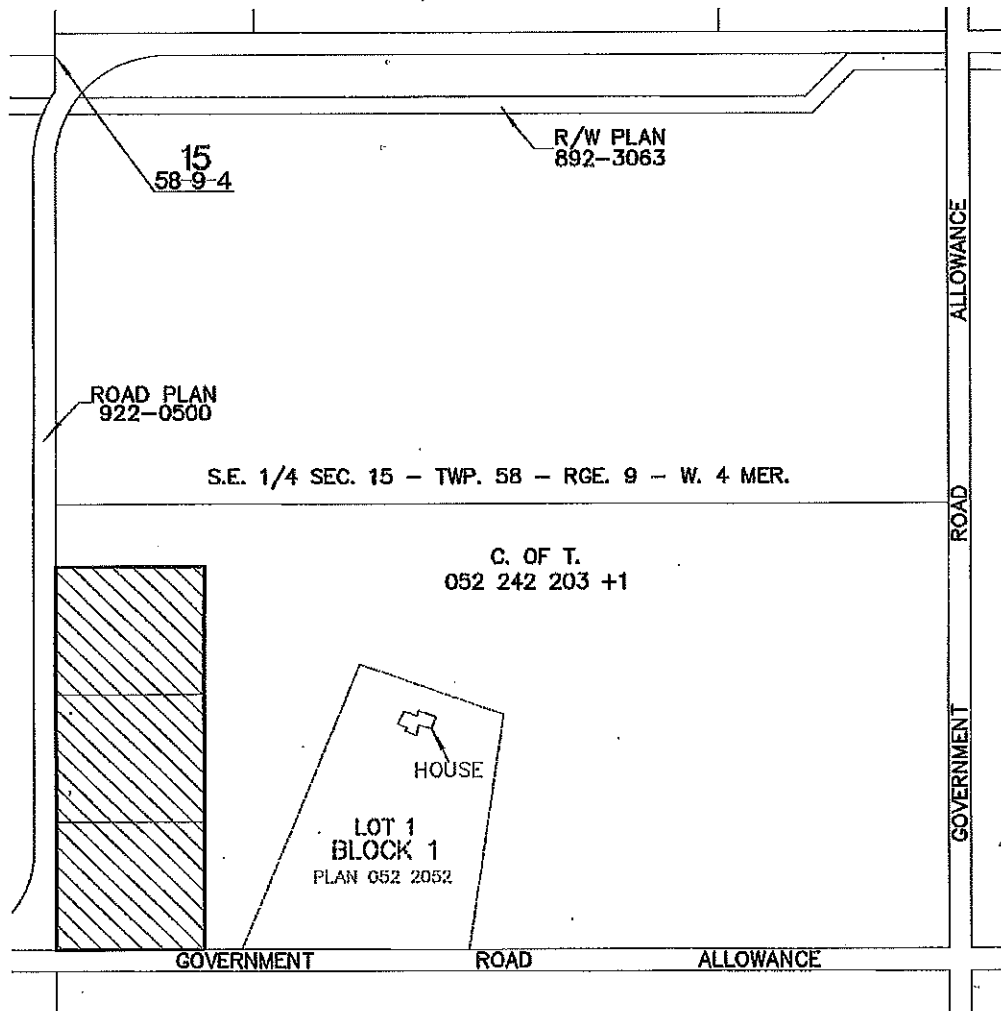
Owner wishes to consolidate existing subdivision &  
create 3 new lots for resale.

I/We enclose \$350.00 being the Application Fee.

Date \_\_\_\_\_  
Signature of Applicant or Registered Owner

TENTATIVE PLAN  
SHOWING PROPOSED REZONING OF

C. OF T. 052 242 203 +1  
S.E. 1/4 SEC. 15 - TWP. 58 - RGE. 9 - W. 4 MER.  
COUNTY OF ST. PAUL, ALBERTA



SCALE 1:5000

RACHYNSKI LAND SURVEYS(1998) LTD.  
BOX 1987, ST. PAUL, AB.  
780-645-3399  
SP-714-12B

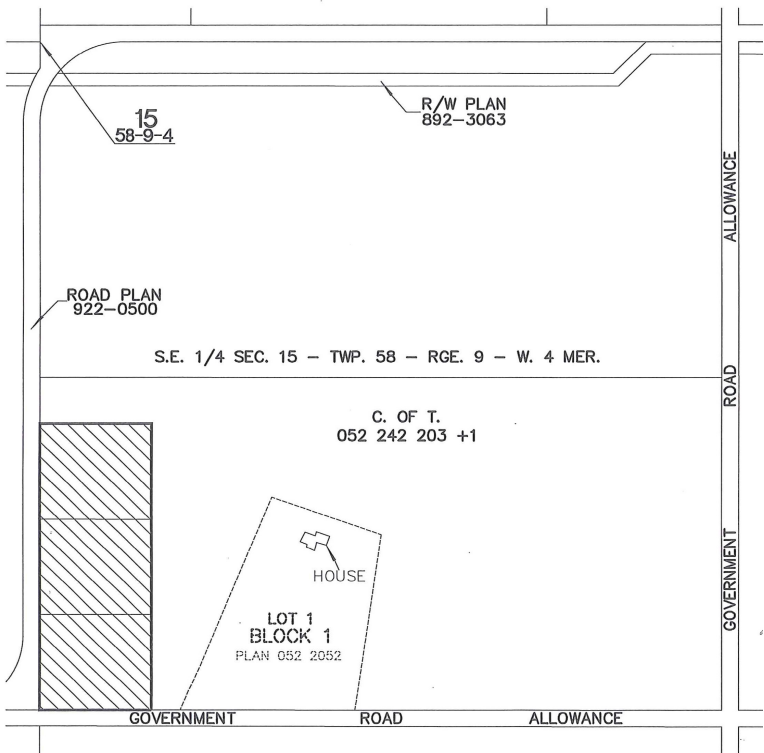
COUNTY OF ST. PAUL NO. 19  
BY-LAW NO. 1614

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend Land Use Bylaw No. 1486.

**WHEREAS**, it is deemed expedient to amend the Land Use Bylaw of the County of St. Paul No. 19 as set out in the Municipal Government Act, 2000 as amended.

**NOW, THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

1. Bylaw No. 1468, Land Use District Map is hereby amended as follows:
- FROM: Urban Expansion to Country Residential (2)
- FOR: S ½ SE 15-58-9-W4



Read a first time in Council this 20<sup>th</sup> day of November, A.D. 2012.

Advertised the                      day of                      , A.D. 2012, and the    day of                      , A.D. 2012 in the St. Paul Journal.

Read a second time in Council this                      day of                      , A.D. 2012.

Read a third time in Council this                      day of                      A.D. 2012 and duly passed this day of                      , A.D. 2012.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

**7.27. BYLAW NO. 1615 - AMEND ST. PAUL IDP - REZONE LOT 2,  
BLOCK 1, PLAN 1024942 IN SE 17-58-9-W4 FROM UR TO CR**

**#20121115011**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

### **Background**

---

Bylaw No. 1615 is being presented to Council to Amend Bylaw No. 1563 - Town of St. Paul and County of St. Paul Inter Municipal Development Plan, as it relates to rezoning Lot 2, Block 1, Plan 1024942 in SE 17-58-9-W4 from Urban Reserve to Country Residential. The owners wish to create 3 parcels.

### **Recommendation**

---

Motion to give first reading to Bylaw No. 1615, to Amend Bylaw No. 1563 - Town of St. Paul and County of St. Paul IDP, as it relates to rezoning Lot 2, Block 1, Plan 1024942 in SE 17-58-9-W4 from Urban Reserve to Country Residential.

### **Additional Information**

---

**Originated By :** kfedoretz

THE COUNTY OF ST. PAUL NO. 19  
LAND USE BYLAW

TO THE COUNCIL OF THE COUNTY OF ST. PAUL  
APPLICATION FOR AMENDMENT TO Town of St. Paul and County of St. Paul  
No. 19 Inter Municipal Development Plan Bylaw 1563

I/We make application to amend the Land Use Bylaw.

Applicant: Name Norman Dallaire + 948347 Alberta Telephone No. 780-210-9594  
Address Box 133, St. Vincent AB T0A 3B0 + Box 734 St. Paul AB T0A 3A0

Registered Owner of Land:

Name \_\_\_\_\_ Telephone No. \_\_\_\_\_

Address \_\_\_\_\_

(If different from Applicant)

Description of Land: Parcel/Lot 2 Block 1 Registered Plan 1024942  
or as described on Certificate of Title No. 122 123 132 Section SE 17  
Twp. 58 Range 9 West of the 4<sup>th</sup> Meridian.

Situated within the Urban Reserve Land Use District.

Amendment applied for

From the following designated permitted Land Use(s).

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To Country Residential Land Use.

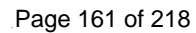
Reasons in support of this Application:

-Owner wishes to create 3 parcels  
\_\_\_\_\_  
\_\_\_\_\_

I/We enclose \$350.00 being the Application Fee.

Date \_\_\_\_\_

Signature of Applicant or Registered Owner





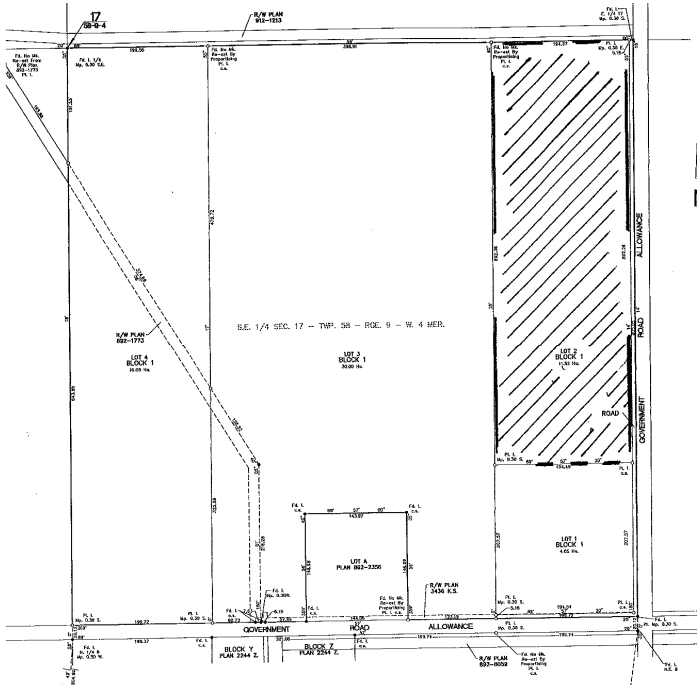
COUNTY OF ST. PAUL NO. 19  
BY-LAW NO. 1615

A By-law of the County of St. Paul No. 19 in the Province of Alberta to amend the Inter Municipal Development Plan No. 1563.

**WHEREAS**, it is deemed expedient to amend the Town of St. Paul and County of St. Paul Inter-Municipal Development Plan as set out in the Municipal Government Act, 2000 as amended.

**NOW, THEREFORE**, under the authority and subject to the provisions of the Municipal Government Act, 2000, as amended, and by virtue of all other powers it enabling, the Council of the County of St. Paul No. 19, hereby assembled, enacts as follows:

- 1. Bylaw No. 1563 is hereby amended as follows:  
  
FROM: Urban Reserve to Country Residential  
  
FOR: Lot 2, Block 1, Plan 1024942 in SE 17-58-9-W4



Read a first time in Council this 20<sup>th</sup> day of November, A.D. 2012.

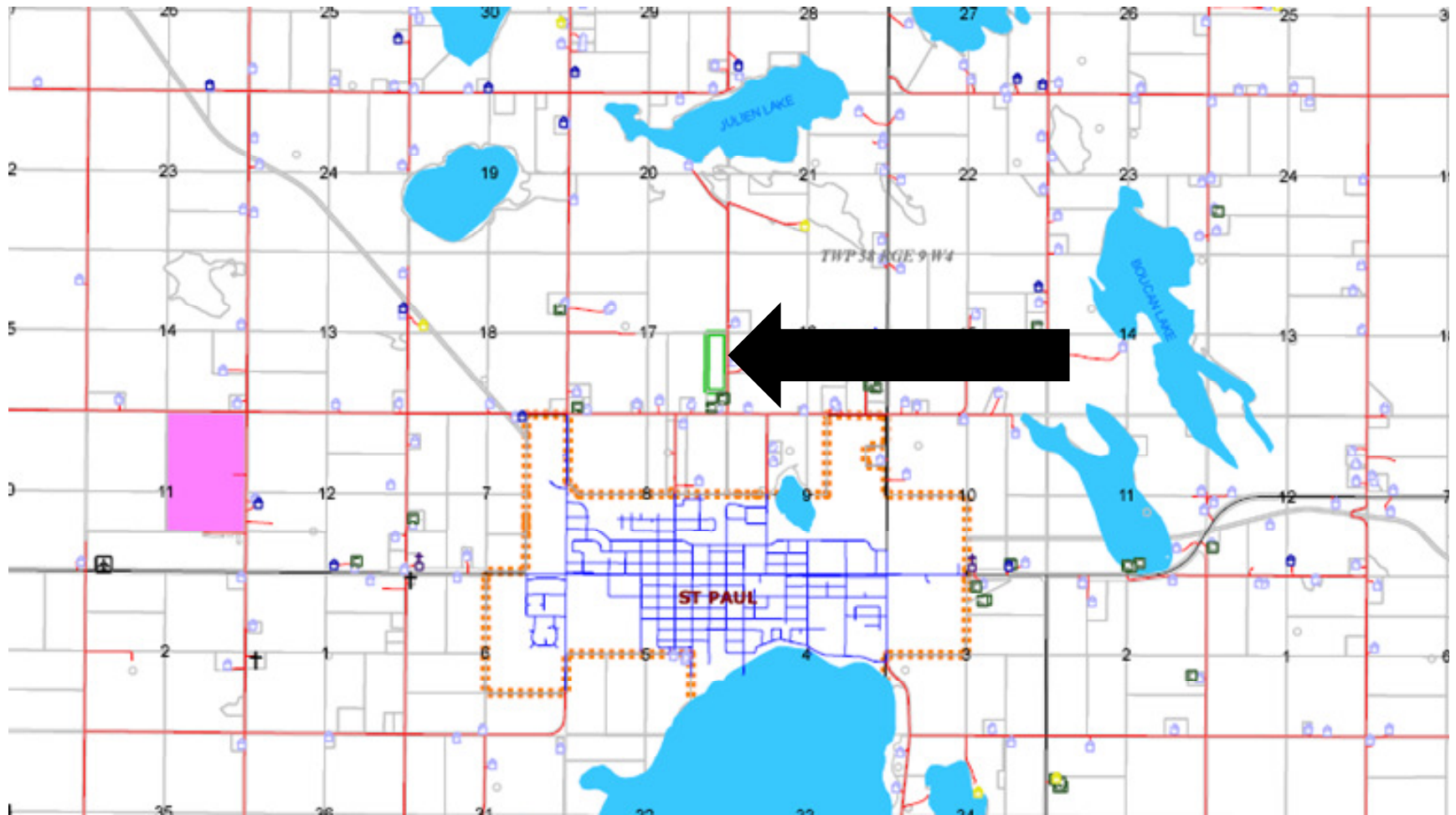
Advertised the                      day of                      , A.D. 2012, and the                      day of                      , A.D. 2012 in the St. Paul Journal.

Read a second time in Council this                      day of                      , A.D. 2012.

Read a third time in Council this                      day of                      A.D. 2012 and duly passed this day of                      , A.D. 2012.

\_\_\_\_\_  
Reeve  
  
\_\_\_\_\_  
Chief Administrative Officer

## Appendix 3 for 7.27.: Location Map - Dallaire





*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.28. AGREEMENTS WITH THE ELK POINT/ST. PAUL REGIONAL WATER COMMISSION

#20121115014

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

The Elk Point/St. Paul Regional Water Commission was formed by an Order in Council on March 15, 2012. As such the County must sign a Membership agreement. This agreement is attached for your approval. It sets out terms and conditions of membership in the Commission.

The Elk Point/St. Paul Regional Water Commission will be supplying water to the County of St. Paul. A Water Supply Agreement is attached for Council's consideration. It sets out the terms and conditions of the supply of water to the County of St. Paul.

The Elk Point/St. Paul Regional Water Commission requires the services of both the Town of Elk Point and the County of St. Paul to operate and maintain the water transmission line. An agreement between the Commission, the Town and the County is presented for Council's consideration. This agreement will follow by email on Monday prior to the meeting.

#### Recommendation

---

That Council approve the Membership Agreement for membership in the Elk Point/St. Paul Regional Water Commission.

That Council approve the Water Supply Agreement with the Elk Point/ St. Paul Regional Water Commission.

That Council approve the Operations and Maintenance Agreement with the Elk Point/St. Paul Regional Water Commission and the Town of Elk Point.

#### Additional Information

---

**Originated By :** skitz

## MEMBERSHIP AGREEMENT

THIS AGREEMENT made effective the \_\_\_\_\_ day of \_\_\_\_\_ 2012.

BETWEEN:

County of St Paul No 19

(hereinafter referred to as "Member")

- and -

ELK POINT / ST PAUL REGIONAL WATER COMMISSION

(hereinafter referred to as the "Commission")

**WHEREAS** the Minister of Municipal Affairs has created the Commission under section 602.02 of the Municipal Government Act.

**AND WHEREAS** in establishing the Commission, the Member has been given membership in the Commission as outlined in the attached as Schedule A.

**AND WHEREAS** the Board of Directors of the Commission, subject to compliance by the Member with all requirements pursuant to the Bylaws, has resolved it is a condition of membership in the Commission, that this Agreement be executed by the Members;

**NOW THEREFORE, THIS AGREEMENT WITNESSETH** that in consideration of the premises and the mutual agreements and conditions herein contained the parties hereby agree as follows:

### ARTICLE 1 – INTERPRETATION

#### 1.1 Definitions

In this Agreement unless there is something in the context inconsistent therewith the following words and phrases will have the following meanings.

- (a) "Act" means the Municipal Government Act RSA 2000 c. M-26, as amended from time to time;
- (b) "Appointed" means elected and vice versa;
- (c) "Board" means the Board of Directors of the Commission;

- (d) "Bylaws" means the Bylaws of the Commission as from time to time amended or restated;
- (e) "Default" means any failure by the Member to obtain, perform or carry out any of its obligations hereunder where such failure continues for thirty (30) days after notice in writing from the Commission demanding that such default be remedied;
- (f) "Director(s)" means the person(s) who is/are appointed from time to time Director(s) of the Commission, pursuant to the Bylaw;
- (g) "Effective Date" means the date of the creation of the Commission by the Minister of Municipal Affairs;
- (h) "Manager" means the person appointed by the Board as Manager in accordance with this Bylaw;
- (i) "Officer(s)" means any officer(s) of the Commission;
- (j) "Parties" means the parties to this Agreement; and
- (k) "Prime Rate" means the percentage rate of the interest per annum which is established and charged from time to time by the financial institution of the Commission, on loans to its most creditworthy and preferred commercial borrowers. A statement or statements in writing made by the Manager of the said financial institution, as to the Prime Rate, from time to time, shall be final and conclusive as evidencing the Prime Rate during the operative time of the statement and shall not be open to dispute or challenge by the parties. Any change in the Prime Rate shall be effective on the banking day upon which the said financial institution changes its Prime Rate, and such rate of interest shall be charged automatically without notice to the parties.

## 1.2 Defined Terms

Words and phrases used in this Agreement and not defined herein have the same meaning assigned to them respectively in the Act.

## 1.3 Effective Date

All of the mutual covenants and agreements herein contained became effective and binding upon the Parties as and from the Effective Date and this Agreement shall continue in full force and effect from the Effective Date until termination in accordance with the terms of this Agreement.

## 1.4 Termination

This Agreement shall cease and terminate on the occurrence of any of the following events, namely:

- (a) the bankruptcy or receivership of the Commission;

- (b) the passing of a resolution for winding up the Commission;
- (c) the Lieutenant Governor in Council approving a regulation disestablishing the Commission and ordering the Commission to be wound-up; or
- (d) the execution of any agreement in writing for termination by either of the Parties.

## **ARTICLE 2 – CONDUCT OF THE AFFAIRS AND BUSINESS OF THE COMMISSION**

### **2.1 Board of Directors**

The Member agrees that the affairs of the Commission shall be managed by the Board of Directors appointed in accordance with the Bylaws.

### **2.2 Conduct of the Affairs of the Commission**

The Member agrees that, unless authorized by a resolution passed by a majority of the Members or consented to in writing by all of the Members, the Commission shall not cause or permit the Commission to:

- (a) take or institute any proceedings for the dis-establishment, winding up, reorganization or dissolution of the Commission;
- (b) make any expenditure that is not authorized in accordance with the Act, the bylaws and policies of the Commission;
- (c) enter into any contract for the Commission outside of the Commission's ordinary course of business;

## **ARTICLE 3 – MEMBERSHIP BENEFITS**

### **3.1 Availability of Membership Benefits**

Subject to the performance of all of the obligations of the Member pursuant to this Agreement and pursuant to the Bylaws, the Commission will make available to the Member all of the benefits of membership that are available to all Members, from time to time.



#### **ARTICLE 4 – MEMBER OBLIGATIONS**

##### **4.1 Service Agreement**

The Member agrees to enter into a Water Service Agreement with the Commission at the time the member requires the services from the Commission. The Water Service Agreement will address the terms and conditions under which the Commission will treat water from the Member, and the condition in which the Member will deliver water to the Commissions.

##### **4.2 Statutory Planning Documents**

The Member agrees that in developing or amending any of its statutory planning documents where additional connections to the Commission's water system are contemplated, the Commission shall be consulted as part of the planning process and Commission's written approval in principle shall be required in order for any statement(s); about any or all contemplated direct connections; to be included in the statutory planning document(s).

#### **ARTICLE 5 – FINANCIAL OPERATIONS**

##### **5.1 Operating and Capital Activities**

The Commission acknowledges and agrees that all operating and capital expenditures of the Commission shall be made in accordance with the budget established pursuant to the Bylaws, and pursuant to the authorization contemplated in the Bylaws and policies of the Commission.

##### **5.2 Operations and Banking**

The Member acknowledges and agrees that:

- (a) the Commission shall keep detailed records and books of account prepared in accordance with generally accepted accounting principles and as required by appropriate legislation; and
- (b) The Commission shall distribute annual audited financial statements to each Member within thirty (30) days of the Commission's approval thereof.

#### **ARTICLE 6 – DIRECTOR CONFLICT OF INTEREST**

##### **6.1 Disclosure**

A Director of the Commission that is a director, officer, employee, contractor or authorized representative that is a party to a material contract or material transaction or proposed

material contract or proposed material transaction with the Commission shall disclose in writing to the Commission or request to have entered in the minutes of meetings of the Directors that such Director has a potential conflict of interest.

#### 6.2 No Submissions or Voting

A Director referred to in Section 6.1, herein shall abstain from voting on any resolution relating to the contract or transaction; shall abstain and not be present during deliberations of the Board in relation to such contract or transaction in any manner.

#### 6.3 Written Resolutions

Where a proposed contract or transaction is dealt with by a resolution in writing signed by all the Directors instead of in a meeting, the disclosure that would otherwise be required to be made in accordance to Section 6.1, herein, shall be made forthwith on receipt of the resolution in writing, and

- (a) the Director with a potential conflict of interest shall not execute the resolution; and
- (b) the resolution shall be deemed to have been signed by all the Directors, (except those Directors that in conflict of interest) if all of the remaining Directors sign such a resolution.

### **ARTICLE 7 – DIRECTORS AND OFFICERS LIABILITY**

#### 7.1 Insurance

The Member specifically acknowledges and agrees that, further to the indemnification contemplated for the benefit of the Directors in the Bylaws, the Commission may, at the discretion of the Directors, purchase and maintain Directors and Officers liability insurance on such terms and conditions as may be acceptable to the Directors.

## **ARTICLE 8 - DEFAULT**

### **8.1 Remedies**

Upon the occurrence of a Default, the Commission may do any one or more of the following:

- (a) pursue any remedy against the Member available to it at law or in equity, it being acknowledged that specific performance, injunctive relief (mandatory or otherwise) or other equitable relief may be the only adequate remedy for a default;
- (b) take such actions as may reasonably be required, to cure the default, in which event all payments, costs and expenses incurred therefore shall be payable by the Member to the Commission on demand with interest at a rate equal to the Prime Rate in effect at the time plus two (2%) percent per annum;
- (c) waive the default, provided, however, that any waiver of a particular default shall not operate as a waiver of any subsequent or continuing default; and / or
- (d) terminate the entitlement of the Member to the benefits of membership that are available to the Members.

## **ARTICLE 9 – DISPUTE RESOLUTION**

### **9.1 Dispute Process**

In the event of any Dispute, the Parties agree that prior to commencing litigation, they shall undertake a process to promote the resolution of a Dispute in the following order:

- (a) First, by negotiation;
- (b) Second, by way of Mediation; and
- (c) Third, by Arbitration

Negotiations, Mediation or Arbitration shall refer to, take into account, and apply the intentions and principals stated by the parties within this Agreement, attached Schedule “B”.

## **ARTICLE 10 – TERMINATION OF MEMBERSHIP**

### **10.1 Termination**

The Member shall only terminate its membership in the Commission in accordance with the Bylaws. Upon termination of its membership, the Member acknowledges and agrees

that it shall have no ownership, interests or other claim to any of the assets, including allocation amounts, of the Commission in any manner whatsoever.

## **ARTICLE 11 – DISTRIBUTION OF PROPERTY**

### **11.1 Dis-establishment**

Upon the dis-establishment of the Commission and after the payment of all debts and liabilities of the Commission, the remaining property of the Commission that is not addressed by the Lieutenant Governor in Council, shall be distributed among the Members, in the proportions as may be determined by the Board, in its discretion.

## **ARTICLE 12 – GENERAL PROVISIONS**

### **12.1 Notices**

Whether or not so stipulated herein, all notices, communication, requests and statements (the “Notice”) required or permitted hereunder shall be in writing. Notice shall be serviced by one of the following means:

- (a) in person, by delivering it to the party on whom it is to be served at the address set out herein, provided such delivery shall be during normal business hours. Personally delivered Notice shall be deemed received when actually delivered as aforesaid and addressed as specified in subsection (c) below; or
- (b) by telecopier or by any other like method by which a written or recorded message may be sent, directed to the party on whom it is to be served at that address set out herein. Notice so served shall be deemed received on the earlier of:
  - i. upon electronic transmission with answer back confirmation if received within the normal working hours of that business day; or
  - ii. at the commencement of the next ensuing business day following transmission with answer back confirmation thereof; or
- (c) by mailing via first class registered post, postage prepaid, to the party on whom it is served. Notice so served shall be deemed to be received seventy two (72) hours or three (3) business days after the date it is postmarked. In the event of postal interruption, no notice sent by means of the postal system during or within seven (7) days prior to the commencement of such postal interruption or seven (7) days after the cessation of such postal interruption shall be deemed to have been received unless actually received;

Except as herein otherwise provided, Notice required to be given pursuant to this Agreement shall be deemed to have been received by the addressee on the date received

when served by hand or courier, or five (5) days after the same has been mailed in a prepaid envelope by single registered mail to:

**County of St Paul**

5015- 49 Ave  
St Paul, Alberta  
T0A 3A4

Attention: CAO

Phone: (780) 645-3301  
Facsimile: (780) 645-3104

**Elk Point/ St Paul Regional Water Commission**

Box 993, Elk Point, TOA 1A0

Attention: Manager

Phone: (780) 724-3810  
Facsimile: (780) 724-2762

or to such other address as each party may from time to time direct in writing.

**12.2 Governing Law**

This Agreement shall be construed and governed by the laws of the Province of Alberta and the laws of Canada applicable therein, and the parties hereto irrevocably attorn to the exclusive jurisdiction of the Courts of the Province of Alberta.

**12.3 Time of Essence**

Time shall be of essence in this Agreement.

**12.4 Preamble and Schedules**

The parties hereby confirm and ratify the matters contained and referred to in the Preamble to this Agreement and agree that same and the various schedule(s) hereto are expressly incorporated into and form part of this Agreement.

Schedule 'A' – Order in Council

Schedule 'B' – Dispute Resolution Process

**12.5 Headings**

The headings, captions, paragraph numbers, sub-paragraph numbers, article numbers and indices appearing in this Agreement have been inserted as a matter of convenience and for reference only and in no way define, limit, construct or enlarge the scope or meaning of this Agreement or any provisions thereof.

#### 12.6 Relationship between Parties

Nothing contained herein shall be deemed or construed by the parties hereto nor by any third party, as creating the relationship of employer and employee, principal and agent, partnership, or of a joint venture between the parties hereto, it being understood and agreed that none of the provisions contained herein nor any act of the parties hereto shall be deemed to create any relationship between the parties hereto other than an independent at arm's length agreement between the two parties.

#### 12.7 No Authority

Except as may from time to time be expressly stated in writing by the one party, the other party has no authority to assume or create any obligation whatsoever, expressed or implied, on behalf of or in the name of the other party, nor to bind the other party in any manner whatsoever.

#### 12.8 Agreement Entire Relationship

This Agreement constitutes the entire agreement between the parties hereto and the parties acknowledge and agree that there are no covenants, representations, warranties, agreements or conditions expressed or implied, collateral or otherwise forming part of or in any way affecting or relating to this Agreement save as expressly set out in this Agreement.

#### 12.9 Further Assurances

Each of the parties do hereby agree to do such things and execute such further documents, agreements and assurances as may be necessary or advisable from time to time in order to carry out the terms and conditions of this Agreement in accordance with their true intent.

#### 12.10 Amendments

This Agreement may not be altered or amended in any of its provisions, except where any such changes are reduced to writing and executed by the parties.

#### 12.11 Waiver

No consent or waiver, express or implied, by either party to or of any breach or default by the other party in the performance by the other party of its obligations hereunder shall be deemed or constructed to be a consent or waiver to or of any other breach or default in the performance of obligations hereunder by such party hereunder. Failure on the part of either party to complain of any act or failure to act on the other party or to declare the



other party in default, irrespective of how long such failure continues, shall not constitute a waiver by such party of its rights hereunder.

#### 12.12 Counterparts

This Agreement may be executed in several counterparts each of which when so executed shall be deemed to be an original, and such counterparts shall constitute the one and same instrument, and notwithstanding their date of execution shall be deemed to bear the date as of the date first above written.

#### 12.13 Statutory Reference

Any reference to a statute shall include and shall be deemed to be a reference to such statute and to the regulations made pursuant thereto and promulgated there under with all amendments made thereto and in force from time to time and any final judicial decisions interpreting the same, and to any statute or regulation that may be passed which has the effect of supplementing or superseding the statute so referred to or the regulations made pursuant thereto.

#### 12.14 Unenforceability

If any term, covenant or condition of this Agreement or the application thereof to any part or circumstances shall be invalid or unenforceable to any extent, the remainder of this Agreement or application of such term, covenant or condition to a party or circumstance other than those to which it is held invalid or unenforceable shall not be affected thereby and each remaining term, covenant or condition of this Agreement shall be valid and shall be enforceable to the fullest permitted by law.

#### 12.15 Survival

The parties acknowledge and agree that the provisions of this Agreement which, by their context are meant to survive the termination or expiry of the Term shall survive the termination or expiry of the Term and shall not be merged therein or therewith.

#### 12.16 Remedies Generally

Mention in this Agreement of any particular remedy of a party in respect of a default by the other party does not preclude the first party from any other remedy in respect thereof, whether available at law or in equity or by statute or expressly provided for in this Agreement. No remedy shall be exclusive or dependent upon any other remedy, but a party may from time to time exercise any one or more of such remedies generally or in combination, such remedies being cumulative and not alternative.

12.17 Payment of Monies

The parties acknowledge and agree that any payment of monies required to be made hereunder shall be made in Canadian funds and that any tender of monies or documents hereunder may be made upon the solicitors acting for the party upon whom the tender is desired and it shall be sufficient that a negotiable bank draft is tendered instead of cash.

12.18 Singular, Plural and Gender

Wherever the singular, plural, masculine, feminine or neuter is used throughout this Agreement the same shall be constructed as meaning the singular, plural, masculine, feminine, neuter, body politic and body corporate where the fact or context so requires and the provisions hereof.

12.19 Binding Effect

This Agreement shall ensure to the benefit of and be binding upon the successors and permitted assigns of each of the parties.

12.20 Assignment of Agreement

No party hereto shall assign its interest in this Agreement, or any party hereof, in any manner whatsoever without having first received written consent from all other parties hereto, such consent not to be unreasonably withheld, PROVIDED THAT in no event shall any assignment which may have been consented to release or relieve the assignor from its obligations to fully perform all of the terms, covenants and conditions of this Agreement on its part to be performed.

12.21 Requests for Consent

Each party shall provide any decision with regard to a request for consent in a timely manner.

**IN WITNESS WHEREOF** the parties have hereunto executed this Agreement under their respective corporate seals and by the hands of their proper officers duly authorized in that regard effective as of the day and year first above written notwithstanding the actual date or dates of execution hereof.

**COUNTY OF ST PAUL NO 19**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

**ELK POINT/ ST PAUL REGIONAL  
WATER COMMISSION**

Per: \_\_\_\_\_

Per: \_\_\_\_\_

**Schedule “A”**

Order in Council

O.C. 102/2012  
A.R. 52/2012  
March 15, 2012

The Lieutenant Governor in Council makes the Elk Point/St. Paul Regional Water Commission Regulation set out in the attached Appendix.

For Information only

Recommended by: Minister of Municipal Affairs

Authority: Municipal Government Act  
(section 602.02)

**APPENDIX**  
**Municipal Government Act**  
**ELK POINT/ST. PAUL REGIONAL WATER**  
**COMMISSION REGULATION**

*Table of Contents*

- 1 Definition
- 2 Establishment
- 3 Members
- 4 Services
- 5 Operating deficits
- 6 Sale of property
- 7 Profit and surpluses
- 8 Approval

**Definition**

- 1 In this Regulation, “member municipality” means a municipality referred to in section 3.

**Establishment**

- 2 A regional services commission known as the Elk Point/St. Paul Regional Water Commission is established.

**Members**

- 3 The following municipalities are members of the Commission:
  - (a) Town of Elk Point;
  - (b) County of St. Paul No. 19.

**Services**

- 4 The Commission is authorized to provide potable water through the operation of a water transmission system.

**Operating deficits**

- 5 The Commission may not assume operating deficits that are shown on the books of any of the member municipalities.

**Sale of property**

- 6(1) The Commission may not, without the approval of the Minister, sell any of its land, buildings, equipment



or inventory whose purchase has been funded wholly or partly by grants from the Government of Alberta.

- (2) The Minister may not approve a sale under subsection (1) unless the Minister is satisfied
- (a) as to the repayment of the grants from the Government of Alberta and outstanding debt associated with that portion of the land, buildings, equipment or inventory to be sold,
  - (b) that the sale would not have a significant adverse effect on the services the Commission provides, and
  - (c) that the sale will be properly reflected in the rates subsequently charged to the customers of the Commission.

**Profit and surpluses**

- 7 Unless otherwise approved by the Minister, the Commission may not
- (a) operate for the purposes of making a profit, or
  - (b) distribute any of its surpluses to its member municipalities.

**Approval**

- 8 The Minister may make an approval under section 6 or 7 subject to any terms or conditions the Minister considers appropriate.

## Schedule "B"

### DISPUTE RESOLUTION PROCEDURE

1. **Definitions - In this Schedule, the following words and phrases have the following meanings:**
  - (a) "Arbitrator" means the person appointed to act as such to resolve any Dispute;
  - (b) "Arbitration" means a process whereby each of the Parties, with or without legal counsel, agrees to jointly engage and meet with an Arbitrator who will render a binding decision in respect of any Disputes;
  - (c) "Dispute" means any disagreement or controversy between the Parties concerning any matter arising out of this Agreement;
  - (d) "Disclosed Information" means the information disclosed by a Party for the purpose of settlement, negotiation, Mediation or Arbitration;
  - (e) "Mediation" means a process whereby a Representative of each Party, with or without legal counsel, agrees to jointly engage the services and meet with a Mediator to participate in a mediation, conciliation or similar dispute resolution process;
  - (f) "Mediator" means the person appointed to facilitate the resolution of a Dispute between the Parties;
  - (g) "Party" means a party to the Agreement to which this Dispute Resolution Procedure is attached, and "Parties" means more than one of them; and
  - (h) "Representative" means an individual who has no direct operational responsibility for the matters comprising the Dispute who holds a senior position with a Party and who has full authority to settle a Dispute.
2. **Dispute Process - In the event of any Dispute, the Parties agree that prior to commencing litigation, they shall undertake a process to promote the resolution of a Dispute in the following order:**
  - (a) first, by negotiation;
  - (b) second, by way of Mediation; and
  - (c) third, by Arbitration,

Negotiation, Mediation or Arbitration shall refer to, take into account, and apply the intentions and principles stated by the parties within Agreement to which this Schedule is attached.

3. **Negotiation** - A Party shall give written notice ("Dispute Notice") to the other Party of a Dispute and outline in reasonable detail the relevant information concerning the Dispute. Within seven (7) days following receipt of the Dispute Notice, the Parties shall each appoint a Representative, who shall meet and attempt to resolve the Dispute through discussion and negotiation. If the Dispute is not resolved within thirty (30) days of receipt of the Dispute Notice, the negotiation shall be deemed to have failed.
4. **Mediation** - If the Representatives cannot resolve the Dispute within such thirty (30) day period, then the Dispute shall be referred to Mediation. Any one of the Parties shall provide the other Party with written notice ("Mediation Notice") specifying the subject matters remaining in Dispute, and the details of the matters in Dispute that are to be mediated. If the Mediation is not completed within sixty (60) days from the date of receipt of the Dispute Notice, the Dispute shall be deemed to have terminated and failed to be resolved by Mediation.
5. **Arbitration**
  - (a) If the Mediation fails to resolve the Dispute, the Dispute shall be submitted to binding Arbitration. One of the Parties may provide the other Party with written notice ("Arbitration Notice") specifying the subject matters remaining in Dispute and the details of the matters in Dispute that are to be arbitrated. If the other Party agrees to proceed to Arbitration, such Dispute shall proceed to Arbitration. A failure to respond to the Arbitration Notice shall be deemed to constitute a refusal to proceed with Arbitration;
  - (b) The Arbitrator shall conduct the Arbitration in accordance with the commercial arbitration rules (the "Rules") established from time to time by the ADR Institute of Canada Inc. unless the Parties agree to modify the same pursuant to any arbitration agreement. The Arbitration Act (Alberta) shall apply to all Arbitrations but if there is a conflict between the Rules and the provisions of the Act, the Rules shall prevail;
  - (c) The Arbitrator shall proceed to hear and render a written decision concerning any Dispute within:
    - (i) forty-five (45) days, if the subject matter of the Dispute is less than \$50,000.00; or
    - (ii) one hundred and twenty (120) days, if the subject matter of the Dispute is greater than \$50,000.00.
  - (d) The Arbitrator has the right to award solicitor-client costs against the unsuccessful Party and to award interest but does not have the right to award punitive, consequential or other exemplary damages.

- (e) The Arbitrator's decision is final and binding but is subject to appeal or review by any court of proper jurisdiction only with respect to an allegation of fraud.
6. **Participation** - The Parties and their Representatives will participate in good faith in the negotiation, Mediation and, if applicable, Arbitration processes and provides such assistance and Disclosed Information as may be reasonably necessary and notwithstanding that litigation may have commenced as contemplated in this Schedule.
  7. **Location** - The place for Mediation and Arbitration shall be Red Deer, Alberta, unless otherwise agreed upon.
  8. **Selection of Mediator and Arbitrator** - If the Parties are unable to agree upon the appointment of a single Mediator or Arbitrator within ten (10) days after receipt of the Mediation Notice or Arbitration Notice, either of the Parties may request that a single Mediator or Arbitrator, as the case may be, of suitable training, experience, and independence, and who in respect of the subject matter of the Dispute has a reasonable practical understanding, be appointed by the executive director or other individual fulfilling that role for the ADR Institute of Canada, Inc. The executive director shall be requested to make this determination within five (5) days of receipt of the request.
  9. **Costs** - Subject to clause 5(d) of this Schedule in the case of Arbitration, the Parties shall bear their respective costs incurred in connection with the negotiation, Mediation and, if applicable, Arbitration except that the Parties shall equally share the fees and expenses of the Mediator and Arbitrator and the cost of the facilities required for Mediation and Arbitration.
  10. **Disclosed Information** - All Disclosed Information shall be treated as confidential and neither its delivery nor disclosure shall represent any waiver of privilege by a Party disclosing such Disclosed Information. Subject only to the rules of discovery, each Party agrees not to disclose the Disclosed Information to any other Person or for any other purpose. Such Disclosed Information cannot be used in any subsequent proceedings without the consent of the Party who has made the disclosure. The Parties agree that any Representative, Mediator and, if applicable, Arbitrator shall not be subpoenaed or otherwise compelled as a witness in any proceedings for the purpose of testifying with respect to the nature or substance of any dispute resolution process that may arise in relation to any matter that is a subject of this Agreement. Nothing in this dispute resolution procedure shall require a Party to disclose information that is subject to confidentiality provisions with third parties.
  11. **Litigation and Limitations Act** - No Party shall commence litigation concerning the Dispute until the negotiation and Mediation processes have concluded. The Parties agree that during the time any Dispute is subject to the negotiation and Mediation processes, the limitation periods set forth in the Limitations Act (Alberta) shall be stayed. The limitation periods shall be reinstated once the Mediation terminates or is deemed terminated so that each of the Parties shall have the respective rights and remedies that were available to them before the commencement of these processes. Any Party may

commence litigation on any date, if necessary, to preserve its legal rights and remedies if the commencement of litigation after that date would otherwise be banned by any applicable limitation period or if the commencement of litigation is otherwise necessary to prevent irreparable harm to that Party.

12. **Confidentiality** - The Parties agree that there is a real risk that substantial damage to a Party's commercial interests may result if Disclosed Information or Confidential Information is obtained by third parties because a Dispute becomes the subject matter of litigation. The Parties agree not to contest or oppose, directly or indirectly, an application by a Party to the court, that the court's file relating to such litigation, including this agreement and supporting financial information, be sealed upon commencement of the litigation.

## Appendix 2 for 7.28.: Water Supply Agreement

### ***Draft***

THIS AGREEMENT made effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2012.

### **WATER SUPPLY AGREEMENT**

**ELK POINT/ ST. PAUL REGIONAL WATER SERVICES COMMISSION**  
(the "Commission")

**- and -**

**COUNTY OF ST PAUL No. 19**  
(the "Member")

### **Introduction:**

WHEREAS the Member desires to enter into an agreement with the Commission for the supply of Water in order to permit the Member to provide water service to its customers.

AND WHEREAS the Member wishes to purchase Water from the Commission and the Commission wishes to sell and deliver Water to the Member.

AND WHEREAS the Member and the Commission recognize that conservation of water resources is an important goal.

In consideration of the mutual and other promises described in this Agreement, the Commission and the Member covenant and agree as follows:

### **1. Definitions**

In this Agreement, each of the following words shall have the meaning for that word described below unless expressly stated otherwise:

- (a) **Agreed Variance** means the standard for accuracy for the Meter being tested as specified in the latest edition of the American Water Works Association 700 Series Standards;
- (b) **Agreement** means this Water Supply Agreement including the Introduction clauses, all attached Schedules and all documents produced or delivered according to the terms of this Agreement;
- (c) **Annual Quantity** means for each calendar year the quantity of Water for that year determined according to the provisions of Part 1 of the attached Schedule "A";
- (d) **Best Efforts** means, in relation to the performance of an obligation, efforts that are sensible and practical, and involve the exercise of reasoned and sound judgement having regard to all of the relevant circumstances;
- (e) **Bylaw 2** means the Bylaw of the Commission that sets out the establishment and operation of the Commission.



- (f) **Cross Connection** means any physical connection to the Commission's or the Member's Watermains whereby Water may become contaminated;
- (g) **Customer's Boundaries** means:
  - (i) the legal municipal boundary of those members of the Member that are urban municipalities;
  - (ii) the boundary of that area of those members of the Member that are rural municipalitiesas the case may be, as shown in the attached Schedule "B";
- (h) **Delivery Pressures** means for each calendar year the Minimum Pressure and the Normal Pressure Range for that year;
- (i) **Effective Date** means the date hereof;
- (j) **Equipment** means all necessary valves, pressure and flow controls, associated equipment and pipes with respect to a Meter Chamber. Equipment does not include the Meter;
- (k) **Maximum Daily Quantity** means for each day during a calendar year the maximum quantity of Water for that day determined according to the provisions of Part 2 of the attached Schedule "A";
- (l) **Members** mean those members set out Alberta Regulation No.
- (m) **Meter** means the consumption measuring device owned by the Commission which is located in a Meter Chamber;
- (n) **Meter Chamber** means the physical structure (including the Equipment) which houses the Meter and where the Commission measures the quantity of Water delivered to the Member. A Meter Chamber shall be located at each Point of Delivery;
- (o) **Minimum Pressure** means for each calendar year the minimum pressure for delivery of Water at the Point of Delivery for that year determined according to the provisions of the attached Schedule "C";
- (p) **M<sup>3</sup>** means cubic meters;
- (q) **Normal Pressure Range** means for each calendar year the normal pressure range for delivery of Water at the Point of Delivery for that year determined according to the provisions of the attached Schedule "C";
- (r) **Points of Delivery** means the places described in the attached Schedule "D" where Water is sold and delivered to the Member by the Commission;
- (s) **Rate** means the price for Water established from time to time according to the provisions of the attached Schedule "E";
- (t) **Schedules** means those Schedules attached hereto which form part of this Agreement including:

- (i) Schedule "A" - Annual Quantity and Maximum Daily Quantity
  - (ii) Schedule "B" - The Member's Boundaries
  - (iii) Schedule "C" - Delivery Pressure
  - (iv) Schedule "D" - Points of Delivery and Meter Chambers
  - (v) Schedule "E" - How the Rate is Determined
  - (vi) Schedule "F" - Dispute Resolution Process
- 
- (u) **Water** means treated potable water which is safe for human consumption;
  - (v) **Watermain** means a water pipe line under pressure used to supply or deliver Water.

## 2. General Terms

- (a) This Agreement may not be assigned without the prior written consent of the other party, which consent shall not be unreasonably withheld.
- (b) This Agreement is for the benefit of and binds the parties and their respective successors and permitted assigns.
- (c) Any term of this Agreement which is determined to be void, unenforceable or illegal shall be severed from this Agreement. The remaining terms shall be effective and enforceable.
- (d) The headings are for reference only and shall not be used to interpret or construe this Agreement.
- (e) Time is of the essence for every part of this Agreement.
- (f) Any notice, consent or communication required by this Agreement must be in writing and shall be delivered by hand or by courier to the following addresses or shall be telecopied to the following telecopier numbers, as the case may be:
  - (i) To the Commission at:  
Elk Point Regional Water Services Commission  
Box 993, Elk Point  
TOA 1A0  
  
Attention: Commission Manager  
Telecopier / Fax No.: ( 780)-724- 2762
  - (i) To the Member at:  
County of St Paul  
5015- 49 Ave  
St Paul, Alta, TOA 3A4  
Attention: CAO  
Telecopier / Fax No.(780)- 645- 3104

- (g) This Agreement shall be governed by and construed according to the laws in force in the Province of Alberta and Bylaws of the Commission.
- (h) All changes of gender and number shall be made where required.
- (i) The term of this Agreement is twenty-five (25) years commencing from the Effective Date. This Agreement may only be renewed by further written agreement between the parties.
- (j) This Agreement is the only agreement between the parties in relation to the subject matter hereof, and supercedes and replaces all prior agreements, representations, warranties, statements, promises, information, arrangements and understandings, whether oral or written, express or implied, with respect to the subject matter hereof. This Agreement may only be amended or modified by a further written agreement of the parties.
- (k) The Commission shall provide potable water to the member at the Point of Delivery. The Member shall be responsible for all treatment required for the Water received from the Commission after the Point of Delivery that may be required to insure that the Water is safe for human consumption.

### 3. **Purpose**

- (a) The Commission agrees to sell and deliver Water to the Member according to the terms of this Agreement.
- (b) The Member agrees to buy and accept delivery of Water from the Commission according to the terms of this Agreement.
- (c) The Member, during the term of this Agreement, shall obtain all of its water requirements from a Commission water source.
- (d) The Member shall provide the Commission with such information as the Commission may reasonably request from time to time in respect of the Member's actual consumption of water.
- (e) The Member shall be entitled to a maximum annual allocation of water of 60,225 cubic meters and the Commission shall undertake to provide capacity within the system to supply the volume of water annually requested. In fulfilling this obligation, the Commission shall use Best Efforts to:
  - (i) make Water available to the Member each year as required by the Member to a maximum amount equal to the Annual Quantity for that year;
  - (ii) subject to paragraph 3(d), above, make Water available to the Member each day as required by the Member up to a maximum amount equal to the Maximum Daily Quantity for that day;
  - (iii) deliver Water to the Points of Delivery at all times during each year at a pressure equal to at least the Minimum Pressure for that year, and for the majority of the time during such year at a pressure falling within the Normal Pressure Range for that year; and
  - (iv) avoid situations where it is unable to supply to the Member the quantity of Water required by the Member.

- (f) The Member and the Commission shall work cooperatively and each of them shall use Best Efforts to manage and control the Peak Hour Draw Rate so as to optimize the operation of the water supply system providing water to the Member under this Agreement.
- (g) The Member shall pay for all Water measured by the Commission at the Points of Delivery. The Points of Delivery shall be the rural points of delivery identified in Schedule "D". The cumulative total of all the points of delivery shall be the volume of water measured.
- (h) The Member shall pay for all Water at the Rate established by the Commission and in effect from time to time in accordance with the attached Schedule "E".
- (i) The Member shall pay for all Water by monthly payments based upon billings prepared by the Commission. The Commission shall provide monthly billings to the Member at least thirty (30) days in advance of the due date for payment. If the Member fails to pay by the due date, then the Member must pay the late payment charge specified in the monthly billing.
- (j) The Member shall use or resell any or all of the Water bought from the Commission for the purpose of distributing the Water:
  - (i) to customers located within the Member Boundaries; and
  - (ii) to customers located outside of the Member's Boundaries, that may be authorized by the Commission.
  - (iii) the Member shall not resell any Water bought from the Commission for the purpose of the supply of Water for injection into any geological subsurface structure or formation.
- (k) The Member and the Commission are individually responsible for obtaining, at their sole expense, all necessary consents, approvals or orders from any level of government, board, tribunal, the Member or other regulatory authority which is or are required in order for each of them to enter into this Agreement or to perform and satisfy their respective obligations described herein. The Member and the Commission shall cooperate with each other and shall provide reasonable assistance to each other, when requested.
- (l) The Member and the Commission shall not allow or permit any Cross Connections.

#### **4. Rates**

- (a) Annually, by October 31<sup>st</sup>, the Commission shall forward to the Member, the rate to be charged for water supplied by the Commission under this Agreement to become effective on January 1<sup>st</sup> of the following year.
- (b) The rate to be charged shall be calculated in accordance with the provisions of Schedule "E" of this Agreement.

#### **5. Metering and Supply**

- (a) The Meter Chambers shall be constructed by the Commission. The location of each Meter Chamber is described in Schedule "D".

- (b) The Commission shall care for, keep safe, maintain, repair and replace all Meter Chambers.
- (c) The Meter Chambers are the Commission's property and all Meters are the Commission's property.
- (d) The Commission and the Member may agree to additional Points of Delivery and if they do, then Schedule "D" shall be amended.
- (e) Any additional Points of Delivery and required Meter Chambers shall be constructed by the Member at its expense and shall be the Commission property, provided that all Meters shall be purchased and installed by the Commission at its expense and shall be the Commission's property.
- (f) Any upgrades or modifications to existing or future Meter Chambers (including the Equipment):
  - (i) required solely for the Member, shall be completed at the Member's expense, and;
  - (ii) required solely for the Commission, shall be completed at the Commission's expense.
- (g) The Commission shall care for, maintain, repair and replace the Meters.
- (h) Once a year, the Commission may test all Meters for accuracy. The Commission shall pay for these tests.
- (i) After notifying the Commission in writing, the Member may request the Commission to have a Meter tested for accuracy.
- (j) If at any time a Meter Chamber or a Meter is out of service or is being repaired so that the measurement of the volume of Water being delivered is not being recorded accurately within the Agreed Variance, or if a test determines that a Meter is not registering accurately within the Agreed Variance, the Meter Chamber or Meter shall be repaired or adjusted as soon as practical, the measurement shall be corrected for a period definitely known or agreed upon, or if not known or agreed upon for one-half of the period since the last Meter test, and the measurements shall be determined or adjusted, as the case may be, to correct for the degree of inaccuracy using the best available data in the following priority:
  - (i) by using any check measuring equipment if installed and if accurately registering within the Agreed Variance;
  - (ii) by correcting the error, if the percentage of the error is ascertainable by calibration, test or mathematical calculation; or
  - (iii) by estimating the volume based upon deliveries under similar conditions during a period of time when the Meter Chamber and Meter were working accurately.

Where a test (other than an annual test) indicates that the accuracy of a Meter exceeds the Agreed Variance, the Commission shall pay for the test. Where a test (other than an annual test) does not indicate that the accuracy of a Meter exceeds the Agreed Variance, the Member shall pay for the test.

- (k) The Member shall allow the Commission reasonable access to all Meter Chambers at

reasonable times for the purposes of performing its obligations to care for, maintain, repair, replace and test the Meters.

### 6. **Repairs, Maintenance and Replacements**

- (a) The Commission may interrupt or curtail Water service for period of time as it may reasonably require for the purpose of effecting any repairs, maintenance, replacement, upgrading or other work related to the water supply system providing service under this Agreement provided that:
  - (i) the Commission has given the Member at least forty-eight (48) hours prior notice or, in the event of unforeseen circumstances, the Commission gives notice of such interruption or curtailment as soon as is reasonably possibly possible; and
  - (ii) the Commission acts reasonably in using best efforts to restore services as soon as reasonably possible.
- (b) The Commission shall use Best Efforts to coordinate the repairs, maintenance, replacement, upgrading and other work referred to in paragraph 6(a), above, with the Member so as to minimize to the extent reasonable the inconvenience to the Member of interruptions and curtailments.
- (c) During periods of interruption or curtailment provided for in paragraph 5(a), above, the Commission may reduce the level, quality or quantity of service provided to the Member under this Agreement, provided that the Commission shall treat all of its member affected by the interruption or curtailment, including the Member, fairly, equitably, and without preference, consistent with any operating constraints then in effect. The Commission and the Member shall use Best Efforts to keep each other apprised of and up-to-date in respect of the relevant circumstances during each interruption or curtailment.

### 7. **Force Majeure**

The Commission shall not be liable for any failure of or delay in performance of its obligations hereunder or be deemed to be in breach of this Agreement if such failure or delay arise from "force majeure".

- (a) For the purposes of this Agreement, "force majeure" shall mean any cause not reasonably within the Commission's control and shall include, without limitation, acts of God, strikes, lockouts or other industrial disturbances, acts of public enemy, wars, blockades, insurrections, riots, epidemics, landslides, lightning, earthquakes, storms, floods, high waters, washouts, inclement weather, orders or acts of evil or military authorities, civil disturbances, or any other causes, whether of the kind herein enumerated or otherwise, not within the reasonable control of the Commission and which, by the exercise of due diligence, the Commission is unable to overcome, provided that lack of funds shall not be a cause beyond control.
- (b) The Commission shall give the Member prompt notice of such circumstances and shall take all reasonable steps to remove such disability. The Commission shall not be entitled to the benefit of this force majeure clause to the extent the failure to provide Water was caused by the Commission having failed to remedy the force majeure condition where it was reasonably able to do so and to resume the supply of water with reasonable dispatch.



- (c) The Commission may impose reasonable restrictions on the delivery of Water, provided that the Commission shall treat all of its customers affected by the force majeure, including the Member, fairly, equitably and without preference, consistent with any operating constraints then in effect.
- (d) The parties agree that the settlement of strikes, lockouts, and other industrial disturbances shall be entirely within the discretion of the particular party involved therein and such party may make settlement thereof in such time and on such terms and conditions as it may deem to be advisable and no delay in making such settlement shall deprive such party of the benefits of this section.
- (e) A force majeure event shall merely suspend contractual obligations, and not bring this Agreement or any portion thereof to an end.

### **8. Liability, Damages and Mutual Indemnity**

- (a) Unless the cause is proven to be due directly to the negligence of the Commission, its employee's or agents, the Commission shall have no liability to the Member whatsoever for any damage, loss, cost or expense resulting from, arising out of or associated with:
  - (i) a break of any Watermain, service pipe or collapse of any ditch or trench.
  - (ii) the interference or suspension of the supply of Water due to maintenance work to, repair work to or replacement work for the Commission's water system or an emergency situation regarding any part of the Commission's water system, and
  - (iii) any accident to or failure of any part of the Commission's water system;
- (b) Notwithstanding any other provision of this Agreement, neither the Member nor the Commission shall be liable to the other for:
  - (i) any losses or costs arising from third party claims or causes of action, including claims or causes of action of the other's customers; or
  - (ii) any indirect, consequential or punitive damages, including loss of profits or revenues or other similar damages.
- (c) Each party (the "indemnifying party") agrees to indemnify and save harmless the other party (the "indemnified party"), its agents and employees from and against any and all damage, injury, loss, costs, causes of action, including legal costs on solicitor and own client basis, and claims suffered or incurred by the indemnified party, its agents or employees which are in any way connected with the performance or nonperformance of this Agreement and which are caused either directly or indirectly or contributed to in whole or in part by any act or failure to act of the indemnifying party, its agents and employees, in respect of which indemnifying party, its agents or employees is liable or otherwise responsible in law, provided that such indemnity shall be limited to an amount in proportion to which the indemnifying party, its agents and employees are at fault or otherwise held responsible in law.

### **9. Arbitration and Remedies**

- (a) If a dispute arises between the Member and the Commission regarding the interpretation, application, operation or breach of this Agreement or any part of it the dispute must be submitted to the dispute resolution process described in the attached Schedule "F" before either party may take any other action or step or pursue any available remedy in relation

to the dispute regardless of whether such action, steps or remedy involves the courts, the Alberta Energy and Utilities Board or any successor tribunal or entity, provided however that either party may file a complaint or other document required to be filed with the courts, Board or any successor tribunal or entity and take any other action or step prior to submitting any dispute to the dispute resolution process if such filing, action or step is necessary to preserve its right to pursue the dispute in the event that the dispute resolution process is unsuccessful in resolving the dispute.

Notwithstanding that the dispute resolution process is involved, the parties shall continue to perform their obligations described in this Agreement until such time as the dispute resolution process is complete.

- (b) Subject to paragraph 8(a), if a party breaches this Agreement, then the other party shall have all available legal, equitable and other remedies.

In witness whereof the parties have signed this Agreement to be effective from and after the Effective Date notwithstanding the actual date(s) of execution.

**ELK POINT / ST PAUL REGIONAL WATER  
SERVICES COMMISSION**

**Per:** \_\_\_\_\_

**Per:** \_\_\_\_\_

**COUNTY OF ST PAUL No 19**

**Per:** \_\_\_\_\_

**Per:** \_\_\_\_\_

**SCHEDULE “A”**

**ANNUAL QUANTITY**

**PART I**

1. The Annual Quantity of Water for a calendar year shall be determined or redetermined, as the case may be, as follows:
  - (a) Prior to October 31<sup>st</sup> in each year of this Agreement commencing October 31, 2012 , the Member shall provide to the Commission:
    - (i) a request for water for the next calendar year which the Member proposes as the Annual Quantity of Water, together with a forecast of volumes anticipated to be required for the second through fifth ensuing calendar years (the “forecast”); and
    - (ii) engineering and other information supporting the forecast, including without restriction information regarding the Member’s forecast population, business and industrial growth.
  - (b) If the Commission does not agree that the quantity requested by the Member as the Annual Quantity of Water or any other forecasted volumes are reasonable, the Member and the Commission shall work together in good faith to reach agreement on the Annual Quantity of Water or other forecasted volumes.
2. For greater certainty, each of the Commission and the Member shall act reasonably in preparing and reviewing each forecast, and in all discussions and negotiations in relation to each forecast and the establishment of an Annual Quality of Water. The Member shall use best efforts in the preparation of each forecast to ensure to the extent reasonably possible that it is not over-estimating or otherwise inflating its Water needs. The Commission shall exercise sound engineering judgement and, where appropriate, consult with the Member when reviewing the technical aspects of the Member’s forecast.

**SCHEDULE "A"**

**Maximum Daily Quantity**

**PART 2**

The Maximum Daily Quantity for each day shall be equal to the quantity (expressed in M<sup>3</sup>) determined as follows:

$$\text{Maximum Daily Quantity} = 2 \text{ AQ} / 365$$

Where AQ equals the Annual Quantity for the calendar year in which that day falls.

**SCHEDULE "B"**

**The Member's Boundaries**

The Member's Boundaries for the purposes of this Agreement shall be the established corporate boundaries of the Member as may be adjusted from time to time.

**SCHEDULE "C"**

**Delivery Pressures**

*To be determined when technical aspects of Regional Pump Station is completed.*



**SCHEDULE “D”**

**Points of Delivery and Meter Chamber**

Points of Delivery will be those indicated on the attached map

### **SCHEDULE “E”**

#### **Rates and Sales Calculation**

##### 1. How the Rate is Determined

As provided in Clauses 7.9 and 7.9.1 of the Commission Bylaw No. 1, the rate to the Member shall be a rate common to all Members and shall be calculated by dividing the estimated costs of the system by the total volume of water requested by the Members and anticipated to be sold to the customers.

The estimated costs of the system shall be calculated on a cost of service basis utilizing the principles set out in the American Water Works Association (AWWA) manuals of practice dealing with water rates and charges, as revised and updated from time to time, and in accordance with the findings and directives of the Alberta Energy and Utilities Board and may include:

- (i) operations of the Board and Manager;
- (ii) operations of the pipeline system;
- (iii) purchase of water;
- (iv) repayment of debt obligations;
- (v) non cash expenditures; and
- (vi) return on equity and investments;
- (vii) allocations for present or future capital expenditures

Principles and practices to be applied to determine Rates may be changed from time to time by way of negotiated agreement between the Members or as a result of a decision or order of the Alberta Energy and Utilities Board, or a successor tribunal or authority.

##### 2. Minimum Payment to the Commission

Under this agreement the Member shall pay to the Commission the product of the actual volume of water purchased by the Member in a year times the rate set out by the Commission. Notwithstanding this, where the actual volume of water purchased is less than 90% of the Annual Quantity, the Member shall be responsible for a minimum payment to the Commission of 90% of the Annual Quantity times the rate set by the Commission.

### **SCHEDULE “F”**

#### **Dispute Resolution Process**

The Member and the Commission acknowledge that in any business relationship a difference of opinion or interpretation or a divergence of interest may arise. The Member and the Commission are committed to resolving any disputes in a non-adversarial, informal, and cost efficient manner. Therefore the Member and the Commission agree as follows:

1. The Member and the Commission shall attempt to resolve any dispute through direct negotiation.
2. Failing successful negotiation they shall resort to mediation as follows:
  - (a) Either party may be written notice to the other, request that the parties select a mediator. The parties shall endeavor to select a mediator agreeable to both form a list of suitable mediators maintained by the Alberta Arbitration and Mediation Society.
  - (b) Within 7 days of his or her selection, the Mediator shall designate a time for a meeting among the Mediator and a representative of each the Member and the Commission. Each representative must have authority to agree to a resolution of the dispute.
  - (c) Subject to paragraph 8(b) of the Agreement, for a 45 day period of time from the written notice requesting the selection of a mediator, neither the Member nor the Commission shall take any action or step or pursue any available remedy other than to use its best efforts to participate in the mediation process.
  - (d) The cost and expense of the Mediator and the mediation process shall be paid for equally by the Member and the Commission.
  - (e) The mediation process, including all discussions, proposals and written materials made or prepared, shall be strictly confidential and cannot be used or referred to in any subsequent action, step or proceedings.
  - (f) The Mediator cannot be called by either party as a witness in any subsequent action, step or proceeding.
3. Notwithstanding Clause 2 ( c), either party may take such legal or regulatory action as may be necessary to preserve the right to any legal or regulatory remedy should a resolution of the dispute under the process in Section 2 of this Schedule be unsuccessful.





*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.29. 70 KM/HR SPEED SIGNS IN ST. VINCENT

#20121115016

Meeting : November 20, 2012

Meeting Date : 2012/11/20 10:00

#### Background

---

In 2010 the County initiated a request to Alberta Transportation to change the speed zones at St. Vincent. Originally our request was to move the 50 km/hr speed signs farther out to the edge of the Hamlet and to have a 70 km/hr zone. The 70 km/hr zone was not approved by the MLA at the time, however it was approved to move the 50 km/hr speed zones out to the edge of the Hamlet.

We have had a request from the residents of St. Vincent to look at further safety measures for the Hamlet. Administration is working the Alberta Transportation staff to address some of those concerns. Although the addition of a 70 km/hr speed zone was not part of the resident's request, Administration feels that this would increase the safety for the residents providing a period to slow down prior to reaching the 50 km/hr zone. We are requesting Council to allow Administration to request the speed change from Alberta Transportation again.

#### Recommendation

---

That Council request Alberta Transportation to add a minimum of 200 meter 70 km/hr speed zone on both the North and South side of the Hamlet of St. Vincent.

#### Additional Information

---

Originated By : pcorbiere



*County of St Paul No 19*  
5015 - 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.30. REGIONAL COLLABORATION GRANT APPLICATION - LABOUR ATTRACTION INITIATIVE #20121116003

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Background

---

Alberta HUB has been working with 29 communities to promote Northeast Alberta as a desirable area to invest for new business. It is vital to have an adequate labour pool in order to retain, attract, or expand businesses in our region. In order to find solutions to our labour shortage, Alberta HUB is requesting that the County of St. Paul be a partner in a Regional Collaboration Grant Application from Municipal Affairs to obtain the funds required to conduct a Labour Capacity Study that will update the previous one completed in 2010. Phase II of the project would involve a Labour Attraction Strategy. And finally, Phase III will be the Labour Attraction Tools Development Phase. The project budget for all three phases of this project is set at \$198,000 which included some in-kind contributions of travel costs, conference calls, stakeholder meetings, and supply costs estimated to be \$10,400.

The County of Two Hills has offered to be the managing partner for this grant. Alberta HUB is requesting that the County of St. Paul be another partner in the grant application in order to get the funding required to carryout all three phases of this project.

#### Recommendation

---

Be it resolved that we authorize the County of St. Paul No. 19 to participate in an application for the Alberta HUB Regional Labour Attraction Initiative Project, submitted by Robert Jorgensen, CAO for the County of Two Hills under the Regional Collaboration Program.

#### Additional Information

---

**Originated By :** skitz



## **Alberta HUB Regional Labour Attraction Initiative**

### **PROJECT DESCRIPTION**

***November 6, 2012***

**Project Name:** Northeast Alberta Regional Collaboration Project (NEARCP): REGIONAL LABOUR ATTRACTION INITIATIVE

**Project Objective:**

To develop a strategy and set of tools that will allow Alberta HUB's 29 member communities to work collaboratively in addressing the urgent need to for labour in order to fill present demand for workers, and foster future investment attraction opportunities. Labour attraction is the most pressing issue for regional businesses, and the communities that hope to maintain and grow their economic base via new business development. Businesses cannot be retained, attracted, or expanded without an adequate labour pool.

**Project Scope and Activities:**

Each of the three proposed Initiative phases are heavily interlinked and build each other:

1. *Phase 1 - Identifying the Challenge: Labour Capacity Study:* We will use our 2010 Labour Capacity Study as a baseline for regional labour data, and augment it with new data from the 2011 census. While the structure of this report is very good, much of the data represents a snapshot of 2008 and 2009, when Alberta was experiencing an economic downturn. We need to update this data and talk to regional businesses to get a picture where their about issues lie. This data will be the foundation of our Labour Attraction Strategy.
2. *Phase 2 – Proposing a Solution to the Challenge: Labour Attraction Strategy:* This phase will take the data from Phase 1 and present a set of solutions to help attract investment to the region in all of our 6 Key Industry Sectors. The solution will be focused on methods of identifying underemployed populations across Canada (and the rest of the world) and targeting them with information about work opportunities in our region. An overriding objective of this phase will be developing a strategy that allows our communities to collaboratively target these potential labour pools without spending prohibitive amounts of money on physically visiting each labour pool location.
3. *Phase 3 – Developing the Solution: Labour Attraction Tools Development:* This phase will take the solutions from Phase 2 and make them a reality. One of our focuses will be on augmenting our existing labour attraction site - <http://makeyourmovealberta.ca> .This website provides a great basic framework describing the region and our opportunities, but much more needs to be done to create a tool that would in effect take the place of having to physically attend work fairs across the country and elsewhere. For instance, our communities might be able to target external labour pools and hold on-line job fairs. Our website also needs to have updated and expanded information about our communities, housing, education, transportation, quality of life, taxes...and most of all, employment opportunities. Other tools will be developed as per the strategies identified in Phase 2.

### Project Workforce:

- *Project Manager:* A project manager from Alberta HUB will be in charge of the project, as well as undertake a number of organizational and communication activities. The success of this project depends heavily on regional collaboration which requires stakeholder consultations and conference calls, meetings with businesses, research program set up (surveys and focus groups), etc. It is significantly more economical and effective to have a local Program Manager from Alberta HUB manage these tasks (as well as the project as a whole), than have a consultant manage them.
- *Consultants:* Alberta HUB works with a roster of management consultants with specializations in economic development, marketing, labour attraction, website development, and marketing material development. We will hire consultants to carry out the research, data analysis, strategy development, and tool development for this project.

### Project Outcomes/Benefits:

This initiative aligned with two key program outcomes:

1. *Improved overall municipal capacity to respond to municipal priorities and to build and maintain effective intermunicipal relations through joint and collaborative activities:* The aim of this Initiative is to address the most pressing regional economic issue (labour shortages) in a collaborative fashion by developing a strategy and tools to attract labour. New workers will move to a region that can provide a multitude of services and employment options. Our members understand that working collaboratively is the only way to attract these workers. What benefits one of our communities, benefits all of our communities.
2. *Strong intermunicipal relations that result in strengthened community identities and improved quality of life:* Furthering the regional nature of our partnership through a collaborative effort to tackle a common issue strengthens our intermunicipal relations. This project will promote the region and its communities as attractive places for workers to relocate. A vibrant new work force is attracted to a good quality of life, but also enhances the quality of life for our existing communities.

This initiative features other important outcomes/benefits:

3. *Building on Success:* This Initiative will build on significant labour projects to date by Alberta HUB. Labour attraction is a large-scale regional challenge and we have always recognized that a single project will not solve the issue. So our organization has been working for several years building capacity in this area. We will build on existing studies, data, and marketing tools to complete this Initiative. The Initiative will be *more effective, finished faster, less expensive* and all due to the previous labour force work we will be building on.
4. *Regional Collaboration:* By its very nature, this Initiative and our organization are all about collaboration. We have spent significant time and effort promoting the benefits of regional collaboration, and they payoff is obvious in our strong 29 member community partnership. This Initiative provides the opportunity to tackle a serious regional issue in a collaborative fashion, and produce real results.
5. *Other Benefits:* The Initiative will help solve an existing regional challenge, but also set the table for us to confront the looming labour shortage that could stifle the future business development our members seek. Alberta HUB is working on multiple projects to encourage

## Appendix 1 for 7.30.: Regional Collaboration Grant Information

investment attraction, but without a labour pool, or a means to attract new labour, it is difficult to convince new businesses to relocate to our region. This is a project with **long term** benefits.

### Project Budget and Timing:

PROJECT PHASE	TIMING	COST
1. Phase 1 - Labour Capacity Study	April 1, 2013 – June 28	\$36k
2. Phase 2 - Labour Attraction Strategy	July 1 – Oct 31	\$60k
3. Phase 3 - Labour Attraction Tools Development	Nov 1 – March 31, 2014	\$72k
4. Project Management	April 1, 2013 – March 31, 2014	\$30k
<b>TOTAL*</b>		<b>\$198k</b>

\* See "Project Workforce" above

\*\*Includes all consultant travel expenses and clearing costs. This project will require in-kind contributions from Alberta HUB and its members, see next section

### In-Kind Contributions:

This is an expansive Initiative designed to address our most significant regional challenge: attracting new labour. The project will require extensive consultation work with the 29 community members, many government agencies, dozens of regional businesses, relocation specialists, human resource professionals from across Canada, web technology experts, and a multitude of regional stakeholders.

This effort will require extensive travel and conference calling. We estimate:

IN KIND CONTRIBUTIONS	ESTIMATED COST
30 Regional Trips @ cost of \$90 per trip (avg. round trip 180km*\$.50/km)	\$2,700
20 Conference Calls @ \$120 per call	\$2,400
4 Regional Stakeholder Meetings @ \$950/meeting for food and rent	\$3,800
Clearing Costs – communications, printing, supplies	\$1,500
<b>TOTAL</b>	<b>\$10,400</b>

***"Be it resolved that we authorize your municipality's name to participate in an application for the Alberta HUB Regional Labour Attraction Initiative Project, submitted by Robert Jorgensen, CAO County of Two Hills under the Regional Collaboration Program.***



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.31. ALLOCATION OF RECREATIONAL FACILITIES GRANTS FOR COMMUNITY HALLS

#20121116006

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### **Background**

---

The proposed breakdown for the allocation of the 2012 Recreational Facilities Grants will be presented to Council at the meeting.

#### **Recommendation**

---

Motion to approve the 2012 Recreational Facilities Grant Allocations.

#### **Additional Information**

---

**Originated By :** skitz



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 7.32. IN CAMERA

**#20121116002**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### **Background**

---

Item to be presented to Council at the Meeting.

#### **Recommendation**

---

Motion to go in camera to discuss a land issue.

#### **Additional Information**

---

**Originated By :** pcorbiere

## 9. Reports

- 9.1. CAO REPORT
- 9.2. REPORTS
- 9.3. JOINT HEALTH & SAFETY MINUTES - OCT. 4, 2012





*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 9.1. CAO REPORT

**#20121005001**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Additional Information

---

**Originated By :** skitz



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 9.2. REPORTS

#20121005002

Meeting : November 20, 2012

Meeting Date : 2012/11/20 10:00

#### Additional Information

---

Originated By : pcorbiere



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 9.3. JOINT HEALTH & SAFETY MINUTES - OCT. 4, 2012

#20121114006

Meeting : November 20, 2012

Meeting Date : 2012/11/20 10:00

#### Additional Information

---

Originated By : pcorbiere

## 10. Upcoming Meetings

10.1. NOVEMBER 27 @ 10:00 A.M. - PUBLIC WORKS



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

**10.1. NOVEMBER 27 @ 10:00 A.M. - PUBLIC WORKS**

**#20121114015**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

### **Additional Information**

---

**Originated By :** pcorbiere

# 11. Financial

- 11.1. BUDGET TO ACTUAL
- 11.2. COUNCIL FEES
- 11.3. LISTING OF ACCOUNTS PAYABLE





*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 11.1. BUDGET TO ACTUAL

#20121005003

Meeting : November 20, 2012

Meeting Date : 2012/11/20 10:00

#### Executive Summary

---

#### Recommendation

---

Motion to approve the following lists of Accounts Payable:

Batch	Cheque Date	Cheque Nos.	Batch Amount
-------	-------------	-------------	--------------

#### Additional Information

---

Originated By : skitz



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 11.2. COUNCIL FEES

**#20121005004**

**Meeting :** November 20, 2012

**Meeting Date :** 2012/11/20 10:00

#### Recommendation

---

Motion to approve the Council Fees for the Month of , 2012 as circulated.

#### Additional Information

---

**Originated By :** tmahdiuk



*County of St Paul No 19*  
5015 ~ 49 Avenue, St. Paul, AB T0A 3A4  
[www.county.stpaul.ab.ca](http://www.county.stpaul.ab.ca)

## Issue Summary Report

### 11.3. LISTING OF ACCOUNTS PAYABLE

#20121005005

Meeting : November 20, 2012

Meeting Date : 2012/11/20 10:00

#### Additional Information

---

Originated By : pcorbiere